

Craven County Pay and Classification Plan
FY 2018 – 2019 • Effective June 13, 2018

| <u>GRADE</u> | <u>MINIMUM</u> | <u>MAXIMUM</u> | <u>SPA</u> | <u>FLSA</u> | <u>CLASSIFICATION</u> |
|--------------|----------------|----------------|------------|-------------|--------------------------------------|
| 48 | \$17,439 | \$35,237 | s | NE | Vehicle Operator I (Senior Services) |
| 52 | \$21,037 | \$42,511 | | NE | Driver |
| 52 | \$21,037 | \$42,511 | s | NE | Human Resources Aide |
| 53 | \$22,046 | \$44,551 | | NE | Custodian |
| 53 | \$22,046 | \$44,551 | s | NE | Housekeeper |
| 54 | \$23,103 | \$46,686 | s | NE | Community Health Assistant |
| 54 | \$23,103 | \$46,686 | s | NE | Community Social Services Assistant |
| 54 | \$23,103 | \$46,686 | s | NE | Nutrition Project Site Supervisor |
| 54 | \$23,103 | \$46,686 | s | NE | Processing Assistant II |
| 56 | \$25,376 | \$51,275 | s | NE | Community Health Technician |
| 56 | \$25,376 | \$51,275 | | NE | Convenience Site Attendant |
| 56 | \$25,376 | \$51,275 | | NE | Event Services Representative |
| 56 | \$25,376 | \$51,275 | | NE | Office Assistant |
| 57 | \$26,600 | \$53,740 | | NE | Administrative Support Asst. I |
| 57 | \$26,600 | \$53,740 | s | NE | Dental Assistant |
| 57 | \$26,600 | \$53,740 | | NE | Deputy Register of Deeds I |
| 57 | \$26,600 | \$53,740 | | NE | Elections Specialist |
| 57 | \$26,600 | \$53,740 | | NE | Meter Reader I |
| 57 | \$26,600 | \$53,740 | s | NE | Office Assistant III |
| 57 | \$26,600 | \$53,740 | s | NE | Processing Assistant III |
| 57 | \$26,600 | \$53,740 | | NE | Tax Appraisal Assistant |
| 58 | \$27,876 | \$56,318 | s | NE | Animal Shelter Attendant |
| 58 | \$27,876 | \$56,318 | | NE | Grounds Worker |
| 58 | \$27,876 | \$56,318 | | NE | Maintenance Technician I |
| 58 | \$27,876 | \$56,318 | s | NE | Medical Lab Assistant III |
| 59 | \$29,209 | \$59,022 | s | NE | Accounting Clerk IV |
| 59 | \$29,209 | \$59,022 | s | NE | Accounting Technician I |
| 59 | \$29,209 | \$59,022 | | NE | Administrative Support Asst. II |
| 59 | \$29,209 | \$59,022 | s | NE | Animal Control Officer I |
| 59 | \$29,209 | \$59,022 | | NE | Customer Service Clerk I |
| 59 | \$29,209 | \$59,022 | | NE | Deputy Collection Clerk I |
| 59 | \$29,209 | \$59,022 | | NE | Deputy Register of Deeds II |
| 59 | \$29,209 | \$59,022 | | NE | Finance Accounting Technician I |
| 59 | \$29,209 | \$59,022 | | NE | Mapping Assistant |
| 59 | \$29,209 | \$59,022 | | NE | Meter Reader II |
| 59 | \$29,209 | \$59,022 | s | NE | Office Assistant IV |
| 59 | \$29,209 | \$59,022 | s | NE | Patient Relations Representative IV |
| 59 | \$29,209 | \$59,022 | s | NE | Processing Assistant IV |
| 59 | \$29,209 | \$59,022 | s | NE | Processing Unit Supervisor IV |
| 59 | \$29,209 | \$59,022 | s | NE | Public Information Assistant IV |
| 59 | \$29,209 | \$59,022 | | NE | Secretary IV |
| 59 | \$29,209 | \$59,022 | | NE | Tax Assistant |
| 59 | \$29,209 | \$59,022 | | NE | Transportation Dispatcher |
| 60 | \$30,615 | \$61,856 | s | NE | Community Employment Specialist I |
| 60 | \$30,615 | \$61,856 | | NE | Data Entry Specialist II |
| 60 | \$30,615 | \$61,856 | | NE | Jailer I |
| 60 | \$30,615 | \$61,856 | | NE | Maintenance Technician II |
| 60 | \$30,615 | \$61,856 | s | NE | Practical Nurse II |
| 60 | \$30,615 | \$61,856 | s | NE | Practical Nurse II/Coder |
| 60 | \$30,615 | \$61,856 | | NE | Recreation Maintenance Technician I |
| 60 | \$30,615 | \$61,856 | | NE | Telecommunicator I |
| 60 | \$30,615 | \$61,856 | | NE | Water Field Technician I |

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|----|----------|----------|---|----|---|
| 61 | \$32,083 | \$64,827 | s | NE | Accounting Technician II |
| 61 | \$32,083 | \$64,827 | s | NE | Administrative Services Assistant V |
| 61 | \$32,083 | \$64,827 | | NE | Administrative Support Asst. III |
| 61 | \$32,083 | \$64,827 | s | NE | Animal Control Officer II |
| 61 | \$32,083 | \$64,827 | s | NE | Computing Support Technician I |
| 61 | \$32,083 | \$64,827 | | NE | Customer Service Clerk II |
| 61 | \$32,083 | \$64,827 | | NE | Elections Technician I |
| 61 | \$32,083 | \$64,827 | | NE | Finance Accounting Technician II |
| 61 | \$32,083 | \$64,827 | s | NE | Income Maintenance Caseworker I |
| 61 | \$32,083 | \$64,827 | s | NE | Office Assistant V |
| 61 | \$32,083 | \$64,827 | | NE | Permitting Technician |
| 61 | \$32,083 | \$64,827 | s | NE | Processing Unit Supervisor V |
| 61 | \$32,083 | \$64,827 | | NE | Property Mapper |
| 61 | \$32,083 | \$64,827 | | NE | Recreation Maintenance Technician II |
| 61 | \$32,083 | \$64,827 | | NE | Visitor and Sales Assistant |
| 62 | \$33,626 | \$67,939 | | NE | Administrative Assistant/EMS |
| 62 | \$33,626 | \$67,939 | s | NE | Animal Control Lead Officer (Animal Cruelty Investigator) |
| 62 | \$33,626 | \$67,939 | | NE | Information Technology Help Desk Technician |
| 62 | \$33,626 | \$67,939 | | NE | Jailer II |
| 62 | \$33,626 | \$67,939 | | NE | Lead Groundskeeper/Custodian |
| 62 | \$33,626 | \$67,939 | s | NE | Medical Lab Technician I |
| 62 | \$33,626 | \$67,939 | | NE | Sales/Communication Asst. |
| 62 | \$33,626 | \$67,939 | s | NE | Social Worker I |
| 62 | \$33,626 | \$67,939 | | NE | Telecommunicator II |
| 62 | \$33,626 | \$67,939 | | NE | Vehicle Mechanic I |
| 63 | \$35,237 | \$71,196 | s | NE | Accounting Technician III |
| 63 | \$35,237 | \$71,196 | s | NE | Administrative Assistant I |
| 63 | \$35,237 | \$71,196 | | NE | Assistant Register of Deeds |
| 63 | \$35,237 | \$71,196 | | NE | Bailiff |
| 63 | \$35,237 | \$71,196 | s | NE | Computing Support Technician II |
| 63 | \$35,237 | \$71,196 | | NE | Data Control Specialist |
| 63 | \$35,237 | \$71,196 | | NE | Deputy Collection Clerk III |
| 63 | \$35,237 | \$71,196 | | NE | Deputy Sheriff (Civil) |
| 63 | \$35,237 | \$71,196 | | NE | Deputy Sheriff (Civil/Jail) |
| 63 | \$35,237 | \$71,196 | | NE | Deputy Sheriff (EOMP) |
| 63 | \$35,237 | \$71,196 | | NE | Deputy Sheriff (Patrol) |
| 63 | \$35,237 | \$71,196 | | NE | Deputy Sheriff (Transport) |
| 63 | \$35,237 | \$71,196 | | NE | Finance Accounting Technician III |
| 63 | \$35,237 | \$71,196 | s | NE | Foreign Language Interpreter II |
| 63 | \$35,237 | \$71,196 | | NE | Human Resources Technician II |
| 63 | \$35,237 | \$71,196 | s | NE | HR Placement Specialist |
| 63 | \$35,237 | \$71,196 | s | NE | Income Maintenance Caseworker II |
| 63 | \$35,237 | \$71,196 | s | NE | Nutritionist I |
| 63 | \$35,237 | \$71,196 | | NE | Senior Permitting Technician |
| 63 | \$35,237 | \$71,196 | | NE | Veteran Services Officer |
| 63 | \$35,237 | \$71,196 | s | NE | Volunteer Services Coordinator |
| 64 | \$36,930 | \$74,617 | s | E | Animal Control Supervisor I |
| 64 | \$36,930 | \$74,617 | | E | Customer Service Supervisor |
| 64 | \$36,930 | \$74,617 | | NE | Deputy Sheriff (School Resource Officer) |
| 64 | \$36,930 | \$74,617 | | NE | Deputy Sheriff (Zone) |
| 64 | \$36,930 | \$74,617 | | NE | E911 Geo. Info. Sys./Global Pos. Sys. |
| 64 | \$36,930 | \$74,617 | | E | Jail Supervisor |
| 64 | \$36,930 | \$74,617 | | NE | Maintenance Technician III |

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| 64 | \$36,930 | \$74,617 | s | NE | Medical Lab Technician II |
| 64 | \$36,930 | \$74,617 | | NE | Payroll Technician III |
| 64 | \$36,930 | \$74,617 | | NE | Tax Collection Specialist |
| 64 | \$36,930 | \$74,617 | | NE | Water Field Technician II |
| 64 | \$36,930 | \$74,617 | | NE | Water Plant Operator |
| 65 | \$38,703 | \$78,197 | s | NE | Administrative Assistant II |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Clerk to the Board |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Admin-Sgt.) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Investigator Narcotics) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Investigator) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Sgt.- Bailiff) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Sgt.- Civil) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Sgt.- EOMP) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Sgt.- Patrol) |
| 65 | \$38,703 | \$78,197 | | NE | Deputy Sheriff (Sgt.- Zone) |
| 65 | \$38,703 | \$78,197 | | NE | Facility Maintenance Coordinator |
| 65 | \$38,703 | \$78,197 | | NE | Finance Accounting Technician IV |
| 65 | \$38,703 | \$78,197 | s | NE | Income Maintenance Caseworker III |
| 65 | \$38,703 | \$78,197 | s | NE | Income Maintenance Investigator II |
| 65 | \$38,703 | \$78,197 | s | E | Income Maintenance Supervisor I |
| 65 | \$38,703 | \$78,197 | | NE | Jail Administrative Coordinator |
| 65 | \$38,703 | \$78,197 | | NE | Planning Technician |
| 65 | \$38,703 | \$78,197 | s | NE | Public Health Education Specialist |
| 65 | \$38,703 | \$78,197 | | NE | Vehicle Mechanic II |
| 66 | \$40,566 | \$81,948 | s | NE | Animal Control Supervisor II |
| 66 | \$40,566 | \$81,948 | | E | Assistant Chief Jailer |
| 66 | \$40,566 | \$81,948 | | NE | Communications Supervisor |
| 66 | \$40,566 | \$81,948 | | NE | Deputy Sheriff (Sgt. Invest.) |
| 66 | \$40,566 | \$81,948 | | NE | Fire Inspector I |
| 66 | \$40,566 | \$81,948 | | NE | HVAC/Refrigeration Maintenance Technician |
| 66 | \$40,566 | \$81,948 | | NE | Information Technology Support Technician |
| 66 | \$40,566 | \$81,948 | | NE | Natural Resource Conservationist II |
| 66 | \$40,566 | \$81,948 | s | NE | Nutritionist II |
| 66 | \$40,566 | \$81,948 | | NE | Payroll Technician IV |
| 66 | \$40,566 | \$81,948 | | NE | Personal Computer Technician |
| 66 | \$40,566 | \$81,948 | | E | Recreation Program Manager |
| 66 | \$40,566 | \$81,948 | s | NE | Social Worker II |
| 67 | \$42,511 | \$85,881 | s | E | Administrative Officer I |
| 67 | \$42,511 | \$85,881 | | NE | Appraiser I (Real Estate) |
| 67 | \$42,511 | \$85,881 | | NE | Building Codes Inspector II |
| 67 | \$42,511 | \$85,881 | s | NE | Community Support Services Manager |
| 67 | \$42,511 | \$85,881 | | E | Deputy Sheriff (LT.-Civil) |
| 67 | \$42,511 | \$85,881 | | E | Deputy Sheriff (LT.-Comm.) |
| 67 | \$42,511 | \$85,881 | | E | Deputy Sheriff (LT.-Crime Lab) |
| 67 | \$42,511 | \$85,881 | | E | Deputy Sheriff (LT.-Patrol) |
| 67 | \$42,511 | \$85,881 | s | NE | Environmental Health Specialist |
| 67 | \$42,511 | \$85,881 | s | E | Human Services Coordinator III |
| 67 | \$42,511 | \$85,881 | s | E | Income Maintenance Supervisor II |
| 67 | \$42,511 | \$85,881 | | NE | Planner I |
| 67 | \$42,511 | \$85,881 | | E | Tourism & Sales Service Executive |
| 68 | \$44,551 | \$90,007 | | E | Assistant Transportation Director |
| 68 | \$44,551 | \$90,007 | | NE | Building Codes Inspector III |
| 68 | \$44,551 | \$90,007 | s | NE | Chemistry Technician III |

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| 68 | \$44,551 | \$90,007 | | E | Chief Jailer |
| 68 | \$44,551 | \$90,007 | s | E | Clinical Chaplin I |
| 68 | \$44,551 | \$90,007 | s | NE | Computer Systems Administrator I |
| 68 | \$44,551 | \$90,007 | s | NE | Day Care Services Coordinator I |
| 68 | \$44,551 | \$90,007 | | E | Deputy Sheriff (LT. -Admin. Officer) |
| 68 | \$44,551 | \$90,007 | | E | Deputy Sheriff (LT. Bailiff/Transport Admin.) |
| 68 | \$44,551 | \$90,007 | | E | Deputy Sheriff (LT.-Investig.) |
| 68 | \$44,551 | \$90,007 | | NE | Geo. Info. Systems Application Developer |
| 68 | \$44,551 | \$90,007 | | NE | HVAC/Refrigeration Maintenance Technician II |
| 68 | \$44,551 | \$90,007 | | NE | Information Technology Data Base Technician |
| 68 | \$44,551 | \$90,007 | | NE | Information Technology PC/Web Technician |
| 68 | \$44,551 | \$90,007 | s | NE | Medical Lab Technologist I |
| 68 | \$44,551 | \$90,007 | | E | Parks & Recreation Asst. Director |
| 68 | \$44,551 | \$90,007 | s | E | Public Health Nurse I |
| 68 | \$44,551 | \$90,007 | s | NE | Social Worker III |
| 68 | \$44,551 | \$90,007 | | E | Water Treatment Plant Supervisor |
| 69 | \$46,686 | \$94,322 | | NE | Building Codes Inspector IV |
| 69 | \$46,686 | \$94,322 | s | NE | Environmental Health Program Specialist |
| 69 | \$46,686 | \$94,322 | s | E | Income Maintenance Supervisor III |
| 69 | \$46,686 | \$94,322 | | NE | Information Technology Computing Specialist |
| 69 | \$46,686 | \$94,322 | | NE | Planner II |
| 69 | \$46,686 | \$94,322 | s | E | Social Work Supervisor II |
| 70 | \$48,926 | \$98,853 | s | E | Administrative Officer II |
| 70 | \$48,926 | \$98,853 | | NE | Appraiser II (Real Estate) |
| 70 | \$48,926 | \$98,853 | | E | Director of Elections |
| 70 | \$48,926 | \$98,853 | | E | Emergency Services Assistant Director |
| 70 | \$48,926 | \$98,853 | | E | Environment Health Supervisor I |
| 70 | \$48,926 | \$98,853 | | NE | Information Technology Network Analyst |
| 70 | \$48,926 | \$98,853 | s | E | Nutrition Program Director I |
| 70 | \$48,926 | \$98,853 | | E | Personal Property Manager |
| 70 | \$48,926 | \$98,853 | s | E | Public Health Nurse II |
| 70 | \$48,926 | \$98,853 | s | NE | Quality Assurance Specialist II |
| 70 | \$48,926 | \$98,853 | s | NE | Social Worker IA&T |
| 70 | \$48,926 | \$98,853 | s | NE | Soil Scientist I |
| 70 | \$48,926 | \$98,853 | | E | Tax Collection Manager |
| 71 | \$51,275 | \$103,599 | | E | Captain of Jail Administration |
| 71 | \$51,275 | \$103,599 | | E | Clerk to the Board/Administrative Officer |
| 71 | \$51,275 | \$103,599 | | E | Deputy Sheriff (Capt. Admin.) |
| 71 | \$51,275 | \$103,599 | | E | Deputy Sheriff (Capt. Civil) |
| 71 | \$51,275 | \$103,599 | | E | Deputy Sheriff (Capt. Criminal) |
| 71 | \$51,275 | \$103,599 | | E | Drug Task Force Capt. |
| 71 | \$51,275 | \$103,599 | s | E | Public Health Nurse III |
| 71 | \$51,275 | \$103,599 | | E | Purchasing Agent |
| 72 | \$53,740 | \$108,568 | | E | Accountant |
| 72 | \$53,740 | \$108,568 | s | E | Administrative Officer III |
| 72 | \$53,740 | \$108,568 | | E | Chief Deputy Sheriff |
| 72 | \$53,740 | \$108,568 | s | E | County Social Services Business Officer I |
| 72 | \$53,740 | \$108,568 | s | E | Nutrition Program Director II |
| 72 | \$53,740 | \$108,568 | s | E | Public Health Nursing Supervisor I |
| 72 | \$53,740 | \$108,568 | s | E | Social Work Supervisor III |
| 73 | \$56,317 | \$113,781 | | E | Assistant Convention Center Director |
| 73 | \$56,317 | \$113,781 | | E | Assistant Director Planning & Comm. Dev/Inspections |
| 73 | \$56,317 | \$113,781 | | E | Assistant Finance Director |

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| 73 | \$56,317 | \$113,781 | | E | Assistant Human Resources Director |
| 73 | \$56,317 | \$113,781 | | NE | Chief Building Codes Inspector |
| 73 | \$56,317 | \$113,781 | s | E | Environmental Health Supervisor II |
| 73 | \$56,317 | \$113,781 | s | E | Medical Lab Supervisor I |
| 73 | \$56,317 | \$113,781 | | E | Recreation Director |
| 73 | \$56,317 | \$113,781 | | E | Risk Management/Safety Coordinator |
| 73 | \$56,317 | \$113,781 | | E | Social Work Program Manager |
| 73 | \$56,317 | \$113,781 | | E | Veteran Services Director |
| 74 | \$59,022 | \$119,241 | | E | Geographic Info. Systems Administrator |
| 74 | \$59,022 | \$119,241 | | E | Income Maintenance Administrator II |
| 74 | \$59,022 | \$119,241 | | E | Information Tech. Asst. Director/Systems Analyst |
| 74 | \$59,022 | \$119,241 | s | E | Public Health Nursing Supervisor II |
| 74 | \$59,022 | \$119,241 | s | E | Social Work Program Administrator I |
| 74 | \$59,022 | \$119,241 | | E | Solid Waste Director |
| 74 | \$59,022 | \$119,241 | | E | Transportation Director |
| 75 | \$61,856 | \$124,966 | s | E | Business Officer II |
| 75 | \$61,856 | \$124,966 | | E | Chief Appraiser |
| 76 | \$64,827 | \$130,965 | | E | Emergency Services Director |
| 76 | \$64,827 | \$130,965 | | E | Facilities Director |
| 76 | \$64,827 | \$130,965 | | E | Water Superintendent |
| 77 | \$67,938 | \$137,249 | s | E | Environmental Health Director I |
| 78 | \$71,196 | \$143,838 | s | E | Attorney I |
| 79 | \$74,617 | \$150,743 | s | E | Physician Extender II |
| 80 | \$78,198 | \$157,979 | | E | Convention Center Director |
| 80 | \$78,198 | \$157,979 | | E | Human Services Deputy Director |
| 80 | \$78,198 | \$157,979 | | E | Planning & Comm. Development/Inspections Director |
| 80 | \$78,198 | \$157,979 | | E | Tax Administrator |
| 81 | \$81,948 | \$165,564 | s | E | Physician Extender III |
| 82 | \$85,881 | \$173,603 | | E | Economic Development Director |
| 82 | \$85,881 | \$173,603 | | E | Finance Director |
| 82 | \$85,881 | \$173,603 | | E | Human Resources Director |
| 82 | \$85,881 | \$173,603 | | E | Information Technology Director |
| 83 | \$90,007 | \$181,935 | s | E | County Social Services Director |
| 84 | \$94,323 | \$190,673 | s | E | Local Health Director |
| 86 | \$103,600 | \$209,317 | | E | Assistant County Manager |

UNCLASSIFIED:

County Manager (E)
Register of Deeds (E)
Sheriff (E)

- s - Indicates class may be used for positions subject to the State Human Resources Act.**
- E - Exempt from Fair Labor Standards Act overtime provisions**
- NE- Non-exempt from Fair Labor Standards Act overtime provisions**