



CRAVEN COUNTY PLANNING DEPARTMENT

STORMWATER PERMIT APPLICATION

Craven County Planning Department
Telephone: (252) 636-6618

2828 Neuse Blvd.
New Bern, NC 28562

Visit us at our web site:
www.cravencountync.gov/

Date Received: _____ Application No.: _____

Development/Site Information

1. Project Name (subdivision, facility, or establishment name - should be consistent with project name on plans, specifications, letters, and operation and maintenance agreements, etc.):

2. Location of Project (street address):

City: _____ County: _____ Zip: _____

3. Directions to project (from nearest major intersection):

4. Latitude: _____ ° N Longitude: _____ ° W of the main entrance to the project.

5. Craven County Parcel Identification Number: _____

6. Stormwater runoff from this project drains to _____ .

(i.e. Trent River, Reedy Branch, Lawson Creek, Deep Run, Muddy Cove, Morgan Swamp, Still Gut, etc.)

7. Stream Index Number: _____ Water Quality Classification: _____

8. Development Acreage: _____ Acres Acres Disturbed: _____ Acres

9. Acres of Impervious Area: _____ Acres (Impervious area is defined as the built upon area including, but not limited to, buildings, roads and driveways, parking area, sidewalks, gravel areas, etc.)

10. Percent Built-Upon Area: _____ % (Impervious Area / Development Acreage)

11. Is a SCM required: YES NO If yes, what type: _____

12. Is this project located within 5 miles of a public or military airport? No Yes

If yes, see S.L. 2012-200, Part VI.

Development Type

- Subdivision Commercial/Nonresidential Other

Owner/Developer Information

First & Last Name: _____
Company Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Contact Person: _____
Phone Number: _____
E-Mail Address: _____

Engineer/Consultant/Authorized Agent Information (Person to contact regarding questions or revisions to the plan)

First & Last Name: _____
Company Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Contact Person: _____
Phone Number: _____
E-Mail Address: _____

**ALL ITEMS ON THIS APPLICATION MUST BE ADDRESSED PRIOR TO SUBMITTAL.
COMPLETED PERMIT APPLICATION PACKAGE SHALL BE SUBMITTED AS A
PAPER COPY AND PDF FILE.
ALL INCOMPLETE SUBMITTALS WILL BE RETURNED.**

I hereby certify that all information contained within this Stormwater Permit Application is accurate and complete to the best of my knowledge and conforms to Craven County's Stormwater Ordinance and storm water design criteria. Craven County has the right to inspect all stormwater facilities on this site.

Type or Printed Name

Signature of Owner/Developer

Date

I assume responsibility for inspections, maintenance and operation of all stormwater facilities/Best Management Practices in accordance with the Inspection and Maintenance Agreement enclosed and with the Stormwater Permit.

Type or Printed Name

*Signature

Date

Acting as an agent for: _____

*Note: Responsibility for the continued operation and maintenance of the stormwater facilities can be assumed from the developer by an individual landowner or Homeowner's Association. If a Homeowner's Association assumes responsibility, the signature shall be of an individual acting as an agent for the Homeowner's Association. Also, a copy of a recorded document, indicating who will be responsible for maintenance of all stormwater management facilities, must be provided as a condition of the approved stormwater management plan.

Submit the completed application along with detailed plans, Inspection and Maintenance Agreement, easements, supporting design information and the associated fee to:

Craven County
Planning & Inspections Department
2828 Neuse Boulevard
New Bern, NC 28562

If you have any questions or need more information, please contact the Craven County Stormwater Administrator at 252-636-6618.

Submittal Requirements

Only complete application packages will be accepted and reviewed by the Craven County Planning and Inspection Department. A complete package includes all the items listed below. The complete application package should be submitted to the Craven County Stormwater Engineer located at the office of the Craven County Planning and Inspections Department.

Please **indicate that the following required information has been provided by initialing** in the space provided for each item. All original documents **MUST** be signed and initialed in **blue ink**.

- | | Initials |
|---|----------|
| 1. <i>Signed original and one copy</i> of the Stormwater Management Permit Application Form. | _____ |
| 2. <i>Original and one copy</i> of the signed and notarized Deed Restrictions & Protective Covenants Form. | _____ |
| 3. <i>Original</i> of the applicable Supplement Form(s) (<u>sealed, signed and dated</u>) and two copies of the signed and recorded O&M agreement(s) for <u>each</u> BMP. | _____ |
| 4. Permit application fee payable to Craven County Planning & Inspection Department. | _____ |
| 5. A detailed narrative describing the stormwater treatment/management. | _____ |
| 6. A USGS map identifying the site location. If the receiving stream is reported as class SA or the receiving stream drains to class SA waters within ½ mile of the site boundary, include the ½ mile radius on the map. | _____ |
| 7. Sealed, signed, and dated Calculations and Design Data (one copy). | _____ |
| 8. Three sets of plans <u>folded to 8.5" x 14"</u> (sealed, signed, & dated): | _____ |
| 9. Copy of any applicable soils report with the associated SHWT <u>elevations</u> (Please identify elevations in addition to depths) as well as a map of the boring locations with the existing elevations and boring logs. Include an 8.5"x11" copy of the NRCS County Soils map with the project area clearly delineated. For projects with infiltration BMPs, the report should also include the soil type, expected infiltration rate, and the method of determining the infiltration rate. | _____ |
| 10. A copy of the most current property deed. Deed book: _____ Page No: _____ | _____ |
| 11. Copies of all other permits (CAMA, 401/404, Erosion/Sediment Control, NCDEMLR, etc.) | _____ |
| 12. For corporations and limited liability corporations (LLC): Provide documentation from the NC Secretary of State or other official documentation, which supports the titles and positions held by the persons listed in Contact Information, item 1a, 2a, and/or 3a per 15A NCAC 2H.1003(e). The corporation or LLC must be listed as an active corporation in good standing with the NC Secretary of State, otherwise the application will be returned. | _____ |

DEED RESTRICTIONS AND PROTECTIVE COVENANTS

For all subdivisions, outparcels, and future development, the appropriate property restrictions and protective covenants are required to be recorded prior to the sale of any lot. If lot sizes vary significantly or the proposed BUA allocations vary, a table listing each lot number, lot size, and the allowable built-upon area must be provided as an attachment to the completed and notarized deed restriction form. The appropriate deed restrictions and protective covenants forms can be downloaded from <https://www.cravencountync.gov/>. Download the latest versions for each submittal.

In the instances where the applicant is different than the property owner, it is the responsibility of the property owner to sign the deed restrictions and protective covenants form while the applicant is responsible for ensuring that the deed restrictions are recorded.

By the notarized signature(s) below, the permit holder(s) certify that the recorded property restrictions and protective covenants for this project, if required, shall include all the items required in the permit and listed on the forms available on the website, that the covenants will be binding on all parties and persons claiming under them, that they will run with the land, that the required covenants cannot be changed or deleted without concurrence from the Craven County Stormwater Administrator, and that they will be recorded prior to the sale of any lot.

APPLICANT'S CERTIFICATION

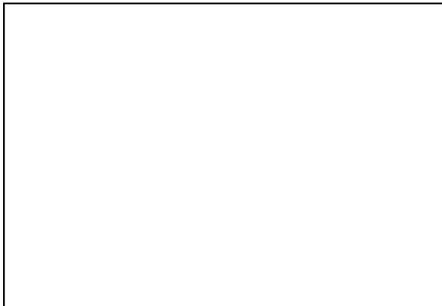
I, (*print or type* the developer, property owner, lessee, designated government official, individual, etc. who owns the project):

_____ certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of Craven County's stormwater rules and ordinances and any other applicable state stormwater requirements.

Signature: _____ Date: _____

I, _____, a Notary Public for the State of _____, County of _____, do hereby certify that _____

personally appeared before me this _____ day of __, _____, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal, _____



SEAL

My commission expires _____