



**CRAVEN COUNTY  
PROPERTY ASSESSMENT**  
LESLIE L. YOUNG, TAX ADMINISTRATOR  
PO BOX 1128 NEW BERN, NC 28563

**INCOME SURVEY FOR COMMERCIAL MARINA**

PROPERTY ADDRESS:	
PARCEL ID#:	

Craven County requests certain income and expense information be provided by property owners periodically. This information assists our appraisal department in determining the true value of commercial real estate located within Craven County. Under the provisions of North Carolina law, income and expense information requested by and submitted to the Craven County Tax Department is considered **STRICTLY CONFIDENTIAL and will not be released to anyone not legally entitled to it.** Questions pertaining to this survey can be directed to Justin Deese at 252-636-6640 or [cc-income-survey@cravencountync.gov](mailto:cc-income-survey@cravencountync.gov). This survey and any supporting documentation can be returned via mail or scanned and emailed to [cc-income-survey@cravencountync.gov](mailto:cc-income-survey@cravencountync.gov).

MARINA CHARACTERISTICS- CHECK WHICH OF THE FOLLOWING BEST DESCRIBES YOUR MARINA	
Marina	
Boatyard	
Marina/Boatyard	
Yacht Club	
Dockminium/Cooperative	
Mixed Use	

IN-WATER FACILITIES-Please note all that apply						
Size of Slips	Number of Slips	Monthly Rate	Available Utilities	Yes or No	Boat Launching Facilities	Yes or No
			Electricity 110		Crane	
			Electricity 120		Forklift	
			Water		Hydraulic Trailer	
			Telephone		Travel Lift & Well	
			Internet		Boat Ramp	
Moorings			Cable/Satelite		Other:	
<b>TOTAL</b>	<b>0</b>		Other:			

DRY LAND FACILITIES-Please note all that apply					
Dockside Services	Yes or No	Boat/Auto Storage	Number of Total Spots	Additional Facilities-Circle all that Apply	
Office		Drystack		Overnight Dockage	Restrooms
Fuel Facilities		Other Indoor Storage		Retail Store	Retail/Charter Service
Engine Repair		Yard Storage		Restaurant	Lockers
Fiberglass Repair		Auto Storage		Apartments	Laundry
				Lockers	Showers

REVENUES	2021	2022
Slips/Moorings		
Slips/Moorings Available for Transients		
Storage/Hauling		
Fuel/Oil Sales		
Retail Sales		
Utility Charges		
Apartment/Lodging Income		
Food Service		
Other Income:		
Other Income:		
<b>TOTAL GROSS REVENUE</b>	<b>\$0.00</b>	<b>\$0.00</b>

EXPENSES-Do not include real estate taxes and debt service	2021	2022
Management and Leasing Fee		
Professional-Accounting and Legal		
Administrative/General		
Salaries, Payroll, and Related Benefits		
Repairs and Maintenance		
Marketing		
Utilities-Power		
Utilities-Water		
Utilities-Cable		
Utilities-Internet/Phone		
Trash Removal		
Grounds Maintenance		
Insurance		
Other Misc.		
Other Misc.		
<b>TOTAL EXPENSES</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET OPERATING INCOME BEFORE RESERVES</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reserves For Replacement		
<b>NET OPERATING INCOME AFTER RESERVES</b>		<b>\$0.00</b>

Additional Comments or Information:

Please include the most recent profit and loss, rent roll, operating statement, or any other supporting documents.

*Prepared by:			
Phone:		Email:	

*\*If prepared by and signed by a tax representative, an AV-59 must be completed and attached with this form.*