

BUDGET SUMMARY

July 2021 - June 2023

Legal Name:	CRAVEN COUNTY		
Address:	DBA CARTS 406 CRAVEN ST NEW BERN, NC 28560		
County:	CRAVEN COUNTY	Congressional District: 3	
Contact Person:	Kelly Walker		
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Email:	kwalker@cravencountync.gov		
Web Site:	https://www.cravencountync.gov/165/Transportation-CARTS		
Federal ID Number:	56-6000290	DUNS Number: 091564294	
CFDA #			
Period of Performance:	Jul 1, 2021	to Jun 30, 2023	Federal Billable/Non-Billable Billable

I. Total Project Expenditures		
(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Total Expenses	\$358,851	\$326,830
Total Contra Accts and Fare Revenue		
Total Net Expenses/Cost	\$358,851	\$326,830

II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		5.00%	15.00%
Total Funding	\$358,851	\$287,080	\$0	\$17,942	\$53,829

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)			
	DBE	MBE	WBE
%	0.00%	0.00%	0.00%
Amount	\$0	\$0	\$0

PROPOSED BUDGET  
SALARY AND WAGE DETAIL

Applicant : CRAVEN COUNTY

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
<b>FULL TIME EMPLOYEES</b>								
G121	Office Assistant	1	\$31,806	60%	1	\$19,084	1	\$19,084
G121	Accounting Tech III	1	\$42,135	60%	1	\$25,281	1	\$25,281
G121	Accounting Tech III	1	\$44,162	60%	1	\$26,497	1	\$26,497
G121	Assistant Director	1	\$54,517	60%	1	\$32,710	1	\$32,710
G121	Director	1	\$79,335	60%	1	\$47,601	1	\$47,601
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES		5				\$151,173	5	\$151,173
<b>PART-TIME EMPLOYEES - RECEIVING BENEFITS</b>								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
<b>PART-TIME EMPLOYEES - RECEIVING NO BENEFITS</b>								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE		5				\$151,173	5	\$151,173

Applicant: CRAVEN COUNTY

Project Number :

PROPOSED BUDGET  
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
<b>G120</b>	<b>Salaries and Wages</b>		
G121	Full-time employees	\$151,173	\$151,173
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity	\$2,400	\$2,400
<b>Subtotal Salaries:</b>		<b>\$153,573</b>	<b>\$153,573</b>
<b>G180</b>	<b>Fringe Benefits</b>		
G181	Social security contribution (7.65% of total salaries)	\$11,748	\$11,748
G182	Retirement contribution; total salaries X participating percentage \$153,573 X 11.41%	\$17,523	\$17,523
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$480.00 X 12 X 5	\$28,800	\$28,800
G184	Disability insurance; cost per month X no. of months X no. of employees. \$1.86 X 12 X 5	\$112	\$112
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees: 5	\$540	\$540
G189	Other: Dental, Life, 401(k)	\$8,052	\$8,052
<b>Subtotal Fringe:</b>		<b>\$66,775</b>	<b>\$66,775</b>
<b>TOTAL SALARY &amp; FRINGE:</b>		<b>\$220,348</b>	<b>\$220,348</b>
<b>G190</b>	<b>Professional Services</b>		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract	\$50	\$50
G197	Drug & Alcohol tests Provide # of employees in test pool:	\$1,200	\$1,200
G198	Medical review officer	\$180	\$180
G199	Other: Criminal Background	\$800	\$800
<b>G200</b>	<b>Supplies and Materials</b>		
G211	Janitorial Supplies - (Housekeeping)	\$500	\$500
G212	Uniforms	\$1,000	\$1,000
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials	\$1,200	\$1,200
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies	\$800	\$800
G292	Fire Extinguisher- recharging system	\$300	\$300
<b>G300</b>	<b>Travel and Transportation (other than employee development)</b>		
G311	Travel: Anticipated trips:	\$800	\$800
G312	Travel subsistence	\$800	\$800
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G315	Operations (ALI 30.09.08 EMER RELIEF - OPERATING 100%) activities		
G316	ADA Paratransit Operating Expenses (ALI 11.7C.00 Non Fixed Route ADA Paratransit) activities		
<b>G320</b>	<b>Communications</b>		
G321	Telephone Service	\$2,000	\$2,000
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage	\$500	\$500
G329	Other Communications:		
<b>G330</b>	<b>Utilities</b>		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill	\$2,100	\$2,100
G339	Other:		
<b>G340</b>	<b>Printing and Binding</b>		
G341	Printing and reproduction	\$2,000	\$2,000
G349	Other:		
<b>G350</b>	<b>Repairs and Maintenance</b>		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment	\$500	\$500
G358	Other Repairs and Maintenance - Office Related		

G359	Other-Describe:		
<b>G370</b>	<b>Advertising/Promotion</b>		
G371	Marketing (paid ads, marketing firm, etc.) Describe: Minimum Amount (2% of Admin Budget): \$6,232	\$6,232	
G372	Promotional items Describe: Pens, notepads, etc. Maximum Amount (25% of G371 Total Cost): \$1,558	\$1,000	
G373	Other:		
<b>G380</b>	<b>Computer Support Services (contracted)</b>		
G381	Computer programming services		
G382	Computer support/technical assistance	\$15,000	\$15,000
<b>G390</b>	<b>Other Services</b>		
G391	Legal advertising	\$800	\$800
G392	Laundry and dry cleaning		
G393	Temporary help services		
G394	Cleaning services	\$1,400	\$1,400
G395	Training - Employee Education Expense	\$2,000	\$2,000
G396	Management services (contracted transit system mgmt/admin services)		
G398	Security services	\$500	\$500
G399	Other:		
<b>G410</b>	<b>Rental of Real Property (include copy of current lease agreement)</b>		
G412	Rent of building X number of monthly payments		
	\$2,471 X 12	\$29,652	\$29,652
G413	Rent of offices X number of monthly payments		
	X		
G419	Other:		
<b>G420</b>	<b>Lease of Computer Equipment</b>		
G421	Lease of Computer Hardware		
G422	Lease of Computer Software		
<b>G430</b>	<b>Lease of Equipment</b>		
G431	Lease of Reproduction equipment		
G432	Lease of Postage Meter		
G433	Lease of Communications equipment (includes radio, cable lines and antennae)		
G439	Other:		
<b>G440</b>	<b>Service and Maintenance Contracts</b>		
G441	Communications equipment		
G442	Office equipment		
G443	Reproduction equipment		
G444	Vehicles		
G445	Computer equipment		
G446	Tires		

G448	Other Service and Maintenance Contracts - Office Related				
G449	Other:				
<b>G450</b>	<b>Insurance and Bonding</b>				
G451	Property and general liability (does not include vehicle insurance)				
G452	Vehicles				
	Number of Fleet Vehicle:	29	Maximum Amount:	\$72,500	\$40,000
					\$40,000
G453	Fidelity				
G454	Professional liabilities			\$2,000	\$2,000
G455	Special liabilities				
<b>G480</b>	<b>Indirect Costs</b>				
G481	Central services: (budget direct cost base) X (percentage rate)				
	\$220,348	X	11.25%	Maximum Amount	\$24,789.15
					\$24,789
	Prior approval of Indirect Cost Percentage Rate required. <b>Questions should be directed to NCDOT Financial Management</b>				
<b>G490</b>	<b>Other Fixed Charges</b>				
G491	Dues and subscriptions:			\$400	\$400
G499	Other:				
<b>G600</b>	<b>Private / Public Operator Contracts - Purchase Services</b>				
G611	Direct purchase of service from privately owned provider				
G612	User side subsidy				
G621	Volunteer reimbursement				
G641	Direct purchase of service from publicly owned provider				
	<b>Total Expenses:</b>			<b>\$358,851</b>	<b>\$326,830</b>
<b>OPERATING REVENUES</b>					
	<b>Contra Account</b>				
G821	General Fund				
G822	Capital Reserve Fund				
G832	N.C. Sales Taxes				
G833	N.C. Gas Tax Refund				
G834	County Sales Taxes				
G836	Fed Gas Tax Refund				
G839	Other Taxes				
G841	Charter Expenses				
G842	Garage Services				
G843	Advertising Expenses				
G844	Insurance Settlement				
G847	Inc Elderly/Disable				
G849	Other Contra Accts				
G991	Contingency/Prog Res				
	<b>TOTAL CONTRA ACCOUNTS:</b>				
<b>F500</b>	<b>Fare Revenue</b>				
F511	General Public Fares				
F521	Prepaid Fares/Bulk Discounts				
F522	Senior Citizen Fares				

F523	Student Fares		
F524	Child Fares		
F525	Paratransit Fares		
F533	Special Route Guarantees		
F529	Other Special Fares:		
<b>TOTAL FARE REVENUES:</b>			
<b>TOTAL CONTRA ACCOUNTS AND FARE REVENUES:</b>			
<b>TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):</b>		<b>\$358,851</b>	<b>\$326,830</b>