

**Craven County Pay and Classification Plan**  
**FY 2020 – 2021 • Effective June 24, 2020**

<u>GRADE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>SPA</u>	<u>FLSA</u>	<u>CLASSIFICATION</u>
48	\$19,089	\$37,667	s	NE	Vehicle Operator I (Senior Services)
52	\$23,027	\$45,442		NE	Driver
52	\$23,027	\$45,442	s	NE	Human Resources Aide
53	\$24,131	\$47,624		NE	Custodian
53	\$24,131	\$47,624	s	NE	Housekeeper
54	\$25,289	\$49,906	s	NE	Community Health Assistant
54	\$25,289	\$49,906	s	NE	Community Social Services Assistant
54	\$25,289	\$49,906	s	NE	Nutrition Project Site Supervisor
54	\$25,289	\$49,906	s	NE	Processing Assistant II
56	\$27,776	\$54,811	s	NE	Community Health Technician
56	\$27,776	\$54,811		NE	Convenience Site Attendant
56	\$27,776	\$54,811		NE	Event Services Representative
56	\$27,776	\$54,811		NE	Office Assistant
57	\$29,117	\$57,446		NE	Administrative Support Asst. I
57	\$29,117	\$57,446	s	NE	Dental Assistant
57	\$29,117	\$57,446		NE	Deputy Register of Deeds I
57	\$29,117	\$57,446		NE	Elections Specialist
57	\$29,117	\$57,446		NE	Meter Reader I
57	\$29,117	\$57,446	s	NE	Office Assistant III
57	\$29,117	\$57,446	s	NE	Processing Assistant III
57	\$29,117	\$57,446		NE	Tax Appraisal Assistant
58	\$30,514	\$60,201	s	NE	Animal Shelter Attendant
58	\$30,514	\$60,201		NE	Grounds Worker
58	\$30,514	\$60,201		NE	Maintenance Technician I
58	\$30,514	\$60,201	s	NE	Medical Lab Assistant III
59	\$31,973	\$63,092	s	NE	Accounting Clerk IV
59	\$31,973	\$63,092	s	NE	Accounting Technician I
59	\$31,973	\$63,092		NE	Administrative Support Asst. II
59	\$31,973	\$63,092		NE	Animal Control Officer I
59	\$31,973	\$63,092		NE	Customer Service Clerk I
59	\$31,973	\$63,092		NE	Deputy Collection Clerk I
59	\$31,973	\$63,092		NE	Deputy Register of Deeds II
59	\$31,973	\$63,092		NE	Finance Accounting Technician I
59	\$31,973	\$63,092		NE	Mapping Assistant
59	\$31,973	\$63,092		NE	Meter Reader II
59	\$31,973	\$63,092	s	NE	Office Assistant IV
59	\$31,973	\$63,092	s	NE	Patient Relations Representative IV
59	\$31,973	\$63,092	s	NE	Processing Assistant IV
59	\$31,973	\$63,092	s	NE	Processing Unit Supervisor IV
59	\$31,973	\$63,092	s	NE	Public Information Assistant IV
59	\$31,973	\$63,092		NE	Secretary IV
59	\$31,973	\$63,092		NE	Tax Assistant
59	\$31,973	\$63,092		NE	Transportation Dispatcher
60	\$33,511	\$66,121	s	NE	Community Employment Specialist I
60	\$33,511	\$66,121		NE	Data Entry Specialist II
60	\$33,511	\$66,121		NE	Jailer I
60	\$33,511	\$66,121		NE	Maintenance Technician II
60	\$33,511	\$66,121	s	NE	Practical Nurse II
60	\$33,511	\$66,121		NE	Recreation Maintenance Technician I
60	\$33,511	\$66,121		NE	Telecommunicator I
60	\$33,511	\$66,121		NE	Water Field Technician I
61	\$35,119	\$69,298	s	NE	Accounting Technician II

**Craven County Pay and Classification Plan**  
**FY 2020 – 2021 • Effective June 24, 2020**

61	\$35,119	\$69,298	s	NE	Administrative Services Assistant V
61	\$35,119	\$69,298		NE	Administrative Support Asst. III
61	\$35,119	\$69,298	s	NE	Computing Support Technician I
61	\$35,119	\$69,298		NE	Customer Service Clerk II
61	\$35,119	\$69,298		NE	Elections Technician I
61	\$35,119	\$69,298		NE	Finance Accounting Technician II
61	\$35,119	\$69,298	s	NE	Income Maintenance Caseworker I
61	\$35,119	\$69,298	s	NE	Office Assistant V
61	\$35,119	\$69,298		NE	Permitting Technician
61	\$35,119	\$69,298	s	NE	Processing Unit Supervisor V
61	\$35,119	\$69,298		NE	Property Mapper
61	\$35,119	\$69,298		NE	Recreation Maintenance Technician II
61	\$35,119	\$69,298		NE	Sales and Marketing Assistant
62	\$36,808	\$72,624		NE	Information Technology Help Desk Technician
62	\$36,808	\$72,624		NE	Jailer II
62	\$36,808	\$72,624		NE	Lead Groundskeeper/Custodian
62	\$36,808	\$72,624	s	NE	Medical Lab Technician I
62	\$36,808	\$72,624	s	NE	Social Worker I
62	\$36,808	\$72,624		NE	Telecommunicator II
62	\$36,808	\$72,624		NE	Vehicle Mechanic I
63	\$38,571	\$76,106	s	NE	Accounting Technician III
63	\$38,571	\$76,106	s	NE	Administrative Assistant I
63	\$38,571	\$76,106		NE	Assistant Register of Deeds
63	\$38,571	\$76,106		NE	Bailiff
63	\$38,571	\$76,106	s	NE	Computing Support Technician II
63	\$38,571	\$76,106		NE	Deputy Collection Clerk III
63	\$38,571	\$76,106		NE	Deputy Sheriff (Animal Control)
63	\$38,571	\$76,106		NE	Deputy Sheriff (Civil)
63	\$38,571	\$76,106		NE	Deputy Sheriff (Civil/Jail)
63	\$38,571	\$76,106		NE	Deputy Sheriff (EOMP)
63	\$38,571	\$76,106		NE	Deputy Sheriff (Patrol)
63	\$38,571	\$76,106		NE	Deputy Sheriff (Transport)
63	\$38,571	\$76,106		NE	Finance Accounting Technician III
63	\$38,571	\$76,106	s	NE	Foreign Language Interpreter II
63	\$38,571	\$76,106		NE	Human Resources Technician II
63	\$38,571	\$76,106	s	NE	HR Placement Specialist
63	\$38,571	\$76,106	s	NE	Income Maintenance Caseworker II
63	\$38,571	\$76,106	s	NE	Nutritionist I
63	\$38,571	\$76,106		NE	Senior Permitting Technician
63	\$38,571	\$76,106		NE	Veteran Services Officer
63	\$38,571	\$76,106	s	NE	Volunteer Services Coordinator
64	\$40,424	\$79,763		E	Animal Control Supervisor
64	\$40,424	\$79,763		E	Customer Service Supervisor
64	\$40,424	\$79,763		NE	Deputy Sheriff (School Resource Officer)
64	\$40,424	\$79,763		NE	Deputy Sheriff (Zone)
64	\$40,424	\$79,763		NE	E911 Geo. Info. Sys./Global Pos. Sys.
64	\$40,424	\$79,763		NE	Information Technology Help Desk Technician II
64	\$40,424	\$79,763		E	Jail Supervisor
64	\$40,424	\$79,763		NE	Maintenance Technician III
64	\$40,424	\$79,763	s	NE	Medical Lab Technician II
64	\$40,424	\$79,763		NE	Natural Resources Conservationist
64	\$40,424	\$79,763		NE	Tax Collection Specialist
64	\$40,424	\$79,763		NE	Water Field Technician II

**Craven County Pay and Classification Plan**  
**FY 2020 – 2021 • Effective June 24, 2020**

64	\$40,424	\$79,763		NE	Water Plant Operator
65	\$42,365	\$83,590	s	NE	Administrative Assistant II
65	\$42,365	\$83,590		NE	Administrative Assistant/EMS
65	\$42,365	\$83,590		NE	Deputy Clerk to the Board
65	\$42,365	\$83,590		NE	Deputy Sheriff (Admin-Sgt.)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Investigator Narcotics)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Investigator)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Sgt.- Bailiff)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Sgt.- Civil)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Sgt.- EOMP)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Sgt.- Patrol)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Sgt.- School Resource Officer)
65	\$42,365	\$83,590		NE	Deputy Sheriff (Sgt.- Zone)
65	\$42,365	\$83,590		NE	Finance Accounting Technician IV
65	\$42,365	\$83,590	s	NE	Income Maintenance Caseworker III
65	\$42,365	\$83,590	s	NE	Income Maintenance Investigator II
65	\$42,365	\$83,590	s	E	Income Maintenance Supervisor I
65	\$42,365	\$83,590		NE	Jail Administrative Coordinator
65	\$42,365	\$83,590		NE	Payroll Specialist
65	\$42,365	\$83,590		NE	Planning Technician
65	\$42,365	\$83,590	s	NE	Public Health Education Specialist
65	\$42,365	\$83,590		NE	Vehicle Mechanic II
66	\$44,404	\$87,599		E	Assistant Chief Jailer
66	\$44,404	\$87,599		NE	Communications Supervisor
66	\$44,404	\$87,599		NE	Deputy Sheriff (Sgt. Invest.)
66	\$44,404	\$87,599		NE	Fire Inspector I
66	\$44,404	\$87,599		NE	HVAC/Refrigeration Maintenance Technician
66	\$44,404	\$87,599		NE	Information Technology Support Technician
66	\$44,404	\$87,599		NE	Natural Resource Conservationist II
66	\$44,404	\$87,599	s	NE	Nutritionist II
66	\$44,404	\$87,599		NE	Payroll Technician IV
66	\$44,404	\$87,599		NE	Personal Computer Technician
66	\$44,404	\$87,599		E	Recreation Program Manager
66	\$44,404	\$87,599	s	NE	Social Worker II
67	\$46,533	\$91,803	s	E	Administrative Officer I
67	\$46,533	\$91,803		NE	Appraiser I (Real Estate)
67	\$46,533	\$91,803		NE	Building Codes Inspector II
67	\$46,533	\$91,803	s	NE	Community Support Services Manager
67	\$46,533	\$91,803		E	Deputy Sheriff (LT.-Civil)
67	\$46,533	\$91,803		E	Deputy Sheriff (LT.-Comm.)
67	\$46,533	\$91,803		E	Deputy Sheriff (LT.-Crime Lab)
67	\$46,533	\$91,803		E	Deputy Sheriff (LT.-Patrol)
67	\$46,533	\$91,803		E	Deputy Sheriff (LT.-School Resource Officer)
67	\$46,533	\$91,803	s	NE	Environmental Health Specialist
67	\$46,533	\$91,803	s	E	Human Services Coordinator III
67	\$46,533	\$91,803	s	E	Income Maintenance Supervisor II
67	\$46,533	\$91,803		NE	Planner I
68	\$48,767	\$96,214		E	Assistant Solid Waste Director
68	\$48,767	\$96,214		E	Assistant Transportation Director
68	\$48,767	\$96,214		NE	Building Codes Inspector III
68	\$48,767	\$96,214	s	NE	Chemistry Technician III
68	\$48,767	\$96,214		E	Chief Jailer
68	\$48,767	\$96,214	s	E	Clinical Chaplain I

**Craven County Pay and Classification Plan**  
**FY 2020 – 2021 • Effective June 24, 2020**

68	\$48,767	\$96,214	s	NE	Computer Systems Administrator I
68	\$48,767	\$96,214	s	NE	Day Care Services Coordinator I
68	\$48,767	\$96,214		E	Deputy Sheriff (LT. -Admin. Officer)
68	\$48,767	\$96,214		E	Deputy Sheriff (LT. Bailiff/Transport Admin.)
68	\$48,767	\$96,214		E	Deputy Sheriff (LT.-Investig.)
68	\$48,767	\$96,214		NE	Geo. Info. Systems Application Developer
68	\$48,767	\$96,214		NE	HVAC/Refrigeration Maintenance Technician II
68	\$48,767	\$96,214		E	Information and Communication Specialist II
68	\$48,767	\$96,214		NE	Information Technology Database Analyst
68	\$48,767	\$96,214		NE	Information Technology PC/Web Technician
68	\$48,767	\$96,214	s	NE	Medical Lab Technologist I
68	\$48,767	\$96,214		E	Recreation and Parks Assistant Director
68	\$48,767	\$96,214	s	E	Public Health Nurse I
68	\$48,767	\$96,214	s	NE	Social Worker III
68	\$48,767	\$96,214		E	Water Treatment Plant Supervisor
69	\$51,103	\$100,827		NE	Building Codes Inspector IV
69	\$51,103	\$100,827	s	NE	Environmental Health Program Specialist
69	\$51,103	\$100,827	s	E	Income Maintenance Supervisor III
69	\$51,103	\$100,827		NE	Information Technology Computing Specialist
69	\$51,103	\$100,827		NE	Planner II
69	\$51,103	\$100,827	s	E	Social Work Supervisor II
70	\$53,555	\$105,670	s	E	Administrative Officer II
70	\$53,555	\$105,670		NE	Appraiser II (Real Estate)
70	\$53,555	\$105,670		E	Assistant Facilities Director
70	\$53,555	\$105,670		E	Budget Analyst
70	\$53,555	\$105,670		E	Director of Elections
70	\$53,555	\$105,670		E	Emergency Services Assistant Director
70	\$53,555	\$105,670		E	Environment Health Supervisor I
70	\$53,555	\$105,670		NE	Information Technology Network Analyst
70	\$53,555	\$105,670	s	E	Nutrition Program Director I
70	\$53,555	\$105,670		E	Personal Property Manager
70	\$53,555	\$105,670	s	E	Public Health Nurse II
70	\$53,555	\$105,670	s	NE	Quality Assurance Specialist II
70	\$53,555	\$105,670	s	NE	Social Worker IA&T
70	\$53,555	\$105,670	s	NE	Soil Scientist I
70	\$53,555	\$105,670		E	Tax Collection Manager
71	\$56,126	\$110,743		E	Captain of Jail Administration
71	\$56,126	\$110,743		E	Clerk to the Board/Administrative Officer
71	\$56,126	\$110,743		E	Deputy Sheriff (Capt. Admin.)
71	\$56,126	\$110,743		E	Deputy Sheriff (Capt. Civil)
71	\$56,126	\$110,743		E	Deputy Sheriff (Capt. Criminal)
71	\$56,126	\$110,743		E	Drug Task Force Capt.
71	\$56,126	\$110,743	s	E	Public Health Nurse III
71	\$56,126	\$110,743		E	Purchasing Agent
72	\$58,824	\$116,055		E	Accountant
72	\$58,824	\$116,055	s	E	Administrative Officer III
72	\$58,824	\$116,055		E	Clinical Social Worker
72	\$58,824	\$116,055	s	E	County Social Services Business Officer I
72	\$58,824	\$116,055	s	E	Nutrition Program Director II
72	\$58,824	\$116,055	s	E	Public Health Nursing Supervisor I
72	\$58,824	\$116,055	s	E	Social Work Supervisor III
72	\$58,824	\$116,055		E	Systems Administrator
73	\$61,646	\$121,628		E	Assistant Convention Center Director

**Craven County Pay and Classification Plan**  
**FY 2020 – 2021 • Effective June 24, 2020**

73	\$61,646	\$121,628		E	Assistant Director Planning & Comm. Dev/Inspections
73	\$61,646	\$121,628		E	Assistant Finance Director
73	\$61,646	\$121,628		E	Assistant Human Resources Director
73	\$61,646	\$121,628		NE	Chief Building Codes Inspector
73	\$61,646	\$121,628	s	E	Environmental Health Supervisor II
73	\$61,646	\$121,628	s	E	Medical Lab Supervisor I
73	\$61,646	\$121,628		E	Recreation Director
73	\$61,646	\$121,628		E	Risk Management/Safety Coordinator
73	\$61,646	\$121,628		E	Social Work Program Manager
73	\$61,646	\$121,628		E	Veteran Services Director
74	\$64,606	\$127,463		E	Geographic Info. Systems Administrator
74	\$64,606	\$127,463		E	Income Maintenance Administrator II
74	\$64,606	\$127,463		E	Assistant Information Technology Director
74	\$64,606	\$127,463	s	E	Public Health Nursing Supervisor II
74	\$64,606	\$127,463	s	E	Social Work Program Administrator I
74	\$64,606	\$127,463		E	Solid Waste Director
74	\$64,606	\$127,463		E	Transportation Director
75	\$67,708	\$133,584	s	E	Business Officer II
75	\$67,708	\$133,584		E	Chief Appraiser
75	\$67,708	\$133,584		E	Director of Administrative Support Services
76	\$70,960	\$139,997		E	Emergency Services Director
76	\$70,960	\$139,997		E	Facilities Director
76	\$70,960	\$139,997		E	Water Superintendent
77	\$74,366	\$146,713		E	Chief Deputy Sheriff
77	\$74,366	\$146,713	s	E	Environmental Health Director I
78	\$77,932	\$153,757	s	E	Attorney I
79	\$81,677	\$161,139	s	E	Physician Extender II
79	\$81,677	\$161,139		E	Convention Center Director
80	\$85,597	\$168,873		E	Human Services Deputy Director
80	\$85,597	\$168,873		E	Planning & Comm. Development/Inspections Director
80	\$85,597	\$168,873		E	Tax Administrator
81	\$89,701	\$176,982	s	E	Physician Extender III
82	\$94,007	\$185,575		E	Economic Development Director
82	\$94,007	\$185,575		E	Finance Director
82	\$94,007	\$185,575		E	Human Resources Director
82	\$94,007	\$185,575		E	Information Technology Director
84	\$103,247	\$203,822	s	E	County Social Services Director
84	\$103,247	\$203,822	s	E	Local Health Director
86	\$113,402	\$223,751		E	Assistant County Manager

**UNCLASSIFIED:**

**County Manager (E)**  
**Register of Deeds (E)**  
**Sheriff (E)**

**s - Indicates class may be used for positions subject to the State Human Resources Act.**  
**E - Exempt from Fair Labor Standards Act overtime provisions**  
**NE- Non-exempt from Fair Labor Standards Act overtime provisions**