



# Craven County Health Department

---

## Guidelines for Selling Food as Not-For-Profit Organizations

**\*Not-For-Profit Vendors must show proof of registration as a 501(c)3 organization or an educational or municipal organization. Documentation must be included with food service sales application (TFE vendor application).**

- **Bake Sales Conducted by Not for Profit Organizations** - A Bake sale is defined as the vending or sale of non-potentially hazardous food, by a Religious or Not for Profit Organization, prepared off site, at an un-inspected facility, and not connected to an event, fair or festival. Sales of non-potentially hazardous foods, by legitimate Not for Profit organizations, at bake sales which are not associated with a fair or festival, will be issued a "Not for Profit Permit to Vend" at no charge. The usual restrictions regarding potentially hazardous food will apply.
- **Cookie & Candy Fundraisers** – Commercially prepared and pre-packaged Cookies and Candies sold as fund raisers by Religious or Not for Profit organizations, and not sold in conjunction with a fair or festival, will not require a permit. Examples of this would be Girl Scout cookies at Wal-Mart, school candy bar sales, and will include bottled water sales.
- **Church or Not-For-Profit Pot Luck Suppers** – A pot luck supper is defined as a food event held by a Not For Profit Organization, for its members and not open to the general public. Food served at these events is prepared, partially or in whole, by the members, at un-inspected facilities. If by advertising the event, it becomes open to the general public, it no longer meets the definition of a potluck supper and is subject to the requirements of Craven County Health Department. Pot Luck Suppers do not require any type of permit.
- **Public Church Dinners or Public Not-For-Profit Dinners** – Any food vended, advertised to the general public as offered for sale or given away must meet the permitting, education and inspection requirements of the Craven County Health Department.
- **Wedding Receptions, Bereavement Meals, School Picnic Reunions, and Receptions** – These events are not under regulation by the Craven County Health Department, where such events are not open to the general public. Individual family members and friends providing food at these events are not regulated.