

CRAVEN COUNTY
BUDGET AMENDMENTS FY 2016

Budget Amendments for June 20, 2016

Budget Amendments

Commissioner Mark moved to approve the following budget amendments, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Inspections

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2401-355-09-00 Homeowner Recovery Fee	\$730.00	101-2401-410-45-04 Homeowner Fee to State	\$1,140.00
101-2401-355-01-00 Electrical Inspection Fee	\$410.00		
TOTAL	\$1,140.00	TOTAL	\$1,140.00

Justification: The amount collected for Homeowner Recover Inspections fees is greater than amount originally budgeted. Of the fees collected, 90% is remitted to NC Licensing Board for general contractors. Additional funds must be budgeted to cover this expenditure.

7100 – Veterans Services

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance Current Year	\$4,000.00	101-7100-450-10-02 Fulltime Salary	\$4,000.00
TOTAL	\$4,000.00	TOTAL	\$4,000.00

Justification: Veterans Service Director of over 30 years retired this fiscal year. Vacation payout was made and a new director is in place. Need additional funds to cover salary through fiscal year.

**PLANNING – REQUEST TO CLOSE-OUT HAZARD MITIGATION PROGRAM
PROJECT FUNDS 283 AND 284**

Don Baumgardner, Planning Director, presented the final reports for funds 283 and 284 that have been submitted, approved and reimbursements have been received from the State. The program activities associated with funds 283 and 284 resulted in the elevation of four (4) residential structures and the acquisition of two (2) residential structures.

Commissioner Dacey asked about the status of properties after the improvements and if they will generate more revenue.

Mr. Baumgardner responded that they could result in a higher value, as they are in much better condition. Additionally, the potential for displacement, which results in lapses of tax revenue, is diminished.

Commissioner Mark moved to adopt the following budget amendments and ordinance updates to close out funds 283 and 284, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
283-0000-348-89-01 NCDPSEM State Grant	\$(349.00)	283-4061-430-76-38 Elevation	\$(1,392.00)
283-0000-377-38-00 FEMA Grant	\$(1,043.00)		
TOTAL	\$(1,392.00)	TOTAL	\$(1,392.00)

Justification: Budget amendment needed to close out Hazard Mitigation Grant Program (HMGP) Project 4019-0028.

Hazard Mitigation Grant Program (HMGP)
Project 4019-0028
Fund 283
Closed

This ordinance is hereby approved for the following expenditure amounts of the Hazard Mitigation Project 4019-0028.

Expenditures:

Elevation	\$ 529,828.00
TOTAL	\$ 529,828.00

The following revenues were received for the Hazard Mitigation Project 4019-0028.

Revenues:

NCDPS/Emergency Management Grant	\$	132,456.00
FEMA Grant	\$	397,372.00
TOTAL	\$	529,828.00

This ordinance is hereby approved this 20th day of June, 2016.

Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
284-0000-348-89-01 NCDPSEM State Grant	\$(39,894.00)	284-4061-430-76-39 Acquisition	\$(159,577.00)
284-0000-377-38-00 FEMA Grant	\$(119.683.00)		
TOTAL	\$(159,577.00)	TOTAL	\$(159,577.00)

Justification: Budget amendment needed to close out Hazard Mitigation Grant Program (HMGP) Project 4019-0027.

Hazard Mitigation Grant Program (HMGP)
Project 4019-0027
Fund 284
Closed

This ordinance is hereby approved for the following expenditure amounts of the Hazard Mitigation Project 4019-0027.

Expenditures:

Acquisition	\$	423,483.00
TOTAL	\$	423,483.00

The following revenues were received for the Hazard Mitigation Project 4019-0027.

Revenues

NCDPS/Emergency Management Grant	\$	105,871.00
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FEMA Grant	\$	317,612.00
TOTAL	\$	423,483.00

This ordinance is hereby approved this 20th day of June, 2016.

SHERIFF – BUDGET AMENDMENT

Captain Jesse Pittman, Administrative Captain, presented the following budget amendment to cover shortages in inmate medical expenses through the end of the current fiscal year. The shortage is directly related to the hospitalization of two inmates with terminal illnesses

He explained that one inmate, since this time, has been released and the other is still being housed. Invoices for first inmate have exceeded \$22,000 and additional invoices for the second inmate are expected by the end of the month.

This will leave approximately \$200,000 in collected revenue that was projected at \$160,000.

Commissioner Dacey inquired if the County can bill the home counties of the housed inmates. Captain Pittman responded that there are agreements in place to do so.

Commissioner McCabe moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Jail

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2008-357-66-00 Inmate Welfare	\$25,000.00	101-2008-410-32-08 Medical Supplies	\$50,000.00
101-2008-369-40-00 Misdemeanant House	\$25,000.00		
TOTAL	\$50,000.00	TOTAL	\$50,000.00

Justification: Higher prison population has increased expenditures in the jail. The higher inmate population has also resulted in a corresponding increase in revenue. Need to budget the additional revenue to cover expenditures for the remainder of the fiscal year.

FINANCE – BUDGET AMENDMENTS

Craig Warren, Finance Director, presented the following budget amendments for the Board’s approval.

Health Benefits

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
512-0000-399-01-00 Fund Balance Current	\$200,000.00	512-0321-400-40-81 Health Claims	\$200,000.00
TOTAL	\$200,000.00	TOTAL	\$200,000.00

Justification: Need to budget additional funds to cover health insurance claims through the remainder of the fiscal year '16.

Mr. Warren stated that health claims are running 4% less than the same time last year.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-345-03-00 State Tax art 40 ½ cent sch	\$ 75,000.00	101-8500-480-98-01 Schools debt service	\$250,000.00
101-0000-345-05-00 St Tax art 42 ½ cent sch	\$175,000.00		
TOTAL	\$250,000.00	TOTAL	\$250,000.00

Justification: Portion of Article 40 and Article 42 sales tax dedicated to school debt service. Anticipate that revenue will be greater than projected/budgeted. Need to budget the additional revenue expected and corresponding transfer to the Debt Service Fund.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Rescue Squads

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2827-357-51-00 Ft. Barnwell rescue fee	\$ 2,390.00	101-2827-410-33-10 Ft. Barnwell 90% collection	\$2,151.00
		101-2801-410-40-03 Collection cost	\$ 239.00

101-2828-357-49-00	\$19,000.00	101-2828-410-33-10	\$17,100.00
Bridgeton rescue fee		Bridgeton 90% collection	
		101-2801-410-40-03	\$ 1,900.00
		Collection cost	
101-2829-357-50-00	\$ 6,900.00	101-2829-410-33-10	\$ 6,210.00
Vanceboro rescue fee		Vanceboro 90% collection	
		101-2801-410-40-03	\$ 690.00
		Collection cost	
101-2831-357-56-00	\$ 2,040.00	101-2831-410-33-10	\$ 1,836.00
Twp. #7 rescue fee		Twp. #7 90% collection	
		101-2801-410-40-03	\$ 204.00
		Collection cost	
101-2825-357-53-01	\$ 2,656.00	101-2825-410-41-25	\$ 2,656.00
Jail ambulance transpt		Jail ambulance trasnpt	
TOTAL	\$32,986.00	TOTAL	\$32,986.00

Justification: Need to assess/adjust ambulance billing fees. The amount received this fiscal year dictates an increase to budget for fees received and the corresponding 90% to the squads and 10% for collections.

NB/Craven rescue transports inmates to and from hospital and jail. Jail is responsible for these costs. Due to increased transports, amount billed has already exceeded the budget.

Commissioner Mark moved to approve the budget amendment, as requested, seconded by Commissioner Jones and unanimously carried in a roll call vote.

General/County Reserve

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$750,000.00	101-0567-400-98-16	\$750,000.00
Fund balance current year		Transfer County reserve	
TOTAL	\$750,000.00	TOTAL	\$750,000.00

Justification: Year-end transfer to County reserve.

Commissioner Mark moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried.

Budget Amendments for June 6, 2016

The Board was requested to approve the following budget amendments. Commissioner Tyson moved for their approval, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Mental Health

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6800-347-12-00 ABC 5 cent bottles	\$2,000.00	101-6800-440-94-42 alcoholism ABC bottle	\$2,000.00
TOTAL	\$2,000.00	TOTAL	\$2,000.00

Justification: As a pass through, Craven County collects ABC Board funds and pays them to Trillium. Need to increase their budget as receipts and payments will be greater than originally budgeted.

1001 – Register of Deeds

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-1001-357-06-00 ROD Fees	\$2,100.00	101-1001-400-11-13 Supplemental Pension	\$2,100.00
TOTAL	\$2,100.00	TOTAL	\$2,100.00

Justification: Contributions to the Register of Deeds Supplemental Pension Fund are based on amount of revenue collected by the Register of Deeds. Higher than expected revenue has led to increased contributions to the Fund and a budget amendment is needed to reflect the additional revenue and cover shortage in expenditure line for the fund.

SHERIFF – BUDGET AMENDMENT

Administrative Captain, Jesse Pittman, presented the following budget amendment to cover shortages in inmate medical expenses, utilities, inmate welfare and facility maintenance through the end of the current fiscal year.

Many of the shortages are due to the increased number of inmates being housed under the State Misdemeanor Confinement program. Revenue generated for the program this fiscal year was double the projected amount. To date, the department has collected \$409,000 in revenue from the state.

Commissioner Tyson moved to approve the following budget amendment, as requested, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Jail

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2008-369-40-00 Misdemeanant hous	\$230,000.00	101-2008-410-23-00 Utilities	\$65,000.00
		101-2008-410-26-02 Maint/repair-equip	\$ 9,000.00
		101-2008-410-32-08 Medical Supplies	\$92,000.00
		101-2008-410-32-26 Inmate Welfare	\$56,000.00
		101-2008-410-32-40 Other Supplies	\$ 8,000.00
TOTAL	\$230,000.00	TOTAL	\$230,000.00

Justification: Higher prison population has increased expenditures in all areas of the jail. The higher inmate population has also resulted in a corresponding increase in revenue. Need to budget the additional revenue to cover expenditures for remainder of fiscal year.

FINANCE – BUDGET AMENDMENTS

Finance Director, Craig Warren, presented the following budget amendments for the Board’s approval.

Medical Examiner

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance current year	\$60,950.00	101-2701-410-40-28 Medical exam autopsy	\$53,250.00
		101-2701-410-40-29 Medical exam investigation	\$ 7,700.00
TOTAL	\$60,950.00	TOTAL	\$60,950.00

Justification: Each year the medical examiners autopsy or investigation line exceeds budget. In November, an email was received from the Office of the Chief Medical Examiner stating that effective October 1, 2015, autopsy fees increased from \$1,250 to \$1,750 and investigations from \$100 to \$200 each.

Commissioner Tyson asked who mandates the fees. Mr. Warren responded that the Chief Medical Examiner, with the State, mandates fees.

Commissioner Tyson moved to approve the budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DJJDP/JCPC

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0564-348-15-00 DJJDP – Area Day Reporting	\$12,200.00	101-0564-450-91-05 DJJDP – Area Day Reporting	\$12,200.00
TOTAL	\$12,200.00	TOTAL	\$12,200.00

Justification: Area Day Reporting was awarded an additional \$12,200 of discretionary funding from the Juvenile Crime Prevention Council.

Commissioner Tyson clarified the State has sent further funding to JCPC, to be distributed at their discretion.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for May 16, 2016

HEALTH: APPLICATION FOR SATELLITE FQHC (FEDERALLY QUALIFIED HEALTH CENTER), HAVELOCK AREA

Health Director, Scott Harrelson, requested authorization to apply for section 330 funding, yearly NAP (New Access Point) funding of \$650,000 for a two provider satellite site in Havelock where there is a high need population. This would provide a sliding fee scale clinic like the one in New Bern for the population at the southern end of the county. Funding notifications are to come out January 2, 2017 or shortly thereafter, and it would be necessary to begin seeing patients within 120 days of notification of funding.

This would be treated as a satellite location of the current public entity FQHC and would operate as an extension of the current FQHC under the existing FQHC Board and existing structure, with one new position initially. The Havelock WIC (Women, Infants and Children) program, currently aboard MCAS Cherry Point, would be co-located at this new proposed site.

Commissioner Sampson moved to proceed with the federal grant application at a cost of \$22,500 and to approve a budget amendment from Fund Balance. There will be another opportunity at the point of accepting the grant to consider endorsing the project.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$22,500.00	101-5001-440-40-00 Contractual Services	\$22,500.00
TOTAL	\$22,500.00	TOTAL	\$22,500.00

Budget Amendments for May 2, 2016

None

Budget Amendments for April 18, 2016

DSS

The Board was requested to approve the following budget amendment. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7292

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
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101-7292-352-40-00	\$4,000.00	101-7292-450-32-12	\$4,000.00
1 ST Party Payment/Respite		Activity Supplies	
TOTAL	\$4,000.00	TOTAL	\$4,000.00

Justification: Budget amendments needed to increase line item for expected private pay revenue for the Sunshine Center, Adult Respite Care Program located at the Craven County Senior Center. Funds will be utilized for program needs.

Finance Budget Amendment – Volunteer Fire Departments

The Board was requested to approve the following budget amendment. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Fire Department

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
247-0000-399-01-00	\$16.00	247-2900-410-46-00	\$16.00
No. 7 Township		General Insurance	
TOTAL	\$16.00	TOTAL	\$16.00

Justification: To cover shortage of Fire Departments General Insurance line item for VFIS invoice dated 3/15/16 in the amount of \$16,959.00.

DSS BUDGET AMENDMENT – ADOPTION

Alfreda Stout, Deputy DSS Director, presented the following budget amendment. Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS TANF 7231

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7231-349-28-00	\$26,400.00	101-7231-450-39-30	\$26,400.00
CPS Staff & Overhead		Special Adoption	
TOTAL	\$26,400.00	TOTAL	\$26,400.00

Justification: Funds received from the Special Adoption fund. Funds are awarded by the State based on the number of adoptions that are finalized, and are given to DSS to use in the adoption program. There is no County match, and unspent funds are to be rolled forward to the next fiscal year.

Budget Amendment – Request for Additional Funding

Ms. Blackmon presented the following budget amendment. Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

HEALTH/Pregnancy Care Management

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5704-370-02-00 Medicaid Revenues	\$5,800.00	101-5704-440-40-50 Contract Employee	\$5,800.00
TOTAL	\$5,800.00	TOTAL	\$5,800.00

Justification: Needed to cover cost of contract employee who is currently working two days a week. Contract employee assists with high risk maternity patients in order to ensure proper management care. There is only \$489 remaining in the contract employee line. (16 hrs/wk x \$32.75/hr x 12 wks = \$6,288). Medicaid revenues currently averages \$18k per month; the budget only estimated \$16k per month. More than enough revenues to cover additional expenses.

PLANNING – FEMA PRE-DISASTER MITIGATION STORM SHUTTER GRANT

The Craven County Planning Department has been notified by the North Carolina Department of Public Safety that Craven County has received a Federal Emergency Management Agency Pre-Disaster Mitigation Grant to have storm shutters installed on the Craven County Emergency Operations Center (EOC) at 411 Craven Street. The storm shutters will be installed on the first and second floors of the EOC, with the shutters on the second floor being controlled by remote control. The grant is 75% federal share and 25% local share.

The total for the equipment and shutter install is \$52,387.00, which includes the storm shutters, motors, remote controls and installation of the storm shutters on the building. Also needed to complete the job would be to hire a licensed electrician to provide power to the motors for the second floor storm shutters. The estimated cost is \$7,500.00. Also included in the cost of the project is for staff to administer the grant, which is a reimbursable expense back to the County, with that cost estimated at \$2,000.

Grand Total	\$61,887.00
State/Federal Share	\$46,415.25
Local Share	\$15,471.75

The Board was requested to approve the following budget amendment and to provide the required match of \$15,471.75. Commissioner Mark moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$15,472.00	101-4002-430-40-00 Hazard Mitigation Contract	\$61,887.00
101-4002-349-36-00 Hazard Mitigation State	\$46,415.00		
TOTAL	\$61,887.00	TOTAL	\$61,887.00

Justification: Planning Department was notified by NC Dept of Public Safety that Craven County has received a Pre-Disaster Mitigation Grant to install storm shutters on the Emergency Operations Center (EOC) at 411 Craven Street. The grant is 75% state share and 25% local share. Need to budget these line items in order to proceed with the installation of the shutters.

ECONOMIC DEVELOPMENT – BUDGET AMENDMENT

In June 2015, Craven County awarded Moen an Economic Development Grant, with the first installment being due upon Moen’s full occupancy and operation in the new facility. Moen will occupy and operate in the new facility in April 2016. Craven County Economic Director, Timothy Downs, stated that the facility is completed and move in has taken place. He requested to move money from the Economic Development reserve account in order to pay the first installment of the performance grant to Moen. Commissioner Tyson moved to approve the following budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Economic Development 44-01

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
371-0000-399-01-00 Fund Balance Current	\$500,000.00	371-0571-400-97-01 Transfer to General Fund	\$500,000.00
101-4401-366-07-00	\$500,000.00	101-4401-430-47-11	\$500,000.00

From Reserve

Perf Grant Moen

JOURNAL ENTRY

371-0571-400-97-01	\$500,000.00	371-0000-101-00-00	\$500,000.00
To General Fund		Cash	
101-0000-101-00-00	\$500,000.00	101-4401-366-07-00	\$500,000.00
Cash		From Reserve	
TOTAL	\$2,000,000.00	TOTAL	\$2,000,000.00

Justification: To pay performance grant to Moen for FY 16.

FINANCE

Finance Director, Craig Warren, presented the following budget amendments for the Board’s approval.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-303-00-00	\$39,000.00	101-8500-480-37-12	\$39,000.00
Late listing penalty tax		School late listing penalty	
TOTAL	\$39,000.00	TOTAL	\$39,000.00

Justification: Receipt of taxes attributable to late listing penalties has already exceeded the \$60,000 amount projected for FY 16. Need to budget the additional revenue expected and corresponding expenditure to schools.

Commissioner McCabe moved to approve the budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-309-12-00	\$14,248.00	101-8500-480-37-02	\$14,248.00
State School PILT		Schools exp PILT	
TOTAL	\$14,248.00	TOTAL	\$14,248.00

Justification: The FY 16 projected Timber receipts were \$50,000. These funds are passed to Craven County Board of Education as School PILT. The total amount received this year was \$64,247.78. Need to budget the additional revenue and corresponding expenditure to schools.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried.

Budget Amendments for April 4, 2016

Sheriff's Department

The Board was requested to approve the following budget amendment. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Sheriff

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
114-0000-399-01-00 Fund Balance Current	\$4,500.00	114-2001-410-33-00 Miscellaneous	\$4,500.00
TOTAL	\$4,500.00	TOTAL	\$4,500.00

Justification: This budget amendment will facilitate the allocation of buy monies for the Narcotic's Division. At present the department has expended all allocated funds during the current FY for the purchase of narcotics. Agents are currently working a case which will require funds for purchasing heroin in order to make an affective arrest for the sell and distribution of the drug.

Budget Amendments for March 21, 2016

Health Department

Commissioner Mark moved to approve the following budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Health/Risk Reduction/Healthy Communities

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
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101-6700-349-04-00	\$4,160.00	101-6700-440-25-00	\$1,800.00
State Revenues		Travel/Training	
		101-6700-440-31-11	\$.60
		Gasoline	
		101-6700-440-32-40	\$2,300.00
		Other Supplies	
TOTAL	\$4,160.00	TOTAL	\$4,160.00

Justification: Additional State funds awarded to CCHD to provide training opportunities for staff and to develop and promote lasting strategies to help people make healthier lifestyle choices in order to prevent chronic diseases. Funds will be used to send a health educator and a dietician to the A-Z Diabetes Educator Boot Camp (\$400 each) held April 25-29, 2016 in Greenville, NC. In addition, they will both attend the Freedom From Smoking Facilitator Training (\$350 each) held on May 18, 2016 in Wake Forest, NC, includes one night hotel stay. The remaining funds will be used to purchase brochures, brochure racks, exercise items, pocket folders and copy paper.

Finance Budget Amendment

Commissioner Mark moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Mental Health

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6800-347-12-00	\$3,400.00	101-6800-440-94-42	\$3,400.00
ABC 5 cent bottles		ABC 5 cent bottles	
TOTAL	\$3,400.00	TOTAL	\$3,400.00

Justification: As a pass through, County collects ABC Board funds and pays them to Trillium. Need to increase their budget as receipts and payments will be greater than originally budgeted.

HEALTH – BUDGET AMENDMENTS

Health Director, Scott Harrelson, presented the following budget amendments for the Board’s approval.

Health/Adult Primary Care

REVENUES	AMOUNT	EPENDITURES	AMOUNT
101-6612-370-05-00 Medicaid Revenues	\$21,250.00	101-6612-440-15-15 Dues/Subscriptions	\$ 554.00
		101-6612-440-25-00 Travel/Training	\$ 3,750.00
		101-6612-440-32-40 Other Supplies	\$ 1,834.00
		101-6612-440-40-00 Contract Services	\$11,000.00
		101-6612-440-73-21 C/Outlay \$500-\$4,999	\$ 4,112.00
TOTAL	\$21,250.00	TOTAL	\$21,250.00

Justification: CCHD received a Medicaid HER Incentive Payment (Meaningful Use) in the amount of \$21,250. Funds will be used to pay for Medicare application (\$554), HIPAA Security Risk Training package (\$3,750), Secure Messaging through CureMD (\$4,200), (PQRS) Physician Quality Reporting System-required-reports information on the quality of care to patients(\$800), Custom UDS reports for FQHC (\$3,000), an additional billing provider (\$3,000), a handicapped scale (\$1,863) and an ambulatory blood pressure monitoring device (\$2,249). The remaining funds (\$1,834) will go towards purchase of chairs in newly renovated waiting room clinic.

Commissioner McCabe moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Health/Hospice

101-6502-370-03-00 Medicaid	\$ 50,000.00	101-6502-440-15-24 Clinician	\$18,000.00
101-6502-371-02-00 Medicare	\$119,400.00	101-6502-440-32-05 Prescription Drugs	\$60,000.00
		101-6502-440-32-05 Med Supplies – Routine	\$ 400.00

		101-6502-440-32-17	\$ 6,000.00
		Med Supplies – Ancillary	
		101-6502-440-40-50	\$85,000.00
		Contract Employees	
TOTAL	\$169,400.00	TOTAL	\$169,400.00

Justification: We have an additional \$1,784 patient days for the first seven months of this fiscal year compared to the same period last fiscal year. As a result, the clinician’s hours have increased as well. In November 2015, Hospice Census indicated the need for an additional RN Case Manager; therefore, a contract RN was hired. The contract employees include: two RN’s, one LPN and three Aides, averaging \$17,000 per month. The average drugs cost approximately \$15,000 per month. (There is currently one patient whose medications alone cost \$4,000 per month). Medical suppliers are also required to be issued to patients as needed. Savings for Hospice supervisor vacancy this FY is \$29,000.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Chairman Liner commended the Health Department and contractor on the renovation project.

FINANCE – BUDGET AMENDMENT

Finance Director, Craig Warren, presented the following budget amendment for the Board’s approval. Commissioner McCabe moved for its approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Rescue Squads

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2825-357-53-00 New Bern/Craven Rescue Fee	\$40,864.00	101-2825-410-33-10 New Bern/Craven 90% Collection	\$36,778.00
		101-2801-410-40-03 Collection Cost	\$ 4,086.00
101-2827-357-51-00 Ft. Barnwell Rescue Fee	\$ 2,097.00	101-2827-410-33-10 Ft. Barnwell 90% Collection	\$ 1,887.00
		101-2801-410-40-03 Collection Cost	\$ 210.00
101-2828-357-49-00 Bridgeton Rescue Fee	\$18,454.00	101-2828-410-33-10 Bridgeton 90% Collection	\$16,609.00

		101-2801-410-40-03	\$ 1,845.00
		Collection Cost	
101-2829-357-50-00	\$ 3,577.00	3101-2829-410-33-10	\$ 3,219.00
Vanceboro Rescue Fee		Vanceboro 90% Collection	
		101-2801-410-40-03	\$ 358.00
		Collection Cost	
101-2830-357-56-00	\$23,603.00	101-2830-410-33-10	\$21,243.00
Cove City Rescue Fee		Cove City 90% Collection	
		101-2801-410-40-03	\$ 2,360.00
		Collection Cost	
101-2831-357-56-00	\$15,621.00	101-2831-410-33-10	\$14,059.00
Twp. #7 Rescue Fee		Twp. #7 90% Collection	
		101-2801-410-40-03	\$ 1,562.00
		Collection Cost	
101-2825-357-53-01	\$ 6,300.00	101-2825-410-41-25	\$ 6,300.00
Jail Ambulance Transport		Jail Ambulance Transport	
TOTAL	\$110,516.00	TOTAL	\$110,516.00

Justification: Time of year to assess/adjust ambulance billing fees. The amount already received this fiscal year dictates an increase to budget for fees received and the corresponding 90% to the squads and 10% for collections.

NB/Craven rescue transports inmates to and from hospital and jail. Jail is responsible for these costs. Due to increased transports, amount billed has already far exceeded the budget.

Commissioner Dacey reported that he had a complaint from a constituent concerning the level of care for rescue not being appropriately matched to the level of need. He inquired if auditing is being done on the level of care provided against the actual need of the patient. The County Manager agreed to address this concern with Emergency Services Director, Stanley Kite.

Budget Amendments for March 7, 2016

CARTS

Commissioner Mark moved to adopt the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

CARTS Rural Admin

101-7002-369-54-00	\$1,836.00	101-7001-450-31-01	\$1,836.00
Jones Co HCCBG		Fuel	
TOTAL	\$1,836.00	TOTAL	\$1,836.00

Justification: Jones County was allocated \$1,652 in additional HCCBG funding. Jones County decided to spend the additional funding, plus their local match with CARTS. Providing transportation to these passengers will require additional money to be spent in fuel.

FINANCE – BUDGET AMENDMENTS AND ORDINANCE UPDATE

County Manager, Jack Veit, presented the following budget amendments and ordinance update submitted by the Finance Director for the Board’s approval.

Schools

101-0000-399-01-00	\$282,527.00	101-8500-480-37-01	\$282,527.00
Fund Balance		Current Expense	
TOTAL	\$282,527.00	TOTAL	\$282,527.00

Justification: The NC Dept of Public Instruction released in mid September changes to the pay structure for school personnel as well as State’s allotment for programs and funding sources. To provide same funding for equivalent locally funded positions, a budget amendment to increase the school’s current expenditures by \$282,527 is needed.

Commissioner Tyson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

CDBG FY 12 Water and Sewer Infrastructure Project #12-C-2493

Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
282-0000-377-02-00	\$(22,641.00)	282-4082-430-76-67	\$(5,876.00)
Grant CDBG		Sewer Improvements	

		282-4082-430-76-68	\$(5,153.00)
		Water Improvements	
		282-4082-430-76-70	\$(11,612.00)
		Administration	
TOTAL	\$(22,641.00)	TOTAL	\$(22,641.00)

Justification: Budget amendment needed to close out CDBG FY 12 Water & Sewer Infrastructure Project CDBG #12-C-2493. Closed project in the amount of \$727,359; original budget for \$750,000.

Ordinance

**CDBG FY 12 Water & Sewer Infrastructure
Fund 282
Closed**

This ordinance is hereby approved for the following expenditure amounts of the CDBG FY 12 Water & Sewer Infrastructure Project

Expenditures:

Sewer Improvements	\$	533,998.00
Water Improvements	\$	155,270.00
Administration	\$	38,091.00
TOTAL	\$	727,359.00

The following revenues were received for the CDBG FY 12 Water & Sewer Infrastructure Project.

Revenues:

CDBG Grant	\$	727,359.00
TOTAL	\$	727,359.00

This ordinance is hereby approved this 7th day of March, 2016.

Commissioner Sampson moved to approve the budget amendment and ordinance update, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for January 19, 2016

HEALTH

Budget Amendment – Additional State Funds Awarded

Jennifer Blackmon, Human Services Deputy Director, presented the following budget amendment for the Board’s approval.

Health/Family Planning

101-6400-349-12-00	\$16,489.00	101-6400-440-32-05	\$16,489.00
State Revenues		Prescription Drugs	
TOTAL	\$16,489.00	TOTAL	\$16,489.00

Justification: Additional funding in the amount of \$16,489 has been awarded to CCHS in order to provide Family Planning services for TANF patients in order to prevent out-of-wedlock births. Funds will be used to purchase different forms of long acting contraception such as depo-provera, Implanon & Mirena IUD’s. Funds to be spent by May 31, 2016.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and carried in a roll call vote with six (6) “ayes”, there being one (1) “nay” from Commissioner Liner.

SOCIAL SERVICES

Budget Amendment to Add HCCBG Funding Received

Alfreda Stout, DSS Deputy Director, presented the following budget amendment requesting approval of additional Home and Community Care Block Grant (HCCBG) funding for Fiscal Year 2015-2016. There is a 10% local match required for this funding.

DSS/CARTS/Sen Comp/Havelock

101-7221-349-27-00	\$10,723.00	101-7221-450-40-00	\$11,914.00
HCCBG in Home St		Contractual Services	
101-0000-399-01-00	\$ 1,191.00		
Fund Balance			
TOTAL	\$11,914.00	TOTAL	\$11,914.00

Justification: Additional funds awarded for the Home and Community Block Grant (HCCBG) from the Division of Aging for Fiscal Year 15/16. Funding is 90% Fed/State with a 10% required County match for DSS.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment to Increase Line Item Due to Anticipated Donations to the Sunshine Center

Ms. Stout presented the following budget amendment requesting to increase line item due to anticipated donations for the Sunshine Center, as well as funding expected from the CarolinaEast Medical Center. Commissioner Dacey asked for a brief update. Ms. Stout reported that they expanded the program this year to a second day (Tuesday). It is still private pay except donations from the hospital foundation, which pay for indigent care.

DSS 7292 Sunshine Center

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7292-336-39-00 General Donations	\$4,400.00	101-7292-450-32-22 Donation Supplies	\$4,400.00
TOTAL	\$4,400.00	TOTAL	\$4,400.00

Justification: Increasing line item due to anticipated donations for the Sunshine Center this current fiscal year.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment – Social Services Line Item

Ms. Stout presented the following budget amendment, explaining that the County Social Services line item is utilized to pay expenses associated with mandated Adult Protective Services and Guardianship cases. The Craven County Department of Social Services provides service on average to 50 or more individuals per month.

Costs generally associated with adult protective services and guardianship cases include: psychological and or medical expenses, adult care and/or nursing home room and board, medications, legal and estate fees, etc. This line item also provides payment for but is not limited to: disposition of unclaimed bodies, transports, contract with “ARC” for specific guardianship cases, etc.

Since June, Craven County DSS has been involved with two cases that have presented unexpected and higher than average costs for room and board, additional supervision,

medication, psychological needs and evaluations, and other related costs. These have already exceeded the annual allocation.

Based on a review of currently known and projected costs done in August, the Agency anticipates needing an additional \$80,000 through June 30, 2016. Previously, in September of 2015, \$40,000 was requested.

The agency requested an additional \$34,000 to provide funding through June 2016.

Adult Services 7221

101-0000-399-01-00	\$34,000.00	101-7221-450-39-05	\$34,000.00
Fund Balance		County Social Service	
TOTAL	\$34,000.00	TOTAL	\$34,000.00

Justification: Requesting \$34,000 to be utilized in meeting the needs of individuals through the provision of Adult Protective and Guardianship Services. Both services are mandated through North Carolina State Statutes.

Commissioner Liner inquired if there has been any feedback from the Veterans Administration (VA) yet in regard to their assistance. Ms. Stout responded that the individual currently at issue is not VA eligible; however she has not checked on the VA for future issues. Commissioner Dacey asked in there has been any help from Trillium Health Care. Ms. Stout responded that they have not been successful with the agency so far. Commissioner Dacey stated that he will try to intervene with Trillium as the County's Commissioner representative.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment – Additional Low Income Energy Assistance Program Funding Received

Ms. Stout presented the following budget amendment requesting to add additional Federal funding received for the Low Income Energy Assistance Program (LIEAP). Funds are 100% Federal, there is no County match.

Mandated 7291

101-7291-349-32-00	\$13,605.00	101-7291-450-23-07	\$13,605.00
CIP, NCNG, CP&L		Energy LIEAP	
TOTAL	\$13,605.00	TOTAL	\$13,605.00

Justification: Additional funding received for Low Income Home Energy Assistance Program (LIEAP). There is no County match. Funds are 100% Federal. Current budget in HTE is the state estimate for the year of \$380,604. This additional funding authorization results in an additional \$13,605 for a new total allocation of \$394,209.

Commissioner Liner inquired how much of the \$380,000 has been spent. Ms. Stout responded that she is not sure because it changes daily.

Commissioner McCabe moved to approve the budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

EMERGENCY SERVICES – EMS/RESCUE GRANTS COUNTY MATCH

Emergency Services Director, Stanley Kite, presented the following requests to match Fire/Rescue/EMS Grants received from the NC Office of State Fire Marshal on behalf of No. 9 Township Fire & Rescue, No. 7 Township Fire & Rescue, Vanceboro Rescue Squad and Ft. Barnwell Rescue Squad.

Grant Awards:

No. 9 Township Fire & Rescue	\$13,752.00
No. 7 Township Fire & Rescue	\$24,964.00
Vanceboro Rescue Squad	\$25,000.00
Ft. Barnwell Rescue Squad	\$12,955.00

Commissioner Dacey inquired how these grant awards fit in with the policy the Board adopted regarding these kinds of requests. Mr. Kite responded that the rescue squads do not fall under the policy. The five departments brought forward the possibility of receiving these grants during the budget period and these fire departments also perform rescue functions.

Commissioner Mark moved to approve the following budget amendments, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Township 9 Fire & Rescue

101-0000-399-01-00	\$13,753.00	101-0567-410-97-83	\$13,753.00
Fund Balance Current Year		Transfer to Fire Department	
249-0000-366-01-00	\$13,753.00	249-2900-410-96-99	\$13,753.00
From General Fund		Twp. 9 fire/res match	
TOTAL	\$27,506.00	TOTAL	\$27,506.00

Justification: Budget Craven County's 50% matching grant funds to Township #9 Fire & Rescue as awarded by the NC Dept. of Insurance.

No. 7 Township Fire & Rescue

101-0000-399-01-00	\$24,965.00	101-0567-410-97-83	\$24,965.00
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Fund Balance Current Year		Transfer to Fire Department	
247-0000-366-01-00	\$24,965.00	247-2900-410-96-99	\$24,965.00
From General Fund		#7 Twp. Fire/Res Match	

Justification: Budget Craven County’s 50% matching grant funds to No 7 Township Fire & Rescue as awarded by the NC Dept. of Insurance.

Vanceboro Rescue

101-0000-399-01-00	\$25,000.00	101-2829-410-33-20	\$25,000.00
Fund Balance Current Year		Vanceboro Grant Match	
TOTAL	\$25,000.00	TOTAL	\$25,000.00

Justification: Budget Craven County’s 50% matching grant funds to Vanceboro Rescue Squad as awarded by the NC Dept. of Insurance.

Ft. Barnwell Rescue

101-0000-399-01-00	\$12,955.00	101-2827-410-33-20	\$12,955.00
Fund Balance Current Year		Ft. Barnwell Grant Match	
TOTAL	\$12,955.00	TOTAL	\$12,955.00

Justification: Budget Craven County’s 50% matching grant funds to Ft. Barnwell Rescue Squad as awarded by the NC Department of Insurance.

Budget Amendments for January 4, 2016

FINANCE – PAMLICO SOUND HAZARD MITIGATION PLAN BUDGET ORDINANCE

Finance Director, Craig Warren, presented the following Pamlico Sound Hazard Mitigation Plan budget ordinance for the Board’s approval. Commissioner Mark moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Pamlico Sound Regional Hazard Mitigation Plan
 HMGP 1969-006
 Fund 281

This ordinance is hereby approved in the following amount for expenditure of the Pamlico Sound Regional Hazard Mitigation Plan.

Expenditures:

Administration	\$	80,000.00
TOTAL	\$	80,000.00

The following revenue is hereby approved for the Pamlico Sound Regional Hazard Mitigation Plan.

Revenues:

Grant – NC Dept of Public Safety	\$	80,000.00
TOTAL	\$	80,000.00

This ordinance is hereby approved this 4th day of January, 2016.

Budget Amendments for December 21, 2015

**CITY OF HAVELOCK – FORMER PHOENIX LANDFILL SITE RE-DEVELOPMENT
BUDGET AMENDMENT**

Commissioner Sampson moved to approve the following budget amendment, fulfilling the County’s obligation pursuant to the agreement adopted on September 28, 2015, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Special Appropriation – City of Havelock

101-0000-301-02-00	\$23,000.00	101-0190-450-96-91	\$23,000.00
Prior year taxes		Special appropriation Havelock	
TOTAL	\$23,000.00	TOTAL	\$23,000.00

Justification: On 9/28/15, an agreement was signed between the City of Havelock and the County regarding the City’s interest in acquiring parcels of land outside the municipal boundaries. The City would need to satisfy all ad valorem tax liens assessed by the County on that property. Given the environmental issues with respect to the parcels, also known as Phoenix Landfill Site, the County agreed to appropriate to the City the same amount to assist the City in the remediation and other development activities to be undertaken by the City. The City paid \$22,198.32 to satisfy the liens. Under the agreement, the County will now pay the City the same amount.

SHERIFF – BUDGET AMENDMENTS

Justice Assistant Grant – Firearms

Administrative Captain, Jesse Pittman, presented the following budget amendment for the Board’s approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Sheriff’s

101-2022-377-04-00	\$10,624.00	101-2022-410-73-21	\$10,624.00
Grants Bureau of Justice Assistance		Capital Outlay C/O \$500-\$4,999	
TOTAL	\$10,624.00	TOTAL	\$10,624.00

Justification: This budget amendment is to request the allocation of funds to line item 101-2022-410.73-21 to be spent on firearms for the Sheriff’s Office set forth in the public hearing that took place on December 7, 2015.

Budget for Bullet Proof Vests

Captain Pittman presented the following budget amendment for the Board’s approval. Commissioner Tyson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Sheriff’s

101-0000-399-01-00	\$10,750.00	101-2001-410-73-21	\$10,750.00
General Fund/Fund Balance		Capital Outlay C/O \$500-\$4,999	
TOTAL	\$10,750.00	TOTAL	\$10,750.00

Justification: The Craven County Sheriff’s Office applied for bullet proof grant funding through the Department of Justice Assistance for the current FY. This would have been a 50/50 match of funds to purchase vests. Once the application was processed we were notified by the Department of Justice that we did not receive funding this FY. The reason given was that federal funding this year was going to disparate counties and since there was a population of over 100,000 that did not qualify for funding. The purchase of bullet proof vests is essential to the safety of the patrol and criminal division deputies. These vests will be purchased for new hires and will replace worn vests that have expired. There is a five year expiration date on vests.

FINANCE – BUDGET AMENDMENT

Rick Hemphill, Assistant County Manager – Finance/Administration, presented the following budget amendment for the Board’s approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$(22,000.00)	101-8500-480-37-04 Capital Outlay	\$(22,000.00)
TOTAL	\$(22,000.00)	TOTAL	\$(22,000.00)

Justification: On July 8, 2015 the county increased School Systems Capital Outlay allocation by \$50,000 for requested welding improvements at WCHS. The project was able to be completed at a cost of \$28,000. Need to return the balance of \$22,000 to fund balance.

Budget Amendments for December 7, 2015

Budget Amendment Twp. #9 Fire and Rescue

Commissioner McCabe moved to approve the following budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Fire Department

249-0000-399-01-00 No. 9 Twp. Fire	\$81.00	249-2900-410-11-04 Workers Comp	\$81.00
TOTAL	\$81.00	TOTAL	\$81.00

Justification: To cover shortage in line items for workers compensation additional premium per VFIS of North Carolina invoice dated 11/11/15.

HEALTH – APPROVE BUDGET AMENDMENT AND AWARD CONTRACT FOR ADULT PRIMARY HEALTH CLINIC RENOVATION

Gene Hodges, Assistant County Manager – Facilities/Operations and Scott Harrelson, Health Director, presented the bids received for renovations and expansion of examination space for the Adult Primary Care Clinic in the Craven County Health Department, made necessary by its designation as a Federally Qualified Health Center (FQHC).

Contractor	Bid Amount
A R Chesson Construction	\$414,000
Brydge & Lee	\$346,770
Primus Contracting, Inc.	\$329,951

Pro Construction	\$364,300
T E Davis Construction	\$388,000

Primus Contracting, Inc. was the low bidder at \$329,951. Staff has met with Primus Contracting and have found savings in the project which can now be completed for \$304,646. In order to move forward with this project, a budget amendment of \$100,000 was requested to increase the project budget in the Health Department capital outlay line item.

Commissioner Sampson moved to approve the budget amendment and to authorize execution of the contract with Primus Contracting, Inc., seconded by Commissioner McCabe. In a roll call vote, the motion carried with four (4) “ayes”, there being three (3) “nays” from Commissioners Dacey, Mark and Tyson.

Health/Adult Primary Care

101-6612-375-01-00	\$45,833	101-6612-440-73-01	\$100,000
Medicaid Max		C/Outlay Over \$5K	
101-6612-377-43-00	\$54,167		
FQHC			
TOTAL	\$100,000	TOTAL	\$100,000

Justification: Estimates/Proposals for the Adult Primary Care clinic expansion are higher than anticipated. Requesting additional \$100K to ensure project will be completed successfully. The first year FQHC funding is for \$704,167. Craven County Health Department only budgeted \$650,000. No Medicaid Max was budgeted for FY16; however, the department received \$22,917.24 on 10/22/15 for FYE 2014 and anticipates another Med Max payment for FYE by June 30, 2016.

RECREATION BUDGET AMENDMENT FOR TRILLIUM GRANT

Recreation and Parks Director, Eddie Games, presented the following budget amendment to budget the \$750,000 grant received from Trillium. Commissioner Dacey stated that he checked with Trillium and inquired about the source of the money. He stated that savings from reinvestments produced a surplus (less spent on managed care than received) but it is not intended for use by the general public. These funds must be spent for those persons with disabilities. The Howell Center equipment is aged and he hopes that Creekside Park will be a magnet for users in all areas of the County. Chairman Liner reiterated that funding was not requested by the County.

Commissioner Sampson moved to approve the following budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Recreation

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8001-346-11-00 Trillium Health Resources	\$750,000.00	101-8001-460-73-02 Other Improvements	\$750,000.00
JOURNAL ENTRY			
371-0571-400-97-01 To General Fund	\$100,000.00	371-0000-101-00-00 Cash	\$100,000.00
101-0000-101-00-00 Cash	\$100,000.00	101-8001-366-07-00 From Reserve	\$100,000.00
TOTAL	\$950,000.00	TOTAL	\$950,000.00

Justification: Need to budget the \$750,000 grant from Trillium Health Resources to construct an inclusive playground at Creekside Park.

Budget Amendment – Tri Community Fire District

Mr. Hemphill presented the following budget amendment for Tri Community Fire District. Tri Community will utilize these funds toward the planning and construction of their new fire station. Fire tax increases will cover the estimated mortgage. Commissioner McCabe moved to approve the following budget amendment, as presented, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Fire Department

249-0000-399-01-00 No. 9 Twp. Fire	\$81.00	249-2900-410-11-04 Workers Comp	\$81.00
TOTAL	\$81.00	TOTAL	\$81.00

Justification: To cover shortage in line items for workers compensation additional premium per VFIS of North Carolina invoice dated 11/11/15.

Budget Amendments for November 16, 2015

Health Director, Scott Harrelson, presented the following two budget amendments for the Board's approval.

HEALTH/HIV/STD State

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
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101-6301-349-76-00	\$2,000.00	101-6301-440-25-00	\$1,595.00
State Revenues		Travel/Training	
		101-6301-440-32-08	\$ 269.00
		Medical Supplies	
		101-6301-440-32-40	\$ 136.00
		Other Supplies	
TOTAL	\$2,000.00	TOTAL	\$2,000.00

Justification: State awarded funds to CCHD in order to assist in the preparation of the transition to ICD-10 to ensure maximal reimbursement for services; \$1,595 – American Academy of Professional Coders (AAPC). This will pay for employee (Blas Burgos) to become a certified professional biller so that the billing staff can have the expertise in proper coding, claims submission & revenue maximization. Once certified, this employee can assist fellow staff members (check-out staff), LPN’s, RN’s etc.) the proper coding techniques for billing HIV/STD office visits. This on-line training would occur in-house. The remaining funds will go towards the purchase of condoms and client education materials to reduce the spread of HIV and other STD’s.

Commissioner Liner stated that he supports only training purposes for fund use.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and carried with six (6) “ayes”, there being one “nay” from Commissioner Liner.

HEALTH/WIC BF Peer Counseling

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6022-349-13-00	\$15,548.00	101-6022-440-10-02	\$9,075.00
WIC Education State		F/T Salary	
		101-6022-440-11-01	\$ 696.00
		FICA	
		101-6022-440-11-02	\$ 614.00
		Retirement	
		101-6022-440-11-03	\$ 364.00
		401K	
		101-6022-440-11-04	\$ 71.00
		Worker’s Comp	
		101-6022-440-11-06	\$2,218.00

		Health Insurance	
		101-6022-440-11-07	\$ 168.00
		Dental Insurance	
		101-6022-440-11-08	\$ 14.00
		Life Insurance	
		101-6022-440-11-09	\$ 24.00
		Disability Insurance	
		101-6022-440-25-00	\$ 100.00
		Travel Training	
		101-6022-440-31-11	\$ 60.00
		Gasoline	
		101-6022-440-32-01	\$ 150.00
		Office Supplies	
		101-6022-440-32-40	\$1,414.00
		Other Supplies	
		101-6022-440-73-21	\$ 580.00
		C/O \$500-\$4,999	
TOTAL	\$15,548.00	TOTAL	\$15,548.00

Justification: New WIC Breastfeeding Peer Counseling funding in the amount of \$15,548 awarded to CCHD to provide mother-to-be support, encouragement and education about breastfeeding in order to promote and increase breastfeeding rates. Funds will pay for 50% of F/T employee (Kamara Burgos) who provides for a greater continuity of care and increased access for clients served by the program and 10% of another F/T employee (Susan Diamond) who will supervise the program. Remaining funds will cover meals/gasoline for quarterly meetings (usually in Greenville), furniture & lock for breastfeeding room and misc supplies as needed.

Commissioner Sampson moved to approve the budget amendments, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

During discussion Mr. Harrelson stated that anyone enrolled in the WIC program is eligible for this training.

Commissioner Dacey asked if there are any metrics available to measure the effectiveness of this initiative. Mr. Harrelson responded that effectiveness could be demonstrated by a reduction in the use of infant formula. He confirmed this would be recurring funding. Commissioner Dacey

stated that he would support the program on the condition that Mr. Harrelson would report to the Board on its effectiveness prior to the next budget cycle.

Budget Amendments for November 2, 2015

Assistant County Manager – Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board’s approval.

Water

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
401-0000-399-01-00 Fund Balance Current Year	\$13,776,228.00	401-4500-475-98-40 Transfer	\$13,776,288.00
JOURNAL ENTRY			
401-4500-475-98-40 Transfer	\$13,776,228.00	401-0000-102-00-00 Money Market	\$13,776,228.00
422-0000-102-00-00 Money Market	\$13,776,228.00	422-0000-366-18-00 From Water Op	\$13,776,228.00
TOTAL	\$13,776,228.00	TOTAL	\$13,776,228.00

Justification: Budget/transfer of funds from water operating to the Castle Hayne Aquifer Project.

Request to Adopt the Flood Mitigation Assistance Project Budget Amendment and Ordinance for the FY 14 Grant

The Board was requested to adopt the following budget amendment and budget ordinance for the Flood Mitigation Assistance Project. This project is proposed to elevate five repetitively damaged residential structures and is 100% FEMA funding, no County funds required.

Commissioner Mark moved to adopt the following project budget amendment and budget ordinance and to authorize the Chairman’s signature, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
286-0000-348-89-01 NCDEM State Grant	\$716,863.00	286-4032-430-76-38 Elevation	\$716,863.00

TOTAL	\$716,863.00	TOTAL	\$716,863.00
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Justification: Budget amendment needed to accept and expend grant funds awarded for Flood Mitigation Assistance (FMA) PJ-04-NC-2014-005. Project is proposed to elevate five residential structures.

Transportation Director, Kelly Walker, explained that CARTS was approved to purchase three vehicles in FY 2015 by the County and the State, which were not delivered prior to June 30, 2015 due to supply issues. The vehicles were delivered in October 2015. A receivable was recorded for the grant reimbursement from the State due to the expectation that these vehicles would have been received and payment issued before closing the 2015 fiscal year. The grant reimbursement is being held in fund balance and she requested the following budget amendment to budget it. Commissioner McCabe moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

7001-CARTS Administration

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 General Fund Balance	\$122,416.00	101-7001-450-73-01 Over \$5,000	\$122,416.00
TOTAL	\$122,416.00	TOTAL	\$122,416.00

Budget Amendments for October 19, 2015

CARTS Director, Kelly Walker, presented the following budget amendments to reflect the ROAP (Rural Operating Assistance Program) allocation amounts for Craven, Jones, and Pamlico counties recently released by the North Carolina Department of Transportation (NCDOT). Commissioner Dacey moved to approve the following budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Transportation Grants (CARTS)

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7026-348-26-00 Craven Gen Transportation	\$ (2,139.00)	101-7026-450-39-25 Co System Transportation	\$ (2,139.00)
101-7026-348-34-00 Jones Co Transportation	\$ (82.00)	101-7026-450-39-50 Jones Co Transportation	\$ (82.00)

101-7026-348-43-00	\$ 1,256.00	101-7026-450-39-51	\$ 1,256.00
Pamlico Co Transportation		Pamlico Co Transportation	
101-7028-349-11-00	\$(10,699.00)	101-7028-450-39-25	\$(10,699.00)
Co System Transportation		Co System Transportation	
101-7028-348-34-00	\$(540.00)	101-7028-450-39-50	\$(540.00)
Jones Co Transportation		Jones Co Transportation	
101-7028-348-43-00	\$ 134.00	101-7028-450-39-51	\$ 134.00
Pamlico Co Transportation		Pamlico Co Transportation	
101-7024-348-21-00	\$(375.00)	101-7024-450-39-25	\$(375.00)
EDTAP Craven		EDTAP Craven	
TOTAL	\$(12,445.00)	TOTAL	\$(12,445.00)

Justification: NCDOT/PTD adjusted FY 2016 ROAP-EDTAP, RGP, and EMPL funds according to NC legislative action. This budget amendment will match the line items with the FY 2016 ROAP allocations.

Transportation CARTS

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-368-13-00	\$(2,139.00)	101-7001-450-31-01	\$(12,311.00)
General Public - Craven		Regular Vehicle Expense	
101-7002-368-14-00	\$(82.00)		
General Public Jones			
101-7002-368-15-00	\$ 1,256.00		
General Public – Pamlico			
101-7002-368-28-00	\$(10,699.00)		
Craven Employment			
101-7002-369-33-00	\$(540.00)		
Jones Employment			

101-7002-369-38-00 \$ 134.00

Pamlico Employment

101-7002-368-02-00 \$(375.00)

EDTAP Craven

101-7002-369-50-00 \$(26.00)

EDTAP – Jones

Budget Amendments for October 5, 2015

Assistant County Manager – Finance Administration, Rick Hemphill, submitted the following budget amendment for the Board’s approval. Commissioner Sampson for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Emergency Services/LEPC

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$1,105.00	101-2303-410-24-00	\$553.00
Fund Balance		Meetings	
		101-2303-410-32-40	\$552.00
		Other Supplies	
TOTAL	\$1,105.00	TOTAL	\$1,105.00

Justification: Grant award for Tier II fees. Monies to be used for meetings and promotional and outreach materials

Request for Budget Amendment to Add Additional Crisis Intervention Program (CIP) Funding Received

Alfreda Stout, DSS Deputy Director, presented the following budget amendment requesting to add additional federal funding received for the Crisis Intervention Program (CIP).

Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote. Commissioner Liner asked if the Sheriff’s Department will be brought in to help deal with disruptive or disorderly clients

during distribution of crisis intervention funds. Ms. Stout responded that she has some funding budgeted for that if it becomes necessary.

Mandated 7291

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-349-32-00	\$10,895.00	101-7291-450-23-04	\$10,895.00
CIP, NCNG, CP&L		Energy CIP	
TOTAL	\$10,895.00	TOTAL	\$10,895.00

Justification: Additional funding received for Crisis Intervention Program (CIP). There is no County match. Funds are 100% federal. Current budget in HTE is the state estimate for the year of \$380,604. This additional funding authorization results in an additional \$10,895, for a new total allocation of \$391,499.

Request for Budget Amendment to Add Family Caregiver Funding Received

Ms. Stout presented the following budget amendment requesting approval of Family Caregiver Title III-E funds for Fiscal Year 2015-2016.

Funding for Fiscal Year 15-16 is proposed as follows:

In Home Services, incontinence supplies for adults, support and educational meetings to include: Memory Café, Grandparents Support Group, Early Onset Alzheimer’s Support Group and Powerful Tools Training for Caregivers. Funding may also provide home delivered meals, congregate, respite services and resource information.

Commissioner McCabe moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Senior 7295/Adult Serv 7221

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-22-00	\$16,268.00	101-7221-450-40-00	\$9,500.00
Service Staff Ovhd		Contractual Services	
		101-7295-450-39-42	\$2,768.00
		Family Caregiver Res	

		101-7295-450-40-00	\$4,000.00
		Contractual Services	
TOTAL	\$16,268.00	TOTAL	\$16,268.00

Justification: Request for approval of Family Caregiver Title III-E for Fiscal Year 2015-2016. There is no local match required for Family Caregiver Title III-E funding. Total allocation awarded is \$19,158. Originally anticipated funding budgeted was \$2,890, therefore, an additional \$16,268 is requested to be added to the budget. Funding is proposed as follows: In Home Services, incontinence supplies for adults, support and educational meetings to include: Memory Café, Grandparents Support Group, Early Onset Alzheimer’s Support Group, and Powerful Tools Training for Caregivers. Funding may also provide home delivered meals, congregate, respite services, and resource information.

Commissioner Jones inquired how clients will be identified. Ms. Stout stated that most referrals have been through word of mouth, physicians’ offices, other agencies, etc. Commissioner Liner asked to clarify who controls these funds, which as Ms. Stout verified, come through the Area Agency on Aging.

Budget Amendments for Sept 21,2015

Craven County Health Director, Scott Harrelson, presented the following budget amendments:

Use of Reserve Funds 371

Health/Dental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5500-366-07-00	\$6,905.00	101-5500-440-73-01	\$6,905.00
Transfer in from Reserve		C/O Over	
371-0000-399-01-00	\$6,905.00	371-0571-400-97-01	\$6,905.00
Approp Fund Balance		Transfer to General Fund	
JOURNAL ENTRY			
101-0000-101-00-00	\$6,905.00	101-5500-366-07-00	\$6,905.00
Gen Fund Cash		Transfer in from Reserve	
371-0571-400-97-01	\$6,905.00	371-0000-101-00-00	\$6,905.00

To General Fund

County Reserve Cash

TOTAL \$6,905.00

TOTAL \$6,905.00

Justification: Use of dental reserve funds to purchase handheld x-ray machine. The current x-ray machine is over six years old and inoperable. Used daily for business operations on the dental mobile.

Commissioner Liner inquired what about the amount of the remaining reserve balance. Mr. Hemphill responded approximately \$50,000.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Preparedness/Response

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5010-348-00-00	\$20,000.00	101-5010-440-10-02	\$8,230.00
State Grant		Salaries/Fulltime	
		101-5010-440-25-02	\$.26
		Mileage Reimbursement	
		101-5010-440-31-11	\$ 213.00
		Gasoline	
		101-5010-440-40-00	\$2,000.00
		Contractual Services	
		101-5010-440-32-40	\$6,431.00
		Other Supplies	
		101-5010-440-73-21	\$3,100.00
		C/Outlay	
TOTAL	\$20,000.00	TOTAL	\$20,000.00

Justification: State awarded CCHD an additional \$20,000 Preparedness & Response funding. This funding will cover Bioterrorism and Ebola Preparedness Response. Fulltime salary covers CCHD employees' reimbursement for time spent working in the mass dispensing exercise on 8/7/15, as well as personal vehicle usage and gasoline utilized during this exercise. An

additional \$2,000 will go to Strategic Emergency Management for additional policies, procedures and training required for Preparedness & Response Capital - \$1,500 to purchase a cell phone booster to be located in the board room which will serve as the Incident Comand Center and \$1,600 – vaccine temp alert unit for logging and storing data on refrigerators which meets new state regulations; \$6,431 will stock/restock supplies utilized in the exercise – vests, cones, clipboards, ponchos, etc.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Alfreda Stout, DSS Deputy Director, presented the following budget amendments.

County Social Services Line Item

The County Social Services line item is utilized to pay expenses associated with mandated Adult Protective Services and Guardianship cases. The Craven County Dept. of Social Services provides service on average to 50 or more individuals per month. Costs generally associated with adult protective services and guardianship cases include: psychological and or medical expenses, adult care and/or nursing home room and board, medications, legal and estate fees, etc. This line item also provides payment for but is not limited to: disposition of unclaimed bodies, transports, contract with “ARC” for specific guardianship cases, etc.

Since June, Craven County DSS has been involved with two cases that have presented unexpected and higher than average costs for room and board, additional supervision, medication, psychological needs and evaluations, and other related costs. These have already exceeded the annual allocation.

Based on a review of currently known and projected costs, DSS anticipates a need for an additional \$80,000 through June 30, 2016.

Placement and related costs for adult protective and guardianship services can be very fluid. Therefore, an additional \$40,000 was requested to provide funding through December 2015, with a review of potential additional needs at that time.

Senior 7295

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$40,000.00	101-7221-450-39-05	\$40,000.00
Fund Balance		County Social Service	
TOTAL	\$40,000.00	TOTAL	\$40,000.00

Justification: Requesting \$40,000 to be utilized in meeting the needs of individuals through the provision of Adult Protective and Guardianship Services. Both services are mandated through North Carolina State Statutes.

Commissioner Dacey moved to approve the budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Roll Forward Unspent Donation Funds from Prior FY Senior Meals Program

Ms. Stout requested to roll forward from the prior fiscal year unspent funds donated to the Senior Program and Meals Program.

DSS 7295 Senior

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$6,112.00	101-7295-450-32-29	\$1,999.00
Fund Balance		Donations – Meals	
		101-7295-450-32-31	\$4,113.00
		Donations – Senior	
TOTAL	\$6,112.00	TOTAL	\$6,112.00

Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2014-2015.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Mr. Hemphill presented the following budget amendments for approval.

Fire Departments – Multiple

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
244-0000-399-00-00	\$2,140.00	244-2901-410-11-04	\$2,140.00
Cove City		Workers Comp	
TOTAL	\$2,140.00	TOTAL	\$2,140.00

Justification: To cover shortage of Fire Department's Worker's Compensation line item for VFIS invoice dated 7/29/15 in the amount of \$90,560.00.

Fire/Special Service Districts

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
243-0000-366-01-00	\$20,000.00	243-2900-410-96-99	\$20,000.00
From General Fund		Little Swift Creek match	
244-0000-366-01-00	\$21,000.00	244-2901-410-96-99	\$ 3,000.00
From General Fund		Cove City Match	
		244-2902-410-96-99	\$14,720.00
		Dover match	
		244-2903-410-96-99	\$ 3,280.00
		Ft. Barnwell Match	
249-0000-366-01-00	\$ 9,683.00	249-2900-410-96-99	\$ 9,683.00
From General Fund		Township #9 match	
TOTAL	\$50,683.00	TOTAL	\$50,683.00

Justification: To budget Craven County's 50% matching portion of fire grants awarded to certain VFD's. Funds are already in the General Fund as the Board of Commissioners approved \$50,683 for grant matches in the FY '16 budget.

Commissioner Mark moved to approve the budget amendments, as presented, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Budget Amendments for August 17, 2015

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Fire Department – Multiple

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
244-0000-399-00-00	\$60.00	244-2902-410-11-04	\$60.00
Dover		Workers Comp	
249-0000-399-00-00	\$515.00	249-2900-410-11-04	\$515.00
Twp. #9		Workers Comp	
TOTAL	\$575.00	TOTAL	\$575.00

Justification: To cover shortage of Fire Departments Workers Compensation line item for VFIS invoice dated 7/29/15 in the amount of \$90,560.00.

Cooperative Extension

101-0000-399-01-00	\$4,314.00	101-4211-420-32-40	\$4,314.00
Fund balance current year		Other supplies	
TOTAL	\$4,314.00	TOTAL	\$4,314.00

Justification: Need to carry over the \$4,314 Expanded Food and Nutrition Education Program (EFNEP) balance from FY 15 to FY 16.

Register of Deeds

REVENUES	AMOUNT	EXPENDITRES	AMOUNT
101-1001-366-07-00	\$175,000.00	101-1001-400-73-01	\$175,000.00
371-0000-399-01-00	\$175,000.00	371-0571-400-97-01	\$175,000.00
TOTAL	\$350,000.00	TOTAL	\$350,000.00

Justification: Provide for funding of back scanning in Register of Deeds. Money transferred from Capital Reserve.

Budget Amendments for August 3, 2016

Alfreda Stout, Deputy Director of Social Services, presented the following budget amendment to adjust line items to align with funds awarded for the Home and Community Care Block Grant (HCCBG) from the Division of Aging for FY 2015-2016.

DSS/CARTS/Sen Comp/Havelock

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-27-00	\$(4,825.00)	101-7221-450-40-00	\$(18,618.00)
HCCBG in Home St		Contractual Services	
101-0000-399-01-00	\$(536.00)		
Fund Balance			
101-7221-349-79-00	\$(11,932.00)		
HCCBG Care Mgmt			
101-0000-399-01-00	\$(1,325.00)		
Fund Balance			
101-7295-377-28-00	\$ 8,732.00	101-7295-450-40-00	\$ 475.00
HCCBG Home Delvd		Contractual Services	
101-0000-399-01-00	\$ 970.00		
Fund Balance			
101-7295-377-26-00	\$(8,305.00)		
HCCBG Congregate			
101-7002-348-04-00	\$ 6,891.00	101-7001-450-31-01	\$ 6,891.00
HCCBG Tran St GRN		Reg Vehicle Exp	
101-0564-348-30-00	\$ 24,379.00	101-0564-450-91-23	\$ 24,379.00
Senior Companion		Senior Companion	
101-0564-377-26-00	\$ 18,000.00	101-0564-450-91-24	\$ 20,809.00
HCCBG Hvlock Snr		Havelock Senior	
101-0564-377-16-00	\$ 2,809.00		
USDA Havelock Sen			
TOTAL	\$33,936.00	TOTAL	\$33,936.00

Justification: Adjusting line items to align with funds awarded for the Home & Community Care Block Grant (HCCBG) from the Division of Aging for Fiscal Year 15-16. Funding is 90% Fed/State with a 10% required County match for DSS.

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board's approval.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0401-366-07-00	\$40,750.00	101-0401-400-73-01	\$27,500.00
		101-0401-400-73-02	\$13,250.00
371-0000-399-01-00	\$40,750.00	371-0571-400-97-01	\$40,750.00
TOTAL	\$81,500.00	TOTAL	\$81,500.00

Justification: Provide for continued funding of Video Arraignment project (Juris Link) \$27,500 in 73-01 and for Mobile Software Upgrade (New World) \$13,250 in 73.02. Both of these projects were started in FY 15 but not completed. Both are coming from Capital Reserve. This is to provide the funding necessary to complete the two projects in the FY 16 budget.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Budget Amendments for July 6, 2015

The Board was requested to approve the following budget amendment. Mr. Harrelson explained that the mission and selection process for counties in "project lazarus" is a determination of being at high risk for overdose incidents. Commissioner Dacey moved to approve the budget amendment, as presented, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Health/Risk Reduction

101-6700-349-04-00	\$3,284.00	101-6700-440-27-00	\$2,500.00
State Revenues		Advertising	
		101-6700-440-32-40	\$ 784.00
		Other Supplies	

TOTAL	\$3,284.00	TOTAL	\$3,284.00
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Justification: Newly acquired state funds – must be spent by July 31, 2015. Funds awarded to educate and support providers and patients about the epidemic of prescription drug overdoses; \$2,500 will be used for a ½ minute Public Service Announcement (PSAs) played at Beartown Cinema for six months; \$784 will be used to purchase prescription magnets and disposal bags listing the various drop-off sites for proper disposal of prescription drugs.

Alfreda Stout, Assistant Social Services Director presented the following budget amendments for the Board’s approval.

DSS IM 7211

101-7211-349-19-00	\$70,125.00	101-7211-450-73-21	\$50,000.00
Inc Maintenance Staff and Overhead		Capital Outlay	
101-0000-399-01-00	\$23,375.00	101-7211-450-32-40	\$43,500.00
Fund Balance		Other Supplies	
TOTAL	\$93,500.00	TOTAL	\$93,500.00

Justification: Due to delayed final approval from the State resulting in insufficient time to purchase within fiscal year deadlines, requesting to roll forward this previously approved one time opportunity to purchase computer related equipment for Income Maintenance Caseworkers performing tasks in the NC FAST system. Equipment purchased will be reimbursed at a 75% Federal participation rate.

Commissioner Liner moved to approve the budget amendment, as presented, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

DSS Admin 7201

101-7211-349-19-00	\$13,388.00	101-7201-450-32-40	\$26,777.00
Inc Maint Staff & Overhead		Other Supplies	
101-0000-399-01-00	\$13,389.00		
Fund Balance			
TOTAL	\$26,777.00	TOTAL	\$26,777.00

Justification: Request to roll forward additional Medicaid revenue that was approved in the March 16, 2015 budget amendment for the transformation of the Vanceboro

Work Release Center into a record storage site. The vendor that was chosen to provide the shelving units for the project failed to meet requirements and deadlines for the project. Unfortunately, there was not time in FY 14-15 to order shelving from another vendor.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.