

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY OCTOBER 2, 2023
6:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- 1. PETITIONS OF CITIZENS – AGENDA TOPICS**
- 2. myFutureNC PRESENTATION: Toni Blount, Regional Impact Manager**
- 3. CONSENT AGENDA**
 - A. Minutes of September 18, 2023 Regular Session**
 - B. Tax Releases and Refunds**
 - C. Emergency Services – Budget Amendment**
 - D. Social Services – Westlaw Services – Budget Amendment**
 - E. Sheriff – Rollover of Funds – Budget Amendment**
 - F. Resolution in Support of Shrimp Disaster Determination**
 - G. Resolution Supporting Operation Green Light for Veterans**

DEPARTMENTAL MATTERS:

- 4. CARTS: Kelly Walker-Cuthrell, CARTS Director**
 - A. Request Authorization to Apply for State Maintenance Assistance Program (SMAP)**
 - B. Request Authorization to Apply for Rural Operating Assistance Program (ROAP)**
- 5. PLANNING – NC Housing Finance Agency (NCHFA) Single-family Rehabilitation Grant Acceptance, Adoption of Policies, Budget Amendment and Ordinance: Chad Strawn, Planning Director**
- 6. EMERGENCY SERVICES – Purchase of Fire Truck: Chief Brad Banks, West New Bern Volunteer Fire Department**

7. **SHERIFF – Rollover of Funds – Budget Amendment: Sheriff Chip Hughes**
8. **FACILITIES – Approval of Short-term Lease of County Property for Mumfest Activities – Gene Hodges, Assistant County Manager**
9. **APPOINTMENTS**
10. **COUNTY ATTORNEY’S REPORT: Arey Grady**
 - A. **Approval of Conveyance 305 John Street Parcel 7-004-015**
 - B. **Approval of Conveyance 5491 Adams Creek Road Parcel 5-020-1001**
 - C. **Approval of Conveyance 2308 Pearson Street Parcel 8-039-040**
 - D. **Approval of Conveyance 1724 Rhem Avenue Parcel 8-024-094**
11. **PETITIONS OF CITIZENS – GENERAL TOPICS**
12. **COUNTY MANAGER’S REPORT: Jack Veit**
13. **COMMISSIONERS’ REPORTS**

1 **THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN**
 2 **REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN**
 3 **COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,**
 4 **NORTH CAROLINA, ON MONDAY, OCTOBER 2, 2023. THE MEETING CONVENED**
 5 **AT 6:00 PM.**

6
 7 **MEMBERS PRESENT:**

8 Chairman Jason R. Jones
 9 Vice-Chairman Denny Bucher
 10 Commissioner Chadwick Howard
 11 Commissioner Sherry Hunt
 12 Commissioner Thomas F. Mark
 13 Commissioner E. T. Mitchell
 14 Commissioner Beatrice R. Smith

15
 16 **STAFF PRESENT:**

17 Jack B. Veit, III, County Manager
 18 Gene Hodges, Assistant County Manager
 19 Craig Warren, Finance Director
 20 Amber Parker, Human Resources Director
 21 Arey Grady, County Attorney
 22 Lauren Wargo, Assistant to the County Manager
 23 Nan Holton, Clerk to the Board

24
 25 County Attorney, Arey Grady, recited the following invocation, followed by the Pledge of
 26 Allegiance.
 27

28 *Almighty and eternal God, we proclaim Your greatness and rejoice in You, our*
 29 *hope, for You have extended Your abundant mercy from age to age, and in Your*
 30 *kindness, You lift up those who turn to You. Come to our assistance, O Lord. Make*
 31 *haste to join us in our striving for faithful service to our sisters and brothers in*
 32 *the human family.*

33
 34 *Pour out Your spirit of wisdom and goodness upon this body, we pray, and upon*
 35 *the whole government and all the American people, to dwell in our hearts and*
 36 *guide us so that this day and every day we may obtain an increase of peace,*
 37 *unity, and the common good, and that the sun of justice may shine upon this land*
 38 *with blessings of liberty and respect for the dignity and equality of every person.*
 39 *We ask this in Your holy name, O Lord.*

40
 41 *Amen.*

42
 43 *Based upon the invocation given by Reverend Daniel Carson, at the September*
 44 *8, 2023 session of the US House of Representatives*
 45

46 **PETITIONS OF CITIZENS – AGENDA TOPICS**

47
 48 There were no citizens from the public that signed up to speak.
 49

50 **MyFUTURENC PRESENTATION**

51
 52 Toni Blount, Regional Impact Manager, stated the purpose of myFutureNC is to ensure that the
 53 State remains economically competitive. And to do so, she relayed the State is seeking to ensure
 54 that by the year 2030 two million North Carolinians 25-44 year old will have completed a high-
 55 quality credential or postsecondary degree. She proceeded to present demographics and
 56 recommended local goals. She requested the adoption of a Resolution to Support the
 57 myFutureNC Attainment Goal. Ms. Blount responded to several questions regarding how they
 58 measured success, workforce development and how they are funded. The Board chose to defer
 59 adoption of the Resolution until they had more time to research.
 60
 61

CONSENT AGENDA

62
63
64 Commissioner Mitchell motioned to approve the Consent Agenda, inclusive of the Minutes of
65 September 18, 2023 Regular Session; Tax Releases and Refunds (*Credits = \$26,156.98;*
66 *Refunds = \$73.45*); Emergency Services – Budget Amendment; Social Services – Westlaw
67 Services – Budget Amendment; Sheriff – Rollover of Funds – Budget Amendment; Resolution
68 in Support of Shrimp Disaster Determination and Resolution Supporting Operation Green Light
69 for Veterans. Commissioner Mark seconded the motion which carried 7-0 in a roll call vote.
70

71 *Emergency Services*

72	73	74	75	76	77
	REVENUES	AMOUNT	EXPENDITURES	AMOUNT	
75	1010000-39901	\$8,148.00	1014320-42602	\$8,148.00	
76	Current Year Fund Balance		Maint. & Repairs		
78	TOTAL	\$8,148.00	TOTAL	\$8,148.00	

80 **Justification:** Budget amendment for E&J Automotive for repairs to vehicle number 739-
81 Director, Stanley Kite, for deer strike on 06-09-2023. Insurance reimbursement received on 06-
82 23-2023.

83
84 *DSS-5210-Admin*

85	86	87	88	89	90
	REVENUES	AMOUNT	EXPENDITURES	AMOUNT	
88	1010000-39901	\$5,000.00	1015210-41515	\$5,000.00	
89	Current Year Fund Balance		Dues and Subs		
91	TOTAL	\$5,000.00	TOTAL	\$5,000.00	

93 **Justification:** Westlaw Services is a vital part of Social Services, allowing current attorneys to
94 review case law in the defense of positions for children who are involved in the court system due
95 to abuse, neglect or dependency. DSS is required to have a license for each attorney. The
96 annual cost increased for FY23-24. The cost is reimbursed at 50%.
97

98 *Sheriff's Office*

99	100	101	102	103	104
	REVENUES	AMOUNT	EXPENDITURES	AMOUNT	
102	1010000-39901	\$8,820.00	1014314-43233	\$2,550.00	
103	Current Year Fund Balance		Supplies – Ammunition		
104			1014314-43502	\$1,595.00	
105			Uniform Purchase		
106			1014314-47321	\$4,675.00	
107			Capital Outlay		
109	TOTAL	\$8,820.00	TOTAL	\$8,820.00	

111 **Justification:** Request to roll funds forward that were allocated in FY23 through purchase
112 orders.
113

114
115 *In Support of*
116 **Shrimp Disaster Determination Resolution**

117
118 Whereas the commercial shrimp fishery has long been an important economic
119 driver for Craven County and its rural coastal communities; and
120

121 Whereas the global supply of predominantly farm-raised shrimp has reached
122 record highs and has far outstripped global demand; and



123
 124 Whereas US imports of frozen warm water shrimp nearly doubled from 2013 to
 125 2021 to an unprecedented level of 1.8 billion pounds; and

126
 127 Whereas the influx of imported shrimp in America has resulted in the
 128 catastrophic collapse of the domestic shrimp industry; and

129
 130 Whereas, imported shrimp now dominates cold storage, distribution hubs, and
 131 the American market at a level that voids the margin of the market the domestic
 132 harvesters can fulfill; and

133
 134 Whereas the consequences of the inundation of imported shrimp into our
 135 markets have caused significant revenue loss and loss of access to the shrimp fishery
 136 resource itself, for small family-owned fishing businesses and other supporting
 137 businesses; and

138
 139 Whereas, if action is not taken, further economic harm and the potential of a
 140 complete collapse for the domestic shrimp fisheries are certain.

141
 142 Be it resolved that the Craven County Board of Commissioners urges North
 143 Carolina Governor Roy Cooper to consider submitting a request for a fishery resource
 144 disaster determination for North Carolina’s shrimp fishery to the Secretary of
 145 Commerce.

146
 147 Adopted this, the 2nd day of October 2023.
 148

149
 150 **Resolution**
 151 **Supporting Operation Green Light for Veterans**

152
 153 **WHEREAS** the residents of Craven County have great respect, admiration, and the
 154 utmost gratitude for all of the men and women who have selflessly served our country and this
 155 community in the Armed Forces; and

156
 157 **WHEREAS** the contributions and sacrifices of the men and women who served in the
 158 Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our
 159 citizens; and

160
 161 **WHEREAS** Craven County seeks to honor these individuals who have paid the high
 162 price for freedom by placing themselves in harm’s way for the good of all; and

163
 164 **WHEREAS** Veterans continue to serve our community in the American Legion,
 165 Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran
 166 Service Officers; and

167
 168 **WHEREAS** there are approximately 700,000 veterans in the State of North Carolina,
 169 and approximately 200,000 service members transition to civilian communities annually; and

170
 171 **WHEREAS** studies indicate that 44-72 percent of service members experience high
 172 levels of stress during transition from military to civilian life; and

173
 174 **WHEREAS** Active Military Service Members transitioning from military service are at a
 175 high risk for suicide during their first year after military service; and

176
 177 **WHEREAS** Craven County appreciates the sacrifices of our United State Military
 178 Personnel and believes specific recognition should be granted.

179
 180 **NOW THEREFORE BE IT RESOLVED**, with designation as a Green Light for
 181 Veterans County, Craven County hereby declares from October through Veterans Day,
 182 November 9th, 2023, a time to salute and honor the service and sacrifice of our men and women
 183 in uniform transitioning from Active Service.

184
 185 **THEREFORE, BE IT FURTHER RESOLVED**, that in observance of Operation
 186 Green Light, Craven County encourages its citizens in patriotic tradition to recognize the

187 importance of honoring all those who made immeasurable sacrifices to preserve freedom by
188 displaying a green light in a window of their place of business or residence.

189

190 Adopted this, the 2nd day of October 2023.

191

192 **DEPARTMENTAL MATTERS: CARTS**

193 **REQUEST AUTHORIZATION TO APPLY FOR STATE MAINTENANCE PROGRAM**
194 **(SMAP)**

195

196 CARTS Director, Kelly Walker-Cuthrell, stated the State Maintenance Assistance Program
197 (SMAP) is a state-funded public transportation grant program administered by the North
198 Carolina Department of Transportation Integrated Mobility Division (NCDOT/IMD). The
199 intention of this program is to provide operating assistance to urban, small-urban, and urban
200 regional fixed route and commuter bus systems. She indicated eligible uses of the funds are
201 limited to a system's operating costs and funds are not guaranteed from year to year; therefore,
202 are not included in the CARTS budget.

203

204 She relayed on September 6, 2023, CARTS was notified they had been allocated \$130,920.00 for
205 Fiscal Year 2023-2024. This is the same amount as the previous FY2022-2023 allocation. She
206 stated the application deadline is October 11, 2023, and the funds must be expended by June 30,
207 2023. A public hearing is not required. She indicated SMAP funding cannot exceed the amount
208 of local match for CARTS' operating expenses.

209

210 Mrs. Cuthrell requested approval to apply for \$130,920.00 in SMAP funds and she provided a
211 copy of the application budget to the Board.

212

213 Commissioner Mitchell motioned to approve CARTS to apply for FY2023-2024 SMAP funds,
214 as requested, seconded by Commissioner Hunt and approved unanimously.

215

216 **DEPARTMENTAL MATTERS: CARTS**

217 **REQUEST AUTHORIZATION TO APPLY FOR RURAL OPERATING ASSISTANCE**
218 **PROGRAM (ROAP)**

219

220 Mrs. Cuthrell reported the Rural Operating Assistance Program (ROAP) is a state-funded
221 transportation grant program administered by the North Carolina Department of Transportation
222 Integrated Mobility Division (NCDOT/IMD). She stated ROAP consolidates the Elderly and
223 Disabled Assistance Program (EDTAP) for all areas of Craven County; the Employment
224 Transportation Program (EMP) for all areas of Craven County; and the Rural General Public
225 (RGP) for the rural areas of Craven County into one application. She indicated each county
226 within the CARTS service area is responsible for making a ROAP application for its respective
227 county.

228

229 Mrs. Cuthrell relayed that on September 6, 2023, CARTS was notified that Craven County has
230 been allocated \$103,736.00 for EDTAP; \$28,759.00 for EMP; and \$45,420.00 for RGP. The
231 total amount is \$177,915.00, which is a decrease of \$27,978.00 from FY2022-2023. She stated
232 a public hearing is not required to apply for this funding. In addition to completing the
233 application, she relayed that a Certified Statement signed by the County Manager and County
234 Finance Officer is required, with an application deadline of October 11, 2023.

235

236 Mrs. Cuthrell responded to inquiries about how these funds were utilized and by how many
237 individuals.

238

239 Commissioner Mark motioned to authorize staff to proceed with the application process for the
240 FY2023-2024 ROAP grant, seconded by Commissioner Mitchell and approved unanimously.

241

242 **DEPARTMENTAL MATTERS: PLANNING**

243 **NC HOUSING FINANCE AGENCY (NCHFA) SINGLE-FAMILY REHABILITATION**
244 **GRANT ACCEPTANCE, ADOPTION OF POLICIES AND BUDGET AMENDMENT**

245

246 Planning Director, Chad Strawn, reported that Craven County has been officially notified by the
247 NC Housing Finance Agency (NCHFA) that they have received \$162,000.00 for the
248 rehabilitation of three (3) homes.

249
 250 He stated these homes will be identified through an application intake process in the fall of this
 251 year. The application grading criteria will be based on the owner's need, number of dependents,
 252 income, age, disabilities, and military veteran status. He indicated once these three homes are
 253 completed, the County may receive more funds to rehabilitate additional identified homes.

254
 255 Mr. Strawn relayed in order to move forward with these grant funds, the County must first
 256 officially accept the grant, and then adopt the required program policies, along with approving
 257 the budget amendment and budget ordinance. He noted the policies have been reviewed by
 258 Finance and the County Attorney.

259
 260 Commissioner Mitchell motioned to accept the grant, adopt the required program policies and
 261 approve the following budget amendment and budget ordinance for the NC Housing Finance
 262 Agency grant. Commissioner Smith seconded the motion which was approved 7-0 in a roll call
 263 vote.

264
 265 **Planning**

267	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
268				
269	2430000-33328	\$162,000.00	2430000-47000	\$ 42,000.00
270	NC Housing Finance Agency		Administration	
271			2430000-47600	\$120,000.00
272			Construction	
273				
274	TOTAL	\$162,000.00	TOTAL	\$162,000.00

275
 276 **Essential Single-Family Home Rehabilitation Loan Pool**
 277 **(ESFRLP23)**
 278 **Fund 243**

279
 280 This ordinance is hereby approved in the following amount for expenditures:

281

282 *Expenditures:*

283	Administration	\$ 42,000.00
284	Construction	\$120,000.00
285		
286	TOTAL	\$162,000.00

287
 288 The following revenues are hereby estimated:

289

290 *Revenues:*

291	NC Housing Finance Agency	\$162,000.00
292		
293	TOTAL	\$162,000.00

294
 295 This ordinance is hereby approved this 2nd day of October, 2023.

296
 297 **DEPARTMENTAL MATTERS: EMERGENCY SERVICES**
 298 **PURCHASE OF FIRE TRUCK**

299
 300 Emergency Services Director, Stanley Kite, stated the purpose of his presentation is to meet an
 301 obligation of their contract with Volunteer Fire Departments by coming before the Board to
 302 explain any capital expenditures. He indicated it does not require Board action but is for
 303 information purposes only.

304
 305 Chief Brad Banks, West New Bern Fire Department, introduced the following department
 306 members who were also present: President Stuart Blount; Ronnie Weems and Doug Ferguson.

307
 308 Chief Banks presented a proposal for the replacement of a 1985 Pierce Pumper. He indicated
 309 that the truck is displaying multiple mechanical problems with transmission, temperature,
 310 leaking tank and fuel system malfunctions, as well as worn steering components. He stated the

311 department has negotiated with CIVIC Federal Credit Union to obtain a loan up to \$400,000.00
 312 to purchase a used pumper truck and their current budget has allocated funds for the payment.

313
 314 Several of the Commissioners commended them for their ability to keep the current truck in
 315 operation for so long, as well as for being so efficient with taxpayers' dollars. They were
 316 thanked for their service to the public.

317
 318 **DEPARTMENTAL MATTERS: SHERIFF**
 319 **ROLLOVER OF FUNDS – BUDGET AMENDMENT**

320
 321 Major David McFadyen presented a request for approval of a budget amendment in the amount
 322 of \$56,678.00, to move funds that were allocated in FY23 through purchase orders. He stated
 323 the purchase orders have not yet been completed due to various reasons, including backorders
 324 from vendors. He indicated the funds were allocated in the 4310 (SHF) account lines.

325
 326 Commissioner Mark motioned to approve the following budget amendment, as requested, in the
 327 amount of \$56,678.00. Commissioner Smith seconded the motion which carried 7-0 in a roll call
 328 vote.

329
 330 *Sheriff's Office*

331

332 REVENUES	AMOUNT	EXPENDITURES	AMOUNT
333 1010000-39901	\$56,678.00	1014310-43233	\$10,119.00
334 Current Year Fund Balance		Supplies – Ammunition	
		1014310-43240	\$ 2,243.00
		Supplies – Other	
		1014310-47301	\$21,257.00
		Capital Outlay – Over \$5,000	
		1014310-47321	\$23,059.00
		Capital Outlay \$500-\$4,999	
342 TOTAL	\$56,678.00	TOTAL	\$56,678.00

343
 344
 345 **DEPARTMENTAL MATTERS: FACILITIES**
 346 **APPROVAL OF SHORT-TERM LEASE OF COUNTY PROPERTY FOR MUMFEST**
 347 **ACTIVITIES**

348
 349 Assistant County Manager, Gene Hodges, stated that for several years now, Craven County has
 350 partnered with Swiss Bear to make County properties available for use during the annual
 351 Mumfest activities. In previous years, the use of the County properties has been limited to the
 352 parking lots of the County Administration Building and the District Attorney Office Building.
 353 With the purchase of the Sudan Temple property, Craven County acquired ownership of the
 354 vacant waterfront parcel at the east end of Broad Street. He indicated this large parcel is the
 355 traditional location of the amusement rides that are a part of the Mumfest attractions. He relayed
 356 with this increased use of County-owned property, staff and legal counsel felt it was in Craven
 357 County's interest to develop a short-term lease agreement and to require insurance coverage for
 358 this event.

359
 360 Mr. Hodges requested the Board's approval of the lease agreement with Swiss Bear and to
 361 authorize the County Manager to execute and deliver the lease agreement once all required
 362 insurance information is provided.

363
 364 Commissioner Mitchell motioned to approve the lease agreement, as requested, and to authorize
 365 the County Manager to execute the needed documents, seconded by Commissioner Smith and
 366 unanimously approved.

367
 368 **APPOINTMENTS**

369
 370 *Pending*

371
 372 Chairman Jones reviewed the following pending appointments:

373
374
375
376
377
378
379
380

- Coastal Carolina Regional Airport
- Craven Regional Library
- Havelock Board of Adjustment (ETJ) (document follows)
- Havelock Library
- Highway 70 Corridor Committee
- Volunteer Agricultural District (District 6)

381 Commissioner Mitchell nominated Alderman Bob Brinson for appointment to the *Coastal*
382 *Carolina Regional Airport Board*. There being no additional nominations, Mr. Brinson was
383 appointed by acclamation.

384 Commissioner Mitchell nominated Commissioner Sherry Hunt for appointment to the *Craven*
385 *Regional Library Board*. There being no additional nominations, Mrs. Hunt was appointed by
386 acclamation.

387 Commissioner Mitchell nominated Commissioner Sherry Hunt for appointment to the *Havelock*
388 *Library Board*. There being no additional nominations, Mrs. Hunt was appointed by
389 acclamation.

390

391 *Current*

392

393 *Community Child Protection Team*

394

395 Commissioner Mark nominated applicant Casey Hoffman for appointment to fill the seat vacated
396 by Kimberly Merwin. There being no additional nominations, Ms. Hoffman was appointed by
397 acclamation.

398

399 *Craven County Clean Sweep*

400

401 Commissioner Mitchell nominated applicant Gregory Monroe (school position) for appointment
402 to fill the seat vacated by Michael Swain. There being no additional nominations, Dr. Monroe
403 was appointed by acclamation.

404

405

406

407 *Emergency Medical Services Advisory Board*

408

409 Commissioner Hunt nominated Jackson Parker for appointment. There being no additional
410 nominations, Mr. Parker was appointed by acclamation.

411

412

413 *Fire Tax Commissioner's Board*

414

415 Commissioner Hunt nominated Charles Dudley (Twp. 5 Harlowe) for reappointment. There
416 being no additional nominations, Mr. Dudley was appointed by acclamation.

417

418 *Juvenile Crime Prevention Council*

419

420 Commissioner Hunt nominated applicant Jasmine Canady for appointment to fill Seat 15 vacated
421 by Jamara Harris (general seat). There being no additional nominations, Ms. Canady was
422 appointed by acclamation.

423

424 *Upcoming Appointments*

425

426 Chairman Jones reviewed upcoming appointments to boards and committees whose terms are
427 expiring in November.

428

429

430

431

COUNTY ATTORNEY'S REPORT*Approval of Conveyance – 305 John Street (Parcel No. 7-004-015)*

County Attorney, Arey Grady, reported Craven County previously received and approved an offer to purchase this real property, in the amount of \$1,500.00, subject to the completion of the upset bid process. He stated the offer was advertised, and there were two upset bids, the final bid being \$1,765.00. The upset bid period has now expired, and he recommended approval of the conveyance at the purchase price of \$1,765.00. He indicated the County originally acquired this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$2,901.08. The tax value of this property is \$1,500.00.

Mr. Grady stated should the Board of Commissioners authorize this transaction, a resolution should be adopted, which in turn will authorize the execution and delivery of the necessary documents.

Commissioner Mark motioned to adopt the following resolution approving conveyance after the expiration of the upset bid period, seconded by Commissioner Mitchell and approved unanimously.

**CRAVEN COUNTY RESOLUTION
AUTHORIZING CONVEYANCE
AFTER EXPIRATION OF UPSET BID PERIOD**

WHEREAS, Craven County owns certain real property identified as Tax Parcel 7-005-015 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 3756 Page 1856 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County previously received and approved an Offer to Purchase the Real Property, and Craven County subsequently advertised said offer for upset bids as required by North Carolina General Statute §160A-269; and,

WHEREAS, the upset bid period required under North Carolina General Statute §160A-269 has expired; and,

WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the Real Property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

Section 1. The last and highest bid of David Lee and Arielle Lee, husband and wife, in the sum of \$1,765.00 for the Real Property is hereby accepted, and the Offer to Purchase previously executed by Craven County subject to the provisions of North Carolina General Statute §160A-269 is hereby ratified and confirmed in its entirety.

Section 2. Upon payment of the full purchase price, the Chairman, the County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution, including but not limited to the execution and delivery of the quitclaim deed attached hereto and incorporated herein by reference.

ADOPTED THIS 2nd DAY OF OCTOBER, 2023.

Approval of Conveyance – 5491 Adams Creek Road (Parcel No. 5-020-1001)

Mr. Grady reported Craven County previously received and approved an offer to purchase this real property, in the amount of \$3,000.00, subject to the completion of the upset bid process. He stated the offer was advertised, and there were no upset bids, the final bid being \$3,000.00. The upset bid period has now expired, and he recommended approval of the conveyance at the purchase price of \$3,000.00. He indicated the County originally acquired this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$2,612.42. The tax value of this property is \$16,000.00.

490
491 Mr. Grady stated should the Board of Commissioners authorize this transaction, a resolution
492 should be adopted, which in turn will authorize the execution and delivery of the necessary
493 documents.

494
495 Commissioner Mark motioned to adopt the following resolution approving the conveyance after
496 the expiration of the upset bid period, seconded by Commissioner Hunt and approved
497 unanimously.

498
499 **CRAVEN COUNTY**
500 **RESOLUTION AUTHORIZING CONVEYANCE**
501 **AFTER EXPIRATION OF UPSET BID PERIOD**
502

503 WHEREAS, Craven County owns certain real property identified as Tax Parcel 5-020-
504 1001 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County
505 in deed recorded in Book 3764 Page 0183 in the Office of the Register of Deeds of Craven County;
506 and,

507 WHEREAS, Craven County previously received and approved an Offer to Purchase the
508 Real Property, and Craven County subsequently advertised said offer for upset bids as required by
509 North Carolina General Statute §160A-269; and,

510 WHEREAS, the upset bid period required under North Carolina General Statute §160A-
511 269 has expired; and,

512 WHEREAS, the Craven County Board of Commissioners deems it advisable and in the
513 best interest of the County to sell its interest in the Real Property to the successful bidder and to
514 convey its interest in said property by quitclaim deed.

515 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
516 CRAVEN COUNTY THAT:

517 Section 1. The last and highest bid of Rene Leal and Desiree Leal, husband and wife,
518 in the sum of \$3,000.00 for the Real Property is hereby accepted, and the Offer to Purchase
519 previously executed by Craven County subject to the provisions of North Carolina General Statute
520 §160A-269 is hereby ratified and confirmed in its entirety.

521 Section 2. Upon payment of the full purchase price, the Chairman, the County
522 Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County
523 Attorney are authorized to take all actions necessary to accomplish the transactions contemplated
524 by this Resolution, including but not limited to the execution and delivery of the quitclaim deed
525 attached hereto and incorporated herein by reference.

526
527 ADOPTED THIS 2nd DAY OF OCTOBER, 2023.
528

529 *Approval of Conveyance – 2308 Pearson Street (Parcel No. 8-039-040)*
530

531 Mr. Grady reported Craven County previously received and approved an offer to purchase this real
532 property, in the amount of \$2,500.00, subject to the completion of the upset bid process. The offer
533 was advertised, and there were no upset bids, the final bid being \$2,500.00.

534 The upset bid period has now expired, and he recommended approval of the conveyance at the
535 purchase price of \$2,500.00. He indicated the County and the City of New Bern originally acquired
536 this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling
537 \$4,624.39. The tax value of this property is \$5,000.00.

538
539 He noted that this property is jointly owned with the City of New Bern, which has already granted
540 final approval of this offer.

541
542 Attorney Grady stated should the Board of Commissioners authorize this transaction, a resolution
543 should be adopted, which in turn will authorize the execution and delivery of the necessary
544 documents.

545

546 Commissioner Mark motioned to adopt the following resolution approving conveyance after the
547 expiration of the upset bid period, seconded by Commissioner Smith and approved unanimously.

548
549 **CRAVEN COUNTY**
550 **RESOLUTION AUTHORIZING CONVEYANCE**
551 **AFTER EXPIRATION OF UPSET BID PERIOD**
552

553 WHEREAS, Craven County and the City of New Bern own certain real property identified
554 as Tax Parcel Number 8-039-040 (hereinafter “the Real Property”), the Real Property having been
555 acquired by Craven County in deed recorded in Book 3544, Page 0733 in the Office of the Register
556 of Deeds of Craven County; and,

557
558 WHEREAS, Craven County and the City of New Bern previously received and approved
559 an Offer to Purchase the Real Property, and subsequently advertised said offer for upset bids as
560 required by North Carolina General Statute §160A-269; and,

561
562 WHEREAS, the upset bid period required under North Carolina General Statute §160A-
563 269 has expired; and,

564
565 WHEREAS, the Craven County Board of Commissioners deems it advisable and in the
566 best interest of the County to sell its interest in the Real Property to the successful bidder and to
567 convey its interest in said property by quitclaim deed.

568
569 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
570 CRAVEN COUNTY THAT:

571 Section 1. The last and highest bid of The Third Property Development & Investment
572 Group LLC in the sum of \$2,500.00 for the Real Property is hereby accepted, and the Offer to
573 Purchase previously executed by Craven County subject to the provisions of North Carolina
574 General Statute §160A-269 is hereby ratified and confirmed in its entirety.

575 Section 2. Upon payment of the full purchase price, the Chairman, the County
576 Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County
577 Attorney are authorized to take all actions necessary to accomplish the transactions contemplated
578 by this Resolution, including but not limited to the execution and delivery of the quitclaim deed
579 attached hereto and incorporated herein by reference.

580
581 ADOPTED THIS 2nd DAY OF OCTOBER, 2023.

582
583 *Approval of Conveyance – 1724 Rhem Avenue (Parcel No. 8-024-094)*
584

585 Mr. Grady reported Craven County previously received and approved an offer to purchase this real
586 property, in the amount of \$10,200.00, subject to the completion of the upset bid process. The offer
587 was advertised, and there were no upset bids, the final bid being \$10,200.00. He stated upset bid
588 period has now expired, and he recommended approval of the conveyance at the purchase price of
589 \$10,200.00. He indicated the County and the City of New Bern originally acquired this property
590 through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$6,867.59. The tax
591 value of this property is \$20,250.00.

592
593 He noted that this property is jointly owned with the City of New Bern, which has already granted
594 final approval of this offer.

595
596 Mr. Grady stated should the Board of Commissioners authorize this transaction, a resolution
597 should be adopted, which in turn will authorize the execution and delivery of the necessary
598 documents.

599
600 Commissioner Mitchell motioned to adopt the following resolution approving conveyance after
601 the expiration of the upset bid period, seconded by Commissioner Smith and approved
602 unanimously.

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607

**CRAVEN COUNTY
RESOLUTION AUTHORIZING CONVEYANCE
AFTER EXPIRATION OF UPSET BID PERIOD**

WHEREAS, Craven County and the City of New Bern own certain real property identified as Tax Parcel Number 8-024-094 (hereinafter “the Real Property”), the Real Property having been acquired by Craven County in deed recorded in Book 3560, Page 0893 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County and the City of New Bern previously received and approved an Offer to Purchase the Real Property, and subsequently advertised said offer for upset bids as required by North Carolina General Statute §160A-269; and,

WHEREAS, the upset bid period required under North Carolina General Statute §160A-269 has expired; and,

WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the Real Property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

Section 1. The last and highest bid of Eugene C. Kelley, Jr. in the sum of \$10,200.00 for the Real Property is hereby accepted, and the Offer to Purchase previously executed by Craven County subject to the provisions of North Carolina General Statute §160A-269 is hereby ratified and confirmed in its entirety.

Section 2. Upon payment of the full purchase price, the Chairman, the County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution, including but not limited to the execution and delivery of the quitclaim deed attached hereto and incorporated herein by reference.

ADOPTED THIS 2nd DAY OF OCTOBER, 2023.

PETITIONS OF CITIZENS – GENERAL TOPICS

The following citizens addressed the Board:

1. *Bonnie Locklear*, 118 Pine Grove, Havelock
2. *Ray Griffin*, 1981 Streets Ferry Road, Vanceboro
3. *Derek VandeSlint*, 122 Neuse Harbour Blvd., New Bern

COUNTY MANAGER’S REPORT

County Manager, Jack Veit, reminded the Board of an upcoming Work Session on October 16th following their Regular Session meeting and a groundbreaking ceremony for the new DSS Building. He indicated the day should conclude around 2:00 pm. He invited the Commissioners to reach out to him if they had a specific topic they would like addressed.

Mr. Veit remarked on attending the recent Defense Summit in Raleigh, sharing it was very educational and the networking opportunities made it worth the trip. He thanked Commissioner Mitchell for her hard work in helping coordinate the event.

COMMISSIONERS’ REPORTS

Commissioner Mark reported on a meeting held September 19th in Fairfield Harbour, where three County Directors and Assistant County Manager, Gene Hodges, provided information to those in attendance.

Commissioner Hunt highlighted that CarolinaEast will be hosting a booth at MumFest both days where people can have their blood pressure and blood glucose checked for free.

669 She reported on attending a recent dinner held by Baptist on a Mission and commented on the
670 good work they continue to do to rehab houses. Ms. Hunt expressed appreciation for the
671 knowledge and best practices gleaned from attending the Defense Summit and thanked
672 Commissioner Mitchell for her work in her collaboration on the event.

673
674 *Commissioner Smith* dittoed others remarks about the Defense Summit and stated it was a
675 pleasant experience. She announced there were 7 COVID patients in CarolinaEast last week and
676 encouraged everyone to stay diligent. Ms. Smith reported that CarolinaEast Rehab was named
677 best rehab for 2023 by Newsweek and shared there will be a Heir Property Clinic held on
678 October 21st from 12:00 noon until 2:00 pm at the St. John MB Church on Bellamy Drive to
679 receive information about wills and advanced directives which is free to the public.

680
681 *Commissioner Howard* welcomed back Commissioner Mark and remarked on attending the
682 Defense Summit as well.

683 He reported on a recent ECC meeting and the things they are doing to assist smaller
684 municipalities. He expressed concern for the two citizens who petitioned about a bad business
685 experience. Commissioner Howard expressed kudos to Commissioner Mitchell for her efforts
686 on the Defense Summit and her connections with State and Federal military programs.

687
688 *Commissioner Mitchell* thanked the Craven delegates who attended the Defense Summit, stating
689 how important it is for eastern Carolina to support the military.

690
691 *Commissioners Bucher* and *Commissioner Jones* had nothing to report.

692
693 At 7:08 pm Commissioner Mitchell motioned to adjourn. Her motion was seconded by
694 Commissioner Smith and approved unanimously.

695

696

697

698 _____
699 Chairman Jason R. Jones

700 Craven County Board of Commissioners

701

702

703 _____
704 Nan Holton
Clerk to the Board