

1 **THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN**  
2 **REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN**  
3 **COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,**  
4 **NORTH CAROLINA, ON MONDAY, APRIL 6, 2020. THE MEETING CONVENED AT**  
5 **7:00 P.M.**

6  
7 **MEMBERS AND STAFF PRESENT IN COMMISSIONERS' ROOM:**

8 Chairman Thomas F. Mark  
9 Vice Chairman Jason R. Jones  
10 Commissioner Denny Bucher  
11 Chairman George S. Liner  
12 Commissioner Theron L. McCabe  
13 Commissioner E. T. Mitchell  
14 Commissioner Johnnie Sampson, Jr.  
15 Nan Holton, Clerk to the Board  
16 Arey Grady, County Attorney

17  
18 **STAFF PRESENT VIA PHONE:**

19 Jack B. Veit III, County Manager  
20 Gene Hodges, Assistant County Manager  
21 Craig Warren, Finance Director  
22 Amber Parker, Human Resources Director  
23 Don Baumgardner, Planning Director  
24 Sheriff Chip Hughes

25  
26 Following the Pledge of Allegiance, County Attorney, Arey Grady, recited the following  
27 invocation:  
28

29 Almighty God, our help in ages past and our hope for years to come, we humbly come before You today  
30 as a representative body for the people of Craven County, and we ask You to hear our prayers on behalf  
31 of those people that we serve. Many people are suffering a great pestilence in our land, many others fear  
32 its coming, and many are affected by the consequent damages. Lay Your healing hand upon our people,  
33 O Lord, and give them cause once again to sing the praises of Your mercy and tell the stories of Your  
34 compassion.

35 Bless the Members of this Board of County Commissioners with wisdom, strength, and courage during  
36 this time of testing, and keep them united in making the decisions that lead our County to healing and  
37 peace. We ask You to hear our prayer and answer in Your mercy. Amen.

38 **Based upon the opening prayer given by Reverend Gary Studniewski the March 19, 2020 session of**  
39 **the United States House of Representatives.**

40  
41 Commissioner Jones motioned to amend the agenda by tabling both Petitions of Citizens and  
42 Commissioners' Reports and to replace the County Manager's Report with an update by Health  
43 Director, Scott Harrelson.

44  
45 Commissioner Sampson seconded the motion which carried unanimously.  
46

47 **CHAIRMAN'S PRIVILEGE**

48  
49 Chairman Mark expressed his gratitude to the Commissioners, the County Manager and his staff  
50 for their support, their organization during the crisis, dealing with the public, and their time and  
51 dedication to Craven County. He thanked the Craven County employees and recognized the risk  
52 of exposure that many of them have on their jobs, by the very nature of the job. Chairman Mark  
53 went on to thank the hospital and its staff and others who work as caregivers; and in closing  
54 expressed gratitude to the citizens who are following the guidelines put in place by President  
55 Trump, Governor Cooper and Craven County.  
56  
57  
58

59 **CONSENT AGENDA**

60  
61 Commissioner Liner motioned to approve the consent agenda, inclusive of the March 16, 2020  
62 Regular Session Minutes, Tax Releases and Refunds, Subdivision for Approval and the National  
63

64 Library Week Proclamation. Commissioner Mitchell seconded the motion which carried 7-0 in a  
 65 roll call vote.

66  
 67 **Credits**

68			
69	<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
70			
71	ADAMS, EVERETT	2019-210898	\$101.70
72	DID NOT OWN JANUARY 1		
73			
74	ADAMS, EVERETT	2018-202	\$114.33
75	DID NOT OWN JANUARY 1		
76			
77	ALLEN, OWEN N JR	2019-201547	\$62.10
78	RECYCLE FEE CORRECTION		
79			
80	BAXLEY, JASON	2019-211857	\$150.60
81	MILITARY EXEMPT		
82			
83	BROWN, WILLIAM W JR & KRISTI E	2019-400404	\$140.43
84	CORRECTED DISCOVERED PROPERTY VALUE		
85			
86	BROWN, WILLIAM W JR & KRISTI L	2019-56683	\$58.98
87	CORRECTED DISCOVERED PROPERTY VALUE		
88			
89	BROWN, WILLIAM W JR & KRISTI L	2019-400031	\$69.49
90	CORRECTED DISCOVERED PROPERTY VALUE		
91			
92	BROWN, WILLIAM W JR & KRISTI L	2019-400033	\$75.29
93	CORRECTED DISCOVERED PROPERTY VALUE		
94			
95	BROWN, WILLIAM W JR & KRISTI L	2019-400034	\$81.07
96	CORRECTED DISCOVERED PROPERTY VALUE		
97			
98	BROWN, WILLIAM W JR & KRISTI L	2019-400036	\$74.46
99	CORRECTED DISCOVERED PROPERTY VALUE		
100			
101	BROWN, WILLIAM W JR & KIRSTI L	2019-400037	\$79.42
102	CORRECTED DISCOVERED PROPERTY VALUE		
103			
104	CARROLL, LINDA	2019-11283	\$62.10
105	RECYCLE FEE CORRECTION		
106			
107	CATON, EDWARD WILLIAM	2019-206972	\$14.71
108	DID NOT OWN JANUARY 1		
109			
110	CARTON, EDWARD WILLIAM	2018-9970	\$16.46
111	DID NOT OWN JANUARY 1		
112			
113	CLEVINGER, CHAD	2019-212304	\$40.10
114	MILITARY EXEMPT		
115			
116	COLLINS, SAMUEL RICHARD	2019-210460	\$58.34
117	DID NOT OWN JANUARY 1		
118			
119	DAW, DEBRA LYNN V	2019-212819	\$11.98
120	DID NOT OWN JANUARY 1		
121			
122	DAW, DEBRA LYNN V	2019-400055	\$13.50
123	DID NOT OWN JANUARY 1		
124			
125	DAW, DEBRA LYNN V	2019-400056	\$15.45

126	DID NOT OWN JANUARY 1		
127			
128	DAW, DEBRA LYNN V	2019-400057	\$17.34
129	DID NOT OWN JANUARY 1		
130			
131	DAW, DEBRA LYNN V	2019-400058	\$16.98
132	DID NOT OWN JANUARY 1		
133			
134	DAW, DEBRA LYNN V	2019-400059	\$18.99
135	DID NOT OWN JANUARY 1		
136			
137	DENNING, SAMUEL CLINTON	2019-402806	\$45.04
138	MILITARY EXEMPT		
139			
140	HAWKINS, RODNEY & JEAN	2019-32438	\$62.10
141	RECYCLE FEE CORRECTION		
142			
143	HEROLD, RONELDA J & DEAN C	2019-210522	\$13.12
144	DOUBLE BILLED		
145			
146	HOLTON, BILLY STEPHEN	2019-201049	\$83.86
147	DID NOT OWN JANUARY 1		
148			
149	KENNETH KILPATRICK TRUCKING INC	2019-400917	\$6.15
150	BILLING ERROR		
151			
152	MACIAS, JR JAVIER FRAUSTO	2019-210359	\$88.83
153	CORRECTED DISCOVERED PROPERTY VALUE		
154			
155	MOORE, TONZA	2019-22155	\$5,721.00
156	FORECLOSURE – LIEN EXTINGUISHED		
157			
158	MORRIS, FEBER REE HRS	2019-547	\$74.39
159	FORECLOSURE – LIEN EXTINGUISHED		
160			
161	NEVELS, JOE LEWIS	2019-203018	\$142.08
162	DOUBLE BILLED		
163			
164	OXENDINE, STEVEN G	2019-402964	\$62.39
165	NOT TAXABLE TO CRAVEN COUNTY		
166			
167	OXENDINE, STEVEN G	2019-402963	\$54.11
168	NOT TAXABLE TO CRAVEN COUNTY		
169			
170	OXENDINE, STEVEN G	2019-402962	\$47.43
171	NOT TAXABLE TO CRAVEN COUNTY		
172			
173	OXENDINE, STEVEN G	2019-402961	89.76
174	NOT TAXABLE TO CRAVEN COUNTY		
175			
176	PARRAMORE, MARVIN	2019-212742	\$439.02
177	NOT TAXABLE TO CRAVEN COUNTY		
178			
179	SANTIAGO, JULIAN L & DANISHA D	2019-211599	\$403.48
180	MILITARY EXEMPT		
181			
182	SHAW, GWENDOLYN GAVIN	2019-400115	\$37.26
183	RECYCLE FEE CORRECTION		
184			
185			
186	SHAW, GWENDOLYN GAVIN	2019-400117	\$37.26
187	RECYCLE FEE CORRECTION		

188			
189	SHAW, GWENDOLYN GAVIN	2019-400113	\$37.26
190	RECYCLE FEE CORRECTION		
191			
192	SHAW, GWENDOLYN GAVIN	2019-400112	\$37.26
193	RECYCLE FEE CORRECTION		
194			
195	TRUSS, OLLICE HRS	2010-52196	\$74.42
196	FORECLOSURE – LIEN EXTINGUISHED		
197			
198	TRUSS, OLLICE HRS	2011-58060	\$71.17
199	FORECLOSURE – LIEN EXTINGUISHED		
200			
201	TRUSS, OLLICE HRS	2012-58018	\$67.82
202	FORECLOSURE – LIEN EXTINGUISHED		
203			
204	TRUSS, OLLICE HRS	2013-55615	\$56.25
205	FORECLOSURE – LIEN EXTINGUISHED		
206			
207	TRUSS, OLLICE HRS	2014-56910	\$53.01
208	FORECLOSURE – LIEN EXTINGUISHED		
209			
210	TRUSS, OLLICE HRS	2015-58266	\$49.77
211	FORECLOSURE – LIEN EXTINGUISHED		
212			
213	TRUSS, OLLICE HRS	2016-58630	\$57.51
214	FORECLOSURE – LIEN EXTINGUISHED		
215			
216	TRUSS, OLLICE HRS	2017-58978	\$53.55
217	FORECLOSURE – LIEN EXTINGUISHED		
218			
219	TRUSS, OLLICE HRS	2018-59042	\$49.59
220	FORECLOSURE – LIEN EXTINGUISHED		
221			
222	TRUSS, OLLICE HRS	2019-21516	\$42.72
223	FORECLOSURE – LIEN EXTINGUISHED		
224			
225		53 CREDITS	\$9,450.79
226			
227	<i>Refunds</i>		
228			
229	KILPATRICK, KIMBERLY SUE	2019-201091	\$28.56
230	NOT TAXABLE TO CRAVEN COUNTY		
231			
232	NEVELS, JOE LEWIS	2016-42769	\$120.93
233	DOUBLE BILLED		
234			
235	NEVELS, JOE LEWIS	2017-42985	\$120.14
236	DOUBLE BILLED		
237			
238	NEVELS, JOE LEWIS	2018-43051	\$124.81
239	DOUBLE BILLED		
240			
241	ZUBIA, ROSARIO	2019-65055	\$62.10
242	RECYCLE FEE CORRECTION		
243			
244		5 REFUNDS	\$456.54
245			

*Subdivision for Approval*

Spring Hill – Final: The property, owned by Donald E. Dixon and Shannon M. Dixon, surveyed by Brad L. Suitt, PLS, is located within Twp. Off of Spring Garden Road (SR-1401); Parcel ID

251 9-043-015. The subdivision contains 3 lots on 5.38 acres and will be served by County water  
252 and individual septic systems.

253  
254 *National Library Week Proclamation*  
255

256 **National Library Week 2020**  
257 **Proclamation**

258  
259 **WHEREAS**, today’s libraries are less about what they have on the shelves and more about what  
260 they can do with and for their communities;

261  
262 **WHEREAS**, libraries have long served as trusted and treasured institutions where people of all  
263 ages, interests and backgrounds can come together and learn alongside one another;

264  
265 **WHEREAS**, libraries of all types are at the heart of their cities, towns, schools and campuses;

266  
267 **WHEREAS**, libraries offer members of the community a welcoming space and opportunities to  
268 explore new passions through technology, programs and services;

269  
270 **WHEREAS**, libraries and librarians help patrons find tools to help improve the quality of their  
271 life;

272  
273 **WHEREAS**, libraries, which promote the free exchange of information and ideas for all, are  
274 cornerstones of democracy;

275  
276 **WHEREAS**, libraries strive to develop and maintain programs and collections that are as diverse  
277 as the populations they serve;

278  
279 **WHEREAS**, libraries and librarians work to create an equitable society by providing free access  
280 to accurate information to all people;

281  
282 **WHEREAS**, libraries are a resource for all members of the community regardless of race,  
283 ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services  
284 and educational programming that transform lives and strengthen communities;

285  
286 **WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating  
National Library Week.

287 **NOW, THEREFORE**, be it resolved that the Craven County Board of Commissioners proclaim  
288 National Library Week, April 19-25, 2020. During this time, all residents are encouraged to visit your  
289 library online. Because of you, Libraries Transform.

290  
291 **Adopted this 6<sup>th</sup> Day of April, 2020**

292  
293 **DEPARTMENTAL MATTERS: PLANNING – SUBDIVISION FOR APPROVAL**

294  
295 Due to an ongoing storm, some of the remote electrical devices were not working, therefore,  
296 County Manager Jack Veit presented in lieu of Planning Director Don Baumgardner.

297  
298 The Planning Board met on March 26, 2020 and recommended the following subdivision for the  
299 Board’s approval.

300  
301 The Mill Phase One at Heritage Farms – Final: The property, owned by Blades Road, LLC,  
302 engineered by Thomas Engineering, P.A., and surveyed by Herbert J. Nobles, PLS, is located  
303 within Twp. 5 off of Blades Road; Parcel ID 5-013-037. The subdivision contains 26 lots on  
304 13.58 acres and is proposed to be served by County water and individual septic systems.

305  
306 Commissioner Sampson motioned to approve the subdivision, as recommended, seconded by  
307 Commissioner Liner and approved unanimously.

308  
309 **DEPARTMENTAL MATTERS: SHERIFF – K-9 DONATION BUDGET**  
310 **AMENDMENTS**

311  
312 Sheriff Chip Hughes reported that the Craven County Sheriff’s Office has received two (2)  
313 donations for the K-9 program: one for \$21,500 and one for \$22,000, for a total of \$43,500.

314  
 315 He stated that all donated funds to the K9 program are to be used to sustain and help with the  
 316 growth and enhancement of the Sheriff's Office K9 program. This funding will be utilized to add  
 317 a K9 when the new FY 20-21 budget is adopted. Also these donated funds can/will fund  
 318 certification training to include any travel/lodging/meals (K9 & Handler), meds (if needed),  
 319 K9 checkups, training aids, kennel (both in vehicle and residence), vehicle equipment (fan, "hot  
 320 pop device"), food and basically anything that the program might need to keep the program  
 321 proactive and productive and help reduce the cost to the county.  
 322

323 Commissioner Mitchell motioned to approve the requested budget amendment in the amount of  
 324 \$44,000, seconded by Commissioner McCabe.  
 325

326 Commissioner Liner commented about splitting the money such that the donation tied to the  
 327 purchase of a new K-9 unit be tabled for further discussion at budget time.  
 328

329 County Manager, Jack Veit, explained that because this money is allocated to the Sheriff in this  
 330 fiscal year, it needs to be accepted, but since the \$21,500 donation has some strings attached to  
 331 it, it could held and placed in the FY20-21 budget.  
 332

333 Commissioner Jones requested that the motion be amended to show that the \$22,000 donation  
 334 could be utilized to purchase K-9 supplies during the FY19-20 budget year and any remainder  
 335 would roll over into FY20-21; and that the \$21,500 donation be accepted but held until the  
 336 FY20-21 budget year.  
 337

338 Commissioner Mitchell amended her motion, as requested; seconded by Commission McCabe  
 339 and carried 7-0 in a roll call vote.  
 340

341 *Sheriff's Office*

342	343	344	345	346	347
REVENUES	AMOUNT	EXPENDITURES	AMOUNT		
1014310-38301	\$43,500.00	1014310-43222	\$43,500.00		
Donation/Misc. Donation		Supplies/Donations			
TOTAL	\$43,500.00	TOTAL	\$43,500.00		

351 **DEPARTMENTAL MATTERS: EMERGENCY SERVICES – AMBULANCE LEASE**  
 352 **AGREEMENT**  
 353

354 County Attorney, Arey Grady, explained that this is essentially a continuation of the Ambulance  
 355 Lease Agreement that the County has had with CarolinaEast Medical Center-EMS for several  
 356 years, and this is just a renewal of that agreement; stating it is verbatim to what has been signed  
 357 previously, except for the extension of the dates.  
 358

359 Commissioner Liner motioned to authorize the Chairman to execute the ambulance lease  
 360 agreement, seconded by Commissioner McCabe and approved unanimously.  
 361

362 **DEPARTMENTAL MATTERS: WATER – DISCONNECTION BASED ON**  
 363 **EXECUTIVE ORDER #124**  
 364

365 County Attorney Grady highlighted that Governor Cooper' Executive Order #124, presented on  
 366 March 31<sup>st</sup>, prohibits utility shut-offs, late fees and reconnect fees. He stated that one provision  
 367 of the order directs the utility provider to inform customers of the applicable sections. He  
 368 requested that the Board direct the staff to publicize Executive Order #124 to water customers  
 369 and the general public, as provided for in the Order.  
 370

371 Commissioner Sampson motioned to direct staff to publicize the order, as requested, seconded  
 372 by Commissioner Mitchell and approved unanimously.  
 373

374 **DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS**  
 375

376 Finance Director, Craig Warren, informed the Board that as a result of Covid 19, it is necessary  
 377 to appropriate emergency funding for response and recovery. He requested approval of a Budget  
 378 Amendment in the amount of \$250,000.

379  
 380 Commissioner Liner motioned to approve the following Budget Amendment, as requested,  
 381 seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

382  
 383 *Covid-19 (Non-Departmental)*

384	385	386	387	388	389	390
	REVENUES	AMOUNT	EXPENDITURES	AMOUNT		
387	1010000-39901	\$250,000.00	1014290-49501	\$250,000.00		
388	Current Year Fund Balance		Covid-19			
390	TOTAL	\$250,000.00	TOTAL	\$250,000.00		

391  
 392 *Debt Service Convention Center*

393  
 394 On September 12, 2019, the County closed on a \$10 million installment financing agreement that  
 395 was used to fund the major improvements that were completed as part of the Convention Center  
 396 Recovery Project. The debt service schedule under this financing agreement calls for the first  
 397 payment to occur on 4/1/20 and will be for interest only. Mr. Warren requested approval of a  
 398 budget amendment transferring taxes collected in the Occupancy Tax Trust Fund to cover this  
 399 fiscal year’s debt service payment.

400  
 401 Commissioner Sampson motioned to approve the following Budget Amendment, as requested,  
 402 seconded by Commissioner McCabe and approved 7-0 in a roll call vote.

403  
 404 *Non-Departmental*

405	406	407	408	409	410	411
	REVENUES	AMOUNT	EXPENDITURES	AMOUNT		
408	1014203-39811	\$121,612.00	1014203-48011	\$121,612.00		
409	Tax		Debt Service Interest			
411	2250000-39901	\$121,612.00	2257150-49800	\$121,612.00		
412	Fund Balance Current Year		Transfer Out			
414	Journal Entry					
415	2257150-49800	\$121,612.00	1014203-39811	\$121,612.00		
416	Occupancy Tax Admin.		Transfer from Account			
418	TOTAL	\$121,612.00	TOTAL	\$121,612.00		

419  
 420 **APPOINTMENTS**

421  
 422 *Pending Appointments*

423  
 424 Chairman Mark reviewed the following pending appointments:

- 425
- 426 • Adult Care Home Advisory Committee
- 427 • Nursing Home Advisory Committee
- 428 • Senior Legislative Tarheel Alternate
- 429 • Juvenile Crime Prevention Council
- 430 • Recreation Advisory Committee
- 431 • Craven Community Child Protection Team
- 432 • Craven County Clean Sweep
- 433

434 *Upcoming Appointments*

435  
 436 Chairman Mark reviewed the following upcoming appointments due to expire May 30<sup>th</sup>:

437

- 438 • Emergency Medical Services Advisory Council
- 439 • CarolinaEast Health System
- 440 • Nursing Home Advisory Committee
- 441 • Craven Aging Planning Board

442  
443 **COUNTY ATTORNEY'S REPORT**

444  
445 *Final Offer to Purchase Real Property – Parcel Number 5-009-031 (No Assigned Street*  
446 *Address)*

447  
448 County Attorney, Arey Grady, presented an offer previously received and tentatively approved  
449 by Craven County and the City of New Bern in the amount of \$2,250.00 for this property, which  
450 was acquired through a tax foreclosure. The total taxes and costs that were foreclosed were  
451 \$3,067.01. The current tax value is \$2,250.00. The offer was advertised, and there were no upset  
452 bids, the final bid being \$2,250.00.

453  
454 Commissioner Liner motioned to adopt the following resolution to accept the final offer,  
455 seconded by Commissioner Jones and approved unanimously.

456  
457 **RESOLUTION**

458 **New Bern, North Carolina**  
459 **Tax Parcel Number 5-009-031**

460  
461  
462 THAT WHEREAS, Craven County has received an offer to purchase a parcel of property  
463 owned by the County, identified as Tax Parcel Number 5-009-031, and being more particularly  
464 described herein; and

465 WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the  
466 property pursuant to North Carolina General Statute §160A-269; and

467 WHEREAS, the offer to purchase was advertised as required by said statute; and

468 WHEREAS, the final offer to purchase, after the upset bid period, was for the sum of  
469 \$2,250.00 by Sergio Wilson; and

470 WHEREAS, the Board of Commissioners deems it advisable and in the best interest of  
471 the County to sell its interest in the subject property to the successful bidder and to convey its  
472 interest in said property by quitclaim deed.

473 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS  
474 OF CRAVEN COUNTY:

475 Section 1. That the last and highest bid of Sergio Wilson in the sum of \$2,800.00 for  
476 said parcel identified as Tax Parcel Number 5-009-031, and being more particularly described  
477 herein, be and the same is hereby accepted as to the County's interest in said property, and the  
478 Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to  
479 execute a quitclaim deed to the purchaser for the County's interest in said property, and to  
480 further execute any and all other documents related to the sale of the same.

481 Section 2. That a copy of said quitclaim deed is attached hereto and incorporated  
482 herein by reference, and the original deed shall be delivered to said purchaser once the same has  
483 been executed on behalf of the County, upon payment of the purchase price.

484 Section 3. That the subject property is more particularly described as follows:

485 All that certain lot or parcel of land lying and being situate in Number Five (5) Township,  
486 Craven County, North Carolina, and being more particularly described as follows:

487

488 All of that certain property more fully described in Deed Book 3541, Page 687 in the  
 489 Craven County Registry. This property is also commonly referred to by its tax parcel  
 490 identification number which is 5-009-031.

491  
 492 ADOPTED THIS 6<sup>th</sup> DAY OF APRIL, 2020.

493  
 494  
 495 *Initial Offer to Purchase Real Property – 208 Daniels Street, New Bern*  
 496 *(Parcel Number 8-018-063)*

497  
 498 Mr. Grady presented an offer received by Craven County and the City of New Bern in the  
 499 amount of \$9,500.00 for the property located at 208 Daniels Street, New Bern, which was  
 500 acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were  
 501 \$4,309.40. The current tax value is \$18,000.00

502  
 503 In accordance with historical practice, the County allows the municipality jointly owning  
 504 foreclosed property to “take the lead” in situations involving jointly owned property, meaning  
 505 the County allows the municipality to make the decision on the suitability of an initial offer, and  
 506 in turn, assuming County approval, the municipality prepares the necessary contract, deed and  
 507 upset bid advertisement. Finally, assuming final approval by the municipality and the County  
 508 after the expiration of the bid process, the municipality attends to the recordation of the deed to  
 509 the high bidder, collects the purchase price and remits the County’s share. As noted above, in  
 510 the present case the City of New Bern has approved the initial bid and requested the County to  
 511 do the same.

512  
 513 Should the County accept this Offer, then the property will be advertised for upset bids by the  
 514 City of New Bern in accordance with the General Statutes. Once no further upset bids are timely  
 515 received, the County and City may accept or reject the final offer.

516  
 517 Commissioner Mitchell motioned to adopt the following resolution to accept the offer and  
 518 advertise for upset bids, seconded by Commissioner McCabe and approved unanimously.

519  
 520 **CRAVEN COUNTY**

521 **RESOLUTION**

522 THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of  
 523 property owned by it identified as 208 Daniels Street, New Bern, NC, Tax Parcel Number 8-018-  
 524 063, and more particularly described Deed Book 3582, Page 1242 in the Craven County Registry  
 525 (hereinafter the “Real Property”), a copy of said offer is attached hereto as Exhibit A; and

526 WHEREAS, the Board of Commissioners is authorized to sell the County’s interest in the  
 527 property pursuant to the provisions of North Carolina General Statute §160A-269.

528 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS  
 529 OF CRAVEN COUNTY:

530 1. That the Board of Commissioners hereby authorizes the initiation of the upset bid  
 531 process for the Real Property by advertising notice of the offer to purchase in accordance with  
 532 the provisions of North Carolina General Statute §160A-269.

533 2. That the County Manager, Clerk and/or Attorney are authorized to take all actions  
 534 necessary to accomplish the purposes of this Resolution.

535 ADOPTED THIS 6<sup>th</sup> DAY OF APRIL, 2020.

536 *Request from the City of New Bern Regarding 839 Pavie Street, New Bern (Parcel Number 8-*  
 537 *007-096) and 1010 Grace Street, New Bern (Parcel Number 8-014-289)*

538  
 539 County Attorney Grady explained that this is a different situation than they have seen in a few  
 540 years, as it is a joint foreclosure with the City of New Bern and the structures on both properties  
 541 are extremely dilapidated. He stated that typically the two entities would share the costs, but the

542 City has said they will pay for the demolitions if the County will transfer these properties to  
 543 them.

544  
 545 Mitchell motioned to donate the County’s interest in both properties to the City of New Bern;  
 546 seconded by Commissioner McCabe.

547  
 548 Commissioner Bucher expressed agreement for the motion, but requested a timetable be set up to  
 549 ensure that the City follows up with the demolitions. Attorney Grady indicated that could be  
 550 administrated. The motion carried unanimously.

551  
 552 **RESOLUTION**  
 553 **1010 Grace Street, New Bern (Tax Parcel Number 8-014-289)**  
 554 **Conveyance of Interests to City of New Bern**  
 555

556  
 557 THAT WHEREAS, Craven County (the “County”) acquired an interest in that certain  
 558 property more commonly referred to as 1010 Grace Street, New Bern, North Carolina, and  
 559 further identified as Tax Parcel Number 8-014-289 (the “Real Property”); and,

560 WHEREAS, the County and the City acquired a shared interest in the Real Property,  
 561 through a tax foreclosure, as evidenced by that certain Commissioner’s Deed recorded in Deed  
 562 Book 3560 at Page 884 in the Craven County Registry; and,

563 WHEREAS, the City intends to demolish the dilapidated improvements on the Real  
 564 Property, in accordance with its duly enacted ordinances; and,

565 WHEREAS, the City has offered to share the costs of such demolition with the County in  
 566 proportion to the parties’ respective ownership interests, or to undertake all costs related to the  
 567 same in exchange for the County conveying its interest in the Real Property to the City; and,

568 WHEREAS, the Board of Commissioners is authorized to convey the County’s interest in  
 569 the Real Property to the City, “upon such terms and conditions as it deems wise, with or without  
 570 consideration” pursuant to North Carolina General Statute §160A-274; and

571 WHEREAS, the Board of Commissioners deems it advisable and in the best interest of  
 572 the County to convey its interest in the Real Property to the City by quitclaim deed.

573 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS  
 574 OF CRAVEN COUNTY:

575  
 576 Section 1. That the Real Property be conveyed to the City, by quitclaim deed,  
 577 without cash consideration but with the express consideration and requirement that all costs of  
 578 demolition of improvements at the Real Property shall be the sole responsibility of the City.  
 579

580 Section 2. That the Chairman, County Manager and/or Clerk be and they are hereby  
 581 authorized and directed to execute any and all documents necessary to accomplish the purposes  
 582 of this Resolution.

583  
 584  
 585  
 586 ADOPTED 6<sup>th</sup> DAY OF APRIL, 2020.

587  
 588 *Final Offer to Purchase Real Property – 318 Crescent Street, New Bern (Parcel Number 8-004-*  
 589 *048)*

591 Mr. Grady presented an offer previously received and tentatively approved by Craven County  
 592 and the City of New Bern in the amount of \$3,800.00 for the property located at 318 Crescent  
 593 Street, New Bern, which was acquired through a tax foreclosure. The total taxes and costs that  
 594 were foreclosed were \$9,687.35. The current tax value is \$7,600.00. The offer was advertised,  
 595 and there were no upset bids, the final bid being \$3,800.00.

596  
 597 Commissioner Liner motioned to adopt the following resolution to accept the final offer,  
 598 seconded by Commissioner Mitchell and approved unanimously.

599  
 600 **RESOLUTION**

601 **318 Crescent Street, New Bern, North Carolina**  
 602 **Tax Parcel Number 8-004-048**

603  
 604  
 605 THAT WHEREAS, Craven County has received an offer to purchase a parcel of property  
 606 owned by the County, identified as Tax Parcel Number 8-004-048, and being more particularly  
 607 described herein; and

608 WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the  
 609 property pursuant to North Carolina General Statute §160A-269; and

610 WHEREAS, the offer to purchase was advertised as required by said statute; and

611 WHEREAS, the final offer to purchase, after the upset bid period, was for the sum of  
 612 \$3,800.00 by Ruben Hassell, Jr.; and

613 WHEREAS, the Board of Commissioners deems it advisable and in the best interest of  
 614 the County to sell its interest in the subject property to the successful bidder and to convey its  
 615 interest in said property by quitclaim deed.

616 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS  
 617 OF CRAVEN COUNTY:

618 Section 1. That the last and highest bid of Ruben Hassell, Jr. in the sum of \$3,800.00  
 619 for said parcel identified as Tax Parcel Number 8-004-048, and being more particularly  
 620 described herein, be and the same is hereby accepted as to the County's interest in said property,  
 621 and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed  
 622 to execute a quitclaim deed to the purchaser for the County's interest in said property, and to  
 623 further execute any and all other documents related to the sale of the same.

624 Section 2. That a copy of said quitclaim deed is attached hereto and incorporated  
 625 herein by reference, and the original deed shall be delivered to said purchaser once the same has  
 626 been executed on behalf of the County, upon payment of the purchase price.

627 Section 3. That the subject property is more particularly described as follows:

628 All that certain lot or parcel of land lying and being situate in Number Eight (8)  
 629 Township, Craven County, North Carolina, and being more particularly described as  
 630 follows:

631  
 632 All of that certain property more fully described in Deed Book 3179, Page 805 in the  
 633 Craven County Registry. This property is also commonly referred to by its tax parcel  
 634 identification number which is 8-004-048.

635  
 636  
 637  
 638 ADOPTED THIS 6<sup>th</sup> DAY OF APRIL, 2020.

639  
 640 **COVID-19 UPDATE**

641

642 Health Director, Scott Harrelson, connected into the meeting and provided the Board with a brief  
643 update on how things are going locally. He reported that Craven County has had eighteen cases,  
644 of which eleven are active and seven are recovered. OF the eleven active cases, five of those are  
645 in the hospital and improving. Seven of the cases were a result of travel, nine of the cases were a  
646 result of community transmission; and two of the cases were a result of contact in close  
647 quarantine. Mr. Harrelson reported that 80% of the cases were age 50 and over. Mr. Harrelson  
648 said he would not be surprised to see the number of cases increase in the next few weeks, as  
649 COVID 19 is expected to peak in North Carolina around April 23-26.

650  
651 In a response to an inquiry about long term care facilities, Mr. Harrelson remarked they are doing  
652 a good job following all the precautions they can such as no visitors and taking temperatures of  
653 staff; and as a result there are currently no cases associated with the long term care facilities  
654 locally.

655  
656 In response to an inquiry about quicker turn-around on lab results, he indicated that the State is  
657 doing all they can do and if any become available they will send them our way. Mr. Harrelson  
658 advised everyone to stay the course.

659  
660 At 7:35 p.m. Commissioner Liner motioned to adjourn, seconded by Commissioner Mitchell and  
661 approved unanimously.

662  
663

664 \_\_\_\_\_  
665 Chairman Thomas F. Mark  
666 Craven County Board of Commissioners

667  
668 \_\_\_\_\_  
669 Nan Holton  
670 Clerk to the Board

671  
672