

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
TUESDAY, JANUARY 17, 2023
8:30 AM**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- 1. CONSENT AGENDA**
 - A. Minutes of January 3, 2023 Regular Session**
 - B. Tax Releases and Refunds**
 - C. Sheriff's Donation Budget Amendment**
 - D. Health Budget Amendment**

DEPARTMENTAL MATTERS

- 2. SHERIFF – K-9 ECHO DONATION: Sgt. Rebecca Hopper**
- 3. HEALTH – 340B PHARMACY FEES: Scott Harrelson, Health Director**
- 4. APPOINTMENTS**
- 5. COUNTY ATTORNEY'S REPORT: Arey Grady**
- 6. COUNTY MANAGER'S REPORT: Jack Veit**
- 7. COMMISSIONERS' REPORTS**
- 8. CLOSED SESSION**

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY, JANUARY 17, 2023. THE MEETING CONVENED AT 8:30 AM.

MEMBERS PRESENT:

Chairman Jason R. Jones
Vice-Chairman Denny Bucher
Commissioner Chadwick Howard
Commissioner Sherry Hunt
Commissioner Beatrice R. Smith

MEMBERS EXCUSED:

Commissioner Thomas F. Mark
Commissioner E. T. Mitchell

STAFF PRESENT:

Jack B. Veit, III, County Manager
Gene Hodges, Assistant County Manager
Craig Warren, Finance Director
Amber Parker, Human Resources Director
Arey Grady, County Attorney
Lauren Wargo, Assistant to the County Manager
Nan Holton, Clerk to the Board

County Attorney, Arey Grady, recited the following invocation, followed by the Pledge of Allegiance.

Lord God, we humbly come before You today, and we thank You for Your love and Your Grace and Your peace that is made available to us all.

God, we ask for Your divine wisdom and guidance here today, for You and You alone know the future and the things that are to come. We ask that You would lead us in the decisions we are a part of and that You would give us boldness to honor You.

Would You empower every man and woman in this room to use the life You have given them for good? Let us be leaders who follow Your example, leaders who love sacrificially, give selflessly, and serve graciously. May we all do our best to impact this incredible County and Nation of ours for the better.

We ask Your blessing on our Commissioners, on our County and on our United States of America.

In the name of Jesus, we pray.

Amen.

Commissioner Hunt motioned to approve the agenda, as presented, seconded by Commissioner Smith, and unanimously approved.

CONSENT AGENDA

Commissioner Smith motioned to approve the Consent Agenda, inclusive of the Minutes of January 3, 2023, Regular Session; Tax Releases and Refunds (**Credits = \$10,041.31; Refunds = \$5,987.80**); Sheriff's Donation Budget Amendment and Health Budget Amendment. Commissioner Hunt seconded the motion, which carried 5-0 in a roll call vote.

Sheriff's Office

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014310-38301 Misc. Donations	\$50.00	1014310-43246 Supplies – K-9	\$50.00
TOTAL	\$50.00	TOTAL	\$50.00

Justification: The Craven County Sheriff's Office received a donation check in the amount of \$50.00 from a Craven County citizen. This check will be used to support purchases for the K-9 Unit.

Health/Family Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1015080-33410 Family Planning – State	\$2,067.00	1015080-43205 Prescription Drugs	\$2,067.00
TOTAL	\$2,067.00	TOTAL	\$2,067.00

Justification: The Craven County Health Department has been awarded additional Title X funding in the amount of \$2,067.00 to purchase family planning methods (birth control pills, long-acting contraceptives such as Depo Provera, Mirenas, Nexplanons, etc.) to clients seeking Family Planning services. Funds must be spent by March 31, 2023.

Health Director, Scott Harrelson, responded to an inquiry about the contraceptives covered in the Health Budget Amendment.

**DEPARTMENTAL MATTERS
SHERIFF – K-9 ECHO DONATION**

Sgt. Rebecca Hopper reported that K-9 Echo has been donated to the Craven County Sheriff's Office by the Throw Away Dogs Project.

Sgt. Hopper explained that Echo would be replacing retired K-9 Nibbles. She stated the K-9 unit responded to 4, +282 calls last year, resulting in the seizure of cocaine, marijuana, and fentanyl, which saved over 10,000 lives because it was not distributed. The Board was requested to approve the acceptance of the donation to continue the great work put forth by the K-9 Unit.

In response to an inquiry, Sgt. Hopper provided more information about the Throw Away Dogs Project and measures taken to protect their K-9 dogs from ingesting any of the drugs located.

Commissioner Bucher motioned to approve the acceptance of K-9 Echo to replace K-9 Nibbles, seconded by Commissioner Smith, and approved unanimously.

Commissioner Howard commended Sgt. Hopper for her dedication to the program.

**DEPARTMENTAL MATTERS
HEALTH – 340B PHARMACY FEES**

Health Director, Scott Harrelson, relayed that the pharmacy renovation has been completed and requested that fees be established for the program. He presented a list of dispensing fees for self-pay patients, to be retroactive as of December 1, 2022, and indicated they had been approved by the Board of Health.

Commissioner Hunt motioned to approve the following fees, as requested, seconded by Commissioner Howard and approved unanimously.

340B Cash Price/ Uninsured – Insulins		
QTY	ACQ Cost/ 340B Price	Dispensing Fee
Insulin Multidose Vial (1 box)	Varies	\$15.00
Insulin Pens (1 box)	Varies	\$15.00
Victoza (1 box)	Varies	\$20.00
Ozempic (1 box)	Varies	\$20.00
340B Cash Price/Uninsured – Insulin Supplies		
QTY	ACQ Cost	Dispensing Fee
Syringes (100 box)	Varies	\$10.00
Pen Tips (100 box)	Varies	\$7.50
340B Cash Price/Uninsured – Inhalers		
QTY	ACQ Cost	Dispensing Fee
1 Albuterol (Rescue Inhaler)	Varies	\$10.00
1 Long-Acting Inhaler	Varies	\$25.00
340B Cash Price/Uninsured – Epi-Pen		
QTY	ACQ Cost	Dispensing Fee
1 box	Varies	\$20.00
340B Cash Price/Uninsured – OTC Nicotine Products		
QTY		Dispensing Fee
14 Patches	Varies	\$15.00
28 Patches	Varies	\$30.00
Gum (110 box)	Varies	\$10.00
Lozenges (81 box)	Varies	\$10.00

APPOINTMENTS

Pending

Chairman Jones reviewed the following pending appointments:

- Emergency Medical Services
- Juvenile Crime Prevention Council (JCPC)
- Volunteer Agricultural District (District 6)

Current

Fireman’s Relief Fund Board of Trustees

Chairman Jones nominated applicant Roy Darold McCoy for appointment to fill the vacant seat left by Mr. William McCoy (Twp. 3 Cove City Fire Department). There being no additional nominations, Mr. McCoy was appointed by acclamation.

Upcoming

Chairman Jones reviewed upcoming appointments to boards and committees whose terms are due to expire.

COUNTY ATTORNEY’S REPORT

County Attorney, Arey Grady, had nothing to report.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, reported on last Wednesday's Employee Appreciation event, stating they did 2 years in one event. He indicated that 2 individuals received service recognitions for 45 years of service. Mr. Veit expressed joy in hearing their words and what the County meant to them.

He commented on attending the Essentials of Government training with Commissioners Hunt, Howard, and Smith, indicating the UNC School of Government provided a lot of good information.

Mr. Veit affirmed that Craven County closed on the Sudan Property next door and are now the owners of the building, the parking lots, and the green area across Front Street. He stated plans for the building are yet to be decided, but they are going to evaluate it and make the best decision for the citizens of Craven County.

Finance Director, Craig Warren, distributed the Comprehensive Annual Financial Report (for FY ending June 30, 2022) to the Commissioners to review prior to Thompson, Price, Scott, Adams and Company's audit presentation on February 20th. A copy of the financial report is available to the public in the County Manager's office.

In response to an inquiry, Mr. Warren indicated there are no items of concern and that everything is in compliance. He relayed the current Fund Balance is at 35% which is up from last year, and that it was a very good sales tax year.

Commissioner Howard had questions regarding the Shriner property purchase and inquired if there will there be a committee formed to seek input. Mr. Veit responded the current priority is securing the facility and working with the Shriners to get items of importance out of the building. How to proceed will be the decision of the Board.

COMMISSIONERS' REPORTS

Commissioner Howard had nothing to report.

Commissioner Smith had nothing to report.

Commissioner Hunt presented information on The Wall That Heals, a $\frac{3}{4}$ size replica of the Vietnam Veterans Memorial coming to Havelock November 2-5, 2023. She reported the City of Havelock has paid the \$11,000 to have it come but is asking for help with the rest of the funding needs estimated to be between \$40-50,000 to support the infrastructure of the wall, the 58' educational trailer and to provide for the needs of the 250 volunteers which will keep it open 24 hours a day. Mrs. Hunt shared information regarding the impact of hosting the memorial in Craven County, and testimonials. Mrs. Hunt concluded stating Craven County has the 3rd highest number of veterans in North Carolina and the project will benefit all the citizens and children in Craven County as well as friends and family in the neighboring counties of Jones, Pamlico Carteret, Onslow and beyond. Commissioner Hunt requested the County Manager put a Budget Amendment in the amount of \$5000 on the next agenda to support The Wall That Heals; and is seeking an additional \$5,000 of support from the Board in the FY23-24 Budget.

Commissioner Bucher had nothing to report.

Commissioner Jones recognized Alderman Brinson who was in attendance and thanked him for his interest.

Mr. Jones reported on the NC Association of County Commissioners caucus held recently. He stated that Commissioner Mitchell was nominated and elected to serve out the NC ACC Delegate term of former Commissioner McCabe. Her nomination was supported by surrounding counties and allows Craven County to continue serving on the State Board. He indicated it would be 18 years before this opportunity arises again based on the rotation.

CLOSED SESSION

At 8:59 am, Commissioner Howard motioned to go into Closed Session pursuant to NCGS 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential. Commissioner Bucher seconded the motion and it carried unanimously.

At 9:35 am, the Board returned to Open Session. County Attorney, Arey Grady, stated that action was taken by the Commissioners in Closed Session dealing with a confidential matter.

At 9:37 am, Commissioner Bucher motioned to adjourn, seconded by Commissioner Hunt and approved unanimously.

Chairman Jason R. Jones
Craven County Board of Commissioners

Nan Holton
Clerk to the Board