

**AGENDA**  
**CRAVEN COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION**  
**MONDAY, JANUARY 6, 2020**  
**7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PETITIONS OF CITIZENS (**AGENDA TOPICS**)
2. CONSENT AGENDA
  - A. Minutes of December 16, 2019
  - B. Tax Releases and Refunds
  - C. Sheriff K-9 Donations – Budget Amendment

3. HIGHWAY 17/64 DISCUSSION

**DEPARTMENTAL MATTERS**

4. SHERIFF: Sheriff Chip Hughes; Administrative Captain, Tony Lee
  - A. Securus Technologies, Inc. Technology Grant – Budget Amendment
  - B. 2019 Byrne Justice Assistance Grant Program Award
5. CARTS: Kelly Walker, Director; Roy Beeson, Assistant Director
  - A. Annual Review and Management Report
  - B. Adoption of Updated Drug and Alcohol Testing Policy
  - C. State Maintenance Assistance Program (SMAP)
  - D. 2019-2020 Rural Operating Assistance Program (ROAP)
6. APPOINTMENTS
7. COUNTY ATTORNEY'S REPORT: Arey Grady
8. PETITIONS OF CITIZENS – (**GENERAL TOPICS**)
9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON JANUARY 6, 2020. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman Thomas F. Mark  
Vice Chairman Jason R. Jones  
Chairman George S. Liner  
Commissioner Theron L. McCabe  
Commissioner E. T. Mitchell  
Commissioner Johnnie Sampson, Jr.

**MEMBERS ABSENT:**

Commissioner Denny Bucher

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
Gene Hodges, Assistant County Manager  
Craig Warren, Finance Director  
Nan Holton, Clerk to the Board  
Arey Grady, County Attorney

Following the Pledge of Allegiance, County Attorney, Arey Grady, recited the following invocation:

*Good and gracious God, as we begin this new year, we do so with a great hope.*

*We know that You are with us and want to guide our every step.*

*We ask a special grace upon all those who will serve the people of Craven County.*

*May Your presence fill all County offices and our hearts, inspiring us to love all our sisters and brothers and to serve them in humility and peace.*

*We make this prayer in Your holy name. Amen.*

*Based upon the opening prayer given by Monsignor Stephen J. Rossetti for the January 2, 2019 session of the United States House of Representatives.*

Commissioner Mitchell motioned to approve the agenda, as presented, seconded by Commissioner Sampson and approved unanimously.

**PETITIONS OF CITIZENS (AGENDA TOPICS)**

There were no citizens that signed up to speak.

**CONSENT AGENDA**

Commissioner Liner motioned to approve the consent agenda, inclusive of the December 16, 2019 regular session minutes, seconded by Commissioner Mitchell and approved 6-0 in a roll call vote.

*Tax Releases and Refunds**Credits*

<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
AAKHUS, DYLAN ALEXANDER MILITARY EXEMPT	2019-212107	\$98.66
AAKHUS, DYLAN ALEXANDER MILITARY EXEMPT	2019-401886	\$12.19
AAKHUS, DYLAN ALEXANDER MILITARY EXEMPT	2019-401897	\$12.19
AAKHUS, DYLAN ALEXANDER MILITARY EXEMPT	2019-401935	\$6.68
ADAMS, CHRISTANNA BRYAN FORECLOSURE – LIEN EXTINGUISHED	2019-20423	\$235.89
B & H ENTERPRISE OF NEW BERN, LLC DID NOT OWN JANUARY 1	2019-205631	\$122.06
B & H ENTERPRISE OF NEW BERN, LLC DOUBLE BILLED	2019-211238	\$164.57
BENNETT, HARRY C JR DID NOT OWN JANUARY 1	2019-401419	\$11.74
BENNETT, HARRY C JR DID NOT OWN JANUARY 1	2019-401425	\$13.25
BENNETT, HARRY C JR DID NOT OWN JANUARY 1	2019-401428	\$15.09
BENNETT, HARRY C JR DID NOT OWN JANUARY 1	2019-401429	\$17.42
BENNETT, HARRY C JR DID NOT OWN JANUARY 1	2019-401431	\$16.89
BENNETT, HARRY C JR DID NOT OWN JANUARY 1	2019-401433	\$16.42
BERGMUELLER, MARC C & PATTY S CORRECTED DISCOVERED PROPERTY VALUE	2019-208507	\$103.39
BOWSHER, GILBERT K DID NOT OWN JANUARY 1	2019-402044	\$37.51
BOWSHER, GILBERT K DID NOT OWN JANUARY 1	2019-402045	\$42.17
BOWSHER, GILBERT K DID NOT OWN JANUARY 1	2019-402046	\$47.89
BOWSHER, GILBERT K DID NOT OWN JANUARY 1	2019-402047	\$55.01
BOWSHER, GILBERT K DOUBLE BILLED	2019-402048	\$53.12

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BOWSHER, GILBERT K DOUBLE BILLED	2019-402049	\$57.69
BROADWAY, CURTIS L & THALIA C INCORRECT OWNER/REBILL	2019-401358	\$78.51
BURNETTE, JUSTIN LEE MILITARY EXEMPT	2019-211438	\$130.72
BUTLER, EDGAR G NOT TAXABLE TO CRAVEN COUNTY	2019-402016	\$5.68
BUTLER, EDGAR G NOT TAXABLE TO CRAVEN COUNTY	2019-402018	\$6.00
BUTLER, EDGAR G NOT TAXABLE TO CRAVEN COUNTY	2019-402019	\$6.50
BUTLER, EDGAR G NOT TAXABLE TO CRAVEN COUNTY	2019-402022	\$7.00
BUTLER, EDGAR G NOT TAXABLE TO CRAVEN COUNTY	2019-402023	\$6.59
BUTLER, EDGAR G NOT TAXABLE TO CRAVEN COUNTY	2019-402024	\$7.02
CHRISTIAN GARY P NOT TAXABLE TO CRAVEN COUNTY	2019-211050	\$460.82
CREEL, CLARA H & JOYCE, WANDA H RECYCLE FEE CORRECTION	2019-8203	\$60.00
DAVIS, BETSY & BELANGIA, CLYDE O JR BILLING ERROR	2019-300025	\$72.07
DAVIS, BETSY & BELANGIA, CLYDE O JR BILLING ERROR	2019-300026	\$143.70
DAVIS, BETSY & BELANGIA, CLYDE O JR BILLING ERROR	2019-300027	\$133.62
DAVIS, BETSY & BELANGIA, CLYDE O JR BILLING ERROR	2019-300028	\$121.76
DILLAHUNT, HOVIES M FORECLOSURE – LIEN EXTINGUISHED	2019-19994	\$165.57
DILLAHUNT, HOVIES M FORECLOSURE – LIEN EXTINGUISHED	2017-15490	\$9,851.21
DIXON, OSCAR C & DEBBIE P DOUBLE BILLED	2019-402898	\$40.87
DIXON, OSCAR C & DEBBIE P DOUBLE BILLED	2019-402905	\$45.79
DIXON, OSCAR C & DEBBIE P DOUBLE BILLED	2019-402908	\$52.10

DIXON, OSCAR C & DEBBIE P DOUBLE BILLED	2019-402910	\$58.90
DIXON, OSCAR C & DEBBIE P DOUBLE BILLED	2019-402911	\$57.73
DIXON, OSCAR C & DEBBIE P DOUBLE BILLED	2019-402914	\$62.88
DUFOUR, WAYNE V & DESIREE MILITARY EXEMPT	2019-403018	\$121.07
DUNN, DONOVIN JAMEL CORRECTED DISCOVERED PROPERTY VALUE	2019-400408	\$381.87
ELDER, ETHEAL FORECLOSURE – LIEN EXTINGUISHED	2019-20545	\$41.27
GALLOWAY, RUPERT M JR INCORRECT SITUS/REBILL	2019-400760	\$270.92
GHENT LAND CO FORECLOSURE – LIEN EXTINGUISHED	2019-23415	\$162.48
GRIST, EARNESCIA FORECLOSURE – LIEN EXTINGUISHED	2019-64154	\$46.42
HARPER, DONALD TURNER RECYCLE FEE CORRECTION	2019-20043	\$60.00
HART, ALFRED G & DARRELL RECYCLE FEE CORRECTION	2019-202007	\$60.00
HEUSER, DOUGLAS FREDERICK DOUBLE BILLED	2019-211535	\$21.38
JENKINS, JAMES ALLEN DID NOT OWN JANUARY 1	2019-402738	\$10.81
JENKINS, JAMES ALLEN DID NOT OWN JANUARY 1	2019-402739	\$12.22
JENKINS, JAMES ALLEN DID NOT OWN JANUARY 1	2019-402740	\$13.94
JOHNSON, ADDISON CARL NOT TAXABLE TO CRAVEN COUNTY	2019-402827	\$11.38
JOHNSON, ADDISON CARL DOUBLE BILLED	2019-402831	\$12.82
JOHNSON, ADDISON CARL DOUBLE BILLED	2019-402832	\$14.69
JOHNSON, JOE DURWOOD JR DOUBLE BILLED	2019-402865	\$3.97
JOHNSON, JOE DURWOOD JR DOUBLE BILLED	2019-402866	\$4.41
JOHNSON, JOE DURWOOD JR DOUBLE BILLED	2019-402867	\$5.03

JOHNSON, JOE DURWOOD JR DOUBLE BILLED	2019-402870	\$5.71
JOHNSON, JOE DURWOOD JR DOUBLE BILLED	2019-402871	\$5.66
JOHNSON, JOE DURWOOD JR DOUBLE BILLED	2019-402872	\$6.34
LEAKE, VICKIE ELAINE NOT TAXABLE TO CRAVEN COUNTY	2019-90108	\$286.99
LEARNARD, CLIFFORD F & PATRICIA L INCORRECT OWNER/REBILL	2019-402337	\$22.54
LEARNARD, CLIFFORD F & PATRICIA L INCORRECT OWNER/REBILL	2019-402336	\$19.97
LIEHS, DEBRA P & POTTER, TIMOTHY G BILLING ERROR	2019-5571	\$20.50
MERCHANT, DWIGHT DWELLING VACANT	2019-63013	\$60.00
MITCHELL, ERNEST NILE DOUBLE BILLED	2019-403017	\$40.60
MOORE, LEVI HRS FORECLOSURE – LIEN EXTINGUISHED	2019-20647	\$41.27
MOORE, TONZA FORECLOSURE – LIEN EXTINGUISHED	2019-22155	\$316.66
MURPHY, SEAN JAMES DID NOT OWN JANUARY 1	2019-401873	\$31.59
MURPHY, SEAN JAMES DID NOT OWN JANUARY 1	2019-401872	\$27.71
MURPHY, SEAN JAMES DID NOT OWN JANUARY 1	2019-401865	\$32.53
NELSON, SHEENA R MOBILE HOME/PROPERTY RAZED	2019-203335	\$111.91
ORMOND, CURTIS R JR & JULIA R DOUBLE BILLED	2019-402765	\$212.78
POOLE RESOURCES INC DID NOT OWN JANUARY 1	2019-402238	\$24.58
PORTER, TRENT IVAN NOT TAXABLE TO CRAVEN COUNTY	2019-212023	\$368.03
POWELL, GERALDINE F & WILLIE JR DWELLING VACANT	2019-206287	\$120.00
REEVES, DAVID H & LESA M BILLING ERROR	2019-402403	\$20.99

REEVES, DAVID H & LESA M BILLING ERROR	2019-402401	\$18.58
REH, PLU PROPERTY VALUE CORRECTION	2019-209990	\$98.00
RIDDICK, CHARLES P & DANA M BILLING ERROR	2019-64075	\$15.16
ROWE, MILTON H JR DID NOT OWN JANUARY 1	2019-401140	\$27.35
ROWE, MILTON JR DID NOT OWN JANUARY 1	2019-401701	\$134.20
ROWE, MILTON JR DID NOT OWN JANUARY 1	2019-401703	\$117.90
RUSSELL, ALAN G & DREAMA S PROPERTY VALUE CORRECTION	2019-207896	\$113.02
SABOSIK, KENNETH A & ANN DID NOT OWN JANUARY 1	2019-402431	\$5.32
SABOSIK, KENNETH A & ANN DID NOT OWN JANUARY 1	2019-402432	\$6.01
SABOSIK, KENNETH A & ANN DID NOT OWN JANUARY 1	2019-402433	\$6.85
SABOSIK, KENNETH A & ANN DOUBLE BILLED	2019-402434	\$7.89
SABOSIK, KENNETH A & ANN DOUBLE BILLED	2019-402435	\$7.67
SANDERS, STEPHEN A & ISABELLE W BILLING ERROR	2019-35321	\$3,786.91
SMITH, SENIE FORECLOSURE – LIEN EXTINGUISHED	2019-20454	\$41.27
STATHAM, JAMES H DID NOT OWN JANUARY 1	2010-48778	\$89.15
TALBOTT, JAMES L & NANCY DID NOT OWN JANUARY 1	2019-204738	\$111.54
TAYLOR, MILTON & BESSIE RECYCLE FEE CORRECTION	2019-18568	\$60.00
TEMPLE, EARL W JR & ANN FULCHER APPRAISAL ERROR CORRECTION	2019-58904	\$125.16
THOMAS, FRANK T & MARY FORECLOSURE – LIEN EXTINGUISHED	2019-21532	\$41.27
THOMAS, MATTHEW A CORRECTED DISCOVERED PROPERTY VALUE	2019-212687	\$748.08
THOMAS, MATTHEW A CORRECTED DISCOVERED PROPERTY VALUE	2019-400150	\$938.12

THOMPSON HOLDINGS LLC DID NOT OWN JANUARY 1	2019-401269	\$141.59
THOMPSON, ANDERSON C INCORRECT SITUS/REBILL	2019-211742	\$181.38
U S BANK NA APPRAISAL ERROR CORRECTION	2019-210358	\$19.35
U S BANK NA APPRAISAL ERROR CORRECTION	2019-212810	\$8.98
U S BANK NA APPRAISAL ERROR CORRECTION	2019-208818	\$3.84
U S BANK NA APPRAISAL ERROR CORRECTION	2019-208817	\$3.12
U S BANK NA APPRAISAL ERROR CORRECTION	2019-208816	\$9.39
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206987	\$3.17
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206350	\$6.45
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206346	\$35.48
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206345	\$35.86
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206347	\$8.42
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206349	\$123.47
U S BANK NA APPRAISAL ERROR CORRECTION	2019-206348	\$436.00
VINES, JAMES E HRS & VINES, HUBERT FORECLOSURE – LIEN EXTINGUISHED	2019-21451	\$41.27
VINES, JAMES HRS & VINES, HUBERT FORECLOSURE – LIEN EXTINGUISHED	2019-21456	\$41.27
WARD, LUKE FORECLOSURE – LIEN EXTINGUISHED	2019-22091	\$41.27
WEYERHAEUSER REAL ESTATE BILLING ERROR	2019-62238	\$3.11
WEYERHAEUSER REAL ESTATE PROPERTY VALUE CORRECTION	2019-62238	\$340.17
WILDER, FURNIE FORECLOSURE – LIEN EXTINGUISHED	2019-22166	\$41.27

WILLIAMS, JESSE L FORECLOSURE – LIEN EXTINGUISHED	2019-20422	\$41.27
WILLIAMS, JUANITA M FORECLOSURE – LIEN EXTINGUISHED	2019-22645	\$245.69
WILLOUGHBY, MARGARET FORECLOSURE – LIEN EXTINGUISHED	2019-21615	\$46.42
ZOOK, DONOVAN DUANE CORRECTED DISCOVERED PROPERTY VALUE	2019-402816	\$4.80
ZOOK, DONOVAN DUANE CORRECTED DISCOVERED PROPERTY VALUE	2019-402815	\$4.54
<b>126 CREDIT MEMO (S)</b>		<b>\$24,114.94</b>

*Refunds*

TAXPAYER NAME	TICKET#	AMOUNT
REH, PLU PROPERTY VALUE CORRECTION	2018-48589	\$96.94
SECURE INC BILLING ERROR	2019-5360	\$23.90
SMITH, JESSE FREEMAN RECYCLE FEE CORRECTION	2019-16061	\$60.00
SMITH, LINDA JOAN T APPRAISAL ERROR CORRECTION	2019-350030	\$165.45
WELLS WAYSIDE FURNITURE COMPANY INC BILLING ERROR	2019-202621	\$7.68
WELLS WAYSIDE FURNITURE COMPANY INC BILLING ERROR	2019-11621	\$453.06
<b>6 REFUND MEMO (S)</b>		<b>\$807.03</b>

*Sheriff K-9 Donations – Budget Amendment*

*Sheriff's Office – 2001*

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014310-38301 Miscellaneous Donations	\$100.00	1014310-43222 Supplies-Donations	\$100.00
1014310-38301 Miscellaneous Donations	\$ 50.00	1014310-4322 Supplies-Donations	\$ 50.00
TOTAL	\$150.00	TOTAL	\$150.00

**Justification:** This budget amendment will reflect citizen donations in the amount of \$100 and \$50 that will support various expenses associated with the Sheriff's K-9 program.

**HIGHWAY 17/64 DISCUSSION**

Chairman Mark referenced the presentation given at the last Board of Commissioners' meeting. Chairman Mark motioned to release the \$12,500, as budgeted, to the Highway 17/64 Corridor

and to place this topic on the agenda for the February Work Session for further discussion. His motion was seconded by Commissioner McCabe and approved unanimously.

**DEPARTMENTAL MATTERS: SHERIFF**

*Securus Technologies, Inc. Technology Grant – Budget Amendment*

Chief Bobby West reported that the Craven County Sheriff’s Office received a technology award grant in the amount of \$14,000 from Securus Technologies, Inc. Securus Technologies provides the technology for the department’s inmate population.

He stated that according to Securus, the monies could be used at the discretion of the Sheriff’s Office and they had determined the best use would be towards the military equipment they have obtained through the State for maintenance and repairs. Chief West highlighted two outstanding repair bills totaling approximately \$8,500.

Chairman Mark emphasized that the Board of Commissioners has not had time to review the vehicles obtained by the Sheriff’s Office and would like the opportunity to do so. He motioned to approve the \$14,000 budget amendment, permit payment towards the repair expenditures highlighted, but to withhold the remainder of the funds until after further discussion in the February Work Session. His motioned was seconded by Commissioner Liner and carried in 6-0 roll call vote.

*Sheriff’s Office – 2001*

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
1014310-38200 Misc. Revenue	\$14,000.00	1014310-42602 Main/Repair Equipment	\$14,000.00
<b>TOTAL</b>	<b>\$14,000.00</b>	<b>TOTAL</b>	<b>\$14,000.00</b>

**Justification:** Transference of Securus Technologies, Inc. grant award funds in the amount of \$14,000.00. Requesting that said monies be transferred from the Miscellaneous Revenue line item to the Miscellaneous/Repair of Equipment line item to pay for costs associated with surplus military vehicles acquired by the Sheriff’s Office through the Law Enforcement Support Office (LESO) program. This program allows law enforcement to acquire surplus military vehicles at no cost to the agency other than those associated with shipping transport, maintenance/repairs, fuel and registration of vehicles.

*2019 Byrne Justice Assistance Grant Program Award*

Captain Tony Lee stated the City of New Bern Police Department originated the Byrne JAG Award and is seeking a partnership with Craven County through a Memorandum of Understanding (MOU). The grant is in the amount of \$11,488 and would be used to purchase surveillance and safety equipment for a multi-jurisdictional narcotics task-force program. The County would receive \$2,492 as their portion of the grant.

There was involved discussion over which county and municipal agencies could apply for this grant, which Captain Daniels with the City of New Bern Police addressed.

Commissioner Sampson motioned to approve the MOU, as requested, seconded by Commissioner McCabe and in a roll call vote approved 6-0.

**DEPARTMENTAL MATTERS: CARTS – ANNUAL REVIEW AND MANAGEMENT REPORT**

Roy Beeson, Assistant Transportation Director, stated that the Safety and Security Plan (SSP) adopted on November 19, 2018 requires an annual review to ensure all information is correct.

It also requires an annual report to include: results of incident investigations and analysis; identification of possible hazardous conditions; results of inspections; established plans for handling future incidents; recommendations for SSP revisions; and analysis of department involvement in the administration of the SSP.

Mr. Beeson reported that there are no revision recommendations at this time and requested adoption of the FY2018-2019 annual report and management review.

Commissioner Mitchell motioned to adopt the FY2018-2019 annual report and management review, as requested, seconded by Commissioner Sampson and approved unanimously.

*Adoption of Updated Drug and Alcohol Testing Policy*

Mr. Beeson reported that the current Drug and Alcohol Testing Policy was adopted December 18, 2017, with an effective date of January 1, 2018. An updated template has been provided by the North Carolina Department of Transportation Integrated Mobility Division (NCDOT/IMD) formerly North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD) with instruction that the changes would require approval by the governing authority (Craven County Board of Commissioners).

These changes include: a definition update; wording to add more clarification to the policy; an additional type of equipment that can be used for confirmatory testing of specimens that are not negative; and updated procedures regarding Return-to-Duty testing should an employee be reinstated with court order or other action beyond the control of CARTS.

Mr. Beeson requested adoption of an updated Drug and Alcohol Testing Policy to be effective January 7, 2020. All employees to whom this policy applies will be given a copy of the new policy, if adopted.

Commissioner Liner motioned to adopt the updated Drug and Alcohol Testing Policy, to be effective January 7, 2020, as requested, seconded by Commissioner Jones and approved unanimously.

*State Maintenance Assistance Program (SMAP)*

CARTS Director, Kelly Walker, reported that the State Maintenance Assistance Program (SMAP) is a state-funded public transportation grant program administered by the North Carolina Department of Transportation/Integrated Mobility Division (NCDOT/IMD) formerly the North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD).

The intention of this program is to provide operating assistance to urban, small-urban, and urban regional fixed route and commuter bus systems with low overhead and paperwork. Eligible uses of the funds are limited to a system's operating costs.

Ms. Walker highlighted that this is the first year that Craven Area Rural Transit System (CARTS) is eligible to receive SMAP funding. SMAP is formula based. She informed the Board that CARTS has been allocated \$131,714 for Fiscal Year 2019-2020. The funds must be spent by June 30, 2020 and a public hearing is not required. SMAP funding cannot exceed the amount of local match provided for the 5307 Urban Area Formula Funds grant.

With approval of this grant, the CARTS local match for the 5307 grant would be \$130,528 and SMAP \$130,527. SMAP was not budgeted as a revenue source in this year's budget. The local match is already identified in the current year's budget through contract and advertising revenue sources.

Ms. Walker requested approval to apply for \$130,527 in SMAP funds. The deadline to submit all required documents is January 17, 2020.

Commissioner Mitchell motioned to approve CART's request to apply for \$130,527 in SMAP funds, seconded by Commissioner Liner and approved 6-0 in a roll call vote.

*2019-2020 Rural Operating Assistance Program (ROAP)*

Ms. Walker reported that the Rural Operating Assistance Program (ROAP) is a state funded transportation grant program administered by the North Carolina Department of Transportation/Integrated Mobility Division (NCDOT/IMD) formerly North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD). ROAP consolidates the Elderly and Disabled Assistance Program (EDTAP) for the rural and urban areas; the Employment Transportation Program (EMP) for the rural and urban areas; and the Rural General Public (RGP) for the rural area into one application. Each county within the CARTS service area is responsible for making a ROAP application for its respected county.

She stated that Craven County has been allocated \$105,747.84 for EDTAP purposes only, as well as \$126,972.77 to be used for EMP or RGP purposes to be used during FY2019-2020. This total of \$232,720.61 is an increase of \$34,084.61 over FY2018-2019 funding. The RGP requires a 10% match which is covered by fares charged to the passengers. A public hearing is not required to apply for this funding. In addition to the completed application, a Certified Statement signed by the County Manager and County Finance Officer is required.

Commissioner Liner motioned to authorize CARTS to apply for funding for the Rural Operating Assistance Program (ROAP) and to authorize the County Manager and County Finance Officer to sign a Certified Statement, as requested. Commissioner Mitchell seconded the motion which was approved 6-0 in a roll call vote.

**APPOINTMENTS***Pending Appointments*

Chairman Mark reviewed the following pending appointments:

- Adult Care Home Advisory Committee
- Nursing Home Advisory Committee
- Senior Legislative Tarheel Alternate
- Board of Equalization and Review
- Juvenile Crime Prevention Council

*Current Appointments**Craven County Clean Sweep Committee*

Commissioner Mitchell nominated Roberta Randall for appointment to the Craven County Clean Sweep Committee. There being no additional nominations, Ms. Mitchell was appointed by acclamation.

*Fireman's Relief Fund Board of Trustees*

Chairman Mark nominated Keith Gaskins for reappointment to the Fireman's Relief Fund Board of Trustees. There being no additional nominations, Mr. Gaskins was reappointed by acclamation.

*Recreation Advisory Committee*

Commissioner McCabe requested to defer the District 5 appointment to the Recreation Advisory Committee. There was no objection from the Board.

*Upcoming Appointments*

Chairman Mark reviewed upcoming appointments for terms expiring January 2020.

- Adult Care Home Advisory Committee
- Craven Community Child Protection Committee
- Havelock/Craven County Library Board
- Juvenile Crime Prevention Council (JCPC)

**COUNTY ATTORNEY'S REPORT**

County Attorney, Arey Grady, presented an offer received by Craven County and City of New Bern in the amount of \$375.00 for the property located at 2203 Chestnut Ave., which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$4,179.83. The current tax value is \$750.00.

He stated that in accordance with historical practice, the County allows the municipality jointly owning foreclosed property to "take the lead" in situations involving jointly owned property, meaning the County allows the municipality to make the decision on the suitability of an initial offer, and in turn, assuming County approval, the municipality prepares the necessary contract, deed and upset bid advertisement. Finally, assuming final approval by the municipality and the County after the expiration of the bid process, the municipality attends to the recordation of the deed to the high bidder, collects the purchase price and remits the County's share. As noted above, in the present case the City of New Bern has approved the initial bid and requested the County to do the same.

Should the County accept this Offer, then the property will be advertised for upset bids by the City of New Bern in accordance with the General Statutes. Once no further upset bids are timely received, the County and City may accept or reject the final offer.

There was discussion regarding the history of this property and the amount of investment already incurred.

Commissioner Jones motioned to adopt the following resolution to accept the initial offer and advertise for upset bids; his motioned was seconded by Commissioner Liner and approved unanimously.

**CRAVEN COUNTY****RESOLUTION**

THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of property owned by it identified as 2203 Chestnut Ave., New Bern, NC, Tax Parcel Number 8-037-001, and more particularly described Deed Book 3569, Page 529 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.
2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 6<sup>th</sup> DAY OF JANUARY, 2020.

**COUNTY MANAGER'S REPORT**

County Manager, Jack Veit, confirmed that a Work Session would be held on February 17<sup>th</sup> following their regular session and that lunch would be provided. He reviewed topics to be discussed to include: Sheriff vehicles, CARTS programs and operating costs, and an update on all County buildings from the architects and engineers.

Mr. Veit read from a letter extending a Certificate for Achievement in excellent reporting to the Craven County Finance Department. He commended Finance Director, Craig Warren, and his team on the fine work that they do.

### COMMISSIONERS' REPORTS

*Commissioner McCabe* wished everyone a Happy New Year and highlighted the 2020 holidays. He reported on attending the Sheriff's community event at the Havelock Dunkin Donuts and the Havelock High School Senior Breakfast event. He reported on the dumping issue along Hwy. 101 and his personal efforts to clean it up, collecting six bags of trash.

*Commissioner Sampson* reported on efforts in his community to help the young people receive the help they need early in life to prevent problems later on in life. He stressed the importance of working together. Mr. Sampson referenced the need for the Stanley White Recreation Center to be renovated and re-opened to provide the youth a place to gather. He invited the public to contact him if they would like to be a part of these efforts.

*Commissioner Mitchell* commended the Sheriff on addressing the issue of child support negligence. She reported she would be attending the 2020 DOT Transportation Summit in Raleigh on Wednesday and Thursday. Mrs. Mitchell highlighted the dates of February 20-21 as the Military Stand Down in New Bern at the West New Bern Recreation Center and in Havelock at the Cherry Point Baptist Church.

*Commissioner Liner* also remarked on the Sheriff's community event in Havelock and the Senior Breakfast at Havelock High School. Mr. Liner referenced the Civilian Military Community Council meeting and the upcoming RMS annual briefing. He stressed the need to contact our Legislators regarding adopting a budget, as they are going back in session soon. Commissioner Liner also touted the \$1.1 billion NC military construction projects championed by Senator Thom Tillis.

*Commissioner Jones* highlighted the roadside litter program and how well it is working. He stated he would like to see it expanded as it is a great use of taxpayer funds. He commended the Sheriff on his efforts with this program.

Commissioner Jones stated for the record that Craven County recently lost three influential individuals: Mr. Charlie Simmons, Ms. Mary Randolph, and Dr. Helen Adams. Mr. Jones remarked on them being advocates for their communities and fellow man and how their participation would be missed in county governance.

Commissioner Liner requested that the County staff provide more public information about what is and is not recyclable and about the proper placement of the bin for pick up.

Chairman Mark stated he would like for the County staff to highlight the benefits of recycling. HE also mentioned having representatives from solid waste provide periodically provide communications about the program and pick up schedule, especially around holidays.

At 8:12 p.m. Commissioner Liner motioned to adjourn, seconded by Commissioner Mitchell and carried unanimously.

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Chairman Thomas F. Mark  
Craven County Board of Commissioners

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Nan Holton  
Clerk to the Board