

1 **THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RECONVENED ITS**  
 2 **RECESSED SESSION OF MAY 20, 2020 ON MAY 22, 2020 AT 8:30 A.M. IN THE**  
 3 **COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION**  
 4 **BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE**  
 5 **PURPOSE OF THE MEETING WAS TO CONDUCT A BUDGET WORK SESSION.**

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 7 **MEMBERS PRESENT:**

8 Chairman Thomas F. Mark  
 9 Vice Chairman Jason R. Jones  
 10 Commissioner Denny Bucher  
 11 Commissioner George S. Liner  
 12 Commissioner Theron L. McCabe  
 13 Commissioner E.T. Mitchell  
 14 Commissioner Johnnie Sampson, Jr.

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 16 **STAFF PRESENT:**

17 Jack B. Veit, III, County Manager  
 18 Craig Warren, Finance Director  
 19 Nan Holton, Clerk to the Board

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 21 **REMOTE STAFF:**

22 Gene Hodges, Assistant County Manager  
 23 Amber Parker, Human Resources Director

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 25 County Manager, Jack Veit, restated that this is an Open Meeting, which is being filmed and  
 26 recorded, and airing in another room so that the public can attend while we abide by the COVID  
 27 19 social distancing restrictions.

28  
 29 Commissioner Sampson indicated he had spoken with Barbara Lee with Structured Day  
 30 Reporting and she is no longer requesting the \$7,500 funding that was discussed under Special  
 31 Appropriations on May 20<sup>th</sup>.

32  
 33 Budget discussion picked back up on page 60 in the budget book.

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 35 **JAIL ADMINISTRATION**

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 37 **EMERGENCY SERVICES**

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 39 Mr. Veit reviewed all the many hats worn by Emergency Services Director Stanley Kite and  
 40 indicated this department is salary and equipment heavy. They had requested, and were funded  
 41 for, one new Telecommunicator with a salary of \$33,511.00. After some discussion he relayed  
 42 that part-time funding had decreased.

43  
 44 Commissioner Jones motioned to re-establish the part-time funding to \$11,693.00.  
 45 Commissioner Liner seconded the motion and it carried unanimously.

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 47 **RESCUE SQUADS**

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 49 Mr. Veit reviewed the two tier system that was created five years ago for rescue squad special  
 50 appropriations. He stated that the Tier 1 has increased from \$350,000 to \$385,000; and the Tier  
 51 2 has increased from \$300,000 to \$325,000.

52	Havelock Rescue	\$325,000
53	Ft. Barnwell Rescue	\$385,000
54	Bridgeton EMS	\$325,000

55  
 56 Vanceboro Rescue Squad was slated to receive \$325,000. During discussion, Mr. Veit remarked  
 57 that this Squad is caught in the middle of the two tiers: they are becoming more of a Tier 1, but  
 58 are billing more like a Tier 2. Commissioner Liner motioned to allocate the Vanceboro Rescue  
 59 Squad \$25,000 more; his motion was seconded by Commissioner Mitchell and carried  
 60 unanimously.

63 Vanceboro Rescue Squad \$350,000  
64 Cove City Rescue Squad \$385,000  
65 Township #7 EMS \$325,000  
66

67 Mr. Veit reported on the EMS study that was budgeted in 2019. He informed the Board that the  
68 vendor who was awarded the contract had not done any work. The particular individual  
69 handling the case had left the firm and left no records. The study was budgeted at \$30,000, in  
70 which none of that money has been spent and no progress has been made.

71  
72 Commissioner Liner asked the Board their expectations from the study and discussion ensued  
73 from there.

74  
75 The Board took a break from 10:00 – 10:15 a.m.  
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77 Commissioner Liner motioned to table further discussion on the EMS study and associated  
78 issues until a work session in the fall, to include Emergency Services Director, Stanley Kite, and  
79 County Attorney Arey Grady. His motion was seconded by Commissioner McCabe and carried  
80 unanimously.

81  
82 **ANIMAL CONTROL**

83  
84 **INSPECTIONS**

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86 **MEDICAL EXAMINER**

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88 **CARTS**

89  
90 Assistant County Manager, Gene Hodges, joined the Commissioners and presented a detailed  
91 review of the CARTS budget. He stated that they would be replacing three vehicles under the  
92 Rural Operations.

93  
94 A lunch break was taken from 12:10-12:35 p.m.  
95

96 **ENVIRONMENTAL HEALTH**

97  
98 **SOLID WASTE**

99  
100 Mr. Hodges reviewed Solid Waste revenues, expenditures and the convenience sites, indicating  
101 there are three main contracts: hauling boxes from sites to landfill, recycling, and trash pickup.  
102 Mr. Hodges reported in regards to Capital Outlay there was a new truck, a replacement backhoe,  
103 a new compactor and \$40,000 worth of asphalt for the Bridgeton site.

104  
105 There was involved discussion regarding the implementation of the new recycling program  
106 during the past year and on the cost effectiveness of the sticker program.

107  
108 **SOIL CONSERVATION**

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110 **COOPERATIVE EXTENSION**

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112 **PLANNING**

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114 **ECONOMIC DEVELOPMENT**

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116 **HEALTH DEPARTMENT**

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118 A break was taken from 2:00 – 2:15 p.m.  
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120 **SOCIAL SERVICES**

121  
122 Mr. Veit stated that DSS comprised mostly federal mandates, and was heavy with staff. He  
123 indicated they had requested four new cars, but were budgeted for only one Ford Fusion at a cost  
124 of \$18,000; and recommending that two others come through the FEMA money.

125  
126 Commissioner Liner motioned to approve one more vehicle for DSS at a cost of \$18,000. His  
127 motion was seconded by Commissioner Mitchell and approved unanimously.

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129 Mr. Veit reported that two additional Social Worker positions had been added.

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131 **VETERANS SERVICES**

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133 **RECREATION**

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135 **CONVENTION CENTER**

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137 **LIBRARY**

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139 **CRAVEN COUNTY SCHOOLS**

140  
141 Commissioner McCabe initiated discussion about increasing the Commissioners' salaries.  
142 Commissioner McCabe motioned to give a 2% raise to the Commissioners. His motion was  
143 seconded by Commission Sampson. The motion was defeated 5 Nays (Bucher, Jones, Liner,  
144 Mark, Mitchell) to 2 Ayes (McCabe, Sampson).

145  
146 **CRAVEN COMMUNITY COLLEGE**

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148 **DEBT SERVICE**

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150 **TRANSFERS**

151  
152 This completed discussion of the General Fund budget.

153  
154 **SIEZED PROPERTY FUND**

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156 **E911 FUND**

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158 **SCHOOL DEBT SERVICES FUND**

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160 **SELF INSURANCE FUND**

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162 **SCHOOL CAPITAL RESERVE FUND**

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164 **WATER FUND**

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166 **OCCUPANCY TAX TRUST FUND**

167  
168 At 4:23 p.m., Commissioner Jones motioned to recess until 8:30 a.m. on Thursday, May 28,  
169 2020. His motion was seconded by Commissioner Liner and approved unanimously.

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173 Chairman Thomas F. Mark  
174 Craven County Board of Commissioners

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178 Nan Holton  
179 Clerk to the Board