

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JULY 20, 2020
8:30 A.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of July 6, 2020 Regular Session
 - B. Tax Releases
 - C. WIC Budget Amendment

DEPARTMENTAL MATTERS

2. CONVENTION CENTER – CATERER’S COVID-19 REFUND: Tarshi McCoy, Convention Center Director
3. RECREATION & PARKS: Billy Wilkes, Recreation & Parks Director; Gene Hodges, Assistant County Manager
 - A. Creekside Park Dock Improvement Project Grant Opportunity
 - B. Carry Forward Budget for Construction of Recreation Administration Building Budget Amendment
4. HEALTH: Jennifer Blackmon, Human Services Deputy Director
 - A. On-Call Pay for COVID-19 Nurses
 - B. Budget Amendment – Additional Funding from NCCHCA to Health Centers for COVID-19
5. SHERIFF – CELLBRITE BUDGET AMENDMENT: Tony Lee, Administrative Captain
6. FINANCE – COVID-19 RELIEF FUND (CRF): Craig Warren, Finance Director
7. APPOINTMENTS
8. COUNTY ATTORNEY’S REPORT: Arey Grady

9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS

Agenda Date: July 20, 2020

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF JULY 6, 2020 REGULAR SESSION

The Board will be requested to approve the minutes of July 6, 2020 regular session, as shown in Attachment #1.A.

B. TAX RELEASES

The Board will be requested to approve the tax releases shown in Attachment #1.B.

C. WIC BUDGET AMENDMENT

Special one-time funding has been received from the WIC Nutrition Services Branch in the amount of \$219 to cover mobile broadband (mifi) expenses in order to respond to the increasing demand for services and the provision of remote services during the COVID-19 pandemic.

The Board will be requested to approve the budget amendment shown in Attachment #1.C.

Board Action: A roll call vote is needed to approve the consent agenda items

Agenda Date: July 20, 2020

Presenter: Tarshi McCoy

Agenda Item No. 2

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: CONVENTION CENTER – CATERER’S COVID-19 REFUND

At the beginning of each fiscal year, the Convention Center solicits applications for preferred caterers that clients can contract with for their events. For FY19-20, the Convention Center had 6 preferred caterers that went through this process. The fee for FY19-20 was prorated to \$562.54 for the year to reflect the weeks that the Center was closed between July and September.

As everyone is aware, due to COVID-19 the Convention Center has been closed per Governor Cooper's Executive Orders 117, 120, 121, 135, 141 and 147, with our last event taking place on March 14th. In light of that, one of our preferred caterers has voiced concerns regarding this closure and the impact to these small businesses. It was stated that many caterers including herself have received cancellations from clients since the Executive order was placed. She is requesting the yearly fee of \$562.54 be reimbursed to all caterers.

Per staff’s review of the situation and the amount of business that the caterers were able to secure prior to the closure of the Center, we feel that if a refund is to be contemplated that our recommendation would be to refund a pro-rated amount equal to the number of weeks that the Center has been closed. This would amount to refunding 15 weeks, reimbursing \$216.30 to each caterer, a total of \$1,297.80.

A spreadsheet has been provided in Attachment 2 that shows the calculation.

Board Action: Consider request for a refund of the annual caterer fee due to the Convention Center’s closure due to COVID-19.

Agenda Date: July 20, 2020

Presenter: Billy Wilkes and Gene Hodges

Agenda Item No. 3

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: RECREATION & PARKS

A. CREEKSIDE PARK DOCK IMPROVEMENT PROJECT GRANT OPPORTUNITY

We have been invited by the leadership of the North Carolina Public Beach and Coastal Waterfront Access Fund to submit a final application of a grant proposal for updates to the waterfront dock at Creekside Park. In May we submitted a Pre Application for consideration of a project to update the Creekside Park Dock and on June 15, 2020 we received notification that we were selected to submit a final application.

The grant has three main purposes: inclusion, safety and refreshing the dock infrastructure are the project goals. With all our facilities, we are looking at ways of making them more inclusive. In this project we would add an aluminum gangway with rails which will allow those with mobility issues to get to our kayak launch. This will also include a floating dock to the kayak launch.

We also will address two areas that will make this dock safer. The first area is adding handrails to the front of the dock. This will allow for a barrier between the dock and water. Our waterfront dock has become widely used and and this will add a level of safety for our users. Also, we are adding two new fishing platforms which will allow for safer passage if you are moving kayaks or just enjoying the dock.

We will refresh the dock as well by removing and replacing all the boards and handrails along the dock. This dock is 20 years old and we have to replace boards on a fairly consistent basis. This will identify a concern we will have in the very near future of needing to completely replace the dock.

This area of Creekside Park is very popular, with over 120 reservations at the shelter in 2019. These include birthday parties, Easter Egg Hunts, graduation parties and small corporate outings. We also offer kayak classes and employee outings in addition to Bocce groups and disc golfers using adjoining amenities.

The entire cost of the project is \$118,000 of which we are required to provide a match of 25%. The county match would be \$29,500. Attachment #3.A contains the email notification, final grant application, project location maps and a project description.

Board Action: Receive information and authorize agenda item for August 3, 2020 meeting, to include public comment and request to proceed.

Agenda Date: July 20, 2020

B. CARRY FORWARD BUDGET FOR CONSTRUCTION OF RECREATION ADMINISTRATION BUILDING

On February 17, 2020, the Board of Commissioners approved a project and budget amendment to construct a new Recreation Administration Building at Creekside Park. Currently, this project is progressing as expected and is on schedule and within budget. The funding for this project was budgeted in the General Fund and any unspent funds as of June 30, 2020 were rolled into Fund Balance. At this time, a Budget Amendment is required to move the money out of Fund Balance and rebudget the unspent funds in the new fiscal year so that the project can continue. A Budget Amendment, shown in Attachment #3.B, in the amount of \$414,915 has been prepared for the Board's review and approval.

Board Action: Approve the budget amendment in the amount of \$414,915 to carry over the unspent funds associated with the construction of the new Recreation Administration Building at Creekside Park.

Agenda Date: July 20, 2020

Presenter: Jennifer Blackmon

Agenda Item No. 4

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: HEALTH

A. ON-CALL PAY FOR COVID-19 NURSES

The Craven County Health Department must provide weeknight, weekend, and holiday Communicable Disease (CD) coverage during the COVID-19 pandemic. The CD nurse is responsible for monitoring the NC Electronic Disease Surveillance System (NCEDSS) for positive COVID-19 test results, contact tracing, and Isolation/Quarantine of close contacts. On call staff will consist of a registered nurse with communicable disease training.

This request is to continue paying nurses for COVID related on-call services during the weeknights, weekends, and Holidays through December 31, 2020.

Board Action: Extend on-call COVID-19 pay through December 31, 2020

B. BUDGET AMENDMENT – ADDITIONAL FUNDING FROM NCCHCA TO HEALTH CENTERS FOR COVID-19

Grant funding has been received from NCCHCA (NC Community Health Center Association) in order to cover necessary expenditures incurred due to the public health emergency related to the Coronavirus Disease19. The purpose of these funds is to prevent, prepare for, and respond to coronavirus and may be used for necessary expenses to purchase, administer, and expand capacity for testing to monitor and suppress COVID-19. Funds must be spent by December 31, 2020.

The Board will be requested to approve the budget amendment shown in Attachment #4.B.

Board Action: Accept funding received from NCCHCA

Agenda Date: July 20, 2020

Presenter: Tony Lee

Agenda Item No. 5

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: SHERIFF – CELLBRITE BUDGET AMENDMENT

The budget amendment, shown in Attachment #5, is a request to transfer funds from Federal Asset Forfeitures (revenue) to expenditures to allow for the purchase of Cellbrite (Cell Phone Analyzer) and required training for the Craven County Sheriff's Office Crime Lab personnel to use this technology. Cellbrite is technology that is used for data extraction from cellular phones during criminal investigations. Cellular phones containing extremely valuable information are very often seized and analyzed as a standard investigative measure.

Currently, our investigators are having to transport phones to an agency that has this equipment. The agencies that currently assist us are NBPD, Jacksonville PD, SBI in Jacksonville, Homeland Security in Wilmington and the Beaufort County Sheriff's Office. Traveling to these outside agencies takes time away from the cases we are currently investigating, adding fuel expense and having to rely on other agencies to assist when it is convenient for them. In some cases it has taken up to three months to get results. Having Cellbrite immediately available to investigators would mean that data could be extracted from cellular phones while the investigation is progressing without slowing the process down.

Board Action: Approve budget amendment in the amount of \$12,640.00.

Agenda Date: July 20, 2020

Presenter: Craig Warren

Agenda Item No. 6

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: FINANCE – COVID-19 RELIEF FUND (CRF)

On May 28, 2020, the Craven County Board of Commissioners approved a plan that was submitted to the NC Pandemic Recovery Office (NCPRO) using Coronavirus Relief Funds (CRF) in the amount of \$1,911,835. The initial plan provided allocations to various partner agencies within the County including municipalities, fire and rescue districts, and two area non-profits with direct responses to the pandemic. On July 1, 2020 the Governor signed S.L. 2020-80 which increased Craven County's distribution by an additional \$1,982,308 bringing the total to \$3,894,143. With this new allotment comes new guidance. Counties must now allocate at least 25% of the total funds for use by municipalities within the County. Municipalities will be required to develop and submit a plan by September 1, 2020. Municipalities who do not complete a plan by the deadline will return the funds to the County for redistribution. The deadline of December 30, 2020 to spend these funds remains. (See Attachment #6)

Board Action: Receive information and approve updated plan

Agenda Date: July 20, 2020

Presenter: _____

Agenda Item No. 7

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. Pending:

- i. Adult Care Home Advisory Committee (vacancy)
- ii. Nursing Home Advisory Committee (vacancy)
- iii. Recreation Advisory Committee –(District 5 vacancy)
- iv. Regional Aging Advisory Board (vacancy)
- v. Senior Legislative Tarheel Alternate (vacancy)
- vi. Coastal Carolina Regional Airport Authority (September)
- vii. Craven County ABC Board
- viii. Fireman’s Relief Fund Board of Trustees (Township 6 vacancy)

B. Current:

- i. **Recreation Advisory Council** – the following seek re-appointments
 - Chad Braxton, District 1
 - Matt Webb, District 4
 - Daniel Miller, District 1
- ii. **Havelock Board of Adjustment** – the following seek re-appointments:
 - Reuben Mikal
 - Thomas McCarthy
- iii. **Juvenile Crime Prevention Council** – the following seeks re-appointment:
 - Debbie Hodges, School Designee
- iv. **Fire Tax Commission** – the following seeks re-appointment
 - Sue Arthurs, District 6
- v. **Emergency Services Advisory Committee** – the following seek re-appointments
 - Jane Sobotor, CarolinaEast EMS
 - Debra Roger, CarolinaEast Emergency Dept. Director.

C. Upcoming: Terms expiring in August

- i. Emergency Medical Services Advisory Council
 - Nicholas Salter, Cherry Point Fire and Rescue
 - Mark Dail, Rhems First Responder, District 4
 - James Davis, District 4
 - Doug Furgason, Citizen Rep
 - Jean Matthews, Cove City Rescue, District 2
- ii. Community Child Protection Team
 - Debbie Hodges, School Designee
- iii. Fire Tax Commissioners
 - Otto Simmons, West New Bern Rhems Fire

Agenda Date: July 20, 2020

Presenter: Arey Grady

Agenda Item No. 8

Board Action Required or Considered: Yes

COUNTY ATTORNEY'S REPORT

A. INITIAL OFFER TO PURCHASE REAL PROPERTY – W NC 55 HWY., NEW BERN (PARCEL NUMBER 3-055-040)

County Attorney, Arey Grady, will present an offer received by Craven County in the amount of \$2,850.00 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$2,842.39. The current tax value is \$22,500.00. Attachment #8.A. contains copies of the Offer to Purchase, Foreclosure Deed, GIS information, and proposed resolution.

Should the County accept this offer, then the property will then be advertised for upset bids in accordance with the General Statutes. Once no further upset bids are timely received, the County may accept or reject the final offer.

Board Action: Adopt resolution to accept initial offer and advertise for upset bids

B. INITIAL OFFER TO PURCHASE REAL PROPERTY – 1146 TEMPLE POINT RD., NEW BERN (PARCEL NUMBER 5-008-133)

Mr. Grady will present an offer received by Craven County in the amount of \$3,760.00 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$3,757.13. The current tax value is \$20,180.00. Attachment #8.B. contains copies of the Offer to Purchase, Foreclosure Deed, GIS information, and proposed resolution.

Should the County accept this offer, then the property will then be advertised for upset bids in accordance with the General Statutes. Once no further upset bids are timely received, the County may accept or reject the final offer.

Board Action: Adopt resolution to accept initial offer and advertise for upset bids

C. CONVEYENCE OF PROPERTY – 865 ADAMS CREEK RD., CRAVEN COUNTY, NC

Based on the decision made by the Board of Commissioners at the July 6, 2020 meeting, County Attorney Arey Grady has prepared a Deed to transfer Parcel #5-014-305 to the Harlowe Volunteer Fire Department. The Deed, Exhibits A & B, and the Resolution are shown in Attachment #8.C. for your review.

Board Action: Consider adopting the Resolution to convey the parcel to the Harlowe VFD.

Agenda Date: July 20, 2020

Presenter: Jack Veit

Agenda Item No. 9

COUNTY MANAGER'S REPORT

Agenda Date: July 20, 2020

Presenter: _____

Agenda Item No. 10

COMMISSIONERS' REPORTS

1 THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN
2 REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN
3 COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,
4 NORTH CAROLINA, ON MONDAY, JULY 6, 2020. THE MEETING CONVENED AT
5 7:00 P.M.
6

7 **MEMBERS PRESENT:**

8 Chairman Thomas F. Mark
9 Vice Chairman Jason R. Jones
10 Commissioner Denny Bucher
11 Chairman George S. Liner
12 Commissioner Theron L. McCabe
13 Commissioner E. T. Mitchell
14 Commissioner Johnnie Sampson, Jr.
15

16 **STAFF PRESENT:**

17 Gene Hodges, Assistant County Manager
18 Craig Warren, Finance Director
19 Amber Parker, Human Resources Director
20 Arey Grady, County Attorney
21 Nan Holton, Clerk to the Board
22

23 **VIA REMOTE:**

24 Jack B. Veit, III, County Manager
25

26 Following the Pledge of Allegiance, County Attorney, Arey Grady, recited the following
27 invocation:
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29 *Heavenly Father, a certain Samaritan, finding a stranger by the roadside beaten and*
30 *robbed, without hesitancy, put him upon his donkey, carried him to an inn, and*
31 *charged the keeper, saying: "Take care of him; and whatever you spend extra, I will*
32 *come again tomorrow and repay you."*
33

34 *Lord, thank You, always, for the opportunities to do good; to bring healing and*
35 *restoration to the sick, the dying, and the suffering.*
36

37 *Let us not love in word only, but with unselfish actions, just like the Samaritan,*
38 *expecting nothing in return.*
39

40 *We pray, give wisdom to the leaders of our County, to act in unity.*
41

42 *Let us give liberally, as wise and prudent stewards, whereby the world will know we*
43 *are the children of God.*

44
45 *Let us bind the brokenhearted, lift up the fallen, and let those who fear put their trust*
46 *in the Lord.*

47
48 *I pray these things in Jesus' name. Amen.*

49
50 *Based upon the opening prayer given by Reverend Dr. Dan C. Cummins the March 26,*
51 *2020 session of the United States House of Representatives.*

52
53 Commissioner Liner motioned to amend the agenda by deleting Item #9, Commissioners'
54 Reports. His motion was seconded by Commissioner Mitchell and approved unanimously.

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56 Commissioner Jones motioned to approve the agenda, as amended. His motion was seconded by
57 Commissioner Mitchell and carried unanimously.

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59

PETITIONS OF CITIZENS

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61 The following citizens addressed the Board:

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- 63 1. Mr. Floyd Bullock, Jr. – Harlowe VFD Chief
- 64 2. Mr. Milton Everette, Jr. Harlowe VFD

65

66

CONSENT AGENDA

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68 Commissioner Liner motioned to approve the consent agenda, inclusive of the Minutes of June
69 15, 2020 Regular Session, Tax Releases and Refunds and Health/WIC Budget Amendment. His
70 motion was seconded by Commissioner Mitchell and carried 7-0 in a roll call vote.

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Credits

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TAXPAYER NAME	TICKET#	AMOUNT
AHRENHOLZ, KIMBERLY ANN DID NOT OWN JANUARY 1	2019-211203	\$640.88
CISNEROS, FELICIANO MONTES DID NOT OWN JANUARY 1	2019-211107	\$142.41
DODGE, JOHN DOUBLE BILLED	2019-212781	\$120.00
FINCH, JACK DANIEL DID NOT OWN JANUARY 1	2019-208161	\$88.24

89	FOLEY, WILLIAM DAVID	2019-211477	\$8.49
90	DID NOT OWN JANUARY 1		
91			
92	KEENE, CHALRES WHEELER	2019-210120	\$67.57
93	MILITARY EXEMPT		
94			
95	MANGOL, JIM	2019-201493	\$129.69
96	DID NOT OWN JANUARY 1		
97			
98	MORENO, MIGUEL EDBERTO	2020-403187	\$89.63
99	BILLING ERROR		
100			
101	NEPIL, HELEN FEHRS	2018-42968	\$73.03
102	DID NOT OWN JANUARY 1		
103			
104	NEPIL, HELEN FEHRS	2019-201264	\$92.56
105	DID NOT OWN JANUARY 1		
106			
107	ROUSE, SHARON	2019-200784	\$78.32
108	DID NOT OWN JANUARY 1		
109			
110	SMITH, GERALD LEE & CYNTHIA G	2013-93441	\$72.91
111	DID NOT OWN JANUARY 1		
112			
113	SMITH, GERALD LEE & CYNTHIA G	2014-51771	\$68.59
114	DID NOT OWN JANUARY 1		
115			
116	SMITH, GERALD LEE & CYNTHIA G	2015-53025	\$64.30
117	DID NOT OWN JANUARY 1		
118			
119	SMITH, GERALD LEE & CYNTHIA G	2016-53437	\$61.90
120	DID NOT OWN JANUARY 1		
121			
122	SMITH, GERALD LEE & CYNTHIA G	2017-53613	\$57.61
123	DID NOT OWN JANUARY 1		
124			
125	SMITH, GERALD LEE & CYNTHIA G	2018-53642	\$53.16
126	DID NOT OWN JANUARY 1		
127			
128	SMITH, GERALD LEE & CYNTHIA G	2019-202473	\$74.35
129	DID NOT OWN JANUARY 1		
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131	SMITH, JEFFREY EARL	2016-53531	\$58.38
132	DID NOT OWN JANUARY 1		
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135	SMITH, JEFFREY EARL	2017-53705	\$54.28
136	DID NOT OWN JANUARY 1		
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138	SMITH, JEFFREY EARL	2018-53731	\$50.16
139	DID NOT OWN JANUARY 1		
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141	SMITH, JEFFREY EARL	2019-207120	\$71.58
142	DID NOT OWN JANUARY 1		
143			
144	THOMAS, MYRON SHAWN	2019-212242	\$13.66
145	NOT TAXABLE TO CRAVEN COUNTY		
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147	THOMPSON, PETER	2019-400375	\$2,304.01
148	NOT TAXABLE TO CRAVEN COUNTY		
149			
150	TORRES, JULISA NAVEDO	2017-58426	\$109.02
151	DID NOT OWN JANUARY 1		
152			
153	TORRES, JULISA NAVEDO	2018-58484	\$100.01
154	DID NOT OWN JANUARY 1		
155			
156	YOUNG, WILLIAM ALLEN	2011-542190	\$103.68
157	MILITARY EXEMPT		
158			
159	YOUNG, WILLIAM ALLEN	2011-64581	\$25.92
160	MILITARY EXEMPT		

28 CREDIT MEMO (S) \$4,874.34

Refunds

	TAXPAYER NAME	TICKET #	AMOUNT
168			
169			
170	RICHARDS, CLARENCE HRS	2019-21283	\$416.68
171	DID NOT OWN JANUARY 1		
172			
173	RICHARDS, CLARENCE HRS	2019-21288	\$140.38
174	DID NOT OWN JANUARY 1		
175			
176	SMITH, DAVID JAMES	2019-208103	\$15.83
177	CORRECTED DISCOVERED PROPERTY VALUE		
178			

3 REFUNDS \$572.89



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Health/WIC

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1015061-33402	\$(21,159)	1015061-41002	\$(14,030)
WIC Client Services		F/T Salaries	
1015060-33406	\$ 324	1015061-41101	\$(1,057)
WIC Administration		FICA	
1015062-33411	\$ 24,056	1015061-41102	\$(1,473)
WIC Education		NC Retirement	
		1015061-41103	\$(33)
		401K	
		1015061-41104	\$(60)
		W/Comp	
		1015061-41106	\$(4,170)
		Health	
		1015061-41107	\$(306)
		Dental	
		1015061-41108	\$(11)
		Life	
		1015061-41109	\$(19)
		Disability	
		1015060-41002	\$ 218
		F/T Salaries	
		1015060-41101	\$ 19
		FICA	
		1015060-41102	\$ 18
		NC Retirement	
		1015060-41103	\$ 68
		401K	
		1015060-41104	\$ 1
		W/Comp	
		1015062-41102	\$ 15,987
		F/T Salaries	
		1015062-41101	\$ 1,223
		FICA	
		105062-41102	\$ 1,634
		NC Retirement	
		1015062-41103	\$ 640
		401K	
		1015062-41104	\$ 68
		W/Comp	
		1015062-41106	\$ 4,170
		Health	
		1015062-41107	\$ 306

227			Dental		
228			1015062-41108	\$	11
229			Life		
230			1015062-41109	\$	19
231			Disability		
232					
233	TOTAL	\$3,221	TOTAL	\$3,221	

234
 235 **Justification:** Increase in Salaries & Benefits due to position change from Processing Assistant
 236 III to Processing Unit Supervisor IV in FY21.
 237

238 **DEPARTMENTAL MATTERS: EMERGENCY SERVICES – NC DEPARTMENT OF**
 239 **INSURANCE (NCDOI) COUNTY GRANT MATCH FOR FIRE DEPARTMENTS**
 240

241 Emergency Services Director, Stanley Kite, reviewed the four local Volunteer Fire Departments
 242 that have been awarded a NC Dept. of Insurance Grant. He stated that the grant is to assist fire
 243 departments in purchasing equipment and capital expenditures. Fire Departments shall match
 244 the grant on a dollar-for-dollar basis. The following departments were awarded grants for 2020-
 245 2021:
 246

- 247 • Little Swift Creek VFD \$29,999.50
- 248 • Ft. Barnwell VFD \$30,000.00
- 249 • No. 9 Fire & Rescue \$26,787.50
- 250 • Dover VFD \$29,707.50

251
 252 Mr. Kite requested that the Board approve the County match of the NCDOI and the budget
 253 amendment in the amount of \$232,922.00.
 254

255 Commissioner Mitchell motioned to approve the County grant match and the following budget
 256 amendment in the amount of \$232,922.00, as requested, seconded by Commissioner Jones and
 257 approved 7-0 in a roll call vote.
 258

259 ***LSC, Dover, Ft. Barnwell, No. 9***
 260

261	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
262				
263	2030000-39801	\$30,000	2034340-49699	\$30,000
264	Transfer to General Fund		Grant Match/LSC	
265	2090000-39801	\$26,788	2094340-49699	\$26,788
266	Transfer to General Fund		Grant match/No. 9 Township	
267	2040000-39801	\$29,708	2044342-49699	\$29,708
268	Transfer to General Fund		Grant match/Dover	
269	2040000-39801	\$30,000	2044343-49699	\$30,000
270	Transfer to General Fund		Grant match/Ft. Barnwell	

273	1010000-39901	\$116,496	1019800-49783	\$116,496
274	Current Year Fund Balance		VFD Grant Matches	
275				
276	TOTAL	\$232,992	TOTAL	\$232,922

DEPARTMENTAL MATTERS: HEALTH

280 Health Director, Scott Harrelson, presented the Board with three budget amendments, defining
 281 the sources of funding and how the money would be expended, inclusive of PPE, interpreters for
 282 contact tracing, and vehicles; all related to COVID needs over the next several months.

284 He reported that Federal funding in the amount of \$635,615 was received from Health Resources
 285 & Service Administration (HRSA). Funds were awarded through the Health Center Coronavirus
 286 Aid, Relief and Economic Security (CARES) Act Funding. The purpose of these funds is to
 287 support the detection of coronavirus and/or the prevention, diagnosis, and treatment of COVID-
 288 19, including maintaining or increasing health center capacity and staffing levels during a
 289 coronavirus-related public health emergency. Funding will be used to support a wide range of
 290 in-scope activities.

Health Adult Primary Care

294	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
296	1015100-33113	\$635,615	1015100-4200	\$ 1,200
297	FQHC		Postage	
298			1015100-42200	\$ 1,200
299			Telephone	
300			1015100-42500	\$ 2,900
301			Travel/Training	
302			1015100-42700	\$ 6,000
303			Advertising	
304			1015100-43101	\$ 12
305			Fuel & Other	
306			1015100-43111	\$ 500
307			Gasoline	
308			1015100-43207	\$ 5,000
309			Janitorial Supplies	
310			1015100-43208	\$ 40,000
311			Medical Supplies	
312				
313			1015100-43240	\$ 5,579
314			Other Supplies	
315			1015100-44000	\$ 44,200
316			Contract Services	
317			1015100-44050	\$145,000
318			Contract Employees	



319				
320			1015100-47301	\$112,414
321			Capital Over \$5,000	
322			1015100-47302	\$ 22,900
323			Capital Other Improvements	
324			1015100-47321	\$ 13,460
325			Capital \$500-4,999	
326			1015100-43112	\$235,250
327			Cost Allocation – Health Depts	
328				
329	TOTAL	\$635,615	TOTAL	\$635,615
330				

331 Mr. Harrelson relayed that more Federal funding in the amount of \$176,629 was received from
 332 HRSA in order to perform Expanded Coronavirus Testing (ECT). The purpose of these funds is
 333 to prevent, prepare for, and respond to coronavirus, and may be used for necessary expenses to
 334 purchase, administer, and expand capacity for testing to monitor and suppress
 335 COVID-19.

336
 337 *Health Adult Primary Care*

338				
339	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
340				
341	1015100-33113	\$176,629	1015100-42000	\$1,200
342	FQHC		Postage	
343			1015100-43207	\$1,000
344			Janitorial Supplies	
345				

346 *Health Adult Primary Care*

347				
348	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
349				
350	1015100-33113	\$176,629	1015100-42000	\$ 1,200
351	FQHC		Postage	
352			1015100-43207	\$ 1,000
353			Janitorial Supplies	
354				
355			1015100-43208	\$ 6,145
356			Medical Supplies	
357			1015100-43240	\$ 2,000
358			Other Supplies	
359			1015100-44000	\$20,000
360			Contract Services	
361			1015100-44050	\$41,933
362			Contract Employees	
363			1015100-47321	\$ 8,000
364			Capital \$500-4,999	

365			1015100-43112	\$96,351
366			Cost Allocation – Health Depts	
367				
368	TOTAL	\$176,629	TOTAL	\$176,629
369				

370 Lastly, Mr. Harrelson reported on the \$12,303 funding received from grants from the Kate B.
 371 Reynolds Charitable Trust, the Biogen Foundation and the Delta Dental Foundation to distribute
 372 to NC Community Health Centers. Funds can be used to cover either programmatic or
 373 operational needs to support those working on the front lines of the COVID-19 pandemic.
 374

375 *Health Adult Primary Care*

376	377	378	379	380	381	382	383	384	385	386	387	388	389	390
	REVENUES	AMOUNT		EXPENDITURES		AMOUNT								
	1015030-38200	\$3,200		1015030-43208		\$1,200								
	Misc Rev			Medical Supplies										
				1015030-44050		\$2,000								
				Contract Employees										
	1015040-38200	\$4,603		1015040-41002		\$4,603								
	Misc Rev			Fulltime Salaries										
	1015080-38200	\$4,500		1015080-41002		\$4,500								
	Misc Rev			Fulltime Salaries										
	TOTAL	\$12,303		TOTAL		\$12,303								

391 Commissioner Liner motioned to approve the three (3) budget amendments, as presented,
 392 seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.
 393

394 Upon Chairman Mark’s request, Mr. Harrelson provided a COVID-19 update and answered
 395 several questions from the Board.
 396

397 Mr. Harrelson also informed the Board that the animal control department had received a 100%
 398 on its most recent inspection and that the euthanasia rate is down to 21% thanks for the efforts of
 399 Director, Eileen Beeson and staff.
 400

401 **DEPARTMENTAL MATTERS: PLANNING – GOLDEN LEAF FOUNDATION**
 402 **PROJECT-CRAVEN COUNTY SCHOOLS EMERGENCY GENERATORS**
 403

404 Planning Director, Don Baumgardner, reported that Craven County has been notified by The
 405 Golden LEAF Foundation that a grant award in the amount of \$1,393,800.00 has been received.
 406 These funds will be used to install permanent generators at five schools in Craven County. The
 407 schools included in the project are Tucker Creek Middle, West Craven Middle, Havelock
 408 Elementary, James W Smith and Arthur Edwards Elementary.
 409

410 After Hurricane Florence the loss of power and HVAC at Craven County schools resulted in
 411 extensive mold throughout the buildings extending the time that schools were closed after the
 412 storm and dramatically increasing the cost of repairs to the schools. These grant funds will be
 413 used to install emergency generators at the five schools that experienced the most extensive mold
 414 damage. Maintaining HVAC to prevent mold will reduce time the school will need to be closed,
 415 enabling partial re-openings, and reduce expenses incurred.

416
 417 Commissioner Mitchell motioned to authorize the Chairman to execute the grant agreement and
 418 associated documents for the Golden LEAF School Emergency Generator Project, seconded by
 419 Commissioner Sampson and approved 7-0 in a roll call vote.

420
 421 Commissioner Jones commended Mr. Baumgarnder and his staff for actively seeking out and
 422 applying for these grants.

423
 424 **APPOINTMENTS**

425
 426 *Pending Appointments*

427
 428 Chairman Mark reviewed the following pending appointments:

- 429
- 430 • Adult Care Home Advisory Committee (vacancy)
- 431 • Nursing Home Advisory Committee (vacancy)
- 432 • Recreation Advisory Committee –(District 5 vacancy)
- 433 • Regional Aging Advisory Board (vacancy)
- 434 • Senior Legislative Tarheel Alternate (vacancy)
- 435 • Coastal Carolina Regional Airport Authority (September)
- 436 • Craven County ABC Board
- 437 •

438 *Current Appointments*

439
 440 *Havelock Planning Board*

441
 442 Commissioner Liner motioned to appoint William “Alfred” Gray for appointment to the
 443 Havelock Planning Board. There being no additional nominations, Mr. Gray was appointed by
 444 acclamation.

445
 446 *Emergency Services Advisory Committee*

447
 448 Commissioner Liner motioned to appoint Jeffrey Fedyna; Commissioner Jones motioned to
 449 appoint Jedidah Stancil; Commissioner Mark motioned to appoint Alexander Strickler. There
 450 being no additional nominations, Mr. Fedyna, Mr. Stancil and Mr. Strickler were appointed by
 451 acclamation.

456 *Emergency Services Advisory Committee*

457
458 Commissioner Mitchell motioned to reappoint Tom Brubaker; Chairman Mark motioned to
459 reappoint Tim Brazemore and Chad Bradicich. There being no additional nominations, Mr.
460 Brubaker, Mr. Brazemore and Mr. Bradicich were reappointed by acclamation.

461
462 *Juvenile Crime Prevention Council*

463
464 Commissioner Liner motioned to reappoint Catherine Hardison and Jean Kenefick and to appoint
465 Susan Hall. There being no additional nominations, Ms. Hardison, Ms. Kenefick and Ms. Hall
466 were appointed by acclamation.

467
468 *NCACC Voting Delegate*

469
470 Chairman Mark stated that he would be serving as the Voting Delegate for the NCACC and if for
471 some reason he is unavailable to attend then Vice Chairman Jones would serve.

472
473 *Upcoming Appointments*

474
475 Chairman Mark reviewed the following upcoming appointments due to expire:

- 476
- 477 • Recreation Advisory Council
 - 478 ➤ Chad Braxton, District 1
 - 479 ➤ Matt Webb, District 4
 - 480 ➤ Daniel Miller
 - 481 • Havelock Board of Adjustment:
 - 482 ➤ Reuben Mikal
 - 483 ➤ Thomas McCarthy
 - 484 • Community Child Protection Team –
 - 485 ➤ Debbie Hodges, School Designee
 - 486 • Fire Tax Commission –
 - 487 ➤ Sue Arthurs, District 6
 - 488 • Emergency Services Advisory Committee
 - 489 ➤ Jane Sobotor – CEMC EMS
 - 490 ➤ Debra Rogers – CEMC Emergency Dept. Director

491
492 **COUNTY ATTORNEY'S REPORT**

493
494 *Final Offer to Purchase Real Property – S West Craven Middle School Rd., Tax Parcel #9-048-*
495 *181*

496
497 County Attorney, Arey Grady, presented an offer previously received and tentatively approved in
498 the amount of \$5,000.00 for this property, which was acquired through a tax foreclosure. The
499 total taxes and costs that were foreclosed were \$6,210.70. The current tax value is \$8,950.00.
500 The offer was advertised, and there were no upset bids, the final bid being \$5,000.00.

501



502 Commissioner Mitchell motioned to adopt the following resolution accepting the final offer,
503 seconded by Commissioner Jones and approved unanimously.

504

505

506

507

508

509

RESOLUTION
New Bern, North Carolina
Tax Parcel Number 9-048-181

510 THAT WHEREAS, Craven County has received an offer to purchase a parcel of property
511 owned by the County, identified as Tax Parcel Number 9-048-181 and being more particularly
512 described herein; and,

513 WHEREAS, the Board of Commissioners is authorized to sell the County’s interest in the
514 property pursuant to North Carolina General Statute §160A-269; and,

515 WHEREAS, the offer to purchase was advertised as required by said statute; and

516 WHEREAS, the final offer to purchase, after the upset bid period, was for the sum of
517 \$5,000.00 by Jamie Noe; and,

518 WHEREAS, the Board of Commissioners deems it advisable and in the best interest of
519 the County to sell its interest in the subject property to the successful bidder and to convey its
520 interest in said property by quitclaim deed.

521 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
522 OF CRAVEN COUNTY:

523 Section 1. That the last and highest bid of Jamie Noe in the sum of \$5,000.00 for said
524 parcel identified as Tax Parcel Number 9-048-181, and being more particularly described herein,
525 be and the same is hereby accepted as to the County’s interest in said property, and the
526 Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to
527 execute a quitclaim deed to the purchaser for the County’s interest in said property, and to
528 further execute any and all other documents related to the sale of the same.

529 Section 2. That a copy of said quitclaim deed is attached hereto and incorporated
530 herein by reference, and the original deed shall be delivered to said purchaser once the same has
531 been executed on behalf of the County, upon payment of the purchase price.

532 Section 3. That the subject property is more particularly described as follows:
533 All that certain lot or parcel of land lying and being situate in Number Nine (9)
534 Township, Craven County, North Carolina, and being more particularly described as
535 follows:
536

537 All of that certain property more fully described in Deed Book 3383, Page 228 in the
538 Craven County Registry. This property is also commonly referred to by its tax parcel
539 identification number which is 9-048-181.

540

541 ADOPTED THIS 6th DAY OF JULY, 2020.

542

543 *Initial Offer to Purchase Real Property – Tax Parcel #5-004-042 (No Assigned Street Address)*

544

545 Mr. Grady presented an offer received by Craven County in the amount of \$1,800.00 for this
546 property, which was acquired through a tax foreclosure. The total taxes and costs that were
547 foreclosed on were \$1,812.21. The current tax value is \$4,680.00.

548

549 He stated that should the County accept this offer, then the property will then be advertised for
550 upset bids in accordance with the General Statutes. Once no further upset bids are timely
551 received, the County may accept or reject the final offer.

552

553 Commissioner Liner motioned to adopt the resolution accepting the initial offer and to advertise
554 for upset bids, seconded by Commissioner Mitchell and approved unanimously.

555

556

CRAVEN COUNTY

557

RESOLUTION

558 THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of
559 property owned by it identified as Tax Parcel Number 5-004-042 and more particularly described
560 in Deed Book 3534, Page 2100 in the Craven County Registry (hereinafter the “Real Property”),
561 a copy of said offer is attached hereto as Exhibit A; and

562 WHEREAS, the Board of Commissioners is authorized to sell the County’s interest in the
563 property pursuant to the provisions of North Carolina General Statute §160A-269.

564 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
565 OF CRAVEN COUNTY:

566 1. That the Board of Commissioners hereby authorizes the initiation of the upset bid
567 process for the Real Property by advertising notice of the offer to purchase in accordance with
568 the provisions of North Carolina General Statute §160A-269.

569 2. That the County Manager, Clerk and/or Attorney are authorized to take all actions
570 necessary to accomplish the purposes of this Resolution.

571 ADOPTED THIS 6th DAY OF JULY, 2020.

572 *Initial Offer to Purchase Real Property – Tax Parcel #5-014-305 (865 Adams Creek Rd.).*

573

574 Mr. Grady informed the Board that this item was tabled from the May 18, 2020 meeting.

575
576 Craven County received an Offer in the amount of \$3,000.00 for this property. The current tax
577 value is \$3,600.
578
579 The County acquired this parcel in 2007 as part of a dispute resolution with the owners at that
580 time. The settlement amount was \$21,000.00.
581
582 Should the County accept this offer, then the property will then be advertised for upset bids in
583 accordance with the General Statutes. Once no further upset bids are timely received, the County
584 may accept or reject the final offer.
585
586 Commissioner Mitchell motioned to accept the offer, seconded by Commissioner Bucher.
587
588 Commissioner McCabe referenced the two citizens from the Harlowe VFD who had spoken
589 earlier and emphasized the need for this property to be available to them to mobilize during
590 emergencies when the road floods and there is no way in or out of that community. He urged his
591 colleagues to support donating the property to the Harlowe VFD.
592
593 Commissioner Sampson spoke in support of donating the parcel.
594
595 Commissioner Jones stated he was always in favor of putting property back on the tax rolls, but
596 this parcel is less than ½ acre, the pleas from the Harlowe VFD indicated a need that is justified
597 by the lack of egress when flooding occurs. He indicated the need to draft language that would
598 forbid the VFD from profiting from the land or selling it in the future.
599
600 Commissioner Mitchell provided some insight as to how the people making the offer wanted to
601 use the land to establish a niche farm. She indicated a concern for setting a precedent by
602 donating the land.
603
604 A roll call vote was taken at this time and the motion to accept the initial offer was defeated 4-3
605 (Nays: Bucher, McCabe, Sampson, Jones) (Ayes: Liner, Mitchell, Mark).
606
607 Commissioner Jones motioned to have the County Attorney draft a document to bring back to
608 the Board at the July 20, 2020 meeting, that deeds the parcel to the Harlowe VFD with caveats
609 about how it may be utilized and the parcel reverting back to Craven County should they no
610 longer need it.
611
612 Commissioner Sampson seconded his motion, which carried in a 4-3 roll call vote.
613 (Ayes: Bucher, McCabe, Sampson, Jones) (Nays: Liner, Mitchell, Mark)
614
615 At 7:57 p.m. Commissioner Liner motioned to adjourn, seconded by Commissioner and carried
616 unanimously.
617

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 7/20/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
BEARD, EARL M L DID NOT OWN JANUARY 1	69044	2019	400266	598.54
CANTERA, FRANCISCO DID NOT OWN JANUARY 1	112457	2018	9152	260.87
CANTERA, FRANCISCO DID NOT OWN JANUARY 1	112457	2019	211002	265.60
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2013	91751	100.45
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2014	17079	104.84
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2015	16964	71.47
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2016	17060	142.67
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2017	17434	128.22
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2018	17413	113.39
EDWARDS, ROBERT WARREN DISCHARGED BY BANKRUPTCY	80732	2019	204964	105.34
JENNETTE, XAVIER VIDAL DID NOT OWN JANUARY 1	125688	2019	90127	1,136.49
JENNETTE, XAVIER VIDAL DID NOT OWN JANUARY 1	125688	2019	212581	407.64
MAYBERRY, GEORGE D & RUBY G DID NOT OWN JANUARY 1	103733	2019	208449	111.18
TOLAN, DORIS ANNA HEUSTESS CORRECTED DISCOVERED PROPERTY VALUE	126008	2019	212703	32.52
14 RELEASES SUBJECT TO BOARD APPROVAL ON 7/20/2020				3,579.22

Caterer	Fee Paid	Weekly Amount	15-week Prorated Refund	Amount Retained by County
The Flame Banquet Center	\$ 562.54	\$ 14.42	\$ 216.30	\$ 346.24
The Chelsea	\$ 562.54	\$ 14.42	\$ 216.30	\$ 346.24
Thee Catering Company	\$ 562.54	\$ 14.42	\$ 216.30	\$ 346.24
Strange & Sons Catering	\$ 562.54	\$ 14.42	\$ 216.30	\$ 346.24
Moore's BBQ	\$ 562.54	\$ 14.42	\$ 216.30	\$ 346.24
Country Biscuit	S. 562.54	\$ 14.42	S. 216.30	S. 346.24
Totals	\$3,375.24	\$ 86.52	\$ 1,297.80	\$ 2,077.44



NORTH CAROLINA PUBLIC BEACH AND COASTAL WATERFRONT ACCESS

PROGRAM FINAL APPLICATION 2020-2021 CYCLE

Please complete a separate application for each proposed project and submit two (2) printed copies and one (1) USB Flash drive with digital files to your DCM District Planner.

Application Deadline: August 17, 2020

Project Name: Creekside Park Dock Improvements	
Provide a brief description of the proposed project: To provide an accessible kayak launch and fishing options at the busiest park in Craven County. We will add an aluminum ramp and safety railings to our dock. This plan also includes refacing all existing boards and railings.	
Is this an ongoing project (Phase II of a previously funded project, or improvements to an existing project)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Government Name: Craven County Fed ID#: 56-6000290 Lead Elected Official: Thomas Mark Title: Chairman Address: 406 Craven Street Project Administrator Name: Billy Wilkes Title: Director Address: 406 Craven Street City/State/Zip: New Bern, N.C. 28560 Telephone: (252) 636-6606 E-mail: bwillkes@cravencountync.gov	Type of project: <input type="checkbox"/> Land Acquisition <input checked="" type="checkbox"/> Site Improvement Demand for Access: <input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low Site Control: <input type="checkbox"/> Land acquisitions with this application <input checked="" type="checkbox"/> Ownership <input type="checkbox"/> Lease (25 years or more) <input type="checkbox"/> Easement (25 years or more) <input type="checkbox"/> Joint Use Agreement
Previous DCM Access Grant Recipient: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, When?
Budget Totals and Financial Assistance Requested: DCM funds requested: \$ 88,500.00 Total Local Contribution: \$ 29,500.00 Local Cash: \$ 29,500.00 Local Cash (Grant): Funding Source: Craven County Local Cash (Grant): Funding Source: Local In-Kind: TOTAL PROJECT COST: \$ 118,000.00	Additional Project Costs/Funding Sources NOT included in the proposal (if applicable): Source: CAMA General Permit Cost: \$ 400.00 Source: Cost: Source: Cost:

Signature: Billy Wilkes

Name (print): Billy Wilkes

Date: 7/13/20

Provide the following ATTACHMENTS and NARRATIVE:

- A. **Project location maps:** Provide a regional location map and a detailed vicinity map (street map) showing the project location. *(Suitable for copying and insertion into grant contract)*
- B. **Parcel Information:** Provide the following information for each parcel:
- 1) Name and address of owner
 - 2) Project site address
 - 3) Lot dimensions
 - 4) Applicable setbacks (zoning, CAMA, DOT, other) and local zoning and Future Land Use Map designation(s)
 - 5) Deed number, book, page and date
 - 6) Assessed value- *(Only necessary for land or easement acquisition)*
 - 7) An evaluation of its appropriateness for public access
 - 8) Title opinion including Attorney's NC Bar number
 - 9) Easement agreement, if applicable
 - 10) List of required permits or certifications or permits issued (CAMA, zoning, etc.).
- C. **Site description:** Provide a description of the site, including natural features and existing improvements. Also include NC Division of Water Resources Surface Water Classification(s).
- D. **National Flood Insurance Program Floodways & Non-encroachment areas:** Indicate if the project site or improvements are located in Floodway or Non-encroachment area per 40 C.F.R. § 60.3(d)(3). If the project or improvements are located in one of these areas, additional engineering studies may be needed.
- E. **For Land Acquisition:** Provide a boundary survey indicating land area, along with a preliminary appraisal and a letter of Intent to sell from the property owner. Provide a "Plan for Future Development" to include: a description of how the public will be able to use the site until improved access facilities are in place; a conceptual site plan showing proposed future development; and a timeline for developing the site.
- F. **Project description:** Provide a description of the project, including information on features, materials, and proximity to closest/other access sites.
- G. **Project site plan:** Provide a to-scale site plan showing property lines, proposed construction, significant natural features, and existing uses on adjacent lots. include a north arrow and graphic scale and dimensions for site improvements. *Improvements shown as an overlay on aerial photos also may be submitted as a supplement to but not in lieu of a site plan.* Provide to-scale building elevations and floor plans as applicable.
- H. **Pre-project tasks:** Identify tasks that must be completed prior to starting the project.
- I. **Local Government Approval:** Each grant application must be reviewed and approved by the local governing board at a duly advertised public hearing or meeting. Provide a memorandum resolution, or copy of the minutes indicating the board's action on the application.
- J. **Is all or a portion of this project under consideration by other programs for funding?**
YES NO *If so, indicate which program(s) and which fiscal year(s). Does the funding requested from another program duplicate or complement the funding requested from the Access Program? How viable is the project if complementary funding from another program is not secured?*

- K. **Is this project identified as high local priority in your certified Future Land Use Plan or local Access Plan?**
YES NO *If so, attach a brief description of the plan and a statement of the extent to which the project implements the policies of the plan.*
- L. **Is this project reflected in other policy documents or ordinances?**
YES NO *If so, attach a brief description of the document or ordinance and a statement of the extent to which the project implements goals of the document or ordinance.*
- M. **Proposed Local Match and Cost Assumptions:** Provide narrative indicating the source of cash match and availability of funds. Provide narrative explaining the relevance of proposed in-kind match to the project. *If other state and/or federal funds are to be used as local match, indicate the amount, the funding source, when the funding source will be awarded/available, and the specific project elements that will qualify for joint funding.*
- N. **List the types and sources of utilities proposed; and identify associated costs.** *Note above ground utilities must be identified.*

O. Proposed Summary Budget: The form below must be completed and included with your application.

	Grant Assistance Requested	Local Cash Contribution	Local In-Kind Contribution	TOTAL
Land Acquisition Costs:				
	\$	\$	\$	\$
	\$	\$	\$	\$
Subtotal	\$	\$	\$	\$
Permit and Design Fees:				
CAMA General Permit	\$	\$	\$ 400.00	\$
	\$	\$	\$	\$
Subtotal	\$	\$	\$	\$
Site Improvement Costs:				
Materials				
Material cost for this project will be 25%	\$ 22,125.00	\$ 7,375.00	\$	\$ 29,500
	\$	\$	\$	\$
Subtotal	\$ 22,125.00	\$ 7,375.00	\$	\$ 29,500
Site Improvement Costs: Labor				
Labor cost for this project will be 75%	\$ 66,375.00	\$ 22,125.00	\$	\$ 88,500
	\$	\$	\$	\$
Subtotal	\$ 66,375.00	\$ 22,125.00	\$	\$ 88,500
Local Administrative Costs:				
In-kind				
Planning/Mapping	\$	\$	\$ 5,000.00	\$ 5,000.00
	\$	\$	\$	\$
Subtotal	\$	\$	\$	\$
TOTAL BUDGET	\$ 88,500	\$ 29,500	\$ 5,000.00	\$ 123,400

Additional Project Tasks NOT Included in this Proposal	Additional Project Cost
Public awareness/advertising	\$ 250
Sectioning off/closing dock	\$ 0
TOTAL ADDITIONAL COST	\$ 250

P. Proposed Budget: If available, attach a detailed breakdown of the cost assumptions upon which the Summary Budget is based. Proposals that include this information increase their likelihood of funding.

Q. Project Timeline: The purpose of the timeline is to establish benchmarks during the project period to ensure timely completion. Progress monitoring is to occur at 6-month intervals for the duration of an 18-month contract. We recognize that unexpected events may require adjustments to the timeline. The schedule is meant to be an aid for measuring the progress of the project and a guide to making adequate contract adjustments when necessary.

Task \ Month	Month																	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Return Contract	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
Permitting Process	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land Preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
Final Inspection	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							
Close-Out	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>															

R. **Project Reporting Periods:** The form below only illustrates grant and local cash match totals. Local funds must be spent before grant funds. Non-cash match is not illustrated or represented in the table; however it must still be reported.

Grant: \$ 88,500.00

Cash Match: \$ 29,500.00

Total: \$ 118,000.00

Non-cash Match: \$

PROJECT SCHEDULE AND ACTIVITIES CHART

<p>% of total work to be completed <u>33%</u></p> <p>Grant funds to be spent \$ 9,040.00</p> <p>Local funds to be spent \$ 29,900.00</p>	<p>Period 1</p> <ul style="list-style-type: none"> • Awarding of contract • Work with County Planning on applying for a Cama general permit • 1/3 of construction work to include the start of the new additions •
<p>% of total work to be completed <u>67%</u></p> <p>Grant funds to be spent \$ 79,460.00</p> <p>Local funds to be spent \$</p>	<p>Period 2</p> <ul style="list-style-type: none"> • Finalize the construction of new wooden floating dock • Finalize the construction of two new fishing platforms • Replace all boards and handrails • Add new railings on front side of the dock for safety
<p>% of total work to be completed <u>0% *</u></p> <p>Grant funds to be spent \$</p> <p>Local funds to be spent \$</p>	<p>Period 3</p> <ul style="list-style-type: none"> • Final reporting & closeout • • •

* The final reporting period shall include a holdback of 10% of the total grant award, which is retained until a closeout packet is received by the District Planner/Contract Administrator.

Project Description

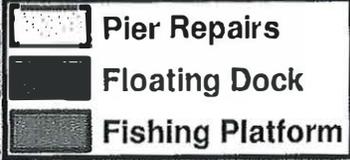
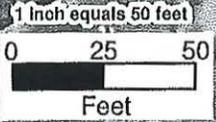
Creekside Park provides the only kayak launch access between New Bern & Havelock. Kayaking has become a very popular activity with the waterway around Craven County.. Through the years we have offered events, instructional classes and group launches from Creekside Park. The existing dock is showing signs of aging at 20 years old and was not built to current accessibility standards. This project will address safety, accessibility and the condition of the existing dock.

The accessibility piece will be addressed in two substantial ways. First we are going to add a new 12x16 floating dock that will include accessible hand rails on both sides along with an ADA aluminum gangway. We will also attach the existing kayak launch to the floating dock for easier access. The second way we will address accessibility is by adding two new fishing platforms with hand railings. This will safely insure everyone access to the new fishing platforms.

Safety is another area we will be addressing with this project. The proposed addition of new rails on our existing dock will add a safety element especially for the young people who utilize this facility. Another safety measure will be adding the fishing platforms thus allowing the existing dock to have easier access and safety in movement for those not wanting to fish.

The condition of the existing dock is starting to deteriorate. We have replaced segments of the dock through the years because of hurricanes and other events that have damaged parts of the dock. This grant would allow us to completely remove and replace the existing boards and rails. This dock is 20 years old and in need of renovating.

Creekside Park Pier Improvements



8' X 12'
Fishing
Platform

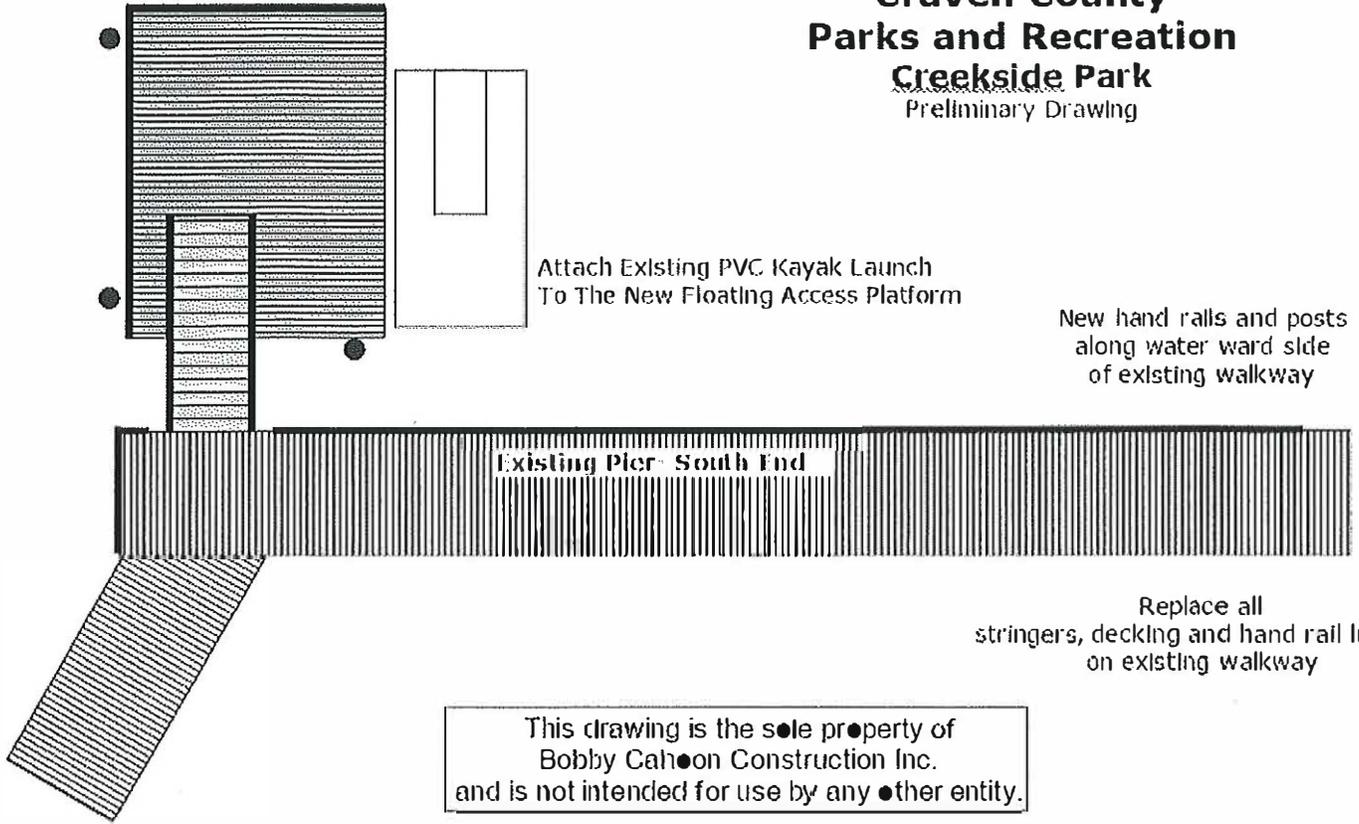
8' X 12'
Fishing
Platform

12' X 16'
Floating
Dock

New 12' x 16' Wooden Floating Platform with 3- 30' long pilings to hold platform in place. Platform will have hand rails on 2 sides and a 4' x 12' ADA Aluminum gangway.

Drawing by Bobby Cahoon Construction for:

**Craven County
Parks and Recreation
Creekside Park
Preliminary Drawing**



Attach Existing PVC Kayak Launch To The New Floating Access Platform

New hand rails and posts along water ward side of existing walkway

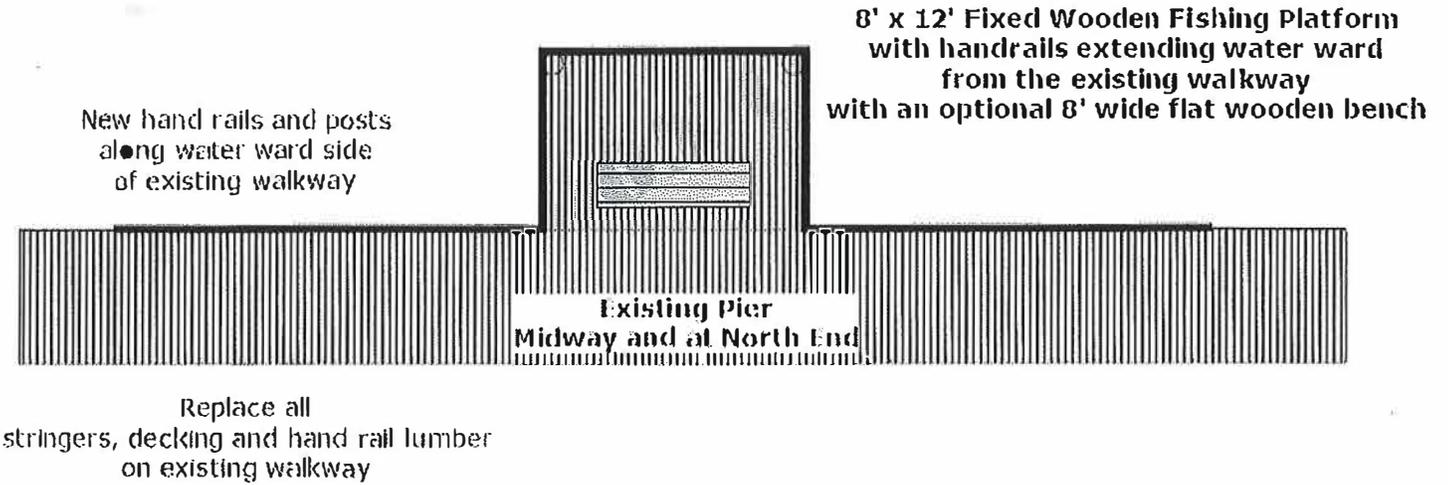
Existing Pier - South End

Replace all stringers, decking and hand rail lumbe on existing walkway

This drawing is the sole property of Bobby Cahoon Construction Inc. and is not intended for use by any other entity.

Drawing by Bobby Cahoon Construction for:

**Craven County
Parks and Recreation
Creekside Park
Preliminary Drawing**



This drawing is the sole property of Bobby Cahoon Construction Inc. and is not intended for use by any other entity.

Cellebrite Inc.
 7 Campus Drive
 Suite 210
 Parsippany New Jersey 07054
 United States



Tel. +1 800 942 3415
 Fax. +1 201 848 9982
 Tax ID#: 22-3770059
 DUNS: 033095568
 CAGE: 4C9Q7
 Company Website:
<http://www.cellebrite.com>

Quote

Quote# Q-155087-1
 Date: Jul 14, 2020

Bill To
 Craven County Sheriff's Office
 1100 Clarks Rd.
 New Bern, North Carolina 28562
 United States
Contact:
Phone:

Ship To
 Craven County Sheriff's Office
 1100 Clarks Rd.
 New Bern, NC 28562
 United States
Contact:
Phone:

End Customer: Craven County Sheriff's Office

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00030307	Aug 13, 2020	Net30	USD	Alexa Gonzalez

Product Code	Product Name	Qty	Start Date	End Date	Serial Number	Net Price/Unit	Net Price
A-UFED-01-016	UFED 4PC Ultimate	1				USD 9,300.00	USD 9,300.00
UFED 4PC Ultimate							
B-TRN-03-004	OLT-OD CCO+CCPA	1				USD 3,290.00	USD 3,290.00
OLT-OD CCO+CCPA							

SubTotal	USD 12,590.00
Shipping & Handling	USD 50.00
Sales Tax (0.00%)	USD 0.00
Total	USD 12,640.00

Comments:

Billing Schedule Details:

For further information please email Alexa Gonzalez at alexa.gonzalez@cellebrite.com or call

Terms and conditions:

- Payment terms: Net 30; 1.5% per month interest on late payment
 - Shipping: FCA, Parsippany, NJ, USA : Limited Warranty: Hardware: 12 Months; Software: 60 days; Touch Screen: 30 days
- Cellebrite has two different terms of sale.

Any purchase of unlocking services are governed by
<http://legal.cellebrite.com/CB-us-us/index.html>.

Any other purchases of products or services, including training, are governed by
<http://legal.cellebrite.com/us/index.html>.

In addition to these terms, software is licensed by Cellebrite in accordance with an end user license agreement available at
<http://legal.cellebrite.com/End-User-License-Agreement.htm>.

In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.

*SALESTAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable,

Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.

Please include the following information on your PO for Cellebrite UFED purchase:

- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

CORONAVIRUS RELIEF FUND

CRAVEN COUNTY



Craven County
North Carolina

CRAVEN COUNTY ALLOCATION PLAN (CRF)

- CRAVEN COUNTY'S TOTAL ALLOCATION-\$3,894,143
 - COVID-19 RESPONSE-\$1,633,506
 - PAYROLL EXPENSES FOR PUBLIC SAFETY-\$1,086,420
- MUNICIPAL SHARE-\$974,217
- FIRE DEPARTMENT SHARE-\$90,000
- RESCUE SQUAD SHARE-\$75,000
- NON-PROFIT SHARE-\$35,000
 - RCS-\$25,000
 - Merci-\$10,000



Craven County
North Carolina

MUNICIPAL SHARE ALLOCATIONS

- Bridgeton-\$7,593
- Cove City-\$6,328
- Dover-\$6,231
- Vanceboro-\$16,550
- River Bend-\$49,650
- Trent Woods-\$64,253
- Havelock-\$326,135
- New Bern-\$497,477



Craven County
North Carolina

CRAVEN COUNTY

RESOLUTION

THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of property owned by it identified as W NC 55 Hwy, New Bern, NC, Tax Parcel Number 3-055-040, and more particularly described Deed Book 3532, Page 1316 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and,

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 20th DAY OF JULY, 2020.

THOMAS MARK, Chairman

(County Seal)

NAN HOLTON,
Clerk to the Board

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

SIMBARASHE NYIKA, as Buyer, hereby offers to purchase and **CRAVEN COUNTY**, as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in Township 3, Craven County, North Carolina, being known as and more particularly described as:

Street Address: W NC 55 Hwy

Subdivision Name: N/A

Tax Parcel ID No.: 3-055-040

Plat Reference: N/A

Being all of that property more particularly described in Deed Book 3532, Page 1316 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$2,850.00 and shall be paid as follows:

(a) \$500.00, EARNEST MONEY DEPOSIT with this offer by cash bank check certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$2,350.00 BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners pursuant to G.S. §160A-269. The deed is to be made to **CUB LANDS, LLC**, or assigns.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials S.N Seller Initials _____

- 13. RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.
- 14. ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
- 15. PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.
- 16. SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
- 17. ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
- 18. NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

SELLER

(If an individual)

CRAVEN COUNTY

SN (SEAL)
 Name: Simbarashe Nyika [MEMBER - Cublands LLC]
 Date: 6/22/2020

By: _____ (SEAL)
 Its: _____
 Date: _____

Address: 65 TW Alexander Dr. #13302
Research Triangle Park. NC 27709

Phone: 573-303-1497

Email: simba.nyika@cublands.com

Buyer Initials SN Seller Initials _____

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

LIMITED RECOURSE:

This Money Order will not be paid if it has been altered or stolen, and recourse is only against the endorser. This means that persons receiving this Money Order should accept it only from those known to them and against whom they have effective recourse.

PERSONAL MONEY ORDER

6000843383

68-236/514

NOT VALID OVER \$1,000.00

ISSUING BRANCH 6013103-DURHAM - RESEARCH TRIANGLE PAR

DATE June 22, 2020

PAY TO THE ORDER OF GRAVEN COUNTY

\$500.00

Five Hundred and 00/100ths Dollars

PURCHASER, BY SIGNING YOU AGREE TO THE TERMS ON PURCHASER'S COPY

BB&T

\$500.00

Slyvia [MEMBER INSUNDS LLC]

106 CORN CRIB CT

DURHAM, NC 27703

CITY & STATE

Details on Back Security Features Included

⑆6000843383⑆ ⑆051402369⑆0001019080001⑆

Doc No: 10021075
Recorded: 04/16/2018, 02:51:49 PM
Fee Amt: \$32.00 Page 1 of 4
Revenue Tax: \$8.00
CRAVEN County, North Carolina
Sherri B. Richard Register of Deeds
Bk 3532 Pg 1316

NORTH CAROLINA

COMMISSIONER'S DEED

CRAVEN COUNTY

Revenue Stamps: \$6.00
Parcel #3-055-040

THIS COMMISSIONER'S DEED, made and executed this 16th day of April, 2018, by and between **JIMMIE B. HICKS, JR., Commissioner**, pursuant to a judgment of the General Court of Justice, Craven County, North Carolina in an action entitled "Craven County, Plaintiff v. LEROY O. BATTS, III, et al., Defendants.", Grantor, to Craven County whose mailing address is: 406 Craven St., New Bern, NC 28560, Grantee.

WITNESSETH:

WHEREAS, said **JIMMIE B. HICKS, JR., Commissioner**, being empowered and directed by a judgment in the said action, did, on the 28th day of March, 2018, after due advertisement according to law, and as directed by said judgment, expose the land hereinafter described to public sale at the door of the Craven County Courthouse, where and when Craven County became the highest bidder for said land at the public sale in the sum of \$2,842.39.

WHEREAS, on the 28th day of March, **JIMMIE B. HICKS, JR., Commissioner**, reported to the Court that Craven County was the highest bidder for said land in the amount of \$2,842.39;

Prepared By
Sumrell, Sugg, Carmichael, Hicks and Hart, P.A.
Attorneys at Law
416 Pollock Street
New Bern, North Carolina 28560

WHEREAS, more than 10 days passed after the entry of said bid without any advance or upset bids being offered and the reports thereof were timely filed with the Court; and

WHEREAS, on the 11th day of April, 2018, JIMMIE B. HICKS, JR., Commissioner was ordered by judgment of said Court to execute a deed in fee simple to Grantees;

NOW THEREFORE, in consideration of the premises, the said JIMMIE B. HICKS, JR., Commissioner, as aforesaid, does hereby grant, bargain, sell, and convey to Grantee all of that certain tracts or parcels of land lying and being situated in Number Three (3) Township, Craven County, North Carolina, and being more particularly described as follows:

BEGINNING at the junction of the centerline of NC Highway No. 55 with the centerline of NCSR No. 1271, and runs thence South 17 degrees 41 minutes East with the centerline of NCSR No. 1271, 557.25 feet; thence it runs South 72 degrees 20 minutes West 240 feet to a stake; thence it runs North 17 degrees 33 minutes West 582.26 feet to the centerline of NC Highway No. 55; thence it runs North 78 degrees 19 minutes East with the centerline of NC Highway No. 55, 240 feet to the beginning. This tract contains 3.13 acres, more or less. But this conveyance is made subject to the rights of way of NC Highway No. 55 (50 feet from center) and NCSR 1271 (30 feet from center). No agricultural rights or bases are conveyed herewith.

All of that certain property more particularly described, in Deed Book 1269, at Page 608, in the Craven County Registry.

This property is also commonly referred to by its tax parcel identification number which is 3-055-040.

This parcel is not the primary residence of the grantor.

TO HAVE AND TO HOLD the aforesaid tracts or parcels of land and all privileges and appurtenances thereto belonging to the said Grantor, in fee simple forever, in a full and ample manner as said **JIMMIE B. HICKS, JR.**, Commissioner, as aforesaid, is authorized and empowered to convey same.

IN WITNESS WHEREOF, the said **JIMMIE B. HICKS, JR.**, Commissioner, hath hereunto set his hand and seal the day and year first above written.



JIMMIE B. HICKS, JR., COMMISSIONER (SEAL)

STATE OF NORTH CAROLINA
COUNTY OF CRAVEN

I, Lauren P. Garvick, a Notary Public of the County of Craven, State of North Carolina, do hereby certify that **JIMMIE B. HICKS, JR., Commissioner**, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial stamp or seal, this 16th day of April, 2018.

My Commission Expires:

03/26/2022

LSS 86743

Lauren P. Garvick
NOTARY PUBLIC





Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on June 12, 2020 at 9:00:49 AM



1 inch = 396 feet



CRAVEN COUNTY

RESOLUTION

THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of property owned by it identified as 1146 Temples Point Rd., New Bern, NC, Tax Parcel Number 5-008-133, and more particularly described Deed Book 3515, Page 1544 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and,

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 20th DAY OF JULY, 2020.

THOMAS MARK, Chairman

(County Seal)

NAN HOLTON,
Clerk to the Board

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

SIMBARASHE NYIKA , as Buyer, hereby offers to purchase and **CRAVEN COUNTY**, as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in Township 5, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 1146 Temples Point Rd.

Subdivision Name: N/A

Tax Parcel ID No.: 5-008-133

Plat Reference: N/A

Being all of that property more particularly described in Deed Book 3515, Page 1544 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$3,760.00 and shall be paid as follows:

(a) **\$500.00, EARNEST MONEY DEPOSIT** with this offer by cash bank check certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$3,260.00 BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners pursuant to G.S. §160A-269. The deed is to be made to CUB LANDS, LLC , or assigns.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials S.N Seller Initials _____

- 13. **RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.
- 14. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
- 15. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.
- 16. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
- 17. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
- 18. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

SELLER

(If an individual)

CRAVEN COUNTY


 _____ (SEAL)
 Name: Simbarashe Nyika [Member - Cublands LLC]
 Date: 6/22/2020
 Address: 65 TW Alexander Dr. #13302
Research Triangle Park, NC 27709

By: _____ (SEAL)
 Its: _____
 Date: _____

Phone: 573-303-1497
 Email: simba.nyika@cublands.com

Buyer Initials S.N _____ Seller Initials _____

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

LIMITED RECOURSE:

This Money Order will not be paid if it has been forged, altered or stolen, and recourse is only against the endorser. This means the persons receiving this Money Order should accept it only from those known to them and against whom they have effective recourse.

PERSONAL MONEY ORDER

6000843382

NOT VALID OVER \$1,000.00

BB-236/514

ISSUING BRANCH 6013103-DURHAM - RESEARCH TRIANGLE PAR

DATE June 22, 2020

PAY TO THE ORDER OF

GRAVEN COUNTY

\$500.00

Five Hundred and 00/100ths Dollars

BB&T

\$500.00



PURCHASER, BY SIGNING YOU AGREE TO THE TERMS ON PURCHASER'S COPY

Sally [MEMBER - LUSBLAND LLC]

PURCHASER, SIGNER

106 LOEN CRIB CT

ADDRESS

DURHAM NC 27703

CITY & STATE

Details on Back
Security Features Included.

⑈ 6000843382 ⑈ ⑆ 051402369⑆ 000101908000 ⑆ ⑈

Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 6/12/2020 9:02:04 AM

Parcel ID : 5-008 -133
Owner : CRAVEN COUNTY
Mailing Address : 406 CRAVEN ST NEW BERN NC 28560
Property Address : 1146 TEMPLES POINT RD
Description : SNAKE BRANCH E S
Lot Description :



Subdivision :

Assessed Acreage : 1.780 **Calculated Acreage :** 1.780
Deed Reference : 3515-1544 **Recorded Date :** 10 3 2017
Recorded Survey :
Estate Number :
Land Value : \$19,680 **Tax Exempt :** Yes
Improvement Value : \$500 **# of Improvements :** 1
Total Value : \$20,180
City Name : **Fire tax District :** TOWNSHIP 5
Drainage District : **Special District :**
Land use : RESIDENTIAL - ONE FAMILY UNIT

Recent Sales Information

SALE DATE	Sellers Name	Buyers Name	Sale Type	Sale Price
10/3/2017	ANTHONY, EVELYN B HRS ET AL	CRAVEN COUNTY	STRAIGHT TRANSFER	\$4,000
11/13/1989	ANTHONY, EVELYN BENJAMIN ET ALS	ANTHONY, EVELYN B HRS ET AL	STRAIGHT TRANSFER	\$0
11/13/1989	BENJAMIN, WILLIE & LUELLA M	ANTHONY, EVELYN BENJAMIN ET ALS	STRAIGHT TRANSFER	\$0

List of Improvements to Site

Type of Structure	Year Built	Base Area 1st Floor	Value
CONVERTED FROM DWG TO STORAGE	1940	384	\$500

Doc No: 10013606
Recorded: 10/03/2017, 02:29:23 PM
Fee Amt: \$34.00 Page 1 of 4
Revenue Tax: \$8.00
CRAVEN County, North Carolina
Sherril B. Richard Register of Deeds
Sk 3515 Pg 1544

NORTH CAROLINA

COMMISSIONER'S DEED

CRAVEN COUNTY

Revenue Stamps: \$8.00
Parcel # 5-008-133

THIS COMMISSIONER'S DEED, made and executed this 3rd day of October, 2017, by and between DAVID B. BAXTER, JR., Commissioner, pursuant to a judgment of the District Court of the N.C. General Court of Justice in Craven County, North Carolina in an action entitled "Craven County, Plaintiff v. Heirs of Evelyn B. Anthony, *et al.* (File No. 17 CVD 230), Grantor, to Craven County, whose mailing address is 406 Craven Street, New Bern, North Carolina 28560, as Grantee.

WITNESSETH:

WHEREAS, said David B. Baxter, Jr., Commissioner, being empowered and directed by a judgment in the said action, did, on the 15th day of September, 2017, after due advertisement according to law, and as directed by said judgment, expose the land hereinafter described to public sale at the door of the Craven County Courthouse, where and when Craven County became the last and highest bidder(s) for said land at the public sale for the sum of \$3,757.13; and

WHEREAS, on the 15th day of September, 2017, David B. Baxter, Jr., Commissioner, filed a Report of Sale indicating that Craven County was the last and highest bidder for said property in the amount of \$3,757.13; and,

WHEREAS, more than 10 days elapsed since the original report of sale or most recent upset bid was filed; and

Prepared By:
Sumrell, Sugg, Carmichael, Hicks & Hart, P.A.
416 Pollock Street
New Bern, NC 28560



WHEREAS, on September 28, 2017, the assistant Craven County Clerk of Superior Court entered an Order of Confirmation directing David B. Baxter, Jr., Commissioner, to execute a deed in fee simple to Craven County; and

NOW THEREFORE, in consideration of the premises, the said David B. Baxter, Commissioner, as aforesaid, does hereby grant, bargain, sell, and convey to Craven County all of that certain tract or parcel of land lying, situate and being in Number Five (5) Township, Craven County, North Carolina, and more particularly described as follows:

BEGINNING at a point in the east line of N.C.S.R. 1711, said point being North 04° 53' 00" West 1782.32 feet, North 19° 49' 00" West 20.0 feet from the intersection of N.C.S.R. 1711 and N.C.S.R. 1715, thence from the beginning North 14° 11' 00" West, with the East line of N.C.S.R. 1711, 340.1 feet to a point in Snake Branch (where a 5-foot metal culvert crosses said N.C.S.R. 1711); thence with Snake Branch North 67° 44' 00" East 102.74 feet; North 57° 37' 00" East 101.12 feet; North 71° 52' 00" East 41.1 feet; thence South 03° 08' 30" East 379.61 feet to the North side of a 20-foot access road; thence with said access road South 70° 11' 00" West 166.89 feet to the point of beginning, containing 1.62 acres according to a plat entitled "Willie Benjamin and Luella Benjamin" prepared by Hassell-Pittman (Larry C. Pittman, R.L.S. L-965), dated November 9, 1989, a copy of which is hereto attached and incorporated herein by reference.

Also being that same property described in that certain deed of record in Deed Book 1238, at Page 0318 in the Craven County Registry.

The property is commonly referred to by its tax parcel identification number which is 5-008-133.

This parcel is not the primary residence of the grantor.

TO HAVE AND TO HOLD the aforesaid tracts or parcels of land and all privileges and appurtenances thereunto belonging to Craven County, the said Grantee, in fee simple forever, in as full and ample manner as said David B. Baxter, Commissioner, as aforesaid, is authorized and empowered to convey same.

Regarding Parcel ID 5-008-133 the title conveyed by this Commissioner's Deed is held pursuant to N.C. Gen. Stat. § 105-376, with Craven County having \$3,757.13 in taxes, interest, penalties, fees and costs associated with this matter, all of which constitute a first and prior lien as of the date of the sale. Upon subsequent sale of this parcel, the proceeds will be distributed to Craven County pursuant to N.C. Gen. Stat. § 105-376.

IN WITNESS WHEREOF, the said David B. Baxter, Jr., Commissioner, hath hereunto set his hand and seal the day and year first above written.


David B. Baxter, Jr., Commissioner (SEAL)

STATE OF NORTH CAROLINA
COUNTY OF CRAVEN

I, Ann Keever M. Carpenter, a Notary Public of Craven County, North Carolina, do hereby certify that **David B. Baxter, Jr., Commissioner**, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial stamp or seal, this 3rd day of October, 2017.

My Commission Expires: 1/9/2022



Ann Keever M. Carpenter
NOTARY PUBLIC



Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on June 12, 2020 at 9:03:32 AM



1 inch = 416 feet



RESOLUTION
865 Adams Creek Road, Craven County, North Carolina

WHEREAS, the Craven County Board of Commissioners is authorized to convey the County's interest in real property to entities carrying out a public purpose, pursuant to North Carolina General Statutes §153A-176, §160A-267 and §160A-279; and,

WHEREAS, Harlowe Volunteer Fire Department of Craven and Carteret Counties, N.C. ("Harlowe VFD") serves a public purpose in that it provides fire protection and first responder services to portions of eastern Craven County; and,

WHEREAS, County is authorized by law to make appropriations to Harlowe VFD and has historically made annual appropriations; and,

WHEREAS, Harlowe VFD has requested the County to convey to it a tract of land located at and known as 865 Adams Creek Road, Craven County, North Carolina ("the Property") and further described as follows:

All that certain lot or parcel of land lying and being situate in Number Five (5) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described in Deed Book 2610 at Page 911 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 5-014-305.

WHEREAS, Harlowe VDF has represented to County that the Property will assist it in carrying out its public purpose by providing a location for the landing of emergency transport helicopters and by providing a location for distribution of emergency supplies during natural disasters; and,

WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best interest of the County to convey its interest in the Property to Harlowe VDF by quitclaim deed, subject, however, to the restrictions therein contained.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

Section 1. The above recitals are incorporated herein as an integral part hereof.

Section 2. The quitclaim deed attached hereto and incorporated herein by reference shall be executed and delivered to Harlowe VFD after compliance with the public notice

provisions of North Carolina General Statute §160A-267.

ADOPTED THIS 20th DAY OF JULY, 2020.

THOMAS MARK, Chairman

(County Seal)

NAN HOLTON,
Clerk to the Board

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NORTH CAROLINA
CRAVEN COUNTY

Tax Parcel # 5-014-305
Revenue Stamps \$ 0

THIS DEED, made this ____ day of August, 2020, by and between **CRAVEN COUNTY**, a body politic and corporate of the State of North Carolina (“Grantor”); to **HARLOWE VOLUNTEER FIRE DEPARTMENT OF CRAVEN AND CARTERET COUNTIES, N.C.** (“Grantee”), whose mailing address is 3930 NC Highway 101, Havelock, NC, 28532-9266, is as follows:

W I T N E S S E T H :

That the Grantor in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor paid by the Grantee, the receipt of which is hereby acknowledged, has remised, released and quitclaimed, and by these presents does remise, release and quitclaim unto the Grantee the property described in **EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE**, which said property does not include the primary residence of the Grantor, subject, however to the provisions of **EXHIBIT B ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE**.

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, forever free and discharged from all right, title and interest of the Grantor or anyone claiming by, through or under the Grantor, subject, however to

Prepared by:
Sumrell Sugg, P.A.
Attorneys at Law
416 Pollock Street
New Bern, North Carolina 28560

**NO TITLE EXAM REQUESTED OR PERFORMED
WITHOUT SEPARATE, WRITTEN OPINION ON TITLE
SIGNED BY PREPARER**

the provisions of **EXHIBIT B ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.**

This conveyance is without warranties of title and is subject to all matters of record.

The designations Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, as the case may be.

IN TESTIMONY WHEREOF, CRAVEN COUNTY has caused this instrument to be executed as its act and deed by the Chairman of its Board of Commissioners, attested by its Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Commissioners, as of the day and year first above written.

CRAVEN COUNTY

By: _____
THOMAS MARK, Chairman
Craven County Board of Commissioners

(COUNTY SEAL)

ATTEST:

NAN HOLTON, Clerk
Craven County Board of Commissioners

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, Notary Public in and for said County and State, do hereby certify that on the ____ day of _____, 2020, before me personally appeared THOMAS MARK, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that NAN HOLTON is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that she knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the ____ day of _____, 2020.

My Commission Expires:

NOTARY PUBLIC



NOTARY SEAL/STAMP MUST APPEAR
LEGIBLY IN BOX TO RIGHT

EXHIBIT A

All that certain parcel or tract of land situated in Number Five Township, Craven County, North Carolina, and described as follows:

BEGINNING at a set iron in the East right of way of SR 1700 (30 feet from centerline), said point of beginning being locate 0.20 miles North of the intersection of SR 1700 and SR 1710; thence from said point of beginning South 80° 1' and 0" West 200.00 feet to a set iron pipe; thence North 9° 59' and 0" West 100.00 feet to a set iron pipe in the South line of New Hope Missionary Baptist Church property; thence with said church's South property line North 80° 1' and 0" East 200.00 feet to an existing iron pipe in the East right of way SR 1700; South 9° 59' and 0" East 100.00 feet to the beginning. Containing 20,000 square feet.

For further reference see deed recorded in the Office of the Register of Deeds of Craven County in Book 2610, at Page 911.

This property is also commonly referred to by its tax parcel identification number which is 5-014-305.

SUBJECT to any and all liens, restrictive covenants and easements appearing of record.

This parcel is not the primary residence of the grantor.

EXHIBIT B

The estate hereby conveyed is determinable and the real property herein conveyed shall automatically revert to and be vested in Grantor, and this deed of conveyance shall be void and without any legal or equitable effect, without the necessity of any act of re-entry by Grantor, the institution of any lawsuit by Grantor or the intervention of any court by or on behalf of Grantor, in the event (a) such real property is ever conveyed, transferred or leased by Grantee or (b) such real property ever ceases to be used by Grantee exclusively for volunteer fire department purposes directly related to the protection of the citizens of Craven County and their property. Grantee by acceptance and recordation of this deed of conveyance agrees to same. The occurrence of any event giving effect to the provisions of this exhibit so as to vest title in Grantor, and divest title from Grantee, shall be conclusively established by an affidavit executed by Grantor and recorded in the Craven County Registry, such affidavit setting forth the circumstances of such occurrence.

NOTICE OF CONVEYANCE

Take notice that the Craven County Board of Commissioners at its July 20, 2020 meeting approved a resolution authorizing the conveyance of the property located at 865 Adams Creek Road, Craven County, North Carolina to Harlowe Volunteer Fire Department of Craven and Carteret Counties, N.C. The aforesaid conveyance was approved pursuant to the authority granted by North Carolina General Statutes §153A-176, §160A-267 and §160A-279.

This the 20th day of July, 2020.

NAN HOLTON
Clerk, Craven County Board of Commissioners

Publication Date: _____, _____, 2020.