

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, OCTOBER 5, 2020
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PETITIONS OF CITIZENS (AGENDA TOPICS)
2. CONSENT AGENDA
 - A. Minutes of September 21, 2020 Regular Session
 - B. Tax Releases and Refunds
 - C. Sheriff's Budget Amendment – Donation of Body Armor

DEPARTMENTAL MATTERS

3. SHERIFF – BUDGET AMENDMENT FOR VIPER RADIO AWARD: Chief Bobby West
4. PLANNING: Don Baumgardner; Planning Director; Chip Bartlett, Holland Consulting Planners
 - A. CDBG Coronavirus Program Grant Application/Administration Services Firm Selection
 - B. Contract Award Recommendation – Expedited Acquisition Demolition (PA Funds)
 - C. Subdivision for Approval
5. APPOINTMENTS
6. COUNTY ATTORNEY'S REPORT: Arey Grady
7. PETITIONS OF CITIZENS (GENERAL TOPICS)
8. COUNTY MANAGER'S REPORT: Jack Veit
9. COMMISSIONERS' REPORTS
10. CLOSED SESSION

Agenda Date: October 5, 2020

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: No

PETITIONS OF CITIZENS (AGENDA TOPICS)

Comments directly pertaining to items on the agenda of any regularly scheduled meeting of the Board shall be made during an agenda comment period occurring at the beginning of each regularly scheduled meeting. Comments during this period shall be limited to those comments directly pertaining to items on the agenda for such meeting.

Each speaker must address the Board as a whole (and not any individual Commissioner, County staff member or the audience) from the lectern and shall begin his or her remarks by giving his or her name and address and the topic about which they intend to speak. Each speaker will have three (3) minutes to make remarks, as measured by a timer operated by County staff. A speaker may not yield any of his or her time to another speaker.

Speakers must be courteous in their language and presentation, and must abide by generally accepted standards of decorum. Speakers shall not make the same or repetitive comments, whether during a particular comment period or over the course of multiple comment periods. Speakers shall not attack or insult any person or group of people, and speakers shall not give belligerent or hostile comments during any comment period.

Board Action: Receive Information

Agenda Date: October 5, 2020

Presenter: _____

Agenda Item No. 2

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF SEPTEMBER 21, 2020 REGULAR SESSION

The Board will be requested to approve the minutes of September 21, 2020 regular session, as shown in Attachment #2.A.

B. TAX RELEASE AND REFUNDS

The Board will be requested to approve the tax releases and refunds shown in Attachment #2.B.

C. SHERIFF'S BUDGET AMENDMENT – DONATION FOR BODY ARMOR

The Craven County Sheriff's Office has received two donations from citizens to be used for purchasing body armor for personal. Each donation check is in the amount of \$1,045.00 and will be used to purchase bullet proof vests/carriers/and accessories.

The Board will be requested to approve the budget amendment in the amount of \$2,090.00, as shown in Attachment #2.C.

Board Action: A roll call vote is needed to approve the consent agenda

Agenda Date: October 5, 2020

Presenter: Bobby West

Agenda Item No. 3

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENT FOR VIPER
RADIO AWARD**

The Craven County Sheriff's Office has been awarded a grant in the amount of \$275,000.00 from the NC Department of Public Safety through the Coronavirus Relief Act 3.0 (House Bill 1105/SL 2020-97). These funds will be used to purchase Voice Interoperability Plan for Emergency Responders (VIPER) Radios for use by the Sheriff's Office personnel.

Chief Bobby West will present a budget amendment in the amount of \$275,000.00 for the Board's approval. (See Attachment #3)

Board Action: Receive the grant award and approve the budget amendment in a roll call vote

Agenda Date: October 5, 2020

Presenters: Don Baumgardner, Chip Bartlett

Agenda Item No. 4

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: PLANNING

A. CDBG CORONAVIRUS PROGRAM GRANT APPLICATION/ADMINISTRATION SERVICES FIRM SELECTION

On September 8, 2020 Craven County solicited proposals seeking qualified professional planning and management firms for professional services to write a grant application and to administer CDBG Coronavirus funding if the grant application is approved. The Request for Proposals were due back on September 23, 2020 by 9:00 a.m., with HCP, Inc. and Adams Company submitting proposals. A bid review committee ranked all submitted proposals on September 28, 2020, as shown in Attachment #4.A.

In order to move forward with this grant application, staff is requesting that the Board select HCP, Inc., the most qualified professional planning and management firm for this project.

Board Action: Select HCP, Inc. as the most qualified firm for professional planning and management services association with the CDBG Coronavirus Grant Program

B. CONTRACT AWARD RECOMMENDATION – EXPEDITED ACQUISITION DEMOLITION (PA FUNDS)

Craven County has received Public Assistance Funding from FEMA for the purpose of clearing and disposal of structures acquired under the HMGP-Florence Buyout Program.

A bid opening for the demolition and clearance of five (5) flood damaged properties proposed for acquisition was held on July 22, 2020. Bid proposals were received from six regional contractors: M&W Land Improvement, Centerline Development, Habilis, Inc., Corbet Clearing & Demolition, AK Grading & Demolition and TruBlue Services. (See Attachment #4.B.)

Demolition Contract Award Recommendations for the low bidder (lump sum) are as follows:

Properties:

- 1800 Frank Ave., New Bern
- 601 Howell Rd., New Bern
- 405 Howell Rd., New Bern
- 605 Howell Rd., New Bern
- 126 Scotts Creek Rd., New Bern

Lump Sum Bid: \$33,500.00

Contractor: Corbett Clearing & Demotion LLC (Low Bidder)

Board Action: Approval of this contract award is needed to move forward with the implementation of the program

C. SUBDIVISION FOR APPROVAL

The Planning Board met on September 24, 2020 and recommended the following subdivision for approval:

James W. Williamson, III and wife Crystal D. Dunn – Final

- Property is owned by James Williamson and Crystal Dunn, and surveyed by Terry Wheeler, PLS
- Property is located within Twp. 2 off of Branch Canal Rd. (SR 1430)
- Parcel ID 2-039-4001
- Subdivision contains 4 lots on 3.683 acres
- Lots will be served by First Craven Water and individual septic systems

Maps of the subdivision are shown in Attachment #4.C.

Board Action: A vote to approve the subdivision is needed

Agenda Date: October 5, 2020

Presenter: _____

Agenda Item No. 5

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. Pending:

- i. Adult Care Home Advisory Committee
- ii. Craven Aging Planning Board
- iii. Craven/Pamlico Regional Library
- iv. Community Child Protection Team
- v. Nursing Home Advisory Committee
- vi. Regional Aging Advisory Board
- vii. Senior Legislative Tarheel Alternate
- viii. Voluntary Agriculture District Advisory Board

B. Current:

- i. **Fireman's Relief Fund Board of Trustees –**
 - Dred Mitchell TWP # Cove City Fire – seeks reappointment
 - Aaron McLawhorn TWP 8 WNB II Rhems Fire – seeks reappointment
- ii. **Fire Tax Commissioners Board**
 - Joseph Midgette – TWP 1 Vanceboro Fire – seeks reappointment
 - Aaron McLawhorn - TWP 8 WNB II Rhems Fire – seeks reappointment

C. UPCOMING: Terms Expiring

- i. **Fire Tax Commissioners Board**
 - Rodney Russell – TWP 3 Dover Fire
- ii. **Craven County Planning Board**
 - Danny Hill, Jr.
- iii. **Craven Aging Planning Board**
 - Carolyn Squires

Agenda Date: October 5, 2020

Presenter: Arey Grady

Agenda Item No. 6

Board Action Required or Considered: Yes

COUNTY ATTORNEY'S REPORT

A. INITIAL OFFER TO PURCHASE REAL PROPERTY – 108 ARNOLD ST., VANCEBORO (PARCEL #1-V-09-066)

County Attorney, Arey Grady, will present an offer received by Craven County in the amount of \$1,000.00 for this real property, which was acquired through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$3,803.68. The tax value of this property is \$6,410.00. Attachment #6.A. contains copies of the Offer to Purchase, Foreclosure Deed, GIS information, and proposed resolution approving the offer and authorizing the upset bid process.

Should the Board of Commissioners approve this transaction, the proposed resolution should be adopted, which will in turn authorize advertisement for upset bids. Once the upset bid process is concluded, this transaction will be brought back before the Board of Commissioners for final approval.

Board Action: Adopt resolution approving transaction and authorizing upset bid process

B. INITIAL OFFER TO PURCHASE REAL PROPERTY – ADAMS CREEK, NEW BERN (PARCEL #5-014-1005)

Mr. Grady will present an offer received by Craven County in the amount of \$1,500.00 for this real property, which was acquired through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$2,007.41. The tax value of this property is \$4,370.00. Attachment #6.B. contains copies of the Offer to Purchase, Foreclosure Deed, GIS information, and proposed resolution approving the offer and authorizing the upset bid process.

Should the Board of Commissioners approve this transaction, the proposed resolution should be adopted, which will in turn authorize advertisement for upset bids. Once the upset bid process is concluded, this transaction will be brought back before the Board of Commissioners for final approval.

Board Action: Adopt resolution approving transaction and authorizing upset bid process

C. APPROVAL OF CONVEYANCE AFTER EXPIRATION OF UPSET BID PERIOD – MUDDY LANE, NEW BERN (PARCEL #1-044-303)

The County previously received and approved an offer to purchase this real property, subject to the completion of the upset bid process. The upset bid period has now expired, and the County Attorney recommends approval of the conveyance at the purchase price of \$1,000.00. The County originally acquired this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$1,135.58. The tax value of this property is \$4,050.00.

Should the Board of Commissioners authorize this transaction, the resolution shown in Attachment #6.C. should be adopted, which in turn will authorize the execution and delivery of the necessary documents.

Board Action: Adopt resolution approving conveyance after expirations of upset bid period.

Agenda Date: October 5, 2020

Presenter: _____

Agenda Item No. 7

Board Action Required or Considered: No

PETITIONS OF CITIZENS (GENERAL TOPICS)

Comments directly pertaining to policies or issues which are under the statutory or administrative authority of the Board shall be made during a general comment period occurring at the end of each regularly scheduled meeting. Comments during this period shall be limited to those comments directly pertaining to issues which are under the statutory or administrative authority of the Board.

Each speaker must address the Board as a whole (and not any individual Commissioner, County staff member or the audience) from the lectern and shall begin his or her remarks by giving his or her name and address and the topic about which they intend to speak. Each speaker will have three (3) minutes to make remarks, as measured by a timer operated by County staff. A speaker may not yield any of his or her time to another speaker.

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Board Action: Receive information

Agenda Date: October 5, 2020

Presenter: Jack Veit

Agenda Item No. 8

COUNTY MANAGER'S REPORT

Agenda Date: October 5, 2020

Presenter: _____

Agenda Item No. 9

COMMISSIONERS' REPORTS

Agenda Date: October 5, 2020

Presenter: _____

Agenda Item No. 10

CLOSED SESSION

The Board will be requested to go into closed session, pursuant to NCGS 143-318.11 (a)(4), to discuss matters relating to the location or expansion of industries or other businesses.

1 THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN
2 REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY
3 ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH
4 CAROLINA, ON MONDAY, SEPTEMBER 21, 2020. THE MEETING CONVENED AT
5 8:30 A.M.

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7 MEMBERS PRESENT:

- 8 Chairman Thomas F. Mark
- 9 Vice Chairman Jason R. Jones
- 10 Commissioner Denny Bucher
- 11 Chairman George S. Liner
- 12 Commissioner Theron L. McCabe
- 13 Commissioner E. T. Mitchell
- 14 Commissioner Johnnie Sampson, Jr.

15
16 STAFF PRESENT:

- 17 Jack B. Veit, III, County Manager
- 18 Gene Hodges, Assistant County Manager
- 19 Craig Warren, Finance Director
- 20 Amber Parker, Human Resources Director
- 21 Arey Grady, County Attorney
- 22 Nan Holton, Clerk to the Board

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24 Following the Pledge of Allegiance, County Attorney, Arey Grady, recited the following
25 invocation:
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27 *Good and gracious Father, You are the source of every good thing and the*
28 *fount of every blessing. We praise You for Your great care that You have*
29 *for us, Your children. As a source of all that is good and true, we ask You*
30 *to inspire within our hearts a greater longing to pursue these ends and*
31 *draw us ever closer to Yourself.*

32 *We ask You to send forth Your blessing upon all those gathered here.*

33 *May we receive Your guidance and wisdom in accomplishing the tasks set*
34 *before us. Protect us, keep our County and Country safe from all harm, and*
35 *may we pursue in freedom of heart the things that are Yours now and*
36 *forever. Amen.*

37 *Based upon the invocation given by Reverend Brendon Glasgow at the*
38 *January 17, 2020 session of the US House of Representatives*
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44 Chairman Mark requested that an appropriation to the Craven County Sheriff’s Office be added
 45 as Item #6.B. Commissioner Mitchell motioned to adopt the agenda, as amended, seconded by
 46 Commissioner Bucher and approved unanimously.

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CONSENT AGENDA

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50 Commissioner Mitchell motioned to approve the consent agenda, inclusive of the Minutes of
 51 September 8, 2020 Regular Session, Tax Releases and Refunds and Sheriff K-9 Donation Budget
 52 Amendment. Commissioner Bucher seconded the motion, which was approved 7-0 in a roll call
 53 vote.

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Credits

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TAXPAYER NAME	TICKET#	AMOUNT
ACCELERATED CARE PLUS LEASING INC PROPERTY VALUE CORRECTION	2020-207078	\$57.51
ALMAY, RICHARD CORRECTED DISCOVERED PROPERTY VALUE	2020-212749	\$616.37
ANDERSON, MARLIN ARLO & CAROLYN M	2020-209870	\$114.66
ANDREWS, ALEXANDER DOUBLE BILLED	2020-210348	\$870.69
ANDREWS, ALEXANDER RECYCLE FEE CORRECTION	2020-210348	\$60.00
ANN GRIGGS DESIGNS LLC DID NOT OWN JANUARY 1	2020-204458	\$5.52
ANTONELLIS, GERARD RECYCLE FEE CORRECTION	2020-28170	\$60.00
BECHTEL, DOLORES J DID NOT OWN JANUARY 1	2020-213668	\$19.70
BELIDA, RYAN ANDREW DID NOT OWN JANUARY 1	2019-210703	\$135.55
BELIDA, RYAN ANDREW DID NOT OWN JANUARY 1	2020-210703	\$110.83

90	BENNETT, MICHAEL SCOTT	2020-210854	\$91.55
91	MILITARY EXEMPT		
92			
93	BENTON, LANE ROSS	2020-210412	\$10.37
94	DID NOT OWN JANUARY 1		
95			
96	BERRY, ELLIS HARPER & CYNTHIA	2019-206468	\$366.66
97	DID NOT OWN JANUARY 1		
98			
99	BOYD, CAROLYN SCOGGINS	2020-500249	\$17.38
100	DID NOT OWN JANUARY 1		
101			
102	BROKATE, KIMBERLY PISKURA	2020-500614	\$14.40
103	LATE LISTING CHARGED IN ERROR		
104			
105	BROWNLEE, WILLIAM P	2020-212167	\$515.57
106	NOT TAXABLE TO CRAVEN COUNTY		
107			
108	BURGE, ERIK ANDREW	2020-500800	\$165.99
109	MILITARY EXEMPT		
110			
111	BURKE, MICHAEL JOSEPH	2020-212743	\$32.73
112	LATE LISTING CHARGED IN ERROR		
113			
114	CAHOON, DALLAS EARL & KATHLEEN G	2020-60043	\$60.00
115	RECYCLE FEE CORRECTION		
116			
117	CAMPBELL, CLAUDE Z & MARY C	2020-48888	\$60.00
118	RECYCLE FEE CORRECTION		
119			
120	CATERPILLAR FINANCIAL SERVICES	2020-212192	\$5,493.98
121	CORP		
122			
123	CATERPILLAR FINANCIAL SERVICES	2020-203612	\$139.42
124	LATE LISTING CHARGED IN ERROR		
125			
126	CATERPILLAR FINANCIAL SERVICES	2020-214097	\$74.13
127	LATE LISTING CHARGED IN ERROR		
128			
129	CAVINS, MARTIN J & CAROLYN	2020-207200	\$54.97
130	LATE LISTING CHARGED IN ERROR		
131			
132	CHINA KING NEW BERN INC	2020-214098	\$ 53.85
133	DOUBLE BILLED		
134			
135			

136	CHRISTIAN, RAY ALLEN	2017-10675	\$1.14
137	RECYCLE FEE CORRECTION		
138			
139	CHRISTIAN, RAY ALLEN	2018-10624	\$42.12
140	RECYCLE FEE CORRECTION		
141			
142	CHRISTIAN, RAY ALLEN	2019-205330	\$64.80
143	RECYCLE FEE CORRECTION		
144			
145	CHRISTIAN, RAY ALLEN	2020-20530	\$60.00
146	RECYCLE FEE CORRECTION		
147			
148	CLARK, TIMOTHY B	2020-500785	\$643.47
149	NOT TAXABLE TO CRAVEN COUNTY		
150			
151	CLIFFORD, HEATH MANNING	2020-212288	\$66.77
152	MILITARY EXEMPT		
153			
154	COOK, BRADLEY	2020-210710	\$173.92
155	MILITARY EXEMPT		
156			
157	COTTON, DEBORAH LYNN	2020-500010	\$16.67
158	DID NOT OWN JANUARY 1		
159			
160	COWARD, EDWARD EARL	2020-202821	\$60.00
161	RECYCLE FEE CORRECTION		
162			
163	CRABTREE, ROBERT JAMES	2020-16504	\$60.00
164	RECYCLE FEE CORRECTION		
165			
166	CULPEPER OF COVE CITY LLC	2020-212187	\$1,205.93
167	LATE LISTING CHARGED IN ERROR		
168			
169	DARDEN, BOBBY CARLTON &	2020-207269	\$7.12
170	ELIZABETH		
171	LATE LISTING CHARGED IN ERROR		
172			
173	D'AURORA, DANIEL ANDREW	2020-212172	\$130.43
174	MILITARY EXEMPT		
175			
176	DAWES, BRIAN ADOLPH	2020-211359	\$11.81
177	MILITARY EXEMPT		
178			
179	DAYSPRING MINISTRIES OF NEW BERN	2020-21288	\$148.55
180	EXEMPT PER NCGS 105-278.3		
181			

182	DISH NETWORK LLC	2020-204668	\$7.67
183	LATE LISTING CHARGED IN ERROR		
184			
185	DISH NETWORK LLC	2020-204670	\$0.74
186	LATE LISTING CHARGED IN ERROR		
187			
188	DISH NETWORK LLC	2020-204671	\$1.17
189	LATE LISTING CHARGED IN ERROR		
190			
191	DISH NETWORK LLC	2020-204672	\$9.10
192	LATE LISTING CHARGED IN ERROR		
193			
194	DISH NETWORK LLC	2020-204673	\$27.88
195	LATE LISTING CHARGED IN ERROR		
196			
197	DISH NETWORK LLC	2020-204674	\$2.81
198	LATE LISTING CHARGED IN ERROR		
199			
200	DISH NETWORK LLC	2020-204675	\$2.05
201	LATE LISTING CHARGED IN ERROR		
202			
203	DISH NETWORK LLC	2020-204676	\$1.26
204	LATE LISTING CHARGED IN ERROR		
205			
206	DISH NETWORK LLC	2020-205704	\$3.92
207	LATE LISTING CHARGED IN ERROR		
208			
209	DISH NETWORK LLC	2020-208512	\$40.98
210	LATE LISTING CHARGED IN ERROR		
211			
212	ELLIS, LINDA KAY & MICHAEL JOSEPH	2020-205233	\$120.83
213	CORRECTED DISCOVERED PROPERTY VALUE		
214			
215	FLOWERS, DAVID LYNN	2020-214871	\$149.31
216	DID NOT OWN JANUARY 1		
217			
218	FORBIS, PETTY POSTON	2020-214183	\$121.26
219	NOT TAXABLE TO CRAVEN COUNTY		
220			
221	FRONT STREET DEVELOPERS LLC	2020-204112	\$1,538.40
222	BILLING ERROR		
223			
224	GASKINS, ARNOLD R & EDNA L	2020-201937	\$78.49
225	NOT TAXABLE T CRAVEN COUNTY		
226			
227			

228	GODETTE, GERALD LEE	2018-22457	\$10.93
229	INCORRECT OWNER/REBILL		
230			
231	GODETTE, GERALD LEE	2019-205548	\$46.37
232	INCORRECT OWNER/REBILL		
233			
234	GOLDEN, GREGORY THOMAS	2020-211232	\$28.65
235	INCORRECT SITUS/REBILL		
236			
237	GREEN EDGAR H & REGINA W	2020-201972	\$60.00
238	RECYCLE FEE CORRECTION		
239			
240	GREEN, SCOTT ALAN	2020-500680	\$20.05
241	MILITARY EXEMPT		
242			
243	GROOVER, PHILLIP	2020-214784	\$626.67
244	CORRECTED DISCOVERED PROPERTY VALUE		
245			
246	GULL HARBOR ASSOCIATES LLC	2020-205292	\$23.09
247	DID NOT OWN JANUARY 1		
248			
249	GUTZEIT, HOWARD BARRY &	2020-209710	\$60.00
250	FESPERMAN		
251			
252	HANSEN, ALLISON	2020-212761	\$237.16
253	NOT TAXABLE TO CRAVEN COUNTY		
254			
255	HART, H REID DDS	2020-202008	\$1,006.83
256	INCORRECT SITUS/REBILL		
257			
258	HILL, ELLIS B & BERTHA J	2020-1758	\$128.17
259	DOUBLE BILLED		
260			
261	HOOVER, ROBERT JOHN SR	2020-210531	\$135.49
262	NOT TAXABLE TO CRAVEN COUNTY		
263			
264	INGRAM, CHARLES LINSEY	2020-211743	\$5.40
265	LATE LISTING CHARGED IN ERROR		
266			
267	JOHNSON, VICKIE H	2020-213961	\$8.97
268	NOT TAXABLE TO CRAVEN COUNTY		
269			
270	KELLY, ROBERT E & LYNN S	2020-212953	\$14.99
271	DID NOT OWN JANUARY 1		
272			
273			

274	KEPLINGER, MARK ALAN	2020-500155	\$24.22
275	INCORRECT SITUS/REBILL		
276			
277	KIVETT, HENRY V JR	2020-206092	\$119.52
278	INCORRECT SITUS/REBILL		
279			
280	LARSON, CHRISTOPHER E &	2020-213912	\$110.41
281	HEATHER M		
282	MILITARY EXEMPT		
283			
284	LAWRENCE, DONALD G	2020-52169	\$1,663.98
285	APPRAISAL ERROR CORRECTION		
286			
287	LEWIS, FRANCES POTTER	2020-203423	\$82.45
288	DID NOT OWN JANUARY 1		
289			
290	LITFIN, GARRETT G & PAGE M	2020-212134	\$74.48
291	MILITARY EXEMPT		
292			
293	LONGHINI, DOUGLAS	2020-200973	\$3.61
294	LATE LISTING CHARGED IN ERROR		
295			
296	MAISONET, EDITH A	2020-24139	\$60.00
297	RECYCLE FEE CORRECTION		
298			
299	MCCOLLOUGH, MICHAEL SEAN	2020-500372	\$174.60
300	CORRECTED DISCOVERED PROPERTY VALUE		
301			
302	MCCORMACK, JOSEPH	2020-206463	\$23.89
303	LATE LISTING CHARGED IN ERROR		
304			
305	MCKINNEY, KENNETH KERLEE JR	2020-211544	\$60.43
306	CORRECTED DISCOVERED PROPERTY VALUE		
307			
308	MCLIN, CHRISTOPHER D	2020-215086	\$111.20
309	MILITARY EXEMPT		
310			
311	MCPHERSON, BRADLEY MARTIN	2020-403627	\$15.40
312	MILITARY EXEMPT		
313			
314	MCPHERSON, BRADLEY MARTIN	2020-403628	\$16.20
315	MILITARY EXEMPT		
316			
317	MCPHERSON, BRADLEY MARTIN	2020-403629	\$17.00
318	MILITARY EXEMPT		
319			

320	MCPHERSON, BRADLEY MARTIN	2020-403630	\$16.23
321	MILITARY EXEMPT		
322			
323	MEISSNER, NORMAN & YVONNE	2020-212706	\$323.94
324	BILLING ERROR		
325			
326	MILLER, CHRISTIN B	2020-207923	\$121.76
327	CORRECTED DISCOVERED PROPERTY VALUE		
328			
329	MONETTE, ROGER ALLEN& LOIS B	2020-22684	\$226.29
330	APPRAISAL ERROR CORRECTION		
331			
332	MOORE, OLIVER SEMON III	2020-214848	\$141.84
333	CORRECTED DISCOVERED PROPERTY VALUE		
334			
335	MORRIS, ELTON LAVERN	2020-500496	\$62.34
336	DOUBLE BILLED		
337			
338	MORRIS, FENNER	2020-208810	\$24.64
339	INCORRECT SITUS/REBILL		
340			
341	MOSELEY, LULA NELSON	2020-10269	\$60.00
342	RECYCLE FEE CORRECTION		
343			
344	MUELLER, QUENTIN DENNIS	2020-241661	\$461.85
345	NOT TAXABLE TO CRAVEN COUNTY		
346			
347	N & B CO LLC	2020-17001	\$1,330.31
348	BILLING ERROR		
349			
350	NAPOLITANO, CARMINE ANTHONY IV	2020-500722	\$437.44
351	NOT TAXABLE TO CRAVEN COUNTY		
352			
353	NEIGEBAUER, MARGARET B &	2020-62354	\$445.14
354	MATTHEW V		
355	MOBILE HOME/PROPERTY RAZED		
356			
357	ODOM, ALTON L	2020-201305	\$16.42
358	LATE LISTING CHARGED IN ERROR		
359			
360	OLGUIN-PADILLA, YONNE	2020-209410	\$38.21
361	CORRECTED DISCOVERED PROPERTY VALUE		
362			
363	PADRON, ALDOFO JR ,AMY K	2020-211197	\$16.97
364	MILITARY EXEMPT		
365			

366	PAIT, ROGER DURHAM	2020-213837	\$0.49
367	LATE LISTING CHARGED IN ERROR		
368			
369	PARSON HAULING & CLEARING LLC	2020-201037	\$1,427.60
370	DID NOT OWN JANUARY 1		
371			
372	PARTSCH, CONNOR JORDAN	2020-500558	\$123.16
373	CORRECTED DISCOVERED PROPERTY VALUE		
374			
375	PHILLIPS, DOUGLAS ARNOLD	2020-209068	\$15.81
376	INCORRECT SITUS/REBILL		
377			
378	PLATHE, MARCEL PHILIP	2020-212591	\$17.91
379	NOT TAXABLE TO CRAVEN COUNTY		
380			
381	QUINN, SCOTT W & SANDRA B	2020-214572	\$21.47
382	NOT TAXABLE TO CRAVEN COUNTY		
383			
384	RAVEN, ALLEN SHANE	2020-500731	\$254.36
385	MILITARY EXEMPT		
386			
387	REYNOLDS, VERON	2020-215410	\$243.08
388	CORRECTED DISCOVERED PROPERTY VALUE		
389			
390	ROBERT CHILES ENGINEERING	2020-214423	\$168.94
391	DOUBLE BILLED		
392			
393	ROCKY TOP VENTURES LLC	2020-20584	\$284.56
394	DID NOT OWN JANUARY 1		
395			
396	ROZELLE, BENNIE	2020-214875	\$400.23
397	CORRECTED DISCOVERED PROPERTY VALUE		
398			
399	SASSER, DON CARSON	2020-214692	\$424.79
400	CORRECTED DISCOVERED PROPERTY VALUE		
401			
402	SCHEER, JAMES	2020-202779	\$18.96
403	NOT TAXABLE TO CRAVEN COUNTY		
404			
405	SCHMITT, JAMES H & LINDA J	2020-211796	\$102.89
406	DID NOT OWN JANUARY 1		
407			
408	SIEBERT, COREY ANDREW	2015-52124	\$145.16
409	MILITARY EXEMPT		
410			
411			

412	SIEBERT, COREY ANDREW	2016-52506	\$117.16
413	MILITARY EXEMPT		
414			
415	SIEBERT, COREY ANDREW	2017-52682	\$106.43
416	MILITARY EXEMPT		
417			
418	SIEBERT, COREY ANDREWS	2019-211598	\$86.12
419	MILITARY EXEMPT		
420			
421	SIEBERT, COREY ANDREWS	2020-211598	\$75.40
422	MILITARY EXEMPT		
423			
424	SMITH, HELEN R	2020-204755	\$255.42
425	INCORRECT OWNER/REBILL		
426			
427	SMITH, MICHAEL ALEXANDER	2019-205685	\$87.13
428	INCORRECT SITUS/REBILL		
429			
430	SMITH, MICHAEL ALEXANDER	2020-205685	\$81.15
431	INCORRECT SITUS/REBILL		
432			
433	SMITH, OWEN RUSSEL	2020-500291	\$127.30
434	DID NOT OWN JANUARY 1		
435			
436	SMITH, PHILIP L III & PEGGY S	2020-202479	\$60.00
437	REYCLE FEE CORRECTION		
438			
439	SMOOT, MERVIE Y	2020-202484	\$11.77
440	LATE LISTING CHARGED IN ERROR		
441			
442	STUCKY, JONATHAN P	2020-203515	\$3.30
443	LATE LISTING CHARGED IN ERROR		
444			
445	SUN SPORT MARINE	2020-500305	\$353.79
446	NOT TAXABLE TO CRAVEN COUNTY		
447			
448	TATE, DUSTIN ROBERT	2019-211620	\$7.81
449	NOT TAXABLE TO CRAVEN COUNTY		
450			
451	TATE, DUSTIN ROBERT	2020-211620	\$17.57
452	NOT TAXABLE TO CRAVEN COUNTY		
453			
454	THOMPSON, DONNA	2020-204015	\$109.71
455	DID NOT OWN JANUARY 1		
456			
457			

458	VIERS, KIMBERLY JANE	2020-212259	\$126.83
459	DID NOT OWN JANUARY 1		
460			
461	WARD, JAMES FLOYD & RACHEL W	2020-214020	\$22.78
462	NOT TAXABLE TO CRAVEN COUNTY		
463			
464	WARDLOW, NATASHA	2020-202912	\$166.28
465	DID NOT OWN JANUARY 1		
466			
467	WARNOCK, TED W & MARY E	2020-214814	\$431.97
468	INCORRECT SITUS/REBILL		
469			
470	WHITE, TREVOR	2020-207823	\$5231
471	DID NOT OWN JANUARY 1		
472			
473	WHITTLESEY, PETER CRAVEN	2020-500687	\$647.35
474	DOUBLE BILLED		
475			
476	WHYTE, BRUCE M & KATHY W	2020-214866	\$419.20
477	NOT TAXABLE TO CRAVEN COUNTY		
478			
479	WOOD, ALLEN PENN	2020-211686	\$436.14
480	DID NOT OWN JANUARY 1		
481			
482	ZUBRZYCKI, PETER	2020-214816	\$899.40
483	CORRECTED DISCOVERED PROPERTY VALUE		
484			
485	139 CREDITS		\$31,045.70
486			
487	<i>Refunds</i>		
488			
489	DEBERRY, FRANKLIN D & JACQUELINE A	2020-214441	\$183.57
490	CORRECTED DISCOVERED PROPERTY VALUE		
491			
492	KOONCE, HIAWATHA	2020-212971	\$1,051.89
493	DOUBLE BILLED		
494			
495	MCCOY, WILLIAM H & EDITH W	2020-42997	\$60.00
496	RECYCLE FEE CORRECTION		
497			
498	NEW BERN HOSPITALITY INC	2015-42463	\$1,083.20
499	BILLING ERROR		
500			
501	PRAFKE, BRADLEY A & HOLLY C	2020-17881	\$24.65
502	DID NOT OWN JANUARY 1		
503			



504 SHAFFER, DEBORAH B 2020-31272 \$1,013.20
 505 DOUBLE BILLED
 506
 507 **6 REFUNDS \$3,416.51**

508
 509 *Sheriff's Office*

510

511	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
512				
513	1014310-38301	\$50.00	1014310-43246	\$50.00
514	Misc Donations		Supplies K-9	
515				
516	TOTAL	\$50.00	TOTAL	\$50.00

517

518 **Justification:** The Craven County Sheriff's Office has received a donation check in the amount
 519 of \$50.00 to be used specifically for the Sheriff's Office K-9 unit.

520

521 **DEPARTMENTAL MATTERS: WATER – INCREASE IN TAP FEES**

522

523 Water Superintendent, Al Gerard, reported that D & D Septic Tank Services, Inc. has provided
 524 water contract services for water line repairs, taps and other related tasks for many years, but
 525 informed Craven County Water that they would no longer be available as of July 30, 2020. Mr.
 526 Gerard relayed that D & D charged as little as \$300.00 and as high as \$900.00 for a ¾" tap
 527 installation, based upon the complexity of the site and difficulty in the installation. Craven
 528 County Water provided the materials for the tap, which averaged around \$425.00. A search if
 529 surrounding counties to find out what they charged for taps indicated that Craven County tap
 530 fees were too low. Given that the County never broke even on tap installations, Craven County
 531 Water now seeks approval to raise water tap fees while in the process of replacing the current
 532 water services contractor.

533

534 Site Developers were contacted and asked to submit their fees for installing taps and three
 535 responded: James L. Cayton Utilities, Inc., T.A. Loving, and Teland, Inc. James L Cayton
 536 Utilities, Inc. provided the lowest fees, and it will be a turn key job with them providing a flat
 537 rate installation and all the materials. Mr. Gerard highlighted that in the past Craven County
 538 Water has absorbed some of the costs to install water meters. In a typical year over 100 taps are
 539 installed. He stated that with the new contractor if the water tap fees remain where they are now,
 540 Craven County Water will be losing \$300.00 – 400.00 per tap, hence the request to raise the
 541 water tap fees.

542

543

544 There was extensive discussion regarding whether or not this fee increase was enough to even
 545 break even, revisiting the rate at a future date, contract terms, and providing enough notice to the
 546 public to make them aware of this increase. Commissioners Sampson and McCabe were in favor
 547 of delaying the increase until next year.



548 It was highlighted that this fee increase affects none of the current water customers, as it will
549 apply only to new water tap installations and will not go into effect until October 12, 2020.

550
551 Commissioner Bucher motioned to approve the increase in the water tap fees. His motion was
552 seconded by Commissioner Mitchell and carried in a 5-2 roll call vote.

553 (Nays = Sampson, McCabe).

554

555 **DEPARTMENTAL MATTERS: PLANNING – GOLDEN LEAF FOUNDATION**
556 **SCHOOL GENERATOR GRANT ENGINEERING FIRM SELECTION**

557
558 Planning Director, Don Baumgardner, reported that on August 18, 2020 Craven County solicited
559 qualifications seeking qualified licensed professional engineering firms to perform engineering
560 services in support of the installation of generators at five (5) Craven County school locations.
561 On August 26, 2020 and September 4, 2020 at 10:00 a.m. pre-proposal school tours were held
562 with five firms present. The Request for Qualifications was due back on September 9, 2020 by
563 4:00 p.m. Five (5) qualified proposals were received for review. A bid review committee
564 ranked all submitted qualification proposals on September 10, 2020.

565
566 Mr. Baumgarnder stated that in order to move forward with the implementation of this program,
567 staff requested the Board of Commissioners to select The East Group, which was determined to
568 be the most qualified licensed professional engineering firm for this project.

569

570 Commissioner Liner motioned to select The East Group, as requested, seconded by
571 Commissioner Mitchell and approved unanimously.

572

573 **DEPARTMENTAL MATTERS: SOIL AND WATER CONSERVATION**

574

575 *Beaver Management Program Contractual Services Budget Amendment*

576

577 Patrick Baker, Natural Resources Conservationist II, presented a budget amendment in the
578 amount of \$42,165.00 for funds that need to be re-appropriated from FY 19-20 to FY 20-21 to
579 fulfill contractual commitments for the County’s beaver management program. He stated with
580 this contract ending on September 30, 2020, payments could not be made until this fiscal year.
581 For this current fiscal year, an amendment has been made to the beaver management contract to
582 end on June 30, 2021, bringing the contract and our fiscal year in alignment.

583

584 Commissioner McCabe motioned to approve the following budget amendment, seconded by
585 Commissioner Bucher and approved 7-0 in a roll call vote.

586

587 *Soil & Water Conservation*

588

589	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
590				
591	1010000-39901	\$42,165.00	1014732-44000	\$42,165.00
592	Appropriation		Contract Services	

593



594 TOTAL \$42,165.00 TOTAL \$42,165.00
 595
 596

597 *Emergency Watershed Protection Program Budget Amendment*
 598

599 Mr. Baker presented a budget amendment in the amount of \$41,168.00, for the Board’s approval.
 600

601 He reported that as part of Craven County’s Emergency Watershed Protection Program the
 602 County is required to pay for legal title opinions and permitting fees associated with each
 603 individual property site. The legal and permitting fees total \$20,548.00. Although the County
 604 has to pay these fees as part of the program, staff would be able to seek hourly reimbursement
 605 for time spent on construction inspection services.
 606

607 Commissioner Sampson motioned to approve the following budget amendment, as requested,
 608 seconded by Commissioner McCabe and approved 7-0 in a roll call vote.
 609

610 ***Planning – Project 20002***
 611

612	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
613				
614	2454910-39801-20002	\$20,584.00	245910-47603-2002	\$20,584.00
615	Transfer from Central Budget		Construction – Other	
616				
617	1010000-39901	\$20,584.00	1019800-49793	\$20,584.00
618	Fund Balance Appropriation		Transfer to Projects	
619				
620	TOTAL	\$41,168.00	TOTAL	\$41,168.00

622 **DEPARTMENTAL MATTERS: HEALTH**
 623

624 *Use of Fund Balance Appropriation*
 625

626 Health Director, Scott Harrelson, presented a budget amendment in the amount of \$64,605.00 for
 627 utilization of the revenues earned from FY20 to purchase items needed in FY21. The request
 628 included items needed for the Animal Shelter, training expenses for three new employees, IT
 629 equipment for Environmental Health, clinical supplies and equipment.
 630

631 There was discussion regarding fund raising activities at the Animal Shelter, the increased
 632 amount of volunteers and donations, and the cost of having animals spayed and neutered.
 633

634 Commissioner Liner left the meeting at 9:06 a.m.
 635

636 Commissioner Sampson motioned to approve the following budget amendment, as requested,
 637 seconded by Commissioner Mitchell and approved 6-0 in a roll call vote.
 638
 639

640 *Health/Misc Depts*

641

642	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
643				
644	1014350-39802	\$38,040.00	1014350-42601	\$ 6,300.00
645	Fund Balance		M&R Bldg/Grounds	
646			1014350-42602	\$20,000.00
647			M&R Equipment	
648			1014350-43208	\$10,000.00
649			Medical Supplies	
650			1014350-44000	\$ 1,740.00
651			Contract Services	
652	1015010-39802	\$ 8,393.00	1014710-41515	\$ 990.00
653			Dues/Subscription	
654			1014710-47321	\$ 4,903.00
655			C/O \$500-\$4,999	
656			1015010-47321	\$ 2,500.00
657			C/O \$500-\$4,999	
658	1015040-39902	\$ 4,269.00	1015040-47321	\$ 4,269.00
659	Fund Balance		C/O \$500-\$4,999	
660	1015080-39901	\$ 2,135.00	1015080-47321	\$ 2,135.00
661	Fund Balance		C/O \$500-\$4,999	
662	1015050-39902	\$ 4,854.00	1015050-41515	\$ 325.00
663	Fund Balance		Dues/Subscription	
664			1015050-47321	\$ 4,529.00
665			C/O \$500-\$4,999	
666	1015100-39901	\$ 6,914.00	1015100-43240	\$ 2,385.00
667	Fund Balance		Other Supplies	
668			1015100-4721	\$ 4,529.00
669			C/O \$500-\$4,000	
670				
671	TOTAL	\$64,605.00	TOTAL	\$64,605.00

672

673 *Cares Act Provider Relief Funds*

674

675 Hospice Director, Clayton Gaskins, reported that the Department of Health & Human Services
 676 (HHS) has distributed \$181,690 to Craven County Hospice in order to provide financial relief
 677 during the coronavirus (COVID-19) pandemic. These funds can be used to cover a wide range of
 678 items and services to prevent, prepare for, and respond to coronavirus, including: supplies and
 679 equipment to provide services for possible or actual COVID-19 patients, workforce training,
 680 acquiring additional resources and "lost revenue" due to the virus.

681

682 Mr. Gaskins presented a budget amendment in the amount of \$102,194.00 for the Board's
 683 approval.

684

685 Commissioner Mitchell motioned to approve the following budget amendment, as presented,
 686 seconded by Commissioner McCabe and approved unanimously.

687
 688 Commissioner Liner returned to the meeting at 9:11 a.m.

689 ***Health/Hospice***

691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706
	REVENUES	AMOUNT		EXPENDITURES		AMOUNT									
	1015090-33119	\$102,194.00		1015090-43208		\$ 6,000.00									
	CARES Act Grant			Medical Supplies											
				1015090-43240		\$ 3,848.00									
				Other Supplies											
				1015090-44000		\$ 6,400.00									
				Contract Services											
				1015090-47321		\$21,833.00									
				C/Outlay \$500-\$4,999											
				1015090-47301		\$64,113.00									
				C/Outlay over \$5,000											
	TOTAL	\$102,194.00		TOTAL		\$102,194.00									

707 ***On Call Pay for Part Time Physician Extender III***

708
 709 Mr. Gaskins reported that the Physician Extender III started on July 22, 2021 in a part-time
 710 County position. This position is primarily in place to complete the required face-to-face visits
 711 with patients to certify continued appropriateness of services, but will also be available for home
 712 visits with nurses on complex medical cases. He stated that the plan would be for this position to
 713 take one weekend per month to supplement the Medical Director. Medicare Conditions of
 714 Participation allow a FNP to cover on-call needs. There is currently an on-call policy in place.
 715 The rate will be \$75 per day (Sat/Sun) or \$150 per month, and there is currently enough funding
 716 to cover this expense.

717
 718 Commissioner Mitchell motioned to approve the on call pay for the part time Physician Extender
 719 III, as requested, seconded by Commissioner McCabe and approved unanimously.

720
 721 ***Request for New Fees in Environmental Health***

722
 723 Environmental Health Director, Jonathan Stuckey, presented a request for new fees in
 724 Environmental Health.

725
 726 He stated that In Section 3.19 of S.L. 2020-97, licensed soil scientists (LSS) would be able to
 727 evaluate, inspect and approve on-site wastewater systems under the provisions of G.S. 130A-
 728 336.2. Session Law 2020-97 is in effect as of September 4, 2020 and will expire 90 days after
 729 Executive Order No. 116 (Governor’s Declaration of State of Emergency to Prevent Spread of
 730 Covid-19) is rescinded.

731 This process closely mirrors the Engineered Option Permit (EOP) process that has been in effect
732 for the last few years. He highlighted that like the EOP, the local health department may assess a
733 fee of up to 30% of the cumulative total of the fees established for similar systems permitted by
734 the local health department. The local health department does have responsibilities for permits
735 issued under S.L. 2020-97.

736
737 In accordance with these guidelines, the Craven County Health Department proposed the
738 following new fees:
739 1. LSS COVID19 Permit for Residential with 4 or less Bedrooms - \$82.50
740 2. LSS COVID19 Permit for Residential with 5 or more Bedrooms or Business/Commercial -
741 \$180

742
743 Commissioner Mitchell motioned to approve the proposed new fees, as recommended, seconded
744 by Commissioner Bucher and in a roll call vote approved 7-0.

745
746 At this time, Scott Harrelson provided the Board with a COVID 19 update, based on the statistics
747 from Friday, September 18, 2020. He talked about thresholds, testing, and transmission rates,
748 indicating that for Craven County the number of tests that are positive is around 6%, which is
749 considered low to moderate, with a transmission rate at 14.4%, and anything below 20% is
750 considered low risk. Mr. Harrelson relayed that for all the deaths there were other underlying
751 health conditions, and indicated that for every case identified there are probably one or two
752 others that are unknown. He reported the case fatality rate for the state of NC is less than 1%.

753
754 **DEPARTMENTAL MATTERS: SHERIFF**

755
756 *Budget Amendment for Boat Acquisition*

757
758 Chief Bobby West reported that NC State Surplus has agreed to sell the Sheriff's Office a boat
759 package for \$2,500.00. The estimated value is approximately \$30,000. He stated that this is a
760 Wildlife Resources Commission law enforcement vessel, and has been a freshwater boat
761 operating in the Charlotte area.

762
763 He highlighted the boat would allow the ability to perform search and rescue missions in the
764 surrounding rivers. Additionally, it would allow a presence on the waterways to ensure safety
765 for the citizens as well as tie into Homeland Security initiatives being that our waterways tie into
766 the NC State Port facility in Morehead City and Marine Corps Air Station Cherry Point.

767
768 State Surplus will hold the boat pending approval of the Commissioners; with insurance quotes
769 also pending.

770
771 There is no cost to register the vessel, and trailer registering fees would be registration plus
772 highway use tax at approximately \$120.00 or less for registration plus \$13.00 or less for highway
773 use tax. Totalling no more than \$133.00.

774
775
776

777 Boat - 2005 21' Parker V-Hull Boat
 778
 779 HULL ID-PXM040008H405
 780
 781 Outboard - 2014 300 HP Evinrude Motor
 782
 783 Serial Number 5385578
 784
 785 Trailer - 2005 Long Boat Trailer
 786
 787 VIN 1LGDWKX2751P05000
 788

789 Chief West requested that the Board approve a budget amendment in the amount of \$2,633.00.
 790
 791 Commissioner McCabe motioned to approve the following budget amendment, seconded by
 792 Commissioner Mitchell and approved 7-0 in a roll call vote.
 793

794 ***Sheriff***

796	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
797				
798	1154310-33100	\$2,633.00	1154310-47321	\$2,633.00
799	Federal Asset Forfeiture		Capital Outlay over \$5,000	
800				
801	TOTAL	\$2,633.00	TOTAL	\$2,633.00

802
 803 ***Viper Radios***

804
 805 Chief West reported that the Craven County Sheriff's Office was awarded a grant in the amount
 806 of \$275,000 for the purchase of Voice Interoperability Plan for Emergency Responders (VIPER)
 807 Radios, as a result of hard work by some local representatives. He highlighted that this
 808 appropriation was part of the Coronavirus Relief Package 3.0 approved by the General Assembly
 809 and signed into law by Governor Cooper on September 4, 2020.
 810

811 Commissioner Limer motioned to acknowledge the receipt of the appropriation; authorize the
 812 Sheriff to order the radios; and to instruct the Finance Director to prepare and present a budget
 813 amendment for the October 5, 2020 meeting. Commissioner Mitchell seconded the motion,
 814 which was approved 7-0 in a roll call vote.
 815

816 **APPOINTMENTS**

817
 818 ***Pending***

819
 820 Chairman Mark reviewed the following pending appointments:
 821
 822

- Adult Care Home Advisory Committee

- 823 • Craven Aging Planning Board
- 824 • Craven/Pamlico Regional Library
- 825 • Nursing Home Advisory Committee
- 826 • Regional Aging Advisory Board
- 827 • Senior Legislative Tarheel Alternate
- 828 • Voluntary Agriculture District Advisory Board

829 *Current*

830

831 *Adult Care Home Advisory Committee*

832

833 Chairman Mark motioned to reappoint Linda Chagnon to the Adult Care Home Advisory
834 Committee. There being no additional nominations, Ms. Chagnon was reappointed by
835 acclamation.

836

837 *Coastal Carolina Regional Airport Authority*

838

839 Commissioner Jones nominated Kellie Hawkins for appointment to fill the vacancy left by Jerry
840 Jackson. Chairman Mark nominated Commissioner George Liner to fill the vacancy left by
841 Charles Meekins. There being no additional nominations, Ms. Hawkins and Commissioner
842 Liner were appointed by acclamation.

843

844 *Fire Tax Commissioners*

845

846 Chairman Mark motioned to reappoint Rolf Maris and Alton Riggs to the Fire Tax Commission.
847 There being no additional nominations, Mr. Mares and Mr. Riggs were reappointed by
848 acclamation.

849

850 *Fireman's Relief Fund Board of Trustees*

851

852 Commissioner Jones motioned to reappoint Robert Stroud and Felix Croom to the Fireman's
853 Relief Fund Board of Trustees. There being no additional nominations, Mr. Stroud and
854 Mr. Croom were reappointed by acclamation.

855

856 *Craven County Clean Sweep Committee*

857

858 Commissioner Liner motioned to reappoint Pat Sager and Joan Campbell to the Craven County
859 Clean Sweep Committee. There being no additional nominations, Ms. Sager and Ms. Campbell
860 were reappointed by acclamation.

861

862 *Upcoming: Terms Expiring*

863

864 Chairman Mark reviewed the following upcoming expiring terms to boards and committees:

865

- 866 • Fire Tax Commissioners Board



- 867 ➤ Joseph Midgette TWP 1 Vanceboro Fire
- 868 ➤ Aaron McLawhorn TWP 8 WNB II Rhems Fire
- 869
- 870

- 871 • Fireman’s Relief Fund Board of Trustees
- 872 ➤ Dred Mitchell TWP # Cove City Fire
- 873 ➤ Aaron McLawhorn TWP 8 WNB II Rhems Fire
- 874

- 875 • Craven Aging Planning Board
- 876 ➤ Carolyn Squires
- 877

COUNTY MANAGER’S REPORT

879 County Manager, Jack Veit, indicated the Board of Education had posed September 29th at either
 880 10 a.m. or 2 p.m. as a viable option for a joint meeting. Consensus was to confirm September
 881 29, 2020 at 10 a.m. A location will be determined and a Special Meeting Notice will be posted.
 882

883 Mr. Veit stated the need for a fall work session to discuss several topics and proposed it be
 884 scheduled on October 19, 2020 after the Regular Session meeting ends. The Board was
 885 agreeable to this proposal.
 886

COMMISSIONERS’ REPORTS

887
 888
 889 *Commissioner Bucher* reported on attending the ribbon cutting at the newly renovated Religious
 890 Community Services (RCS) facility, stating it is very impressive. He encouraged the other
 891 Commissioners to take a tour and relayed to the public it is a very worthwhile place to make
 892 donations.
 893

894 *Commissioner Mitchell* commented that she had been officially sworn into the Craven
 895 Community College Board of Trustees and has been impressed with how they work. Mrs.
 896 Mitchell reported on a tour of the VOLT Center and the new diesel engine program operating
 897 there. She informed the Board that the Eastern Carolina Council (ECC) is conducting analysis of
 898 their organization and how they can provide better support to their members.
 899

900 *Commissioner Liner* emphasized the importance of everyone completing a Census form, as
 901 Craven County will lose over 100 million dollars without an accurate count; and the state is on
 902 track to lose over one billion dollars in federal aid due to the current lack of participation. Mr.
 903 Liner reported that September 30, 2020 is the last day and encouraged the public to complete
 904 their Census and relayed the different ways they could do that; also highlighting that it is
 905 confidential.
 906

907 *Commissioner McCabe* reported that he attended an event where students from Tucker Creek
 908 presented a \$500 check to the Journey of Hope Fund. He touted the students on their fund
 909 raising efforts and community service.

910
911 *Commissioner Sampson* commented it is concerning that people are not completing their Census
912 and encouraged everyone to get out and help people to understand its importance. He stated he
913 was glad to know that a diesel engine program has been established at the VOLT Center.
914
915 *Commissioner Jones* had nothing to report
916
917 *Chairman Mark* suggested to the County Manager that he reach out and invite Preston Hunter to
918 present to the Board with updates on Highway 70 and Highway 17, as several of their activities
919 have been postponed.
920
921 At 9:58 a.m. Commissioner Liner motioned to adjourn, seconded by Commissioner Bucher and
922 approved unanimously.
923

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 10/5/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
AGUILAR, HECTOR F DOUBLE BILLED	78935	2020	404662	25.96
AGUILAR, HECTOR F DOUBLE BILLED	78935	2020	404661	26.70
AGUILAR, HECTOR F DOUBLE BILLED	78935	2020	404660	23.66
AGUILAR, HECTOR F DOUBLE BILLED	78935	2020	404659	20.88
AGUILAR, HECTOR F DOUBLE BILLED	78935	2020	404658	18.46
ANDERSON, GRACE TURNAGE LATE LISTING CHARGED IN ERROR	133650	2020	405167	20.74
ANNUNZIATA, DANIEL WILLIAM MILITARY EXEMPT	53679	2020	404427	86.23
ANNUNZIATA, DANIEL WILLIAM MILITARY EXEMPT	53679	2020	404428	71.63
ANNUNZIATA, DANIEL WILLIAM MILITARY EXEMPT	53679	2020	404429	80.16
BAISH, TERRI LEE & HEIDI ANN LATE LISTING CHARGED IN ERROR	122681	2020	405160	51.27
BARNES, JORDON J & KING, ADRIAN E INCORRECT SITUS/ REBILL	118004	2020	212138	88.58
BATTEN, THOMAS H DOUBLE BILLED	15764	2020	403723	9.54
BATTEN, THOMAS H DOUBLE BILLED	15764	2020	403724	10.03
BATTEN, THOMAS H DOUBLE BILLED	15764	2020	403725	10.71
BATTEN, THOMAS H DOUBLE BILLED	15764	2020	403726	11.45
BATTEN, THOMAS H DOUBLE BILLED	15764	2020	403728	11.34
BAUMGARDNER, DONALD R JR & PAMELA S PROPERTY VALUE CORRECTION	433001	2020	17390	407.31
BIZZELL, JAMES E DOUBLE BILLED	41452	2019	211420	169.25
BLANGO, CLIFTON III DOUBLE BILLED	73622	2020	205432	176.21
BLANGO, CLIFTON III RECYCLE FEE CORRECTION	73622	2020	205432	60.00
BLANGO, CLIFTON III DOUBLE BILLED	73622	2018	5241	257.85
BLANGO, CLIFTON III DOUBLE BILLED	73622	2019	205432	259.02
CABILIN, LESLIE & VIRGILIO LATE LISTING CHARGED IN ERROR	119283	2020	405161	25.85
COWARD, JOSEPH DOUBLE BILLED	126925	2020	61425	461.11
COWARD, RUSSELL EDWARD & CRYSTAL DID NOT OWN JANUARY 1	115022	2020	209649	3.03
CRISP, MATTHEW B & MORGAN H DID NOT OWN JANUARY 1	98235	2020	211748	5.43

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 10/5/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
DAYSRING MINISTRIES OF NEW BERN EXEMPT PER NCGS 105-278.3	10745	2020	21283	408.51
DEPARTMENT OF TRANSPORTATION INCORRECT OWNER/ REBILL	1838750	2020	13566	1,948.37
DHILLON, GURINDER SINGH NOT TAXABLE TO CRAVEN COUNTY	113465	2020	209343	18.24
DOLAN, BRIAN ALAN CORRECTED DISCOVERED PROPERTY VALUE	23440	2020	500401	76.41
DUNCAN, RODNEY O & JAMIE M BILLING ERROR	118009	2020	15248	318.74
GILLESPIE, DAVID E CORRECTED DISCOVERED PROPERTY VALUE	16519	2020	214748	323.51
GILLESPIE, DAVID E CORRECTED DISCOVERED PROPERTY VALUE	16519	2020	500414	101.91
GRANT, BENJAMIN WILLIAM MILITARY EXEMPT	21787	2020	214655	175.80
HARDY, BETTY L INCORRECT OWNER/ REBILL	3094657	2020	2372	215.03
HICKMAN, ANDREW HRS RECYCLE FEE CORRECTION	19658	2020	11638	60.00
HINSON, JEFFREY SETH INCORRECT OWNER/ REBILL	121193	2020	210990	142.56
HINSON, SETH INCORRECT OWNER/ REBILL	121193	2019	210990	162.07
HINSON, SETH INCORRECT OWNER/ REBILL	121193	2018	90439	181.58
KLEIN, KENNETH L - TRUSTEE OF THE DID NOT OWN JANUARY 1	102271	2020	45449	366.02
KOTARA, JUDITH C DID NOT OWN JANUARY 1	102425	2019	207489	445.33
KOTARA, JUDITH C DID NOT OWN JANUARY 1	102425	2020	207489	405.30
KOTARA, JUDITH C DID NOT OWN JANUARY 1	102425	2018	33418	78.69
KRETZ, STEPHEN A & MINDY INCORRECT OWNER/ REBILL	76850	2020	57715	1,024.43
MALONE, DANIEL SHANE INCORRECT OWNER/ REBILL	61998	2020	59940	326.73
MALONE, DANIEL SHANE LATE LISTING CHARGED IN ERROR	61998	2020	59940	29.70
METTS, TINA MARIE RECYCLE FEE CORRECTION	21105	2020	31278	60.00
MORTIMER, KITCHELL RAMCY MILITARY EXEMPT	66170	2020	213134	5.14
PHILLIPS, DANNY LEE INCORRECT SITUS/ REBILL	31314	2020	404431	19.65
PHILLIPS, DANNY LEE INCORRECT SITUS/ REBILL	31314	2020	404437	15.26
PHILLIPS, DANNY LEE INCORRECT SITUS/ REBILL	31314	2020	404436	21.88
PHILLIPS, DANNY LEE INCORRECT SITUS/ REBILL	31314	2020	404435	21.03

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 10/5/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
PHILLIPS, DANNY LEE INCORRECT SITUS/ REBILL	31314	2020	404433	20.52
POLLARD, BRANT CLAYTON DID NOT OWN JANUARY 1	83299	2020	205390	1,150.00
POTEAT, MARK CORRECTED DISCOVERED PROPERTY VALUE	44233	2020	214719	162.96
POWELL, RUBY STARLING INCORRECT OWNER/ REBILL	40351	2020	17837	409.26
PRAXAIR INC DID NOT OWN JANUARY 1	42048	2020	212695	6.21
PRAXAIR INC DID NOT OWN JANUARY 1	42048	2020	212696	6.86
RAGAN, GARY HERBERT JR & MARIA FE LATE LISTING CHARGED IN ERROR	108641	2020	405253	27.66
RED BULL NORTH AMERICA INC NOT TAXABLE TO CRAVEN COUNTY	101422	2020	207376	25.31
RIVENBARK, MATTHEW & CHRYSTAL RECYCLE FEE CORRECTION	42116	2020	201332	60.00
SARAVANJO, ZLATKO NOT TAXABLE TO CRAVEN COUNTY	126286	2020	212824	166.40
SUTTON, MELINDA LEE DID NOT OWN JANUARY 1	10658	2019	207486	58.74
SUTTON, MELINDA LEE DID NOT OWN JANUARY 1	10658	2020	207486	58.59
T & C CLEARING & RAILROAD REPAIR IN LATE LISTING CHARGED IN ERROR	32046	2020	200827	48.32
TEMPLE, MARK NOT TAXABLE TO CRAVEN COUNTY	120101	2020	214787	72.31
TOLSON, SCOTT CRAMER CORRECTED DISCOVERED PROPERTY VALUE	17794	2020	500027	53.94
WALKER, VESTAL D & ANNETTE D PROPERTY VALUE CORRECTION	22710	2020	49676	24.21
WEAVER, MARY L LATE LISTING CHARGED IN ERROR	82339	2020	405138	27.66
WELLS FARGO VENDOR FINANCIAL SERV BILLING ERROR	115199	2020	209695	392.71
WHITFORD, KENNETH B & BETTY D RECYCLE FEE CORRECTION	122136	2020	211721	60.00
WIGGINS, RACHEL M RECYCLE FEE CORRECTION	7924950	2020	202660	60.00

72 RELEASES SUBJECT TO BOARD APPROVAL ON 10/5/2020 **12,235.95**

Craven County

REFUNDS SUBJECT TO BOARD APPROVAL ON 10/5/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
DAYSTAR ENTERPRISES LLC DOUBLE BILLED	117060	2020	214139	100.54
FRONT STREET DEVELOPERS LLC BILLING ERROR	71812	2019	204112	939.02
HARDY, BETTY L INCORRECT OWNER/ REBILL	3094657	2019	2372	227.53
HARSTIN, SUSAN P INCORRECT OWNER/ REBILL	123138	2020	54501	109.67
MORRIS, JOSHUA ALLEN CORRECTED DISCOVERED PROPERTY VALUE	30039	2020	500665	162.18
PRICE, AMY BELFANCE CORRECTED DISCOVERED PROPERTY VALUE	38923	2020	214444	273.56
6 REFUNDS SUBJECT TO BOARD APPROVAL ON 10/5/2020				1,812.50



North Carolina General Assembly
Senate

SENATOR JIM PERRY
7th DISTRICT

OFFICE ADDRESS: 311 LEGISLATIVE OFFICE BUILDING
300 N. SALISBURY STREET
RALEIGH, NC 27603-5925

TELEPHONE: (919) 733-5821

FAX: (919) 754-3190

EMAIL: JIM.PERRY@NCLEG.NET

COMMITTEES:
APPROPRIATIONS ON HEALTH AND HUMAN
SERVICES
HEALTH CARE
PENSIONS AND RETIREMENT AND AGING
STATE AND LOCAL GOVERNMENT

September 16, 2020

Sheriff Chip Hughes
1100 Clarks Road
New Bern, NC 28562

Dear Sheriff Hughes,

It is with great pleasure that I write to confirm the Craven County Sheriff's Office has been awarded a grant in the amount of \$275,000 for the purchase of Voice Interoperability Plan for Emergency Responders (VIPER) Radios.

Confirmation of this grant appropriation, via the Department of Public Safety, is found on page 14 of House Bill 1105 / SL 2020-97 (Coronavirus Relief Act 3.0). This legislation was signed into law on September 4, 2020.

On behalf of myself, and NC House Majority Leader John Bell, I wish you continued success as you work for the safety and security of the good citizens of Craven County.

Best,

Senator Jim Perry

cc: Rep. John Bell, Majority Leader, NC House



CDBG – Coronavirus – Professional Services (Planning & Management Services)

Interviewer	Adams Company	HCP, Inc.			
Evaluator #1	92	92			
Evaluator #2	90	93			
Total: (Max Points 100) (Points totaled are averaged between the two evaluators)	91	92.5			

DATE: 9/28/2020

ATTACHMENT #4.A.

Holland Consulting Planners, Inc.
Final Bid Tabulation

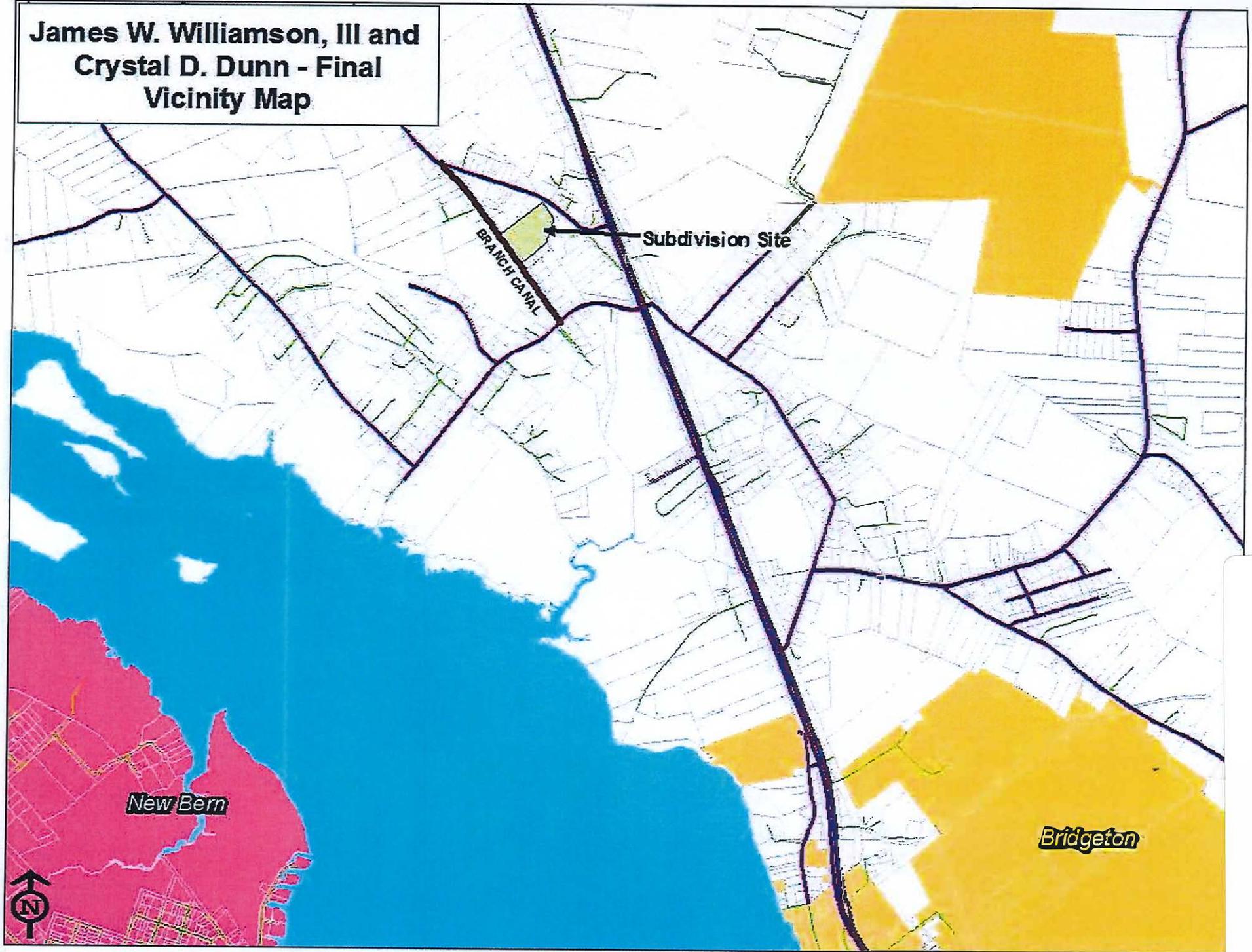
Project: <u>Craven County Expedited HMGP-Florence</u>		Bid Opening Date <u>7/22/2020</u>						
Case File#	Occupant/Address	Contractors/Bids						
		M&W Land Improvement, Inc.	Centerline Development, Inc.	Habilis, Inc.	Corbett Clearing & Demolition, LLC	AK Grading & Demolition, Inc.	TruBlue Services, LLC	
1	1800 Frank Avenue, New Bern, NC	\$36,000.00	\$31,968.00	\$13,000.00	\$7,800.00	\$7,900.00	\$21,249.00	
2	601 Howell Road, New Bern, NC	\$24,500.00	\$24,828.00	\$13,000.00	\$6,000.00	\$7,500.00	\$23,562.00	
3	405 Howell Road, New Bern, NC	\$22,000.00	\$34,320.00	\$13,000.00	\$7,900.00	\$8,500.00	\$23,432.00	
4	605 Howell Road, New Bern, NC	\$23,000.00	\$25,980.00	\$13,000.00	\$5,900.00	\$7,500.00	\$22,562.00	
6	126 Scotts Creek Road, New Bern, NC	\$21,000.00	\$24,312.00	\$13,000.00	\$5,900.00	\$6,000.00	\$20,432.00	
	LUMP SUM TOTAL	\$126,500.00	\$141,408.00	\$65,000.00	\$33,500.00	\$37,400.00	\$111,237.00	
	Bid Proposal Form	X	X	X	X	X	X	
	Bid Summary Form	X	X	X	X	X	X	
	Insurance Certification	X	X	X	X	X	X	
	Contractor's Bid Qualification Form	X	X	X	X	X	X	

Bids Opened By: _____ on file _____ (Signature)

Witnessed By: _____ on file _____ (Signature)

Yellow Highlight = Low Bid

**James W. Williamson, III and
Crystal D. Dunn - Final
Vicinity Map**





NOTES

SIDE AND REAR LOT LINES ARE SUBJECT TO A 10' SURFACE WATER DRAINAGE SWELL EASEMENT (SHOWN).

LOT LINES ADJACENT TO STREET RIGHT-OF-WAY ARE SUBJECT TO A 10' UTILITY EASEMENT.

THIS PROPERTY SITES WITHIN FLOOD ZONES 'A2' (SFE-H2O), 'SHADES X' AND 'X' ACCORDING TO THE EFFECTIVE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP (FIRM) DATED JULY 2, 2004 AND PRELIMINARY FIRM MAP (PEFIRM) DATED JUNE 30, 2004. THIS STATEMENT DOES NOT SUPERSEDE THE ABOVE REFERENCED MAP.

LOTS WILL BE SERVED BY FIRST GRADE SANITARY DISTRICT AND INDIVIDUAL SEPTIC SYSTEMS.

THE MINIMUM BUILDING LINES ARE: FRONT 30', SIDE 10', REAR 10'.

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

THE SUBDIVISION CONSISTS OF 4 LOTS WITH A TOTAL AREA OF 3.682 ACRES.

THERE IS TO BE A 10' SHARED DRIVE BETWEEN LOTS 1&2 AND LOTS 3 & 4 WITH A 6" RADIUS AND A 10' DRIVEWAY PIPES.

THE AREA WAS OBTAINED BY COORDINATE METHOD.

CERTIFICATE OF OWNERSHIP AND OCCUPATION

I, the undersigned, certify that we are the owners of the property shown and described herein, which is located in the subdivision jurisdiction of the County of Craven and that we hereby elect this site of subdivision pursuant to Article II, Section 208 of the Craven County Subdivision Ordinance with our free consent and establish certain building setback lines as noted.

Date: _____
 Owner: _____
 Owner: _____

CERTIFICATE OF APPROVAL BY PLANNING BOARD

The Craven County Planning Board hereby approves the Final Plat of Land Division for James W. Williamson, III and wife, Crystal D. Dunn.

Date: _____
 Chairman, Planning Board: _____

CERTIFICATE OF APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

The Craven County Board of Commissioners hereby approves the Final Plat of Land Division for James W. Williamson, III and wife, Crystal D. Dunn.

Date: _____
 Chairman, Craven County Board of Commissioners: _____

CERTIFICATE OF COASTAL AREA MANAGEMENT OFFICER

This subdivision conforms to the standards of the North Carolina Coastal Management Act of 1974 and is not located within an area of environmental concern.

Date: _____
 Local Permit Officer: _____

NORTH CAROLINA
 CRAVEN COUNTY

I, Terry Wheeler, certify that this plat was drawn under my supervision from an actual survey made under my supervision based on the records in Book 3502 page 0066 that the boundaries were surveyed and certified as correct from information found in Book 1, page 1. I state the ratio of reduction as established is 1:1,000. This plat was prepared in compliance with G.S. 17-30 as amended. I express my original signature, registration number, and expiration date on July 12, 2020.



Professional Land Surveyor: _____
 License Number: L-3733

STATE OF NORTH CAROLINA
 COUNTY OF CRAVEN

Filed for Registration as _____ AM/PM of _____
 This _____ day of _____, 2020.
 Notary Public: _____
 Sherri B. Richard

Register of Deeds/Assistant/Deputy

LINE TABLE

Line	Bearing	Distance
L-1	S27°25'52"E	50.00'
L-2	N62°08'35"E	40.00'
L-3	N62°12'50"W	20.00'

REGISTER OF DEEDS

WETLANDS DISCLAIMER

APPROVAL OF THIS SUBDIVISION DOES NOT ADDRESS THE ISSUE OF THE EXISTENCE OR NON-EXISTENCE OF WETLANDS WITHIN THIS SUBDIVISION. THE ENFORCEMENT OF WETLANDS REGULATIONS UNDER SECTION 404 OF THE CLEAN WATER ACT AND SECTION 10 OF THE RIVERS AND HARBORS ACT IS WITHIN THE JURISDICTION OF THE U.S. ARMY CORPS OF ENGINEERS. INQUIRIES CONCERNING WETLANDS MATTERS SHOULD BE ADDRESSED TO THAT AGENCY.

NORTH CAROLINA
 CRAVEN COUNTY

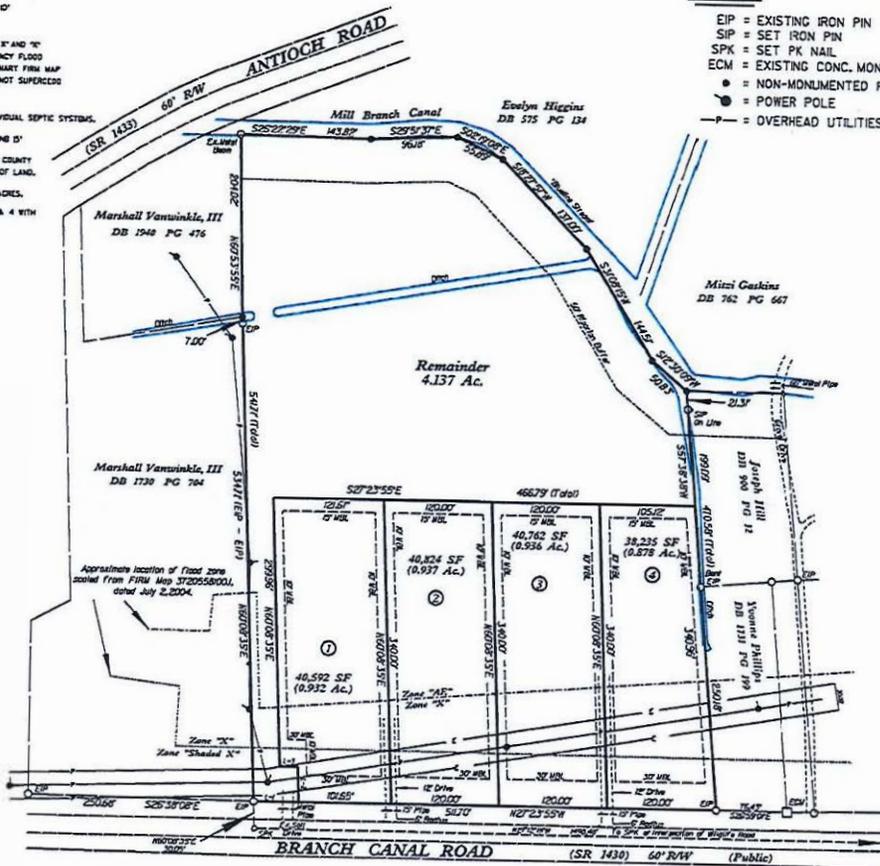
I, _____, Review Officer of Craven County, certify that the plat or plat to which this certification is affixed meets all statutory requirements for recording.

Date: _____
 Review Officer: _____

LEGEND:

- EIP = EXISTING IRON PIN
- SIP = SET IRON PIN
- SPK = SET PK NAIL
- ECM = EXISTING CONC. MONUMENT
- = NON-MONUMENTED POINT
- = POWER POLE
- P— = OVERHEAD UTILITIES

Tax ID No. 2-029-000



James W. Williamson, III
 501 Main Street
 New Bern, NC 28562

TERRY J. WHEELER, P.L.S.
 PG 506 (1911)
 NEW BERN, NC 28562

LAND DIVISION FOR
JAMES W. WILLIAMSON, III
AND WIFE
CRYSTAL D. DUNN

BRANCH CANAL ROAD
 TOWNSHIP NO. 2 CRAVEN COUNTY
 NEW BERN, NORTH CAROLINA
 June 14, 2020

CRAVEN COUNTY

RESOLUTION ACCEPTING OFFER TO PURCHASE

SUBJECT TO UPSET BIDS

WHEREAS, Craven County owns certain real property identified as Tax Parcel Number 1-V-09-066 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 3597, Page 1319 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County has received an Offer to Purchase the Real Property, a copy of said offer being attached hereto and incorporated herein by reference; and,

WHEREAS, the Craven County Board of Commissioners is authorized to sell Craven County's interest in real property pursuant to North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

1. The Craven County Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. The County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution.

ADOPTED THIS 5th DAY OF OCTOBER, 2020.

THOMAS MARK, Chairman, Craven County
Board of Commissioners

(County Seal)

NAN HOLTON, Clerk to the Craven County
Board of Commissioners

Page 1



Doc No: 10048657
Recorded: 01/06/2020, 01:57:08 PM
Fee Amt: \$26.00 Page 1 of 2

Craven County, North Carolina
Sherril B. Richard Register of Deeds
Bk 3597 Pg 1319

Return to
Prepared by: Zacchaeus Legal Services

Revenue Stamps \$0.00
Revenue Stamps were paid on original deed

STATE OF NORTH CAROLINA

COMMISSIONER'S DEED OF CORRECTION
ID# 1 V-09 066

COUNTY OF CRAVEN

This deed, made this 15th day of February, 2019, by MARK D. BARDILL, Commissioner, to the County of Craven and the Town of Vanceboro of P.O. Box 1128, New Bern, North Carolina, 28563.

WITNESSETH:

That whereas the said MARK D. BARDILL was appointed Commissioner under an order of the District Court, in the tax foreclosure proceeding entitled Craven County versus The Heirs, Assigns and Devisees of Feber Ree Morris and spouse, if any, which may include The Heirs, Assigns and Devisees of Mary Helen Morris and spouse, if any, Marie Annie Morris and spouse, if any, and the Town of Vanceboro, et al, File No. 08-CVD-1520; and said MARK D. BARDILL was directed by said Order as Commissioner to sell the land hereinafter described at public sale after due advertisement according to law; and

Whereas, the said MARK D. BARDILL, Commissioner, did on the 3rd day of December, 2018, offer the land hereinafter described at a public sale at the Craven County Courthouse door, in New Bern, North Carolina, and then and there the said County of Craven and the Town of Vanceboro became the last and highest bidder for said land for the sum of \$3,803.68; and no upset or increased bid having been made within the time allowed by law, and said sale having been confirmed by said Court, and said MARK D. BARDILL, Commissioner, having been ordered to execute a deed to said purchaser upon payment of the purchase money; and

Whereas, the said MARK D. BARDILL, Commissioner executed and recorded a deed, dated the 15th day of January, 2019 recorded on the 6th day of February, 2019 in Deed Book 3650, Page 874, in the Craven County Registry, which incorrectly described the parcel to be conveyed therein; and

Whereas, this COMMISSIONER'S DEED OF CORRECTION corrects said error in the description therein by changing the block number from 2 to 8, the block number the COMMISSIONER intended to reference, and hereby does reference for the purpose of describing the correct parcel to be conveyed thereby;

Now, therefore, for and in consideration of the premises and the sum of \$3,803.68, receipt of which is hereby acknowledged, the said MARK D. BARDILL, Commissioner, does by these presents, hereby bargain.

sell, grant, and convey to the said County of Craven and the Town of Vanceboro, and their successors, heirs and assigns that certain parcel or tract of land, situated in Craven County, North Carolina, and described as follows:

Being all of Lot 12, Block 8, as shown on map entitled Portion of Vanceboro, as recorded in Map Book 7, Page 68, Craven County Registry.

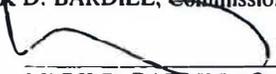
Subject to restrictive covenants and easements of record.

Parcel Identification Number: 1 V-09 066

To have and to hold the aforesaid tract of land, to the said County of Craven and the Town of Vanceboro, and their successors, heirs and assigns forever, in as full and ample manner as said MARK D. BARDILL, Commissioner as aforesaid, is authorized and empowered to convey the same.

The title conveyed by this Commissioner's Deed is held pursuant to 105-376, with the County of Craven having disbursed \$2,512.19 in reimbursable costs, that taxes, interest and penalties due the County of Craven which constitute a 1st and prior lien as of the date of sale total \$734.01, that taxes, interest and penalties due the Town of Vanceboro which constitute a 1st and prior lien as of the date of sale total \$591.48. Upon subsequent sale of the property, the proceeds will be distributed between the County of Craven and the Town of Vanceboro pursuant to Section 105-376.

In witness whereof, the said MARK D. BARDILL, Commissioner, hath hereunto set his hand and seal.


(SEAL)
MARK D. BARDILL, Commissioner

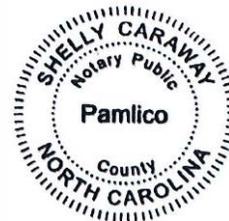
NORTH CAROLINA
PAMLICO COUNTY

I, Shelly Caraway of said County, do hereby certify that MARK D. BARDILL, Commissioner, Grantor, personally appeared before me this day and acknowledged the execution of the foregoing deed.

Witness my hand and official seal this the 15th day of February, 2019.


Notary Public

My commission expires: 07/01/2023



Doc No: 10048657

Bk 3597 Pg 1320

OFFER TO PURCHASE AND CONTRACT

JOHN LEE BAUGHER and BROOKE ELLEN BAUGHER (herein "Buyer") hereby offers to purchase and CRAVEN COUNTY, (herein "Seller"), upon acceptance of said offer, agrees to sell and that parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. **REAL PROPERTY:** The Property which is the subject of this contract is described as follows:
Street Address: 108 Arnold Street
Tax Parcel ID Number: 1-V-09-066
Deed Book 3597, Page 1319
2. **PURCHASE PRICE:** The purchase price is \$1,000.00 and shall be paid as follows:
(a) \$500.00 EARNEST MONEY DEPOSIT by certified bank check money order (payable to: Craven County) with this offer to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.
(b) \$500.00 BALANCE of the purchase price in cash or readily available funds at Closing.
3. **CONDITIONS:** The Property is being sold subject to all liens and encumbrances of record, if any; the Property is being conveyed "as is"; this contract is subject to the provisions of G.S. §160A-269; Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith; Seller makes no warranty or representation as to any characteristic of the Property or its suitability for any particular use; Buyer shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller.
4. **SPECIAL ASSESSMENTS:** Buyer shall take title subject to all pending assessments, if any.
5. **PAYMENT OF TAXES:** Any Ad valorem taxes assessed against the Property shall be paid in their entirety by Buyer, without proration.

Buyer Initials:

JB

6. **EXPENSES:** Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement and for any excise tax (revenue stamps) required by law. Buyer shall be responsible for all other expenses incurred hereunder.
7. **CLOSING:** Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and take such action necessary in connection with Closing and transfer of title on or before thirty (30) days after final approval is given by the Craven County Board of Commissioners pursuant to G.S. §160A-269. CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.
8. **Title:** The deed is to be made to Seller. Title shall be delivered at Closing by **QUITCLAIM DEED.**
9. **POSSESSION:** Possession shall be delivered at Closing
10. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
11. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of Buyer and Seller, and their respective heirs, successors and assigns.
12. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
13. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
14. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract

Buyer Initials: 

(the "Effective Date") when signed by both Buyer and Seller. This contract is executed by each party in such form as to be binding.

BUYER:

Brooke Baugher (SEAL)
John Lee Baugher (SEAL)

SELLER:

CRAVEN COUNTY

By: _____ (SEAL)
Chairman,
Craven County Board of Commissioners

Date signed: 9/17/20

Date signed: _____

Address of Buyer:

John Lee Baugher and Brooke Ellen Baugher

7811 Main St.

Vanceboro, NC 28586

Telephone number of Buyer:

252-940-9966 (John)

252-229-9405 (Brooke)

Email of Buyer:

brookebaugher04192015@gmail.com

Buyer Initials: BB/EL

STATE EMPLOYEES' CREDIT UNION
00034 New Bern - Elizabeth Avenue

CASHIER'S CHECK

073864

DATE: September 17, 2020

66-7704/25.31

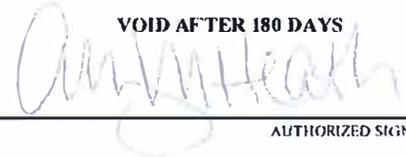
PAY
TO THE
ORDER OF CRAVEN COUNTY

\$*****500.00

**** FIVE HUNDRED DOLLARS AND 00 CENTS

REMITTER: BROOKE E HUDDLESTON

VOID AFTER 180 DAYS



AUTHORIZED SIGNATURE

MEMO:

⑈073864⑈ ⑆253177049⑆08619903445⑈

108 Arnold St.
Parcel No. 1-V-09-066



Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on September 9, 2020 at 10:40:34 AM



1 inch = 122 feet



CRAVEN COUNTY

RESOLUTION ACCEPTING OFFER TO PURCHASE

SUBJECT TO UPSET BIDS

WHEREAS, Craven County owns certain real property identified as Tax Parcel Number 5-014-1005 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 3569, Page 537 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County has received an Offer to Purchase the Real Property, a copy of said offer being attached hereto and incorporated herein by reference; and,

WHEREAS, the Craven County Board of Commissioners is authorized to sell Craven County's interest in real property pursuant to North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

1. The Craven County Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. The County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution.

ADOPTED THIS 5th DAY OF OCTOBER, 2020.

THOMAS MARK, Chairman, Craven County
Board of Commissioners

(County Seal)

NAN HOLTON, Clerk to the Craven County
Board of Commissioners

Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 9/16/2020 8:28:47 AM

Parcel ID : 5-014 -1005
Owner : CRAVEN COUNTY
Mailing Address : PO BOX 1128 NEW BERN NC 28563
Property Address : ADAMS CREEK (OFF) RD
Description : PT WF JOHNSON LAND
Lot Description : 150 X 304.80 IRR **Subdivision :**



Assessed Acreage : 0.970 **Calculated Acreage :** 0.970
Deed Reference : 3569-0537 **Recorded Date :** 5 3 2019
Recorded Survey :
Estate Number :
Land Value : \$4,370 **Tax Exempt :** Yes
Improvement Value : \$0 **# of Improvements :** 0
Total Value : \$4,370
City Name : **Fire tax District :** TOWNSHIP 5
Drainage District : **Special District :**
Land use : VACANT-RESIDENTIAL TRACT

Recent Sales Information

SALE DATE	Sellers Name	Buyers Name	Sale Type	Sale Price
5/3/2019	FRAZIER, DOUGLAS EDWARD & LILLIAN	CRAVEN COUNTY	STRAIGHT TRANSFER	\$2,500
3/31/1995	JOHNSON, WILLIAM MCCOY	FRAZIER, DOUGLAS EDWARD & LILLIAN	PROPERTY SPLIT	\$0

List of Improvements to Site

No improvements listed for this parcel

Doc No: 10037201
Recorded: 05/03/2019, 11:38:02 AM
Fee Amt: \$31.00 Page 1 of 2
Revenue Tax: \$5.00
CRAVEN County, North Carolina
Sherril B. Richard Register of Deeds
Bk 3569 Pg 537

Prepared by: **Zacchaeus Legal Services**
Return to: **Zacchaeus Legal Services, P.O. Box 25, Trenton, NC 28585**

Revenue Stamps \$5.00

STATE OF NORTH CAROLINA

COMMISSIONER'S DEED
ID# 5 014 1005

COUNTY OF CRAVEN

This deed, made this 1st day of May, 2019, by MARK D. BARDILL, Commissioner, to Craven County of P.O. Box 1128, New Bern, North Carolina, 28563.

WITNESSETH:

That whereas the said MARK D. BARDILL was appointed Commissioner under an order of the District Court, in the tax foreclosure proceeding entitled Craven County versus Douglas Edward Frazier and spouse, if any and Lillian Johnson Frazier and spouse, if any, Defendants, and United States of America, by and through the Department of Treasury, Internal Revenue Service, Lienholder, et al, File No. 04-CVD-360; and said MARK D. BARDILL was directed by said Order as Commissioner to sell the land hereinafter described at public sale after due advertisement according to law; and

Whereas, the said MARK D. BARDILL, Commissioner, did on the 6th day of February, 2019, offer the land hereinafter described at a public sale at the Craven County Courthouse door, in New Bern, North Carolina, and then and there the said Craven County became the last and highest bidder for said land for the sum of \$2,007.41; and no upset or increased bid having been made within the time allowed by law, and said sale having been confirmed by said Court, and said MARK D. BARDILL, Commissioner, having been ordered to execute a deed to said purchaser upon payment of the purchase money;

Now, therefore, for and in consideration of the premises and the sum of \$2,007.41, receipt of which is hereby acknowledged, the said MARK D. BARDILL, Commissioner, does by these presents, hereby bargain, sell, grant, and convey to the said Craven County, and their successors, heirs and assigns that certain parcel or tract of land, situated in Craven County, North Carolina, and described as follows:

BEGINNING at a point in the dividing line between William McCoy Johnson and Murray Davis, said point is located South 29 degrees 00 minutes West 214.0 feet from William McCoy Johnson's northeast corner; thence with Murray Davis' west line South 29 degrees 00 minutes West 150.0 feet to a point; thence North 29 degrees 44 minutes 24 seconds West 355.95 feet to a new iron; thence North 48 degrees 30 minutes East 130.98 feet to a new iron; thence South 29 degrees 44 minutes 24 seconds East 304.8 feet to the point of



BEGINNING, containing 0.97 acre, and being a portion of the land recorded in Deed Book 773, Pate 336, Tax Parcel 514-139, Number Five (5) Township, Craven County Registry.

Also conveyed is a 30 foot access easement. Beginning at the northwest corner of the William McCoy Johnson tract recorded in Deed Book 773, at Page 336, Craven County Registry, thence South 52 degrees 22 minutes 20 seconds East 30.41 feet; thence South 48 degrees 30 minutes West 226.89 feet to Douglas Frazier's northwest corner; thence North 29 degrees 44 minutes 29 seconds West 30.50 feet to the now or formerly McKiever Johnson east line; thence with the McKiever Johnson east line, North 48 degrees 30 minutes East 215.06 feet to McKiever Johnson's northeast corner.

Also conveyed is the right to use a perpetual 25 foot easement conveyed to William McCoy Johnson by McKiever Johnson recorded in Deed Book 894, Page 395 for access across McKiever Johnson's land to the Adams Creek Road (S.R. 1700).

Subject to restrictive covenants and easements of record.

This conveyance is made subject to a 120 day right of redemption by the United States of America pursuant to 26 U.S.C. Section 7425 and 28 U.S.C. Section 2410.

Parcel Identification Number: 5 014 1005

To have and to hold the aforesaid tract of land, to the said Craven County, and their successors, heirs and assigns forever, in as full and ample manner as said MARK D. BARDILL, Commissioner as aforesaid, is authorized and empowered to convey the same.

In witness whereof, the said MARK D. BARDILL, Commissioner, hath hereunto set his hand and seal.


(SEAL)
MARK D. BARDILL, Commissioner

NORTH CAROLINA
PAMLICO COUNTY

I, Shelly Caraway of said County, do hereby certify that MARK D. BARDILL, Commissioner, Grantor, personally appeared before me this day and acknowledged the execution of the foregoing deed.

Witness my hand and official seal this the 1st day of May, 2019.


Notary Public



My commission expires: 07/01/2023

OFFER TO PURCHASE AND CONTRACT

BRENDEN FRAZIER (herein "**Buyer**") hereby offers to purchase and **CRAVEN COUNTY**, (herein "**Seller**"), upon acceptance of said offer, agrees to sell and that parcel of land described below (hereafter referred to as the "**Property**"), upon the following terms and conditions:

1. **REAL PROPERTY:** The Property which is the subject of this contract is described as follows:

Street Address: Adam Creek (056) RD.

Tax Parcel ID Number: 5-014-1005

Deed Book 3569, Page 537

2. **PURCHASE PRICE:** The purchase price is **\$1,500.00** and shall be paid as follows:

(a) **\$500.00** EARNEST MONEY DEPOSIT by certified bank check money order (payable to: Craven County) with this offer to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) **\$1,000.00** BALANCE of the purchase price in cash or readily available funds at Closing.

3. **CONDITIONS:** The Property is being sold subject to all liens and encumbrances of record, if any; the Property is being conveyed "as is"; this contract is subject to the provisions of G.S. §160A-269; Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith; Seller makes no warranty or representation as to any characteristic of the Property or its suitability for any particular use; Buyer shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller.

4. **SPECIAL ASSESSMENTS:** Buyer shall take title subject to all pending assessments, if any.

5. **PAYMENT OF TAXES:** Any Ad valorem taxes assessed against the Property shall be paid in their entirety by Buyer, without proration.

6. **EXPENSES:** Seller shall pay for preparation of a deed and all other documents necessary

Buyer Initials: BLF

to perform Seller's obligations under this agreement and for any excise tax (revenue stamps) required by law. Buyer shall be responsible for all other expenses incurred hereunder.

7. **CLOSING:** Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and take such action necessary in connection with Closing and transfer of title on or before thirty (30) days after final approval is given by the Craven County Board of Commissioners pursuant to G.S. §160A-269. **CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**
8. **Title:** The deed is to be made to Seller. Title shall be delivered at Closing by **QUITCLAIM DEED.**
9. **POSSESSION:** Possession shall be delivered at Closing
10. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
11. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of Buyer and Seller, and their respective heirs, successors and assigns.
12. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
13. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
14. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller. This contract is executed by each party in such form as to be binding.

Buyer Initials: BLF

BUYER:

 (SEAL)
_____ (SEAL)

SELLER:

CRAVEN COUNTY

By: _____ (SEAL)
Chairman,
Craven County Board of Commissioners

Date signed: 9/16/2020

Date signed: _____

Address of Buyer:

Brenden Frazier

109 Sweet Briar Ct.

New Bern, NC 28562

Telephone number of Buyer:

(757) 329-1982

Email of Buyer:

bif2755@email.vccs.edu

Buyer Initials: BLF

0067488

11-24

PERSONAL MONEY ORDER

6748813649

Office A.U.#

1210(8)

Remitter: **BRENDEN FRAZIER**
Operator I.D.: **u465708**

September 16, 2020

PAY TO THE ORDER OF *****CRAVEN COUNTY*****

****Five Hundred and 00/100 -US Dollars ****

****\$500.00****

Payee Address:

Memo:

**WELLS FARGO BANK, N.A.
3100 DR MARTIN LUTHER KING JR BLVD
NEW BERN, NC 28562
FOR INQUIRIES CALL (480) 394-3122**

VOID IF OVER US \$ 500.00


Purchaser's Signature

⑈6748813649⑈ ⑆121000248⑆4861 509875⑈



Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on September 17, 2020 at 4:14:58 PM



1 inch = 304 feet



CRAVEN COUNTY

RESOLUTION AUTHORIZING CONVEYANCE
AFTER EXPIRATION OF UPSET BID PERIOD

WHEREAS, Craven County owns certain real property identified as Tax Parcel Number 1-044-303 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 2349, Page 467 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County previously received and approved an Offer to Purchase the Real Property, and Craven County subsequently advertised said offer for upset bids as required by North Carolina General Statute §160A-269; and,

WHEREAS, the upset bid period required under North Carolina General Statute §160A-269 has expired; and,

WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the Real Property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

Section 1. The last and highest bid of Jesse L. Mars, Jr. in the sum of \$1,000.00 for the Real Property is hereby accepted, and the Offer to Purchase previously executed by Craven County subject to the provisions of North Carolina General Statute §160A-269 is hereby ratified and confirmed in its entirety.

Section 2. Upon payment of the full purchase price, the Chairman, the County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution, including but not limited to the execution and delivery of the quitclaim deed attached hereto and incorporated herein by reference.

ADOPTED THIS 5th DAY OF OCTOBER, 2020.

THOMAS MARK, Chairman

(County Seal)

NAN HOLTON,
Clerk to the Board

Work Flow No: 9999-00264087

Craven NC - Document Stamp
Becky Thompson, Register of Deeds
Date 08/29/2005 Time 10:31:10 1 of 2 Pgs
No: 2005-00134312
Book **2349** Page **467**
Fee Amt : 17.00
Excise Tax: 3.00

Prepared by: Zacchaeus Legal Services

Revenue Stamps \$3.00

STATE OF NORTH CAROLINA

COMMISSIONER'S DEED

COUNTY OF CRAVEN

This deed, made this 23 day of August, 2005, by MARK D. BARDILL, Commissioner, to County of Craven, North Carolina.

WITNESSETH:

That whereas the said MARK D. BARDILL was appointed Commissioner under an order of the District Court, in the tax foreclosure proceeding entitled Craven County versus Torrance D. Heggie, et al, File No. 04-CVD-1569; and said MARK D. BARDILL was directed by said Order as Commissioner to sell the land hereinafter described at public sale after due advertisement according to law; and

Whereas, the said MARK D. BARDILL, Commissioner, did on the 22nd day of July, 2005, offer the land hereinafter described at a public sale at the Craven County Courthouse door, in New Bern, North Carolina, and then and there the said County of Craven became the last and highest bidder for said land for the sum of \$1,135.58; and no upset or increased bid having been made within the time allowed by law, and said sale having been confirmed by said Court, and said MARK D. BARDILL, Commissioner, having been ordered to execute a deed to said purchaser upon payment of the purchase money;

Now, therefore, for and in consideration of the premises and the sum of \$1,135.58, receipt of which is hereby acknowledged, the said MARK D. BARDILL, Commissioner, does by these presents, hereby bargain, sell, grant, and convey to the said County of Craven, and their successors, heirs and assigns that certain parcel or tract of land, situated in Number One Township, Craven County, North Carolina, and described as follows:

BEGINNING at an iron pipe in the Northern line of Muddy Lane, said BEGINNING being located the following two courses and distances from the N.C. Grid monument, Joe, (South 12 degrees 44 minutes 00 seconds, West 277.63 feet to the centerline intersection of the Norfolk Southern Railroad and the Northern line of Muddy Lane, North 78 degrees 19 minutes, 15 seconds West 982.63 feet along the Northern line of Muddy Lane), THENCE continuing with the Northern line of Muddy Lane, North 78 degrees 19 minutes 15 seconds West for a distance of 244.64 feet to an iron pipe, THENCE North 11 degrees 40 minutes 45 seconds East for a distance of 178.06 feet to an iron pipe, THENCE South 78 degrees 19 minutes 15 seconds East for a distance of 244.64 feet to an existing flat iron in the Roger and

Rosa Blount line, THENCE, with said line, South 11 degrees 40 minutes 45 seconds West for a distance of 178.06 feet to said BEGINNING, containing One acres as surveyed by Kirby R. Braxton, R.L.S. on May 25, 1994.

Date 08/27/2005 Time 10:31:10 2 of 2 Pgs
No: 2005-00134312

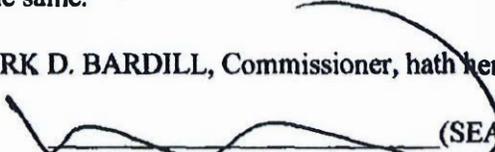
Subject to restrictive covenants and easements of record.

Book 2349 Page 468

Parcel Number: 1 044 303

To have and to hold the aforesaid tract of land, to the said County of Craven, and their successors, heirs and assigns forever, in as full and ample manner as said MARK D. BARDILL, Commissioner as aforesaid, is authorized and empowered to convey the same.

In witness whereof, the said MARK D. BARDILL, Commissioner, hath hereunto set his hand and seal.


(SEAL)
MARK D. BARDILL, Commissioner

NORTH CAROLINA
CRAVEN COUNTY

I, MITZI R. BLAND of said County, do hereby certify that MARK D. BARDILL, Commissioner, Grantor, personally appeared before me this day and acknowledged the execution of the foregoing deed.

Witness my hand and official seal this the 23 day of August, 2005.


Notary Public

My commission expires: 02/12/2007



State of North Carolina, Craven County
The foregoing certificate(s) of

Mitzi R. Bland
is (are) certified to be correct. This instrument was presented for registration this day and hour and duly recorded in the office of the Register of Deeds of Craven County, NC in Book 2349 Page 467
This 23 day of August, A.D., 2005 at 10:31 o'clock AM
Bobby Thompson Register of Deeds
Dina Strasser Deputy Register of Deeds

Prepared by:
Grady Quattlebaum, PLLC
244-A Craven Street
New Bern, N.C.

Revenue Stamps:
Parcel ID #: 1-044-303
Type of Instrument: QCD
Primary Residence of
Grantor: No

Return to:

Address of Grantor: 406 Craven Street, New Bern, NC 28560

Address of Grantee: 2617 Elizabeth Avenue, New Bern, NC 28560

THIS DEED, made this _____ day of October, 2020, from **CRAVEN COUNTY** (referred to herein as "Grantor") to **Jesse L. Mars, Jr.** (referred to herein as "Grantee"), is as follows:

WITNESSETH that Grantor in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, has remised and released, and by these presents does remise, release and quitclaim to Grantee the real property described in **EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE**, which said real property does not include the primary residence of the Grantor.

TO HAVE AND TO HOLD the aforesaid described real property and all privileges and appurtenances thereunto belonging to the Grantee, forever free and discharged from all right, title and interest of the Grantor or anyone claiming by, through or under the Grantor.

IN TESTIMONY WHEREOF, Grantor has executed this instrument in such form as to be binding, this the day and year first above written.

CRAVEN COUNTY

By: _____
THOMAS MARK, Chairman,
Craven County Board of Commissioners

(COUNTY SEAL)

ATTEST:

NAN HOLTON, Clerk,
Craven County Board of Commissioners

ACKNOWLEDGEMENT

The undersigned Notary Public does hereby certify that on the ____ day of October, 2020, THOMAS MARK, with whom I am personally acquainted, personally appeared before me in the State of North Carolina and the County of Craven and, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that NAN HOLTON is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that she knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the ____ day of _____, 2020.

My Commission Expires:

NOTARY SEAL/STAMP MUST APPEAR
LEGIBLY IN BOX TO RIGHT

NOTARY PUBLIC



EXHIBIT A

Property Description

BEGINNING at an iron pipe in the Northern line of Muddy Lane, said BEGINNING being located the following two courses and distances from the N.C. Grid monument, Joe, (South 12 degrees 44 minutes 00 seconds, West 277.63 feet to the centerline intersection of the Norfolk Southern Railroad and the Northern line of Muddy Lane, North 78 degrees 19 minutes, 15 seconds West 982.63 feet along the Northern line of Muddy Lane), THENCE continuing with the Northern line of Muddy Lane, North 78 degrees 19 minutes 15 seconds West for a distance of 244.64 feet to an iron pipe, THENCE North 11 degrees 40 minutes 45 seconds East for a distance of 178.06 feet to an iron pipe, THENCE South 78 degrees 19 minutes 15 seconds East for a distance of 244.64 feet to an existing flat iron in the Roger and Rosa Blount line, THENCE, with said line, South 11 degrees 40 minutes 45 seconds West for a distance of 178.06 feet to said BEGINNING, containing One acres as surveyed by KIRBY R. Braxton, R.L.S. on May 25, 1994.

Also being the same property described in Deed Book 2349, at page 467, in the Office of the Register of Deeds of Craven County, North Carolina.

This property is also commonly referred to by its tax parcel identification number which is 1-044-303.

Subject to any and all liens, restrictive covenants and easements appearing of record.

This parcel is not the primary residence of the grantor.

**OWNER AFFIDAVIT AND INDEMNITY AGREEMENT
(NO RECENT IMPROVEMENTS AND NO EXECUTORY CONTRACTS FOR IMPROVEMENTS)**

PARTIES: All parties identified in this section must execute this Agreement.

OWNER: CRAVEN COUNTY

(NOTE: There can be more than one Owner if the Property has been owned by multiple parties or has been conveyed within the 120-Day Lien Period. A separate Agreement is required for each successive owner in the 120-Day Lien Period.)

PROPERTY: Muddy Lane, New Bern, NC (Parcel No. 1-044-303) See EXHIBIT "A" attached hereto and incorporated herein by reference

(Insert street address or brief description and/or attach a description as Exhibit A. Include here any real estate that is a portion of a larger, previously unsegregated tract when that area is reasonably necessary for the convenient use and occupation of Improvements on the larger tract.)

DEFINITIONS: The following capitalized terms as used in this Agreement shall have the following meanings:

- **Improvement:** All or any part of any building, structure, erection, alteration, demolition, excavation, clearing, grading, filling, or landscaping, including trees and shrubbery, driveways, and private roadways on the Property as defined below.
- **Labor, Services or Materials:** Labor or professional design (including architectural, engineering, landscaping) or surveying services or materials or rental equipment for which a lien can be claimed under NCGS Chapter 44A, Article 2.
- **Contractor:** Any person or entity who has performed or furnished or has contracted to perform or furnish Labor, Services or Materials pursuant to a contract, either express or implied, with the Owner of real property for the making of an Improvement thereon. (Note that services by architects, engineers, landscapers, surveyors, furnishers of rental equipment and contracts for construction on Property of Improvements are often provided before there is visible evidence of construction.)
- **120-Day Lien Period:** The 120 days immediately preceding the date of recordation of the latter of the deed to purchaser or deed of trust to lender in the Office of the Register of Deeds of the county in which the Property is located.
- **Owner:** Any person or entity, as defined in NCGS Chapter 44A, Article 2, who has or has had any interest in the Property within the 120-Day Lien Period. For the purposes of this Agreement, the term Owner includes: (i) a seller of the Property or a borrower under a loan agreement secured by the Property; (ii) a person with rights to purchase the Property under a contract and for whom an Improvement is made and who ordered the Improvement to be made; and (iii) the Owner's successors in interest and agents of the Owner acting within their authority.
- **Company:** The title insurance company providing the title policy for the transaction contemplated by the parties herein.
- **Property:** The real estate described above or on Exhibit A and any leaseholds, tenements, hereditaments, and improvements placed thereon.
- All defined terms shall include the singular or plural as required by context.

AGREEMENT: For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and as an inducement to the purchase of the Property by a purchaser and/or the making of a loan by a lender secured by a deed of trust encumbering the Property and the issuance of a title insurance policy or policies by Company insuring title to the Property without exception to liens for Labor, Services or Materials; Owner first being duly sworn, deposes, says and agrees:

1. **Certifications:** Owner certifies that at no time during the 120-Day Lien Period have any Labor, Services or Materials been furnished in connection with a contract, express or implied, for Improvements to the Property (including architectural, engineering, landscaping or surveying services or materials or rental equipment for which a lien can be claimed under NCGS Chapter 44A) nor have any Labor, Services or Materials been furnished on the Property prior to the 120-Day Lien Period that will or may be completed after the date of this affidavit OR only minor repairs and/or alterations to pre-existing Improvements have been made and Owner certifies such repairs and/or alterations have been completed and those providing Labor, Services or Materials for the repairs have been paid in full.
2. **Reliance and Indemnification:** This Agreement may be relied upon by the purchaser in the purchase of the Property, a lender to make a loan secured by a deed of trust encumbering the Property and by Company in issuance of a title insurance policy or policies insuring title to the Property without exception to matters certified in this Agreement. The provisions of this Agreement shall survive the disbursement of funds and closing of this transaction and shall be binding upon Owner and anyone claiming by, through or under Owner.

Owner agrees to indemnify and hold purchaser, lender, and Company harmless of and from any and all loss, cost, damage and expense of every kind, and attorney's fees, costs and expenses, which the purchaser, lender or Company shall or may incur or become liable for, directly or indirectly, as a result of reliance on the certifications of Owner made herein or in enforcement of the Company's rights hereunder.

3. **NCLTA Copyright and Entire Agreement:** This Agreement and any attachments hereto represent the entire agreement between the Owner and the Company, and no prior or contemporaneous agreement or understanding inconsistent herewith (whether oral or written) pertaining to such matters is effective. THIS IS A COPYRIGHT FORM and any variances in the form provisions hereof must be specifically stated in the blank below and agreed to in writing by the Company.

No modification of this Agreement, and no waiver of any of its terms or conditions, shall be effective unless made in writing and approved by the Company.

(Signature page follows)

IN TESTIMONY WHEREOF, Grantor has executed this instrument in such form as to be binding, this the day and year first above written.

CRAVEN COUNTY

By: _____
THOMAS MARK, Chairman,
Craven County Board of Commissioners

(COUNTY SEAL)

ATTEST:

NAN HOLTON, Clerk,
Craven County Board of Commissioners

ACKNOWLEDGEMENT

The undersigned Notary Public does hereby certify that on the ____ day of _____, 2020, THOMAS MARK, with whom I am personally acquainted, personally appeared before me in the State of North Carolina and the County of Craven and, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that NAN HOLTON is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that she knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the ____ day of _____, 2020.

My Commission Expires:

NOTARY SEAL/STAMP MUST APPEAR
LEGIBLY IN BOX TO RIGHT

NOTARY PUBLIC

