

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, SEPTEMBER 21, 2020
8:30 A.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of September 8, 2020 Regular Meeting
 - B. Tax Releases and Refunds
 - C. Sheriff K-9 Donation Budget Amendment

DEPARTMENTAL MATTERS

2. WATER – INCREASE IN TAP FEES: Al Gerard, Water Superintendent
3. PLANNING – GOLDEN LEAF FOUNDATION SCHOOL GENERATOR GRANT ENGINEERING FIRM SELECTION: Don Baumgardner, Planning Director
4. SOIL AND WATER CONSERVATION: Patrick Baker, Natural Resources Conservationist II
 - A. Beaver Management Program Contractual Services Budget Amendment
 - B. Emergency Watershed Protection Program Budget Amendment
5. HEALTH: Scott Harrelson, Health Director; Clayton Gaskins, Hospice Director
 - A. Use of Fund Balance Appropriation
 - B. On-Call Pay for Part-Time Physician Extender III
 - C. Request for New Fees in Environmental Health
 - D. CARES Act Provider Relief Funds
6. SHERIFF – BUDGET AMENDMENT FOR BOAT ACQUISITION: Chief Bobby West
7. APPOINTMENTS
8. COUNTY ATTORNEY’S REPORT: Arey Grady

9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS

Agenda Date: September 21, 2020

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF SEPTEMBER 8, 2020 REGULAR SESSION

The Board will be requested to approve the minutes of September 8, 2020 regular session, as shown in Attachment #1.A.

B. TAX RELEASES AND REFUNDS

The Board will be requested to approve the tax releases and refunds shown in Attachment #1.B.

C. SHERIFF K-9 DONATION BUDGET AMENDMENT

The Craven County Sheriff's Office has received a donation check in the amount of \$50.00 to be used specifically for the Sheriff's Office K-9 unit.

The Board will be requested to approve the budget amendment shown in Attachment #1.C.

Board Action: A roll call vote is needed to approve the consent agenda items

Agenda Date: September 21, 2020

Presenter: Al Gerard

Agenda Item No. 2

Board Action Required or Considered: Yes

WATER – INCREASE IN WATER TAP FEES

Craven County Water seeks approval to raise water Tap Fees due to the result of replacing the current water services contractor (See Attachment #2). D&D Septic Tank Services, Inc. has provided water contract services for water line repairs, taps and other related tasks. Craven County Water was notified by D&D that those contract services would no longer be available as of July 30, 2020. James L. Cayton Utilities, Inc., T.A. Loving and Teland, Inc. –Site Developers were contacted and asked if they would submit to Craven County Water their fees for installing taps.

James L. Cayton, Inc. provided the lowest fees. (See Attachment #2.1)

D&D Septic Tank Services, Inc. charged as little as \$300.00 and as high as \$900.00 for a ¾” tap installation. The difference in prices usually related to the complexity of the site and difficulty in the installation. Also, Craven County Water provided the materials for the tap. Average cost of materials is around \$425.00.

James L. Cayton Utilities, Inc. provides a flat rate installation and provides the materials. Craven County Water has absorbed some of the costs to install water meters. That cost has been \$350.00 to \$525.00 on average with the previous contractor. With the new contractor, Craven County Water will have to absorb from \$550.00 to as much as \$1,100.00 for every tap installed. Craven County Water had over 110 taps installed last year.

A search to surrounding counties to find out what they charge for taps resulted in the following: (Attachment #2.2)

Jones County: ¾” tap \$1,500.00 1” tap \$1,700.00

Pamlico County: ¾” tap \$1,360.00 1” tap \$1,525.00

Beaufort County: ¾” tap \$1,100.00 to \$1,900.00 1” tap \$1,300.00 to \$2,100.00

Carteret County: ¾” tap \$2,400.00 1” tap \$2,525.00

Board Action: Approve increase in water tap fees

Agenda Date: September 21, 2020

Presenter: Don Baumgardner

Agenda Item No. 3

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: PLANNING – GOLDEN LEAF FOUNDATION
SCHOOL GENERATOR GRANT ENGINEERING FIRM SELECTION**

On August 18, 2020 Craven County solicited qualifications seeking qualified licensed professional engineering firms to perform engineering services in support of the installation of generators at five (5) Craven County school locations. On August 26, 2020 and September 4, 2020 at 10:00 a.m. pre-proposal school tours were held with five firms present. The Request for Qualifications was due back on September 9, 2020 by 4:00 p.m. Five (5) qualified proposals were received for review. A bid review committee ranked all submitted qualification proposals on September 10, 2020.

In order to move forward with the implementation of this program, staff requests the Board of Commissioners to select The East Group, which was determined to be the most qualified licensed professional engineering firm for this project. The rating sheet is shown in Attachment #3. Once the firm is selected, staff can move forward with fee negotiation for services.

**Board Action: Select engineering firm for Golden Leaf Foundation School
Generator Grant**

Agenda Date: September 21, 2020

Presenter: Patrick Baker

Agenda Item No. 4

Board Action Required or Considered: Yes

SOIL AND WATER CONSERVATION

A. BEAVER MANAGEMENT PROGRAM CONTRACTUAL SERVICES BUDGET AMENDMENT

Patrick Baker, Natural Resources Conservationist II, will present the budget amendment shown in Attachment #4.A., in the amount of \$42,165.00 for funds that need to be re-appropriated from FY 19-20 to FY 20-21 to fulfill contractual commitments for the County's beaver management program. With this contract ending on September 30, 2020, payments could not be made until this fiscal year. For this current fiscal year, we have amended the beaver management contract to end on June 30, 2021, bringing the contract and our fiscal year in alignment.

Board Action: A roll call vote is needed to approve the budget amendment

B. EMERGENCY WATERSHED PROTECTION PROGRAM BUDGET AMENDMENT

Mr. Baker will present the budget amendment, shown in Attachment #4.B., in the amount of \$41,168.00, for the Board's approval.

As part of Craven County's Emergency Watershed Protection Program the County is required to pay for legal title opinions and permitting fees associated with each individual property site. The legal and permitting fees total \$20,548.00. Although the County has to pay these fees as part of the program, staff will be able to seek hourly reimbursement for time spent on construction inspection services.

Board Action: A roll call vote is needed to approve the budget amendment

Agenda Date: September 21, 2020

Presenters: Scott Harrelson & Clayton Gaskins

Agenda Item No. 5

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: HEALTH

A. USE OF FUND BALANCE APPROPRIATION

Health Director, Scott Harrelson, will present the budget amendment, shown in Attachment #5.A., in the amount of \$64,605.00 for utilization of the revenues earned from FY20 to purchase items needed in FY21. The request includes items needed for the Animal Shelter, training expenses for three new employees, IT equipment for Environmental Health, clinical supplies and equipment. A detailed list of items is also shown in the attachment.

Board Action: A roll call vote is needed to approve the budget amendment

B. ON-CALL PAY FOR PART-TIME PHYSICIAN EXTENDER III

Our Physician Extender III started on July 22, 2021 in a part-time County position. This position is primarily in place to complete the required face-to-face visits with patients to certify continued appropriateness of services, but will also be available for home visits with nurses on complex medical cases. The plan will be for this position to take one weekend per month to supplement our Medical Director. Medicare Conditions of Participation allow a FNP to cover on-call needs. We have an on-call policy in place. The rate will be \$75 per day (Sat/Sun) or \$150 per month. There is currently enough funding to cover this expense. (See Attachment #5.B.)

C. REQUEST FOR NEW FEES IN ENVIRONMENTAL HEALTH

Subject: S.L. 2020-97/LSS Permitting During Coronavirus Emergency

In Section 3.19 of S.L. 2020-97, licensed soil scientists (LSS) will be able to evaluate, inspect and approve on-site wastewater systems under the provisions of G.S. 130A-336.2. Session Law 2020-97 is in effect as of September 4, 2020 and will expire 90 days after Executive Order No. 116 (Governor's Declaration of State of Emergency to Prevent Spread of Covid-19) is rescinded. This process closely mirrors the Engineered Option Permit (EOP) process that has been in effect for the last few years. Like the EOP, the local health department may assess a fee of up to 30% of the cumulative total of the fees established for similar systems permitted by the local health department. The local health department does have responsibilities for permits issued under S.L. 2020-97.

In accordance with these guidelines the Craven County Health Department proposes to establish the following new fees:

1. LSS COVID19 Permit for Residential with 4 or less Bedrooms - \$82.50
2. LSS COVID19 Permit for Residential with 5 or more Bedrooms or Business/Commercial - \$180

The proposed new fees are show in Attachment #5.C.

D. CARES ACT PROVIDER RELIEF FUNDS

The Department of Health & Human Services (HHS) has distributed \$181,690 to Craven County Hospice in order to provide financial relief during the coronavirus (COVID-19) pandemic. These funds can be used to cover a wide range of items and services to prevent, prepare for, and respond to coronavirus, including: supplies and equipment to provide services for possible or actual COVID-19 patients, workforce training, acquiring additional resources and "lost revenue" due to the virus.

Hospice Director, Clayton Gaskins, will present the budget amendment, shown in Attachment #5.D. for the Board's approval.

Board Action: A roll call vote is needed to approve the budget amendment

Agenda Date: September 21, 2020

Presenter: Bobby West

Agenda Item No. 6

Board Action Required or Considered: Yes

BUDGET AMENDMENT FOR BOAT ACQUISITION

NC State Surplus has agreed to sell the Sheriff's Office this package for \$2,500.00. The estimated value is approximately \$30,000. This is a Wildlife Resources Commission law enforcement vessel. It has been a freshwater boat operating in the Charlotte area.

The boat will give us the ability to perform search and rescue missions in the surrounding rivers. Additionally, it will allow us to have a presence on the waterways to ensure safety for the citizens as well as tie into Homeland Security initiatives being that our waterways tie into the NC State Port facility in Morehead City and Marine Corps Air Station Cherry Point.

State Surplus will hold the boat pending approval of the Commissioners.

Insurance quotes are pending.

There is no cost to register the vessel due to us being a government agency.

Trailer registering fees will be registration plus highway use tax. Approximately \$120.00 or less for registration plus \$13.00 or less for highway use tax. Totaling no more than \$133.00.

Boat - 2005 21' Parker V-Hull Boat

HULL ID-PXM040008H405

Outboard - 2014 300 HP Evinrude Motor

Serial Number 5385578

Trailer - 2005 Long Boat Trailer

VIN 1LGDWKX2751P05000

Chief Bobby West will request that the Board approve a budget amendment in the amount of \$2,633.00, as shown in Attachment #6.

Board Action: A roll call vote is needed to approve the budget amendment

Agenda Date: September 21, 2020

Presenter: _____

Agenda Item No. 7

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. Pending:

- i. Adult Care Home Advisory Committee
- ii. Craven Aging Planning Board
- iii. Craven/Pamlico Regional Library
- iv. Nursing Home Advisory Committee
- v. Regional Aging Advisory Board
- vi. Senior Legislative Tarheel Alternate
- vii. Voluntary Agriculture District Advisory Board

B. Current:

- i. **Adult Care Home Advisory Committee –**
 - Linda Chagnon (District 1) seeks reappointment
- ii. **Coastal Carolina Regional Airport Authority**
 - Charles Meekins (appointed June, 2012) and Jerry Jackson (appointed June, 2011) six (6) applicants on file (See Attachment #7.B)
- iii. **Fire Tax Commissioners Board**
 - Rolf Maris, TWP 2 Tri Community - seeks reappointment
 - Alton Riggs, TWP 7 – seeks reappointment
- iv. **Fireman’s Relief Fund Board of Trustees**
 - Robert Stroud, TWP 3 Dover – seeks reappointment
 - Felix Croom, TWP 3 Ft. Barnwell – seeks reappointment
- v. **Craven County Clean Sweep**
 - Pat Sager – seeks reappointment
 - Joan Campbell – seeks reappointment

C. UPCOMING: Terms Expiring

- i. **Fire Tax Commissioners Board**
 - Joseph Midgette TWP 1 Vanceboro Fire
 - Aaron McLawhorn TWP 8 WNB II Rhems Fire
 -
- ii. **Fireman’s Relief Fund Board of Trustees**
 - Dred Mitchell TWP # Cove City Fire
 - Aaron McLawhorn TWP 8 WNB II Rhems Fire
- iii. **Craven Aging Planning Board**
 - Carolyn Squires

Agenda Date: September 21, 2020

Presenter: Arey Grady

Agenda Item No. 8

COUNTY ATTORNEY'S REPORT

Agenda Date: September 21, 2020

Presenter: Jack Veit

Agenda Item No. 9

COUNTY MANAGER'S REPORT

Agenda Date: September 21, 2020

Presenter: _____

Agenda Item No. 10

COMMISSIONERS' REPORTS

1 THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN
2 REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY
3 ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH
4 CAROLINA, ON TUESDAY, SEPTEMBER 8, 2020. THE MEETING CONVENED AT
5 7:00 P.M.

6
7 MEMBERS PRESENT:

- 8 Chairman Thomas F. Mark
- 9 Vice Chairman Jason R. Jones
- 10 Commissioner Denny Bucher
- 11 Commissioner George S. Liner
- 12 Commissioner Theron L. McCabe
- 13 Commissioner E.T. Mitchell
- 14 Commissioner Johnnie Sampson, Jr.

15
16 STAFF PRESENT:

- 17 Jack B. Veit, III, County Manager
- 18 Gene Hodges, Assistant County Manager
- 19 Craig Warren, Finance Director
- 20 Amber Parker, Human Resources Director
- 21 Arey Grady, County Attorney
- 22 Nan Holton, Clerk to the Board

23
24 Following the Pledge of Allegiance, County Attorney, Arey Grady, recited the following
25 invocation:

26
27 *God of us all, we thank You for giving us another day.*

28
29 *Bless these Commissioners gathered here for extraordinary work in*
30 *extraordinary times.*

31
32 *Inspire them with wisdom as they hope to address the needs of our County*
33 *in such a difficult period of our shared history.*

34
35 *Continue to bless those who labor to attend to the sick among our citizens,*
36 *and those also who strive to find effective treatments and vaccines. Keep*
37 *us all safe, in Your divine mercy.*

38
39 *May all that is done this day be for Your greater honor and glory. Amen.*

40
41 *Based upon the invocation given by Reverend Patrick J. Conroy, S.J. the*
42 *August 22, 2020 session of the US House of Representatives*

48 Commissioner Liner motioned to approve the agenda, as presented, seconded by Commissioner
49 Mitchell and approved unanimously.

50
51 **PUBLIC HEARING – CARTS – TITLE VI PROGRAM PLAN**

52
53 CARTS Director, Kelly Walker, stated the purpose of the Public Hearing is to receive comments
54 prior to consideration of approval of the CARTS Title VI Program Plan.

55
56 At 7:03 p.m. Commissioner Liner motioned to go into public hearing, as advertised, seconded by
57 Commissioner Sampson and approved unanimously.

58
59 There were no citizens from the public present to speak.

60
61 At 7:03 p.m., Commissioner Liner motioned to return to open session, seconded by
62 Commissioner McCabe and approved unanimously.

63
64 **PETITIONS OF CITIZENS**

65
66 The following citizens addressed the Board:

- 67
- 68 1. *Kelly Muse, 612 Madam Moores Lane – Craven County School issues*
- 69 2. *Senator Norm Sanderson, 269 Bennett Road, Arapahoe – broadband service*
- 70 3. *Kathryn Smith, 675 Smith Farm Road, Havelock – Adam’s Creek area broadband issue*
- 71 4. *Stacy Engel, 201 Golden Creek Road, Havelock – Adam’s Creek area broadband issue*
- 72 5. *Maria Clark, 3250 Adams Creek Road, Havelock – Adam’s Creek area broadband issue*
- 73 6. *Ray Griffin, 1981 Streets Ferry Road, Vanceboro – voting*
- 74 7. *Michelle Pitman, 201 Lige Piner Road, Smyrna – lack of broadband service*
- 75 8. *Guy Mawiaci, 526 Joyner Drive, Havelock -lack of broadband service*
- 76 9. *Merri Jo Gamble, 125 Waterway Drive, Havelock – lack of broadband service*
- 77 10. *Terry Atherton, 600 Joyner Drive, Havelock – lack of broadband service*
- 78 11. *June Bryan, 225 Golden Creek Road, Havelock – lack of broadband service*
- 79 12. *Rusty Bryan, 255 Golden Creek Road, Havelock – lack of broadband service*
- 80 13. *Lynda Brovaugh, 524 Joyner Drive, Havelock – lack of broadband service*
- 81 14. *Jacob Joplin, 3508 Country Club Road, Morehead City – Carteret Craven Electric*
82 *Cooperative seeks to support the community in Adam’s Creek regarding broadband*
83 *service*
- 84

85 Several of the Commissioners requested that the County Manager contact this group and provide
86 more information about what has been discussed and what is being pursued to advocate for
87 broadband service in these remote areas.

88
89 County Manager, Jack Veit, stated he was pleased that Mr. Joplin came to the meeting and
90 presented an option to utilize their infrastructure. He reported on meetings held with East
91 Carolina Broadband to discuss this issue. Mr. Veit highlighted the complication is not having
92 infrastructure in these remote areas, so the Carteret Craven Electric Cooperative would be an
93 excellent partner.

94 He emphasized that applications for state funding for underserved communities are due October
 95 14, 2020. Mr. Veit stated that Craven County is prohibited from providing internet service, but
 96 can be an advocate for these other organizations.

97
 98 At 7:55 p.m., Commissioner McCabe left the room.
 99

100 **CONSENT AGENDA**

101
 102 Commissioner Mitchell motioned to approve the consent agenda, inclusive of the Minutes of
 103 August 17, 2020 Regular Session, Tax Releases and Refunds and Health Department Contract
 104 with i2i Population Health. Commissioner Liner seconded the motion, which carried 6-0 in a
 105 roll call vote.

106
 107 *Tax Releases and Refunds*

108
 109 **Credits**

110	111 TAXPAYER NAME	112 TICKET#	113 AMOUNT
114	ANDREWS, JOHN AND SHANNON	2020-211907	\$548.81
115	LATE LISTING CHARGED IN ERROR		
116	BARFIELD, WILLIAM M & JUDITH A	2020-403513	\$52.37
117	DOUBLE BILLED		
118	BARFIELD, WILLIAM M & JUDITH A	2020-403514	\$58.68
119	DOUBLE BILLED		
120	BARFIELD, WILLIAM M & JUDITH A	2020-403515	\$66.78
121	DOUBLE BILLED		
122	BARFIELD, WILLIAM M & JUDITH A	2020-403516	\$74.57
123	DOUBLE BILLED		
124	BARFIELD, WILLIAM M & JUDITH A	2020-403517	\$72.61
125	DOUBLE BILLE		
126	BASS, THOMAS LEON JR	2020-206660	\$9.65
127	LATE LISTING CHARGED IN ERROR		
128	BEACHAM, REBECCA DEAN	2018-3693	\$69.49
129	DID NOT OWN JANUARY 1		
130	BEACHAM, REBECCA DEAN	2019-207675	\$65.26
131	DID NOT OWN JANUARY 1		

140	BENGE, BOBBY RAY	2019-211419	\$97.75
141	DID NOT OWN JANUARY 1		
142			
143	BRADLEY, RAYMOND J JR	2019-400373	\$629.84
144	NOT TAXABLE TO CRAVEN COUNTY		
145			
146	BRADLEY, RAYMOND J JR	2020-205230	\$557.91
147	NOT TAXABLE TO CRAVEN COUNTY		
148			
149	DALE, PAUL & JUNE	2020-214669	\$31.80
150	DID NOT OWN JANUARY 1		
151			
152	DECKER, THOMAS R & GLENDA G	2020-211023	\$164.84
153	LATE LISTING CHARGED IN ERROR		
154			
155	EVANS, KEVIN JAMES	2020-403601	\$19.14
156	DID NOT OWN JANUARY 1		
157			
158	EVANS, KEVIN JAMES	2020-403602	\$19.53
159	DID NOT OWN JANUARY 1		
160			
161	GODETTE, GERALD LEE	2020-205548	\$31.30
162	DID NOT OWN JANUARY 1		
163			
164	GRISSETTE, JULIUS A JR & HETTIE W	2020-4176	\$17.77
165	LATE LISTING CHARGED IN ERROR		
166			
167	HENDRICKS, KAY WRIGHT REESE FREDE	2020-207143	\$60.00
168	RECYCLE FEE CORRECTION		
169			
170	HUKINS, MARY HRS	2020-10138	\$60.00
171	DWELLING VACANT		
172			
173	JOHNSON, RICHARD	2020-210965	\$49.81
174	NOT TAXABLE TO CRAVEN COUNTY		
175			
176	JONES, CATHY HOLLAND	2020-2422	\$60.00
177	DWELLING VACANT		
178			
179	JONES, CATHY HOLLAND	2020-45684	\$60.00
180	DWELLING VACANT		
181			
182	KESLER, HERBERT	2020-403640	\$238.66
183	NOT TAXABLE TO CRAVEN COUNTY		
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185			

186	KIRSCH, WILLIAM A & KIRSCH	2020-210409	\$3.02
187	LATE LISTING CHARGED IN ERROR		
188			
189	LEGATH, AARON JAMES	2020-500778	\$221.51
190	MILITARY EXEMPT		
191			
192	LOVETT, LAWRENCE R & SUSAN B	2020-403584	\$17.23
193	INCORRECT SITUS/REBILL		
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195	LOVETT, LAWRENCE R & SUSAN B	2020-403585	\$18.50
196	INCORRECT SITUS/REBILL		
197			
198	MORTON, STEVEN THEODORE	2020-500516	\$75.74
199	CORRECTED DISCOVERED PROPERTY VALUE		
200			
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202	MURRELL, SANDRA LOUISA	2020-42834	\$60.00
203	BILLING ERROR		
204			
205	NARDOZZI, JESSICA M & ANTHONY S	2020-403596	\$109.38
206	BILLING ERROR		
207			
208	NARDOZZI, JESSICA M & ANTHONY S	2020-403597	\$123.61
209	BILLING ERROR		
210			
211	NARDOZZI, JESSICA M & ANTHONY S	2020-403598	\$140.12
212	BILLING ERROR		
213			
214	NARDOZZI, JESSICA M & ANTHONY S	2020-403599	\$159.52
215	BILLING ERROR		
216			
217	NARDOZZI, JESSICA M & ANTHONY S	2020-403600	\$165.34
218	BILLING ERROR		
219			
220	NC DEPT OF TRANSPORTATION	2019-1400	\$64.35
221	EXEMPT PER NCGS 105-278.1		
222			
223	PARKER, WILLIAM M & INGE	2020-7515	\$302.21
224	VETERANS EXCLUSION		
225			
226	POWELL, MATTHEW WESLEY	2020-210513	\$48.67
227	INCORRECT SITUS/REBILL		
228			
229	STURGILL, SANDRA	2019-400371	\$1,010.97
230	NOT TAXABLE TO CRAVEN COUNTY		
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232	THOMAS, KRISTY	2015-56945	\$73.13
233	DID NOT OWN JANUARY 1		
234			
235	TRENT RIVER COFFEE COMPANY PAR 2020-200307		\$66.48
236	DID NOT OWN JANUARY 1		
237			
238	WALKER, PATRICK JOHN	2020-214724	\$214.20
239	DID NOT OWN JANUARY 1		
240			
241	WATTS, JAMES EDWARD	2020-500805	\$0.53
242	LATE LISTING CHARGED IN ERROR		
243			
244	WHITES TAE KWONDO INC	2020-204172	\$5,940.00
245	RECYCLE FEE CORRECTION		
246			
247	WILSON, KENNETH LEE	2020-211205	\$265.38
248	DID NOT OWN JANUARY 1		
249			
250	WOLLARD, MICHAEL D & JONES, LYNWOOD 2019-401235		\$101.98
251	DID NOT OWN JANUARY 1		
252			
253		TOTAL CREDITS	\$12,298.44
254			
255	<i>Refunds</i>		
256			
257	CRUM, MADISON HOWELL JR	2019-402501	\$119.57
258	DOUBLE BILLED		
259			
260	CRUM, MADISON HOWELL JR	2019-402500	\$105.89
261	DOUBLE BILLED		
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263	IPOCK, RICKY LEE	2020-403540	\$17.41
264	DOUBLE BILLED		
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266	IPOCK, RICKY LEE	2020-403539	\$19.09
267	DOUBLE BILLED		
268			
269		TOTAL REFUNDS	\$261.96
270			

271 *Health Department Contract with i2i Population Health*

272
 273 The i2i product is a companion software for the Health Department's electronic health record
 274 and will enable required reports to be produced for the Federally Qualified Health Center
 275 (FQHC). It will also be to provide reports for the impending NC Medicaid transformation. The
 276 software is being offered at a discount rate through the NC Community Health Center and the
 277 contract with i2i is for three years.

278
279 Commissioner McCabe returned to the meeting at 7:58 p.m.

280

281 **CONGRESSMAN MURPHY'S OFFICE UPDATE**

282

283 Ms. Lauren Wandzel, Congressman Murphy's District Staff, expressed appreciation for Craven
284 County providing an office and the assistance she has received from the Veteran's Service staff
285 while settling in. Ms. Wandzel highlighted what she and other case workers do to advocate for
286 Congressman Murphy's constituents with Federal agencies. She reported their office is
287 accepting applications until October 1, 2020 for nominations to attend the Service Academy.
288 Ms. Wandzel indicated the office has been very busy.

289

290 **DEPARTMENTAL MATTERS: CARTS**

291

292 *CARTS Title VI Program Plan Adoption*

293

294 CARTS Director, Kelly Walker, stated that the current Title VI Program expires November 30,
295 2020 and is located on the CARTS web page. The proposed Title VI Program uses a template
296 provided by the North Carolina Department of Transportation/Integrated Mobility Division
297 (NCDOT/IMD). She highlighted there is no change to the program itself, just the format in
298 which the plan is written, requiring additional information and the frequency with which CARTS
299 must present the plan for signature. Ms. Walker requested approval of the Title VI Program
300 Plan, for submission no later than September 30, 2020.

301

302 Commissioner Liner motioned to approve the CARTS Title VI Program Plan, as requested,
303 seconded by Commissioner Mitchell and approved unanimously.

304

305 *Budget Amendment Request for 5311 CARES Act*

306

307 Ms. Walker requested a budget amendment in the amount of \$56,215 to reflect 5311 CARES Act
308 funding that CARTS has been approved to receive through the North Carolina Department of
309 Transportation (NCDOT). She stated CARTS will be using this funding for the rural portion
310 (60%) of procurement costs of bus shields and lift guards. She explained that bus shields are a
311 barrier around the driver to protect the driver from droplets and is directly related to COVID-19.
312 Lift guards are equipment that will be added to the Vehicles to prevent someone from falling out
313 of the door when the lift platform is below floor level. Any amount left over after the
314 procurement of this equipment will be used in accordance with the budget submitted with the
315 5311 CARES Act application.

316

317 Commissioner Sampson motioned to approve the following budget amendment, as requested,
318 seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

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CARTS

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014511-33307	\$56,215.00	1014510-47321	\$56,215.00
Section 18 Admin		Capital Outlay \$500-\$4,999	
TOTAL	\$56,215.00	TOTAL	\$56,215.00

Budget Amendment Request for 5307 CARES Act

Ms. Walker requested a budget amendment in the amount of \$30,000 to reflect 5307 CARES Act funding that CARTS has been approved to receive through the NCDOT. She stated CARTS will be using this funding for the urban portion (40%) of procurement costs of bus shields and lift guards. Bus shields are a barrier around the driver to protect the driver from droplets and is directly related to COVID-19. Lift guards are equipment that will be added to the Vehicles to prevent someone from falling out the door when the lift platform is below floor level. Any amount left over after the procurement of this equipment will be used in accordance with the budget submitted with the 5307 CARES Act application.

Commissioner Sampson motioned to approve the following budget amendment, as requested, seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

CARTS

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014513-3314	\$30,000.00	1014512-47321	\$30,000.00
Urbanized Formula Funds		Capital Outlay \$500-\$4,999	
TOTAL	\$30,000.00	TOTAL	\$30,000.00

DEPARTMENTAL MATTERS: SHERIFF

Budget Amendment – Telephone Fees/Expenses

Chief Bobby West presented a budget amendment in the amount of \$45,912.00 to cover the cost of cellular telephone and mifi related fees and expenses. He stated these were an oversight in the budget, which were caught later.

Commissioner Liner motioned to approve the following budget amendment, as requested, seconded by Commissioner McCabe and approved 7-0 in a roll call vote.

369 *Sheriff's Office*

370

371	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
372				
373	1010000-39901	\$45,912.00	1014310-42200	\$45,912.00
374	Fund Balance Approp CY		Telephone	
375				
376	TOTAL	\$45,912.00	TOTAL	\$45,912.00

377

378 *Budget Amendment – Donation*

379

380 Chief West presented a budget amendment in the amount of \$5,000 to accept a donation which
 381 will be used to up-fit the MRAP armored vehicle to make it into a rescue vehicle.

382

383 Commissioner McCabe motioned to approve the following budget amendment, as requested,
 384 seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

385

386 *Sheriff's Office*

387

388	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
389				
390	1014310-38301	\$5,000.00	1014310-43222	\$5,000.00
391	Misc Donations		Supplies – Donations	
392				
393	TOTAL	\$5,000.00	TOTAL	\$5,000.00

394

395 *Budget Amendment – Vehicle Up-Fitting/Radios*

396

397 Chief West presented a budget amendment in the amount of \$61,268 for the purpose of up-fitting
 398 patrol vehicles that arrived at the end of FY20; and the cost of four mobile radios that were
 399 invoiced in FY20 but arrived after the end of the fiscal year.

400

401 Commissioner Liner motioned to approve the following budget amendment, as requested,
 402 seconded by Commissioner McCabe and approved 7-0 in a roll call vote.

403

404 *Sheriff's Office*

405	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
406				
407	1010000-39901	\$61,268.00	1014310-47301	\$41,156.00
408	Fund Balance Appropriation CY		Capital Outlay – Over \$5,000	
409			1014310-47321	\$20,112.00
410			Capital Outlay \$500-\$4,999	
411				
412	TOTAL	\$61,268.00	TOTAL	\$61,268.00

413

414

DEPARTMENTAL MATTERS: TAX – UPDATE OF PLANS TO RESTART TAX BILLING AND COLLECTION ACTIVITIES

Tax Administrator, Ronnie Antry, provided the Board with an update of plans to restart tax billing and collection activities. He reported that with the onset of COVID19, many of the enforcement remedies that tax normally uses in the collection of delinquent taxes were suspended as not to further disrupt the lives of Craven’s citizens. The current plan is to continue to forego the usual enforcement remedies until February, 2021.

Mr. Antry reported on “gap billing” and the fact that the General Assembly has transferred the collection responsibility of these gaps in vehicle registration to the Counties, beginning in 2017. These billings were delayed because of software limitations, but plan to bill these registration gaps in February, 2021. There is no penalty or interest added to these taxes because of the delay.

Mr. Antry informed the Board that their office had delayed submitting any new debts to the debt set-off clearinghouse hosted by the NC County Commissioners’ Association beginning in March, 2019 due to tax software changes. He indicated this activity would be restarted as soon as they can coordinate the effort with their software vendor, with hopes of having the debts placed for collection in January, 2021.

Mr. Antry then fielded many questions from the Board of Commissioners. They expressed an interest in getting information out to the taxpayers prior to February, 2021, as to address any concerns the citizens may have.

At 8:27 p.m. a five minute break was taken.

DEPARTMENTAL MATTERS: PLANNING – CONTRACT AWARD RECOMMENDATIONS – COMMUNITY DEVELOPMENT BLOCK GRANT – NEIGHBORHOOD REVITALIZATION (CDBG-NR) PROGRAM

Chip Bartlett, Holland Consulting Planners, reported that a bid opening for the rehabilitation and elevation of two (2) storm-damaged, owner-occupied homes included in the CDBG-NR Program was held on July 22, 2020. Bid proposals were received from two contractors: Dozier Built, LLC and Paul Woolard Construction.

Rehabilitation Contract Award recommendations are as follows:

<u>Unit Address:</u>	<u>Contractor</u>	<u>Amount</u>	<u>Comments</u>
125 Chips Rd., Vanceboro	Dozier Built, LLC	\$137,600.00	Low Bidder
8000 River Rd., Vanceboro	Paul Woolard Const.	\$146,816.00	Low Bidder

He stated that approval of these contract awards is needed in order move forward with assistance to these households. These contract awards are also contingent on approval from the funding agency to perform substantial rehabilitation since it involves elevation.

461 A request has already been submitted to the Rural Economic Development Division at the
 462 Department of Commerce.

463
 464 Jack Veit informed the Board that these CDBG_NR projects are related to Hurricane Matthew.
 465 He expressed gratitude to the County’s Planning staff for diligently pursuing and persevering for
 466 the past four years to get to this point.

467
 468 Commissioner Liner motioned to award the contracts, as recommended, seconded by
 469 Commissioner Mitchell and approved unanimously.

470
 471 **CRAVEN COUNTY SCHOOLS – RESOLUTION TO APPROVE LEASE FOR**
 472 **TECHNOLOGY EQUIPMENT**
 473

474 Stacy Lee, Chief Officer of Systems and Operation, reported that in fiscal year 2015-16, the
 475 Board of Commissioners began to provide a separate appropriation to the Board of Education for
 476 the purchase of digital learning devices for students. Craven County Schools is now at the end of
 477 the original three (3) year lease and is requesting a refresh of the initial devices.

478
 479 Craven County Schools selected Apple iPads for the students in the original lease and the
 480 Administration has decided to continue with the same device selection for this proposed device
 481 refresh. This refresh proposal will provide 7100 devices for all students attending traditional
 482 6-12 schools in the amount of \$3,559,557.57 from capital outlay fund for dollars provided by the
 483 Craven County Board of Commissioners or \$889,889.40 each year for four (4) years. The
 484 interest rate for this lease is zero percent. These devices will come with a protective case and
 485 keyboard combination and Apple Care, which provides repair services through Apple when
 486 devices are damaged.

487
 488 There were many inquiries and much discussion concerning why they are using Apple products,
 489 the logic for replacing the current Ipads, and repercussions by delaying the decision on this.

490
 491 Commissioner Mitchell motioned to adopt the Resolution, authorize and approve the execution
 492 and delivery of a Master Lease Purchase Agreement, and approve the Execution and Delivery of
 493 Schedule No. 2 to the Master Lease Purchase Agreement, seconded by Commissioner McCabe
 494 and approved in a 4-3 roll call vote (Nays: McCabe, Sampson, Jones).
 495

496 **EXHIBIT C**
 497

498 RESOLUTION NO. _____ OF CRAVEN COUNTY
 499 SCHOOLS AUTHORIZING AND APPROVING THE
 500 EXECUTION AND DELIVERY OF A MASTER LEASE
 501 PURCHASE AGREEMENT;
 502 AND APPROVING THE EXECUTION AND
 503 DELIVERY OF SCHEDULE NO. 2 TO THE MASTER LEASE
 504 PURCHASE AGREEMENT.
 505

506
 507 WHEREAS, the Craven County Board of Education, which operates the Craven County Schools, (the
 508 “School District”) is authorized by the laws of the North Carolina (the “State”) to enter into a lease purchase
 509 agreement in order to acquire personal property equipment and other property for governmental or proprietary
 510 purposes; and

511 WHEREAS, the School District has an immediate need to acquire and finance certain computer
512 equipment, software, maintenance, and support services as applicable, which are more fully described on Exhibit
513 A hereto (the "Equipment"); and
514

515 WHEREAS, in order to finance the costs of acquiring the Equipment, the School District desires to execute
516 and deliver the Master Lease Purchase Agreement with Apple Inc. (the "Master Lease") and Schedule No. 2
517 thereto, which together constitute the "Lease"; and
518
519

520 WHEREAS, subject to the approval by the Craven County Board of Commissioners ("County") of the
521 School District's request to enter a continuing contract for capital outlay, all acts, conditions and things required by
522 the Constitution and laws of the State, and requirements of the School District, will have been performed in the
523 time and manner required to make the Master Lease and Lease valid and binding obligations of the School District.
524

525 NOW, THEREFORE, IT IS RESOLVED BY THE CRAVEN COUNTY BOARD OF EDUCATION AS
526 FOLLOWS:
527

528 Section 1. The School District hereby authorizes and approves the execution and delivery of
529 the Master Lease;
530

531 Section 2. Upon County approval of the School District's request to enter a continuing contract for capital
532 outlay, the School District hereby authorizes and approves the execution and delivery of Schedule No. 2 to the
533 Master Lease in an amount not to exceed \$3,559,557.57 for the purpose of financing the costs of the acquisition
534 and installation of the Project;
535

536 Section 3. The persons of the School District listed below (each an " Authorized Officer") are each
537 hereby authorized and empowered, for and on behalf of the School District, to execute, with such changes therein
538 and modifications thereto as may be approved by the Authorized Officer executing the same, together with any
539 contracts or agreements and certificates and other documents necessary or appropriate in connection therewith,
540 as approved by such Authorized Officer, which approval will be conclusively evidenced by such Authorized Officer's
541 execution and delivery thereof:
542

Name	Title
David Hale	Chair, Craven County Board of Education
Dr. Meghan Doyle	Superintendent, Craven County Schools

543 Section 4. The Authorized Officers are each hereby authorized and empowered, for and on behalf
544 of the School District, to take such actions and execute, or attest, as the case may be, and deliver, such
545 instruments, agreements and certificates as may be necessary or appropriate to consummate the
546 transactions authorized and approved hereby.
547
548

549 Section 5. The appropriate officials and employees of the School District are authorized and
550 directed to take all such actions as may be necessary and appropriate to carry out and perform the School District's
551 obligations and agreements pursuant thereto.
552

553 Section 6. All actions of the officers, agents and employees of the School District whether
554 heretofore or hereafter taken that are in conformity with the purposes and intent of the foregoing resolutions be,
555 and the same are hereby, in all respects, authorized, approved, ratified and confirmed.
556

557 **DEPARTMENTAL MATTERS: WATER**

558
559 *Approval of Lawson Creek Booster Pump Station Interim Bypass*
560

561 Assistant County Manager, Gene Hodges, reported that when Hurricane Florence struck Craven
562 County, the Lawson Creek Pump Station was irreparably damaged. This pump station is a sub-
563 surface "vault" containing pumps, pipes, valves, and electrical controls that interconnects under
564 the river the two water systems that Craven County operates.

565 This pump is critical in Craven County’s plan to reduce the amount of water that is drawn out of
 566 the Black Creek aquifer per State of North Carolina regulations.
 567

568 On June 17, 2019, the Craven County Board of Commissioners selected CJS Conveyance, LLC
 569 as the engineer to design and oversee the repairs to this critical component of the water system.
 570 A considerable amount of design work and hydrological modeling has been performed and there
 571 are still several months of design work yet to be completed. This first phase of the project will
 572 entail the fabrication and installation of an interim bypass pump that will be put in place while
 573 the final design and construction of the repairs are underway.
 574

575 A request for proposals (RFP) was issued on July 23, 2020, a virtual pre-bid meeting was held on
 576 August 5, 2020, and responses were received on August 12, 2020. The base bid included rental
 577 of the bypass pump and the alternate proposal was to purchase the pump. Four (4) firms
 578 submitted bids with Jones and Smith Contractors, LLC of Ayden, NC producing the lowest base
 579 bid of \$273,763.00. Their alternate proposal of purchasing the pump reduced the price by
 580 \$48,000 for a total proposal of \$225,763.00. CJS Conveyance performed reference checks on
 581 this firm and all references received were positive. The recommendation from CJS Conveyance
 582 was to award the project to Jones and Smith Contractors, LLC in the amount of \$225,763.00.
 583

584 Mr. Hodges requested that a budget amendment and project ordinance in the amount of
 585 \$803,763.00 that establishes and funds this project be approved. The amount is broken down as
 586 follows:

587	Engineering Fees:	\$548,000
588	Construction:	\$225,763
589	Construction-other than general	\$ 7,000
590	Contingency:	<u>\$ 23,000</u>
591	Total:	\$803,763

592
 593 Commissioner Bucher motioned to approve the following budget amendment and project
 594 ordinance in the amount of \$803,763.00, as requested, seconded by Commissioner Mitchell and
 595 approved 7-0 in a roll call vote.
 596

597 ***Lawson Creek Booster Station Rec. Proj.***

598	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
599	6151000-39805	\$803,763.00	6151000-47505	\$548,000.00
600	Transfer from Water Fund		Architect/Engineer	
601			6151000-47601	\$225,763.00
602			Construction	
603			6151000-47603	\$ 7,000.00
604			Construction – other	
605			6151000-47659	\$ 23,000.00
606			Contingency	
607				
608				
609				
610				

611	6000000-39901	\$803,763.00	6007010-49793-21102	\$803,763.00
612	Fund Balance Approp CY		Transfer to Projects	
613				
614	TOTAL	\$1,607,526.00	TOTAL	\$1,607,526.00

**Lawson Creek Booster Station Recovery Project
Fund 615**

619 This ordinance is hereby approved in the following amount for expenditure of the Lawson Creek
620 Booster Station Recovery Project.

622 Expenditures:

624	Architect/Engineering	\$548,000.00
625	Construction	\$225,763.00
626	Construction – Other than General	\$ 7,000.00
627	Contingency	\$ 23,000.00
628		
629	TOTAL	\$803,763.00

631 This ordinance is hereby approved in the following amount for expenditure of the Lawson Creek
632 Booster Station Recovery Project.

634 Revenues:

636	Transfer from Water Fund	\$803,763.00
637		
638	TOTAL	\$803,763.00

640 This ordinance is hereby approved this 8th day of September 2020.

642 *Annual Write-Of of Water Receivables*

644 Water Superintendent, Al Gerard, reported that each January the Water Department begins its
645 annual bad debt write-off process by identifying uncollected account balances that exceed the
646 collection period of four (4) years as of December 31st. As of December 31, 2019, there were
647 111 customer accounts with balances totaling \$23,770.25 that accrued a final bill between
648 January 1, 2015 - December 31, 2015. These accounts have exceeded the collection period
649 deemed reasonably acceptable by Generally Accepted Accounting Principles (GAAP). Mr.
650 Gerard requested that the Board approve the write-off of these Water Fund receivables, as
651 presented.

653 Commissioner Mitchell motioned to approve the annual write-off of water receivables, as
654 requested, seconded by Commissioner Liner and approved 7-0 in a roll call vote.

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APPOINTMENTS

Pending

Chairman Mark reviewed the following pending appointments:

- Adult Care Home Advisory Committee
- Craven Aging Planning Board
- Craven/Pamlico Regional Library (Lynn Gonzales resignation)
- Nursing Home Advisory Committee
- Regional Aging Advisory Board
- Senior Legislative Tarheel Alternate
- Voluntary Agriculture District Advisory Board (District 6)
- Coastal Carolina Regional Airport Authority

Current

Adult Care Home Advisory Committee

Chairman Mark nominated Nancy Verzier for reappointment to the Adult Care Home Advisory Committee. There being no additional nominees, Ms. Verzier was reappointed by acclamation.

Upcoming: Terms Expiring

Chairman Mark reviewed the upcoming appointments due to expire on boards and committees:

- Adult Care Home Advisory Committee
 - Linda Chagnon
- Fire Tax Commissioners Board
 - Rolf Maris, TWP 2 Tri Community
 - Alton Riggs, TWP 7
- Fireman's Relief Fund Board of Trustees
 - Robert Stroud, TWP 3 Dover
 - Felix Croom, TWP 3 Ft. Barnwell
- Craven County Clean Sweep
 - Pat Sager
 - Joan Campbell

COUNTY ATTORNEY’S REPORT

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Initial Offer to Purchase Real Property – Church Road, Havelock (Parcel #6-054-029)

County Attorney, Arey Grady, presented an offer received by Craven County in the amount of \$1,000.00 for this real property, which was acquired through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$2,420.30. The tax value of this property is \$31,240.00.

Should the Board of Commissioners approve this transaction, the proposed resolution should be adopted, which will in turn authorize advertisement for upset bids. Once the upset bid process is concluded, this transaction will be brought back before the Board of Commissioners for final approval.

Commissioner Liner encouraged the Board to authorize the County Manager to put a “for sale” sign on this property, as it is in a residential area. The Board was in consensus to do so. The bid was not accepted.

Initial Offer to Purchase Real Property – 257 Streets Ferry Road, Vanceboro (Parcel #1-046-059)

Mr. Grady presented an offer received by Craven County in the amount of \$1,500.00 for this real property, which was acquired through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$1,530.53. The tax value of this property is \$12,000.00.

Should the Board of Commissioners approve this transaction, the proposed resolution should be adopted, which will in turn authorize advertisement for upset bids. Once the upset bid process is concluded, this transaction will be brought back before the Board of Commissioners for final approval.

Commissioner Jones motioned to adopt the resolution to accept the initial offer and to advertise for upset bids, seconded by Commissioner Liner and approved unanimously.

CRAVEN COUNTY
RESOLUTION ACCEPTING OFFER TO PURCHASE
SUBJECT TO UPSET BIDS

WHEREAS, Craven County owns certain real property identified as Tax Parcel Number 1-046-059 (hereinafter “the Real Property”), the Real Property having been acquired by Craven County in deed recorded in Book 3095, Page 864 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County has received an Offer to Purchase the Real Property, a copy of said offer being attached hereto and incorporated herein by reference; and,

WHEREAS, the Craven County Board of Commissioners is authorized to sell Craven County’s interest in real property pursuant to North Carolina General Statute §160A-269.

749 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
750 CRAVEN COUNTY THAT:

751 1. The Craven County Board of Commissioners hereby authorizes the initiation of the
752 upset bid process for the Real Property by advertising notice of the offer to purchase in accordance
753 with the provisions of North Carolina General Statute §160A-269.

754 2. The County Manager, the Assistant County Manager, the Clerk to the Board of
755 Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish
756 the transactions contemplated by this Resolution.

757
758 ADOPTED THIS 8th DAY OF SEPTEMBER, 2020.

759
760 *Initial Offer to Purchase Real Property – Muddy Lane, New Bern (Parcel #1-044-303)*

761
762 Mr. Grady presented an offer received by Craven County in the amount of \$1,000.00 for this real
763 property, which was acquired through a tax foreclosure, with past due taxes and costs of
764 foreclosure totaling \$1,135.58. The tax value of this property is \$4,050.00.

765
766 Should the Board of Commissioners approve this transaction, the proposed resolution should be
767 adopted, which will in turn authorize advertisement for upset bids. Once the upset bid process is
768 concluded, this transaction will be brought back before the Board of Commissioners for final
769 approval.

770
771 Commissioner Liner motioned to adopt the resolution to accept the initial offer and to advertise
772 for upset bids, seconded by Commissioner Jones and approved unanimously.

773
774 **CRAVEN COUNTY**
775 **RESOLUTION ACCEPTING OFFER TO PURCHASE**
776 **SUBJECT TO UPSET BIDS**
777

778 WHEREAS, Craven County owns certain real property identified as Tax Parcel Number
779 1-044-303 (hereinafter “the Real Property”), the Real Property having been acquired by Craven
780 County in deed recorded in Book 2349, Page 467 in the Office of the Register of Deeds of Craven
781 County; and,

782
783 WHEREAS, Craven County has received an Offer to Purchase the Real Property, a copy
784 of said offer being attached hereto and incorporated herein by reference; and,

785
786 WHEREAS, the Craven County Board of Commissioners is authorized to sell Craven
787 County’s interest in real property pursuant to North Carolina General Statute §160A-269.

788
789 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
790 CRAVEN COUNTY THAT:

791 1. The Craven County Board of Commissioners hereby authorizes the initiation of the
792 upset bid process for the Real Property by advertising notice of the offer to purchase in accordance
793 with the provisions of North Carolina General Statute §160A-269.

794 2. The County Manager, the Assistant County Manager, the Clerk to the Board of
795 Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish
796 the transactions contemplated by this Resolution.

797

798 ADOPTED THIS 8th DAY OF SEPTEMBER, 2020.

799

800 *Mutual Aid Agreement Between Craven County and the City of New Bern*

801

802 Mr. Grady highlighted that the Mutual Aid Agreement between Craven County and the City of
803 New Bern provides for redundancy and backup services between the 911 Call Centers of the
804 County and the City.

805

806 By way of example, in the event of a natural disaster or technical failure, one call center is able to
807 provide resources and assistance to the other call center so that emergency communications can
808 continue. This agreement is a renewal of a mutual aid agreement which has been in place for quite
809 some time. The only difference between this agreement and prior versions is that the new
810 agreement will provide for automatic renewal without action by the County or the City.

811

812 Commissioner Liner motioned to adopt the Mutual Aid Agreement, as requested, seconded by
813 Commissioner McCabe and approved unanimously.

814

815

COUNTY MANAGER'S REPORT

816

817 County Manager, Jack Veit, reported on a meeting with the Vanceboro Mayor, Chairman Mark
818 and Vice Chairman Jones last week regarding the Vanceboro library. Vanceboro owns the
819 building, but it is in need of a new AC unit and roof. Mr. Veit sought the consensus of the Board
820 to seek a long-term lease agreement to give the County ownership and the ability to put it under
821 the County's maintenance system. The Board agreed to have the attorney create a long-term
822 lease agreement with the Town of Vanceboro.

823

824 Mr. Veit stated that with the new Executive Order and entering phase 2.5, the playgrounds have
825 opened, and while there are still some restrictions, league play is picking up. Because there is
826 still a limit on the number of people who can congregate, he revealed the Convention Center is
827 having many of their groups cancel their fall events. He indicated this will be a significant
828 revenue loss for the County.

829

830 Mr. Veit announced there is a lot of excitement about the upgraded Convention Center and the
831 work is progressing well. He expressed the need for a ribbon cutting to celebrate this project.

832

833 He disclosed that the CARES Act Funding plans have been received and reviewed from the
834 municipalities and other groups.

835

836

837

838

839 Lastly, Mr. Veit recounted the meeting with East Carolina Broadband and sees a promising
840 resolve to the issues in the rural areas of the County. He described it needing faith and diligence
841 to work through lease agreements with third parties, but the path is being laid out to some
842 options. He emphasized the fact that the County cannot apply for the state grant funds, but can
843 advocate for East Carolina Broadband and the Carteret Craven Electric Cooperative.
844 It was requested that Duke Energy be contacted about partnering. Because there is a public
845 misunderstanding about who controls the internet, it was also requested that something be placed
846 on the County's website to provide information to clarify that it is not a County function.

847
848 Chairman Mark departed the meeting at 9:52 p.m., turning the gavel over to Vice Chairman
849 Jason Jones.

850

851

COMMISSIONERS' REPORTS

852

853 *Commissioner Mitchell* had no report.

854

855 *Commissioner Sampson* expressed frustration over the County not getting its due recognition in
856 the VOLT Center's marketing of their trade programs.

857

858 *Commissioner McCabe* announced and invited people to attend the 9/11 Ceremony being held at
859 the Havelock Police Department on Friday morning at 8:30 a.m.

860

861 *Commissioner Liner* encouraged the public to complete their Census, as the count is coming to
862 an end on September 30, 2020. He emphasized the importance of the Census, as it affects
863 funding to the County for so many different things and representation.

864

865 *Commissioner Bucher* announced that Dan Forrest will be in Craven County on Saturday
866 September 12th for an event at 660 Antioch Road from 6:00 – 7:30 p.m. He stated if interested in
867 attending to go to Mr. Forrest's Facebook page or his website to register. The event will occur
868 rain or shine.

869

870 At 10:02 p.m., Commissioner Liner motioned to adjourn. Seconded by Commissioner Mitchell
871 and carried unanimously.

872

873

874

Craven County

Page: 1

RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
ACCELERATED CARE PLUS LEASING INC PROPERTY VALUE CORRECTION	99308	2020	207078	57.51
ALMAY, RICHARD CORRECTED DISCOVERED PROPERTY VALUE	116698	2020	212749	616.37
ANDERSON, MARLIN ARLO & CAROLYN M INCORRECT OWNER/ REBILL	116486	2020	209870	114.66
ANDREWS, ALEXANDER DOUBLE BILLED	115719	2020	210348	870.69
ANDREWS, ALEXANDER RECYCLE FEE CORRECTION	115719	2020	210348	60.00
ANNE GRIGGS DESIGNS LLC DID NOT OWN JANUARY 1	76216	2020	204458	5.52
ANTONELLIS, GERARD RECYCLE FEE CORRECTION	116859	2020	28170	60.00
BECHTEL, DOLORES J DID NOT OWN JANUARY 1	122889	2020	213668	19.70
BELIDA, RYAN ANDREW DID NOT OWN JANUARY 1	119946	2019	210703	135.55
BELIDA, RYAN ANDREW DID NOT OWN JANUARY 1	119946	2020	210703	110.83
BENNETT, MICHAEL SCOTT MILITARY EXEMPT	82030	2020	210854	91.55
BENTON, LANE ROSS DID NOT OWN JANUARY 1	119134	2020	210412	10.37
BERRY, ELLIS HARPER & CYNTHIA DID NOT OWN JANUARY 1	94040	2019	206468	366.66
BOYD, CAROLYN SCOGGINS DID NOT OWN JANUARY 1	21415	2020	500249	17.38
BROKATE, KIMBERLY PISKURA LATE LISTING CHARGED IN ERROR	27552	2020	500614	14.40
BROWNLEE, WILLIAM P NOT TAXABLE TO CRAVEN COUNTY	124613	2020	212167	515.57
BURGE, ERIK ANDREW MILITARY EXEMPT	33405	2020	500800	165.99
BURKE, MICHAEL JOSEPH LATE LISTING CHARGED IN ERROR	126101	2020	212743	32.73
CAHOON, DALLAS EARL & KATHLEEN G RECYCLE FEE CORRECTION	27139	2020	60043	60.00
CAMPBELL, CLAUDE Z & MARY C RECYCLE FEE CORRECTION	1114810	2020	48888	60.00
CATERPILLAR FINANCIAL SERVICES CORP LATE LISTING CHARGED IN ERROR	6015	2020	212192	5,493.98
CATERPILLAR FINANCIAL SERVICES CORP LATE LISTING CHARGED IN ERROR	6015	2020	203612	139.42
CATERPILLAR FINANCIAL SERVICES CORP LATE LISTING CHARGED IN ERROR	6015	2020	214097	74.13
CAVINS, MARTIN J & CAROLYN LATE LISTING CHARGED IN ERROR	60713	2020	207200	54.97
CHINA KING NEW BERN INC DOUBLE BILLED	36231	2020	214098	53.85
CHRISTIAN, RAY ALLEN RECYCLE FEE CORRECTION	33360	2017	10675	1.14

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
CHRISTIAN, RAY ALLEN RECYCLE FEE CORRECTION	33360	2018	10624	42.12
CHRISTIAN, RAY ALLEN RECYCLE FEE CORRECTION	33360	2019	205330	64.80
CHRISTIAN, RAY ALLEN RECYCLE FEE CORRECTION	33360	2020	205330	60.00
CLARK, TIMOTHY B NOT TAXABLE TO CRAVEN COUNTY	33256	2020	500785	643.47
CLIFFORD, HEATH MANNING MILITARY EXEMPT	124790	2020	212288	66.77
COOK, BRADLEY MILITARY EXEMPT	119974	2020	210710	173.92
COTTON, DEBORAH LYNN DID NOT OWN JANUARY 1	17299	2020	500010	16.67
COWARD, EDWARD EARL RECYCLE FEE CORRECTION	49938	2020	202821	60.00
CRABTREE, ROBERT JAMES RECYCLE FEE CORRECTION	1552950	2020	16504	60.00
CULPEPER OF COVE CITY LLC LATE LISTING CHARGED IN ERROR	124657	2020	212187	1,205.93
DARDEN, BOBBY CARLTON & ELIZABETH LATE LISTING CHARGED IN ERROR	93164	2020	207269	7.12
D'AURORA, DANIEL ANDREW MILITARY EXEMPT	124616	2020	212172	130.43
DAWES, BRIAN ADOLPH MILITARY EXEMPT	123150	2020	211359	11.81
DAYSRING MINISTRIES OF NEW BERN EXEMPT PER NCGS 105-278.3	10745	2020	21288	148.55
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204668	7.67
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204670	0.74
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204671	1.17
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204672	9.10
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204673	27.88
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204674	2.81
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204675	2.05
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	204676	1.26
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	205704	3.92
DISH NETWORK LLC LATE LISTING CHARGED IN ERROR	79419	2020	208512	40.98
ELLIS, LINDA KAY & MICHAEL JOSEPH CORRECTED DISCOVERED PROPERTY VALUE	83246	2020	205233	120.83
FLOWERS, DAVID LYNN DID NOT OWN JANUARY 1	33173	2020	214871	149.31

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
FORBIS, PEGGY POSTON NOT TAXABLE TO CRAVEN COUNTY	21729	2020	214183	121.26
FRONT STREET DEVELOPERS LLC BILLING ERROR	71812	2020	204112	1,538.40
GASKINS, ARNOLD R & EDNA L NOT TAXABLE TO CRAVEN COUNTY	2615700	2020	201937	78.49
GODETTE, GERALD LEE INCORRECT OWNER/ REBILL	86314	2018	22457	10.93
GODETTE, GERALD LEE INCORRECT OWNER/ REBILL	86314	2019	205548	46.37
GOLDEN, GREGORY THOMAS INCORRECT SITUS/ REBILL	102887	2020	211232	28.65
GREEN, EDGAR H & REGINA W RECYCLE FEE CORRECTION	2893990	2020	201972	60.00
GREEN, SCOTT ALAN MILITARY EXEMPT	30353	2020	500680	20.05
GROOVER, PHILLIP CORRECTED DISCOVERED PROPERTY VALUE	44947	2020	214784	626.67
GULL HARBOR ASSOCIATES LLC DID NOT OWN JANUARY 1	60646	2020	205292	23.09
GUTZEIT, HOWARD BARRY & FESPERMAN, RECYCLE FEE CORRECTION	115220	2020	209710	60.00
HANSEN, ALLISON NOT TAXABLE TO CRAVEN COUNTY	126126	2020	212761	237.16
HART, H REID D D S INCORRECT SITUS/ REBILL	3208710	2020	202008	1,006.83
HILL, ELLIS B & BERTHA J DOUBLE BILLED	44607	2020	1758	128.17
HOOVER, ROBERT JOHN SR NOT TAXABLE TO CRAVEN COUNTY	41117	2020	210531	135.49
INGRAM, CHARLES LINSEY LATE LISTING CHARGED IN ERROR	104446	2020	211743	5.40
JOHNSON, VICKIE H NOT TAXABLE TO CRAVEN COUNTY	3869825	2020	213961	8.97
KELLY, ROBERT E & LYNN S DID NOT OWN JANUARY 1	19686	2020	212953	14.99
KEPLINGER, MARK ALAN INCORRECT SITUS/ REBILL	20708	2020	500155	24.22
KIVETT, HENRY V JR DID NOT OWN JANUARY 1	90707	2020	206092	119.52
LARSON, CHRISTOPHER E & HEATHER M MILITARY EXEMPT	70444	2020	213912	110.41
LAWRENCE, DONALD G APPRAISAL ERROR CORRECTION	129404	2020	52169	1,663.98
LEWIS, FRANCES POTTER DID NOT OWN JANUARY 1	60351	2020	203423	82.45
LITFIN, GARRETT G & PAGE M MILITARY EXEMPT	116002	2020	212134	74.48
LONGHINI, DOUGLAS LATE LISTING CHARGED IN ERROR	35051	2020	200973	3.61
MAISONET, EDITH A RECYCLE FEE CORRECTION	4569125	2020	24139	60.00

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
MCCOLLOUGH, MICHAEL SEAN CORRECTED DISCOVERED PROPERTY VALUE	22952	2020	500372	174.60
MCCORMACK, JOSEPH LATE LISTING CHARGED IN ERROR	94025	2020	206463	23.89
MCKINNEY, KENNETH KERLEE JR CORRECTED DISCOVERED PROPERTY VALUE	4828972	2020	211544	60.43
MCLIN, CHRISTOPHER D MILITARY EXEMPT	57923	2020	215086	111.20
MCPHERSON, BRADLEY MARTIN MILITARY EXEMPT	62440	2020	403627	15.40
MCPHERSON, BRADLEY MARTIN MILITARY EXEMPT	62440	2020	403628	16.20
MCPHERSON, BRADLEY MARTIN MILITARY EXEMPT	62440	2020	403629	17.00
MCPHERSON, BRADLEY MARTIN MILITARY EXEMPT	62440	2020	403630	16.23
MEISSNER, NORMAN & YVONNE BILLING ERROR	108162	2020	212706	323.94
MILLER, CHRISTIN B CORRECTED DISCOVERED PROPERTY VALUE	105402	2020	207923	121.76
MONETTE, ROGER ALLEN & LOIS B APPRAISAL ERROR CORRECTION	5044950	2020	22684	226.29
MOORE, OLIVER SEMON III CORRECTED DISCOVERED PROPERTY VALUE	45317	2020	214848	141.84
MORRIS, ELTON LAVERN DOUBLE BILLED	5175005	2020	500496	62.34
MORRIS, FENNER INCORRECT SITUS/ REBILL	110710	2020	208810	24.64
MOSELEY, LULA NELSON RECYCLE FEE CORRECTION	5243500	2020	10269	60.00
MUELLER, QUENTIN DENNIS NOT TAXABLE TO CRAVEN COUNTY	43150	2020	214661	461.85
N & B CO LLC BILLING ERROR	27356	2020	17001	1,330.31
NAPOLITANO, CARMINE ANTHONY IV NOT TAXABLE TO CRAVEN COUNTY	31570	2020	500722	437.44
NEIGEBAUER, MARGARET B & MATTHEW V MOBLE HOME/ PROPERTY RAZED	105059	2020	62354	445.14
ODOM, ALTON L LATE LISTING CHARGED IN ERROR	41707	2020	201305	16.42
OLGUIN-PADILLA, YONNE CORRECTED DISCOVERED PROPERTY VALUE	113799	2020	209410	38.21
PADRON, ADOLFO JR & AMY K MILITARY EXEMPT	85722	2020	211197	16.97
PAIT, ROGER DURHAM LATE LISTING CHARGED IN ERROR	75265	2020	213837	0.49
PARSON HAULING & CLEARING LLC DID NOT OWN JANUARY 1	35673	2020	201037	1,427.60
PARTSCH, CONNOR JORDAN CORRECTED DISCOVERED PROPERTY VALUE	25655	2020	500558	123.16
PHILLIPS, DOUGLAS ARNOLD INCORRECT SITUS/ REBILL	112374	2020	209068	15.81

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
PLATHE, MARCEL PHILIP NOT TAXABLE TO CRAVEN COUNTY	125699	2020	212591	17.91
QUINN, SCOTT W & SANDRA B NOT TAXABLE TO CRAVEN COUNTY	101753	2020	214572	21.47
RAVEN, ALLEN SHANE MILITARY EXEMPT	31946	2020	500731	254.36
REYNOLDS, VERON CORRECTED DISCOVERED PROPERTY VALUE	51115	2020	215410	243.08
ROBERT CHILES ENGINEERING DOUBLE BILLED	38747	2020	214423	168.94
ROCKY TOP VENTURES LLC DID NOT OWN JANUARY 1	88679	2020	205846	284.56
ROZELLE, BENNIE CORRECTED DISCOVERED PROPERTY VALUE	45571	2020	214875	400.23
SASSER, DON CARSON CORRECTED DISCOVERED PROPERTY VALUE	43708	2020	214692	424.79
SCHEER, JAMES NOT TAXABLE TO CRAVEN COUNTY	48051	2020	202779	18.96
SCHMITT, JAMES H & LINDA J DID NOT OWN JANUARY 1	16032	2020	211796	102.89
SIEBERT, COREY ANDREW MILITARY EXEMPT	102164	2015	52124	145.16
SIEBERT, COREY ANDREW MILITARY EXEMPT	102164	2016	52506	117.16
SIEBERT, COREY ANDREW MILITARY EXEMPT	102164	2017	52682	106.43
SIEBERT, COREY ANDREW MILITARY EXEMPT	102164	2019	211598	86.12
SIEBERT, COREY ANDREW MILITARY EXEMPT	102164	2020	211598	75.40
SMITH, HELEN R INCORRECT OWNER/ REBILL	79789	2020	204755	255.42
SMITH, MICHAEL ALEXANDER INCORRECT SITUS/ REBILL	87260	2019	205685	87.13
SMITH, MICHAEL ALEXANDER INCORRECT SITUS/ REBILL	87260	2020	205685	81.15
SMITH, OWEN RUSSEL DID NOT OWN JANUARY 1	21579	2020	500291	127.30
SMITH, PHILIP L III & PEGGY S RECYCLE FEE CORRECTION	6710155	2020	202479	60.00
SMOOT, MERVIE Y LATE LISTING CHARGED IN ERROR	6747200	2020	202484	11.77
STUCKY, JONATHAN P LATE LISTING CHARGED IN ERROR	45431	2020	203515	3.30
SUN SPORT MARINE NOT TAXABLE TO CRAVEN COUNTY	21739	2020	500305	353.79
TATE, DUSTIN ROBERT NOT TAXABLE TO CRAVEN COUNTY	102023	2019	211620	7.81
TATE, DUSTIN ROBERT NOT TAXABLE TO CRAVEN COUNTY	102023	2020	211620	17.57
THOMPSON, DONNA DID NOT OWN JANUARY 1	70875	2020	204015	109.71

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
VIERS, KIMBERLY JANE DID NOT OWN JANUARY 1	124739	2020	212259	126.83
WARD, JAMES FLOYD & RACHEL W NOT TAXABLE TO CRAVEN COUNTY	75351	2020	214020	22.78
WARDLOW, NATASHA DID NOT OWN JANUARY 1	51241	2020	202912	166.28
WARNOCK, TED W & MARY E INCORRECT SITUS/ REBILL	111767	2020	214814	431.97
WHITE, TREVOR DID NOT OWN JANUARY 1	104802	2020	207823	52.31
WHITTLESEY, PETER CRAVEN DOUBLE BILLED	30377	2020	500687	647.35
WHYTE, BRUCE M & KATHY W NOT TAXABLE TO CRAVEN COUNTY	45552	2020	214866	419.20
WOOD, ALLEN PENN DID NOT OWN JANUARY 1	88343	2020	211686	436.14
ZUBRZYCKI, PETER CORRECTED DISCOVERED PROPERTY VALUE	45103	2020	214816	899.40
139 RELEASES SUBJECT TO BOARD APPROVAL ON 9/21/2020				31,045.70

Craven County

REFUNDS SUBJECT TO BOARD APPROVAL ON 9/21/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
DEBERRY, FRANKLIN D & JACQUELINE A CORRECTED DISCOVERED PROPERTY VALUE	38892	2020	214441	183.57
KOONCE, HIAWATHA DOUBLE BILLED	4193145	2020	212971	1,051.89
MCCOY, WILLIAM H & EDITH W RECYCLE FEE CORRECTION	62326	2020	42997	60.00
NEW BERN HOSPITALITY INC BILLING ERROR	13730	2015	42463	1,083.20
PRAFKE, BRADLEY A & HOLLY C DID NOT OWN JANUARY 1	7342	2020	17881	24.65
SHAFFER, DEBORAH B DOUBLE BILLED	51559	2020	31272	1,013.20
6 REFUNDS SUBJECT TO BOARD APPROVAL ON 9/21/2020				3,416.51

CURRENT WATER TAP FEES

3/4" TAP	\$500.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$560.00 TOTAL</u>
1" TAP	\$700.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$760.00 TOTAL</u>
2" TAP	\$1,775.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$1,835.00 TOTAL</u>
2" TAP (WITH ROAD BORE)	\$2,075.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$2,135.00 TOTAL</u>

PROPOSED WATER TAP FEES

3/4" TAP	\$1,250.00
*METER INSTALLATION	\$100.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$1,410.00 TOTAL</u>
1" TAP	\$1,500.00
*METER INSTALLATION	\$210.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$1,770.00 TOTAL</u>
2" TAP	\$3,800.00
*METER INSTALLATION	\$500.00
DEPOSIT	\$50.00
INSPECTION	\$10.00
	<u>\$4,360.00 TOTAL</u>
* COUNTY PERSONNEL INSTALLS METER	

*Superintendent
Al Gerard*

*Craven County
Water*



*Customer Service Supervisor
Jessica Martinez*

REQUIREMENTS FOR PURCHASING A WATER TAP

Residential Requirements:

1. Complete Application and Water Service Agreement.
2. Include a total of **\$560.00** dollars (\$500.00 Tap Fee, \$50.00 Deposit & \$10.00 Inspection Fee. **We accept Cash, Check and Money Order ONLY in the office.**)
3. Enclose a copy of the responsible party's state issued PHOTO ID.
4. Enclose a lease or purchase agreement.

Non-Residential Requirements:

1. Complete Application and Water Service Agreement.
2. Include a total of **\$560.00** dollars (\$500.00 Tap Fee, \$50.00 Deposit & \$10.00 Inspection Fee. **We accept Cash, Check and Money Order ONLY in the office.**)
3. Enclose a copy of either the business license or the article of incorporation that **MUST STATE THE TAX ID NUMBER.**
4. Enclose a lease, purchase, or listing agreement.

**You MUST come into the office to apply for all new taps.
(a 6 to 8 week wait on all new taps)**

N.C. License 29341

JAMES L. CAYTON UTILITIES, INC.*Utility Contractors*

P.O. Box 3198

New Bern, NC 28564

Phone 252.637.9389

FAX 252.637.5622

Craven County Water Tap Costs

Cayton will provide all material, labor and equipment except meters, boxes and double checks

short ¾ and 1" taps

on 2"	\$1100.00 each
on 3"	1100.00
on 4"	1100.00
on 6"	1150.00
on 8"	1220.00
on 10"	1260.00
on 12"	1300.00

long ¾ and 1" taps

on 2"	1600.00
on 4"	1600.00
on 6"	1650.00
on 8"	1720.00
on 10"	1840.00
on 12"	1900.00

2" short taps

on 4"	2400.00
on 6"	2600.00
on 8"	2800.00
on 10"	3000.00
on 12"	3200.00

2" long taps

on 4"	3200.00
on 6"	3400.00
on 8"	3600.00
on 10"	3800.00
on 12"	4000.00

Friday, August 14, 2020

TELAND, INC – SITE DEVELOPERS NCGC # 74429

HIGHWAY-WATER & SEWER CONTRACTORS

TERMS AND CONDITIONS

- ◆ TELAND, INC carries all necessary Insurance, Workman's Comp. & General Liability. As well as, complies with all OSHA Safety Regulations
- ◆ Any deviation or alteration from scope of work specifications, involving but not limited to; Extra costs will be executed only upon agreement with Owner/ Contractor and issuance of Change Order will become an extra charge over and above the estimated proposal.
- ◆ Any error or down time due to Contractor and/or others, will result in down time charges.
- ◆ WARRANTY: All installation workmanship is guaranteed for one year except any Storm damages.
- ◆ PAYMENT TERMS: 10% of Contract Price due upon Mobilization- Project Invoiced every 30 days based on the percentage of completion. Payment is expected within 30 days of receipt of Invoice, otherwise a late fee of 1.5% will be charged to any outstanding invoice amount that is 15 days or more overdue.
- ◆ EXCLUDES: PERMITS/FEES,ELECTRIC, REMOVAL OF ANY HAZARDOUS MATERIALS, AND ANYTHING NOT MENTIONED IN SPECIFICATIONS

TELAND, INC.-SITE DEVELOPERS INC.
PO BOX 1551
NEW BERN NC 28563

PHONE: (252) 514-4106
FAX: (252) 635-6674
CELL: (252) 670-7300

EMAIL: BTAYLOR@TELAND.BIZ
TELANDBIZ@GMAIL.COM

Friday, August 14, 2020

TELAND, INC.-SITE DEVELOPERS
WATER & SEWER CONTRACTORS

NCGC # 74429

Submitted to: CRAVEN COUNTY WATER ATTN:ELLIOTTHOMAS ETHOMAS@CRAVENCOUNTYNC.GOV
Project: WATER SERVICES
Location: CRAVEN COUNTY-- VARIOUS LOCATIONS

TELAND INC agrees to provide all tools, labor & equipment for the following Scope of Work

SHORT SERVICES TO INCLUDE: \$ 3,150.00

MOBILIZATION, MATERIALS, EQUIPMENT, CREW COST, TAP, SEEDS & STRAW

LONG SERVICES TO INCLUDE: \$ 4,900.00

MOBILIZATION, MATERIALS, EQUIPMENT, BULLET BORE UNDER ROAD, CREW COST, TAP, SEED & STRAW

EXCLUDES: PERMITS AND FEES, TRAFFIC CONTROL, LAYOUT, AND ANYTHING NOT MENTIONED ABOVE

We appreciate you considering TELAND, Inc. for your project and look forward to working with you.

Please Sign and Return upon Acceptance

Total Price

Submitted By: Burke Taylor President	<input checked="" type="checkbox"/> <i>Burke Taylor</i>
Print Name & Title:	<input checked="" type="checkbox"/>
Witness Name:	<input checked="" type="checkbox"/>
Date Accepted:	EMAIL:

TELAND, INC.-SITE DEVELOPERS INC.
PO BOX 1551
NEW BERN NC 28563

PHONE: (252) 514-4106
FAX: (252) 635-6674
CELL: (252) 670-7300

EMAIL: BTAYLOR@TELAND.BIZ
TELANDBIZ@GMAIL.COM

TA LOVING

PO Drawer 919
 400 Patetown Road
 Goldsboro, NC 27530
 919-734-8400 (t)
 919-736-2148 (f)
 www.taloving.com

To:	Craven County Water Department	Contact:	
Address:	2830 Neuse Blvd New Bern, NC 28562 USA	Phone:	(252) 636-6615
Project Name:	Craven Co. Water Taps	Fax:	
Project Location:		Bid Number:	
		Bid Date:	8/28/2020

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1. Short 3/4" And 1" Taps						
	1	On 2" Line	1.00	EACH	\$4,280.00	\$4,280.00
	2	On 3" Line	1.00	EACH	\$4,290.00	\$4,290.00
	3	On 4" Line	1.00	EACH	\$4,300.00	\$4,300.00
	4	On 6" Line	1.00	EACH	\$4,325.00	\$4,325.00
	5	On 8" Line	1.00	EACH	\$4,350.00	\$4,350.00
	6	On 10" Line	1.00	EACH	\$4,450.00	\$4,450.00
	7	On 12" Line	1.00	EACH	\$4,525.00	\$4,525.00
2. Long 3/4" And 1" Taps						
	8	On 2" Line	1.00	EACH	\$4,325.00	\$4,325.00
	9	On 3" Line	1.00	EACH	\$4,350.00	\$4,350.00
	10	On 4" Line	1.00	EACH	\$4,365.00	\$4,365.00
	11	On 6" Line	1.00	EACH	\$4,375.00	\$4,375.00
	12	On 8" Line	1.00	EACH	\$4,425.00	\$4,425.00
	13	On 10" Line	1.00	EACH	\$4,525.00	\$4,525.00
	14	On 12" Line	1.00	EACH	\$4,600.00	\$4,600.00
3. 2" Short Taps						
	15	On 4" Line	1.00	EACH	\$5,300.00	\$5,300.00
	16	On 6" Line	1.00	EACH	\$5,420.00	\$5,420.00
	17	On 8" Line	1.00	EACH	\$5,450.00	\$5,450.00
	18	On 10" Line	1.00	EACH	\$5,500.00	\$5,500.00
	19	On 12" Line	1.00	EACH	\$5,525.00	\$5,525.00
4. 2" Long Taps						
	20	On 4" Line	1.00	EACH	\$5,450.00	\$5,450.00
	21	On 6" Line	1.00	EACH	\$5,560.00	\$5,560.00
	22	On 8" Line	1.00	EACH	\$5,600.00	\$5,600.00
	23	On 10" Line	1.00	EACH	\$5,650.00	\$5,650.00
	24	On 12" Line	1.00	EACH	\$5,675.00	\$5,675.00

Notes:

• **INCLUSIONS:**

- * Unit price includes ball corporations and ball angle stops rated to 300 psi
- * Unit price assumes tap/saddle will be on IPS PVC pipe
- * Unit price includes tracer wire installed on poly tubing
- * Unit price Includes misc. seeding and mulching for restoration
- * Unit price includes automated flaggers for Traffic Control Measures
- * Unit price assume 1 service per each mobilization. If multiple taps can be offered to complete at one time, a price reduction can be offered
- * Unit price assumes that meter box, meter and backflow will be onsite at address at time of installation. Mobilization to County to pick up material has not been accounted for

EXCLUSIONS:

- * Night time work is NOT included in unit price
- * Sod and Topsoil is NOT included in unit price
- * Concrete Flatwork or Asphalt pavement cutting, removal or restoration is NOT included in unit price
- * Headwall, retaining wall, or fence removal or replacement is NOT included in unit price
- * Staking, Surveying, As-Builts, Testing, Etc. are NOT included in unit price
- * Clearing/Grubbing, tree removal, tree trimming are NOT included in unit price

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: T.A. Loving Company</p> <p>Authorized Signature: _____</p> <p>Estimator: Jeff Price (252) 341-0123 jprice@taloving.com</p>
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*Superintendent
Al Gerard*

*Craven County
Water*

*Customer Service Supervisor
Jessica Martinez*



REQUIREMENTS FOR PURCHASING A WATER TAP

Residential Requirements:

1. Complete Application and Water Service Agreement.
2. Include a total of \$560.00 dollars (\$500.00 Tap Fee, \$50.00 Deposit & \$10.00 Inspection Fee. **We accept Cash, Check and Money Order ONLY in the office.**)
3. Enclose a copy of the responsible party's state issued PHOTO ID.
4. Enclose a lease or purchase agreement.

Non-Residential Requirements:

1. Complete Application and Water Service Agreement.
2. Include a total of \$560.00 dollars (\$500.00 Tap Fee, \$50.00 Deposit & \$10.00 Inspection Fee. **We accept Cash, Check and Money Order ONLY in the office.**)
3. Enclose a copy of either the business license or the article of incorporation that **MUST STATE THE TAX ID NUMBER.**
4. Enclose a lease, purchase, or listing agreement.

**You MUST come into the office to apply for all new taps.
(a 6 to 8 week wait on all new taps)**

JONES COUNTY RATE SCHEDULE

The following rates will take effect on October 1, 2014:

WATER RATES	Single Dwelling	Multi Dwellings < 2"	2" Meter
Up to 2,000 gallons per thousand over 2,000	\$17.25	\$23.90	\$43.87
	\$3.25	\$3.25	\$3.25

SEWER RATES	Single Dwelling	Multi Dwellings / Commercial Rates
Base Fee	\$17.25	\$17.25
Usage Fee per Thousand	\$3.75	\$3.75

TAP FEES	RATES
³ / ₄ inch meter	\$1,500.00
1 inch meter	\$1,700.00
2 inch meter	\$3,150.00
4" Sewer fee	\$3,400.00

RETURNED CHECK FEES	RATE
Per Check	\$35.00 or Bank charge if higher.

BILL DEPOSIT	RATES
³ / ₄ " Water Meter & Sewer	\$175.00
³ / ₄ " Water Only	\$100.00
1" Water Meter & Sewer	\$190.00
1" Water Only	\$125.00
2" Water & Sewer	\$265.00
2" Water Only	\$200.00

SPECIAL WATER RATES	RATE
	\$3.25

PENALTY	RATE
	10%

DISCONNECT FEE	RATE
	\$45.00

FINE FOR TAMPERING	RATE
	\$100.00

PAMLICO COUNTY WATER DEPARTMENT

Water Usage Rate	\$4.75/1,000 gallons (2 inch meters and less) \$6.76/1,000 gallons (3 inch meters and up)
Fixed Facility Fee	Flat Rate Monthly Charge for ¾ inch meter- \$15.50 Flat Rate Monthly Charge for 1 inch meter- \$15.50 Flat Rate Monthly Charge for 2 inch Meter - \$40.50 Flat Rate Monthly Charge for 3 inch Meter-\$80.00 Flat Rate Monthly Charge for 4 inch Meter-\$115.00 Flat Rate Monthly Charge for 6 inch Meter-\$200.00 Flat Rate Monthly Charge for 8 inch Meter-\$300.00
Tap on Fees	¾ inch meter - \$1,360 1" meter - \$1,525 2" meter - \$7,500 3" or greater – Cost plus 20%
Meter Charge	¾" \$215.00 1" \$260.00 2" \$ 750.00 3" or greater – current cost
Returned Check or Draft	\$25.00
Special Reading at customer request	\$25.00
Deposit (non-owner)	\$75.00
Account Activation Fee	\$25.00
Service Fee	\$25.00, additional \$25.00 if after 4:00 pm
Meter Tampering	Triple the amount of losses/damages or \$500.00 whichever is greater
Broken Lock Fee	Current cost
Broken Angle Stop	Current cost
Hydrant Meter Deposit	\$500.00
Hydrant Meter Usage Rate- Limit 90 Days	\$175.00 for <20,000 gallons \$6.76 each gallon thereafter

BEAUFORT COUNTY WATER DEPT

Effective : February 11, 2020

Tap-On Fee

¾" Meter (Short Service – 60 LF or less)	\$1,100.00
¾" Meter (Long Service – 61 LF or more)	\$1,900.00
1" Meter (Short Service – 60 LF or less)	\$1,300.00
1" Meter (Long Service – 61 LF or more)	\$2,100.00

Meters larger than one inch-cost plus 20% with a Minimum of \$3,000.00

Deposit

¾" Meter	\$ 100.00
1" Meter	\$ 100.00
2" Meter	\$ 200.00

Change of Occupancy Fee \$ 50.00

Reconnect Fee \$ 50.00

Late Fee outstanding greater of \$4.00 or 4% of Balance

Meter Test

¾" Meter	\$ 50.00
1"Meter	\$ 100.00

Tampering Fee

1 st Occurrence	Based upon actual physical damage
• MXU Cover	\$85
• MXU	\$225
• MXU & Meter	\$400
• Entire Meter Assembly	\$600
• Other damage	\$600 + cost + 20%
2 nd Occurrence	
• MXU Cover	\$135
• MXU	\$275
• All others	Current Tap Fee

Move Meter

Existing tap re-used \$ 400.00 + cost of service line greater than 20LF feet plus 20%

New tap required

¾" Meter (Short Service – 60 LF or less)	\$ 550.00
¾" Meter (Long Service – 61 LF or more)	\$ 1,650.00

Returned Check Fee	\$ 25.00
Hydrant Meter	\$ 32.00/month \$6.70 per 1,000 gallons
Hydrant Meter Replacement (whole meter or part of meter or damage)	Replacement cost plus 20%
Copies \$0.10	(1-10 copies free) then

August 14, 2020



West Carteret Water Corporation

Committed to Providing Clean, Safe Water for All Our Residents

Rates & Policies

Listed below, you will find our current rates and policies. If you do not find the information you need, please contact our office and we will provide it for you.

Tap and Related Service Fees

Residential Connection Fees (New Water Service Installation - Includes Tap & Impact Charges)

3/4" x 5/8" Metered Service (Standard; 20 gallons per minute demand)	\$2,400
3/4" X 3/4" Metered Service** (Heavy-duty meter; 30 gallons per minute demand)	*\$2,475
1" Metered Service** (Single household only; 50 gallons per minute demand)	*\$2,525

**Estimated; Based on 5/8" X 3/4" Metered Service plus cost difference in actual material; Subject to change.*

***Both the 3/4" X 3/4" and 1" residential services are only installed where the distance from the tap to the home requires additional volume or when the water demand is higher than normal. Installation of this service must be approved by WCWC.*

Commercial Services and Connection Fees

Water services 1" and larger are generally considered commercial, industrial, or institutional accounts. If interested in a commercial service 1" or larger, please contact the office to get a quote regarding the connection fees. They are installed based on estimated demand. This information must be supplied in the application process. Larger taps are typically installed for restaurants, multi-family dwellings, schools, factories, and any other commercial-type business and fees are based on the cost of material, labor, and administration at the time of application. In addition to this cost, as of February 2008, the following **impact fee** applies:

1"	\$3,120
1-1/2"	\$4,800
2"	\$12,000
3"	\$21,600
4"	\$43,200
6"	\$94,800

*Please contact the office to verify the tap fee.

General Service Fees (Others may apply)

Service Fee (Water turn-on/turn-off, new account set-up, transfer; Must Be Scheduled before 10 am)	\$30
Same Day Service (SDS) To be scheduled before 4:30 pm	\$20
Service Fee (After business hours and weekends)	\$80
Security/Billing Deposit	\$100-\$175

GOLDEN LEAF FOUNDATION SCHOOL GENERATOR GRANT ENGINEERING FIRM SELECTION

Interviewer	ATLANTEC ENGINEERS, PA	THE EAST GROUP	MOSELEY ARCHITECTS	NV5	PDC
Evaluator #1	44	47	45	41	43
Evaluator #2	44	47	46	41	44
Evaluator #3	38	47	46	35	45
Total	126	141	137	117	132

DATE: SEPT. 10, 2020

***A TOTAL OF 150 POINTS POSSIBLE FOR EACH BIDDER.**

Detailed List

DESCRIPTION	AMOUNT	DEPT	ACCOUNT #	ADDITIONAL INFORMATION
Rock, Glass Door, (3) Receptacles	\$2,300	Animal	1014350-42601	\$1200-Rock for back of bldg; \$500-Glass door for cat room; \$600 receptacles for triage room
Concrete Pads	\$4,000	Animal	1014350-42601	Needed for the outdoor animals
Mini Split	\$10,000	Animal	1014350-42602	added by Gene
Mini Split	\$10,000	Animal	1014350-42602	Needed for the triage room
Supplies	\$10,000	Animal	1014350-43208	Medical Supplies needed for Contract Veterinarian
(1) Rabies series	\$1,740	Animal	1014350-44000	Rabies shots needed for one employee
REHS Exam Fees (x3)	\$990	Env'tal	1014710-41515	(3) new employee taking the 3-part REHS Examination - Cost \$330ea
(2)Brother PJ723-BK PocketJet printers	\$1,018	Env'tal	1014710-47321	Needed to print F&L documents while out in the field
(3)Dell Latitude 5310 with Docking Station	\$3,885	Env'tal	1014710-47321	Replacements for Greg Hodges, Sandra McKinney and Jon Stucky
Tuscany Brown Desks (x2)	\$2,500	Admin	1015010-47321	Replace desk for Amber Tabarinni, Quality Assurance Specialist & Jennifer King, Admin Asst
(2)Blood Pressure Machines w/ stand & cuffs	\$4,269	Maternity	1015040-47321	Current model is broken; would like one for each provider in Maternity
(1) Blood Pressure Machine w/ stand & cuffs	\$2,135	Family Planning	1015080-47321	Current model is broken
Pediatric Patient Education subscription	\$325	Child (NB)	1015050-41515	Needed to print educational handouts for patients/parents in Child Health
OAE Hearing Screener	\$4,529	Child (NB)	1015050-47321	Current screener not working; need it to check hearing for well child visits
OAE Hearing Screener	\$4,529	Adult (NB)	1015100-47321	Current screener not working; need it to check hearing for DOT & well check physicals
(12) Patient Chairs	\$1,935	Havelock	1015100-43240	Chairs used daily by patients; current chairs are 3 years old
(3) Employee Chairs	\$450		1015100-43240	Chairs for 2 nurses and 1 physician extender
	\$64,605			

9/2/2020 nks CCHD

9/2/2020 caw approved by management

ON-CALL/WEEKEND SERVICES
Policy No. H:2-040.1**PURPOSE**

To establish the process by which patients have access to hospice services 24 hours per day.

POLICY

Patient care needs are the highest priority; therefore, weekend and evening staffing will be scheduled accordingly. Clinical personnel are expected to perform visits on an as-needed basis, including weekends.

There will be on-call staff available after office hours, Monday through Friday, and 24 hours a day on weekends. Staff on-call will be:

1. Administrative call by a senior management staff member
2. Clinical call by a registered nurse
3. Other interdisciplinary team members, as needed (e.g., social worker, Hospice Chaplain)

PROCEDURE

1. On admission, the patient will be made aware of the organization's 24-hour availability.
2. The on-call schedule will be developed on a monthly basis by the Hospice Supervisor Clinical Director or designee. After staff input and the "final" schedule is complete, it will be forwarded to the answering service and on-call staff. Supplies and records will be available to the on-call staff, through direct access to the office.
3. The on-call staff can be reached by calling the hospice number. After hours this number will be forwarded to the answering service. The answering service will pass every patient related call to the on-call nurse.
4. The on-call nurse will provide follow-up appropriate to the call:
 - A. Call the patient/family/caregiver
 - B. Visit the patient, if necessary
 - C. Obtain physician (or other authorized independent practitioner) orders, as needed
 - D. Arrange for other hospice services, as needed
5. The on-call nurse will document each patient/family interaction in a clinical note in the electronic record whether a visit is made or not.

ON-CALL/WEEKEND SERVICES
Policy No. H:2-040.2

6. The on-call nurse will maintain an on-call log of all patient contacts during on-call hours, listing the time of the call, the name of the patient, the person who called, the problem identified and whether a visit was made.
7. On-call staff will respond to a call within 15 minutes and must be able to reach a patient within one (1) hour. (There may be rare exceptions, depending on how far away the patient lives and if the staff member is with another patient at the time of the call). If a patient is admitted to service within the Craven County Hospice Service area that could potentially result in longer response time by On-call staff, the patient/family/caregiver is to be notified of this during the time of admission and given the opportunity to choose a provider who is closer geographically if they are uncomfortable with the distance and response time.
8. Reports will be given to the on-call nurse daily Monday through Friday.
9. The on-call nurse will report his/her evening and/or weekend patient care activities to the Hospice Supervisor Clinical Director.

GUIDELINES

The following list is meant to guide the on-call nurse. It is not an exhaustive list, but includes many problems that may require a visit from the hospice nurse.

- Death, suspected death
- Unusual, severe or uncontrolled pain
- Nausea/vomiting not resolved with present medications
- New onset seizures or suspected seizures
- Suspected bleeding
- Respiratory difficulty
- Report of patient falling
- No urine for 8 to 12 hours (if taking fluids and having discomfort)
- Increased anxiety and/or confusion
- Patient/family/caregiver perceives a problem and requests a visit
- The On-Call Nurse will triage all calls; however the expectation is that a call after hours triggers the need for a visit, unless the family specifically requests the On-Call Nurse not visit. Visit refusal should be documented.
- If a visit is refused and the patient/family/caregiver calls again, this will trigger an automatic visit.

CRAVEN COUNTY HEALTH DEPARTMENT
Board of Health & Board of Commissioners Fee Approval
Recommendation

Date of Request: September 10, 2020

1	<u>New Fee Recommendation</u>
<u>Description:</u> LSS (Licensed Soil Scientist) COVID19 PERMIT for Residential with 4 or less bedrooms	
<u>Current Fee:</u> 0	
<u>Proposed Fee:</u> \$82.50	
<u>Recommended Effective Date:</u> 9/4/2020	
<u>Reason / Justification:</u> New state law allows for licensed soil scientists to evaluate, inspect and approve on-site wastewater systems under the provisions of G.S. 130A-336.2. This process closely mirrors the Engineered Option Permit (EOP) process that has been in effect for the last few years. The cost of \$82.50 is the same cost as the EOP for Residential with 4 or less bedrooms.	

2	<u>New Fee Recommendation</u>
<u>Description:</u> LSS COVID19 PERMIT for Residential w/ 5 or more bedrooms or Business/Commercial	
<u>Current Fee:</u> 0	
<u>Proposed Fee:</u> \$180.00	
<u>Recommended Effective Date:</u> 9/4/2020	
<u>Reason / Justification:</u> New state law allows for licensed soil scientists to evaluate, inspect and approve on-site wastewater systems under the provisions of G.S. 130A-336.2. This process closely mirrors the Engineered Option Permit (EOP) process that has been in effect for the last few years. The cost of \$180.00 is the same cost as the EOP for Residential with 5 or more bedrooms or Business/Commercial.	

Approvals:

Nicole Sutton 9/10/20
 Administrative Officer/Date

Jeff Hauler 9-11-20
 Health Director/Date

Spencer Butte 9/14/20
 Board of Health Chairperson/Date

 Board of Commissioner's Approval /Date







Richard Burlazzi

Craven County | Generated 9/14/2020 @ 2:19 pm by OnBoard2 - Powered by ClerkBase

Status

Name Richard Burlazzi
Application Date 8/31/2020
Expiration Date 8/31/2022
Status Validated

Board	Vacancies	Status
Coastal Carolina Regional Airport Authority	2	Pending

Basic Information

Name

Richard Burlazzi

Please tell us about yourself and why you interested in serving on a board or commission?

My involvement will allow my leadership and decision making capability benefit the community as well as provide me with a sense of accomplishment.

Contact Information

Address

113 Pinehurst Drive
 New Bern, NC 28560

Phone

252-514-2111

Cell Phone

252-617-9058

Email

rburlazzi@suddenlink.net

Occupation

Question #1

What is your Commissioner's District?

- 2

Question #2

Highest Education Level

- Bachelors Degree or higher

Gender

What is your gender?

- Male

David Earl Hale

Craven County | Generated 9/14/2020 @ 2:19 pm by OnBoard2 - Powered by ClerkBase

Status

Name David Earl Hale
Application Date 7/23/2020
Expiration Date 7/23/2022
Status Validated

Board	Vacancies	Status
Coastal Carolina Regional Airport Authority	2	Pending

Basic Information

Name

David Earl Hale

Please list any other Boards or Commissions on which you currently serve?

Craven County Board of Education

Please tell us about yourself and why you interested in serving on a board or commission?

Thank you for considering my application to serve on the Board of Coastal Carolina Regional Airport Authority. As a resident and native of Craven County, it is my desire to continue to serve and give back to this wonderful community.

Needles to say, I love aviation evidence by a 35-year aviation career. However, I would say serving our community, looking for efficiencies and adhering to fiscal responsibilities coupled with concern for all stakeholders is my quest.

I believe I will quickly learn my role and proudly serve if selected.

Respectfully, Dave

Business and/or Civic Experience/Involvement

New Bern Rotary; First Presbyterian Church member and Elder

Upload a Resume

[View / Download](#)

Contact Information

Address

511 Neuse Harbour Blvd
New Bern, NC 28560

Phone

252-638-5517

Cell Phone

252-626-8181

Email

davidhalecraven5@gmail.com

Occupation

Employer

Retired USAF and Delta Air Lines

Occupation

Board of Education

Job Title

Chairman

Professional Licenses

Commercial Pilot-ATP; Flight Engineer;

Registrations/Certifications

Counselor Certification

Question #1

What is your Commissioner's District?

- 7

Question #2

Highest Education Level

- Bachelors Degree or higher

Gender

What is your gender?

- Male

Ethnicity

What is your ethnic origin?

- White

David E. Hale

511 Neuse Harbour Blvd. New Bern, NC 28560
Phone: 252-638-5517 E-Mail: davidhalecraven5@gmail.com

Objective

To serve on the Board of the Coastal Carolina Airport Authority

Relevant/Recent Experience

Retired USAF Pilot	[1968-1989]
Delta Air Lines Pilot	[1989-2004]
School Counselor-Tucker Creek Middle School	[2004-2011]
Craven County Board of Education	[2012-current]

Education

BA—History and Political Science from North Carolina State University	May 1968
MA—Counseling and Guidance from Louisiana Tech	May 1974
ED Specialist from George Washington University	May 1978

Personal

- Born in Craven County in 1946
- Married with two adult children
- Member of First Presbyterian Church
- Member of the New Bern Rotary Club

Kellie Hawkins

Craven County | Generated 9/14/2020 @ 2:19 pm by OnBoard2 - Powered by ClerkBase

Status

Name Kellie Hawkins
Application Date 8/3/2020
Expiration Date 8/3/2022
Status Validated

Board	Vacancies	Status
Coastal Carolina Regional Airport Authority	2	Pending

Basic Information

Name

Kellie Hawkins

Please list any other Boards or Commissions on which you currently serve?

None

Please tell us about yourself and why you interested in serving on a board or commission?

I have been focused on my career in real estate and development for so many years. I turned 50 this year and decided that giving back was what I wanted to focus on. I was born in New Bern and have been here all my life. I have watched communities develop from the ground up and I feel such pride as the thousands of families make life's memories here in Craven County and in one of our Weyerhaeuser communities.

I want to help grow our area in a respectful and sensitive way as not to ever reduce the charm and history of this beautiful town, but to keep it competitive with similar towns and thrive with an amazing story and history.

Thank you for the consideration.

Business and/or Civic Experience/Involvement

Real estate development and analysis for Weyerhaeuser's West New Bern (former Craven Thirty) project, River Dunes, Taberna, Greenbrier, Evans Mill, and Cypress Landing.
Project Coordination with McKim and Creed Engineering

Contact Information

Address

1305 Piney Neck Rd
Vanceboro, NC 28586

Phone

2526170934

Cell Phone

2526170934

Email

k6hawkins@gmail.com

Occupation

Employer

McKim and Creed Engineers

Occupation

Real Estate Development and Sales

Job Title

Project Coordinator

Professional Licenses

NC Realtor

Question #1

What is your Commissioner's District?

- 2

Question #2

Highest Education Level

- Bachelors Degree or higher

Gender

What is your gender?

- Female

Ethnicity

What is your ethnic origin?

- White

Dred C. Mitchell, Jr.

Craven County | Generated 9/14/2020 @ 2:19 pm by OnBoard2 - Powered by ClerkBase

Status

Name Dred C. Mitchell, Jr.
Application Date 6/24/2020
Expiration Date 6/24/2022
Status Validated

Board	Vacancies	Status
Adult Care Home Advisory Committee	5	Pending
Coastal Carolina Regional Airport Authority	2	Pending
Coastal Regional Solid Waste Management Authority (CRSWMA)	0	Pending
Cove City/Craven County Library	0	Pending
Craven County ABC Board	1	Pending

Basic Information

Name

Dred C. Mitchell, Jr.

Please list any other Boards or Commissions on which you currently serve?

RPO and Cove City Library

Craven County Farm Bureau Board

Please tell us about yourself and why you interested in serving on a board or commission?

I would like to serve on a board or commission to support my community and serve my fellow citizens. I have 40 plus years as a farmer/small business owner in Craven County and would like to promote positive commerce within our community.

I have been the Cove City Mayor for 17 years and was just newly re-elected. I have been on the library board for 3 years.

Contact Information

Address

109 N. Main Street
P. O. Box 12
Cove City, NC 28523

Cell Phone

252-342-4590

Email

dcmitchelljr@gmail.com

Occupation

Occupation

farmer/ small business owner

Question #1

What is your Commissioner's District?

- 2

Question #2

Highest Education Level

- High School or GED

Gender

What is your gender?

- Male

Ethnicity

What is your ethnic origin?

- Black or African American

Parker O'Daniel

Craven County | Generated 9/14/2020 @ 2:19 pm by nBoard2 - Powered by ClerkBase

Status

Name Parker O'Daniel
Application Date 8/31/2020
Expiration Date 8/31/2022
Status Validated

Board	Vacancies	Status
Coastal Carolina Regional Airport Authority	2	Pending

Basic Information

Name

Parker O'Daniel

Please tell us about yourself and why you interested in serving on a board or commission?

I believe my professional experience and qualifications would add value to the board. I am a Certified Public Accountant (NCL# 34167) and I have several years of work experience in the aviation industry in both the private and governmental sectors. I have always viewed public service as a responsibility of those who are able to serve when called.

Contact Information

Address

105 Yacht Club road
Trent Woods, NC 28562

Phone

252635-1330

Cell Phone

252-671-4538

Email

parker.odaniel@gmail.com

Occupation

Employer

Self

Occupation

Accountant

Question #1

What is your Commissioner's District?

- 4

Question #2

Highest Education Level

- Bachelors Degree or higher

Gender

What is your gender?

- Male

Ethnicity

What is your ethnic origin?

- White

Larry Taylor

Craven County | Generated 9/14/2020 @ 2:19 pm by OnBoard2 - Powered by ClerkBase

Status

Name Larry Taylor
Application Date 8/28/2020
Expiration Date 8/28/2022
Status Validated

Board	Vacancies	Status
Coastal Carolina Regional Airport Authority	2	Pending

Basic Information

Name

Larry Taylor

Please tell us about yourself and why you interested in serving on a board or commission?

Extensive worldwide business and personal air travel experience with a continued interest in the air industry

Business and/or Civic Experience/Involvement

Information Technology & Marketing with New Bern Chamber of Commerce Computer Technician Trader Construction Company Security and IT Contractor Volunteer Airport/airline experience at Dulles International Extensive international security experience with US Navy, DoD/CIA

Contact Information

Address

914 Buckingham Road
Trent Woods, NC 28562

Phone

252-675-0050

Cell Phone

252-675-0050

Email

ltaylor@gmail.com

Occupation

Question #1

What is your Commissioner's District?

- 4

Question #2

Highest Education Level

- Bachelors Degree or higher

Gender

What is your gender?

- Male