

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, August 20, 2018
8:30 A.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of August 6, 2018
 - B. Mumfest Proclamation
 - C. Tax Releases and Refunds
 - D. Economic Development Request for Public Hearing – Project Grouse
 - E. Economic Development Request for Public Hearing - Project Mockingbird
2. NURSING HOME COMMUNITY ADVISORY COMMITTEE REPORT – Pete Geisler, Chairperson

DEPARTMENTAL MATTERS

3. TAX DEPARTMENT –2017 TAX COLLECTION SETTLEMENT AND CHARGE TO THE TAX COLLECTOR: Ronnie Antry, Tax Administration
4. WATER DEPARTMENT – RESOLUTION FOR LOCAL WATER SUPPLY PLAN: Al Gerard, Superintendent
5. SOCIAL SERVICES – BUDGET AMENDMENT - CAPB BUDGET COMMITTEE RECOMMENDATIONS: Geoffrey Marett, Deputy DSS Director
6. HEALTH DEPARTMENT – Scott Harrelson, Health Director
 - A. Fee Change Recommendations – Vaccines
 - B. Fee Change Recommendations – Medicaid
 - C. Budget Amendment – Dental trailer
7. FINANCE DEPARTMENT – FIRE DEPARTMENT BUDGET AMENDMENTS: Craig Warren, Finance Director
8. APPOINTMENTS

9. COUNTY ATTORNEY'S REPORT: Jim Hicks/Arey Grady
10. COUNTY MANAGER'S REPORT Jack Veit
11. COMMISSIONERS' REPORTS

Agenda Date: August 20, 2018

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF AUGUST 6, 2018

The Board will be requested to approve the minutes of August 6, 2018.

B. MUMFEST PROCLAMATION

The Board will be requested to approve the Mumfest Proclamation contained in Attachment #1.B.

C. TAX RELEASES AND REFUNDS

The Board will be requested to approve the tax releases and refunds contained in Attachment #1.C.

Now that the 2018 tax notices have been mailed, we are seeing as expected a greater number of releases and refunds due to the adjustments that must be made in the notices for various clerical, valuation and ownership errors that we strive to minimize but that occur despite our efforts to avoid them. Those adjustments are inconvenient to all who are involved—especially the taxpayer—but they are necessary to correct the amount of tax that should be paid.

For this meeting, there is an unusually large release of \$464,917.89 among the routine releases. This release is a result of the City of New Bern having foreclosed the various liens for nuisance abatement to remove the Days Inn Hotel building that was owned by Kepri Hospitality LLC. The entire amount of this release is for the abatement liens owed to the City of New Bern that are now extinguished as a result of the foreclosure.

D. ECONOMIC DEVELOPMENT REQUEST FOR PUBLIC HEARING: PROJECT GROUSE

The Board will be requested to set a public hearing for September 4, 2018 at 7:00 p.m., regarding incentives for Project Grouse for industrial expansion and job creation. The specific purpose is to seek public input on a grant agreement awarding a cash incentive to a new company.

E. ECONOMIC DEVELOPMENT REQUEST FOR PUBLIC HEARING: PROJECT MOCKINGBIRD

The Board will be requested to set a public hearing for September 4, 2018 at 7:00 p.m., regarding incentives for Project Mockingbird for industrial expansion and job creation. The specific purpose is to seek public input on a grant agreement awarding a cash incentive to an existing company.

Board Action: A roll call vote is needed to approve consent agenda items.

Agenda Date: August 20, 2018

Presenter: Peter Geisler

Agenda Item No. 2

Board Action Required or Considered: No

NURSING HOME COMMUNITY ADVISORY COMMITTEE REPORT

Peter Geisler, RN, will present the Annual Report for the Craven Nursing Home Community Advisory Committees, shown as Attachment #2.

Board Action: Receive information

Agenda Date: August 20, 2018

Presenter: Ronnie Antry

Agenda Item No. 3

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: TAX DEPARTMENT – 2017 CRAVEN COUNTY TAX COLLECTION SETTLEMENT AND CHARGE TO THE TAX COLLECTOR

Before being charged with the collection of the 2018 tax levy, the Craven County Tax Collector must present to the Board his settlement of the 2017 tax levy. A copy of the settlement is in Attachment #3A. Pursuant to NCGS 105-373(3), the tax collector requests that the settlement along with the Board's action regarding it be entered in full upon the Minutes.

If the settlement is accepted, then the Board must adopt and enter into its minutes an order to charge the tax collector with the collection of the 2018 tax levy. The order to be adopted is required by NCGS 105-321(b) and is in Attachment #3B.

Board Action: Accept settlement of the 2017 tax levy, adopt the order for the collection of the 2018 taxes, and enter both into the Minutes.

Agenda Date: August 20, 2018

Presenter: Al Gerard

Agenda Item No. 4

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: WATER DEPARTMENT RESOLUTION FOR LOCAL WATER SUPPLY PLAN

Every year the Craven County Water System must prepare and submit a Local Water Supply Plan to the North Carolina Department of Environmental Quality, Division of Water Resources. This plan is required to be submitted to the State to ensure that the Craven County Water System has enough capacity in its wells and system to provide for the expected future growth.

The Local Water Supply Plan cannot be considered compliant with the requirements of NCGS 143-355(l) until adoption of the resolution in Attachment #4.

Board Action: Adopt the Resolution for the Local Water Supply Plan

Agenda Date: August 20, 2018

Presenter: Geoffrey Marett

Agenda Item No. 5

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: SOCIAL SERVICES HOME AND COMMUNITY CARE
BLOCK GRANT (HCCBG) REVISION**

Geoffrey Marett, Deputy DSS Director, will review the second set of recommendations from the CAPB Budget Committee for Fiscal Year 2018-2019. These are a result of the meeting held on June 7, 2018. He will present a Budget Amendment addressing all four of these items, shown as Attachment #5.

- A. HCCBG for Older Adults
- B. Craven County DSS and Senior Program
- C. CARTS
- D. City of Havelock Senior Center

Board Action: A roll call vote is needed to approve the Budget Amendment.

Agenda Date: August 20, 2018

Presenter: Scott Harrelson

Agenda Item No. 6

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: HEALTH DEPARTMENT

Scott Harrelson, Health Director, will present two (2) fee change recommendations and a budget amendment.

A. FEE CHANGE RECOMMENDATIONS - VACCINES

Actual cost to purchase vaccines is higher than our current rate. We need to increase the cost of vaccine to breakeven. Patients will incur an Administrative Fee of \$17.00 in addition to the vaccine listed in Attachment #6.A. The administrative fee covers the staff time and cost of supplies.

Board Action: Approve the Fee Change Recommendations for vaccines.

B. FEE CHANGE RECOMMENDATIONS – MEDICAID

Contraceptives for the Medicaid Family Planning patients are purchased through a 340B account. 340B is a Federal drug pricing program that entitles providers to purchase prescription drugs and devices from manufacturers at a discount. In order to be compliant with the Federal 340B Program, our agency must bill Medicaid for all drugs/devices at the acquisition cost. These drug discount prices fluctuate quarterly. Acquisition cost will be evaluated annually and fees will be set by taking an average of the quarterly costs. The Fee Change Recommendation is in Attachment #6.B.

Board Action: Approve the Fee Change Recommendations for Medicaid.

C. BUDGET AMENDMENT TO CARRYOVER REMAINING BALANCE OF DENTAL TRAILER

Mr. Harrelson will present the budget amendment, contained in Attachment #6.C., to carryover remaining balance of dental trailer. The new dental unit was not completed in FY18. We will need to pay remaining balance upon completion. The Dental unit is expected to be completed in late August/early September 2018.

Board Action: A roll call vote is needed to approve the budget amendment.

Agenda Date: August 20, 2018

Presenter: Craig Warren

Agenda Item No. 7

Board Action Required or Considered: Yes

**DEPARTMENT MATTERS – FINANCE DEPARTMENT FIRE DEPARTMENT
BUDGET AMENDMENTS**

Craven Warren, Finance Director, will present for approval, the budget amendment contained in Attachment #7.

Fire Service Districts – At the June 4, 2018 meeting, the Craven County Board of Commissioners approved matching grants for the following Volunteer Fire Departments who were awarded equipment grants from the State’s Volunteer Fire Department Fund. The matching grants totaled \$97,609.43 and were approved as follows:

Little Swift Creek VFD \$24,304.43;
Dover VFD \$21,405; Ft. Barnwell VFD \$30,000;
No. 9 Township \$9,000;
Vanceboro VFD \$12,900.

All grant matches were approved from the general fund with the exception of Vanceboro VFD. Their grant match was approved from their fire service district’s reserve held on the County’s books. Due to timing, grant matches were not able to be included in the original 2019 adopted budget.

An amendment is needed at this time in order to appropriate these funds for the Fire Departments. These funds will be paid only upon submission of approved invoices.

Board Action: A roll call vote is needed approve Budget Amendments.

Agenda Date: August 20, 2018

Presenter: _____

Agenda Item No. 8

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENTS

- Adult Care Home Advisory Committee: (4 vacancies)
- Craven County Board of Adjustments: (3 vacancies)
- Emergency Medical Services Advisory Council: (1 vacancy)
- Nursing Home Advisory Council: (4 vacancies)

B. CURRENT APPOINTMENTS

- Craven County Board of Adjustments – Cynthia Riley has submitted the application contained in Attachment #8.B, for appointment to the Craven County Board of Adjustments.
- Craven County Planning Board: The Board has been apprised of the resignation of Richard Maher on the Craven County Planning Board. The following citizens have submitted applications of interest for appointment to this board. (See Attachment #8.B): Jessica Spencer, Carrie Callagher, Sharon Marion and Jeffrey O'Neill

C. UPCOMING APPOINTMENTS:

- River Bend Planning Board – Kelly Forrest
- Fire Tax Commissioners - Rolf Maris, District 2; Alton Riggs, District 7

Agenda Date: August 20, 2018

Presenter: Jim Hicks/Arey Grady

Agenda Item No. 9

COUNTY ATTORNEY'S REPORT

Agenda Date: August 20, 2018

Presenter: Jack Veit

Agenda Item No. 10

COUNTY MANAGER'S REPORT

Agenda Date: August 20, 2018

Presenter: _____

Agenda Item No. 11

COMMISSIONERS' REPORTS

PROCLAMATION

WHEREAS, Craven County is honored to be a part of the 38th MUMFEST celebration; and

WHEREAS, this proud North Carolina tradition attracts visitors to the Colonial Capitol City to enjoy entertainment, a street fair and riverfront attractions; and

WHEREAS, MUMFEST supports cultural diversity, the arts, commercial and nonprofit communities of eastern North Carolina; and

WHEREAS, MUMFEST promotes our tourism industry in that it encourages visitors to explore everything that makes eastern North Carolina a wonderful place to live, and

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS, does hereby proclaim October 13-14, 2018, in honor of the “38TH North Carolina MumFest Celebration”, and commend its observance to all citizens.

Adopted this the 20th day of August, 2018

Thomas F. Mark, Chairman

Nan Holton, Clerk to the Board

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

Attachment #1.C

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ALVARADO, MARIA DID NOT OWN 1/1/2018	0063233 2018-0000959	179.68
ANDREWS, DALTON M RECYCLE FEE DOUBLE BILLED	0111185 2018-0090539	12.00
ARMSTRONG, EDDIE DEAL DID NOT OWN 1/1/2016	0010610 2016-0001633	10.54
ARMSTRONG, EDDIE DEAL DID NOT OWN 1/1/2017	0010610 2017-0001643	8.39
ARMSTRONG, EDDIE DEAL DID NOT OWN 1/1/2018	0010610 2018-0001644	11.51
BANKS, THOMAS JOSEPH & OLIVIA BILLING ERROR-TO BE REBILLED	0095643 2018-0002818	211.70
BECKER, RICHARD JOHN LATE LISTING CHARGED IN ERROR	0079156 2018-0003856	14.36
BENNETT, MICHAEL SCOTT MILITARY EXEMPT	0082030 2018-0004460	80.18
BERNARD, RANDALL E & LAURIE L APPRAISAL ERROR CORRECTION	0565095 2018-0004611	115.72
BINGHAM, PAUL D & MINDY K MILITARY EXEMPT	0074898 2018-0004876	175.91
BLANKLEY, KATHRYN SMALL RECYCLE FEE DOUBLE BILLED	0003733 2018-0090542	12.00
BORDEAUX, JOAN M RECYCLE FEE DOUBLE BILLED	0021723 2018-0090543	12.00
BRAKE, GEORGE M SR DOUBLE BILLED-SEE ACCT 112035	0762830 2018-0006243	240.88
BROWN, VICKY E & JONES, HERMON RECYCLE FEE CHARGED IN ERROR	0099112 2018-0007409	36.00

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BUTTS, BETTY P DID NOT OWN BOAT 1/1/2018	0046005 2018-0008595	3.98
CAFISO, PAUL T & SONIA QUALIFIED FOR VETERAN EXCLUSION	0115409 2018-0008746	277.98
CHESNEY, BELINDA GAY CONWAY RECYCLE FEE DOUBLE BILLED	0114606 2018-0090546	12.00
COBB, CHARLES GLENN INCORRECT SITUS-NOT IN DOVER	0001008 2018-0011394	47.65
COCKERHAM, COLUMBUS JR DID NOT OWN 1/1/2018	0103657 2018-0011449	1,432.68
COHEN, LAUREN DID NOT OWN 1/1/2011	0084045 2011-0011422	177.43
CORCORAN, SEAN & ALLISON A INCORRECT SITUS-TO BE RE-BILLED	0007344 2018-0012270	92.40
CRUSE, DAPHNE R RECYCLE FEE BILLING ERROR	0114697 2018-0013403	972.00
CUMBO, EUGENE RECYCLE FEE DOUBLE BILLED	0115488 2018-0090548	12.00
CUTHRELL, STEVE DID NOT OWN 1/1/2018	0083106 2018-0013678	172.76
DANIEL, JAMES DARRYL VALUE ERROR CORRECTION/LATE FEES	0120040 2018-0013922	203.18
DAY, MICHAEL D & LOU ANN AIRPLANE NOT TAXABLE TO CRAVEN CO	0024992 2018-0014769	705.50
DENISON ELECTRIC HEATING & AIR NOT IN BUSINESS 1/1/2018	0045049 2018-0015113	38.05
DIAZ, ELVIA CEJUDO DID NOT OWN 1/1/2018	0111777 2018-0015336	46.99

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DOHENY, MIKE & PEG VALUE ERROR CORRECTION	0068695 2018-0015921	26.38
DOUCETTE, MARTHA B RECYCLE FEE DOUBLE BILLED	0118780 2018-0090554	12.00
EVANS, KEVIN JAMES DID NOT OWN 1/1/2018	0093906 2018-0018120	41.93
FISCHER, ANTHONY DAVID INCORRECT SITUS - S/B 7G	2315325 2018-0019055	287.17
FULTON, DAVID R & SUZANNE J MILITARY EXEMPT	0061771 2018-0020643	1,204.39
FV-1 INC RECYCLE FEE DOUBLE BILLED	0117947 2018-0090557	12.00
GAME, AMY C RECYCLE FEE DOUBLE BILLED	0115648 2018-0090558	12.00
GARCIA, LUCY DID NOT OWN 1/1/2018	0120963 2018-0020899	109.77
GASKINS, DENNIS G BILLING ERROR CORRECTION	0121491 2018-0021305	31.15
GERES, BRADLEY G & HOLLY H CORRECTED VALUATION APPRAISAL ERROR	0025239 2018-0021876	406.21
GREEN, EDGAR H & REGINA W DWELLING VACANT SINCE 2010	2893990 2018-0023272	36.00
HARDISON, RICHARD E JR & VIRGI DOUBLE BILLED-SEE ACCT 94009	0026633 2018-0024829	1,565.71
HARGETT, CECIL W LATE FEE CHARGED IN ERROR	0098906 2018-0024955	.63
HENSHAW, PATRICK ALAN & LORI M DID NOT OWN 1/1/2018	3333356 2018-0026793	9.25

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
HOLDEN, BRYAN L RECYCLE FEE CHARGED IN EROR	0109355 2018-0090561	36.00
HOLLOWAY, BRIAN MELTON DOUBLE BILLED-SEE ACCT 68389	0115940 2018-0027905	345.85
HOLSOPPLE, RYAN G JR & AMANDA INCORRECT SITUS-TO BE RE-BILLED	0078607 2018-0027994	89.80
HUNTER, FREDERIC LANSING JR MAPPING ERROR - MISSED DEED	0082355 2018-0028991	729.53
ILSLEY, RICHARD & HELEN MAPPING ERROR-MISSED DEED	0047666 2018-0029175	1,911.18
JENSEN, DOROTHY H MAPPING ERROR-MISSED DEED	0086918 2018-0030376	587.83
JOHNSON, ZANDRA C QUALIFIES FOR SENIOR EXCLUSION	0047761 2018-0030894	313.94
KENNY, BILL BOAT NOT TAXABLE TO CRAVEN COUNTY	0121227 2018-0032349	2,484.50
KENT, DAVID GEOFFREY NOT TAXABLE TO CRAVEN COUNTY	0083282 2018-0032358	106.50
KEPRI HOSPITALITY LLC FORECLOSURE-LIEN EXTINGUISHED	0103123 2016-0032035	464,917.89
KEPRI HOSPITALITY LLC FORECLOSURE-LIEN EXTINGUISHED	0103123 2017-0032426	3,679.25
KEPRI HOSPITALITY LLC FORECLOSURE-LIEN EXTINGUISHED	0103123 2018-0032373	3,439.93
KIRBY, JONATHAN E & SHARENE S VALUE ERROR CORRECTION	0056964 2018-0032850	78.41
KOSZTUR, KATHRYN A DOUBLE BILLED-SEE ACCT 115675	0096310 2018-0033415	381.23

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
KOZAK, JOHN VALUE ERROR CORRECTION	0091944 2018-0033431	44.80
LADY BOSS INC NOT IN BUSINESS 1/1/2018	0114677 2018-0033706	44.45
LEDER, ROBERT DOUBLE BILLED-SEE ACCT 93650	0092893 2012-0033847	61.27
LEE, DALTON INGRAM III RECYCLE FEE CHARGED IN ERROR	0121126 2018-0034500	36.00
LEE, JAMES R JR MOBILE HOME DOUBLE BILLED-SAME ACCT	4349490 2018-0034552	197.42
MAINOR, WILLIAM MARSHALL JR DID NOT OWN BOAT 1/1/2018	0112381 2018-0036812	41.35
MALTAIS, GLENN A & SUSAN H RECYCLE FEE DOUBLE BILLED	0106280 2018-0090565	12.00
MARTINEZ, JUAN JOSE A AVILA & RECYCLE FEE DOUBLE BILLED	0116016 2018-0090566	12.00
MATTOCKS, DELANCY RECYCLE FEE DOUBLE BILLED	0114285 2018-0090567	12.00
MCCULLOCH, GRAEME PAUL REMOVED SENIOR DISC-TO BE RE-BILLED	0113719 2018-0038519	12.00
MILLER, CHRISTIN B DOUBLE BILLED-SEE ACCT 105402	0121139 2018-0040000	403.47
MILLER, DANNY L & DEBORAH H LATE FEES CHARGED IN ERROR	4946050 2018-0040012	11.59
MILLER, CHRISTIN B INCORRECT SITUS-TO BE RE-BILLED	0105402 2018-0040163	85.69
MITTS AVIATION LLC NOT IN BUSINESS 1/1/2017	0117677 2017-0091282	380.79

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
MITTS AVIATION LLC NOT IN BUSINESS 1/1/2018	0117677 2018-0040713	355.07
MOORE, SAMUEL L & GLENDA B BILLING ERROR-TO BE REBILLED	0048931 2018-0041404	125.77
OAKLEY, SAMUEL STEVEN DOUBLE BILLED-SEE ACCT 82906	0121137 2018-0044074	782.86
PIERCE, LYNNET & SCOTT INCORRECT SITUS-TO BE RE-BILLED	0112443 2018-0046390	99.94
PREDARIS, STEVEN L & ANN BILLING ERROR-TO BE REBILLED	5830300 2018-0047177	13.55
RAGANELLI, VITO NOT TAXABLE TO CRAVEN COUNTY	0080625 2018-0047979	368.69
REYESSALDANA, CRYSTAL MAE DID NOT OWN 1/1/2018	0085653 2018-0048715	60.11
RHUE, SUTHY WAYNE BILLING ERROR- TO BE RE-BILLED	0007328 2018-0048820	210.50
RICHARDSON, IRIS B DWELLING NOT LIVEABLE	0101180 2018-0049014	36.00
RYKHUS, TROY MICHAEL MILITARY EXEMPT	0116211 2018-0050839	47.01
SALMONS, JAMES & BEATRICE DID NOT OWN 1/1/2018	0037573 2018-0050980	11.81
SIMON, LOUIS JR & DONNA INCORRECT SITUS-TO BE RE-BILLED	0017913 2018-0052989	128.25
SIMPSON, ROBBIE C & KATHRYN F DOUBLE BILLED -SEE ACCT 116037	0071272 2018-0053044	292.92
SLOBODIAN, PAUL E MAPPING ERROR-MISSED DEED	0063665 2018-0053296	527.03

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
SMITH, RICHARD W JR & VIRGINIA NOT TAXABLE TO CRAVEN COUNTY	0067948 2018-0053973	285.03
SNOW, ALAN & JOYCE LATE FEE CHARGED IN ERROR	0095065 2018-0054197	15.12
SPRUILL, JAMES K & BILLIE C DID NOT OWN 1/1/2018	6807150 2018-0054691	171.87
STROUD, ROBERT G APPRAISAL ERROR CORRECTION	0021601 2018-0055968	29.26
SUMRELL, WARREN EARL DWELLING VACANT SINCE 8-1-2016	7003520 2018-0056168	36.00
THARP, JEFFREY DANIEL CORRECTED DISCOVERED PROPERTY VALUE	0116588 2018-0057451	903.30
TRACY, ROBERT DOUBLE LISTED WITH ACCT # 0099571	0121142 2018-0058567	144.53
TRAINA, MARY & PHILYAW, TERRI BUILDING VALUE ADJUSTMENT	0116389 2018-0058590	12.39
TUCK, JAMES W JR & JESSICA R RECYCLE FEE DOUBLE BILLED	0115687 2018-0090579	12.00
UNDERWOODS CARPET CARE INC NOT IN BUSINESS 1/1/2018	0057483 2018-0059577	63.97
WALKER, CHEVAUGHN K & ALEXANDR RECYCLE FEE DOUBLE BILLED	0115143 2018-0090581	12.00
WALKER, ROBERT J & KATIE MILITARY EXEMPT	0120554 2018-0060524	389.77
WANDA KAYS SCHOOL OF DANCE INC RECYCLE FEE CHARGED IN ERROR	0008103 2018-0060756	36.00
WAY, MAYHLAING CEET QUEL DID NOT OWN 1/1/2017	0110945 2017-0061258	50.38

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WAY, MAYHLAING CEET QUEL DID NOT OWN 1/1/2018	0110945 2018-0061324	46.99
WEST, GLENDA J BILLING ERROR CORRECTION	0019395 2018-0061780	77.44
WILLIAMS, JOHN MICHAEL DOUBLE BILLED-SEE ACCT 112610	0120615 2018-0063844	158.49
WILLIAMS, TRUDY I RECYCLE FEE DOUBLE BILLED	0040511 2018-0090585	12.00
ZAK, THOMAS C TRUSTEE & ZAK, H MOVED TO ALLEGHANY COUNTY 12-2017	0039523 2018-0065672	9.33
	103 -CREDIT MEMO(S)	495,052.11

REFUNDS SUBJECT TO BOARD APPROVAL ON 08/20/2018

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
GEORGE, SANDRA E ET AL DWELLING VACANT SINCE 1-8-2013	0097626 2014-0021433	36.00
GEORGE, SANDRA E ET AL DWELLING VACANT SINCE 1-8-2013	0097626 2015-0021431	36.00
GEORGE, SANDRA E ET AL DWELLING VACANT SINCE 1-8-2013	0097626 2016-0021650	36.00
GEORGE, SANDRA E ET AL DWELLING VACANT SINCE 1-8-2013	0097626 2017-0022042	36.00
KENT, DAVID GEOFFREY NOT TAXABLE TO CRAVEN COUNTY	0083282 2017-0032412	115.52
RICHARDSON, IRIS B DWELLING NOT LIVEABLE	0101180 2017-0049022	36.00
	6 -REFUND(S)	295.52

**ANNUAL REPORT
FOR
CRAVEN NURSING HOME COMMUNITY ADVISORY
COMMITTEES**

County: Craven Reporting Year: 2017/2018

Officers: Chairman: Peter Geisler, RN

Secretary: Linda Lelli

Members: Suzanne Layton Norma Morra

Glenn Terrill Ann Silveria

David Deitz Margie Dew

Types of Facilities: Number of Facilities: Number of Beds:

Developmentally Disabled Adults _____ _____

Family Care _____ _____

Adult Care _____ _____

Nursing Facilities 5 491

1. Were all the homes in the county served by the Committee? Yes
If not, why? _____

2. Describe educational efforts provided by the committee to residents, their families, and facility staff to increase awareness of resident's rights.

Committee members met with residents and family members to determine whether there was an awareness of their rights. Resident

Rights must be posted in the nursing homes and the committee checks this at each visit. Social media and privacy was discussed.

3. Describe committee's involvement to encourage community interaction with facilities. (To meet needs such as: volunteers, supplies, etc.)

Committee members met with activity directors and checked the activity calendars. Residents were asked if and what activities were available and if they attended those activities. Committee members also verified the activities posted were in progress.

4. Describe committee's efforts to keep themselves informed on aging issues and efforts to educate the community on issues affecting residents in long term care.

Committee members attended the Elder Abuse Prevention Workshop and reviewed "Exploring Options for Community Living" for residents able to return home.

5. Describe committee's involvement in grievance resolutions during the year, type of facilities involved and the nature of the problems.

There was a "Cleanliness" issue at Pruitt Trent. There were also several cases in which material applicable to the resident's continued residency was inadequately explained or presented.

6. Summarize the strengths and weaknesses of the facilities in the county.

Because of the promotion of in home care is growing, a number of residents are less able to participate in activities. They are at a higher level of care needing O2, are intubated, or are on monitors.

7. Other comments:

There has been some turn over this year with the committee. Josh Humphrey resigned because of other commitments and 2 members were inactive.

Attachment #2

Prepared by: Pete Giseler

Date: 4/25/2018

Committee members receive orientation and ongoing training by the Ombudsman Program, Area Agency on Aging, Region P.

Copies sent by Regional Ombudsman to:

State Ombudsman

County Manager

Chairman of County Commissioners

Department of Social Services

Attachment #3

**ANNUAL REPORT OF REAL PROPERTY, CERTIFIED VALUATION AND
PERSONAL PROPERTY OTHER THAN REGISTERED MOTOR VEHICLES**

August 20, 2018

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2018**

General Fund Original Levy	\$	45,369,232.35
Fire District Original Levy		<u>2,153,165.17</u>
Total Levy	\$	47,522,397.52

Add:

Afterlists		350,503.95
Plus Adjustments		-0-
Additions		<u>4,995.01</u>

Total	\$	47,877,896.48
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Less:

Write-offs		- 4,017.92
Adjustments		-0-
Releases		<u>- 79,743.32</u>

Net Levy	\$	47,794,135.24
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Collected	\$	47,448,280.11
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Uncollected as of June 30, 2018	\$	345,855.13
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Percentage of 2017 taxes collected ----- 99.28

Net taxable valuation -- \$8,447,213,030

2018 CHARGE TO THE CRAVEN COUNTY TAX COLLECTOR

**STATE OF NORTH CAROLINA
COUNTY OF CRAVEN**

TO THE TAX COLLECTOR OF THE COUNTY OF CRAVEN

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Craven County Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Craven, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 20st day of August, 2018.

Thomas F. Mark, Chairman
Craven County Board of Commissioners

Attest:

Nan Holton, Clerk
Craven County Board of Commissioners



RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355(l) requires that each unit of local government that provides public water service or that plans to provide public water service, and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Craven County Water System, has been developed and submitted to the Craven County Board of Commissioners for approval; and

WHEREAS, the Craven County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355(l) and that it will provide appropriate guidance for the future management of water supplies for the Craven County Water System, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED, by the Craven County Board of Commissioners of the Craven County Water System that the Local Water Supply Plan entitled FY2017 Resolution for Local Water Supply Plan is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Craven County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 20th day of August, 2018.

Thomas F. Mark
Chairman, Craven County Board of Commissioners

Nan Holton
Clerk to the Board of Commissioners

Craven County

2017 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Craven County	PWSID:	04-25-055
Mailing Address:	406 Craven Street New Bern, NC 28560	Ownership:	County
Contact Person:	Elliot Thomas	Title:	Interim Water Superintendent
Phone:	252-636-6615	Fax:	252-636-4985
Secondary Contact:	Elliot Thomas	Phone:	252-636-6615
Mailing Address:	2830 Neuse Blvd New Bern, NC 28562	Fax:	252-636-4985

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Ductile Iron	4-16	1.00 %
Other	6-14	1.00 %
Polyvinyl Chloride	2-18	98.00 %

What are the estimated total miles of distribution system lines? 650 Miles
 How many feet of distribution lines were replaced during 2017? 0 Feet
 How many feet of new water mains were added during 2017? 8,500 Feet
 How many meters were replaced in 2017? 150
 How old are the oldest meters in this system? 35 Year(s)
 How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 40
 What is this system's finished water storage capacity? 3.4000 Million Gallons
 Has water pressure been inadequate in any part of the system since last update? No

Programs

Does this system have a program to work or flush hydrants? Yes, Annually
 Does this system have a valve exercise program? Yes, As Needed
 Does this system have a cross-connection program? Yes
 Does this system have a program to replace meters? Yes
 Does this system have a plumbing retrofit program? No
 Does this system have an active water conservation public education program? Yes
 Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block
 How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0
 Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Neuse River (10-1)	100 %	Craven	100 %

What was the year-round population served in 2017? 37,062
 Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	13,821	1.5380	0	0.0000
Commercial	1,004	0.2580	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.5100 MGD

Our system process use is higher than normal. We have had to flush more to try and combat TTHM's and all water pumped for the new water plant is not converted to drinking water. These issues we should have worked out during calendar year 2018.

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	Contract MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Cove City	04-25-045	0.0320	365	0.2500	2025	Yes	Yes	6	Regular
First Craven SD	04-25-040	0.0000	0	0.0000	2050	Yes	No	6	Emergency
Havelock	04-25-015	0.0000	0	0.0000	2050	Yes	No	8	Emergency
New Bern	04-25-010	0.1190	16	0.0000	2050	Yes	No	12	Emergency
North River	04-16-197	0.0000	0	0.0000	2050	Yes	No	6	Emergency
Vanceboro	04-25-020	0.0000	0	0.0000	2050	Yes	No	6	Emergency

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	2.4780	3.2790	May	2.5190	3.6540	Sep	2.3490	2.8140
Feb	2.4440	3.3180	Jun	2.6190	3.9160	Oct	4.8240	5.8110
Mar	2.2150	3.2720	Jul	2.5780	3.6610	Nov	2.7100	3.6700
Apr	2.3820	3.3130	Aug	2.5080	3.5490	Dec	2.7550	4.4040

Craven County's 2017 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)	Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
Bryan	0.3540	1.495	0.7200	CUA25		Regular
Bryan PD	0.0560	0.1855	0.1120	CUA0		Regular
Davis	0.4150	1.475	0.5760	CUA25		Regular
Davis PD	0.0750	0.2963	0.1150	CUA0		Regular
Flanners Beach #2 - W13	0.2520	0.9142	0.5760	CUA0		Regular

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Local Water Supply Planning - North Carolina Division of Water Resources

Flanners Beach #3 - W08	0.3160	92	0.9559	0.5760	CUA0	Regular
Flanners Beach #4 - W06	0.3610	91	0.6299	0.5760	CUA0	Regular
Flanners Beach #5 - W09	0.2750	92	0.5051	0.5760	CUA0	Regular
Ft Barnwell	0.5050	344	1.466	0.5400	CUA25	Regular
Ft Barnwell PD	0.0700	341	0.2712	0.0860	CUA0	Regular
Lewis Farm Rd #1 - W11	0.3650	91	0.7961	0.5760	CUA0	Regular
Stately Pines #2 - W12	0.2690	89	1.024	0.5760	CUA0	Regular
Stately Pines #3 - W10	0.3380	92	1.106	0.5760	CUA0	Regular
Water Plant Well - W07	0.2910	89	1.655	0.5760	CUA0	Regular
Well 5	0.3270	350	1.144	0.5400	CUA25	Regular
Well 5 PD	0.0590	350	0.2285	0.0940	CUA0	Regular
Wintergreen	0.3320	304	1.337	0.5760	CUA25	Regular
Wintergreen PD	0.0890	236	0.3965	0.1800	CUA0	Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
Bryan	804	535	535	788	10	320	Yes
Bryan PD	312	262	262	302	10	252	Yes
Davis	828	714	714	818	10	240	Yes
Davis PD	338	303	303	338	10	296	Yes
Flanners Beach #2 - W13	250	250	205	245	12	100	Yes
Flanners Beach #3 - W08	247	247	202	242	12	100	Yes
Flanners Beach #4 - W06	250	250	205	245	12	115	Yes
Flanners Beach #5 - W09	255	255	210	250	12	100	Yes
Ft Barnwell	800	495	495	698	10	270	Yes
Ft Barnwell PD	242	197	197	237	10	191	Yes
Lewis Farm Rd #1 - W11	280	280	235	275	12	115	Yes
Stately Pines #2 - W12	271	271	226	266	12	110	Yes
Stately Pines #3 - W10	261	261	216	256	12	100	Yes
Water Plant Well - W07	280	280	235	275	12	115	Yes
Well 5	708	606	606	698	10	287	Yes
Well 5 PD	283	253	253	273	10	242	Yes
Wintergreen	800	535	535	780	10	270	Yes
Wintergreen PD	330	280	280	320	10	276	Yes

Are ground water levels monitored? Yes, Monthly

Does this system have a wellhead protection program? No

The max day withdraws for W06 through W13 were high during pre-startup for testing and flushing of raw water line.

Water Purchases From Other Systems

Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract		Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
				MGD	Expiration			
First Craven	04-25-040	0.0000	0	0.0000	2050	No	6	Emergency
Havelock	04-25-015	0.0000	0	0.0000	2050	No	8	Emergency
Jones County Regional Water System	04-52-020	0.0000	0	0.0000	2050	No	8	Emergency
New Bern	04-25-010	0.0000	0	0.0000	2050	No	8	Emergency
North River	04-16-197	0.0000	0	0.0000	2050	No	3	Emergency
Vanceboro	04-25-	0.0000	0	0.0000	2050	No	8	Emergency

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Bryan/PeeDee Well	0.8320	Yes	Yes	Black Creek/PeeDee
Craven County Water Treatment	3.0000	Yes	Yes	Castle Hayne Aquifer
Davis/PeeDee Well	0.6910	Yes	Yes	BlackCreek/PeeDee
Dover/ Pee Dee Well	0.6260	Yes	Yes	Black Creek/ PeeDee
Well# 5/ PeeDee	0.6340	Yes	Yes	Black Creek/PeeDee
Wintergreen/PeeDee Well	0.7560	Yes	Yes	BlackCreek/PeeDee

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2017? Yes

If yes, was any water conservation implemented? No

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2017? Yes

If yes, was any water conservation implemented? No

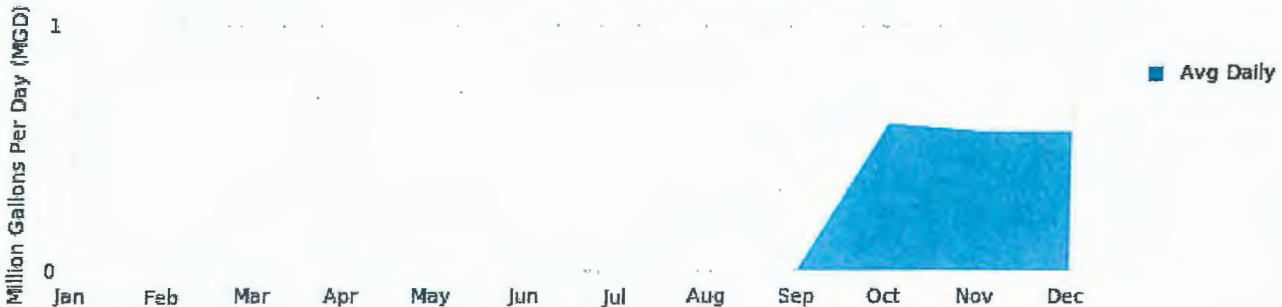
Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? No

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0000	May	0.0000	Sep	0.0000
Feb	0.0000	Jun	0.0000	Oct	0.5920
Mar	0.0000	Jul	0.0000	Nov	0.5670
Apr	0.0000	Aug	0.0000	Dec	0.5670

Craven County's 2017 Monthly Discharges



How many sewer connections does this system have? 0

How many water service connections with septic systems does this system have? 9,875

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Our New water plant started in October so that is when our discharge starts.

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0089460	1.2000	1.2000	0.5730	0.8770	Neuse River	Neuse River (10-1)

5. Planning

Projections

	2017	2020	2030	2040	2050	2060
Year-Round Population	37,062	35,564	41,593	48,645	56,892	62,500

Seasonal Population	0	0	0	0	0	0
Residential	1.5380	2.0000	2.5000	3.0000	3.5000	4.0000
Commercial	0.2580	0.2800	0.3300	0.3900	0.4500	0.5000
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.5100	0.0410	0.0410	0.0410	0.0410	0.0410
Unaccounted-for	0.3681	0.3600	0.4450	0.5320	0.6190	0.7040

Future Water Sales

Purchaser	PWSID	MGD	Contract Year Begin	Year End	Pipe Size(s) (Inches)	Use Type
CCPCUA	00-00-000	1.5470	2018			Regular
Town of Dover	04-25-025	0.2500	2018	2068	6	Emergency

The sale identified as to the CCPCUA is not actually a sale but a reduction in the available supply due to the conditions of the CCPCUA Permit issued to the County.

Future Supply Sources

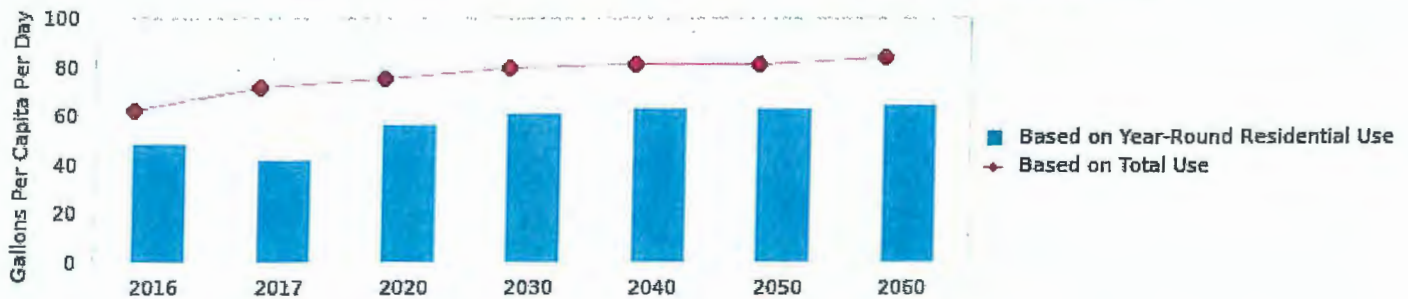
Source Name	PWSID	Source Type	Additional Supply	Year Online	Year Offline	Type
Craven County	04-25-055	Ground	2.3030	2020		Regular

The additional wells are currently in place but Craven County will need to provide additional water plant capacity in order to fully utilize the 12-Hour supply of all the systems non CCPCUA permitted wells.

Demand v/s Percent of Supply

	2017	2020	2030	2040	2050	2060
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	8.1470	5.9330	5.9330	5.9330	5.9330	5.9330
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		2.3030	2.3030	2.3030	2.3030	2.3030
Total Available Supply (MGD)	8.1470	8.2360	8.2360	8.2360	8.2360	8.2360
Service Area Demand	2.6741	2.6810	3.3160	3.9630	4.6100	5.2450
Sales	0.0372	0.2500	0.2500	0.2500	0.2500	0.2500
Future Sales		1.5470	1.5470	1.5470	1.5470	1.5470
Total Demand (MGD)	2.7113	4.4780	5.1130	5.7600	6.4070	7.0420
Demand as Percent of Supply	33%	54%	62%	70%	78%	86%

Craven County's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 41 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are

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Local Water Supply Planning - North Carolina Division of Water Resources

covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs? Continue to promote water conservation education.

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? Our new Water Treatment Plant is easily expandable by an additional 2MGD for a total supply of 7.933MGD.

How does the water system intend to implement the demand management and supply planning components above? Design, permitting and funding is in place for conservation education and water plant expansion.

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.



BUDGET AMENDMENTS

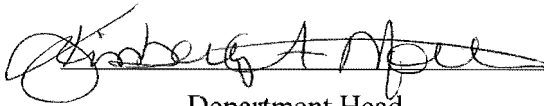
1. Fund: General

2. Department: DSS / CARTS /Havelock

3. Revenue Account Number(s)	Amount	4. Expenditure Account Number(s)	Amount
101-7295-377.28-00 HCCBG Home Delvd	8,721.00	101-7295-450.40-00 Contractual Services	15,754.00
101-0000-399.00-01 Fund Balance	969.00		
101-7295-377.28-00 USDA Home Deliv.	1,551.00		
101-0000-399.00-01 Fund Balance	(1,551.00)		
101-7295-377.26-00 HCCBG Congregate	5,461.00		
101-0000-399.00-01 Fund Balance	603.00		
101-7295-377.16-00 USDA Congregate	692.00		
101-0000-399.00-01 Fund Balance	(692.00)		
101-7002-348.04-00 HCCBG Tran St GRN	1,042.00	101-7001-450.31-01 Fuel & Other	1,042.00
101-7004-348.04-00 HCCBG Tran St GrN	1,563.00	101-7003-450.31-01 Fuel & Other	1,563.00
101-0564-377.26-00 HCCBG Hvlock Snr	5,431.00	101-0564-450.91-24 Havelock Senior	6,733.00
101-0000-399.00-01 Fund Balance	603.00	101-0190-450.96.91 HCCBG Havelock Sr	603.00
101-0564-377.16-00 USDA Havelock Sen	1,302.00		
Total:	25,695.00	Total:	25,695.00

Justification or Explanation of Change:

Adjusting line items to align with revision for additional funds for the Home & Community Care Block Grant (HCCBG) from the Division of Aging for Fiscal Year 1819. Funding is 90% Fed/State with a 10% County match.


Department Head Aug 15, 2018
Date

County Manager Date

County Commissioners/Chairman Date

Journal Entry Number Date

**CRAVEN COUNTY HEALTH DEPARTMENT
Board of Health & Board of Commissioners
Fee Approval Recommendation**

Date of Request: August 13, 2018

Fee Change Recommendations

1. CPT/Description:	Current Fee:	Cost of Vaccine:	New Fee Recommendation:
90632 / Hepatitis A	\$29.00	\$59.25	\$60.00
90746 / Hepatitis B	\$41.00	\$48.15	\$49.00
90732 / Pneumovax	\$83.00	\$92.62	\$93.00
90716 / Varivax	\$70.00	\$121.90	\$122.00
90707 / MMR	\$64.00	\$70.85	\$71.00
90713 / Ipol	\$24.79	\$140.70	\$141.00
90717 / Yellow Fever	\$117.00	\$140.70	\$141.00

Reason/Justification: Actual cost of vaccine is higher than our current fee. We need to increase the cost of vaccine to breakeven. Patients will incur an Administrative Fee of \$17.00 in addition to the vaccine listed above. Administrative fee covers the staff time and cost of supplies.

Recommended Effective Date: September 1, 2018

Approvals:

Administrative Officer/Date

Health Director/Date

Board of Health Chairperson/Date

Board of Commissioner's Approval /Date

**CRAVEN COUNTY HEALTH DEPARTMENT
Board of Health & Board of Commissioners
Fee Approval Recommendations**

Date: 8/1/18

Fee Change Recommendation: We are requesting the below rates to be effective September 1, 2018.

Reason: Contraceptives for the Medicaid Family Planning patients are purchased through a 340B account. 340B is a Federal drug pricing program that entitles providers to purchase prescription drugs and devices from manufacturers at a discount. In order to be compliant with the Federal 340B Program, our agency must bill Medicaid for all drugs/devices at the acquisition cost. These drug discount prices fluctuate quarterly. Acquisition cost will be evaluated annually and fees will be set by taking an average of the quarterly cost.

1. Procedure Code/Description: S4993-UD, Oral Contraceptive Pills

Orthocyclen Average: \$3.36/pack
Orthotricyclen Average: \$3.36/pack
AVERAGE TOTAL COST: \$3.36/pack

Current Fee: \$1.50/pack

Proposed 340b Medicaid Fee: \$3.36/pack

2. Procedure Code/Description: J7307-UD, Nexplanon

01/18 Quarterly Price: \$399.00
02/18 Quarterly Price: \$399.00
AVERAGE TOTAL COST: \$399.00/device

Current Fee: \$363.00/device

Proposed 340b Medicaid Fee: \$399.00

3. Procedure Code/Description: J7298-UD, Mirena IUD

03/2018 Quarterly Price: \$335.68
AVERAGE TOTAL COST: \$335.68/device

Current Fee: \$266.00/device

Proposed 340b Medicaid Fee: \$335.68

4. Procedure Code/Description: J7300-UD, Paragard IUD

03/2018 Quarterly Price: \$255.88
AVERAGE TOTAL COST: \$255.88/device

Current Fee: \$244.00/device

Proposed 340b Medicaid Fee: \$255.88

5. Procedure Code/ Description: J7301-UD, Skyla IUD

03/2017 Quarterly Price: \$399.00

AVERAGE TOTAL COST: \$399.00/device

Current Fee: \$443.00

Proposed 340b Medicaid Fee: \$399.00

Approvals:

Administrative Officer

Health Director

Board of Health Chairperson/Date

Board of Commissioner's Approval/Date



BUDGET AMENDMENTS

1. Fund: GENERAL

2. Department: HEALTH/ DENTAL

3. Revenue Account Number(s)	Amount	4. Expenditure Account Number(s)	Amount
101-5500-399-08-00 Fund Bal Approp/Carryover	147,160	101-5500-440-73-01 C/Outlay Over \$5000	247,160
101-0000-335-01-00 Sales of Asset-Misc Rev	100,000		
Total:	247,160	Total:	247,160

Justification or Explanation of Change:
 Construction of the new dental unit not completed in FY18. We are still utilizing the old dental unit until the new one is complete. MTW (Martin, Tyrrell, & Washington county) to purchase our old dental unit for \$100K.

Scott Blaneh 8-13-18
 Department Head Date County Manager Date

County Commissioners/Chairman Date Journal Entry Number Date



ORIGINAL: FINANCE
DUPLICATE: DEPARTMENT

BUDGET AMENDMENTS

1. Fund: Fire Service Districts/General Fund

2. Department: LSC, Dover, Ft. Barn., No.9, Vanceboro

3. Revenue Account Number(s)	Amount	4. Expenditure Account Number(s)	Amount
243-0000-366-01-00 from general fund	24,305.00	243-2900-410-96-99 grant match/LSC	24,305.00
244-0000-366-01-00 from general fund	21,405.00	244-2902-410-96-99 grant match/Dover	21,405.00
244-0000-366-01-00 from general fund	30,000.00	244-2903-410-96-99 grant match/Ft. Barn	30,000.00
249-0000-366-01-00 from general fund	9,000.00	249-2900-410-96-99 grant match/No.9	9,000.00
101-0000-399-01-00 current yr fund bal.	84,710.00	101-0567-410-97-83 VFD grant match	84,710.00
241-0000-399-01-00 current yr fund bal.	12,900.00	241-2900-410-96-99 grant match/Vancebo	12,900.00
Total:	182,320.00	Total:	182,320.00

Justification or Explanation of Change:

To budget 50% county match of state grants awarded to VFDs. Request for grant matches were approved by BOC on June 4, 2018 however due to timing were not able to be rolled into fiscal 2019's adopted budget. County grant matches from the general fund were awarded up to \$24,304.43 for Little Swift Creek, \$30,000 for Fort Barnwell, \$9,000 No. 9 Twp, and \$21,405 for Dover. The grant match for Vanceboro VFD was appropriated from their respective fire service district fund's reserve.

_____	_____	_____	_____
Department Head	Date	County Manager	Date
_____	_____	_____	_____
County Commissioners/Chairman	Date	Journal Entry Number	Date



Craven County, NC

Craven County Planning Board

BOARD DETAILS

OVERVIEW

- SIZE** 8 Seats
- TERM LENGTH** 4 Years
- TERM LIMIT** 10

The Planning Board performs studies of the County relative to land use, confers with the Director of Planning concerning objectives to be pursued in development of the area, preparation of plans and recommendations to the Board of Commissioners, and reviews and recommends for approval applications for subdivisions

CONTACT

- n/a
- Brd-PLAN@cravencountync.gov
- (252) 636-6601

ENACTING RESOLUTION



ENACTING RESOLUTION WEBSITE

One Vacancy:
Four applicants attached:
 Jessica Spencer
 Carrie Gallagher
 Sharon Marion
 Jeffrey O'Neill



Craven County, NC

Craven County Planning Board

BOARD ROSTER



BRUCE HICE

1st Term Mar 23, 2017 - Mar 18, 2019

Email: jackhice@hotmail.com

Home: (252) 638-3539

Mobile: (252) 626-6721

Address:

2058 Royal Pines Drive

New Bern, NC 28560



DREW WILLIS

6th Term Jan 05, 2015 - Jan 30, 2019

Email: drewwillis@noemail.com

Address:

APPRAISER-201 HILLCREST

RD

NEW BERN, NC 8562



PATRICK WOOD

2nd Term Jun 01, 2015 - Jun 30, 2019

Email: patrickwood@noemail.com

Address:

1530 ASBURY RD.

COVE CITY, NC 28523



DANIEL T. HILL, JR.

1st Term Nov 21, 2016 - Nov 30, 2020

Email: danielhill@noemail.com

Home: 252-636-1552

Business: 252-639-2931

Address:

1606 GREEN SPRINGS RD

NEW BERN, NC 28560



CURT STEGEMANN

1st Term Dec 05, 2016 - Dec 30, 2020

Email: steggy1173@aol.com

Home: 252-444-0902

Mobile: 252-224-6049

Address:

124 FROST CT.

NEW BERN, NC 28560



NADIA ANDERSON

2nd Term Jun 19, 2017 - Jun 30, 2021

Email: naj007@gmail.com

Mobile: (252) 652-9116

Home: (252) 652-9116

Address:

432 GODETTE SCH RD.

HAVELOCK, NC 28532



TOM LELLI

2nd Term Jul 31, 2018 - Jul 31, 2022

Email: tomlelli@noemail.com

Home: 252-636-3532

Business: 252-617-8561

Address:

902 MUIRFIELD CT.

NEW BERN, NC 28560



VACANCY

Application Form

Profile

Jessica

First Name

Spencer

Last Name

jds8951uncw@gmail.com

Email Address

1905 Sycamore Street

Home Address

New Bern

City

NC

State

28562

Postal Code

What District or Ward? *

District 3

Home: (252) 288-5385

Primary Phone

Mobile: (252) 288-2443

Alternate Phone

Which Boards would you like to apply for?

Craven County ABC Board: Submitted

Craven County Planning Board: Submitted

New Bern/Craven County Library Board: Submitted

Craven Community Child Protection Team: Submitted

Interests & Experiences

Demographics

Application Form

Profile

Carrie

First Name

Gallagher

Last Name

carrie.gallagher@gmail.com

Email Address

1301 Green Springs Road

Home Address

New Bern

City

NC

State

28560

Postal Code

What District or Ward? *

District 7

Mobile: (443) 377-2027

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Craven County Recreation Advisory Council: Submitted
Coastal Regional Solid Waste Management Auth: Submitted
Craven Community College Board of Trustees: Submitted
Craven County Planning Board: Submitted

Interests & Experiences

Why are you interested in serving on a board or commission?

Advocate for sustainable quality of life; efficient and sustainable local government. Productive team leader or member, effective communicator

Demographics

Application Form

Profile

Sharon

First Name

Marion

Last Name

sharonmarion30@yahoo.com

Email Address

201 Murray Davis Road

Home Address

Havelock

City

NC

State

28532

Postal Code

What District or Ward? *

None Selected

Home: (404) 416-3070

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Craven County Planning Board: Submitted

Interests & Experiences

Demographics

Application Form

Profile

Jeffrey

First Name

O'neill

Last Name

ncarolinasailor@gmail.com

Email Address

3400 NC Hwy. 43

Home Address

Vanceboro

City

NC

State

28586

Postal Code

What District or Ward? *

District 1

Mobile: (919) 636-1646

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Vanceboro/Craven County Library Board: Submitted

Craven County Planning Board: Submitted

Craven County Recreation Advisory Council: Submitted

Craven/Pamlico/Carteret Regional Library Board: Submitted

Interests & Experiences

Demographics



Craven County, NC

CrAVEN COUNTY BOARD OF ADJUSTMENTS

BOARD DETAILS



OVERVIEW



SIZE 7 Seats



TERM LENGTH 3 Years



TERM LIMIT 0



CONTACT



n/a



Brd-
ZONING@cravencountync.gov



(252) 636-6601



DETAILS

ENACTING RESOLUTION

ENACTING RESOLUTION
WEBSITE

Seeking Appointment:

Cynthia Riley – see application



Craven County Board of Adjustments

BOARD ROSTER



BUD STILLEY

1st Term Feb 01, 2016 - Feb 28, 2019

Email: budstilley@noemail.com

Address:

208 BRIDGE POINTE DR.
NEW BERN, NC 28562



LEE KYLE ALLEN, III

1st Term Mar 07, 2016 - Mar 30, 2019

Email: leekylealleniii@noemail.com

Address:

100 GREEN COVE DR.
HAVELOCK, NC 28532



THERON MCCABE

2nd Term May 07, 2018 - May 31, 2021

Email: theronmccabe@noemail.com



JOHN BRAZELTON

2nd Term May 07, 2018 - May 31, 2021

Email: johnbrazelton@noemail.com



VACANCY



VACANCY



VACANCY

Application Form

Profile

Cynthia

First Name

Riley

Last Name

cynthiariley@noemail.com

Email Address

119 KELSO RD.

Home Address

NEW BERN

City

NC

State

28562

Postal Code

What District or Ward? *

None Selected

Which Boards would you like to apply for?

Craven County Board of Adjustments: Appointed

Interests & Experiences

Demographics