

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY MAY 1, 2023
6:00 PM**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- 1. PETITIONS OF CITIZENS – AGENDA TOPICS**
- 2. CONSENT AGENDA**
 - A. April 17, 2023 Regular Session Minutes**
 - B. Tax Releases and Refund**
 - C. Health – Increase in Dental Funding Budget Amendment**
- 3. CRIME STOPPERS PRESENTATION: Jeffrey Haddock, President and Corp. Kelly Cox, Program Coordinator**
- 4. BOARD OF EDUCATION BUDGET PRESENTATION: Dr. Wendy Miller, Superintendent**
- 5. CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION: Dr. Raymond Staats, President**

DEPARTMENTAL MATTERS

- 6. FINANCE – PUBLIC SCHOOL BUILDING CAPITAL FUND APPLICATION: Craig Warren, Finance Director**
- 7. APPOINTMENTS**
- 8. COUNTY ATTORNEY’S REPORT: Arey Grady**
- 9. PETITIONS OF CITIZENS – GENERAL TOPICS**
- 10. COUNTY MANAGER’S REPORT: Jack Veit**
- 11. COMMISSIONERS’ REPORTS**

1. PETITION OF CITIZENS – AGENDA TOPICS

Comments directly pertaining to items on the agenda of any regularly scheduled meeting of the Board shall be made during an agenda comment period occurring at the beginning of each regularly scheduled meeting. Comments during this period shall be limited to those comments directly pertaining to items on the agenda for such meeting.

Each speaker must address the Board as a whole (and not any individual Commissioner, County staff member or the audience) from the lectern and shall begin his or her remarks by giving his or her name and address and the topic about which they intend to speak. Each speaker will have three (3) minutes to make remarks, as measured by a timer operated by County staff. A speaker may not yield any of his or her time to another speaker.

Speakers must be courteous in their language and presentation and must abide by generally accepted standards of decorum. Speakers shall not make the same or repetitive comments, whether during a particular comment period or over the course of multiple comment periods. Speakers shall not attack or insult any person or group of people, and speakers shall not give belligerent or hostile comments during any comment period.

Board Action: Receive information.

2. CONSENT AGENDA

A. April 17, 2023 Regular Session Minutes

The Board is requested to approve the Regular Session Minutes from April 17, 2023, as presented in the following document.

B. Tax Releases and Refunds

The Board is requested to approve the tax releases and refunds, as presented in the following document.

Tax Administrator, Leslie Young, presented the following explanation:

- Refund for Tax Years 2021 and 2022, Parcel ID 6-037-012, Owner – LIDL US Operations LLC., finalized subject property's valuation of 2021 appeal. Total refund of \$12,273.26.

C. Health – Increase in Dental Funding Budget Amendment

The Craven County Dental Mobile has seen a significant increase in the number of patient visits in FY23. There was a total of 2,140 visits in FY22. At the end of March 2023 the dental mobile has already exceeded that amount with 2,165 visits. The Health Department is requesting to increase Medicaid Revenues so that the Dental Unit can cover the expenses through year-end in order to continue the dental program.

The Board will be requested to approve a budget amendment in the amount of \$8,000, as shown in the following document.

Board Action: A roll call vote is needed to approve the consent agenda items



1 THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN
 2 REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN
 3 COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,
 4 NORTH CAROLINA, ON MONDAY, APRIL 17, 2023. THE MEETING CONVENED
 5 AT 8:30 AM.

6

7 MEMBERS PRESENT:

- 8 Chairman Jason R. Jones
- 9 Vice-Chairman Denny Bucher
- 10 Commissioner Chadwick Howard
- 11 Commissioner Sherry Hunt
- 12 Commissioner Thomas F. Mark
- 13 Commissioner E. T. Mitchell
- 14 Commissioner Beatrice R. Smith

15

16 STAFF PRESENT:

- 17 Jack B. Veit, III, County Manager
- 18 Gene Hodges, Assistant County Manager
- 19 Craig Warren, Finance Director
- 20 Amber Parker, Human Resources Director
- 21 Arey Grady, County Attorney
- 22 Lauren Wargo, Assistant to the County Manager
- 23 Nan Holton, Clerk to the Board

24

25 County Attorney, Arey Grady, recited the following invocation, followed by the Pledge of
26 Allegiance.

27

28 *Lord, we honor You today in prayer and thanksgiving. We pray for our*
 29 *County Commissioners and all who represent Craven County. Grant them*
 30 *peace that passes all understanding and amazing grace to sustain them*
 31 *when days are long and rest is short.*

32

33 *Father, You are our refuge and fortress. You provide everything we need*
 34 *for life and godliness. You hear our ardent intercession, and smile when we*
 35 *raise our voices in praise and worship. We thank You for Your presence,*
 36 *love and grace.*

37

38 *It is in Your mighty Name we pray. Amen.*

39

40 *Based upon the invocation given by Reverend Dr. Alan Keiran, at the January*
 41 *27, 2012 session of the US House of Representatives*

42

43

44

45

46

47

48 Commissioner Mark motioned to approve the agenda as presented; his motion was seconded by
 49 Commissioner Mitchell. Chairman Jones indicated the need to switch Items 11 and 12, to hold
 50 the Closed Session prior to the Human Resource report. Commissioners Mark and Mitchell
 51 amended their motion to adjust the agenda, as requested. Their motion was approved
 52 unanimously.

53
 54 **CONSENT AGENDA**

55
 56 Commissioner Mark motioned to approve the Consent Agenda, inclusive of the Minutes of April
 57 3, 2023 Regular Session; Tax Releases and Refunds (*Credits = \$4,351.72; Refunds = \$536.05*);
 58 and Garage Budget Amendment. Commissioner Mitchell seconded the motion, which was
 59 approved 7-0 in a roll call vote.

60
 61 **Garage**

62

63	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
64	1014230-38214	\$15,000.00	1014230-43240	\$15,000.00
65	Transfer – CCCMG Fees/Operations		Other Supplies	
66				
67				
68	TOTAL	\$15,000.00	TOTAL	\$15,000.00

69
 70 **Justification:** Cover the cost of transferring funds into the Garage Other Supplies line for the
 71 remainder of the fiscal year due to cost increases on tires, repair parts & materials, service parts
 72 & materials, and specialized tools that have affected the expenditure line more than anticipated
 73 during FY23 budget planning.

74
 75 **BOYS AND GIRLS’ CLUBS OF THE COASTAL PLAINS PRESENTATION**

76
 77 Ms. Dre Nix, Vice-President of Programming and Operations, gave the mid-year impact report
 78 on the Boys and Girls Club of the Coastal Plains and spoke about her responsibilities. There are
 79 three club locations in Craven County serving over 300 youth. She stated they cater to ages 6 to
 80 18 years of age, Monday through Friday, typically from 3:00 – 6:00 pm. She provided
 81 information about homework assistance, hot meals, community service, and workforce
 82 development. Ms. Nix responded to several questions about teen pregnancy, drug abuse,
 83 marketing, homework assistance, community service activities, and other funding sources.

84
 85 **JUVENILE CRIME PREVENTION COUNCIL PRESENTATION**

86
 87 Ms. Jennifer Dacey, JCPC Chair, presented the Board with the JCPC funding plan for FY23-24
 88 and reported funding levels remain unchanged from FY22-23. She did indicate that the VOLT
 89 Center needed \$400 for more supplies, but they just moved that from their administrative line
 90 item. Ms. Dacey reported that all the programs have resumed to pre-Covid normality and are
 91 very busy.

PROGRAM PROVIDER	TOTAL
Area Day Reporting Center	\$128,254
Teen Court, Mediation Center of EC	\$192,026
VOLT Workforce Development	\$50,880
Girls Empowered	\$36,000
Craven JCPC Administration	\$2,435
TOTAL	\$409,595

94
 95 Ms. Dacey highlighted the resolution requesting support for Step Pay and Compression Increases
 96 for certified staff with the Division of Juvenile Justice as they were passed over by the State
 97 budget. She indicated she has had conversations with legislators about this and the great
 98 difficulty in hiring in social services due to this issue. In addition to adopting JCPC’s proposed
 99 funding plan, she requested Craven County adopt the resolution, found in their packet.

100
 101 Commissioner Mitchell motioned to approve the JCPC funding plan, as presented. Her motion
 102 was seconded by Commissioner Smith and approved unanimously.

103
 104 Commissioner Mark motioned to adopt the following Resolution Supporting Step Pay &
 105 Compression Increases For Division Of Juvenile Justice And Delinquency Prevention Certified
 106 Staff. His motion was seconded by Commissioner Mitchell and approved unanimously.

107
 108 **CRAVEN COUNTY**
 109 **RESOLUTION SUPPORTING STEP PAY & COMPRESSION INCREASES for**
 110 **DIVISION OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION CERTIFIED**
 111 **STAFF**

112
 113 **WHEREAS**, the Division of Juvenile Justice and Delinquency Prevention provides
 114 secure confinement in Juvenile Detention Centers and commitment services in the State’s Youth
 115 Development Centers that are essential to the protection of the community and rehabilitation of
 116 juveniles; and

117
 118 **WHEREAS**, the lack of adequate staffing within facilities constrains effective
 119 implementation of the therapeutic and rehabilitative model of care; and

120
 121 **WHEREAS**, the county-appointed Juvenile Crime Prevention Council is legislatively
 122 charged with ensuring the availability of appropriate dispositional alternatives for justice-
 123 involved youth that are both therapeutic and conducive to rehabilitation; and

124
 125 **WHEREAS**, staff within the State’s juvenile facilities, as well as Juvenile Court Services
 126 have been passed over for step-pay and increases that would recognize and reward experience,
 127 and make compensation more competitive, as well as ensure qualified staff recruitment and
 128 retention; and

129



130 **WHEREAS**, the Division of Juvenile Justice and Delinquency Prevention is contending
131 with an overwhelming vacancy rate, largely due to the impact of the pandemic which has driven
132 salaries and wages higher across the board; and
133

134 **WHEREAS**, Compression Salary Increases for Division of Juvenile Justice and
135 Delinquency Prevention staff were removed from the state’s current budget prior to final
136 approval; and
137

138 **WHEREAS**, similar salary adjustments or increases WERE approved for staff in the
139 newly-formed Department of Adult Correction;
140

141 **NOW, THEREFORE BE IT RESOLVED**, that the Craven County Board of County
142 Commissioners supports the adequate and timely increase of the salaries of juvenile facility and
143 court services staff across the State of North Carolina to make those positions competitive and to
144 ensure qualified staff are compensated adequately for years of experience for the purposes of
145 retention, as well as lay the groundwork for recruitment which will ensure the immediate and
146 ongoing protection of the community and strengthen rehabilitative services for those juveniles
147 most in need.
148

149 Adopted this 17TH day of April, 2023.
150

151 **CRAVEN COUNTY SCHOOLS REAPPORTIONMENT REQUEST**
152

153 Mr. Stacy Lee, Chief Officer of Systems and Operations, requested reapportionment of already
154 approved Public School Building Repair and Renovation funds as shown below:
155

156 **Previous approved allocations**
157

- 158 • Internet phone cabling= \$235K
- 159 • GCF Middle School Performing Art Center ADA Lift= \$5K
- 160 • New Bern High School childcare conversion - \$100K
- 161 • GCF Middle School canopy= \$50K
- 162 • Painting multiple sites = \$210K
- 163 • Grease traps= \$60K
- 164 • Safety and security updates= \$140K

165
166 **Proposed allocations**
167

- 168 • Internet phone cabling= \$235K
- 169 • GCF Middle School Performing Art Center ADA Lift= \$5K
- 170 • GCF Middle School canopy= \$50K
- 171 • Painting multiple sites = \$260K
- 172 • Grease traps= \$60K
- 173 • Safety and security updates = \$190K

174
175 He emphasized this is for the current fiscal year.

176
 177 Commissioner Mitchell motioned to approve the reapportionment of approved Public Schools
 178 Building Repair and Renovation Fund, as requested, seconded by Commissioner Smith and
 179 approved 7-0 in a roll call vote.

180
 181 **DEPARTMENTAL MATTERS: SHERIFF – K-9 ATHOS DONATION**

182
 183 Sgt. Rebecca Hopper reported that K-9 Athos has been donated to the Craven County Sheriff’s
 184 Office by the Throw Away Dogs Project to replace retired K-9 Kai, who has officially retired
 185 from duty due to constant tooth issues that hindered his ability to train and work. She indicated
 186 Kai will remain with his handler, former deputy, Tosha Weikel.

187
 188 Sgt. Hopper requested the Board’s approval to accept the donation of K-9 Athos and approve the
 189 Memorandum of Disposition for K-9 Kai.

190
 191 Commissioner Mark motioned to approve the donation and the MOD, as requested, seconded by
 192 Commissioner Smith and approved unanimously.

193
 194 **DEPARTMENTAL MATTERS: FINANCE**

195
 196 Finance Director, Craig Warren, reported that Thompson, Price, Scott, Adams & Co, P.A.
 197 submitted a proposal to perform the County’s annual audit for the current fiscal year ending June
 198 30, 2023. The proposed fee is \$76,350 which is an increase of \$3,750 or 5.1% over last year.
 199 This fee includes both the Coastal Carolina Regional Airport and the Craven County Tourism
 200 Development Authority. Both the Airport and TDA will be billed for their portion of the fee. Mr.
 201 Warren recommended that the County continue to contract with Thompson, Price, Scott, Adams
 202 & Co, P.A. for the performance of the County's annual audit for fiscal year 2023.

203
 204 Commissioner Mitchell motioned to approve the annual audit contract for fiscal year ending June
 205 30, 2023 with Thompson, Price, Scott, Adams & Co., P.A., as requested, seconded by
 206 Commissioner Smith and approved unanimously.

207
 208 **APPOINTMENTS**

209
 210 *Pending*

211
 212 Chairman Jones reviewed the following pending appointments:

- 213
- 214 ○ Craven Clean Sweep
- 215 ○ Craven County Planning Board
- 216 ○ Emergency Medical Services
- 217 ○ Fireman’s Relief Fund Board (District 5)
- 218 ○ Highway 70 Corridor Committee
- 219 ○ Juvenile Crime Prevention Council (JCPC)
- 220 ○ Local Emergency Planning Committee
- 221 ○ Volunteer Agricultural District (District 6)
- 222



223 *Current*

224
225 *Emergency Medical Services Advisory Committee*
226
227 Commissioner Bucher nominated Michael Bright for reappointment. There being no additional
228 nominations, Mr. Bright was reappointed by acclamation.
229

230 *Fireman’s Relief Fund Board of Trustees*

231
232 Chairman Jones nominated Donald Heath for reappointment. There being no additional
233 nominations, Mr. Heath was reappointed by acclamation.
234

235 *Juvenile Crime Prevention Council*

236
237 Commissioner Mitchell nominated Jordan Sawyer for reappointment. Commissioner Mark
238 nominated Ira Whitford for reappointment. Commissioner Bucher nominated Chip Hughes for
239 reappointment. There being no additional nominations, all were reappointed by acclamation.
240

241 *Upcoming Appointments*

242
243 Chairman Jones reviewed upcoming appointments to boards and committees that are due to
244 expire.
245

246 **COUNTY ATTORNEY’S REPORT – INITIAL OFFER TO PURCHASE REAL**
247 **PROPERTY: 837 PAVIE AVENUE, NEW BERN (PARCEL NO. 80-007-097)**
248

249 County Attorney, Arey Grady, reported that Craven County has received an offer in the amount of
250 \$12,333.00 for this real property, which was acquired jointly with the City of New Bern through a
251 tax foreclosure, with past due taxes and costs of foreclosure totaling \$6,210.10. The tax value of
252 this property is \$42,130.00.
253

254 He noted that this property is jointly owned with the City of New Bern, which has already approved
255 this initial offer.
256

257 Mr. Grady indicated should the Board of Commissioners approve this transaction, the proposed
258 resolution should be adopted, which will in turn authorize advertisement for upset bids. Once the
259 upset bid process is concluded, this transaction will be brought back before the Board of
260 Commissioners for final approval.
261

262 Commissioner Mitchell motioned to adopt the following resolution approving the transaction and
263 authorizing the upset bid process, seconded by Commissioner Mark and approved unanimously.
264
265
266
267
268

**CRAVEN COUNTY
RESOLUTION ACCEPTING OFFER TO PURCHASE
SUBJECT TO UPSET BIDS**

WHEREAS, Craven County and the City of New Bern own certain real property identified as Tax Parcel Number 8-007-097 (hereinafter “the Real Property”), the Real Property having been acquired by Craven County and the City of New Bern in deed recorded in Book 3569, Page 525 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County and the City of New Bern have received an Offer to Purchase the Real Property, a copy of said offer being attached hereto and incorporated herein by reference; and,

WHEREAS, the City of New Bern has previously approved said offer: and,

WHEREAS, the Craven County Board of Commissioners is authorized to sell Craven County’s interest in real property pursuant to North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

1. The Craven County Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.
2. The County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution.

ADOPTED THIS 17th DAY OF APRIL, 2023.

COUNTY MANAGER’S REPORT

County Manager, Jack Veit, informed the Board that staff is rapidly finishing up the budget, as they have held productive meetings with department heads and outside agencies. He referenced the Board calendar for the following dates:

- May 1st – Craven County Schools and Craven Community College will present their budget requests
- May 15th – Mr. Veit will present the recommended FY23-24 budget
- May 15th-19th – Budget work sessions
- June 5th – Public Hearing for the FY23-24 Budget

Mr. Veit reported that Economic Director, Jeff Wood, was working fervently on funding for development at the airport and identifying funds for the large industrial park concept located off of Hwy 17 in conjunction with Jones County.



313 Mr. Veit reported on attending the NC Association of County Commissioners’ Directors meeting
314 held at the Riverfront Convention Center on Friday evening. He expressed the desire to have the
315 NC ACC annual conference return to Craven County.

316

317

COMMISSIONERS’ REPORTS

318

319 *Commissioner Mark* reported on attending a recent CarolinaEast Board meeting where
320 appointments were discussed and a precinct meeting where Representative Tyson provided
321 information about the State budget.

322

323 *Commissioner Hunt* had nothing to report.

324

325 *Commissioner Smith* announced she is holding a Town Hall meeting on May 8th at the George
326 Street Senior Center at 7:00 pm. She indicated several county department heads would be
327 present to speak and she invited her District 3 constituents to attend.

328

329 *Commissioner Mitchell* commented that her mobility is improving.

330

331 *Commissioner Howard* had nothing to report.

332

333 *Commissioner Jones* recognized current Register of Deeds, Sherri Richard, and requested a
334 motion to go into Closed Session to discuss matters pertaining to that office.

335

336

CLOSED SESSION

337

338 At 9:12 am, Commissioner Mark motioned to go into closed session pursuant to NCGS 143-318.11
339 (a)(6) to address personnel matters. His motion was seconded by Commissioner Mitchell and
340 approved unanimously.

341

342 At 9:29 am, the Board returned to Open Session and Mr. Grady reported no action was taken in
343 Closed Session.

344

HUMAN RESOURCES – REQUEST FOR APPOINTMENT OF SUCCESSOR TO FILL REGISTER OF DEEDS UNEXPIRED TERM

347

348 Human Resources Director, Amber Parker, relayed that Craven County Register of Deeds, Sherri
349 B. Richard, announced her retirement and her last day in office will be June 30, 2023 leaving a
350 vacancy in the office for the remainder of her term set to expire December of 2024. NCGS 161-5
351 Vacancy in office (a1) states: When a vacancy occurs from any cause in the office of register of
352 deeds, the board of county commissioners shall fill such vacancy by the appointment of a successor
353 for the unexpired term, who shall qualify and give bond as required by law. If the register of deeds
354 was elected as the nominee of a political party, the board of county commissioners shall consult
355 the county executive committee of that political party before filling the vacancy and shall appoint
356 the person recommended by that committee, if the party makes a recommendation within 30 days
357 of the occurrence of the vacancy.

358

359 Mrs. Richard was a nominee of the Craven County Democratic Party for the 2020 election and
360 their Executive Committee has nominated Michelle L. Toth to fill the unexpired term.

361
362 Ms. Parker stated that NCGS 153A-92 authorizes the Board of Commissioners to approve the
363 schedule of pay, expense allowances, and other compensation of all county officers and
364 employees, whether elected or appointed, and may adopt position classification plans. The Register
365 of Deeds position is not included in Craven County's pay and classification plan.

366
367 She indicated the board is requested to appoint Michelle L. Toth as successor to fill the Register
368 of Deeds unexpired term effective July 1, 2023 and to set a salary for Ms. Toth at \$75,000. Ms.
369 Toth is the current Assistant Register of Deeds for Craven County, she is a Certified Assistant
370 Register of Deeds by the North Carolina Association of Register of Deeds, and she has worked for
371 the Craven County Register of Deeds Office since October 8, 2003.

372
373 Ms. Parker presented a nomination letter submitted by the Craven County Democratic Party to the
374 Board of Commissioners requesting the appointment of current Assistant Register of Deeds,
375 Michelle L. Toth, to fill the unexpired term of retiring Register of Deeds, Sherri B. Richard.

376
377 Commissioner Mark motioned to appoint Michelle L. Toth as successor to fill the unexpired
378 Register of Deeds, effective July 1, 2023 and set the salary at \$75,000, based upon Ms. Toth's
379 qualifications and years of experience. His motion was seconded by Commissioner Mitchell and
380 approved 7-0 in a roll call vote.

381
382 Chairman Jones invited both Ms. Richard and Ms. Toth to make remarks. Ms. Richard thanked
383 the Board for their support over the past 22 years. She emphasized she loved her job and knows
384 she will miss it, but feels it is time to step away. She stated Michelle will to do a great job.

385
386 Assistant Register of Deeds, Michelle Toth, thanked the Board for the opportunity and declared
387 she is going to do her best for Craven County and hopes that it will be a smooth transition.

388
389 At 9:34 pm, Commissioner Mark motioned to adjourn, seconded by Commissioner Mitchell and
390 unanimously approved.

391
392

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 5/1/2023

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
HILL RENTAL LLC RECYCLE FEE CORRECTION	102503	2022	207497	1,688.85
NORIEGA, MICHAEL JERRY NOT TAXABLE TO CRAVEN COUNTY	202291933500	2022	919335	249.55
SPIECE, NEAL JEREMY NOT TAXABLE TO CRAVEN COUNTY	202390321400	2023	903214	436.11
VASSALLO, ANTHONY JOSEPH II NOT TAXABLE TO CRAVEN COUNTY	202390290100	2023	902901	78.13
4 RELEASES SUBJECT TO BOARD APPROVAL ON 5/1/2023:				2,452.64

Craven County

REFUNDS SUBJECT TO BOARD APPROVAL ON 5/1/2023

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
LIDL US OPERATIONS LLC APPEAL SETTLED	109810	2021	11660	6,136.63
LIDL US OPERATIONS LLC APPEAL SETTLED	109810	2022	11660	6,136.63
2 REFUNDS SUBJECT TO BOARD APPROVAL ON 5/1/2023:				12,273.26

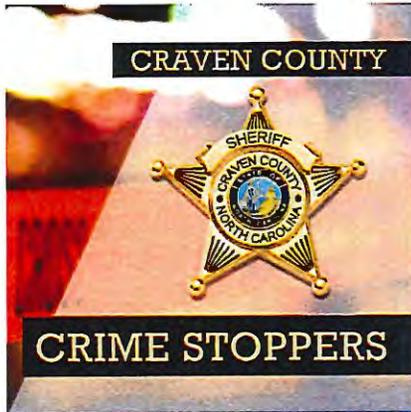
3. CRIME STOPPERS PRESENTATION: Jeffrey Haddock and Kelly Cox

Jeffrey Haddock, President of the newly created Crime Stoppers and Corporal Kelly Cox, Program Coordinator, will present information about the organization, as shown in the following document.

Board Action: Receive Information

Who we are

Craven County Crime Stoppers is an independent 501(c)(3) nonprofit corporation. We work hand in hand with law enforcement agencies and the citizens of Craven County in an effort to curtail criminal activity and solve crimes that have occurred.



**We only want
your information,
not your name!**

Find us on Social Media!

Follow us on



Follow us on



CRAVENCOUNTYCRIMESTOPPERSNC

Craven County Crime
Stoppers

1100 Clarks Rd
New Bern, NC 28562
252.633.5141

Email: crimestoppers@cravencounty.com



252.633.5141

Our Mission

Our mission is to reduce crime within Craven County and make a positive impact on the community around us.

Our Crime Stopper's program pays rewards to "tipsters" for anonymous tips that help solve crimes, make arrests, and recover stolen property and/or drugs. The program relies on fundraisers and donations to pay tipsters.

This will benefit all law enforcement agencies in Craven County and gives citizens an anonymous way to report crime.

if you
SEE | **SAY**
something | something®

Who is in Charge?

Cpl. Kelly Cox with the Craven County Sheriff's Office is the Program Coordinator and Captain David Daniels with New Bern Police Department is Assistant Coordinator.

Craven County Crime Stoppers is overseen by a Board of Directors. The board of directors are made up of volunteers.

How does it work?

The board will be responsible for soliciting, receiving, and documenting funds for the rewards and ensuring the approval of reward payouts to tipsters.

Craven County Crime Stoppers Coordinator, Cpl. Kelly Cox, will report to the Board each month with progress on cases CCCS has received.

About our Coordinator:

Cpl. Cox has eight years of experience serving as the Crime Stoppers Coordinator with Beaufort County Crime Stoppers. Cpl. Cox also serves on the North Carolina State Crime Stopper's Association board.

Our Executive Committee:

President: Jeffrey Haddock
Vice-President: James Hunter
Secretary: Janet Lamb
Treasurer: Beth Dudley
Social Media Coordinator: Jessi Mills

How Can I Help?

Our program relies on fundraisers and donations from others to operate. If you are interested in donating please give Cpl. Cox a call at 252-876-5038.

Donations can also be mailed to
1100 Clarks Rd
New Bern, NC 28562.

Craven County Crime Stoppers is a 501c (3) organization so your contributions are tax deductible.

Please help us in our fight to make
Craven County a safer place to
live, work, and play.


Craven County Crime
Stoppers

1100 Clarks Rd
New Bern, NC 28562
252.633.5141

Email: crimestoppers@cravencounty.com

4. BOARD OF EDUCATION BUDGET PRESENTATION: Dr. Wendy Miller

Superintendent of Schools, Dr. Wendy Miller, will present the proposed Board of Education budget for FY 2023-2024 and the schools' funding request to the County.

Board Action: Receive Information

**5. CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION:
Dr. Raymond Staats**

Craven Community College President, Dr. Raymond Staats, will present the proposed FY 2023-2024 budget and the funding request for the college to the County.

Board Action: Receive Information

DEPARTMENTAL MATTERS:

**6. Finance – Public School Building Capital Fund Application:
Craig Warren**

Each year both the Board of Education and the Board of County Commissioners jointly approve a project application to be submitted to the North Carolina Department of Public Instruction. This application is required in order to draw down lottery proceeds that have been allocated to Craven County by the State in the Public School Building Capital Fund. These funds are restricted and can only be used for school construction projects or to retire debt incurred as a result of school construction projects.

A copy of the application has been provided in the following document.

Board Action: Approve application; a roll call vote is needed



Board of Education

BRENT D. MANNING, *Chairman* • SCOTT A. MURPHY, *Vice Chairman*
NAOMI E. CLARK • JENNIFER J. DACEY • CARROLL G. IPOCK, II • LAUREN R. KITZINGER • KELLI S. MUSE
DR. WENDY A. MILLER, *Superintendent*

April 18, 2023

Mr. Dennis Hilton
NC Department of Public Instruction
School Planning
6319 Mail Service Center
Raleigh, NC 27699-6319

Dear Mr. Hilton,

The Craven County Board of Education and Craven County Commissioners are submitting the enclosed application for the NC Education Lottery, through the Public School Fund Building Capital Fund.

Thank you for your assistance. If you have any questions, please feel free to call me at (252) 514-6332.

Sincerely,

Denise P. Altman
Finance Officer, Craven County Board of Education

Enclosure
Cc: Craig Warren, Craven County Finance Officer

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Craven
LEA: 250 - Craven
Address: 3600 Trent Rd, New Bern, NC 28562

Contact Person: Denise Altman
Title: Finance Officer
Phone: 252-514-6300

Project Title: Debt Service for LOBS and School Bonds

Location: Craven County

Type of Facility: New elementary school and additions to an elementary and middle school

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: _____

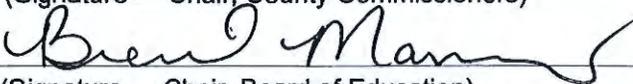
Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	_____
New Construction _____	_____
Additions / Renovations _____	_____
Repair _____	_____
Debt Payment / Bond Payment _____	2,868,270.00
TOTAL _____	\$ 2,868,270.00

Estimated Project Beginning Date: July 2006 Est. Project Completion Date: Dec 2008

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 1,000,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Signature — Chair, Board of Education)

(Date)
April 20, 2023
(Date)

7. APPOINTMENTS:

A. Pending:

Community Child Protection Team
Craven Clean Sweep
Craven County Planning Board
Emergency Medical Services
Fireman's Relief Fund Board (District 5)
Highway 70 Corridor Committee
Juvenile Crime Prevention Council (JCPC)
Local Emergency Planning Committee
Volunteer Agricultural District (District 6)

B. Current:

Community Child Protection Team

- Alicia Jean Rodenberg (GAL) resigned
- Applicant Antoinette Boskey (GAL) seeks to be appointed to fill the vacant seat

Craven County Recreation Advisory Council

- Kortasha George (District 5) – wishes to be reappointed

Craven Community College Board of Trustees –

- Ervin Patrick (appointed 2019 – lives in District 2) seeks reappointment

Fire Tax Commissioners Board

- John Hawkins (TWP 3 Cove City Fire) – seeks reappointment
- Chad Anderson (TWP 8 West New Bern) – seeks reappointment
- Carl Barwick (TWP 8 WNB Rhems Fire) – does NOT seek reappointment

Juvenile Crime Prevention Council

- Clint Rowe seat vacated; Judge Walter Mills seeks appointment
- Stacy Huss (Court Counselor) seeks reappointment

C. UPCOMING: Terms Expiring June

Coastal Carolina Regional Airport Authority

- George Liner
- Kellie Hawkins

Craven County Social Services Board

- Gwen Bryan

Havelock Planning Board

- Alfred Gray (first appointed 2019)

Juvenile Crime Prevention Council

- Nikeisha Roger (Health Dept.)

8. COUNTY ATTORNEY'S REPORT: Arey Grady

9. PETITIONS OF CITIZENS – GENERAL TOPICS

Comments directly pertaining to policies or issues which are under the statutory or administrative authority of the Board shall be made during a general comment period occurring at the end of each regularly scheduled meeting. Comments during this period shall be limited to those comments directly pertaining to issues which are under the statutory or administrative authority of the Board.

Each speaker must address the Board as a whole (and not any individual Commissioner, County staff member or the audience) from the lectern and shall begin his or her remarks by giving his or her name and address and the topic about which they intend to speak. Each speaker will have three (3) minutes to make remarks, as measured by a timer operated by County staff. A speaker may not yield any of his or her time to another speaker.

Speakers must be courteous in their language and presentation and must abide by generally accepted standards of decorum. Speakers shall not make the same or repetitive comments, whether during a particular comment period or over the course of multiple comment periods. Speakers shall not attack or insult any person or group of people, and speakers shall not give belligerent or hostile comments during any comment period.

Board Action: Receive information.

10. COUNTY MANAGER'S REPORT – Jack Veit

11. COMMISSIONERS' REPORTS