

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MARCH 2, 2020
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PETITIONS OF CITIZENS (AGENDA TOPICS)
2. CONSENT AGENDA
 - A. Minutes of February 17, 2020 Regular Session and Reconvened Session
 - B. Tax Releases and Refunds
 - C. K-9 Donation Budget Amendment
 - D. Military Service Person of the Quarter Resolution
3. Trillium Health Resources Annual Report: Dave Peterson, Senior Regional Director
4. APPOINTMENTS
5. COUNTY ATTORNEY'S REPORT: Arey Grady
6. PETITIONS OF CITIZENS (GENERAL TOPICS)
7. COUNTY MANAGER'S REPORT: Jack Veit
8. COMMISSIONERS' REPORTS

Agenda Date: March 2, 2020

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: No

PETITIONS OF CITIZENS (AGENDA TOPICS)

Comments directly pertaining to items on the agenda of any regularly scheduled meeting of the Board shall be made during an agenda comment period occurring at the beginning of each regularly scheduled meeting. Comments during this period shall be limited to those comments directly pertaining to items on the agenda for such meeting.

Each speaker must address the Board as a whole (and not any individual Commissioner, County staff member or the audience) from the lectern and shall begin his or her remarks by giving his or her name and address and the topic about which they intend to speak. Each speaker will have three (3) minutes to make remarks, as measured by a timer operated by County staff. A speaker may not yield any of his or her time to another speaker.

Speakers must be courteous in their language and presentation, and must abide by generally accepted standards of decorum. Speakers shall not make the same or repetitive comments, whether during a particular comment period or over the course of multiple comment periods. Speakers shall not attack or insult any person or group of people, and speakers shall not give belligerent or hostile comments during any comment period.

Board Action: Receive information

Agenda Date: March 2, 2020

Presenter: _____

Agenda Item No. 2

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF FEBRUARY 17, 2020 REGULAR SESSION AND RECONVENED SESSION

The Board will be requested to approve the minutes of February 17, 2020 regular session and reconvened session, as shown in Attachment #2.A.

B. TAX RELEASES AND REFUNDS

The Board will be requested to approve the tax releases and refunds, as shown in Attachment #2.B.

C. K-9 DONATION BUDGET AMENDMENT

The Craven County Sheriff's Office has received a donation check (#107) in the amount of \$1,500.00 to support the Sheriff's K-9 program and pay for various expenses associated with the program. A budget amendment is shown as Attachment #2.C.

D. MILITARY SERVICE PERSON OF THE QUARTER

The Board will be requested to adopt the resolution, shown as Attachment #2.D., recognizing Lance Corporal Matthew B. Paradis as Military Service Person of the Quarter.

Board Action: A roll call vote is needed to approve consent agenda items

Agenda Date: March 2, 2020

Presenter: Dave Peterson

Agenda Item No. 3

Board Action Required or Considered: No

TRILLIUM HEALTH RESOURCES ANNUAL REPORT

Dave Peterson, Senior Regional Director, will present a Power Point to the Board providing the annual report for Trillium Health Resources. (See Attachment #3)

Board Action: Receive information

Agenda Date: March 2, 2020

Presenter: _____

Agenda Item No. 4

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENTS

- Adult Care Home Advisory Committee: (5 vacancies)
- Nursing Home Advisory Committee: (3 vacancies)
- Senior Legislative Tarheel Alternate: (1 vacancy)
- Juvenile Crime Prevention Council: (1 mental health position)
- Recreation Advisory Committee: (District 5 vacancy)
- Craven Community Child Protection Team: (vacancy)
- Craven County Clean Sweep Committee: (vacancy)

B. CURRENT APPOINTMENTS

- Craven Aging Planning Board: Dora Jones wishes to be reappointed.

C. UPCOMING APPOINTMENTS

- Emergency Medical Services Advisory Council

Agenda Date: March 2, 2020

Presenter: Arey Grady

Agenda Item No. 5

Board Action Required or Considered: Yes

COUNTY ATTORNEY'S REPORT – INITIAL OFFER TO PURCHASE REAL PROPERTY – TAX PARCEL NUMBER 5-009-031 (NO ASSIGNED STREET ADDRESS)

County Attorney, Arey Grady, will present an offer received by Craven County in the amount of \$2,250.00 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$3,067.01. The current tax value is \$2,250.00. Attachment #5 contains copies of the Offer to Purchase, Foreclosure Deed, GIS Information, and proposed resolution.

Should the County accept this offer, then the property will be advertised for upset bids in accordance with the General Statutes. Once no further upset bids are timely received, the County may accept or reject the final offer.

Board Action: Adopt the resolution to accept the initial offer and advertise for upset bids

Agenda Date: March 2, 2020

Presenter: _____

Agenda Item No. 6

Board Action Required or Considered: No

PETITIONS OF CITIZENS (GENERAL TOPICS)

Comments directly pertaining to policies or issues which are under the statutory or administrative authority of the Board shall be made during a general comment period occurring at the end of each regularly scheduled meeting. Comments during this period shall be limited to those comments directly pertaining to issues which are under the statutory or administrative authority of the Board.

Each speaker must address the Board as a whole (and not any individual Commissioner, County staff member or the audience) from the lectern and shall begin his or her remarks by giving his or her name and address and the topic about which they intend to speak. Each speaker will have three (3) minutes to make remarks, as measured by a timer operated by County staff. A speaker may not yield any of his or her time to another speaker.

Speakers must be courteous in their language and presentation, and must abide by generally accepted standards of decorum. Speakers shall not make the same or repetitive comments, whether during a particular comment period or over the course of multiple comment periods. Speakers shall not attack or insult any person or group of people, and speakers shall not give belligerent or hostile comments during any comment period.

Board Action: Receive information

Agenda Date: March 2, 2020

Presenter: Jack Veit

Agenda Item No. 7

COUNTY MANAGER'S REPORT

Agenda Date: March 2, 2020

Presenter: _____

Agenda Item No. 8

COMMISSIONERS' REPORTS



1 THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN
2 REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN
3 COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,
4 NORTH CAROLINA, ON MONDAY, FEBRUARY 17, 2020. THE MEETING
5 CONVENED AT 8:30 A.M.

6

7 MEMBERS PRESENT:

- 8 Chairman Thomas F. Mark
- 9 Vice Chairman Jason R. Jones
- 10 Commissioner Denny Bucher
- 11 Chairman George S. Liner
- 12 Commissioner Theron L. McCabe
- 13 Commissioner E. T. Mitchell
- 14 Commissioner Johnnie Sampson, Jr.

15

16 STAFF PRESENT:

- 17 Jack B. Veit III, County Manager
- 18 Gene Hodges, Assistant County Manager
- 19 Craig Warren, Finance Director
- 20 Amber Parker, Human Resources Director
- 21 Nan Holton, Clerk to the Board
- 22 Arey Grady, County Attorney

23

24 Following the Pledge of Allegiance, County Attorney, Arey Grady, recited the following
25 invocation:

26

27 *Heavenly Father, you protect, provide, and establish us. We praise you for who*
28 *you are the source of eternal salvation.*

29

30 *We give you thanks for all the good things that you give us, your children.*

31

32 *We look to you today, Lord Holy Father, to be our strength this day.*

33

34 *Please protect us in your mercy, provide for the needs of our County, and*
35 *establish us in Truth, which will guide our decisions.*

36

37 *Draw near, Almighty God, and grant that we may ardently desire, prudently*
38 *examine, truthfully acknowledge, and perfectly accomplish what is pleasing to*
39 *you for the praise and glory of your name.*

40

41 *Amen.*

42

43 *Based upon the opening prayer given by Reverend Anthony Craig for the*
44 *January 10, 2012 session of the United States House of Representatives.*

45

CHAIRMAN'S PRIVILEGE

Chairman Mark recognized the five members from Boy Scout Troop 1884 and commended them on studying citizenship in their community.

CONSENT AGENDA

Commissioner Sampson motioned to approve the consent agenda, inclusive of the February 3, 2020 Minutes, Tax Releases and Sheriff K-9 Donations Budget Amendment, seconded by Commissioner McCabe and approved 7-0 in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALEXANDRE, JEAN CLAUDE JR MILITARY EXEMPT	2019-401324	\$12.88
ALEXANDRE, JEAN CLAUDE JR MILITARY EXEMPT	2019-401323	\$12.09
ALEXANDRE, JEAN CLAUDE JR MILITARY EXEMPT	2019-401322	\$12.84
ALEXANDRE, JEAN CLAUDE JR MILITARY EXEMPT	2019-401321	\$11.92
ALEXANDRE, JEAN CLAUDE JR MILITARY EXEMPT	2019-401320	\$11.01
ALEXANDRE, JEAN CLAUDE JR MILITARY EXEMPT	2019-401319	\$10.41
BANKS, PATTY MORTON WILLIS DOUBLE BILLED	2019-10816	\$224.13
COBB, CHARLES GLENN BILLING ERROR	2019-210458	\$91.95
COOMBS, BONETA JOYCE DWELLING VACANT	2019-5854	\$61.65
ENSLEY, BONNIE L NOT TAXABLE TO CRAVEN COUNTY	2019-212648	\$34.55

92	FEDAIR LLC	2019-204448	\$1,230.36
93	NOT TAXABLE TO CRAVEN COUNTY		
94			
95	GAROLDS, JASMINE TIFFANY	2019-208022	\$20.46
96	DID NOT OWN JANUARY 1		
97			
98	GASKINS, REBECCA TRIPP	2010-19271	\$360.81
99	DISCHARGED BY BANKRUPTCY		
100			
101	GASKINS, REBECCA TRIPP	2011-21298	\$329.15
102	DISCHARGED BY BANKRUPTCY		
103			
104	GASKINS, REBECCA TRIPP	2012-21130	\$298.49
105	DISCHARGED BY BANKRUPTCY		
106			
107	GURNEY, JEFFREY EDWARD	2019-211482	\$116.88
108	NOT TAXABLE TO CRAVEN COUNTY		
109			
110	HERRING, ALLIE RAY JR & JUNE A	2019-401415	\$127.49
111	DOUBLE BILLED		
112			
113	HERRING, ALLIE RAY JR & JUNE A	2019-401417	\$109.09
114	DOUBLE BILLED		
115			
116	HERRING, ALLIE RAY JR & JUNE A	2019-401420	\$126.05
117	DOUBLE BILLED		
118			
119	HERRING, ALLIE RAY JR & JUNE A	2019-401418	\$116.70
120	DOUBLE BILLED		
121			
122	HIGH CLASS LAWN CARE INC	2019-400829	\$17.93
123	DID NOT OWN JANUARY 1		
124			
125	HOARD, STEPHEN HOARD IV	2019-400196	\$2,383.82
126	NOT TAXABLE TO CRAVEN COUNTY		
127			
128	JONES, KOLT ZIMMERMAN	2019-209991	\$193.50
129	DID NOT OWN JANUARY 1		
130			
131	JONES, TERRA NICOLE	2010-553575	\$54.61
132	DISCHARGED BY BANKRUPTCY		
133			
134	RIGGS, BRUCE E & PATRICIA H	2019-400392	\$609.09
135	DOUBLE BILLED		
136			
137			

138	RIGGS, BRUCE E & PATRICIA H	2019-400391	\$507.48
139	DOUBLE BILLED		
140			
141	RIGGS, BRUCE E & PATRICIA H	2019-400390	\$491.76
142	DOUBLE BILLED		
143			
144	SIMPSON, SHADE HRS	2019-3570	\$61.20
145	RECYCLE FEE CORRECTION		
146			
147	SMITH, CHELSEA PAIGE	2019-400415	\$323.82
148	DOUBLE BILLED		
149			
150	WILLIAMS, MARIA MIDGETTE	2012-533345	\$73.70
151	DISCHARGED BY BANKRUPTCY		
152			
153	30 – RELEASES		\$8,035.82
154			

155 *Sheriff's Office*

156				
157	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
158				
159	1014310-38301	\$50.00	1014310-4322	\$50.00
160	Misc. Donations		Supplies-Donations	
161				
162	1014310-38301	\$50.00	1014310-4322	\$50.00
163	Misc. Donations		Misc. Donations	
164				
165	TOTAL	\$100.00	TOTAL	\$100.00
166				

167 **Justification:** This budget amendment will reflect citizen donations in the amount of \$100.00
 168 that will support various expenses and needs associated with the Sheriff's K-9 program.

169
 170 **CHILDREN'S ADVOCACY CENTER UPDATE**

171
 172 Geoffrey Marett, Director of Social Services, highlighted the need to provide better advocacy for
 173 children in abusive situations, which lead to a partnership with Southmountain Children and
 174 Family Services to create a local Children's Advocacy Center (CAC). He introduced their
 175 Director, Christopher Jernigan.

176
 177 Mr. Jernigan provided a brief history of the Southmountain Children and Family Services Center
 178 and showed a seven minute video which explained what CAC's provide and how they work to
 179 solicit all the necessary information in one interview session. He further outlined the various
 180 agencies partnered together on the children's behalf, creating a multi-disciplinarian team that
 181 meets weekly. District Attorney, Scott Thomas, City of New Bern Police Chief Summers,
 182 Havelock Police Chief Williams, and Sheriff Chip Hughes all expressed their support for this
 183 new Children's Advocacy Center located in New Bern. It is expected to open mid-March.

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COASTAL CAROLINA REGIONAL AIRPORT SEMI-ANNUAL UPDATE

CCRAA Chairman, Charles Meekins, reported on exciting times in the airport industry, with Coastal Carolina Regional Airport being one of only 10 commercial airports in the state, providing over \$360 million in business revenues and over \$12 million in state and local taxes.

Airport Director, Andy Shorter, recognized the CCRAA members and then reviewed the existing FAA airport improvement programs and the upcoming grants and projects in a power point presentation. Mr. Shorter made the Board aware of the different components in the FY 21-25 Airport Capital Improvements Program, the 20 year Planning Map, and the 5 Year Program Outline.

DEPARTMENTAL MATTERS: EMERGENCY SERVICES

Purchase of New Ambulance

Captain Jean Matthews of Cove City Rescue, provided the Board with a succinct history of Cove City Rescue and their accomplishments over the past 39 years. Ms. Matthews reported the vehicle specifications on the 2019 Ambulance being purchased from C.W. Williams for \$211,000 and their financing agreement with BB&T. The Board received the information and provided her with supportive and encouraging remarks on the Cove City Rescue Unit.

City of New Bern Fire and Rescue First Responder Application

Emergency Services Director, Stanley Kite, reviewed that the Craven County EMS Advisory Council recommends the approval of the City of New Bern Fire & Rescue application for the First Responder Franchise to change the level of care from Medical Responder to EMT Basic Level of care, indicating this had been tabled at their February 3rd meeting. Commissioner Liner motioned to approve the application as recommended, seconded by Commissioner Mitchell and approved unanimously.

DEPARTMENTAL MATTERS: PLANNING

Hurricane Florence Hazard Mitigation Public Assistance-Project Policies Packet & Designated Agent Resolution

Project Manager, Chip Bartlett, Holland Consulting Planners, notified the Board that Craven County has received a Hazard Mitigation Public Assistance Grant which will be used for the expedited acquisition and demolition of 6 residential structures, located in a repetitive loss area which received substantial damage from Hurricane Florence. The structures are located on Scotts Creek Drive, Howell Road and Frank Avenue. Work must be completed by the upcoming 2nd anniversary of Hurricane Florence. Mr. Bartlett highlighted that the procurement policy has a change in wording, authorizing the County Manager to approve and execute all professional services procurement, demolition contracts, change orders, and all paperwork associated with the acquisition process following approval of the Board of Commissioners.

230
231 Commissioner Sampson motioned to adopt and authorize the Chairman to execute the Policies
232 Packet and Designated Agent Resolution, seconded by Commissioner Jones and approved
233 unanimously.

234
235 *CDBG Neighborhood Revitalization Program – Engineering Services Award*

236
237 Mr. Bartlett informed the Board that Craven County has received CDBG-Neighborhood
238 Revitalization (CDBG-NR) funds to assist 4 to 6 storm damaged owner-occupied homes. In
239 January 2020, proposals were solicited from a number of engineering firms to provide the
240 required elevation design services required to implement this program. Two proposals were
241 received and reviewed with the following recommendations:

242
243 Engineering Services (required for structural evaluation and foundation design for elevations)

244
245 Proposals were received from:

- 246
247 • The Adams Company
248 • Appian Consulting Engineers

249
250 Both firms are professionally licensed and have experience with CDBG/HMGP/FMA Programs
251 as well as experience with the feasibility and design involved with the elevation/retrofitting of
252 homes. Appian has provided engineering services to all of the County's most recent
253 FMA/HMGP Elevation Programs.

254
255 They have shown the ability to respond to the concerns of the County on an immediate basis, to
256 provide plans and specifications with a minimum of change orders, to interpret both local and
257 state codes and to limit the homeowner's and contractor's liability during construction. In
258 addition, their active involvement on our other local projects will allow them to provide efficient
259 and cost-effective service.

260
261 Commissioner Mitchell motioned to approve the contract awards, as recommended, in order to
262 move forward with the proposed activities of these programs, seconded by Commissioner Jones
263 and approved unanimously.

264
265 *Subdivision for Approval – Perrytown Estates Phase 1 – Final*

266
267 Planning Director, Don Baumgardner, presented the following subdivision for the Board's
268 approval, as recommended by the Planning Board at the January 23, 2020 meeting.

269
270 Perrytown Estates Phase I – Final: The property, owned by B & H Enterprise of New Bern, LLC
271 and surveyed by Thomas Engineering, P.A., is located within Twp. 7 off of Perrytown Road;
272 Parcel ID 7-101-22003, 7-101-22004, 7-101-22006, 7-101-22002, 7-101-22005, 7-101-081. The
273 subdivision contains 18 lots on 18.75 acres and will be served by Craven County water and
274 individual septic systems (EOP) *12 off-site systems. The new road name will be Featherstone
275 Lane.

276
277 Commissioner Bucher motioned to approve the subdivision, as recommended by the Planning
278 Board, seconded by Commissioner Mitchell and approved unanimously.

279
280 There was discussion regarding drainage issues in this area, which Engineer John Thomas
281 addressed.

282
283 **DEPARTMENTAL MATTERS: RECREATION – APPROVE BUDGET AMENDMENT**
284 **AND AWARD CONTRACT FOR CONSTRUCTION OF RECREATION**
285 **ADMINISTRATION BUILDING**
286

287 Assistant County Manager, Gene Hodges, reported that on September 23, 2019, the Board of
288 Commissioners directed staff to move forward with plans to construct a new Recreation
289 Administration facility at Creekside Park. On October 21, 2019, Oakley Collier Architects was
290 selected as the design team for this project. This project was advertised on December 30, 2019
291 and a pre-bid meeting was held on January 7, 2020. Bids were opened on January 21, 2020.
292 Eight firms submitted bids for this project with IMEC Group LLC being the low bidder with a
293 base bid of \$492,600. After notification that IMEC was the low bidder it was requested that they
294 review their price for Alternate Item G-1: paving of the parking lot for the building. They were
295 able to revise this price down to \$17,739. Staff recommended moving forward with this project
296 and awarding the contract to IMEC Group, LLC in the amount of \$510,339. Craven County has
297 experience working with IMEC Group in the past with Hazard Mitigation Projects.

298
299 A Budget Amendment in the amount of \$638,339 has been prepared that includes the following
300 costs:

- 301
302 \$510,339 (Construction)
303 \$47,000 (Design and Engineering)
304 \$30,000 (Furniture, Fixtures, Equipment)
305 \$51,000 (Contingency)
306

307 Commissioner Liner motioned to approve the following Budget Amendment and authorize staff
308 to contract with IMEC Group, LLC for construction of a Recreation Administration facility at
309 Creekside Park, seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

310
311 ***Parks and Recreation***
312

313	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
314				
315	1015910-39802	\$638,339.00	1015910-47302	\$608,339.00
316	Transfer from Capital Reserve		Capital Outlay Other Imp.	
317			1015910-47301	\$ 30,000.00
318			Capital Outlay over \$5K	
319				
320	4000000-39801	\$638,339.00	4004150-49701	\$638,339.00
321	Fund Balance Current Year		Transfer to General Fund	

322				
323	TOTAL	\$638,339.00	TOTAL	\$638,339.00
324				

325 **Justification:** Funds needed to establish budget for the construction of a new facility at
 326 Creekside Park which will include admin office space. The break-down for total cost is \$47,000
 327 for A&E, \$510,339 for construction, \$30,000 for FF&E and \$51,000 a 10% contingency.
 328

329 **DEPARTMENTAL MATTERS: CONVENTION CENTER – APPROVE BUDGET**
 330 **AMENDMENT AND PROJECT ORDINANCE AMENDMENTS AND AWARD**
 331 **CONTRACT AMENDMENT FOR CONSTRUCTION OF PHASE TWO OF THE**
 332 **CONVENTION CENTER RENOVATIONS**
 333

334 Mr. Hodges reported that on July 18, 2019, the Board of Commissioners awarded a contract to
 335 Barnhill Contracting to complete the first phase of repairs and enhancements to the Craven
 336 County Convention Center. The project was broken into phases to allow more time to design the
 337 more complicated parts of the project while still opening up the Center for events in October.
 338 This first phase has included, among other things, new floor surfaces, wall coverings, extensive
 339 painting, a large amount of electrical work, and lighting upgrades. He stated that the second
 340 phase of the project will include installation of enhanced lighting in the ballroom, a redesigned
 341 veranda, and enhanced pre-function space in the back areas of Heritage Hall.
 342

343 The initial bid from Barnhill for the Phase 2 work was over \$4 million. Through deeper analysis
 344 and reviewing design alternatives, this bid was reduced to \$3,614,300. During Phase 1 of the
 345 project, the County has achieved \$562,253 in project credits that when applied to this new
 346 revised bid, puts the total cost for Phase 2 at \$3,052,046.
 347

348 Staff recommended a change order be issued to Barnhill that will amend their current contract to
 349 include this new amount and finish the project.
 350

351 In order to award this change a Project Ordinance and Budget Amendment must be adopted.
 352 These amendments include costs associated with the balance of the design and engineering fees:
 353 \$149,850, furniture and fixtures budget: \$250,000, and a project contingency: \$361,000 for the
 354 remainder of this project.
 355

356 Commissioner Liner motioned to approve the following Project Ordinance and Budget
 357 Amendment and to authorize staff to issue a change order to complete the second phase of the
 358 Convention Center remodel, seconded by Commissioner Bucher and approved 7-0 in a roll call
 359 vote.
 360

361 Convention Center Recovery Project
 362 Fund 414
 363 Update
 364

365 This ordinance is hereby approved in the following amount for expenditure of the Convention
 366 Center Recovery Project.
 367

368 Expenditures:

369	Debt Issuance Cost	\$ 38,983.00
370	Architect/Engineer	\$ 803,382.00
371	Construction	\$11,776,679.00
372	Furniture, Fixtures, Equipment	\$ 250,000.00
373	Contingency	\$ 361,000.00
374		
375	TOTAL	\$13,230,044.00

376
377 The following revenues are hereby estimated for the Convention Center Recovery Project.

378
379 Revenues:

380	Loan Proceeds	\$10,000,000.00
381	Transfer from General Fund	\$ 2,688,044.00
382	Transfer from Occupancy Tax Fund	\$ 500,000.00
383	Interest	\$ 42,000.00
384		
385	TOTAL	\$13,230,044.00

386
387 This ordinance is hereby approved this 17th day of February, 2020.

388
389 ***Convention Center***

390

391	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
392				
393	4145920-39801	\$2,688,044.00	4145920-47505	\$ 1,242.00
394	Transfer from General Fund		Arch/Eng Design Serv	
395	4145920-39811	\$ 341,833.00	4145920-47601	\$3,534,635.00
396	Transfer from Occ Tax Fund		Construction-General	
397	4145920-38000	\$ 42,000.00	4145920-47659	\$ (464,000.00)
398	Interest		Construction-Contingency	
399				
400	2250000-39901	\$ 341,833.00	2257150-49800	\$ 341,833.00
401	Fund Balance Current Year		Trust Fund Transfers	
402				

403 **Justification:** Update to revenue and expenditure sources for Convention Center Recovery
404 Project fund.

405
406 **APPOINTMENTS**

407
408 *Pending Appointments*

409
410 Chairman Mark reviewed the following pending appointments:

- 411
- 412 • Adult Care Home Advisory Committee
 - 413 • Nursing Home Advisory Committee

- 414 • Senior Legislative Tarheel Alternate
- 415 • Juvenile Crime Prevention Council
- 416 • Recreation Advisory Committee
- 417 • Craven Community Child Protection Team
- 418 • Craven County Clean Sweep

419
 420 Chairman Mark encouraged the Commissioners to work at identifying applicants for the Adult
 421 Care Home Advisory Committee and the Nursing Home Advisory Committee.

422
 423 *Current Appointments*

424
 425 *Craven Aging Planning Board*

426
 427 Commissioner Liner nominated Lydia Brown for reappointment to the Craven Aging Planning
 428 Board. There being no additional nominations, Ms. Brown was reappointed by acclamation.

429
 430 *Nursing Home Advisory Board*

431
 432 Commissioner Mitchell nominated David Deitz for reappointment to the Nursing Home
 433 Advisory Board. There being no additional nominations, Mr. Dietz was reappointed by
 434 acclamation.

435
 436 *Craven County Health Board*

437
 438 Commissioner Liner nominated Dwayne Alligood for reappointment to the Craven County
 439 Health Board. There being no additional nominations, Mr. Alligood was reappointed by
 440 acclamation.

441
 442 *Juvenile Crime Prevention Council*

443
 444 Commissioner Jones nominated Gracie McCarthy for appointment to the Juvenile Crime
 445 Prevention Council to fill the student position. There being no additional nominations, Ms.
 446 McCarthy was appointed by acclamation.

447
 448 **COUNTY ATTORNEY’S REPORT – INITIAL OFFER TO PURCHASE REAL**
 449 **PROPERTY – 318 CRESCENT ST., NEW BERN (PARCEL #8-004-048)**

450
 451 County Attorney, Arey Grady, presented an offer received by Craven County and the City of
 452 New Bern in the amount of \$3,800.00 for the property located at 318 Crescent Street, New Bern,
 453 which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on
 454 were \$9,687.35. The current tax value is \$7,600.00.

455
 456 Mr. Grady highlighted that in accordance with historical practice, the County allows the
 457 municipality jointly owning foreclosed property to “take the lead” in situations involving jointly
 458 owned property, meaning the County allows the municipality to make the decision on the
 459 suitability of an initial offer, and in turn, assuming County approval, the municipality prepares

460 the necessary contract, deed and upset bid advertisement. Finally, assuming final approval by
 461 the municipality and the County after the expiration of the bid process, the municipality attends
 462 to the recordation of the deed to the high bidder, collects the purchase price and remits the
 463 County’s share. As noted above, in the present case the City of New Bern has approved the
 464 initial bid and requested the County to do the same.

465
 466 Should the County accept this Offer, then the property will be advertised for upset bids by the
 467 City of New Bern in accordance with the General Statutes. Once no further upset bids are timely
 468 received, the County and City may accept or reject the final offer.

469
 470 Commissioner Liner motioned to adopt the following resolution to accept the initial offer and
 471 advertise for upset bids, seconded by Commissioner Mitchell and approved unanimously.

472
 473 **CRAVEN COUNTY**

474 **RESOLUTION**

475 THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of
 476 property owned by it identified as 318 Crescent St., New Bern, NC, Tax Parcel Number 8-004-
 477 048, and more particularly described Deed Book 3179, Page 805 in the Craven County Registry
 478 (hereinafter the “Real Property”), a copy of said offer is attached hereto as Exhibit A; and

479 WHEREAS, the Board of Commissioners is authorized to sell the County’s interest in the
 480 property pursuant to the provisions of North Carolina General Statute §160A-269.

481 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
 482 OF CRAVEN COUNTY:

483 1. That the Board of Commissioners hereby authorizes the initiation of the upset bid
 484 process for the Real Property by advertising notice of the offer to purchase in accordance with
 485 the provisions of North Carolina General Statute §160A-269.

486 2. That the County Manager, Clerk and/or Attorney are authorized to take all actions
 487 necessary to accomplish the purposes of this Resolution.

488

489 ADOPTED THIS 17th DAY OF FEBRUARY, 2020.

490 **COUNTY MANAGER’S REPORT**

491

492 County Manager, Jack Veit, informed the Board of the NC ACC District Meeting being held in
 493 Duplin County on March 26th and requested that the Board let Nan know if they plan to attend in
 494 order for travel arrangements to be made.

495

496

COMMISSIONERS' REPORTS

497
498
499 *Commissioner Bucher* had no report.
500
501 *Commissioner Mitchell* had no report
502
503 *Commissioner Liner* recognized Frank Marmorose, who recently passed, stating he was a good
504 friend and had developed many businesses and communities inclusive of Carolina Pines. He
505 requested all remember his family as they grieve.
506
507 *Commissioner McCabe* expressed his concern over the litter that has filled the roadsides after a
508 recent litter pick up in the Harlowe area. He encouraged the public to do their part to help keep
509 the roadways and waterways clean.
510
511 *Commissioner Sampson* reported on the Black History Parade that was held over the weekend.
512
513 *Commissioner Jones* stated he had a received a petition through the mail from some of his
514 western craven county constituents regarding the desire to reinstate gill net fishing in the Neuse
515 River. He indicated he would be forwarding the petition, along with the request, to Congressman
516 Murphy and Representatives Kidwell and Sanderson.
517
518 *Chairman Mark* reminded everyone that One Stop Voting has begun and will continue through
519 February 29th.
520
521 At 9:59 am, Commissioner Liner motioned to recess to reconvene in 30 minutes for a Work
522 Session. His motion was seconded by Commissioner Sampson and carried unanimously.
523

1 **THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN RECONVENED**
2 **ITS RECESSED SESSION OF FEBRUARY 17, 2020 ON FEBRUARY 17 AT 10:30 A.M.**
3 **IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION**
4 **BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE**
5 **PURPOSE OF THE MEETING WAS TO CONDUCT A WORK SESSION.**

6
7 **MEMBERS PRESENT:**

8 Chairman Thomas F. Mark
9 Vice Chairman Jason R. Jones
10 Commissioner Denny Bucher
11 Commissioner George S. Liner
12 Commissioner Theron L. McCabe
13 Commissioner E.T. Mitchell
14 Commissioner Johnnie Sampson, Jr.

15
16 **STAFF PRESENT:**

17 Jack B. Veit III, County Manager
18 Gene Hodges, Assistant County Manager
19 Nan Holton, Clerk to the Board
20 Craig Warren, Finance Director
21 Amber Parker, Human Resources Director
22 Arey Grady, County Attorney

23
24
25 **BUDGET OVERVIEW**

26
27 County Manager, Jack Veit, presented the Board with the budget overview, charting revenues,
28 expenditures, and a snapshot of where the County is 7 months into the FY19-20 budget. He
29 provided a calendar of potential budget work session dates, indicating the week of May 18th-22nd
30 should be set aside on their calendars.

31
32 **SHERIFF SURPLUS VEHICLES**

33
34 Chief Bobby West reported that the Sheriff's Office had obtained several heavy duty vehicles
35 through the Federal surplus program, at no cost, and provided photos of the eleven (11) vehicles
36 inclusive of: 5 HumV's, 2 cargo trucks, 1 forklift, 1 van, and 2 flatbed trucks. He indicated that
37 another vehicle was determined not to be beneficial and was being returned, and stated that any
38 of these could also be returned. Chief West emphasized how the vehicles would be beneficial in
39 high water and rough terrain situations, and could be stationed around the County when
40 anticipating an eventful storm.

41
42 Issues of concern that were voiced in discussion:

- 43 ❖ Cost of vehicle tags
- 44 ❖ Maintenance costs and inability to work on these vehicles in the County garage
- 45 ❖ Insurance
- 46 ❖ How they would be incorporated in the emergency management plan

47 ❖ Who would be dispatching the vehicles

48
49 Commissioner Jones motioned to approve 3 HumV’s, 2 flatbed trucks, 2 cargo trucks, 1 van, and
50 1 forklift, with the understanding that there is personnel trained to operate; and to budget \$5,000
51 for maintenance and insurance out of the Fund Balance for the remainder of this fiscal year;
52 contingent upon a draft plan on how the vehicles will be incorporated into the County’s EOP by
53 March 17, 2020. His motion was seconded by Commissioner Bucher and approved 6-1 (Liner:
54 Nay) in a roll call vote.

55
56 ***Sheriff’s Department***

57	58	59	60	61	62
REVENUES	AMOUNT	EXPENDITURES	AMOUNT		
1014310-38200	\$5,000.00	1014310-42602	\$5,000.00		
Misc. Revenue		Maintenance/Repair Equipment			
TOTAL	\$5,000.00	TOTAL	\$5,000.00		

63
64
65 **Justification:** Funds will be used for cost and fee’s associated with the acquired federal surplus
66 vehicles, ranging from maintenance to tags/insurance.

67
68 **SCHOOL RESOURCE OFFICER (SRO) DISCUSSION**

69
70 Mr. Veit reviewed what personnel costs and equipment costs (uniforms, weapons, vehicles,
71 other) would be for eight (8) SRO’s. The figures are predicated on twelve months, operating out
72 of the Sheriff’s Office, using a starting salary base, which means that this would be the absolute
73 minimum amount. Salaries for eight (8) Deputy SRO’s would be \$473,991.65 and equipment
74 costs would be \$423,128.00 for a total one year cost of \$897,120.00 minimum. After some
75 discussion, the Board was in consensus for the Sheriff to budget for four (4) Deputy SRO’s in the
76 FY20-21 Budget and to have Dr. Doyle and Chairman Hale determine the locations to station
77 them.

78
79 A Lunch break was taken from 12:00 p.m. until 12:25 p.m.

80
81 **LONG RANGE FACILITY ASSESSMENT CRAVEN COUNTY SCHOOLS**

82
83 Using the results of the recently completed Long Range Facility Assessment, School
84 Superintendent, Dr. Meaghan Doyle, presented a detailed summary of the findings associated
85 with each school property. An aerial point of view of each site was presented along with the
86 biggest challenges faced on each campus. Dr. Doyle highlighted the age of the structures,
87 features of the site, capacity population versus current population, traffic flow, HVAC systems,
88 infrastructure failures, room sizes, safety concerns and overall maintenance needs.

89
90 Dr. Doyle invited the Commissioners to attend at least one of the staff and community meetings
91 slated to begin the week of February 25th. She indicated she would provide them with the dates
92 and times.

93
94 There was extended discussion over a school bond and other funding options. Given the
95 severity of conditions at several campuses, it was suggested that school closures would be
96 necessary, while pursuing consolidations of existing and building new facilities. Having a
97 maintenance schedule and more custodians were also issues discussed. There was consensus that
98 a joint meeting with the School Board of Education would be needed to make decisions moving
99 forward.

100 HAZARD MITIGATION PLAN

101
102
103 Landin Holland with Holland Consulting Planners reported on the progress being made in
104 updating the Pamlico Sound Regional Hazard Mitigation Plan, which is required to be eligible
105 for different types of funding. He reviewed the process of community meetings and public
106 meetings, with participants from Beaufort County, Carteret County, Craven County and Pamlico
107 County, as well as all of their municipalities. Mr. Holland indicated that the final draft plan is
108 currently being reviewed by the State, but that it is still able to be edited before being sent to
109 FEMA. He highlighted the 21 mitigation strategies included in the plan and stated upon its
110 completion, the Craven County Board of Commissioners would be requested to adopt it.

111 FACILITIES UPDATE

112
113
114 Assistant County Manager, Gene Hodges, stated he was going to provide updates on the various
115 County projects and started with the Convention Center. He reported that the chiller/generator
116 work has been completed at a cost of \$1,014,706, and that 99% of the Phase I Flood Repair work
117 has also been completed. The interior enhancement work is 65% complete. He reported Phase
118 II, which was just approved this morning, will have an estimated completion date of September
119 2020. The Board was shown conception drawings of the renovated Convention Center, with
120 expanded rentable exterior spaces.

121
122 Mr. Hodges reviewed the damages sustained by the Courthouse during Hurricane Florence and
123 talked about the “put back” plan with existing occupants staying in the building. He stated that
124 Barnhill Construction was selected for this phase and showed the sub-contractor prequalification
125 timeline. This phase would address the air handler, the chiller, the elevator and fire suppression
126 system.

127
128 To discuss the next phase, Tim Collier of Collier Oakley Architects, provided a synopsis of
129 renovating the existing facility based on the 2019 Facility Study. Concept layers of the
130 courthouse renovations illustrated that 41,466 square feet would require demolition of the
131 existing jail space and addition of 4,740 square feet. The total estimated project budget for
132 accomplishing everything would be \$17,510,049. In comparison, Mr. Collier presented the
133 option of building a new 30,000 square foot building to house Clerk of Court, District Attorney’s
134 Offices and Judges’ Offices at an estimated project cost of \$12,017,500. This cost does not take
135 into account demolition of the jail space, which could add another \$1.3 million. It was noted that
136 these figures do not include any FEMA reimbursements.

137

138 County Manager, Jack Veit, remarked that a path will have to be selected in order to move
 139 forward. The “put back” phase is a temporary measure to enable the building to be utilized fully
 140 as prior to Hurricane Florence. The Commissioners discussed acquisition of property, parking
 141 issues, long term plans and how to make the necessary decisions. Chairman Mark appointed
 142 Commissioners Bucher, Liner, and Jones to serve on a committee to review the options more in
 143 depth.

144
 145 Mr. Hodges moved on to the update on the Lawson Creek Pump Station. He stated the initial
 146 draft report has been prepared by the engineers and a meeting is slated for February 20th to
 147 discuss options. The initial estimates for repair are \$735,412, while a repair with mitigation
 148 (raise elevation) is estimated to be \$1,459,587. This would only put it back to pre-Florence
 149 condition. Mr. Veit reminded the Board of the complications with the water depletion rules and
 150 pulling water from the Black Creek aquifer.

151
 152 Next Mr. Hodges reported on the SCADA/Telemetry project. He highlighted there are 18 sites
 153 impacted including 5 wells, 8 storage tanks, and 5 booster pump stations. The project
 154 contemplates using a radio communication system to tie all remote sites into the SCADA system
 155 at the new water treatment plant. The initial cost estimate is \$1,364,930. Mr. Hodges remarked
 156 on how very important it is to get the system back on schedule and moving forward.

157
 158 Mr. Hodges showed the conceptual drawings for the new Creekside Recreation Building.

159
 160 Mr. Hodges stated that the Croatan Convenience Site is on track to be completed by April and
 161 restoration of the Hickman Hill site will be completed after the new site opens. After all the
 162 work is complete, the County can file for reimbursement from the NCDOT for \$631,814.

163
 164 Mr. Veit reviewed that OCA had already shared conceptual drawings for a potential new
 165 Administration Building out at Clarks, combined with the School Board of Education. They
 166 were tasked with a potential timeline and cost projection for this project. Mr. Veit shared that if
 167 they started today, the projected completion would be 2022 at a cost of \$38-40 million.
 168 Financing options were then discussed. Mr. Veit shared that he had met with David Cheatwood
 169 with First Tryon Financial Services who can provide a comprehensive capital planning model to
 170 assist in the evaluation, prioritization and phasing of the County’s capital improvement needs.
 171 He stated the cost of this service is \$45,000.

172
 173 Commissioner Bucher made the motion to authorize entering into a service agreement with First
 174 Tryon for \$45,000. His motion was seconded by Commissioner Mitchell and approved 7-0 in a
 175 roll call vote.

176
 177 *Non-Departmental*

178	179	180	181	182	183
	REVENUES	AMOUNT	EXPENDITURES	AMOUNT	
	1010000-39901	\$45,000.00	1014290-44000	\$45,000.00	
	Current Year Fund Balance		Contract Services		

184 TOTAL \$45,000.00 TOTAL \$45,000.00
 185

186 **Justification:** First Tryon will provide a comprehensive capital planning model to assist in the
 187 evaluation, prioritization and phasing of the Clients capital improvement needs. For such
 188 services performed, First Tryon proposes a fee range of \$35,000-\$45,000.
 189

190 The Board was in consensus to have Mr. Hodges move forward with developing a RFQ for
 191 design and engineering services related to a potential new Administration Building and bring
 192 back to them at a regular session meeting.
 193

194 Mr. Hodges and Mr. Veit informed the Board that the County would be losing the use of the
 195 building at 300 Miller Blvd. in Havelock due to the Hwy. 70 construction project. The building
 196 houses offices for DSS, the Magistrate, DMV, and probation and parole. They expressed the
 197 need to maintain a presence in Havelock and offered an option utilizing a piece of property that
 198 the County already owns. They reported that budgetary analysis from OCA indicates a 9040
 199 square foot building with flex space and parking could be constructed at a cost of about \$4
 200 million. The Board was in consensus for Mr. Hodges to move forward with developing a RFQ
 201 process for design and engineering related to a new Craven County Office building in Havelock.
 202 Mr. Veit remarked that the County would be reimbursed from the DOT for the loss of the
 203 building.
 204

205 Mr. Veit reviewed where they had left the Cove City Library Shelter project last year and
 206 reported that two other quotes had been obtained since then. The quotes received were:

- 207 Coastal Craftsman = \$38,900
- 208 RMB Construction = \$46,870
- 209 Waters Contracting = \$48,898

210
 211 Commissioner Mitchell motioned to contract with Coastal Craftsman and take \$38,900 out of
 212 Capital Reserve to build a shelter at the Cove City Library. Her motion was seconded by
 213 Commissioner Jones and approved in a 7-0 roll call vote.
 214

215 **Public Buildings**

216	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
217	1014200-39802	\$38,900.00	1014200-47302	\$38,900.00
218	General Fund Public Bldg.		Capital Outlay-Other Improvements	
219	TOTAL	\$38,900.00	TOTAL	\$38,900.00

220
 221
 222 **Justification:** Replacement of the Cove City-Craven Library shelter. The Community Pavilion
 223 is located on the premises of the library. The structure will be 24x40 structure.
 224
 225
 226
 227
 228
 229

DISASTER RECOVERY FEMA UPDATE

230
231
232 Finance Director, Craig Warren, reported that Category A Debris Removal had been split into
233 two projects, and that project work sheets totaling approximately \$ million have been submitted
234 to FEMA. His department is still in the process of responding to questions from the CRC. Mr.
235 Warren reported that Category B Emergency Protective Measures were also broken into 2
236 projects, correlating to ServPro at \$1.4 million, and Emergency Response (ER) overtime
237 estimate to be \$500,000. He indicated they are finalizing the ER project worksheet for
238 submission to FEMA.

239
240 Mr. Warren related that the Category E Permanent Repairs contains 4 large projects: Convention
241 Center, 406 mitigation; courthouse, 428 fixed costs and 406 mitigation; Lawson Creek Pump
242 Station, 428 fixed costs and 406 mitigation; and Telemetry, 428 fixed cost and 406 mitigation.
243 In regards to insurance proceeds, Mr. Warren reported that \$1,377,356 had been collected to date
244 on the convention center, \$895,857 collected towards the courthouse/EOC, and \$332,317
245 towards other small projects.

246
247 Soil Conservationist, Patrick Baker, reviewed the Hurricane Matthew funding sources for stream
248 debris removal and the miles planned and completed. He stated they are currently identifying
249 new work locations with funds recently allocated towards Hurricane Florence damages. Mr.
250 Baker reported on the USDA Emergency Watershed Protection Program (EWP). He stated there
251 were 41 properties seeking assistance. Federal funding was approved for \$2,956,087.83 and the
252 State funding allocation is for \$1,047,521. The next steps are to survey sites, design a repair for
253 each approved site, obtain necessary permits, solicit bids, and begin construction. Each site is
254 unique and requires custom plans. He showcased several of the sites approved for the program.
255 Finally Mr. Baker provided an update on the beaver management program, highlighting that 84
256 beavers and 49 dams have been removed during the maintenance period. He stated there are
257 27.85 miles on 11 creeks that are potential new areas and they will have to be assessed to
258 determine which ones to pursue next.

259

CONVENTION CENTER

260

261
262 Convention Center Director, Tarshi McCoy, reported on the monthly revenues since opening on
263 October 15, 2019 and outlined some of the upcoming events slated for 2020, remarking they are
264 gaining more multi-year contracts. She highlighted their marketing and social media trends and
265 indicated that the Double Tree Hotel's main building is currently being renovated with a summer
266 2020 opening date. Plans for their annex building are still undetermined.

267

268

CARTS

269

270 Assistant CARTS Director, Roy Beeson, provided a brief to inform the Board on how CARTS is
271 funded, how reimbursements are calculated, their partnerships, and results of this past fall's
272 outreach. He provided a history of the CARTS program and reviewed their three major grants
273 for funding: 5311 (rural federal and state dollars), 5307 (urban federal dollars) and Rural
274 Operating Assistance Program (rural and urban state dollars).

275 He reported that funds are applied for and apportioned based on formulas that take into account
276 their utilization, maintenance, and operation, and provided some illustrations about how
277 reimbursements have to be calculated.

278

279 The Commissioners entered into discussion about the City of New Bern's role in urban
280 transportation.

281

282 Mr. Beeson provided data collected from the 16 public outreach sessions held in the fall of 2019.
283 Fixed route comments requested stops at the VOLT center, Harris Teeter shopping center, the
284 Industrial Park, and into James City. He showed the current fixed route map which illustrated
285 that Wal-Mart is the number one stop. Mr. Beeson offered the Board four (4) proposals to
286 amend the current fixed route:

- 287 1) Add the VOLT Center to current fixed route
- 288 2) Add the VOLT Center and delete 3 stops that are being under-utilized, with an earlier
289 start time to support arrival to 8am CCC classes
- 290 3) Add the VOLT Center, Harris Teeter, and Port Human, and delete 3 under-utilized stops
- 291 4) Same as (3) but change the route such that it starts at two different clock positions, going
292 the same direction, increasing the number of times the bus arrives at a stop.

293

294 He presented a decision matrix and referenced the evaluating criteria, the increased operating
295 costs, service areas, increased need for staff and increased hours.

296

297 The Commissioners discussed costs associated with changes, and the need for new marketing
298 materials that are read easier by senior adults.

299

300 Commissioner Jones motioned to add the VOLT Center to the current fixed route and keep the
301 other options open for discussion. His motion was seconded by Commissioner Sampson and
302 carried 5-2 (Liner and Mitchell = nays).

303

304 HUMAN RESOURCES

305

306 Human Resource Director, Amber Parker, explained about Kelly Time, which is a form of comp
307 time for law enforcement. She indicated it is a complicated issue and is recommended to be
308 removed from the Craven County Personnel Policy. She stated she would bring it before the
309 Board at a later date and if they have any questions to please contact her to discuss further.

310

311 OTHER BUSINESS

312

313 Mr. Veit reported they had approved 5 FEMA trailers to be purchased for Craven County
314 Disaster Recovery Alliance (CCDRA) at the February 3, 2020 Regular Meeting, but failed to
315 adopt a Budget Amendment in the amount of \$25,000. Commissioner Mitchell motioned to
316 approve the Budget Amendment in the amount of \$25,000 to purchase 5 travel trailers. Her
317 motion was seconded by Commissioner McCabe and carried 7-0 in a roll call vote.

318

319

320

Craven County

RELEASES SUBJECT TO BOARD APPROVAL ON 3/2/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
BRISSETT, COURTNEY FORECLOSURE-LIEN EXTINGUISHED	76395	2019	23150	159.00
CHAPMAN, JULIA C HRS FORECLOSURE-LIEN EXTINGUISHED	49210	2019	21744	70.69
GARDNER, JOHNNIE R & LAURA PADILLA FORECLOSURE-LIEN EXTINGUISHED	2567700	2019	30504	159.00
GARDNER, JOHNNIE R & LAURA PADILLA FORECLOSURE-LIEN EXTINGUISHED	2567700	2019	30505	159.00
GARDNER, JOHNNIE R & LAURA PADILLA FORECLOSURE-LIEN EXTINGUISHED	2567700	2019	30506	143.10
LANE, ANNA DELORES & WILLIE JR FORECLOSURE-LIEN EXTINGUISHED	4261900	2019	21758	42.40
MANNING, TONY LEE DOUBLE BILLED	4613050	2019	204259	94.74
MOORE, KATHERINE E FORECLOSURE-LIEN EXTINGUISHED	111174	2019	20392	42.40
ROBINSON, WILLIAM JAMES HRS FORECLOSURE-LIEN EXTINGUISHED	40928	2019	24646	7.95
SMITH, LENA FORECLOSURE-LIEN EXTINGUISHED	6686550	2019	20424	260.53
SULLIVAN, NICOLE M DID NOT OWN JANUARY 1	31938	2019	401189	19.48
TURNER, ITEZA & FOSTER, RONNIE L DID NOT OWN JANUARY 1	39460	2019	201224	124.88
WISE HOMES INC FORECLOSURE-LIEN EXTINGUISHED	8140300	2019	18552	9.56

13 RELEASES SUBJECT TO BOARD APPROVAL ON 3/2/2020

1,292.73

Craven County

REFUNDS SUBJECT TO BOARD APPROVAL ON 3/2/2020

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
GILLIKIN, ETHEL ANN CORRECTED DISCOVERED PROPERTY VALUE	35706	2020	402696	5.66
POYTHRESS, WALLACE R & BARBARA T DID NOT OWN JANUARY 1	5828201	2015	46544	149.41
POYTHRESS, WALLACE R & BARBARA T DID NOT OWN JANUARY 1	5828201	2016	46899	166.54
POYTHRESS, WALLACE R & BARBARA T DID NOT OWN JANUARY 1	5828201	2017	47090	166.54
POYTHRESS, WALLACE R & BARBARA T DID NOT OWN JANUARY 1	5828201	2018	47145	164.67
POYTHRESS, WALLACE R & BARBARA T DID NOT OWN JANUARY 1	5828201	2019	11624	190.85
ROBERTS TOWING & SALVAGE INC BILLING ERROR	18426	2019	200367	339.61
SCHNEIDER, MELVIN CHAD DID NOT OWN JANUARY 1	33045	2019	401155	229.42
SCHNEIDER, MELVIN CHAD DID NOT OWN JANUARY 1	33045	2018	90763	232.65
9 REFUNDS SUBJECT TO BOARD APPROVAL ON 3/2/2020				1,645.35

*Resolution
Recognizing Lance Corporal Matthew B. Paradis
As
Military Service Person of the Quarter*

Whereas, Lance Corporal Matthew B. Paradis is stationed aboard MCAS Cherry Point, NC, where he works in GSE Work Center 910; and

Whereas, LCpl Paradis recently attended the Eastern Carolina Aviation Heritage Foundation Gala in February; and

Whereas, LCpl Paradis attends squadron events and volunteers countless hours on nights and weekends to his local community, to include the following:

- Veterans Volunteering at Riverpoint Crest Assisted Living, New Bern
- Pruitt Health Veterans Day Luncheon, New Bern
- Toys for Tots in the surrounding communities Christmas 2019
- Craven County Literacy Program Spelling Bee
- Amassed 20 hours for the WWII Museum Restoration

NOW, THEREFORE BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS, recognizes Lance Corporal Matthew B. Paradis for his outstanding dedication to the United States Marine Corps and continued devotion to his local and surrounding communities.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates him upon being selected Military Service Person of the Quarter.

Adopted this 3rd Day of March, 2020.

*Thomas F. Mark
Craven County Board of Commissioners*

*Nan Holton
Clerk to the Board*

TRILLIUM HEALTH RESOURCES ANNUAL REPORT CRAVEN COUNTY

DAVE PETERSON, MA
SENIOR REGIONAL DIRECTOR

Transforming Lives



TRILLIUM UPDATE

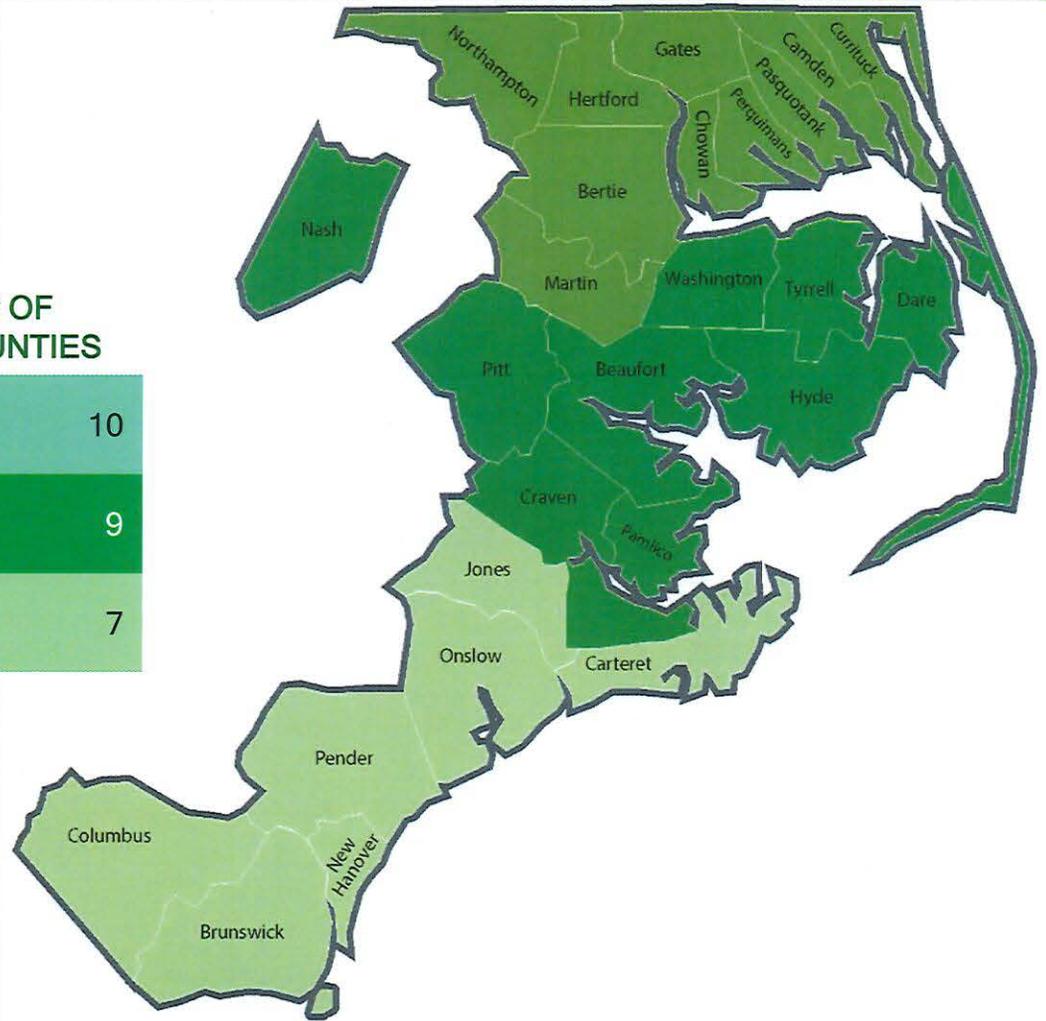
Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Insurance company partner
- Organizational changes- call center/contracts/neighborhood connections
- County Data

Who We Are - Numbers

- 26 Counties
- 1,411,829 total population
- 266,000 Medicaid Eligible
- Served almost 57,000 individuals from mild to severe mental health needs
 - 71.4% with MH needs
 - 19.3% with SUD
 - 9.3% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 4,131- Largest County -New Hanover 232,274
- Cover over 12,000 square miles

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	201,477	3,511	10
Central	494,312	4,717	9
Southern	763,679	4,176	7



Medicaid Transformation

- **Standard Plan- 5 companies were awarded**
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- only covers regions 3, 4 and 5
- ❖ **These Plans will be managing the mild to moderate Medicaid behavioral health recipients**

Medicaid Transformation continued:

Tailored Plan

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- Applications due late winter 2020
- Managing the whole person- both physical health and behavioral health

Medicaid Transformation continued

- The original plan had 2 phases
- November 1st 2019, phase 1- was moved to phase 2 -February 2020.
- November 20th, 2019 DHHS suspended the implementation of Medicaid Transformation for Standard Plan Insurance Companies
- They have not put a timeframe on when they will go live
- Tailored Plan will still be applying in late winter, with the potential of going live July 2021

Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services

Organizational changes

- Transition Team
- Dr. Paul Garcia- Utilization Management
- Care Management changes
- Community Development and Member Engagement
- Head of DSS and DJJ
- Network Department Changes

Contracts with primary care and pharmacy's

Funding Changes

- Since Standard Plans will be run by insurance companies, they will be managing a part of the Medicaid dollars
- Tailored plans which cover the higher risk individuals, our PMPM will be higher, but total number served under us will be lower
- Developing a whole person care model to cover costs of the physical issues along with the behavioral health issues
- The 1115 Waiver is required to be cost neutral

Project Updates

- Oxford Houses- 2 - 8 bed facilities in Nash County
- Food Trucks- 2- Located in Hertford and Craven County
- Eat the Rainbow- Healthy eating classes in all counties
- Peloton Bikes- 63 bikes to 19 providers at 55 different locations in our 26 counties
- Naloxone Kits- received in all 26 counties
- CHAT- Mobile App when dealing with crisis- received an award last year

Project Updates Cont.

- Hurricane Response teams in Hyde and Dare counties
- Hope4NC Grant- offers Crisis Counseling after hurricanes
- Chalk About Mental Health day in August- addressing suicide
- Safe Schools/Health Kids- online training on a variety of topics
- OUTreach project- helping foster kids in the LGBTQ community
- CIT classes for Law Enforcement
- Mental Health 1st Aid

Consumers served in Craven County

Total Consumers served - 4,408

- **Mental Health - 3,442**
- **Substance Use - 1,059**
- **I/DD - 494**

Total is unduplicated, since a single individual may receive services in more than one category

QUESTIONS?

Transforming Lives



CRAVEN COUNTY

RESOLUTION

THAT WHEREAS, Craven County has received an Offer to Purchase a parcel of property owned by it identified as Tax Parcel Number 5-009-031, and more particularly described Deed Book 3541, Page 687 in the Craven County Registry (hereinafter the “Real Property”), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County’s interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 2nd DAY OF MARCH, 2020.

THOMAS MARK, Chairman

(County Seal)

NAN HOLTON,
Clerk to the Board

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

SERGIO WILSON, as Buyer, hereby offers to purchase and CRAVEN COUNTY, as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in Township 5, Craven County, North Carolina, being known as and more particularly described as:

Street Address: N/A
Subdivision Name: N/A
Tax Parcel ID No.: 5-009-031
Plat Reference: N/A

Being all of that property more particularly described in Deed Book 3541, Page 687 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$2,250.00 and shall be paid as follows:

- (a) \$500.00, EARNEST MONEY DEPOSIT with this offer by [X] cash [] bank check [] certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.
(b) \$1,750.00 BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

- (a) This contract is not subject to Buyer obtaining financing.
(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.
(c) The Property is being sold subject to all liens and encumbrances of record, if any.
(d) Other than as provided herein, the Property is being conveyed "as is".
(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.
(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners pursuant to G.S. §160A-269. The deed is to be made to SERGIO WILSON, or assigns.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials [Signature] Seller Initials [Signature]

- 13. **RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.
- 14. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
- 15. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.
- 16. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
- 17. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
- 18. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

SERGIO WILSON

Sergio Wilson (SEAL)

Date: 2/07/2020

Address: 4000 US Hwy 70 E.

New Bern, NC 28560

lnembau@gmail.com

Phone: 252-203-0206

SELLER

CRAVEN COUNTY

By: _____ (SEAL)

Its: _____

Date: _____

Buyer Initials *SW* Seller Initials _____

~~Hand~~
CASH

RECEIPT

DATE 1/7/2020

No. 553912

RECEIVED FROM Sergio Wilson

\$ 500.00

Five hundred 00/100 DOLLARS

FOR RENT
 FOR Rent: 5-09-031 / 11300.57

ACCOUNT	
PAYMENT	500.00
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____
BY S. D. Miller

Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 2/7/2020 2:41:47 PM

Parcel ID : 5-009 -031
Owner : CRAVEN COUNTY
Mailing Address : 406 CRAVEN ST NEW BERN NC 28560
Property Address :
Description : MORTON MILL PD
Lot Description :



Subdivision :

Assessed Acreage : 0.502 **Calculated Acreage :** 0.500
Deed Reference : 3541-0687 **Recorded Date :** 7 9 2018
Recorded Survey :
Estate Number :
Land Value : \$2,250 **Tax Exempt :** Yes
Improvement Value : \$0 **# of Improvements :** 0
Total Value : \$2,250
City Name : **Fire tax District :** TOWNSHIP 5
Drainage District : **Special District :**
Land use : VACANT-RESIDENTIAL TRACT

Recent Sales Information

SALE DATE	Sellers Name	Buyers Name	Sale Type	Sale Price
7/9/2018	GASKILL, CARRIE	CRAVEN COUNTY	STRAIGHT TRANSFER	\$3,500

List of Improvements to Site

No improvements listed for this parcel



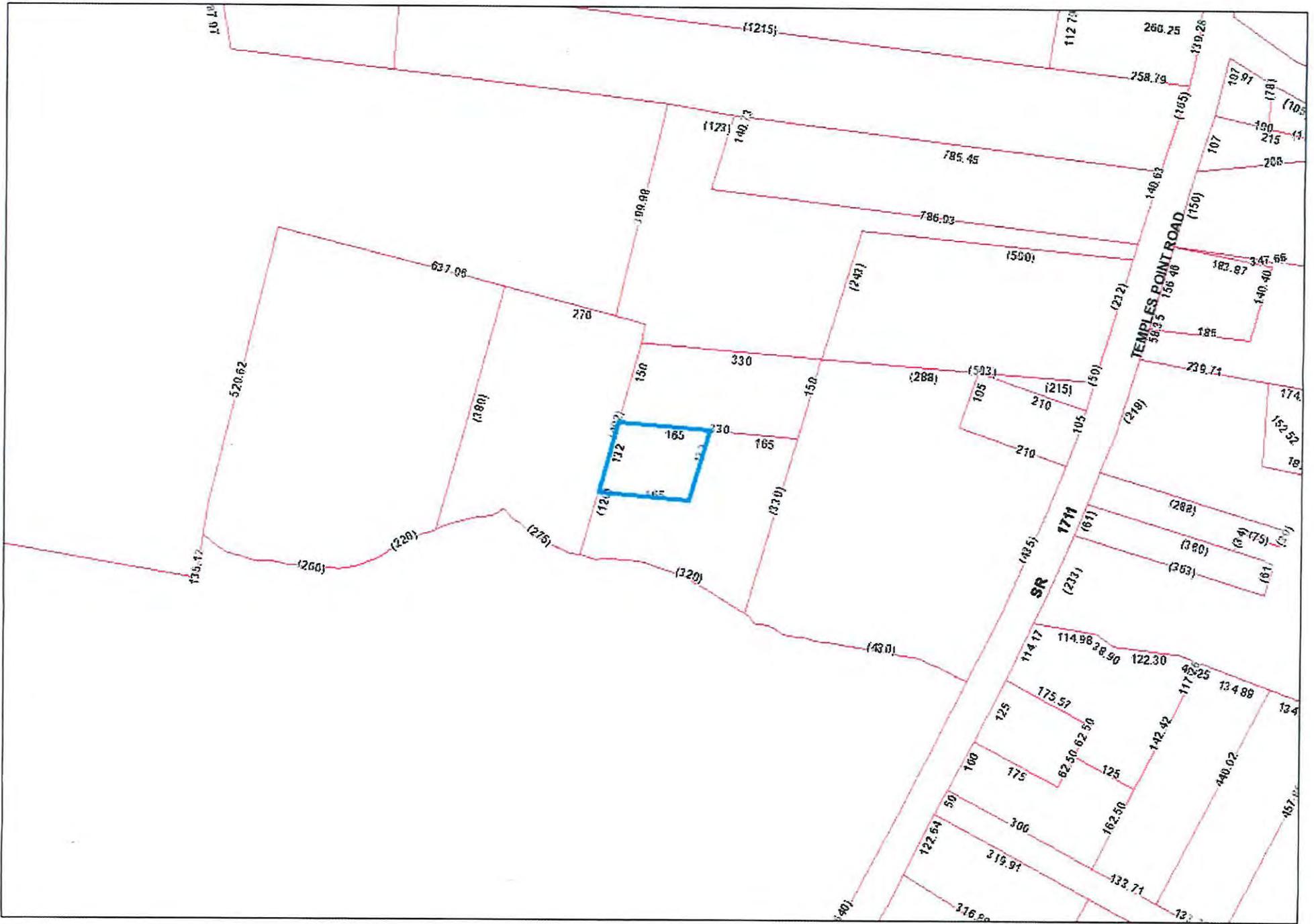
Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on February 24, 2020 at 9:02:30 AM



1 inch = 257 feet





Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on February 7, 2020 at 2:54:39 PM



1 inch = 225 feet



Doc No: 10024738
Recorded: 07/09/2018, 03:24:30 PM
Fee Amt: \$33.00 Page 1 of 4
Revenue Tax: \$7.00
CRAVEN County, North Carolina
Sherril B. Richard Register of Deeds
Bk 3541 Pg 687

NORTH CAROLINA

COMMISSIONER'S DEED

CRAVEN COUNTY

Revenue Stamps: \$7.00
Parcel #5-009-031

THIS COMMISSIONER'S DEED, made and executed this 9th day of July, 2018, by and between **JIMMIE B. HICKS, JR., Commissioner**, pursuant to a judgment of the General Court of Justice, Craven County, North Carolina in an action entitled "Craven County, Plaintiff v. HEIRS, ASSIGNS, and DEVISEES, of CARRIE GASKILL, et al (17 CVD 1498), Defendants.", Grantor, to **Craven County** whose mailing address is: 406 Craven St., New Bern, NC 28560, Grantee.

WITNESSETH:

WHEREAS, said **JIMMIE B. HICKS, JR., Commissioner**, being empowered and directed by a judgment in the said action, did, on the 13th day of June, 2018, after due advertisement according to law, and as directed by said judgment, expose the land hereinafter described to public sale at the door of the Craven County Courthouse, where and when **Craven County** became the highest bidder for said land at the public sale in the sum of \$3,067.01.

WHEREAS, on the 13th day of June, 2018, **JIMMIE B. HICKS, JR., Commissioner**, reported to the Court that Craven County was the highest bidder for said land in the amount of \$3,067.01;

Prepared By
Sumrell, Sugg, Carmichael, Hicks and Hart, P.A.
Attorneys at Law
416 Pollock Street
New Bern, North Carolina 28560

WHEREAS, more than 10 days passed after the entry of said bid without any advance or upset bids being offered and the reports thereof were timely filed with the Court; and

WHEREAS, on the 5th day of July, 2018, JIMMIE B. HICKS, JR., Commissioner was ordered by judgment of said Court to execute a deed in fee simple to Grantee;

NOW THEREFORE, in consideration of the premises, the said JIMMIE B. HICKS, JR., Commissioner, as aforesaid, does hereby grant, bargain, sell, and convey to Grantee all of that certain tracts or parcels of land lying and being situated in the Number One (5) Township, Craven County, North Carolina, and being more particularly described as follows:

A certain parcel of land in No. 5 township Craven County and near the Bordon Road.

Beginning at an iron stake on Josephine Moore's Heirs line and running 8 poles with said line to an iron stake on Clara Simmons' line; thence with said line running 10 poles to an iron stake on Clara Simmons' line; thence running with said line 8 poles to an iron stake on Matilda Blango's line; thence running with said line 10 poles to the beginning corner on Josephine Moore Heirs lines. It being one half, ½ acre, more or less.

All of that certain property more particularly described, in Deed Book 444, at Page 94, in the Craven County Registry.

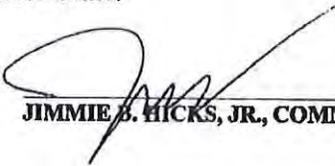
This property is also commonly referred to by its tax parcel identification number which is 5-009-031.

This parcel is not the primary residence of the grantor.

TO HAVE AND TO HOLD the aforesaid tracts or parcels of land and all privileges and appurtenances thereto belonging to the said Grantor, in fee simple forever, in as full and ample

manner as said JIMMIE B. HICKS, JR., Commissioner, as aforesaid, is authorized and empowered to convey same.

IN WITNESS WHEREOF, the said JIMMIE B. HICKS, JR., Commissioner, hath hereunto set his hand and seal the day and year first above written.



JIMMIE B. HICKS, JR., COMMISSIONER (SEAL)

