

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, FEBRUARY 20, 2023
8:30 AM**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- 1. CONSENT AGENDA**
 - A. Minutes of February 6, 2023 Regular Session**
 - B. Tax Releases and Refunds**
 - C. Health – Budget Amendment for Additional State Funding for TB Control**
 - D. Sheriff – Donation Budget Amendment**
- 2. DEPARTMENT OF TRANSPORTATION PRESENTATION: Jeff Cabaniss, NCDOT Division Engineer, Merrie Jo Alcock, NCDOT Board Member**
- 3. INTRODUCTION OF REPRESENTATIVE CELESTE CAIRNS: Chairman Jones**
- 4. PRESENTATION OF THE 2022 ANNUAL AUDIT REPORT: Alan Thompson, CPA, Thompson, Price, Scott, Adams & Co., P.A.**

DEPARTMENTAL MATTERS

- 5. TAX – REVALUATION 2023 Update: Leslie Young, Tax Administrator**
- 6. SOCIAL SERVICES – IVB Foster Care Funds Budget Amendment: Geoffrey Marett, Social Services Director**
- 7. SHERIFF: Captain Chad Smith; Sheriff Chip Hughes**
 - A. Formal Acceptance of Body Scanner Contract**
 - B. Award of Firearms to Retirees**
- 8. FACILITIES: Gene Hodges, Assistant County Manager**
 - A. Approval of Construction Manager at Risk Delivery Method for DSS Expansion/Renovation**
 - B. Selection of Construction Manager at Risk for DSS Expansion/Renovation**

- 9. APPOINTMENTS**
- 10. COUNTY ATTORNEY'S REPORT: Arey Grady**
- 11. COUNTY MANAGER'S REPORT: Jack Veit**
- 12. COMMISSIONERS' REPORTS**

1. CONSENT AGENDA

A. FEBRUARY 6, 2023, REGULAR SESSION MINUTES

The Board is requested to approve the Minutes of February 6, 2023, as presented in the following document.

B. TAX RELEASES AND REFUNDS

The Board is requested to approve the tax releases and refunds, as presented in the following document.

Ms. Young submitted an explanation for the following release:

Owner – *Without Limits Christian Center, Inc.*, Parcel ID 8-216-005, qualifies for exemption per NCGS 105-278.3, but was taxed for Tax Year 2022 as a clerical error.

C. HEALTH - BUDGET AMENDMENT FOR ADDITIONAL STATE FUNDING FOR TB CONTROL

The Craven County Health Department has been awarded funding in the amount of \$2,350 to enhance latent tuberculosis (TB) infection (LTBI) and active TB disease screening and treatment to prevent future transmission of TB in the community. Funding will pay for TB diagnostic testing, including, but not limited to, chest x-rays and interferon gamma release assay (IGRA), and interpretation services as needed for the TB program.

The Board is requested to approve a budget amendment, in the amount of \$2,350, as shown in the following document.

D. SHERIFF – DONATION BUDGET AMENDMENT

The Sheriff's Office has received two (2) donation checks totaling \$1,050 from Craven County citizens. These checks will be used towards the purchase of a variety of items needed by the office, at the Sheriff's discretion.

The Board is requested to approve a budget amendment, shown in the following document, in the amount of \$1,050.

Board Action: A roll call vote is needed to approve the Consent Agenda items.

1 **THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN**
2 **REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN**
3 **COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,**
4 **NORTH CAROLINA, ON MONDAY, FEBRUARY 6, 2023. THE MEETING**
5 **CONVENED AT 6:00 PM.**

6
7 **MEMBERS PRESENT:**

8 Chairman Jason R. Jones
9 Vice-Chairman Denny Bucher
10 Commissioner Chadwick Howard
11 Commissioner Sherry Hunt (Remote)
12 Commissioner Thomas F. Mark
13 Commissioner E. T. Mitchell
14 Commissioner Beatrice R. Smith

15
16 **STAFF PRESENT:**

17 Jack B. Veit, III, County Manager
18 Gene Hodges, Assistant County Manager
19 Craig Warren, Finance Director
20 Amber Parker, Human Resources Director
21 Arey Grady, County Attorney
22 Lauren Wargo, Assistant to the County Manager
23 Nan Holton, Clerk to the Board

24
25 County Attorney, Arey Grady, recited the following invocation, followed by the Pledge of
26 Allegiance.

27
28 *O infinite one, Your love for us is great. You who are rich in mercy, bend Your ear to us*
29 *and hear our prayers. Draw near to us this day and allow us to experience Your generous*
30 *and forgiving embrace and to receive Your manifold kindness.*

31 *Then may we respond with the faith of our hearts and not just the ideas from our heads,*
32 *for nothing we can conceive in our minds will come anywhere near to the devotion You*
33 *desire of us. Help us to trust You with our innermost being and not just rely on the work*
34 *of our hands, for the tasks You set before us are best accomplished when we yield our*
35 *wills to Yours and align our efforts with Your grace plan.*

36
37 *For we are what You have made us to be. We are each unique witnesses to Your*
38 *handiwork, created to do the good work You have called us to do.*

39
40 *Grant that all of us this day demonstrate the faith and trust You deserve in all that You*
41 *have prepared for us. Then may our lives serve to glorify You as we call upon Your name.*
42 *Amen.*

43
44 *Based upon the invocation given by Chaplain Margaret Grun Kibben at the January*
45 *24, 2023 session of the US House of Representatives*
46

Commissioner Mark motioned to approve the agenda, as presented, seconded by Commissioner Mitchell, and approved 7-0 in a roll call vote.

PETITIONS OF CITIZENS (AGENDA TOPICS)

There were no citizens from the public that signed up to speak.

CONSENT AGENDA

Commissioner Mark motioned to approve the Consent Agenda, inclusive of the Minutes of January 17, 2023, Regular Session; Tax Releases and Refunds (*Credits = \$3,598.21; Refunds = \$3,028.65*); Solid Waste – Disaster Debris Contracts Budget Amendment; Solid Waste – Emergency Repairs Budget Amendment; Emergency Services – Side Scan Sonar Budget Amendment; Convention Center – Contracted Services Budget Amendment; and The Wall That Heals Budget Amendment. Commissioner Smith seconded the motion which carried 7-0 in a roll call vote.

Solid Waste

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1010000-39901	\$8,000.00	1014720-44000	\$8,000.00
Fund Balance		Contractual Services	
TOTAL	\$8,000.00	TOTAL	\$8,000.00

Justification: Requesting approval of the proposed budget amendment to fund costs associated with Recovery Management Associates, LLC, a firm that provides disaster debris consulting services for Craven County. Together, Recovery Management Associates, LLC and Craven County will request proposals and qualifications for Craven County's Debris Monitoring and Disaster Debris Removal services contracts.

Solid Waste

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1010000-39901	\$14,000.00	1014721-42601	\$14,000.00
Fund Balance		Maint, Repair Buildings and Grounds	
TOTAL	\$14,000.00	TOTAL	\$14,000.00

Justification: Requesting approval of the proposed budget amendment to cover the deficit caused by unanticipated emergency repairs to the sewage line at the Monette's Convenience Center and the lighting system at the Croatan Convenience Center. Together, the two repairs cost more than \$17,000.00. In order to fund the remainder of the fiscal year 2023, the Solid

Waste Department is requesting the Board's approval for a budget amendment in the amount of \$14,000.00.

Emergency Services

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1010000-39901	\$5,131.00	1014320-42602	\$5,131.00
Fund Balance		Maintenance & Repairs	
TOTAL	\$5,131.00	TOTAL	\$5,131.00

Justification: Craven County Emergency Services obtained a side scan sonar from a grant to help in search and rescue. This special equipment has been used many times to assist in missing person recovery, evidence collection and other missions that required sonar use for the mission. The unit has since been damaged and is in need of repair, which is estimated to cost \$5,130.43. This unit is used as a regional response upon request from Emergency Management and other agencies to assist in missing person cases.

Convention Center

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1015920-3444	\$11,900.00	1015920-44000	\$11,900.00
Catering Commission		Contractual	
TOTAL	\$11,900.00	TOTAL	\$11,900.00

Justification: Due to the increase in event days, additional contracted cleanings of the center have been required in order to meet the demand of the clients. Convention Center staff is requesting a budget amendment in the amount of \$11,900.00 that will recognize additional Catering Commission revenue and increase the Contractual Services expenditure line for cleaning services for the remainder of the fiscal year.

Special Appropriations

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1010000-39901	\$5,000.00	1014111-49614	\$5,000.00
Current Year FB		Wall that Heals	
TOTAL	\$5,000.00	TOTAL	\$5,000.00

Justification: Commissioner Hunt presented information on The Wall that Heals, a ¾ size replica of the Vietnam Veterans Memorial coming to Havelock November 2-5, 2023. Commissioner Hunt stated Craven County has the 3rd highest number of veterans in North

Carolina and the project will benefit all the citizens and children in Craven County as well as friends and family in the neighboring counties of Jones, Pamlico, Carteret and Onslow. The \$5,000.00 will be applied to the cost of the infrastructure of the wall.

DEPARTMENTAL MATTERS: TAX

Report of Unpaid 2022 Taxes and Tax Lien Advertisement Date

Tax Administrator, Leslie Young, presented the Board the amount of 2022 taxes that remain unpaid, which are a lien upon real estate. She stated that NCGS 105-369(a) requires this report. Ms. Young stated the delinquent tax amount for 2022 is \$2,045,130.97 which equates to a 98.18% collection rate. In comparison to the previous year which recognized gap billing, which had a 95.8% collection rate, the County is better positioned.

She indicated the statute also requires the Board to order the tax collector to advertise the liens for 2022 in a newspaper of general circulation in the County. Ms. Young requested that the Board authorize the liens to be advertised in the Sun Journal.

Commissioner Mark motioned for approval to advertise in the Sun Journal on April 11, 2023, as requested, seconded by Commissioner Mitchell, and approved 7-0 in a roll call vote.

Revaluation 2023 Update

Ms. Young provided an update on the 2023 revaluation, inclusive of finalizing details and a projected timeline. The following dates were highlighted:

- Tuesday, February 14th - the last day that values will be certified.
- Wednesday, February 15th - when the files are being sent to the print vendor
- Monday, February 20th - a detailed report will be presented to the BOC
- Monday, February 27th - the tax revaluation notices will be mailed
- Tuesday, February 28th - all values will be made public on the website

While values will continue to be certified up until February 14th, she stated that as February 6th, the overall County average shows a 36.11% increase; and she emphasized this is an average and is in line with other counties. Ms. Young addressed inquiries about the cost table and the economy.

Commissioner Jones stated he wanted the public to understand even though the valuation of property is going to increase, it does not mean taxes will rise; as the new tax rate is set by the BOC by July 1, 2023 in response to the tax valuations.

**DEPARTMENTAL MATTERS: SOIL & WATER
STREAMFLOW REHABILITATION ASSISTANCE PROGRAM (StRAP)**

Natural Resource Conservationist II, Patrick Baker, reported that Craven County Soil & Water Conservation District has been notified by the NC Division of Soil & Water Conservation of a Streamflow Rehabilitation Assistance Program (StRAP) award in the amount of \$388,939.00. He relayed that these funds are intended to remove stream debris from a 2.96-mile segment of Swift Creek between Butler Ford Road and NC Hwy 118 and to reduce flooding by removing stream debris across the state's waterways through proactive efforts rather than reactive following storm events.

He indicated under this program, the extracted debris must be removed from the 100-year floodplain or processed in such a manner that the debris would not pose a risk of reentering the stream during a subsequent flooding event.

Mr. Baker highlighted the program is 100% grant funded and there is no County match required.

He stated that on December 22, 2022, staff published a request for proposal for debris removal contractors. The proposals were due by January 20, 2023. Three proposals were received and after review and rating by the review team, Mr. Baker requested the Board of Commissioners to award the StRAP contract to J and J Environmental, LLC. The allocated construction budget for this project is \$326,349. He disclosed that J and J Environmental's bid came in at \$186,200, which would allow for the ability to move upstream on Swift Creek to perform an additional \$140,149 worth of work. Mr. Baker requested award this contract to J and J Environmental, LLC. For a not to exceed amount of \$326,349.

Commissioner Mitchell motioned to award the StRAP contract to J & J Environmental, as requested, seconded by Commissioner Mark, and approved 7-0 in a roll call vote.

APPOINTMENTS

Pending

Chairman Jones reviewed the following pending appointments:

- Emergency Medical Services (Medical Community Rep)
- Juvenile Crime Prevention Council (JCPC) (Sheriff Designee – was an SRO; and Seat 6 previously held by Eric Queen)
- Voluntary Agricultural District (District 6)
-

Current

Craven Aging Planning Board

It was the consensus of the Board that this appointment be deferred.

Craven County Planning Board

Commissioner Mitchell nominated Johnnie Robinson for reappointment. There being no additional nominations, Mr. Robinson was reappointed by acclamation.

Emergency Medical Services Advisory Council

Commissioner Mark nominated Keith Morris for reappointment. Commissioner Bucher nominated Michael Paul for reappointment. There being no additional nominations, Mr. Morris and Mr. Paul were reappointed by acclamation.

Emergency Medical Services Advisory Council

Chairman Jones nominated Captain C.J. "Charlie" Hill for appointment to replace Jean Matthews. There being no additional nominations, Captain Hill was appointed by acclamation.

Fireman's Relief Fund Board of Trustees

It was the consensus of the Board to defer the Twp. 5 appointment.

Commissioner Jones nominated Carl Jarman and Roger Wetherington for reappointment. There being no additional nominations, Mr. Jarman and Mr. Wetherington were reappointed by acclamation.

Fire Tax Commissioner's Board

Commissioner Mark nominated Timothy Mason, Allen Gaskins and Chris Wetherington for reappointment. Commissioner Mitchell nominated Shane Turney and Dallas Brown for reappointment. Commissioner Jones nominated Howard Carrier and Chris Register for reappointment. There being no additional nominations, the slate was reappointed by acclamation.

Fire Tax Commissioners' Board

Commissioner Howard nominated Donald Shannon for appointment to replace Martin Hernandez. There being no additional nominations, Mr. Shannon was appointed by acclamation.

Upcoming

Chairman Jones reviewed upcoming appointments due to expire in March, 2023.

COUNTY ATTORNEY'S REPORT

Approval of Conveyance after Expiration of Upset Bid Period – 2706 McKinley Avenue, New Bern (Parcel No. 8-037-061-C)

County Attorney, Arey Grady, reported that Craven County previously received and approved an offer to purchase this real property, in the amount of \$2,500, subject to the completion of the upset bid process. The offer was advertised, and there were no upset bids, the final bid being \$2,500. He indicated the upset bid period has now expired, and recommended approval of the conveyance at the purchase price of \$2,500. The County and the City of New Bern originally acquired this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$3,219.12. The tax value of this property is \$4,500.

He noted that this property is jointly owned with the City of New Bern, which has already granted final approval of this offer.

Mr. Grady stated should the Board of Commissioners authorize this transaction, a resolution should be adopted, which in turn will authorize the execution and delivery of the necessary documents.

Commissioner Mark motioned to adopt the following resolution approving conveyance after expiration of the upset bid period, seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

CRAVEN COUNTY**RESOLUTION AUTHORIZING CONVEYANCE
AFTER EXPIRATION OF UPSET BID PERIOD**

WHEREAS, Craven County and the City of New Bern own certain real property identified as Tax Parcel Number 8-037-061-C (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 3505, Page 0202 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County and the City of New Bern previously received and approved an Offer to Purchase the Real Property, and subsequently advertised said offer for upset bids as required by North Carolina General Statute §160A-269; and,

WHEREAS, the upset bid period required under North Carolina General Statute §160A-269 has expired; and,

WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the Real Property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

Section 1. The last and highest bid of Stephonie Coward-Leary in the sum of \$2,500.00 for the Real Property is hereby accepted, and the Offer to Purchase previously executed by Craven County subject to the provisions of North Carolina General Statute §160A-269 is hereby ratified and confirmed in its entirety.

Section 2. Upon payment of the full purchase price, the Chairman, the County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution, including but not limited to the execution and delivery of the quitclaim deed attached hereto and incorporated herein by reference.

ADOPTED THIS 6th DAY OF FEBRUARY, 2023.

Approval of Conveyance after Expiration of Upset Bid Period – 1000 Neuse Avenue, New Bern (Parcel No. 8-015-023)

Mr. Grady reported that Craven County previously received and approved an offer to purchase this real property, in the amount of \$3,000, subject to the completion of the upset bid process. The offer was advertised, and there were no upset bids, the final bid being \$3,000. He indicated the upset bid period has now expired, and recommended approval of the conveyance at the purchase price of \$3,000. The County and the City of New Bern originally acquired this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$7,144.75. The tax value of this property is \$6,000.

He noted that this property is jointly owned with the City of New Bern, which has already granted final approval of this offer.

Mr. Grady stated should the Board of Commissioners authorize this transaction, a resolution should be adopted, which in turn will authorize the execution and delivery of the necessary documents.

Commissioner Mark motioned to adopt the following resolution approving conveyance after expiration of upset bid period, seconded by Commissioner Mitchell and approved 7-0 in a roll call vote.

CRAVEN COUNTY
RESOLUTION AUTHORIZING CONVEYANCE
AFTER EXPIRATION OF UPSET BID PERIOD

WHEREAS, Craven County and the City of New Bern own certain real property identified as Tax Parcel Number 8-015-023 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 2534, Page 732 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County and the City of New Bern previously received and approved an Offer to Purchase the Real Property, and subsequently advertised said offer for upset bids as required by North Carolina General Statute §160A-269; and,

WHEREAS, the upset bid period required under North Carolina General Statute §160A-269 has expired; and,

WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the Real Property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY THAT:

Section 1. The last and highest bid of Argelis E. Arauz Fallas in the sum of \$3,000.00 for the Real Property is hereby accepted, and the Offer to Purchase previously executed by Craven County subject to the provisions of North Carolina General Statute §160A-269 is hereby ratified and confirmed in its entirety.

Section 2. Upon payment of the full purchase price, the Chairman, the County Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County Attorney are authorized to take all actions necessary to accomplish the transactions contemplated by this Resolution, including but not limited to the execution and delivery of the

quitclaim deed attached hereto and incorporated herein by reference.

ADOPTED THIS 6th DAY OF FEBRUARY, 2023.

*Approval of Conveyance after Expiration of Upset Bid Period – 115 Hilmont Road, New Bern
(Parcel No. 8-219-006)*

Mr. Grady reported that Craven County previously received and approved an offer to purchase this real property, in the amount of \$7,500, subject to the completion of the upset bid process. The offer was advertised, and there were no upset bids, the final bid being \$7,500. He indicated the upset bid period has now expired, and recommended approval of the conveyance at the purchase price of \$7,500. The County and the City of New Bern originally acquired this property through a tax foreclosure, with past due taxes and costs of foreclosure totaling \$6,349.65. The tax value of this property is \$15,000.

He noted that this property is jointly owned with the City of New Bern, which has already granted final approval of this offer.

Mr. Grady stated should the Board of Commissioners authorize this transaction, a resolution should be adopted, which in turn will authorize the execution and delivery of the necessary documents.

Commissioner Mark motioned to adopt the following resolution approving conveyance after expiration of upset bid period, seconded by Commissioner Howard and approved 7-0 in a roll call vote.

**CRAVEN COUNTY
RESOLUTION AUTHORIZING CONVEYANCE
AFTER EXPIRATION OF UPSET BID PERIOD**

WHEREAS, Craven County and the City of New Bern own certain real property identified as Tax Parcel Number 8-219-006 (hereinafter "the Real Property"), the Real Property having been acquired by Craven County in deed recorded in Book 3569, Page 533 in the Office of the Register of Deeds of Craven County; and,

WHEREAS, Craven County and the City of New Bern previously received and approved an Offer to Purchase the Real Property, and subsequently advertised said offer for upset bids as required by North Carolina General Statute §160A-269; and,

414 WHEREAS, the upset bid period required under North Carolina General Statute §160A-
415 269 has expired; and,

416 WHEREAS, the Craven County Board of Commissioners deems it advisable and in the best
417 interest of the County to sell its interest in the Real Property to the successful bidder and to
418 convey its interest in said property by quitclaim deed.

419 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN
420 COUNTY THAT:

421 Section 1. The last and highest bid of Argelis E. Arauz Fallas in the sum of \$7,500.00
422 for the Real Property is hereby accepted, and the Offer to Purchase previously executed by
423 Craven County subject to the provisions of North Carolina General Statute §160A-269 is hereby
424 ratified and confirmed in its entirety.

425 Section 2. Upon payment of the full purchase price, the Chairman, the County
426 Manager, the Assistant County Manager, the Clerk to the Board of Commissioners and/or County
427 Attorney are authorized to take all actions necessary to accomplish the transactions
428 contemplated by this Resolution, including but not limited to the execution and delivery of the
429 quitclaim deed attached hereto and incorporated herein by reference.

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431 ADOPTED THIS 6th DAY OF FEBRUARY, 2023.

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PETITIONS OF CITIZENS – GENERAL TOPICS

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436 1. Brandon Daniel, Bear Hole Road in Vanceboro

437 2. Ruth Cooper, Colleton Way in Trent Woods

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COUNTY MANAGER'S REPORT

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443 County Manager Jack Veit reported on the recent Legislative breakfast held in Kinston, where
444 three Senators and one Representative spoke. He highlighted Medicaid expansion as a topic of
445 impact for Craven County. He also reported on the C1A meeting and the great economic
446 developments of 2022.

447

Mr. Veit stated the GREAT grant contracts were received last week, which would address some of the broadband issues. He indicated he was meeting with a Bright Speed representative next week; and wanting to talk to Optimum about how to make broadband more feasible for folks like Mr. Daniels, who presented earlier.

Finally, he gave mention to the new audio visual equipment installed in the boardroom and the annual budget kick-off meeting held with department heads on February 1st.

COMMISSIONERS' REPORTS

Commissioner Mark commented on an upcoming Hwy. 70 meeting. He reported on his town hall meeting in Fairfield Harbor being hosted in his absence by Assistant County Manager Gene Hodges. He stated there were about 30 people in attendance and had several department heads present to talk about CARTS, the tax reval, solid waste, and economic development.

Commissioner Mitchell indicated a concern of hers and the BOC since 2019 has been the increasing number of unwanted dogs and cats at the animal shelter. She also stated it is a public health issue and the key to reducing the number of unwanted animals is to lower the costs of spaying and neutering. Currently there is a part-time veterinarian at the animal shelter performing these operations, but the problem is keeping up with the volume.

Commissioner Mitchell motioned to authorize the County Manager and the Health Director to hire a full-time Veterinarian/Director for the animal shelter. Her motion was seconded by Commissioner Howard. The motion was approved in a 7-0 roll call vote.

In response to a question about cost, Mr. Veit responded it would be a Grade 81, with authorization up to a Step 10, so \$100,000-\$125,000 to advertise for best candidates. Other inquiries regarding being the Director, and appropriate funding were addressed.

Commissioner Howard reported on a recent town hall meeting with 65 residents showing up and over 100 people online. He thanked Recreation Director Billy Wilkes and Sheriff Hughes for being present. Mr. Howard indicated they talked about the golf course, the new park, tax revaluation, drug enforcement, the Havelock bypass, and private versus public roads.

Commissioner Smith spoke about the issue of food deficiency and hunger among senior adults. She reported on the grocery reimbursement program being coordinated by the Eastern Carolina Council of Governments where senior adults can turn in up to \$500 worth of grocery receipts to get reimbursed. For the public she stated interested individuals should call 252-638-1790 for more information about enrollment.

Commissioner Hunt had nothing to report.

Commissioner Bucher reported on the James City project and the necessary utility work for water, sewer, electric, broadband, and even the railroad, which has to be completed before actual road construction begins.

Mr. Bucher also remarked on touring the inside of the Sudan Temple and the total disarray and destruction of the interior by vandals, in addition to the hurricane damage that was never rehabilitated.

CLOSED SESSION

At 7:00 pm, Commissioner Mark motioned to enter into Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney in order to preserve the attorney-client privilege as it relates to the case of Patrick v. Craven County; and (a)(1) to prevent the disclosure of information that is privileged or confidential. His motion was seconded by Commissioner Mitchell and approved.

When the Board returned to Open Session at 7:45pm, County Attorney Arey Grady reported no action was taken in Closed Session.

At 7:46 pm Commissioner Mark motioned to adjourn; seconded by Commissioner Mitchell and approved.

Craven County

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RELEASES SUBJECT TO BOARD APPROVAL ON 2/20/2023

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
AULD, DONAVIN COUTURE BILLING ERROR	202291914000	2022	919140	371.24
AULD, DONAVIN COUTURE DID NOT OWN JANUARY 1	124027	2021	211909	72.72
AULD, DONAVIN COUTURE DID NOT OWN JANUARY 1	124027	2022	211909	63.68
EASTERN LAND HOLDING LLC DOUBLE BILLED	93964	2022	300468	506.63
EASTERN LAND HOLDING LLC DOUBLE BILLED	93964	2022	300469	471.48
EASTERN LAND HOLDING LLC DOUBLE BILLED	93964	2022	300470	440.82
EDWARDS, MICHAEL THOMAS NOT TAXABLE TO CRAVEN COUNTY	202291952400	2022	919524	183.82
GREENE, CHRISTOPHER BRIAN & MILITARY EXEMPT	133828	2022	219155	80.72
HULSE, STEVEN PATRICK MILITARY EXEMPT	83767	2022	219910	145.72
JONES, AUGUSTA MORRIS DID NOT OWN JANUARY 1	18808	2022	200378	124.95
JONES, JESSICA HOLLOWAY DID NOT OWN JANUARY 1	68389	2022	42971	360.63
JONES, JUSTIN R & LANGAN, SHEVAUN J DID NOT OWN JANUARY 1	80932	2021	212236	27.53
JONES, JUSTIN R & LANGAN, SHEVAUN J DID NOT OWN JANUARY 1	80932	2022	212236	24.38
KEITH, DAKOTA ALEXANDER MILITARY EXEMPT	202291958300	2022	919583	167.99
KEMPF, MICHAEL ROBERT MILITARY EXEMPT	54968	2022	218781	71.69
LAUGHINGHOUSE, DONALD DID NOT OWN JANUARY 1	95996	2018	34205	26.55
LAUGHINGHOUSE, DONALD DID NOT OWN JANUARY 1	95996	2019	206738	24.02
LAUGHINGHOUSE, DONALD DID NOT OWN JANUARY 1	95996	2020	206738	21.58
LAUGHINGHOUSE, DONALD DID NOT OWN JANUARY 1	95996	2021	206738	19.93
LAUGHINGHOUSE, DONALD DID NOT OWN JANUARY 1	95996	2022	206738	17.84
LAWHORN, CAROL J RECYCLE FEE CORRECTION	4308800	2022	202148	61.65
LIESKE, ROBERT RECYCLE FEE CORRECTION	4428450	2022	202176	61.65
LINER, DANIEL DID NOT OWN JANUARY 1	78187	2022	218707	101.11
LINER, DANIEL DID NOT OWN JANUARY 1	78187	2021	218707	115.84
MASTEC NORTH AMERICA INC DID NOT OWN JANUARY 1	202390064300	2023	900643	34.12
MORRIS, A R II DID NOT OWN JANUARY 1	79034	2022	218820	33.06

Craven County

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RELEASES SUBJECT TO BOARD APPROVAL ON 2/20/2023

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
MOY, STEPHEN ALBERT MILITARY EXEMPT	202291821400	2022	918214	195.18
NORMAN, DONNA E & RONALD B DID NOT OWN JANUARY 1	115531	2022	65964	206.93
OLIVER, JORDAN JEFFERSON MILITARY EXEMPT	54549	2022	220818	46.56
OLIVER, JORDAN JEFFERSON MILITARY EXEMPT	54549	2022	216146	66.32
QUINN, JEFFREY S & AGNES B NOT TAXABLE TO CRAVEN COUNTY	5922965	2022	220478	465.02
REESE, KONRAD NELSON DID NOT OWN JANUARY 1	67111	2021	218382	277.13
REESE, KONRAD NELSON DID NOT OWN JANUARY 1	67111	2022	218382	242.05
RIVENBARK, MATTHEW & CHRYSTAL RECYCLE FEE CORRECTION	42116	2022	201332	61.65
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2020	405549	120.09
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2020	405550	137.90
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2020	405551	154.53
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2020	405552	175.86
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2020	405554	196.38
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2020	405555	191.21
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2021	216357	107.49
SCHAAFSMA, JONATHAN DAVID MILITARY EXEMPT	55511	2022	216357	93.84
SHEPHERD, MARIA Q DID NOT OWN JANUARY 1	71733	2022	217454	237.87
SHIFFLETT, HEATHER LEIGH DID NOT OWN JANUARY 1	125243	2021	212504	40.28
SHIFFLETT, HEATHER LEIGH DID NOT OWN JANUARY 1	125243	2022	212504	35.45
SLUTSKY, ARNOLD CORRECTED DISCOVERED PROPERTY VALUE	77970	2022	218661	548.81
SLUTSKY, ARNOLD CORRECTED DISCOVERED PROPERTY VALUE	77970	2021	218661	629.05
WILKERSON, KAISY ROBIN NOT TAXABLE TO CRAVEN COUNTY	202390123100	2023	901231	282.77
WILKINSON, BRYAN A DID NOT OWN JANUARY 1	111995	2022	219682	400.68
WITHOUT LIMITS CHRISTIAN CENTER INC EXEMPT PER NCGS 105-278.3	83790	2022	30397	4,187.00

50 RELEASES SUBJECT TO BOARD APPROVAL ON 2/20/2023: **12,731.40**

Craven County

Page: 1

REFUNDS SUBJECT TO BOARD APPROVAL ON 2/20/2023

Taxpayer Name	Account Number	Tax Year	Bill Number	Amount
CORLEY, JOHN THOMAS DID NOT OWN JANUARY 1	95169	2022	207473	86.12
EVANS, NOMA LESTER HRS RECYCLE FEE CORRECTION	90190	2022	21593	61.65
FOSKEY, NIKIA & THOMPSON, HILLARD APPRAISAL ERROR CORRECTION	86546	2022	35664	209.45
HARGETT, DEBRA YVONNE LATHON RECYCLE FEE CORRECTION	107318	2022	46720	61.20
MOORE, CALROGERS STATEN DID NOT OWN JANUARY 1	5069700	2022	202241	66.55
NEAL, KOBY MARK MILITARY EXEMPT	92117	2022	220032	52.72
6 REFUNDS SUBJECT TO BOARD APPROVAL ON 2/20/2023:				537.69

ORIGINAL: FINANCE
DUPLICATE: DEPARTMENT

BUDGET AMENDMENTS

2. Department: **HEALTH**/Tuberculosis (TB)

[illegible]

Additional state funding awarded to CCHD in the amount of \$2,350. Funding will go towards Contract Services. It will pay for TB labs sent to LabCorp and will cover interpretation services as needed.

Nude Lution

Department Head

21323

Date _____

County Manager

Date _____

County Commissioners/Chairman

Date _____

Journal Entry Number

Date _____

2. DEPARTMENT OF TRANSPORTATION PRESENTATION: Jeff Cabaniss, NCDOT Division Engineer, Merrie Jo Alcock, NCDOT Board Member

NCDOT Division Engineer, Jeff Cabaniss, and NCDOT Board Member, Merrie Jo Alcock, will provide an update to the Board on current NCDOT projects in Craven County.

A copy of his PowerPoint presentation is shown in the following document.

Board Action: Receive information



NORTH CAROLINA

Department of Transportation



Craven County Project Updates

Jeff Cabaniss, P.E.
Division Engineer

Agenda

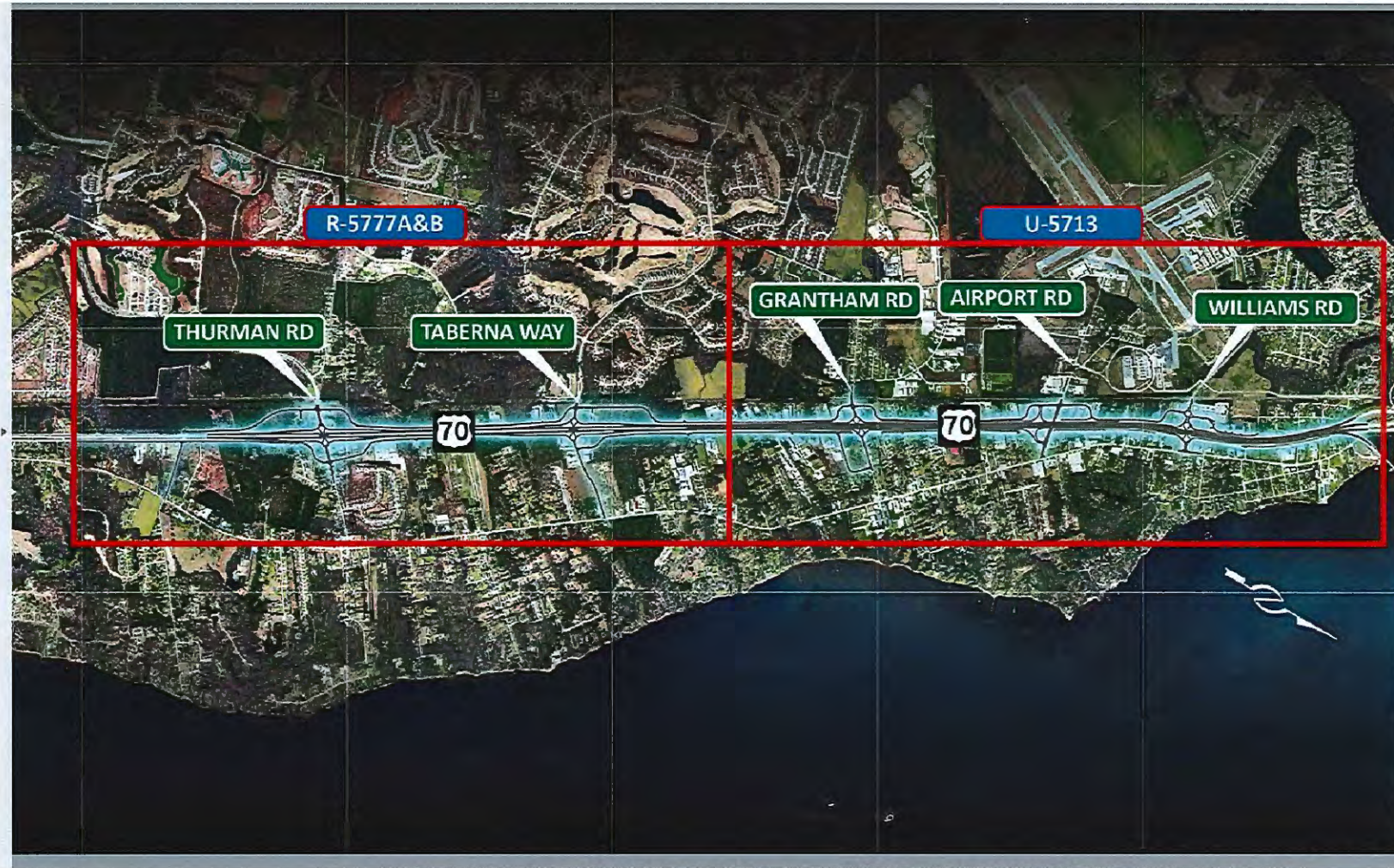
- State Transportation Improvement Projects
 - Under Construction
 - Programmed Projects
- Bridge Projects
- Resurfacing
- Safety Project

R-4463A (NC 43 Connector)

- **Project Description:**
 - Multi-lane Route on New Location
 - From US17/70 to US17 Business
- **Schedule:**
 - ROW acquisition continues
 - Estimated Cost \$ 27 million
 - Scheduled for LET December 2024



U-5713 / R-5777A/B (James City Project)



U-5713 / R-5777A/B (James City Project)

- **Project Description:**

- Upgrade 70 to Interstate Standards from Neuse River Bridge to Thurman Road Interchange

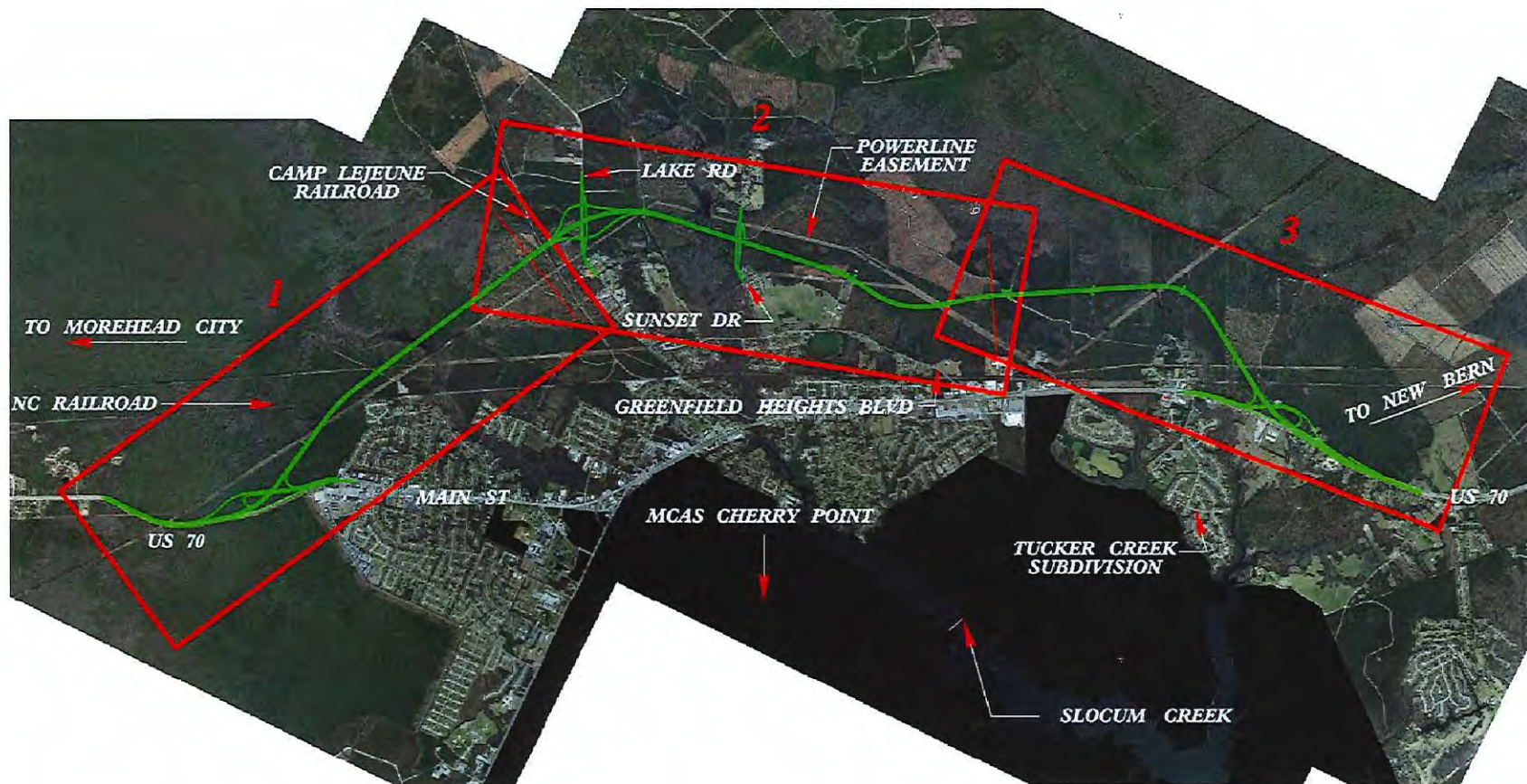
- **Schedule:**

- Awarded - September 2019 - BALFOUR – BEATTY / STV
- Approximately 33% complete
- Contract completion date late 2024

- **Activities Underway**

- Utility Relocation is on-going
- New service roads being constructed
- Dedicated web site to detail progress of the project.
<https://www.ncdot.gov/projects/us-70-james-city/Pages/default.aspx>

R-1015 (Havelock Bypass)



R-1015 (Havelock Bypass)

- **Project Description:**
 - From North of Pine Grove to North of Carteret County Line
- **Schedule:**
 - Awarded to BALFOUR BEATTY – July 2019
 - Contract Completion date Spring 2024
- **Activities Underway**
 - 58% Complete
 - Web Site provides updated maps and videos to show overview of the project. <https://www.ncdot.gov/projects/us-70-havelock-bypass/Pages/photos-&-videos.aspx>

B-4484 (Maple Cypress Bridge Replacement)

- **Project Description:**

- Replacement of Bridge 136 and 135 over the Neuse River on SR 1470 (Maple Cypress Road)

- **Schedule:**

- Awarded to Sanford Contractors
- Approximately 95% complete
- Contract Completion Date June 2024

R-5777C (US 70 Upgrades)

- **Project Description:**

- Upgrade US 70 to Interstate Standards
- Connects James City project to the Havelock Bypass
- New Interchanges
 - Camp Kiro Road
 - Fisher Avenue
 - Stately Pines Road
- Length 6.6 miles



R-5777C (US 70 Upgrades)

- **Current activities**
 - Awarded to Balfour Beatty last month
 - Continued coordination with US Forestry Service-District Ranger Station
 - Coordinating with the FHWA on land transfer
- Web Site provides updated maps and videos to show overview of the project. <https://www.ncdot.gov/projects/us-70-james-city-havelock-bypass/Pages/default.aspx>

R-3403B & R-2513A

- **Project Description:**

- Widening US 17 from North of SR 1433 Antioch Road to SR 1438 Spruill Town Road
- Combining 2 projects
 - R-3403B - North of SR1433 Antioch Road to NC 43 – 7.42 miles
 - R-2513A - NC 43 to SR 1438 Spruill Town Road – 1.9 miles

- **Funding Status:**

- Fully funded in 2024-2033 draft STIP
- Estimated Cost: \$87 million

- **Schedule:**

- ROW acquisition Spring 2026
- LET Spring 2028



11

U-3431 Miller Blvd./ Fontana Blvd



U-3431 Miller Blvd./ Fontana Blvd

- **Project Description:**

- Widen Miller Boulevard and Fontana Blvd from Lake Road to Outer Banks Drive to four lanes and add a roundabout at Miller Boulevard/Lake Road.

- **Funding Status:**

- Funded in the 2024-2033 draft STIP
- Estimated Cost \$ 37 million

- **Schedule:**

- Right of Way begins Spring 2027
- LET Fall 2028

U-5993 (Neuse Blvd./MLK Blvd Roundabout)



U-5993 (Neuse Blvd./MLK Blvd Roundabout)

- **Project Description:**
 - Construct Roundabout on US17 Business at NC55 (Neuse Blvd)
- **Funding Status:**
 - Fully funded in 2024-2033 draft STIP
 - Estimated Cost: \$4.5 million
- **Schedule:**
 - LET Summer 2028

Bridge Projects

Project	Project Description	Let Date	Detour
B-4484	Craven 138 & 139 off SR 1470 Maple Cypress Rd	February 2021	Offsite
BP2.R019	Craven 26 off SR 1621 Hills Neck Rd	July 2022	Offsite
BP2.R020	BP-025-2050 Culvert off Adams Creek Rd SR 1700	November 2022	Onsite
BP2.R001	Craven 66 off SR 1232 Cicero Riggs Rd	May 2023	Offsite
BR-0074	Craven 91 and 92 on US 70	January 2024	Onsite
BP2.R022	Craven 43 off SR 1465 Beaver Dam Rd	June 2024	Offsite
BP2.R025	Craven 47 off SR 1224 Tuscarora Rhems Rd	September 2024	Offsite
BP2.R024	Craven 160 off SR 1213 Trent Woods Drive	March 2026	Offsite

2023 Resurfacing

ROUTE TYPE	ROUTE	NAME	FROM	TO	MILEAGE	COMMENTS
PRIMARY	US 17		MAYSVILLE BYPASS	US 70 RAMP	4.42	Moved to FY 2024 due to increased materials and fuel cost
	US 17 BUS		JONES COUNTY	US 17	6.57	Moved to FY 2024 due to increased materials and fuel cost
SECONDARY	SR 1112	EAST CAMP KIRO ROAD	US 70	DEAD END	0.62	DB00547 let 11/23/2022 Barnhill DOA 3/15/2023
	SR 1114	GIBBS ROAD/RIVERSHORE DRIVE	SR 1113	SR 1113	2.01	
	SR 1115	RIVER RIDGE ROAD	SR 1114	DEAD END	0.17	
	SR 1145	MURPHY ROAD	SR 1004	JONES COUNTY	0.47	Added
	SR 1168	GIBBS ROAD	SR 1114	DEAD END	0.22	
	SR 1197	RAWLEY ROAD	SR 1114	SR 1919	0.18	
	SR 1198	STADIEM DRIVE	SR 1197	DEAD END	0.11	
	SR 1395	DR MLK JR BOULEVARD	US 17	NC 55 (NEUSE BLVD)	1.31	Moved to FY 2024 due to increased materials and fuel cost
	SR 1400	RIVER ROAD	NC 118	NC 43	14.31	FDR anticipated let Spring 2023 DOA 7/1/2023
	SR 1700	ADAMS CREEK ROAD	CARTERET COUNTY	SR 1704	5.96	DB00549 let 1/11/2023 Wooten DOA 7/1/2023
	SR 1714	GODETTE SCHOOL ROAD	SR 1711	END MAINTENANCE	0.97	
	SR 1770	CARTER ROAD	SR 1711	END MAINTENANCE	0.34	
	SR 1795	BOONE ROAD	SR 1714	SR 1770	0.34	
	SR 1857	SWAMP ROAD	SR 1768	SR 1858	0.78	
	SR 1862	JOYNER DRIVE	END OF CUL-DE-SAC	SR 1700	1.23	
	SR 1919	LITTLE ROSSIE ROAD	END MAINTENANCE	END MAINTENANCE	0.25	DB00547 let 11/23/2022 Barnhill DOA 3/15/2023
	SR 1946	AUDREY LANE	US 70	SR 1113	0.42	
	SR 1967	WILDFLOWER WAY	SR 1004	CUL-DE-SAC	0.77	
	SR 1968	COLUMBINE CROSSING	SR 1967	CUL-DE-SAC	0.27	
	SR 1969	DAY LILY LANE	SR 1968	CUL-DE-SAC	0.15	
	SR 2008	RUSTIC COURT	SR 1967	CUL-DE-SAC	0.28	
	SR 2011	CACTUS COURT	SR 1967	DEAD END	0.06	

DB00549

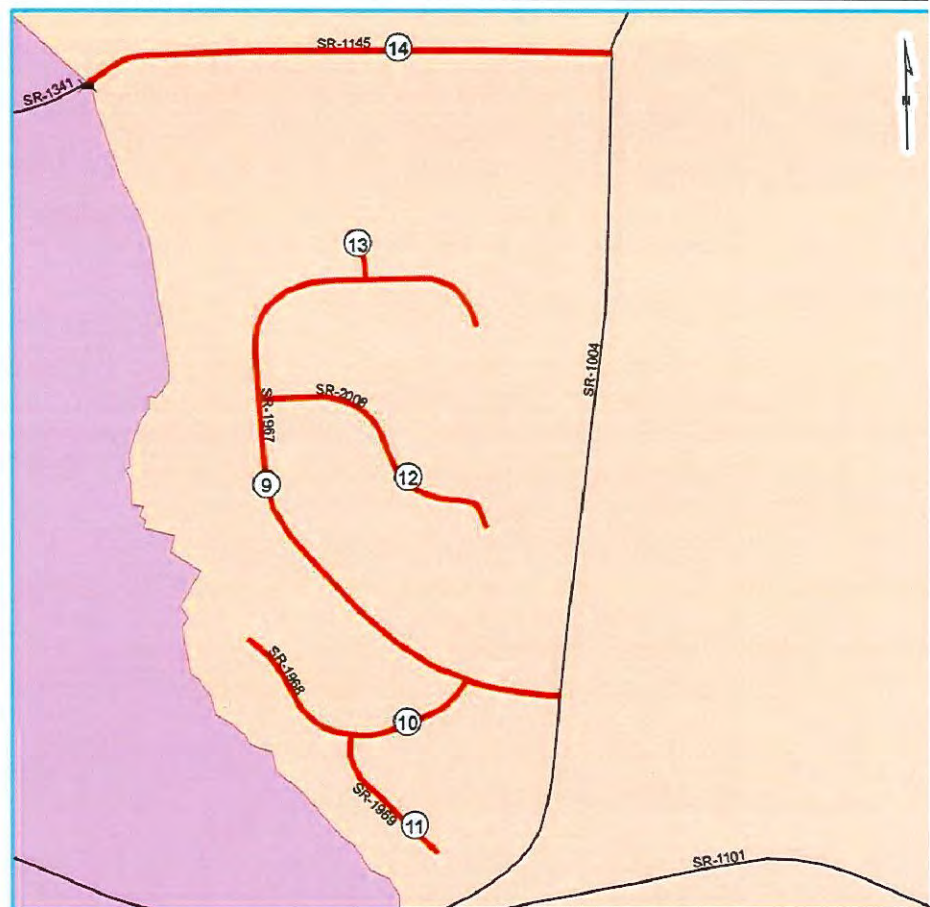
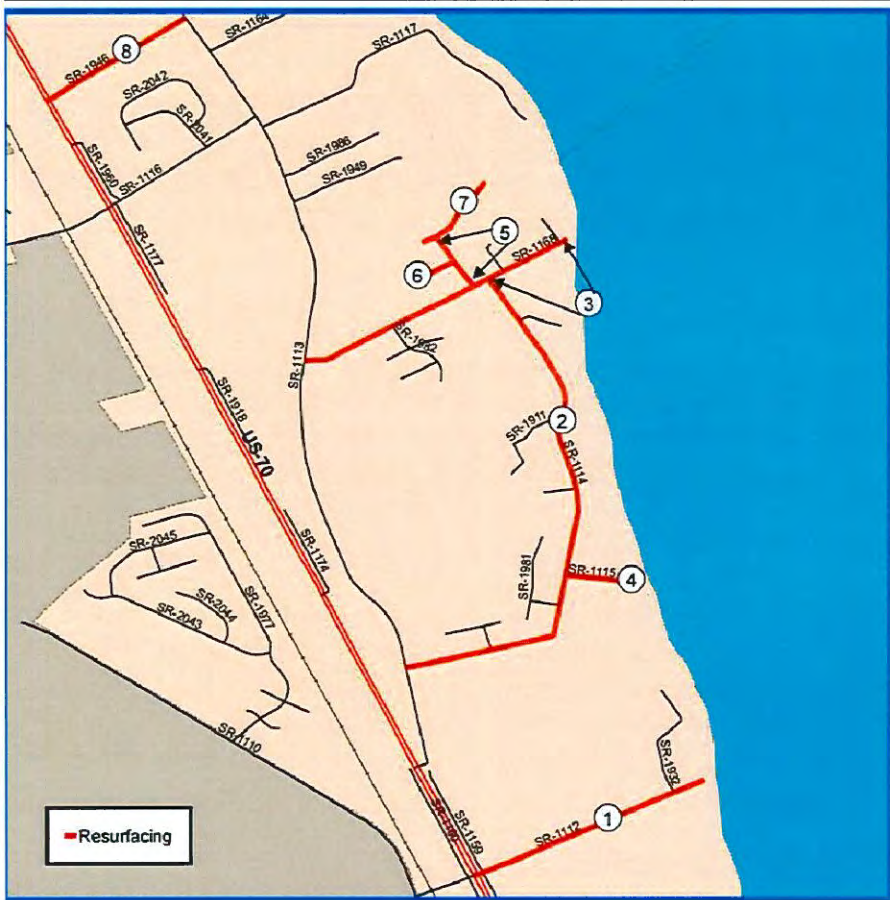
WBS# 2023CPT.02.02.20251

PROJECT REFERENCE NO.	SHEET NO.
DB00549	1

NCDOT
DIVISION 2

TYPE OF WORK: STRENGTHENING, RESURFACING, WIDENING, AND SHOULDER RECONSTRUCTION





W-5702V

- **Project Description:**

- Construct a Roundabout at SR 1400 (River Road) and SR 1450 (Nelson Road).

- **Estimated Cost:**

- \$1,420,000

- **Status:**

- LET April 12, 2023
- Anticipate construction summer 2023 with a completion in December 2023
- Detour onto Maple Cyprus Rd to Nelson Rd 0.7 mi

Questions

?

**3. INTRODUCTION OF REPRESENTATIVE CELESTE CAIRNS:
Chairman Jones**

**4. PRESENTATION OF THE 2022 ANNUAL AUDIT REPORT:
Alan Thompson, CPA**

Alan Thompson, CPA with the accounting firm of Thompson, Price, Scott, Adams & Co., P.A., will present to the Board the annual audit report for the fiscal year ended June 30, 2022.

A copy of his presentation is shown in the following document.

Board Action: Receive information

CRAVEN COUNTY



Presentation of Audit Results

Fiscal Year Ended June 30, 2022



Alan W. Thompson, CPA
1626 S Madison Street
PO Box 398
Whiteville, NC 28472
910.642.2109 phone
910.642.5958 fax
www.tpsacpas.com



CRAVEN COUNTY

Presentation Agenda

- I. General Comments
- II. Required Communications
- III. Audit Results
- IV. Questions and Comments



CRAVEN COUNTY

Minimum Requirement for the Basic Financial Statements

- Management Discussion and Analysis
- Government-wide Financial Statements
- Fund Financial Statements
- Note to the Financial Statements
- Required Supplementary Information (RSI)



CRAVEN COUNTY

Types of Opinions

- Adverse
- Disclaim
- Qualified
- **Unmodified – “Clean” (Highest Level of Assurance)**



Thompson, Price, Scott, Adams & Co, P.A.

P.O. Box 398
1626 S Madison Street
Whiteville, NC 28472
Telephone (910) 642-2109
Fax (910) 642-5958
Alan W. Thompson, CPA
R. Bryon Scott, CPA
Gregory S. Adams, CPA

November 30, 2022

To the Board of Commissioners
Craven County
New Bern, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Craven County for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 17, 2022. Professional standards also required that we communicate to you the following information related to our audit.



CRAVEN COUNTY

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Craven County are described in Note 1 to the financial statements. The County adopted GASB Statement 87, “Leases,” effective for fiscal year ending June 30, 2022. We noted no transactions entered into by the Craven County during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimate(s) or assumptions noted during the audit.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.



CRAVEN COUNTY

Significant Audit Findings (Continued)

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.



CRAVEN COUNTY

Significant Audit Findings (Continued)

Management Representation

We have requested certain representations from management that are included in the management representation letter dated November 28, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the governmental unit’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.



CRAVEN COUNTY

Significant Audit Findings (Continued)

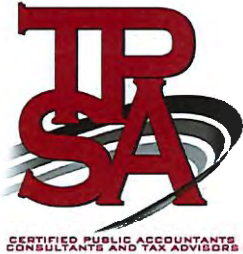
Other Auditing Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Craven County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Please refer to the compliance section of the audit report for a summary of the audit findings related to Medicaid.

The Local Government Commission (LGC) will no longer initiate communications about concerns or findings (formerly considered unit letters). They have created a spreadsheet that has to be completed and submitted with the audit report. If that worksheet identifies what they consider a "Financial Performance Indicators of Concern" (FPICs), we are required to communicate those items to the Board.

The County is required to submit a response within 60 days of the Board meeting in which the financial statements are presented. The detailed audit response should be presented to the entire Board, and signed by the entire Board, Finance Officer, and Manager. We are pleased to disclose that there were no indicators identified on their spreadsheet that you are required to address.



CRAVEN COUNTY

Other Matters

We applied certain limited procedures to the Schedule of County's Proportionate Share of Net Pension Liability (LGERS), Schedule of County Contributions (LGERS), Schedule of County's Proportionate Share of Net Pension Asset (ROD), Schedule of County Contributions (ROD), Schedule of Changes in Total Pension Liability - Law Enforcement Officer's Special Separation Allowance, and Schedule of Changes in Total OPEB Liability and Related Ratios, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual non-major fund statement schedules, budgetary schedules, and other schedules, and the schedule of expenditures of federal and State awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the Statistical Section that was included for purposes of obtaining the Certificate of Excellence in Financial Reporting. This information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.



CRAVEN COUNTY

Other Matters (Continued)

Please ensure that management and the Board is aware of the new GASB pronouncements for the upcoming fiscal year. Be especially mindful of GASB No.96: Subscription-Based Information Technology Arrangements, as the implementation of this standard may take a significant amount of time and resources to gather the necessary information. If the proper resources are not allotted for the implementation of this standard, this could potentially cause a significant delay in the completion of the upcoming audit.



CRAVEN COUNTY

Restriction on Use

This information is intended solely for the use of the Board of Commissioners and management of Craven County and is not intended to be and should not be used by anyone other than these specified parties.



CRAVEN COUNTY

Financial Results for the Year Ended
June 30, 2022

CRAVEN COUNTY

FINANCIAL INFORMATION FOR 5 YEARS

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total Fund Balance - General Fund	59,604,035	50,080,951	39,296,637	39,302,029	37,110,756
Unavailable Fund Balance - Nonspendable and Restricted by State Statute	15,552,501	16,475,852	12,489,295	9,707,375	7,715,882
Available Fund Balance	44,051,534	33,605,099	26,807,342	29,594,654	29,394,874
Restricted, Committed and Assigned Fund Balance	15,599,600	16,916,152	13,946,618	10,633,356	7,751,958
Unassigned Fund Balance	44,004,435	33,164,799	25,350,019	28,668,673	29,358,798

NOTE: Available Fund Balance is the LGC calculation utilized as the basis for comparing Craven County to other units and calculating your fund balance percentages. Unassigned Fund Balance is the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

General Fund Expenditures (including transfers out less lease proceeds)	124,520,177	118,993,351	115,000,995	108,169,805	102,255,568
Fund Balance Available as % of General Fund Expenditures	35.38%	28.24%	23.31%	27.36%	28.75%
Fund Balance Unassigned as % of General Fund Expenditures	35.34%	27.87%	22.04%	26.50%	28.71%



CRAVEN COUNTY

FINANCIAL INFORMATION FOR 5 YEARS

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Revenues over (under) expenditures before transfers and contributions for General Fund and Water Fund					
General Fund	17,321,055	15,783,689	8,478,785	6,105,450	7,019,541
Water Fund	168,321	163,472	(227,319)	(117,047)	794,344
Depreciation Expense					
Water Fund	1,707,137	1,680,666	1,681,889	1,696,228	990,779
Enterprise Funds -Net Position vs. Cash					
Water Fund					
Net investment in Capital Assets	26,257,735	26,347,589	26,448,945	26,919,877	27,637,466
Unrestricted Net Position	13,783,379	13,029,798	12,894,970	12,692,737	12,101,314
Net Position	40,041,114	39,377,387	39,343,915	39,612,614	39,738,780
Cash	13,790,354	13,527,381	13,231,825	12,718,463	12,022,982
Property Tax Rates	0.560	0.549	0.549	0.539	0.539
Collection Percentages	98.97%	99.23%	98.85%	99.32%	99.35%
	98.83%	99.13%	98.71%	99.24%	99.28%
Collection Percentages (excluding Motor Vehicle)					
Total Property Valuation	10,244,131,256	9,993,634,286	9,596,740,032	9,540,578,084	9,320,966,276
Net Levy Amount	57,421,403	55,022,220	52,770,883	51,565,034	50,342,117



CRAVEN COUNTY

FINANCIAL INFORMATION FOR 5 YEARS

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Breakdown of General Fund Revenues					
Ad Valorem Taxes	57,451,585	55,350,382	52,612,946	51,758,249	50,276,802
Sales Tax	23,952,604	21,822,193	18,867,104	18,324,636	16,143,915
Intergovernmental Revenue	28,727,920	33,074,860	24,854,840	20,954,890	17,274,683
Sales and Services	17,629,177	16,896,108	15,711,402	13,495,640	17,191,527
Investment Earnings	(87,993)	(1,033)	764,822	989,562	504,478
Miscellaneous	3,997,870	1,358,655	1,276,538	3,336,826	934,418
Total	131,671,163	128,501,165	114,087,652	108,859,803	102,325,823
Breakdown of General Fund Expenditures					
General Government	15,684,932	17,052,034	13,837,928	15,317,667	10,812,835
Public Safety	22,578,274	20,796,895	18,813,644	17,707,159	16,196,507
Environmental Protection	7,347,292	7,241,021	7,655,428	6,042,356	5,473,167
Economic and Physical Development	2,762,522	2,577,985	2,400,832	1,824,937	2,234,524
Health	10,534,453	10,616,068	10,312,247	9,437,637	9,009,776
Social Services	20,173,753	19,525,187	19,120,635	19,023,190	19,118,866
Culture and Recreation	3,045,225	3,173,640	3,004,223	3,185,110	2,688,417
Education	29,250,647	28,798,446	28,263,664	27,022,353	26,524,393
Debt Service	2,973,010	2,936,200	2,200,266	3,193,944	3,247,797
Total	114,350,108	112,717,476	105,608,867	102,754,353	95,306,282
Government Wide Net Position	153,093,887	131,988,802	114,438,571	105,709,392	96,847,498
Restatement	-	97,793	-	-	(9,250,567)
Net Position Increase (decrease)	21,105,085	17,452,438	8,729,179	8,861,894	8,212,580

In 2017, County had a restatement to the Government Wide Net Position of \$876,585 due to implementation of GASB 73.

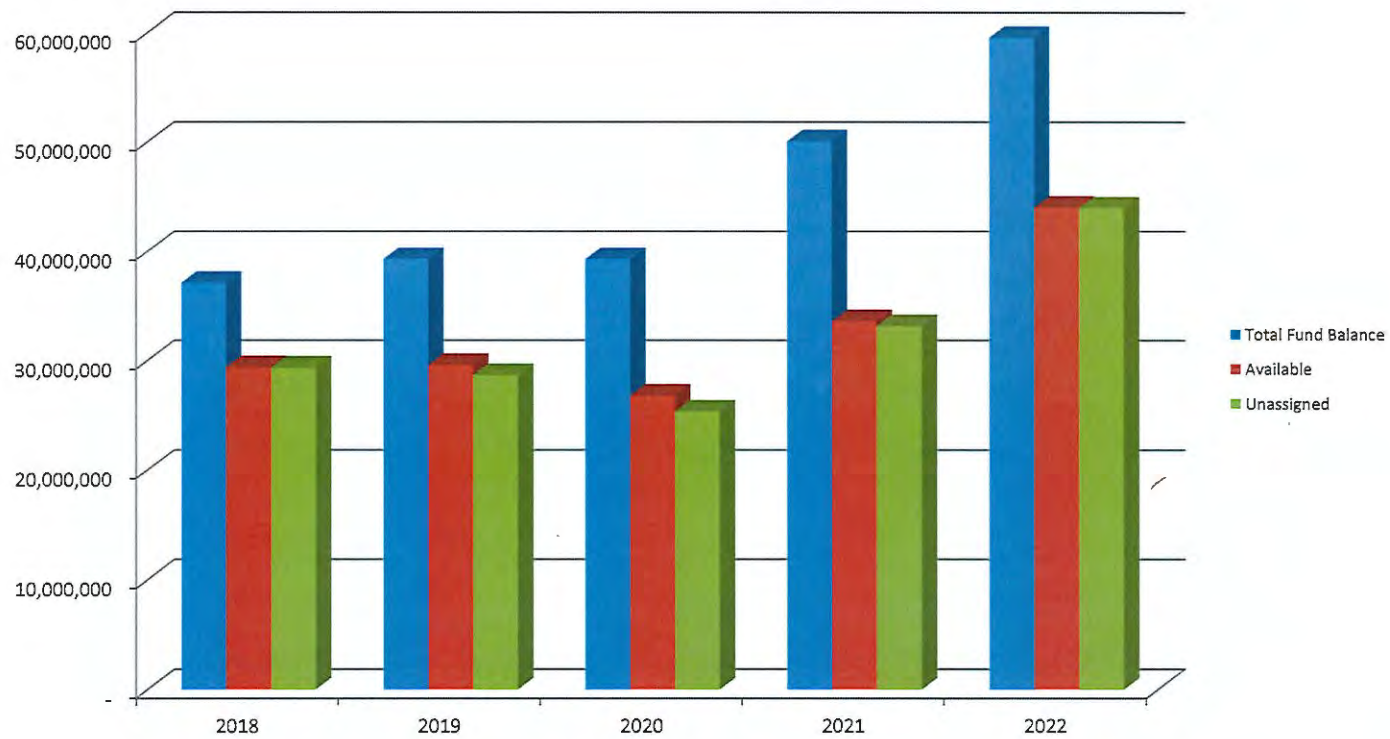
In 2018, County had a restatement to the Government Wide Net Position of \$9,250,567 due to implementation of GASB 75.

In 2021, County had a restatement to the Government Wide Net Position of \$97,793 due to implementation of GASB 84.



CRAVEN COUNTY

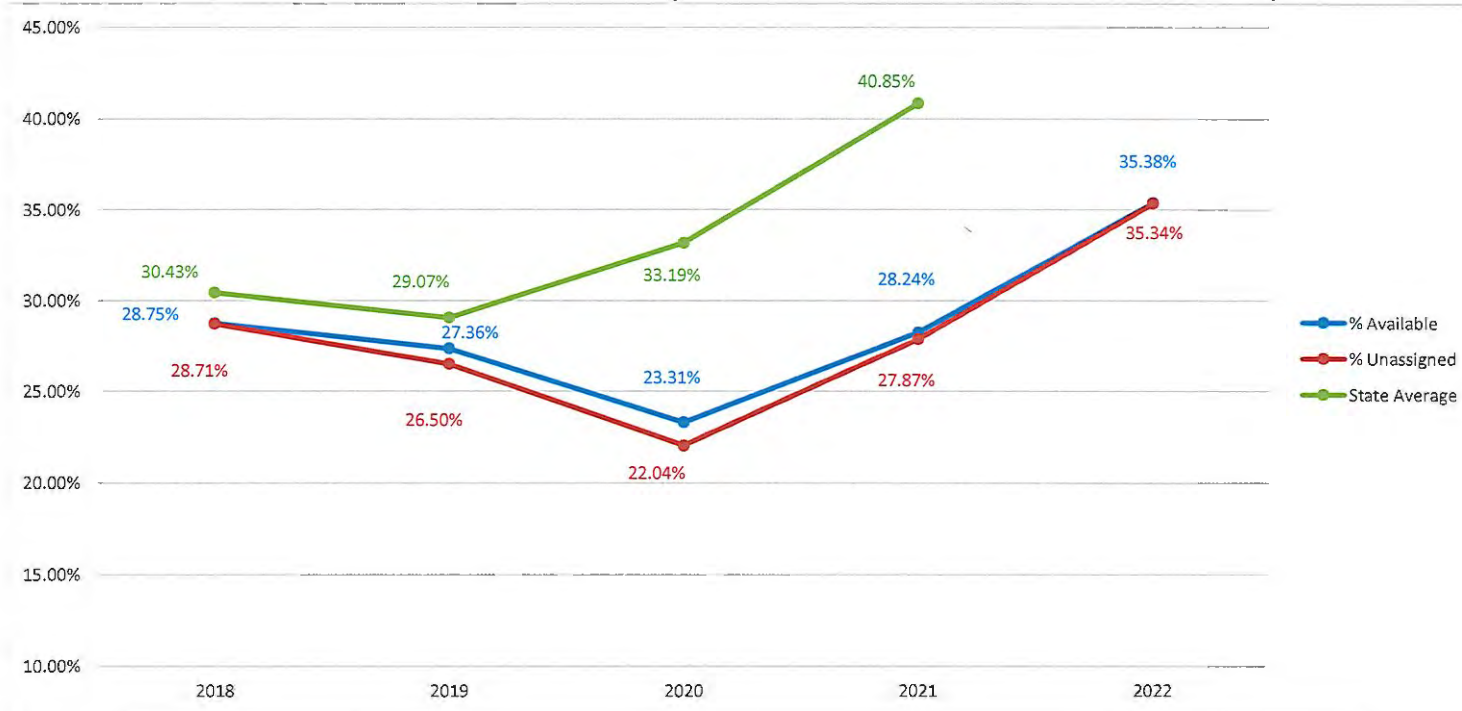
ANALYSIS OF FUND BALANCE – GENERAL FUND



CRAVEN COUNTY

ANALYSIS OF FUND BALANCE AVAILABLE AND UNASSIGNED AS % OF GENERAL FUND EXPENDITURES

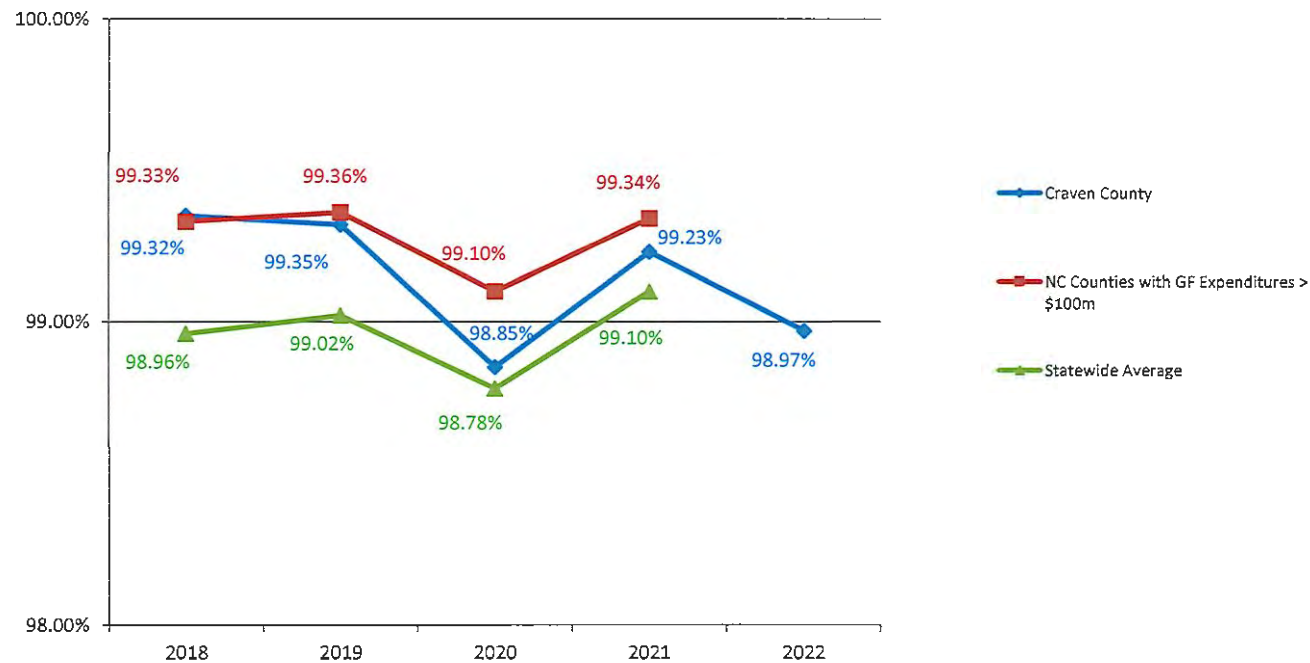
(Note – 2022 Statewide Average not Available at time of Presentation)



CRAVEN COUNTY

COLLECTION PERCENTAGES

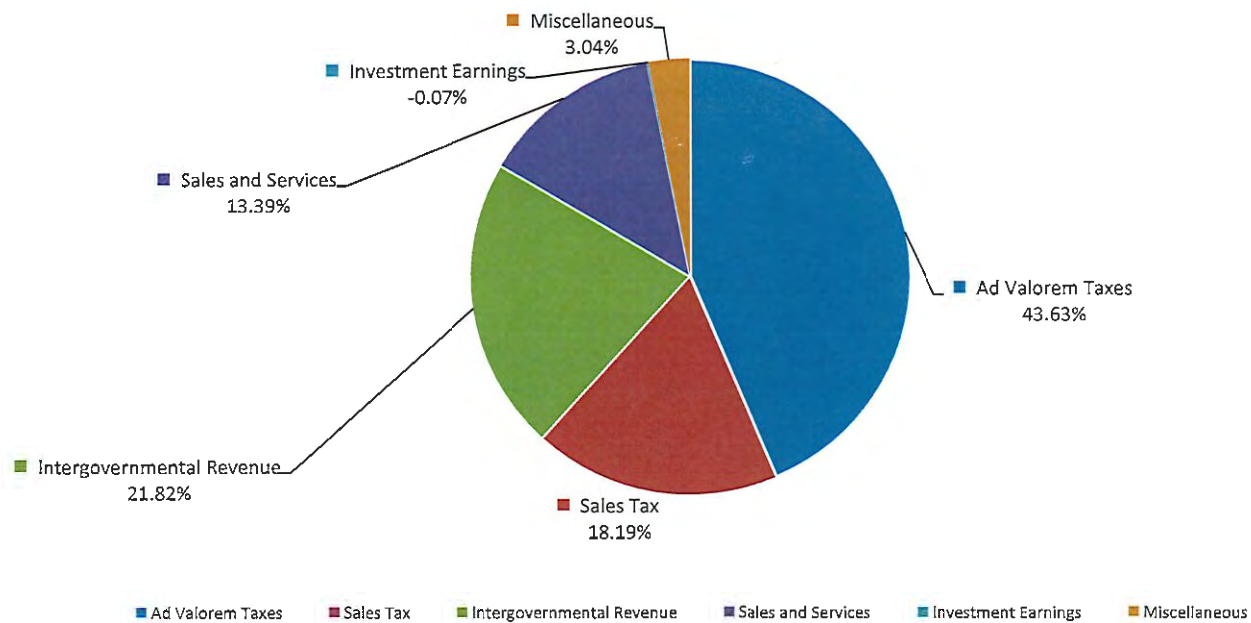
(Note – 2022 Group and Statewide Averages not Available at time of Presentation)



CRAVEN COUNTY

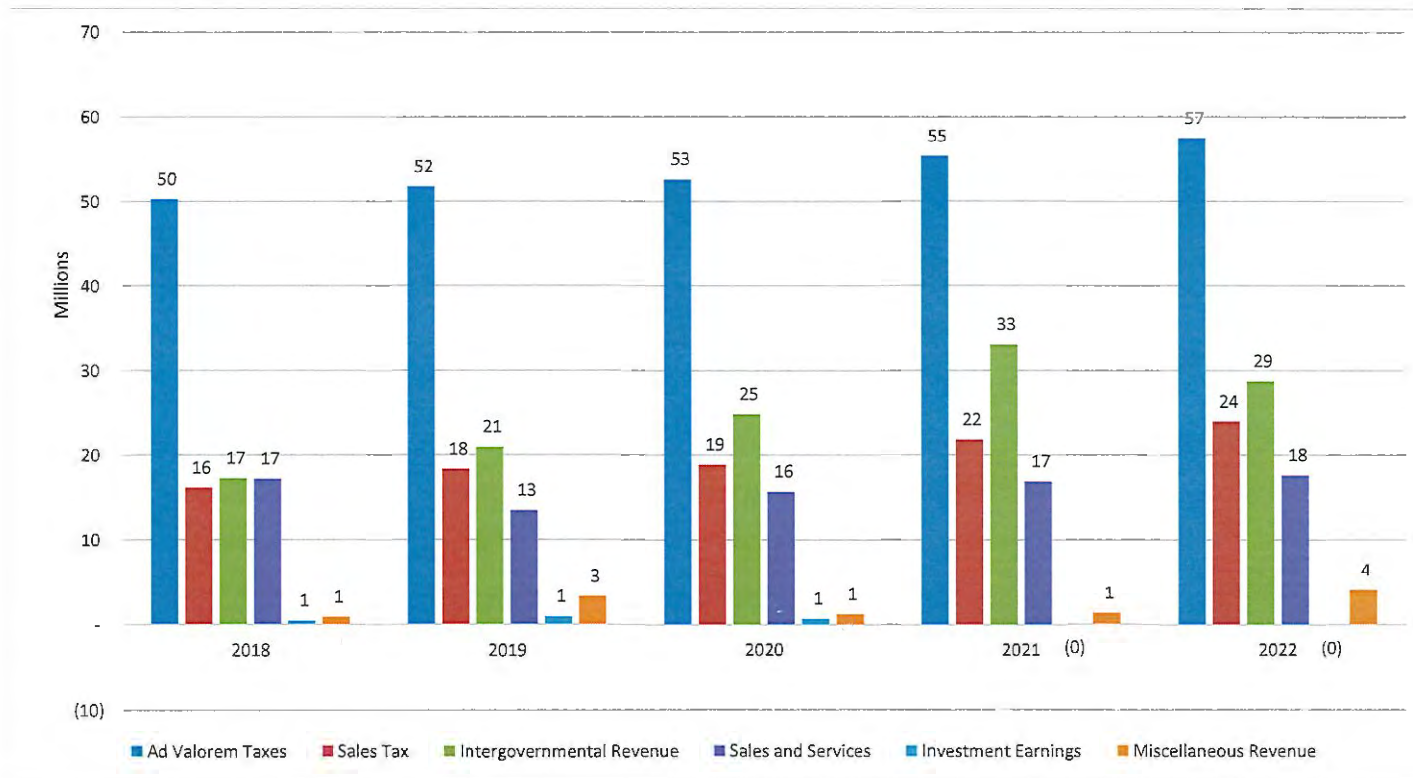
BREAKDOWN OF GENERAL FUND REVENUE

For the Year Ended June 30, 2022



CRAVEN COUNTY

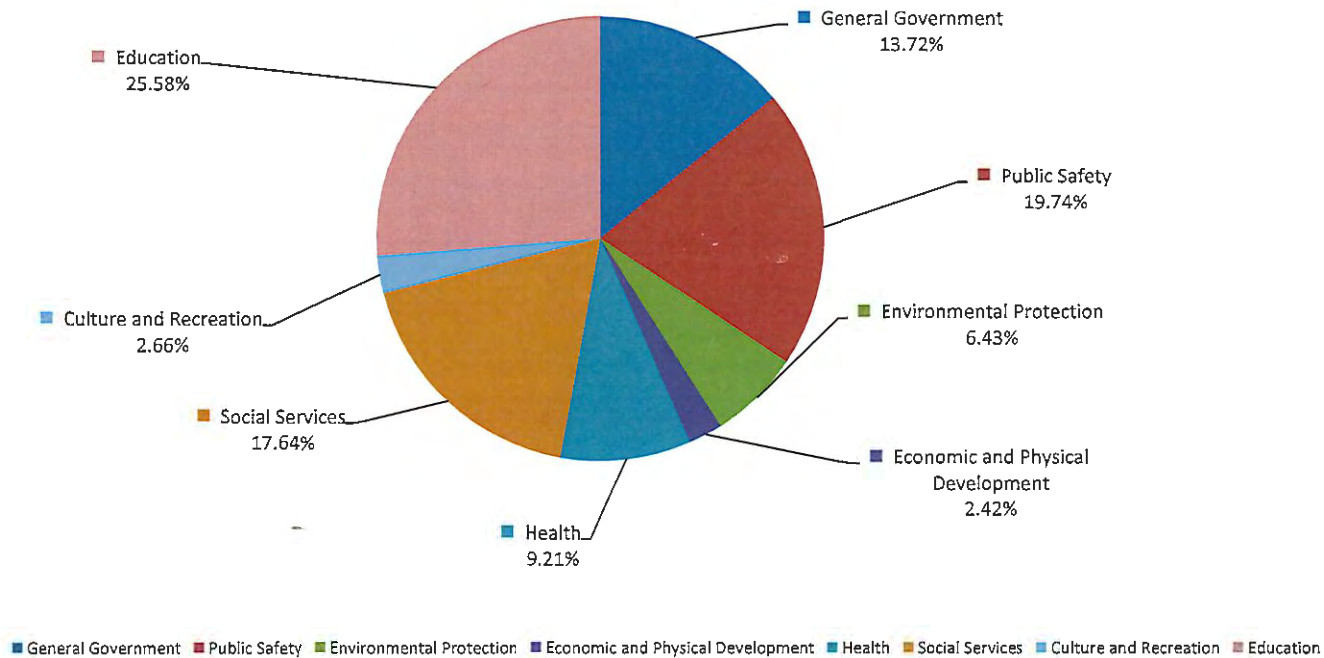
GENERAL FUND REVENUES BY SOURCE



CRAVEN COUNTY

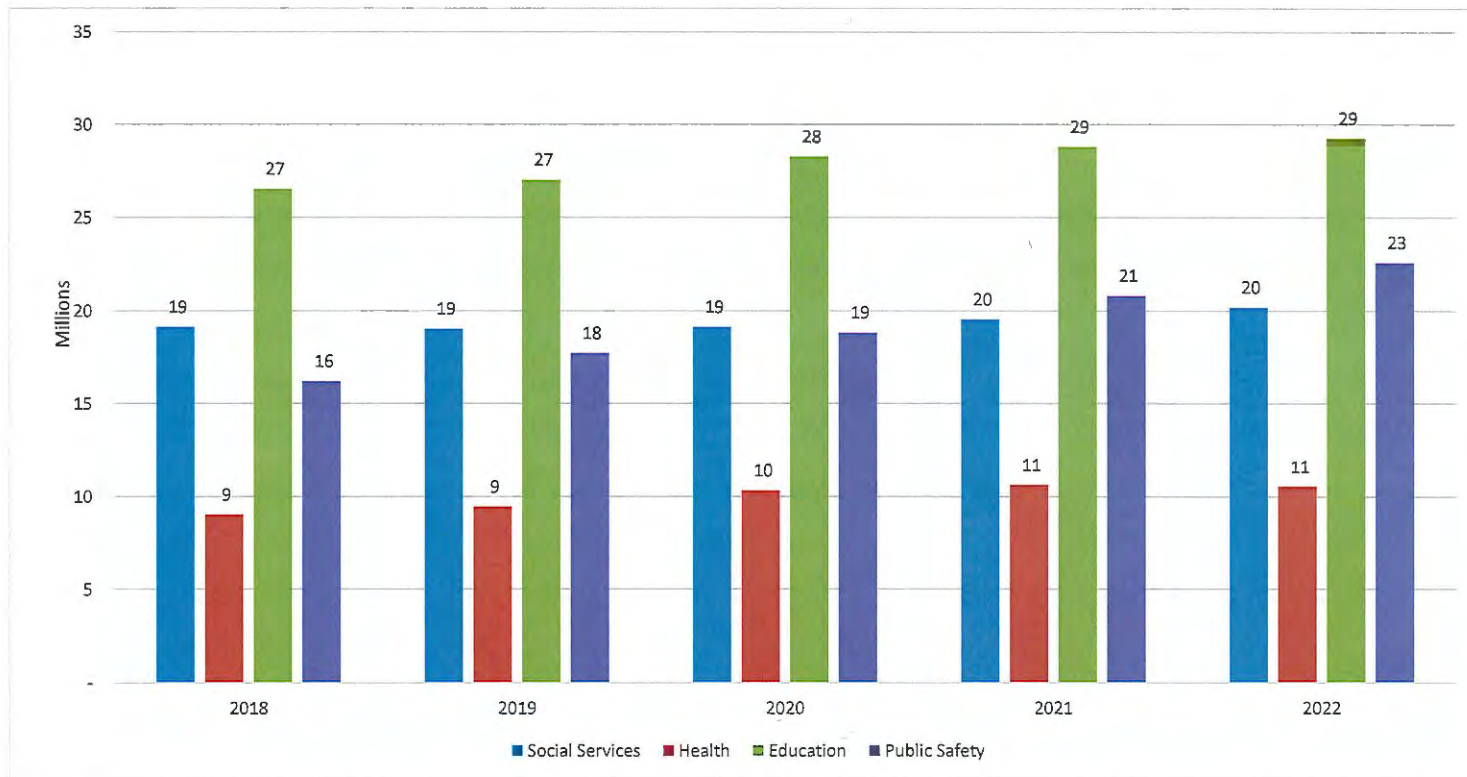
BREAKDOWN OF GENERAL FUND EXPENDITURES

For the Year Ended June 30, 2022



CRAVEN COUNTY

EXPENDITURE GROWTH BY SEGMENT



CRAVEN COUNTY

GENERAL FUND BALANCE PRESENTATION

FUND BALANCES:

Non-Spendable		
Prepays	\$	34,072

Restricted		
Stabilization by state statute		15,518,429
Public Safety		43,368

Assigned		
Subsequent year's expenditures		3,731

Unassigned		44,004,435
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Total Fund Balance:	\$	<u>59,604,035</u>
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CRAVEN COUNTY

COMPLIANCE SECTION - OPINIONS

- **Unmodified opinion** on all major federal and state programs.



CRAVEN COUNTY

COMPLIANCE SECTION - FINDINGS

FINANCIAL STATEMENT FINDINGS:

None reported.

FEDERAL AWARD FINDINGS:

2022-001 Significant Deficiency in Internal Control

Inaccurate information entered when determining eligibility

2022-002 Significant Deficiency in Internal Control

Inaccurate Resource Calculation

2022-003 Significant Deficiency in Internal Control

Untimely review of SSI Termination

2022-004 Significant Deficiency in Internal Control

Inadequate Information was requested for application or redeterminations

STATE AWARD FINDINGS:

Finding 2022-001, 2022-002, 2022-003, and 2022-004 also apply to State Awards.



CRAVEN COUNTY

GASB PRONOUNCEMENTS IMPLEMENTED IN 2021-2022

GASB 87 – LEASES

Objective:

The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

How the Changes in the Statement will Improve Financial Reporting:

This Statement will increase the usefulness of governments' financial statements by requiring reporting of certain lease liabilities that currently are not reported. It will enhance comparability of financial statements among governments by requiring lessees and lessors to report leases under a single model. This Statement also will enhance the decision-usefulness of the information provided to financial statement users by requiring notes to financial statements related to the timing, significance, and purpose of a government's leasing arrangements.



CRAVEN COUNTY

NEW GASB PRONOUNCEMENTS

GASB 96 – SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS

Effective Date: For Fiscal Years Ending June 30, 2023

Objective:

This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended.

How the Changes in the Statement will Improve Financial Reporting:

The requirements of this Statement will improve financial reporting by establishing a definition for SBITAs and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. That definition and uniform guidance will result in greater consistency in practice. Establishing the capitalization criteria for implementation costs also will reduce diversity and improve comparability in financial reporting by governments. This Statement also will enhance the relevance and reliability of a government's financial statements by requiring a government to report a subscription asset and subscription liability for a SBITA and to disclose essential information about the arrangement. The disclosures will allow users to understand the scale and important aspects of a government's SBITA activities and evaluate a government's obligations and assets resulting from SBITAs.



DEPARTMENTAL MATTERS:**5. Tax – Revaluation 2023 Update: Leslie Young, Tax Administrator**

Tax Administrator, Leslie Young, will provide an update of Craven County's Revaluation 2023, inclusive of a calendar update, the process and procedures used to serve the citizens once the revaluation notices are mailed, and the current statistics applicable and representative of the revaluation.

Board Action: Receive information

DEPARTMENTAL MATTERS:

6. Social Services – IVB Foster Care Funds Budget Amendment: Geoffrey Marett, Social Services Director

Social Services Director, Geoffrey Marett, will request approval of funds needed for foster care board payments through the end of the fiscal year. Foster Care IVB funds are reimbursed at approximately 50% Federal/State funds for eligible room and board payments.

Justification for his request and a budget amendment in the amount of \$350,000 are shown in the following document.

Board Action: Approve budget amendment in the amount of \$350,000. A roll call vote is needed.

Justification or Explanation of Change:

We are requesting increases in the previously stated amount for Foster Care IV-B. Craven County, this fiscal year, has seen a rise in the number of children in our agency's custody. Our county and agency is mandated to provide room and board payments for children who are in a licensed foster home/facility. The children that we are seeing come into the custody of our Department are experiencing increases in the level of trauma due to experiences in their home due to their caretakers behaviors and actions. The two overwhelming underlying causes of children coming into our custody is due to the caretaker's substance abuse and mental health illnesses. Unfortunately, when these illnesses are left untreated extreme and unusual behaviors can often be the norm that result in these extreme and unusual behaviors being learned behavior by the children. As of January 2023 49% of the current cases in foster care involve a combination of mental health and substance abuse and 42% of these were opioid involved. Some behaviors of children that we are seeing which are leading to placement disruptions: extreme suicidal attempts; extreme physical aggression (one child punched a hole in the wall at HRC), young children ages 2-5 hitting/kicking/biting- resulting in foster parents struggling to even get them to cooperate with getting into a car seat; excessive inappropriate internet usage, stealing, suspensions from school/foster parents not being able to take leave from work; drug use, sexualized behaviors; destruction of property, runaway behaviors. These behaviors result in children having to be placed in leveled homes or therapeutic group homes. These leveled homes and therapeutic group homes require increased costs above the standard room and board rate. The General Assembly increased these costs in their previous budget proposal on average by 11%. In addition, with the implementation as of October 1, 2022 of the Families First Prevention Services Act we have to begin spending funds that would normally be spent from our Foster Care IV-E line item out of our Foster Care IV-B line item. This is due to the intent of this legislation to redirect IV-E dollars for children that are in congregate care which also will result in a revenue loss for counties unless the state continues to hold us harmless in their upcoming budget. This has greatly changed the way we can spend these funds. As you can see below, the increase in the number of children in leveled homes and therapeutic facilities due to behaviors since March of 2017 until December, 2022.

Unfortunately, with the lack of appropriate mental health services and barriers to access these services when they are available behaviors often do not get the level of treatment they need timely and in a consistent manner in order to allow children to be placed in less restrictive environments that results in lower board payments. Information below is where you can see the increased costs related to this matter. Children in these placements are also in privately licensed foster homes. These foster homes are having to be utilized due to the inability to obtain placement in our homes. We have lost approximately 14% of our foster homes in 2022 due to the families indicating that they did not feel fostering was a good fit for their family. Placements with private agencies costs between \$958 and \$1,004 more per month a child than a standard

DSS licensed home. Therapeutic foster care placements can cost upwards of \$33 to hundreds of dollars a day depending upon the level of need for the child.

March 2017:

68 children in foster care

28 IVB funded- placements exceeding standard room and board: 2 Cost: \$958.09

40 IVE funded - placements exceeding standard room and board: 6 Cost: \$4,864.99

Total cost exceeding standard room and board: \$5, 823.08

March 2018:

78 children in foster care

32 IVB funded - placements exceeding standard room and board: 5 Cost: \$3,797.52

46 IVE funded - placements exceeding standard room and board: 7 Cost: \$4,236.26

Total cost exceeding standard room and board: \$8,033.78

March 2019

92 children in foster care

40 IVB funded - placements exceeding standard room and board: 10 Cost-\$ 7,918.29

52 IVE funded - placements exceeding standard room and board: 6 Cost-\$6,130.79

Total cost exceeding standard room and board: \$14,049.08

March 2020

108 children in foster care

51 IVB funded - placements exceeding standard room and board: \$20,259.32

57 IVE funded - placements exceeding standard room and board: \$15,341.00

Total cost exceeding standard room and board: \$35,600.32

March, 2021

105 children in foster care

40 IVB funded - placements exceeding standard room and board: \$11,670.56

65 IVE funded - placements exceeding standard room and board: \$39,881.00

Total cost exceeding standard room and board: \$51,551.56

March, 2022

99 children in foster care

73 IVB funded - placements exceeding standard room and board: \$16,531.43

26 IVE funded - placements exceeding standard room and board: \$25,860.00

Total cost exceeding standard room and board: \$42,391.43

December, 2022

125 children in foster care

42 IVB funded - placements exceeding standard room and board: \$36,049.64

83 IVE funded - placements exceeding standard room and board: \$23,732.98

Total cost exceeding standard room and board: \$59,782.62

1. Fund: General

2. Department: DSS 1015213 TANF

Justification or Explanation of Change:
Funds needed for foster care board payments through the end of the fiscal year. Foster Care IVB funds are reimbursed at approximately 50% Fed/State funds for eligible room and board payments. Also see attached justification information.

Kimberly Morton

Jan 24, 2023

Department Head

Date _____

County Manager

Date _____

County Commissioners/Chairman

Date _____

Journal Entry Number

Date _____

DEPARTMENTAL MATTERS:

7. Sheriff: Captain Chad Smith

A. Formal Acceptance of Body Scanner Contract

On December 12, 2022, the County advertised for a full body scanner for the Jail as presented in the County's ARPA spending plan. The Request for Quotes (RFQ) was advertised on the County's website and sent to several vendors. Quotes were received and opened on January 5, 2023 at 3:00 pm. An evaluation committee reviewed the 3 responses and it was deemed the 2nd lowest bidder, Point Security, would be recommended for award. Although Point Security didn't quote the lowest price, they met or exceeded more specifications required than the lowest bidder. Point Security has a quicker scan time, is constructed of steel versus aluminum, and is also manufactured and supported in the United States. The County Attorney has reviewed the evaluation committee's recommendation and has approved the methodology used for awarding the bid.

The following document is the bid tab and the recommended quote for your consideration.

We are seeking the Board's approval of the contract to proceed with procurement of the scanner. The funding source for this purchase will be the county's America Rescue Plan Act (ARPA) funds.

Board Action: Approve body scanner purchase contract.

1/5/2023

Body Scanner RFP

Vendor	Amount	Non-Collusion Affidavit
Point Security	\$151,142.59	X
Secure Tech Value Solutions	\$136,500.00	X
Tek 84 - New one as stated in RFP	\$162,500.00	X

January 4, 2023

Craven County
406 Craven St.
New Bern, NC 28560

RE: Craven County Sheriff Body Scanner RFQ

Greetings,

Point Security is pleased to submit the attached response to the subject Request for Proposal. We understand not only the importance of keeping contraband out of your jail, but your staff also safe and the incarcerated populations safe and that this is your primary objective. We also understand the visibility that this program has within your County and with its constituents.

Point Security will be offering a LINEV Systems body scanner for this project. Founded in 2006, LINEV Systems has over 15 years of experience in security X-ray imaging and specializes in Full Body Scanners. The benchmark for imaging and detection performance, LINEV's line of full body scanners are installed in over 600 locations nationwide.

Point Security is a certified distributor for LINEV Systems and is based in Lexington, NC. Point Security has been supporting X-Ray machines in North Carolina since 1991. We feel we can provide you with the best body scanner in the industry and provide excellent support on this equipment for years to come.

Our dedicated Craven County team consisting of our Regional Sales Manager, Service Administrator, and Service Manager will facilitate a smooth transition from Contracting, through Site Survey, Delivery, Installation, Training and 12-months of Warranty and Service Contract support. We assist the County with their registration requirements for the State of North Carolina, we have a 24/7/365 toll-free Service Number (844-989-6789), and we have eleven (11) dedicated field service engineers to support our install base.

It is our sincere desire that the stakeholders of Craven County make their decision with confidence to work with Point Security based on the information provided in this bid document.

Best regards,

Evan Hanner
Sales Manager
Evan@pointsecurityinc.com
336-357-3417 ext. 111



NOTICE TO BIDDERS

Sealed quotes will be received from vendors, on **January 5, 2023** at 3:00 pm in the Craven County Administration Building at 406 Craven Street, New Bern, NC at which time they will be publicly opened and read. They can be hand delivered or mailed to:

Craven County Finance
Body Scanner Bid
Attn: Craig Wilkie
406 Craven St
New Bern, NC 28562

Quotes shall be reviewed by the Owner for the furnishing of body scanner for the Craven County Sheriff's Office. Bidders shall be advised of the results. All questions must be submitted in writing to cwilkie@cravencountync.gov by **December 19, 2022** and addendum will be posted.

The quotes shall consist of a new (not refurbished) body scanner per the specifications below. All vendors must comply with General Provisions attached.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

The Owner reserves the right to reject any or all bids and to waive informalities.

OWNER: Craven County
406 Craven Street
New Bern, North Carolina 28560

Shipping: Craven County Sheriff
Attn: Cpt. Gary Quick
1100 Clarks Rd
New Bern, NC 28562

1 – Whole Body Security Scanning System

- High Strength Aluminum Unibody Frame
- 160Kv Monoblock Oil Cooled Generator
- Similar dimensions to 34"W x 72"L x 90"H (79"H with top removed)
- 4 Second Scan Time
- Subject stands in fixed position while being scanned-Must not be transported via platform or conveyor belt
- Variable Scanning Dose from .25uSv to 2.0uSv
- Three image manipulation styles including -3D, Hi RES, and DETAIL

- Scans Posterior to Anterior in accordance with ANSI/HPS N43-17-2009 Radiation Safety Standard
- Tethered portable work station with 27" vertically mounted touch screen monitor
- PC with Windows 10 Operating System
- Transportable on heavy duty casters with stabilizer feet.
- 16 million Gray Scale Levels.
- Scan Rate 180 persons per hour or better
- Operator and Bystander Radiation exclusion Zone equal to the footprint of the unit 34" x 72".
- MINI ITX Industrial Motherboard w/ Intel Core i5-6500 3.3 GHz Processor or better
- HARD DRIVE, 1TB 2.5 SATA, 5400 RPM x 2Ea for RAID 1 million images or better
- Photo Image taken on subject and embedded on .jpg file for evidentiary purposes
- Quick upload of subject data base from text comma delimited file
- Quick upload of user data base from text comma delimited file
- Load Capacity for subjects= 600lbs
- Thermal scanner for temperature scanning
- Power requirements 110V/15A
- System must utilize safety sensors or like assure that the subject is standing in the correct position while being scanned in order to minimize radiation dose as per ANSI/HPS N43.17-2009 and obtain best image quality and to eliminate the risk of inadvertent scans
- Designed, manufactured, and supported in the USA
- Warranty Information
- Training/Service/Support Information

NON-COLLUSION AFFIDAVIT

State of North Carolina

Evan Hanner

, being first duly sworn, deposes and says that:

1. He/She is the Sales Manager (title) of Point Security Inc. (firm's name), the responder that has submitted the attached response;
2. He/She is fully informed respecting the preparation and contents of the attached response and of all pertinent circumstances respecting such response;
3. Such response is genuine and is not a collusive or sham response;
4. Neither the said responder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other responder firm or Person to submit a collusive or sham response in connection with the contract for which the attached response has been submitted or to refrain from responding in connection with such contract, or has in any manner, directly or indirectly sought by agreement or collusion of communication or conference with any other responder, firm or person to fix the price or prices in the attached response, if applicable, or of any other responders, or to fix any overhead, profit or cost element of the response price of the response, if applicable, of any other responder or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Craven or any person interested in the proposed contract; and

Evan Hanner

Signature

Sales Manager

Title

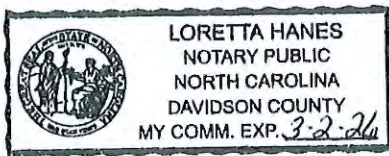
NOTARIZE

Subscribed and sworn to before me,

This 4th day of January, 2023

Notary Public Loretta Hanes

My Commission Expires: 3-2-2026





Point Security, Inc.

(336) 357-3417
PO Box 100
Linwood, NC 27299

Estimate

Date	Estimate #
1/4/2023	23-0028

Customer:

Craven County Finance
Body Scanner Bid
Attn: Craig Wilkie
406 Craven St

Bid Number	Job	Terms	Decision Date	Sales Rep	FOB
		Net 30	2/3/2023	Evan	Destination
Item	Description	Quantity	Amount	Total	
	Evan Hanner Office: 336-357-3417 ext.111 Cell: 336-460-7356 Email: Evan@pointsecurityinc.com The below estimate shows a breakdown of what has been included to meet the bid requirements. The below also shows the options that are available such as A.I. and Drug Guard to help automatically identify threat items as well as extended warranty cost.				
CLEARPASS	CLEARPASS Compact - Full Body Security Screening System LINEV, Includes all hardware and software necessary for complete operational functions. - 24" HD Color Monitor ***12-month Warranty***	1.00	138,267.30	138,267.30T	
ClearPass Temp. Mo...	Non Contact Temperature Module	1.00	2,875.29	2,875.29T	
	Optional Items				
DruGuard CLEARP...	DruGuard CLEARPASS - Automatic Narcotic Detection Software	0.00	10,000.00	0.00T	
A-Eye CLEARPASS	A.I. Powered Full Body AutoDetection	0.00	20,000.00	0.00T	
ClearPass Biometric ...	Biometric Scanner (Barcode, RFID)	0.00	1,995.00	0.00T	
ClearPass Extended ...	Extended Workstation Cable - 100 ft.	0.00	1,995.00	0.00T	
Thank you for considering Point Security.				Total	



Point Security, Inc.

(336) 357-3417
PO Box 100
Linwood, NC 27299

Estimate

Date	Estimate #
1/4/2023	23-0028

Customer:

Craven County Finance
Body Scanner Bid
Attn: Craig Wilkie
406 Craven St

Bid Number	Job	Terms	Decision Date	Sales Rep	FOB
		Net 30	2/3/2023	Evan	Destination
Item	Description	Quantity	Amount	Total	
ClearPass Camera	ClearPass Camera System	0.00	1,995.00	0.00T	
PHEI-Warranty X-ray	On-Site Extended Warranty w/ Annual PMI and Radiation Leak Survey On-Site Coverage, M-F, 08:30-17:00 All Labor, Travel, Expenses All replacement parts required			0.00T	
PHEI-Warranty I	On Site Ext. Warranty, One Year (2 Total)	0.00	10,500.00	0.00T	
Freight-Billed To Cl...	***Freight and Installation*** Freight, Shipping and Handling Delivered on Point Security vehicle.	1.00	3,500.00	3,500.00T	
Installation X-Ray	Installation of X-Ray Inspection System -Assembly, Testing and Final Commissioning -Radiation Safety Inspection -Operator Orientation by FSE	1.00	6,500.00	6,500.00	
	Are you sales tax exempt? Yes or No yes, please provide resale certificate or tax exempt number. Sales Tax and Duties, if required, are not included in this pricing. Written documentation is required in order to waive sales tax.			0.00	
Thank you for considering Point Security.				Total	\$151,142.59

Whole Body Security Scanning System Specifications

SUBMIT WITH BID

Company Name: Point Security Inc.

Specifications	Complies	Does Not Comply	Notes
High Strength Aluminum Unibody Frame		X	Constructed of commercial grade rugged steel with exterior radiation safe, lead lined panels. Designed specifically for today's correctional industries unique robust equipment requirements. Safest in Class.
160Kv Monoblock Oil Cooled Generator	X		
Similar dimensions to 34"W x 72"L x 90"H (79"H with top removed)	X		Machine Dimensions: 34" by 87" by 86"
4 Second Scan Time	X		3 second scan time
Subject stands in fixed position while being scanned-Must not be transported via platform or conveyor belt	X		
Variable Scanning Dose from .25uSv to 2.0uSv	X		We can pre-set three (3) settings within the range listed to accommodate the end user's unique contraband risks.
Three Image manipulation styles including -3D, HI RES, and DETAIL	X		
Scans Posterior to Anterior in accordance with ANSI/HPS N43-17-2009 Radiation Safety Standard	X		Adheres to ANSI/HPS N43.17-2009 Regulations
Tethered portable work station with 27" vertically mounted touch screen monitor		X	The CLEARPASS currently uses a 24" monitor as a standard. Attached is a brochure of the work station
PC with Windows 10 Operating System	X		Windows 10 Pro
Transportable on heavy duty casters with stabilizer feet.	X		
Scan Rate 180 persons per hour or better	X		
Operator and Bystander Radiation exclusion Zone equal to the footprint of the unit 34" x 72".	X		Equal to the footprint of the CLEARPASS

Whole Body Security Scanning System Specifications

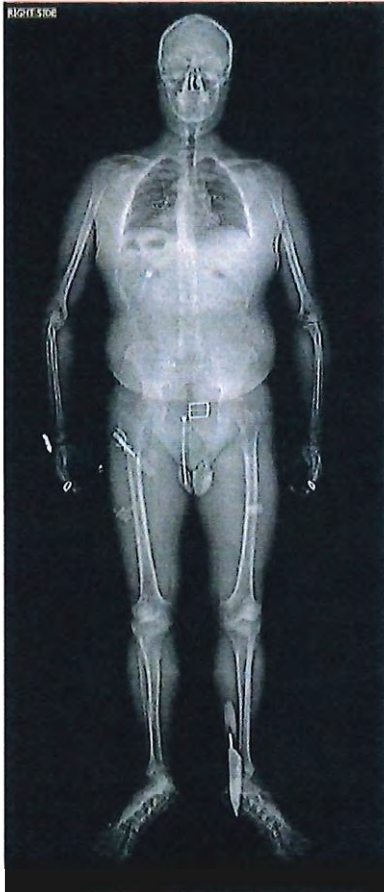
MINI ITX Industrial Motherboard w/ Intel Core i5-6500 3.3 GHz Processor or better	X		
HARD DRIVE, 1TB 2.5 SATA, 5400 RPM x 2Ea for RAID 1 million images or better	X		2 TB Storage Capacity - Can store approx. 9 years of images. Can be fully integrated with Jail Management System and networked with county backup server.
Photo Image taken on subject and embedded on .jpg file for evidentiary purposes	X		Store the X-ray images in a format (DICOM, BMP, TIFF, and JPG)
Quick upload of subject data base from text comma delimited file	X		
Quick upload of user data base from text comma delimited file	X		
Load Capacity for subjects= 600lbs	X		
Thermal scanner for temperature scanning	X		Thermal scanner included in proposal
Power requirements 110V/15A	X		
System must utilize safety sensors or like assure that the subject is standing in the correct position while being scanned in order to minimize radiation dose as per ANSI/HPS N43.17-2009 and obtain best image quality and to eliminate the risk of inadvertent scans	X		Adheres to ANSI/HPS N43.17-2009 Regulations
Designed, manufactured, and supported in the USA	X		Manufactured and supported in the USA.
Warranty Information	X		Attached
Training/Service/Support Information	X		Attached

End of Specification Form

LINEV

CLEARPASS vs. Competitors

LINEV Systems CLEARPASS



Competitor



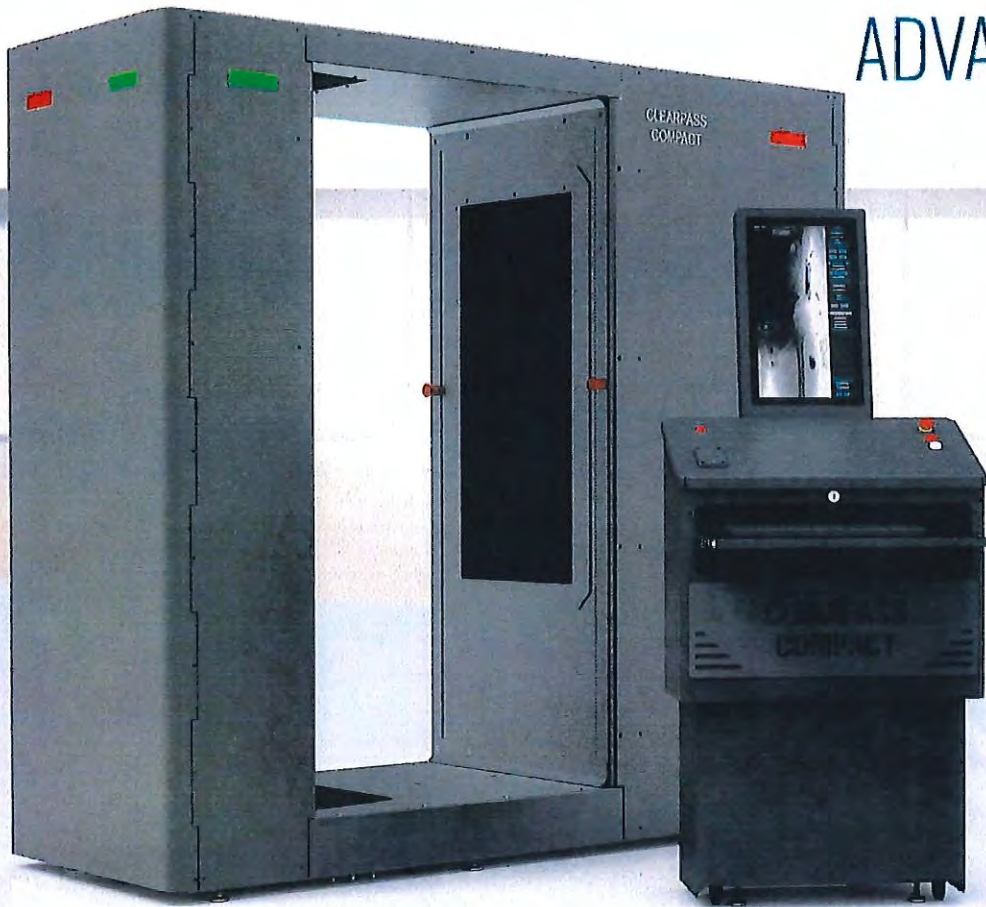
When considering any body scanner technology for your facility, it is critical to understand your exact needs. First and foremost, agencies should consider Body Scanner technology based on their ability to detect all forms of contraband. We all know that narcotics has become this biggest risk throughout the corrections industry, and for this the end user needs all the performance and tools available to combat these risks. The key parameters to take into consideration when evaluating Body Scanner technology should be as follow, in order of priority:

- Scan Image Quality
 - Example in the above picture.
- Scan Image acquisition time (Time from scan start till time image displayed on monitor.)
 - CLEARPASS (3 seconds)
- Operator Interface ease of use
- Operator image evaluation support tools
 - The CLEARPASS has the ability add automatic detection and artificial intelligence to support operators in finding threats.



LINEV SYSTEMS
United for Innovation

X-RAY SECURITY SYSTEM FOR ADVANCED THREAT DETECTION



CLEARPASS COMPACT

INNOVATIVE NEW PLATFORM FOR PEOPLE SCREENING

KEY FEATURES

- 3-second scan time
- Superior Imaging
- Stationary scanning
- Intuitive Operator Interface
- Standalone or Integrated Operator's Workstation
- Compact footprint and low height

AUTOMATED THREAT AND CONTRABAND IDENTIFICATION.

SAFE | FAST | SMALL | CONVENIENT | UPGRADABLE

CLEARPASS COMPACT Full Body X-ray Scanner answers the calls and demands of Corrections, Transportation and Customs and Border Protection professionals for a compact scanning technology with advanced, high-resolution imaging performance and advanced detection capabilities.

This revolutionary new scanner is rugged, fast, and non-contact.





PROTECT DIGITAL EVIDENCE.

LINEV Systems full-body scanners are the 1st in the US market to offers CJIS ACE COMPLIANCE in accordance with the FBI CJIS SECURITY POLICY.

APPLICATIONS



SECURITY CHECKPOINTS



MILITARY FACILITIES



CRITICAL INFRASTRUCTURE



VIP RESIDENCES



GOVERNMENT BUILDINGS



HOTEL COMPLEXES



TRAFFIC CONTROL



LAW ENFORCEMENT



EMBASSIES AND CONSULATES



CRUISE SHIPS



PUBLIC EVENTS VENUES

LINEV Systems All rights reserved. The information in this document is proprietary to ADANI Systems. It may not be used, reproduced, disclosed, or exported without the written approval of LINEV Systems.

With continual development of our products ADANI Systems reserves the right to make changes to the design and specification at any moment and without notice. Meeting Date: February 20, 2023

SPECIFICATIONS

Dimensions:	87" L x 34" W x 86" H
Scanning area	72" x 22"
Workstation:	22" W x 27" D
Monitor:	24" HD
Power Requirements:	120VAC/20A
Selectable Scan Settings:	0.25 - 4.0 μ Sv
Generator type:	Monoblock
Generator voltage:	160kV
Detector configuration:	C-Shaped
Wire detectability:	40 AWG
Resolution:	up to 5K



EFFECTIVE DETECTION



NARCOTICS
IN BODY
CAVITIES



WEAPONS



EXPLOSIVES
AND
AMMUNITION



ELECTRONICS
MINIATURE
PHONES



CERAMIC AND
PLASTIC BLADES

SOFTWARE FEATURES

- X-ray image is automatically transferred in a protected format to the images database for storage and future retrieval.
- Searchable images.
- Image optimization filter
- Displays two images simultaneously for visual comparison.
- Store the X-ray images in a format (DICOM, BMP, TIFF, and JPG) viewable on any PC.
- Radiation dose tracking.
- Reporting

CLEARPASS COMPACT FULL-BODY SCANNER



LINEV SYSTEMS
United for Innovation

13631 Poplar Circle,
Conroe, TX 77304, USA

Tech Support 844.989.6789
Service@linevsystems.com

Sales Inquiries 936.588.2064
Sales@linevsystems.com



www.linevsystems.com



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2023-01-06/02/2020

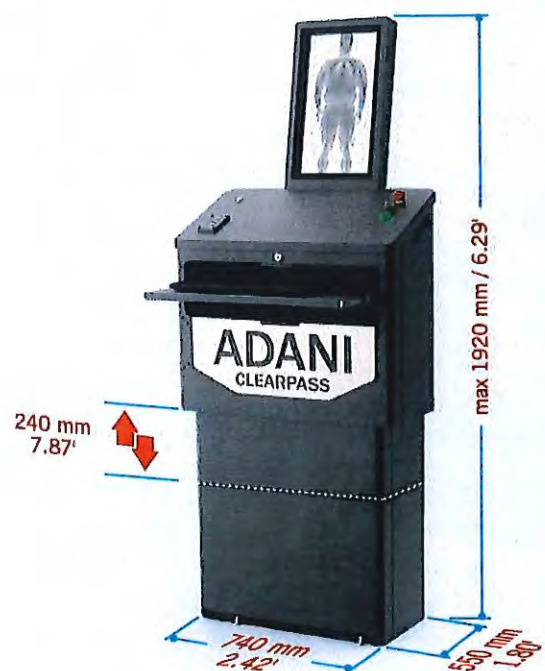
ADANI

INNOVATIONS IN PEOPLE SCREENING

WORKSTATION

FOR FULL BODY X-RAY SECURITY SYSTEMS

- COMPASS SMART
- COMPASS SMART TR
- CLEARPASS



- Height adjustable operator's workstation with 24" monitor and build in computer
- Scanning indication lights
- Vandal resistant construction

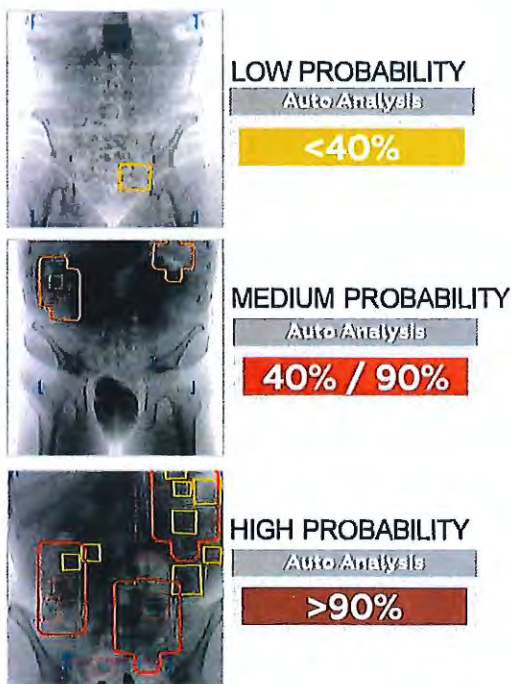
0507-SA23042020

With continual development of our products ADANI reserves the right to make changes to the design and specifications at any moment and without notice.

DRUG DETECTION SOFTWARE CAPABILITIES:

- Effective detection of concealed narcotics
- Reinforce operator decision making
- Faster image analysis
- Enhance operator performance through accountability
- Highlights suspicious item and display probability of detection
- Generate usage reports
- Remote retrofit upgrade capability
- Storage of all images with highlighted zones
- Low percentage of false alarms
- Track operator effectiveness

PROBABILITY OF DRUGS



BREAKTHROUGH TECHNOLOGY TO COMBAT DRUG SMUGGLING

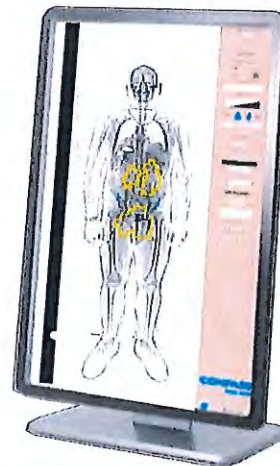
SMART THREAT DETECTION SOFTWARE

DRUGGUARD3® is a sophisticated software application which leverages the processing power of artificial intelligence. Through machine learning, DruGuard3® has evolved into a critical tool used for narcotics interdiction. This software classifies narcotic threats and provides the operator with an overall probability of detection. DruGuard3® reinforces operator decision making and builds accountability through in depth reportage.

Exclusive to the ADANI Systems line of full body security scanners, it is the **ONLY** automated narcotics detection* software of its kind.

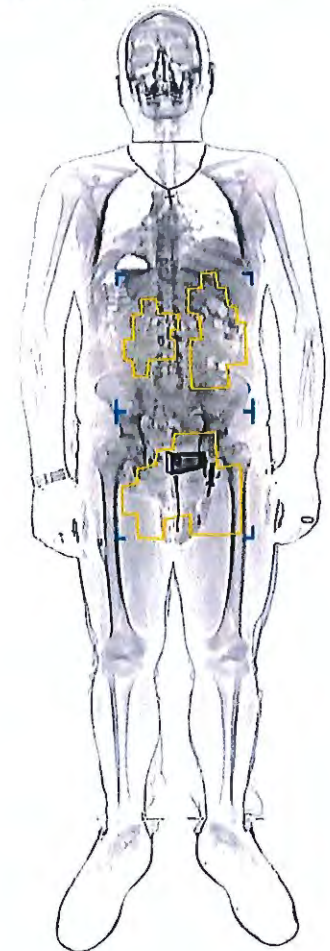
KEY FEATURES:

- Optimization of drug searching process
- Elimination of the human factor
- Low false alarm rate
- Color outlining



This software is available only on ADANI CONPASS Full Body X-ray screening systems

CONPASS LTE/DV | CLEARPASS | CONPASS SMART



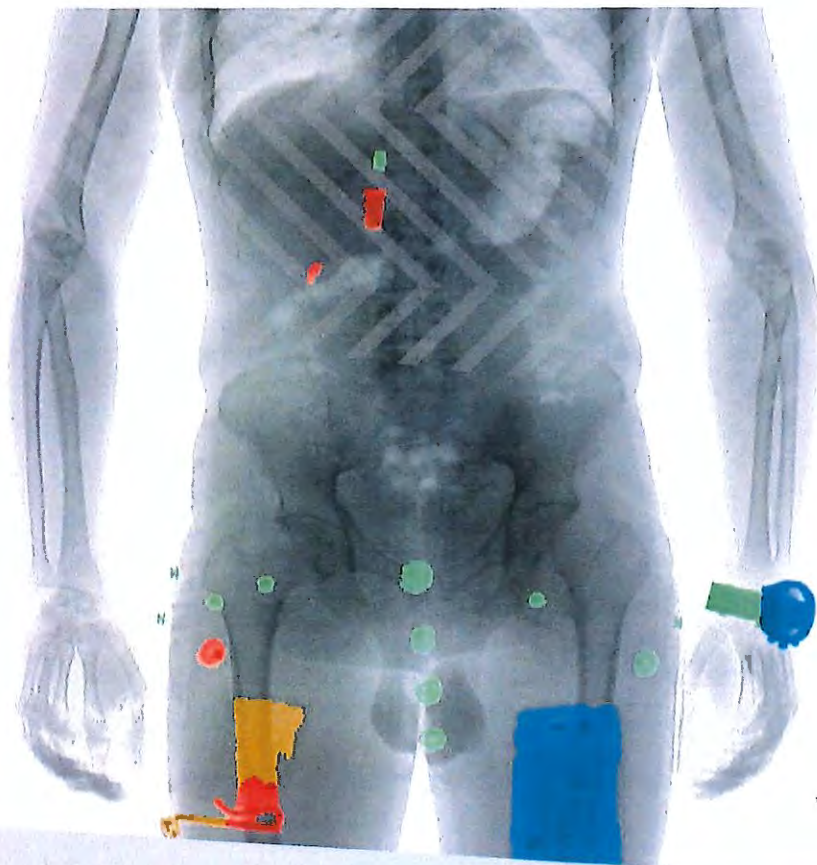
This intelligent software analyzes the X-ray images received on CONPASS Full-body scanner and highlights torso area in which narcotics may be hidden by a suspected trafficker. This sophisticated software accurately identifies and alerts the operator to the presence of suspected narcotics. Currently deployed at correctional facilities, airports, and border crossings, it has proven to be a valuable tool to assist law enforcement personnel in drug interdiction efforts.

***Human Operator Required At All Times.**



LINEV SYSTEMS
United for Innovation

Keeping
Correctional
Facilities
~~CONTRABAND~~-free
is a goal that can
only be met
through innovative
solutions



A-EYE *AUTOMATED DETECTION

LINEV's industry leading imaging now produces enhanced results with less opportunity for an operator to miss contraband.

* Human Operator Required At All Times.



KEY FEATURES

A-EYE takes the guesswork out of image analysis and reinforces operator decision making.

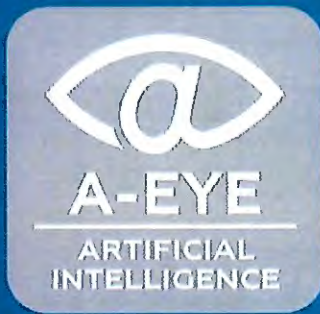
- Automated detection of a wide range of threats
- High detection probability, low false alarm rate
- Developed using real threat objects
- Compatible with current and previous models
- High speed automated security checkpoint screening

Meeting Date: February 20, 2023

A-EYE is a sophisticated set of algorithms which leverage the processing power of artificial intelligence to identify and classify all objects on or inside of the human body.

A-EYE is unique to LINEV Systems' line of full body security scanners and provides a level of operator assistance and accountability never before offered on body scanners using X-ray technology.





LINEV is the global and U.S. market leader for transmission X-ray security body scanners and has the unique advantage of utilizing massive libraries of images to hone these detection algorithms and produce automated alerts with accuracy and low false alarms. A-EYE provides statistical reports on operator performance as compared to the automated software. This availability to generate "mis-match" reports provides increased accountability and highlights areas where additional training may be needed.

LINEV Systems US, Inc. All rights reserved. The information in this document is proprietary to LINEV Systems US, Inc. It may not be used, reproduced, disclosed, or exported without the written approval of LINEV Systems US, Inc.

With continual development of our products LINEV Systems US, Inc. reserves the right to make changes to the design and specifications at any moment and without notice. Meeting Date: February 20, 2023

SPECIFICATIONS

A-EYE uses machine learning which automates data analysis and analytical model building to not only highlight foreign objects on or in the body, but also classify them into one of four categories.

AUTOMATED THREAT DETECTION - COLORED CODE SYSTEM

Green = Clothing and Accessories

Orange = Foreign Object

Blue = Electronics

Red = Threats

ENHANCED DECISION SUPPORT TOOL FOR SECURITY OPERATORS CONTACTLESS SCREENING

A-EYE Software

The Artificial Intelligence system for Automated Identification* of firearms, firearms components, ammunition, and knives.

The Algorithm

Built using real threat objects that could be expected at events and locations such as theme parks, concerts, sporting events, schools, or other venues which may require security checkpoints. The A-EYE algorithm considers diverse visual backgrounds in baggage consisting of variously dense packed items in any bag type.

Threats are visually highlighted on the screen by colored boxes with category identification. Optionally, the software allows the system to automatically stop the conveyor when a threat is detected.

The A-EYE algorithm increases threat detection capabilities for operators with any level of experience. Ensures increased throughput and social distancing due to minimizing crowded lines at security checkpoints.



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Service@linevsystems.com
Sales Inquiries 936.588.2064
Sales@linevsystems.com





WARRANTY BENEFITS

Technical Support
Annual Preventive Maintenance
No Labor Costs
No Parts Costs
No Travel Costs
Software upgrades

ANNUAL RADIATION REPORT

Unit Inspection
Operation Area Inspection
Furnished Report for Auditing

EXTENDED WARRANTY AVAILABLE

FIELD SERVICE

24/7 support line ☎ 844.989.6789
✉ support@linevsystems.com



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approval of LINEV Systems US.

STANDARD WARRANTY TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS

1.1. LINEV Systems US Inc. (hereinafter referred to as "LINEV") shall handle warranty related claims regarding equipment manufactured by LINEV.
1.2. The products have been manufactured to the highest quality standards and are warranted to the original purchaser only. This warranty is not transferable.
1.3. The products are covered by the warranty for a duration of 12 (twelve) months from the date of acceptance by the Customer. The products are guaranteed to be free from defects in workmanship and parts during the warranty period. The defects that occur within the warranty period under normal use and care will be repaired or the defective parts or products will be replaced at LINEV's sole discretion.
1.4. LINEV reserves the right to replace the product or relevant part with the same or equivalent product or part rather than repair it. Where a replacement is provided the product or part replaced becomes the property of LINEV. LINEV may replace parts with refurbished parts. Replacement of a product or a part does not extend or restart the warranty period.

2. SERVICE OR REPLACEMENT PROCEDURE AND COST SHARING

2.1. The defective product or part shall be sent back to LINEV or a third party indicated by LINEV at LINEV's sole choice and instruction.
2.2. The sender shall ensure that the product is properly packaged to ensure that no damage occurs to the product during transit. An explanation of the problem shall be included. The contract number and the product's serial number shall be expressly stated when making a claim under this warranty.
2.3. LINEV shall provide the replacement parts or products or repair the defective parts or products free of charge.
2.4. LINEV will provide standard shipping and insurance of the replacement and defective parts or products to and from LINEV or a third party as indicated by LINEV. Express shipping may be provided at extra cost.
2.5. LINEV will provide warranty-related labor costs as well as the travel-related costs if repairs are deemed the result of equipment failure or defects in workmanship. All other repairs will be billable. Cost estimates for non-warranty repairs will be provided in advance.

3. EXCLUSIONS AND EXCEPTIONS

3.1. If no identical product is available for replacement, LINEV reserves the right to replace the product with a device of equal capacity or offer the customer the choice of a product upgrade which may incur an extra cost.
3.2. This warranty is limited to defects in workmanship or parts. All defective products or parts will be repaired or replaced. This warranty does not extend to accessories, manuals, packaging, batteries or any other consumable item.
3.3. The warranty will not apply if the factory-applied serial number has been altered or removed from the product.
3.4. This warranty does not cover damage, malfunction or failure which resulted from alterations, accident, misuse, abuse, fire, liquid spillage, maladjustment of customer controls, use of an incorrect voltage, power surges and dips, thunderstorm activity, acts of God, voltage supply problems, tampering or unauthorized repairs by any person, use of defective or incompatible accessories, exposure to abnormally corrosive conditions or entry by any insect, vermin or foreign object in the Product.
3.5. This warranty does not cover damage arising during relocation. Relocation costs are not included in standard warranty.
3.6. LINEV will not be liable for any loss, damage or alterations to (1) third party equipment, furniture, hardware or software; or (2) programs, data or information stored on any media or any part of the product, no matter how occurring; or for any loss or damage arising from loss of use, loss of profits or revenue, or for any resulting indirect or consequential loss or damage.
3.7. This warranty does not cover normal wear and tear of the product or parts.
3.8. LINEV excludes all other warranties, conditions, terms, representations and undertakings whether express or implied.
3.9. The terms and conditions related to the validity period and cost sharing arrangements set forward in part. 1.3., 2.4., and 2.5. of this document, can be superseded by related terms and conditions of sales contracts.

SERVICE AND SUPPORT

Service Level Agreements

The equipment and services we provide our corrections partners are mission critical to their day-to-day operations. We have established an industry-leading service level agreement that defines, categorizes, and prioritizes service support incidences based upon the overall impact to the customer's organization - the higher the impact, the higher the priority, the quicker the response time. The charts below represent the mechanics of the agreement:

Level	Name	Description	Type	Operating hours
P1	Scheduled Task	Scheduled maintenance or mutually agreed upon date/time for work to occur. (example: Preventative Maintenance, Installation, Training)	Task	8 am to 6 pm
P2	Low	Low priority where productivity and overall impact to the organization is not affected (example: Light Bulb, Configuration, Software Update)	Problem	8 am to 6 pm
P3	Normal	Medium priority where productivity is impacted for a single user and considered a nuisance (example: Log On, Reporting, Printing, Image Storage/Export)	Problem	8 am to 6 pm
P4	High	High priority where productivity is impacted for multiple/many users and is considered detrimental to the operations of the customer (example: Full features not functioning, intermittent errors, need to reboot the system)	Problem	24x7
P5	URGENT	CRITICAL / OUTAGE where all systems/services are unavailable for all users/offices. No workaround available. (example: Hard error message and the unit will not function/scan, Unit does not power on)	Incident	24x7

Escalation Matrix:

Level	2 Hours	4 Hours	8 Hours	24 Hours	48 Hours	72 Hours
P1	ADANI Systems, Inc. Service Line 844-989-6789					Brandon Trumbo
P2	ADANI 844-989-6789		Ariel Almanza	Brandon Trumbo	Dan McCloskey	
P3	ADANI 844-989-6789		Ariel Almanza	Brandon Trumbo	Dan McCloskey	Lukas Richter
P4	ADANI 844-989-6789	Ariel Almanza	Brandon Trumbo	Dan McCloskey	Lukas Richter	Paul Rivello
P5	ADANI 844-989-6789	Ariel Almanza	Brandon Trumbo	Dan McCloskey	Lukas Richter	Paul Rivello

DEPARTMENTAL MATTERS:

7. Sheriff: Sheriff Chip Hughes

B. Award of Firearms to Retirees

The Sheriff's Office would like to sell the service side arms to recently retired Lt. Thomas Bersch, Sgt. Henry Clements, Deputy Lawrence Tracy and Deputy Glenn Clark under the provisions of NCGS 20-187.2. This statute states that the governing body of law enforcement agency may in its discretion, award to a retiring member, upon request, the service side arm of such retiring member. The price has traditionally been set at one dollar, at which we will honor the same price for the above retirees.

Documentation of the statute follows:

Board Action: Approve award of firearms to retirees

§ 20-187.2. Badges and service side arms of deceased or retiring members of State, city and county law-enforcement agencies; weapons of active members.

(a) Surviving spouses, or in the event such members die unsurvived by a spouse, surviving children of members of North Carolina State, city and county law-enforcement agencies killed in the line of duty or who are members of such agencies at the time of their deaths, and retiring members of such agencies shall receive upon request and at no cost to them, the badge worn or carried by such deceased or retiring member. The governing body of a law-enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law, or if the weapon has been rendered incapable of being fired. Governing body shall mean for county and local alcohol beverage control officers, the county or local board of alcoholic control; for all other law-enforcement officers with jurisdiction limited to a municipality or town, the city or town council; for all other law-enforcement officers with countywide jurisdiction, the board of county commissioners; for all State law-enforcement officers, the head of the department.

(b) Active members of North Carolina State law-enforcement agencies, upon change of type of weapons, may purchase the weapon worn or carried by such member at a price which shall be the average yield to the State from the sale of similar weapons during the preceding year.

(c) For purposes of this section, certified probation and parole officers shall be considered members of a North Carolina State law enforcement agency. (1971, c. 669; 1973, c. 1424; 1975, c. 44; 1977, c. 548; 1979, c. 882; 1987, c. 122; 2013-369, s. 19; 2016-77, s. 9(b).)

DEPARTMENTAL MATTERS:

8. Facilities: Gene Hodges, Assistant County Manager

A. Approval of Construction Manager at Risk Delivery Method for DSS Expansion/Renovation

In July 2022, the Board of Commissioners directed staff to continue working with the design team at Oakley Collier Architects (OCA) to develop an expansion project for the Department of Social Services (DSS) Building located at 2818 Neuse Boulevard. The intention is to utilize funding from the American Rescue Plan Act (ARPA) for this much needed project. Using the guidance for ARPA funding that was provided at that time, design work commenced with the intent of a design/bid/build project. Subsequently, additional guidance was provided by the US Department of Treasury and the UNC School of Government that provided additional clarification of the use of ARPA funds that allows counties to use additional procurement methods for capital projects. In consultation with the design team, and staff's experience with the Emergency Services Building project (Old Jail), it was decided that Construction Manager at Risk (CM@R) would be a better delivery method for the DSS expansion project. Construction Manager @ Risk is a collaborative process where the County, OCA, and the constructor will work throughout the design and construction phases to identify efficiencies early in the project to avoid cost overruns and schedule delays. The design and construction teams work with the County to develop a Guaranteed Maximum Price (GMP) and the project is developed and scoped mindful of this price. The result is a project that is delivered on a fast-track schedule with little to no change orders.

To move forward the Board of Commissioners will be requested to approve the resolution, shown in the following document, to authorize the use of the Construction Manager at Risk methodology for the addition and renovation work at this facility.

Staff is available for any questions.

Board Action: Receive information and approve the resolution authorizing the use of construction manager at risk methodology for addition and renovation work at the DSS Building.

**RESOLUTION OF THE CRAVEN COUNTY, NORTH CAROLINA BOARD OF COMMISSIONERS
AUTHORIZING THE USE OF THE CONSTRUCTION MANAGER AT RISK METHODOLOGY FOR
CONSTRUCTION AND RENOVATION REPAIRS TO THE CRAVEN COUNTY DEPARTMENT OF
SOCIAL SERVICES BUILDING**

WHEREAS, Craven County ("County") is a North Carolina County organized and existing pursuant to Chapter 153 of the North Carolina General Statutes; and,

WHEREAS, the Department of Social Services building requires extensive repairs and renovation ("the Project") for expansion; and,

WHEREAS, the Project has a finite budget of \$10,000,00.00 based upon the County's prior allocation of American Rescue Plan Act ("ARPA") revenue replacement formula funding, and in turn the *Construction Manager at Risk* delivery method ("CM@R delivery") as described in N.C. General Statute §143-128.1 provides the ability for the County, its design team, and a contractor to collaborate at an early stage to develop a Guaranteed Maximum Price ("GMP") within the allocated budget for the Project; and,

WHEREAS, additionally, early collaboration allows for value management at the onset of the Project so all costs and savings are factored into the GMP; and,

WHEREAS, with ongoing global and national supply chain challenges, CM@R delivery allows for the flexibility of alternative construction methods and materials to mitigate supply chain challenges; and,

WHEREAS, the extensive pre-qualification process for sub-contractors and suppliers that is a part of CM@R delivery is instrumental in bringing quality vendors to the project, which will mitigate risks caused by current economic and other uncertainties in the economy and the construction industry; and,

WHEREAS, County has retained Oakley Collier Architects ("Oakley Collier") to provide design services to County for work on the Project; and,

WHEREAS, Oakley Collier has advised County that due to the aforesaid described factors, County should contemplate utilizing CM@R delivery for the Project; and,

WHEREAS, pursuant to N.C. General Statute §143-128.1(e), County has determined that utilizing CM@R delivery is in the best interests of the County and the Project and has compared the advantages and disadvantages between utilizing CM@R delivery and separate-prime bidding, single-prime bidding and dual bidding as contemplated under N.C. General Statute §143(a1) (1) – (3), as such advantages and disadvantages are described in the summary attached hereto and incorporated herein by reference; and,

NOW THEREFORE, COUNTY HEREBY RESOLVES AS FOLLOWS:

Section 1. All recitals made above are incorporated herein as an integral part of this resolution.

Section 2. Pursuant to Article 3D of Chapter 143 of the North Carolina General Statutes, the County shall undertake the Project, and a Construction Manager at Risk ("the CM") shall be selected by the County for the Project.

Section 3. The CM shall comply with all provisions of N.C. General Statute §143-128.1, including but not limited to: (a) the CM shall contract directly with the County for all construction; (b) the CM shall publicly advertise as required in N.C. General Statute §143-129; (c) the CM shall prequalify and accept bids from first-tier subcontractors for all construction work on the Project; (d) the CM shall use the prequalification process determined by County pursuant to N.C. General Statute §143-135.8; (e) the CM shall submit its plan for compliance with N.C. General Statute §143-128.2 for approval by County prior to soliciting bids from first-tier contractors for the Project; and (f) the CM shall act as the County's fiduciary in the handling and opening of all bids.

Section 4. In all respects, the CM shall comply with each and every provision of N.C. General Statute §143-128.1.

Section 5. The Chairman and Vice-Chairman of the County's Board of Commissioners, the County's Manager and the County's Assistant Manager shall have the authority to implement this resolution and shall have the authority to execute and deliver such documents as may be reasonably necessary for same.

ADOPTED THIS 20th DAY OF FEBRUARY, 2023.

JASON R. JONES, Chairman

(County Seal)

NAN HOLTON,
Clerk to the Board

SUMMARY OF ADVANTAGES AND DISADVANTAGES OF CONSTRUCTION METHODOLOGIES –
CRAVEN COUNTY DEPARTMENT OF SOCIAL SERVICES ADDITION AND RENOVATION

DESIGN/BID/BUILD (whether separate-prime bidding, single-prime bidding or dual bidding)

Advantages

- Familiar delivery method
- Defined roles/responsibilities for team
- Allows more firms to bid
- Initially presents the lowest potential cost for the project

Disadvantages

- No “fast tracking” process available
- Budgets may or may not be met
- Low bidder may not understand project goals, objectives and criteria
- Owner has no control or input on subcontractors
- Process puts Owner as issue resolution agent if architectural documents and construction conflict
- High potential for change orders and conflict
- Owner control over general contractor’s staff is limited
- No cost saving sharing
- Relationship can be adversarial

CONSTRUCTION MANAGEMENT AT RISK

Advantages

- CM and Architect selection based upon qualifications
- Owner can be involved in selection of CM team members
- Early CM involvement to control budget and schedule
- Owner may be involved in sub-contractor selection
- All work except for CM and AE is competitively bid
- Guaranteed maximum price is established early
- Projects can be delivered at accelerated/fast tracked schedule
- Opportunity for cost sharing
- Ensures high quality of final project

Disadvantages

- CM team may not offer input to design team in a timely manner
- Perception that price competition is limited
- Does not result in lowest initial cost



DEPARTMENTAL MATTERS:

8. Facilities: Gene Hodges, Assistant County Manager

B. Selection of Construction Manager at Risk for DSS Expansion/Renovation

In July 2022, the Board of Commissioners directed staff to continue working with the design team at Oakley Collier Architects (OCA) to develop an expansion project for the Department of Social Services (DSS) Building located at 2818 Neuse Boulevard. A Request for Qualifications (RFQ) for Construction Manager at Risk (CM@R) was issued on December 12, 2022, a site visit was held on January 6, 2023 and responses were received on January 18, 2023. We received nine responses to the RFQ and after the responses were rated by the review panel, interviews were conducted with the top four firms that responded. After the interviews, the panel recommends that Barnhill Contracting Company of Rocky Mount, North Carolina be selected as the CM@R for this project. The following document shows the rating sheet for the RFQ responses and the rating sheet for the interviews. Barnhill's knowledge and experience with large projects, similar to this one and their proven track record of success with CM@R projects, put them in the best position to collaborate with Craven County to develop and execute this project. The next step will be negotiating a fee and terms of a contract with the selected firm.

Staff is available for any questions.

Board Action: Select Barnhill Contracting Company as the Construction Manager at Risk for the DSS Expansion/Renovation Project and authorize staff to execute all necessary agreements for this phase.

CM@R RFQ DSS Human Services Ratings.

<u>Rating Factor</u>	<u>Max Point</u>	D&D	Cooper Tacia	Waters	AR Chesson	TA Loving	Barnhill	HG Reynolds	Muter	Samet
Evaluator 1	100	89	87	75	89	89	100	89	91	92
Evaluator 2	100	91	86	88	90	100	100	86	86	100
Evaluator 3	100	82	81	74	93	98	98	81	81	89
Evaluator 4	100	60	85	55	85	80	100	45	80	100
Evaluator 5	100	83	90	84	94	95	100	92	96	91
Average Points	100	81	86	75	90	92	100	79	87	94

Signature: Craig Wilkie

Date: 2/13/23

CM@R Interview Ratings Summary Human Services Addition

Rating Factor	Firms			
	AR Chesson	TA Loving	Barnhill	Samet
Committee Member 1	23	22	26	24
Committee Member 2	27	26	27	28
Committee Member 3	23	27	28	28
Committee Member 4	28	29	30	30
Committee Member 5	28	27	30	30
Total Points	25.80	26.20	28.20	28.00

Committee Member:

Signature: Craig Wilkie

Craig Wilkie

Date: 2/13/23

9. APPOINTMENTS

A. Pending:

Craven Aging Planning Board
Craven Clean Sweep
Emergency Medical Services
Juvenile Crime Prevention Council (JCPC)
Local Emergency Planning Committee
Volunteer Agricultural District (District 6)
Fireman's Relief Fund (Harlowe District 5)

B. Current:

Adult Care Home Advisory Committee – seeks reappointment

- Carmal George

Nursing Home Advisory Committee

- Applicant (see following) Debra Gray seeks appointment

C. UPCOMING: Terms Expiring in March

Nursing Home Advisory Committee

- David Deitz
- Peter Geisler

Highway 70 Corridor Committee

- Danny Walsh
- Bobby Darden

Craven County Planning Board

- Bruce Hice

Fireman's Relief Fund Board

- Wesley Griffin (TWP 2 Little Swift Creek)
- Keith Morris (TWP 1 Vanceboro)
- Marlow Jones (TWP 1 Vanceboro)
- Matthew Spirko (TWP 2 Tri Community)
- Donald Heath (TWP 3 Ft. Barnwell)
- Milton Everette (TWP 5 Harlowe)
- Oswald Chance (TWP 7)
- Robert Blalock (TWP 7)

Fire Tax Commissioner

- Sammy Lilly (TWP 1 Vanceboro)
- Tommy Cowan (TWP 2 Little Swift Creek)
- Terry Gaskins (TWP 2 Little Swift Creek)
- Thomas Gaskins (TWP 2 Tri Community)
- Jackie McKinney (TWP 7)

Emergency Medical Services

- G. Strickland

Debra L Gray

Status

Name

Debra L Gray

Application Date

2/13/2023

Expiration Date

2/13/2025

Board Member

Debra L Gray

Status

Validated

Board (Rank)	Vacancies	Status
Nursing Home Advisory Committee (1)	9	Pending
Adult Care Home Advisory Committee (2)	8	Pending

Basic Information

Name

Debra L Gray

Resume File

[View / Download](#)

Please tell us about yourself and why you are interested in serving on a board or commission?

. I am a retired LPN, worked 19 years at VA hospital In Hampton VA and Durham VA. I am originally from New Bern and now resides in Vanceboro NC. I started my career in healthcare in the 1980's working at Guardian Care as CNA. I have always had a passion for the elderly. I have worked in a Geri- Pact clinic in Hampton for 3yrs, I attended a 1yr program for Elder Care in the Hospital (EcHO) at Durham VA and know the vulnerability of the aging population. Having had the opportunity of working in nursing home early in my working career I know the importance of making sure the elderly get the care and respect they desire. I also know the strain Covid has placed on healthcare system having to have worked during the most vulnerable period of the virus. For me nursing wasn't just a job, a paycheck; it is a calling.

Contact Information

Address

663 Mclawhorn Lane
Vanceboro, NC 28586

Cell Phone

757-575-7292

Email

Prayerwarrior58@hotmail.com

Occupation

Employer

OPM

Occupation

Retired LPN

Professional Licenses

Licensed Practical Nurse

North Carolina State Board of Nursing

License # 8S526

Registrations/Certifications

BLS CPR

Other Questions**Question #1****What is your Commissioner's District?**

I don't know

Question #2**Highest Education Level**

Bachelors Degree or higher

Gender**What is your gender?**

Female

Ethnicity**What is your ethnic origin?**

Black or African American

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10. COUNTY ATTORNEY'S REPORT: Arey Grady

11. COUNTY MANAGER'S REPORT: Jack Veit

12. COMMISSIONERS' REPORTS