

*Superintendent  
Roy (Rusty) Hayes*

*Craven County  
Water*



*Customer Service Supervisor  
Crystal S. French*

## **NEW SERVICE REQUIREMENTS**

### Residential Requirements:

1. Fill out the Application and Water Service Agreement.
2. Pay a total of \$75.00. (\$50.00 Deposit and \$25.00 Service Call Fee. We accept Cash, Check and Money Order ONLY in the office.)
3. Provide a copy of the responsible party's state issued PHOTO ID.
4. Provide a copy of the lease or purchase agreement.

### Non-Residential Requirements:

1. Fill out the Application and Water Service Agreement.
2. Pay a total of \$75.00 (\$50.00 Deposit and \$25.00 Service Call Fee. We accept Cash, Check and Money Order ONLY in the office.)
3. Provide a copy of either the business license or the article of incorporation that MUST STATE THE TAX ID NUMBER.
4. Provide a copy of the agreement. (ex. Lease agreement, purchase agreement, listing agreement or authorization agreement from the property owner.)

\*\* Same day service is guaranteed as long as we receive all the above items before noon.