

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, AUGUST 1, 2016
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PETITIONS OF CITIZENS
2. CONSENT AGENDA
 - A. Minutes of July 5, 2016 Regular Session
 - B. Tax Releases and Refunds
 - C. NAACP Resolution

DEPARTMENTAL MATTERS

3. HEALTH – ENVIRONMENTAL HEALTH FEE RECOMMENDATIONS: Keith Jernigan, Environmental Health Supervisor
4. RECREATION: Eddie Games, Recreation Director
 - A. Budget Amendment – Inclusive Playground at Creekside
 - B. Budget Amendment – Miscellaneous Donation for Dugout Top
5. WATER: Rusty Hayes, Water Superintendent
 - A. Establish Municipal Water Rate for Bulk Water Sales
 - B. Interlocal Agreement for Emergency Water Supply
6. PLANNING: Reed Whitesell, Holland Consulting Planners
 - A. FY 13 Flood Mitigation Assistance (FMA) Program Contract Award Recommendation
 - B. FY 14 Flood Mitigation Assistance (FMA) Program Contract Award Recommendation
7. EMERGENCY SERVICES – MUTUAL AID AGREEMENT FOR 911 COMMUNICATIONS & DISPATCH BACK-UP: Stanley Kite, Emergency Services Director

8. SHERIFF – BUDGET AMENDMENT: Jesse Pittman, Administrative Captain
9. FINANCE – BUDGET AMENDMENT: Craig Warren, Finance Director
10. ADMINISTRATION – FUEL PROCUREMENT AGREEMENT WITH CITY OF NEW BERN: Jack Veit, County Manager; Gene Hodges, Assistant County Manager
11. APPOINTMENTS
12. COUNTY ATTORNEY'S REPORT: Jim Hicks
13. COUNTY MANAGER'S REPORT: Jack Veit
14. COMMISSIONERS' REPORTS

Agenda Date: August 1, 2016

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: No

PETITIONS OF CITIZENS

Board Action: Receive Information

Agenda Date: August 1, 2016

Presenter: _____

Agenda Item No. 2

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF JULY 5, 2016 REGULAR SESSION

The Board will be requested to approve the minutes of July 5, 2016 regular session.

B. TAX RELEASES AND REFUNDS

Included with the routine releases and refunds, contained in Attachment #2.B., is a release in the amount of \$8,627.87 for Thomas B. & Vickie M. Harmon. This amount represents tax on a yacht to both Craven County and the City of New Bern for tax years 2014 and 2015. After the discovery was made, it was determined that the vessel was not owned by the Harmons and that it is permanently located in Florida and has been for many years.

This type of listing error most often occurs when the marina reports a name other than the one in which the boat is registered. While we strive to minimize this from occurring by sending a notice of the proposed discovery in advance of billing it, sometimes the information is not forthcoming until after the bill is issued.

C. NAACP RESOLUTION

The local chapter of NAACP has requested a resolution to be included in the program for the annual banquet, being held on September 10, 2016. The proposed resolution appears as Attachment #2.C.

Board Action: A roll call vote is needed to approve consent agenda items.

Agenda Date: August 1, 2016

Presenter: Keith Jernigan

Agenda Item No. 3

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: HEALTH – ENVIRONMENTAL HEALTH FEE
RECOMMENDATIONS**

Keith Jernigan, Environmental Health Supervisor, will present the proposed fee recommendations, to be effective August 1, 2016.

Description of Service: Increase water analysis of certain tests performed by NC State Laboratory

Justification: Increases are needed to offset costs associated with collection, transportation and analysis of listed services.

<u>Current Fee:</u>		<u>Proposed Fee:</u>
\$75.00	-Inorganic Panel – Metals, Anions, Nitrate/Nitrite	\$135.00
\$80.00	-Full Well Panel – Inorganic Chemistry and Microbiology	\$150.00
\$80.00	-Pesticides	\$100.00
\$80.00	-Herbicides	\$100.00
\$80.00	-Petroleum Products	\$100.00
\$80.00	-Volatile Organic Chemicals	\$200.00
\$55.00	-Fecal coliform/Fecal Streptococcus-MTF	\$ 85.00
\$70.00	-Inorganic Panel – Metals	\$120.00
\$65.00	-Metals Panel	\$ 85.00
\$50.00	-Individuals metals: 3 max from above panel plus uranium	\$ 85.00
\$35.00	-Anions – Fluoride, Chloride, & Sulfate	\$ 50.00

Description of Service: Swimming Pool Revisit

Justification: Covers cost associated with reinstatement of a suspended permit or revisit request for permitting of a pool found to be not prepared for permitting during previous inspection. Also, to bring the cost of a revisit fee in line with neighboring counties: Carteret \$30; Pitt \$50; New Hanover \$70.

<u>Current Fee:</u>	<u>Proposed Fee:</u>
\$25.00	\$50.00

Board Action: Approve fee recommendations

Agenda Date: August 1, 2016

Presenter: Eddie Games

Agenda Item No. 4

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: RECREATION

A. BUDGET AMENDMENT – INCLUSIVE PLAYGROUND AT CREEKSIDE

Eddie Games, Recreation & Parks Director, will present the budget amendment shown as Attachment # 4.A, requesting to move the funds from the FY16 budget (\$367,774) to this year's budget to complete the inclusive playground at Creekside Park. This project was started this spring and is scheduled to be completed by mid-August.

B. BUDGET AMENDMENT – MISCELLANEOUS DONATION FOR DUGOUT TOP

Mr. Games will present the budget amendment shown as Attachment #4.B., requesting to move \$ 1,310 collected last fiscal year to purchase dugout tops for the adult baseball field at Creekside. These funds were given to the department as a memorial donation by family & friends in memory of Bob McCunn who played in the adult baseball league. This money will purchase one top and we have the funds in this year's budget to purchase the second.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: August 1, 2016

Presenter: Rusty Hayes

Agenda Item No. 5

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: WATER

A. ESTABLISH MUNICIPAL WATER RATE FOR BULK WATER SALES

In July 2015 Craven County Water entered into a contract with the Town of Cove City to supply water at an agreed upon rate. Although contractually this Municipal rate was agreed to, it was not formally established in the water fee schedule.

Municipal Rate:

0 – 3000 \$400.00

3,001 – 6,000 \$3.00

6,001 – 9,000 \$3.50

9,001 – 12,000 \$3.50

12,001 – 15,000 \$3.50

Over 15,000 \$3.75

Craven County Water currently has five interconnections with adjoining water systems. Currently there is no established rate to charge in the event assistance is needed to provide water in the event of an emergency. Rusty Hayes, Water Superintendent, will appear before the Board to propose a \$4.00 per thousand gallon rate to be established as part of the water fee schedule.

Board Action: Board consideration of approval to establish a Municipal and Emergency Interconnection Rate.

B. INTERLOCAL AGREEMENT FOR EMERGENCY WATER SUPPLY

Mr. Hayes, will present a request from the Town of Dover to enter into an agreement with Craven County through a proposed interconnection with the Craven County Water system's existing waterline located near the intersection of Kansas and Dover Fort Barnwell Roads. The Town of Dover will bear all costs associated with the interconnection. (See Attachment #5.B.)

Board Action: Consideration of Proposed Interconnection Agreement.

Agenda Date: August 1, 2016

Presenter: Reed Whitesell

Agenda Item No. 6

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: PLANNING

A. FY 13 FLOOD MITIGATION ASSISTANCE (FMA) PROGRAM CONTRACT AWARD RECOMMENDATION

A bid opening for the reconstruction of one frame-built structure at 1065 Bluebill Drive, Havelock was held on July 6, 2016. Reed Whitesell, Holland Consulting Planners, will present bids received by three (3) regional general contractors; CLA/Billy Earp, Sun Coast Homes & Development and B & B Construction. (See Attachment #6.A.)

Contract award is recommended for the contractor submitting the lowest responsible bid is as follows:

<u>Unit Address</u>	<u>Contractor</u>	<u>Amount</u>
1065 Bluebill Drive	Sun Coast Homes & Development	\$149,500 (Low Bid)

Board Action: A vote to approve the contract award is needed to move forward with the project.

B. FY 14 FLOOD MITIGATION ASSISTANCE (FMA) PROGRAM CONTRACT AWARD RECOMMENDATION

A bid opening for the elevation of three (3) residential structures at 1809 High Street, New Bern; 990 Live Oak Drive, Havelock; and 405 Harbor Drive, New Bern, was held on July 21, 2016. Mr. Whitesell will present bids received from six (6) contractors: JE Dillahunt, Paul Woolard Construction, B & B Construction, IMEC Group, Goose Creek Construction and J. Harrelson Company. (See Attachment #6.B.)

Contract awards are recommended for the contractors submitting the lowest responsible bids as follows:

<u>Unit Address</u>	<u>Contractor</u>	<u>Amount</u>
1809 High St, New Bern	B & B Construction	\$ 88,000 (Low Bid)
990 Live Oak Drive, Havelock	Paul Woolard Construction	\$ 96,586 (Low Bid)
405 Harbor Drive, New Bern	J. Harrelson Company	\$139,200 (Low Bid)

Board Action: A vote to approve the contract awards is needed to move forward with the project.

Agenda Date: August 1, 2016

Presenter: Stanley Kite

Agenda Item No. 7

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: EMERGENCY SERVICES – MUTUAL AID
AGREEMENT FOR 911 COMMUNICATIONS & DISPATCH**

Stanley Kite, Emergency Services Director, will present a Mutual Aid Agreement between Beaufort County and Craven County E911 Center to provide mutual aid during times of disaster or any emergency situation to ensure that all available resources are potentially available in the event either party's E911 communications center requires aid of the other.

Board Action: Consider approval of the proposed agreement.

Agenda Date: August 1, 2016

Presenter: Jesse Pittman

Agenda Item No. 8

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: SHERIFF BUDGET AMENDMENT

Jesse Pittman, Administrative Captain, will present a budget amendment, contained in Attachment #8, requesting to carryover grant funds from FY15-16 to allow for payment of items purchased under the grant description which were on order in FY 15-16 but not received and invoiced until after July 1st.

Board Action: A roll call vote is needed to approve budget amendment.

Agenda Date: August 1, 2016

Presenter: Craig Warren

Agenda Item No. 9

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT

Craig Warren, Finance Director, will present the budget amendment, contained in Attachment #9, for the Board's approval.

Amendment: Tri Community Fire Dept – At the May 16, 2016 board meeting, Commissioners adopted a resolution adding the Town of Bridgeton to Tri-Community Fire District's coverage area beginning July 1, 2016. As part of the resolution, the fire tax rate for Tri-Community would be levied to that service area to provide for the fire protection services. Due to an oversight, \$36,553 of estimated property tax revenue generated for this additional service area was not included in the original budget for Tri-Community Fire District. It is requested by staff at this time to amend original budget to include this additional tax revenue and payment to Fire District.

Board Action: A roll call vote is needed to approve the budget amendment.

Agenda Date: August 1, 2016

Presenters: Jack Veit, Gene Hodges

Agenda Item No. 10

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: ADMINISTRATION – FUEL PROCUREMENT AGREEMENT WITH THE CITY OF NEW BERN

Earlier in the calendar year, the City of New Bern proposed a few changes to the Fuel Procurement Agreement that Craven County has with the City. The primary change was to increase the administrative fee of 1% of total fuel costs to a \$0.13 per gallon fee. This new \$0.13 per gallon fee is comprised of \$0.03 per gallon for the County's pro-rata share of the capital and maintenance expense of the fuel dispenser and equipment and \$0.10 per gallon for administrative and overhead costs. County staff conducted a thorough analysis of options for fuel procurement. These options were continuing with the procurement agreement with the City of New Bern under the new terms, purchasing the necessary equipment and operating our own fuel pump, or utilize a fleet card system that will allow for purchase of fuel at most any retailer in the County. Continuing with the agreement with the City proved to be the most economical option for Craven County. After a couple of iterations and a review of essential county vehicles during times of emergency, an agreement has been drafted that is acceptable to both parties. A draft of this agreement is shown as Attachment #10.

Board Action: Receive this information and authorize the County Manager to enter into a 3 year agreement with the City of New Bern related to the procurement of fuel for Craven County vehicles and equipment.

Agenda Date: August 1, 2016

Presenter: _____

Agenda Item No. 11

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENT(S):

CRAVEN AGING PLANNING BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To provide a comprehensive assessment of the needs and opportunities associated with older adults; an achievable vision of successful aging. Craven County based programs for the support of and investment in older adults and their families, including a system of care for high-risk older adults; and policy strategies for maximizing the functional independence and quality of life of older adults and their families consonant with their wishes and desires.

Serves as the sole policy formulation board concerning aging programs on behalf of the Craven County Board of Commissioners.

NUMBER OF MEMBERS:

18

TYPE:

Agency - 10

Local Government - 3

Client/Caregiver - 2

Senior Representative - 3

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Representative of senior population (60+ years of age), client representative (caretaker of an older adult, employed by or volunteering for senior service provider) or representative of one of the following agencies or government entities: Craven County DSS, Craven County Health, Carolina East Medical Center, CARTS, Employment Security Commission, Neuse Center, Coastal Community Action, Legal Aid of North Carolina, Senior Tarheel Legislature, Craven County Commissioners, Craven County Manager, Council of Governments.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Fourth Thursday of every second month, beginning in January, at 1:30 p.m. in the Craven County Administration Building

COMPENSATION: No Yes Specify: _____

Terms Expiring: Joy Hudson (Permanent agency seat; Employment Security Commission "ESC")*

No applications on file.

* The ESC member has not been attending for some time. The Aging Planning Board is in the process of determining if this seat needs to continue or if bylaws need amendment.

AGRICULTURAL ADVISORY COMMITTEE

AUTHORIZATION: Local Ordinance

MISSION/FUNCTION: Administer provision of the Craven County Voluntary Agricultural District Ordinance and perform other agricultural related tasks or duties assigned by the Craven Count Board of Commissioners.

NUMBER OF MEMBERS:
9

TYPE:
(See qualifications)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):
1) resident of area Township representing; 2) agricultural landowner; 3) actively and directly involved in agricultural production on at least 10 acres of farmland 4) special interest, experience, or education in agriculture and/or rural land preservation

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: At the call of the Chairperson

COMPENSATION: No Yes Specify: _____

Terms expiring: Jimmy Arthur (**Not seeking reappointment**)

No applications on file.

RECREATION AND PARKS ADVISORY BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12

TYPE:

1 from each township (8)

4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No X Yes Specify: _____

Terms expiring: Dickie Fairburn (2 terms*); Cathy Frazier; Abel Sandoval; Bill Taylor (2 terms*)

*Recreation and Parks bylaws limit board members to two terms. The Board’s consensus at the last meeting was to review the bylaws (Attachment # 11.A.) to consider amendments to the size of the advisory board, and term limits. Following is the list of current appointees:

LAST NAME	FIRST NAME	FIRST APP'T.	EXP.	ADDRESS/DISTRICT
(A) ALLEN	JENNINGS	2013	2016	1175 SPRING GARDEN RD (Dist. 2)
(A) BAUER	EUGENE	2015	2018	111 BOWLINE ROAD (Dist. 4)
(A) BERNTHAL	JIM	2011	2017	1000 CAMBRIDGE CT. (Dist. 4)
(A) BRAXTON	CHAD	2014	2017	404 FIRST AVE. VANCEBORO (At Large)
(I) FAIRBURN	DICKIE	2001	2016	3797 W NC HWY 55 W COVE CITY (At Large)
(A) FRAZIER	CATHY	2013	2016	155 DEWEY RD., HAVELOCK (Dist. 5)
(I) MCCOY*	KRISTEN	2012	2018	206 WEST SUNSET BLVD, COVE CITY (Dist. 2)
(A) MILLER	DANIEL	2011	2017	2308 CARACARA DR (Dist. 1)
(I) RIGGS	FORRESTINE	2012	2017	437 KORNEGAY, DOVER (Dist. 2)
(I) SANDOVAL*	ABEL	2013	2016	110 LEE K ALLEN DR.HAVELOCK (Dist. 6)
(A) TAYLOR	BILL	2010	2016	504 LILLIPUT DR. (Dist.7)
(A) WEBB	MATT	2014	2017	1013 COLLETON WAY (Dist. 4)

(A) – Active

(I) – Inactive

(*)- Inactive Intermittently; has been active but missed last couple of meetings

RIVER BEND BOARD OF ADJUSTMENT (EXTRATERRITORIAL JURISDICTION)

AUTHORIZATION: NCGS 160A-362

MISSION/FUNCTION: Serves as a quasi-judicial body; reviews and rules on permitted variances

NUMBER OF MEMBERS:

1

TYPE:

Resident of River Bend's ETJ Area

1

Alternate; resident of River Bend's ETJ Area

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: As needed

Term(s) due to expire:

Kelly Forrest (Appointed 2007)

No applications on file.

B. CURRENT APPOINTMENTS

CRAVEN AGING PLANNING BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To provide a comprehensive assessment of the needs and opportunities associated with older adults; an achievable vision of successful aging. Craven County based programs for the support of and investment in older adults and their families, including a system of care for high-risk older adults; and policy strategies for maximizing the functional independence and quality of life of older adults and their families consonant with their wishes and desires.

Serves as the sole policy formulation board concerning aging programs on behalf of the Craven County Board of Commissioners.

NUMBER OF MEMBERS:

18

TYPE:

Agency - 10
Local Government - 3
Client/Caregiver - 2
Senior Representative - 3

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Representative of senior population (60+ years of age), client representative (caretaker of an older adult, employed by or volunteering for senior service provider) or representative of one of the following agencies or government entities: Craven County DSS, Craven County Health, Carolina East Medical Center, CARTS, Employment Security Commission, Neuse Center, Coastal Community Action, Legal Aid of North Carolina, Senior Tarheel Legislature, Craven County Commissioners, Craven County Manager, Council of Governments.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Fourth Thursday of every second month, beginning in January, at 1:30 p.m. in the Craven County Administration Building

COMPENSATION: No Yes Specify: _____

Appointments due to expire: Lavick Williams (Sr. Tar Heel Legislature; stipulated agency rep.)
Beth Junak (Craven County Health Department; no longer employed with Department; needs replacement)
Kelly Walker (CARTS; stipulated agency representative)

No applications on file.

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.7

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:

30

TYPE:

3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Term(s) ending: Otto Simmons (Appointed 2012)

Application(s) on file:

CRAVEN COUNTY COMMUNITY CHILD PROTECTION TEAM

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS:
11-16

TYPE:
DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public School superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Court Judge, Commissioners appointees from other county agencies or community at-large

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

Term(s) ending: Amy Bryant (changed positions at Trillium)

Applications on file: Jean Kenefick (Attachment # 11.B.; new Trillium designee)

CRAVEN COUNTY CLEAN SWEEP COMMITTEE

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To eliminate littering and promote recycling through education and ordinance enforcement.

NUMBER OF MEMBERS:

15

TYPE:

Civic, neighborhood, municipal, industrial business, schools

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Wednesday of the months of March, June, September and December

COMPENSATION: No Yes Specify: _____

Terms due to expire: Judi Lloyd (Appointed 2010)
Lynn Rosania (Appointed 2010)

Both are active and willing to continue serving.

EMS (EMERGENCY MEDICAL SERVICES) ADVISORY COUNCIL

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Develops and recommends for approval by the Board of Commissioners standards of care, procedures and actions which will maintain and improve the quality of emergency Medical Services for the residents of Craven County.

NUMBER OF MEMBERS:
28

TYPE:
County Manager (or representative), County Emergency Services Director, Representative from each Craven County Emergency Medical Services Provider, representative from each authorized First Responder Provider, hospital president (or designee), Craven County Medical Director, physician nominated by Craven County Medical Society, representative from Craven County Communications, representative from Craven County Firemen’s Association, hospital Emergency Room Supervisor, citizen (non-provider affiliated), Community College Dean of Continuing Education, representative nominated by Craven County Law Enforcement Association, representative from naval hospital aboard MCAS Cherry Point, ad hoc members (ECCOG EMS Director, OEMS Regional Coordinator, American Red Cross Director

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):
(See above)

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly

COMPENSATION: No Yes Specify: _____

Terms Ending:

- Mark Dail (Rhems F.D.)
- James Davis (CarolinaEast; Appointed 2008)
- Doug Furgason (At-large; Appointed 2006)
- John Harrell (Bridgeton Rescue; Appointed 2009)
- Stanley Koontz (Carolina East Medical Director)
- Jean Matthews (Cove City Rescue)
- Debra Rogers (CarolinaEast E.D.; Appointed 2008)
- Ronnie Weems (Fire Association; Appointed 2010)
- Rick Zaccardelli (City of Havelock)

All are still in their positions and expect to continue.

NCACC VOTING DELEGATE

A voting delegate to the NCACC Annual Conference in Forsyth County, August 11-14 needs to be designated. Commissioners Dacey, Liner, Mark and McCabe will be in attendance.

(See Attachment #11.B.1.)

C. UPCOMING APPOINTMENTS

SEPTEMBER

River Bend Planning Board: Kelly Forrest

OCTOBER

Aging Planning Board: Clay Gaskins

Firemen's Relief Fund: Aaron McLawhorn (Rhems)
Dred Mitchell (Cove City)

Fire Tax Commissioners: Rolf Maris (Twp. #!)
Aaron McLawhorn (Rhems)
Joseph Midgette
Alton Riggs (No. 7 Twp.)

Agenda Date: August 1, 2016

Presenter: Jim Hicks

Agenda Item No. 12

COUNTY ATTORNEY'S REPORT

FINAL ACCEPTANCE – OFFER TO PURCHASE REAL PROPERTY – 3022 MADISON AVENUE, NEW BERN (PARCEL NUMBER 8-044-A-069)

Jim Hicks, County Attorney, will present an offer previously received and tentatively approved by Craven County and the City of New Bern for the property located at 3022 Madison Avenue, in the amount of \$4,200.00. The total taxes and costs that were foreclosed on were \$4,189.43. The current tax value is \$47,900.00.

The offer was advertised, and there were multiple upset bids, with the final bid in the amount of \$17,751.05. Attachment #12 contains the proposed resolution, deed and lien waiver. It is recommended that the Board give final approval of the sale and adopt the resolution.

Agenda Date: August 1, 2016

Presenter: Jack Veit

Agenda Item No. 13

COUNTY MANAGER'S REPORT

Agenda Date: August 1, 2016

Presenter: _____

Agenda Item No. 14

COMMISSIONERS' REPORTS