

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JUNE 6, 2016
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PUBLIC HEARING – FY 2016-2017 BUDGET
2. PETITIONS OF CITIZENS
3. CONSENT AGENDA
 - A. Minutes of May 16, 2016, May 19, 2016 and May 20, 2016
 - B. Tax Releases and Refunds
 - C. Service Person of the Quarter
 - D. Budget Amendments

DEPARTMENTAL MATTERS

4. SHERIFF – BUDGET AMENDMENT: Jesse Pittman, Administrative Captain
5. FINANCE – BUDGET AMENDMENTS: Craig Warren, Finance Director
6. APPOINTMENTS
7. COUNTY ATTORNEY'S REPORT: Jim Hicks
8. COUNTY MANAGER'S REPORT: Jack Veit
9. COMMISSIONERS' REPORTS

Agenda Date: June 6, 2016

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: No

PUBLIC HEARING – FY 2016-2017 BUDGET

The Board will go into public hearing, as advertised, to receive public input on the proposed FY 2016-2017 budget, which has been available to the public in the County Manager's office and on the County's website since May 16.

Board Action: Receive Information

Agenda Date: June 6, 2016

Presenter: _____

Agenda Item No. 2

Board Action Required or Considered: No

PETITIONS OF CITIZENS

Board Action: Receive Information

Agenda Date: June 6, 2016

Presenter: _____

Agenda Item No. 3

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES

The Board will be requested to approve the minutes of May 16, 2016 regular session and May 19 and May 20, 2016 reconvened sessions.

B. TAX RELEASES

The Board will be requested to approve the routine requests for tax releases contained in Attachment #3.B.

C. SERVICE PERSON OF THE QUARTER

The Board will be requested to adopt the resolution contained in Attachment #3.C., recognizing Corporal Gregory F. Carlo as Military Service Person of the Quarter.

D. BUDGET AMENDMENTS

The Board will be requested to approve the budget amendments contained in Attachment #3.D.

Board Action: A roll call vote is needed to approve consent agenda items.

Agenda Date: June 6, 2016

Presenter: Captain Jesse Pittman

Agenda Item No. 4

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENT

Jesse Pittman, Administrative Captain, will present the budget amendment contained in Attachment #4 to cover shortages in inmate medical expenses, utilities, inmate welfare and facility maintenance through the end of the current fiscal year.

Many of these shortages are due to the increased number of inmates being housed under the State Misdemeanor Confinement program. Revenue generated from the program this fiscal year was double the projected amount. To date, the department has collected \$409,000 in revenue from the state.

Board Action: A roll call vote is needed to approve budget amendment.

Agenda Date: June 6, 2016

Presenter: Craig Warren

Agenda Item No. 5

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS

Finance Director, Craig Warren, will present the following budget amendments for the Board's approval. (See Attachment #5)

Amendments: Medical Examiner – Craven County is responsible for paying the cost of Autopsy fees and Medical Examiner fees for the deceased. Office of Chief Medical Examiner sent an email in November 2015 stating that the Autopsy Fee was increasing from \$1,250 to \$1,750 per decedent and the Medical Examiner Report Fee was increasing from \$100 to \$200 per decedent. This change was to be effective October 1, 2015. Need to budget an additional \$53,250 for Autopsy fees and \$7,700 for Medical Examiner Investigation Report fees.

General/Pass through – The Juvenile Crime Prevention Council (JCPC) awarded the Area Day Reporting Center additional discretionary funding for FY 2016. Need to budget an additional \$12,200 pass through funds to this program.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: June 6, 2016

Presenter: _____

Agenda Item No. 6

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENT(S):

RIVER BEND BOARD OF ADJUSTMENT (EXTRATERRITORIAL JURISDICTION)

AUTHORIZATION: NCGS 160A-362

MISSION/FUNCTION: Serves as a quasi-judicial body; reviews and rules on permitted variances

NUMBER OF MEMBERS:

1

TYPE:

Resident of River Bend's ETJ Area

1

Alternate; resident of River Bend's ETJ Area

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: As needed

Term(s) to fill: Appointment of alternate

No applications on file.

CRAVEN AGING PLANNING BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To provide a comprehensive assessment of the needs and opportunities associated with older adults; an achievable vision of successful aging. Craven County based programs for the support of and investment in older adults and their families, including a system of care for high-risk older adults; and policy strategies for maximizing the functional independence and quality of life of older adults and their families consonant with their wishes and desires.

Serves as the sole policy formulation board concerning aging programs on behalf of the Craven County Board of Commissioners.

NUMBER OF MEMBERS:

18

TYPE:

Agency - 10
Local Government - 3
Client/Caregiver - 2
Senior Representative - 3

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Representative of senior population (60+ years of age), client representative (caretaker of an older adult, employed by or volunteering for senior service provider) or representative of one of the following agencies or government entities: Craven County DSS, Craven County Health, Carolina East Medical Center, CARTS, Employment Security Commission, Neuse Center, Coastal Community Action, Legal Aid of North Carolina, Senior Tarheel Legislature, Craven County Commissioners, Craven County Manager, Council of Governments.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Fourth Thursday of every second month, beginning in January, at 1:30 p.m. in the Craven County Administration Building

COMPENSATION: No Yes Specify: _____

Terms Expiring: Joy Hudson (Permanent agency seat; Employment Security Commission "ESC")*

No applications on file.

* The ESC member has not been attending for some time. The Aging Planning Board is in the process of determining if this seat needs to continue or if bylaws need amendment.

AGRICULTURAL ADVISORY COMMITTEE

AUTHORIZATION: Local Ordinance

MISSION/FUNCTION: Administer provision of the Craven County Voluntary Agricultural District Ordinance and perform other agricultural related tasks or duties assigned by the Craven Count Board of Commissioners.

NUMBER OF MEMBERS:

9

TYPE:

(See qualifications)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

1) resident of area Township representing; 2) agricultural landowner; 3) actively and directly involved in agricultural production on at least 10 acres of farmland 4) special interest, experience, or education in agriculture and/or rural land preservation

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: At the call of the Chairperson

COMPENSATION: No Yes Specify: _____

Terms expiring: Jimmy Arthur (**Not seeking reappointment**)

No applications on file.

B. CURRENT APPOINTMENTS

CRAVEN COUNTY ABC BOARD

AUTHORIZATION: N.C.G.S. 18B-700

MISSION/FUNCTION: To serve the locality responsibly by controlling the sale of spiritous liquor and promoting customer-friendly, modern and efficient stores.

NUMBER OF MEMBERS:	TYPE:
<u>3</u>	_____
_____	_____
_____	_____
_____	_____

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Interest in public affairs, good judgement, knowledge, ability and good moral character

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Third Tuesday of each month at 5:30 p.m. in the boardroom of the warehouse located at 3493 Martin Drive

COMPENSATION: No Yes Specify: \$90/month

Appointments due to expire: Chip Chagnon (Appointed 2013)
 Tony Lee (Appointed 2013)
 Barbara Whiteman (Appointed 2013)

Applications on file: Dred Mitchell, Jr.
 John Willard
 Nathaniel Johnson

(See Attachment # 6.B.)

SOCIAL SERVICES BOARD

AUTHORIZATION: N.C.G.S. 108A-1-11

MISSION/FUNCTION: _____

NUMBER OF MEMBERS:

5

TYPE:

2 County Appointees

2 State Appointees

1 Member Appointed by DSS Board

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: January, 4th Monday at 5:00 p.m.; February – December, 3rd Monday of each month at 5:00 p.m.

COMPENSATION: No Yes Specify: \$15.00/Meeting

Term(s) due to expire:

Clayton Gaskins (Appointed 2013; would like to be reappointed)

Application(s) on file:

Dann Miler (Attachment # 6.B.1.)

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.7

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:

30

TYPE:

3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Term(s) due to expire: Sandra Hammer (Appointed 2014)

No applications on file.

JUVENILE CRIME PREVENTION COUNCIL

AUTHORIZATION: N.C.G.S. 147-33.66

MISSION/FUNCTION: To assess the needs of juveniles in the community, evaluate the adequacy of resources available and develop or propose ways to address unmet needs.

NUMBER OF MEMBERS:

25 (maximum)

TYPE:

From among the following categories, or in some instances, the designees of the specified position: school superintendent, chief of police, sheriff, district attorney, chief court counselor, area mental health director, social services director, county manager, substance abuse professional, member of faith community, county commissioner, person under the age of 21, juvenile defense attorney, chief district court judge, member of the business community, local health director, non-profit representative, parks and recreation representative, up to seven additional members appointed by the Board of Commissioners

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: 2nd Monday of the month 12:30 p.m.

COMPENSATION: No Yes Specify: _____

Term(s) expiring:

Jennifer Dacey (Appointed 2013)
Dawn Gibson (Appointed 2014)
Debbie Hodges (Appointed 2010; Schools)
Jan Hood (Appointed 2012; Non-Profit; retired)
Jean Huryrn (Appointed 2010; Substance Abuse)
Faye Legacy (Appointed 2014; DSS)
Todd Shuart (Appointed 2010; YMCA)
Toussaint Summers (Appointed 2011; N.B.P.D.)

Applications on file:

Carli Woolard
Jayne Kendall

(See Attachment #6.B.2.)

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:
7-12

TYPE:
Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in a nursing home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No Yes Specify: _____

Appointments due to expire: Howard Humphreys (Appointed 2013)
Martha Bryant-Watkins (Resigned)

No applications on file.

RECREATION AND PARKS ADVISORY BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12

TYPE:

1 from each township (8)
4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No Yes

Specify: _____

Term(s) due to expire:

Dickie Fairburn (Appointed 2009; two terms*)
Cathy Frazier (Appointed 2013)
Abel Sandoval (Appointed 2013)
Bill Taylor (Appointed 2010; two terms*)
Forrestine Riggs (Appointed 2012; not participating)

*Recreation and Parks bylaws limit board members to two terms.

Application(s) on file:

Talina Massey
Todd Frankson

(See Attachment #6.B.3.)

The Recreation Director requests deferment and would like to come forth with a recommendation.

COASTAL CAROLINA AIRPORT AUTHORITY

AUTHORIZATION: General Statutes (Chapter 1197 session laws of 1979; Chapter 1046 session laws of 1989)

MISSION/FUNCTION: "...to meet monthly, and at such other times, as necessary, to discuss and decide on affairs pertinent to the operation, maintenance and control of the craven County Regional Airport".

NUMBER OF MEMBERS:

8

4

TYPE:

Voting

Non-voting

(Carteret, Jones, Pamlico, MCAS)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Tuesday of each month; 2:00 p.m.

COMPENSATION: No Yes

Specify: \$100/month

Term(s) expiring:

Harold Blot (Appointed 2008; willing to continue serving)

Application(s) on file:

Jeffrey Nelson
Ernest Connor
Stanley Purcell
Talina Massey
Todd Frankson

(See Attachment #6.B.4.)

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

AUTHORIZATION: _____

MISSION/FUNCTION: Functions as a technical committee of the Board of Commissioners to develop and recommend for approval by the Board of Commissioners standards of care, policies, procedures and actions which will maintain and improve the quality of Emergency Medical Services for Craven County residents.

NUMBER OF MEMBERS:

28

TYPE:

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

1) Craven County Manager, or designee; 2) Director of Emergency Services; 3) representative from each EMS provider; 4) representative from each authorized First Responder provider; 5) hospital president or designee; 6) County Medical Director; 7) physician nominated by Craven County Medical Society; 8) representative from Communications division; 9) representative nominated by Craven County Firemen’s Association; 10) hospital emergency room supervisor; 11) non-provider affiliated citizen; 12) Community College Dean of Continuing Education; 13) representative nominated by Craven County Law Enforcement Association; 14) representative from Naval Hospital at Cherry Point; 15) ad hoc members to include Eastern Carolina Council of Governments, EMS Director, NC Office of Emergency Medical Services, and Executive Director of the American Red Cross

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly

COMPENSATION: No Yes Specify: _____

Term(s) expiring: Freda Yeck (Representing provider, JAS)

Application(s) on file: Andrew Reed (Replacement for JAS)

(See Attachment # 6.B.5.)

C. UPCOMING APPOINTMENTS – JULY

Craven Aging Planning Board: Lavick Williams (Senior Tar Heel Legislature Representative)

Planning Board: Richard Maher (Appointed 2012)

River Bend Board of Adjustment: Kelly Forrest (Appointed 2007)

Agenda Date: June 6, 2016

Presenter: Jim Hicks

Agenda Item No. 7

COUNTY ATTORNEY'S REPORT

A. Final Acceptance - NC Hwy 43, Vanceboro (Parcel Number 1-044-050).

County Attorney, Jim Hicks, will present an offer previously received and tentatively approved in the amount of \$1,500.00 for the property located at NC Hwy 43, Vanceboro, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed were \$2,286.60. The current tax value is \$4,350.00. The offer was advertised, and there were no upset bids.

Attachment #7.A contains the proposed resolution, deed and lien waiver.

B. Short-term Lease of Real Property – 1032 Cedar Street, New Bern (Parcel Number 8-007-062).

The County previously approved a lease with Preservation Management, Inc., the managing entity of the Craven Terrace Public Housing Complex, for the purpose of a community garden for the residents of Craven Terrace through October 31, 2016. The property is jointly owned with the City of New Bern.

Subsequent to these actions, Preservation Management has advised that the correct lessee should be Poultry in Motion, LLC. Further, the City attorney has modified the lease agreement to clarify responsibilities for environmental conditions.

Should the County agree to the request, it is required to adopt the resolution contained in Attachment #7.B.

Agenda Date: June 6, 2016

Presenter: Jack Veit

Agenda Item No. 8

COUNTY MANAGER'S REPORT

Agenda Date: June 6, 2016

Presenter: _____

Agenda Item No. 9

COMMISSIONERS' REPORTS

Schedule work session; recess

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 06/06/2016

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BAKER, WILLIAM F FORECLOSURE-LIEN EXTINGUISHED	0013789 2013-0002448	517.19
BENTON, JAMES WALTON JR & LIND DID NOT OWN 1/1/2014	0544226 2014-0004529	102.84
BENTON, JAMES WALTON JR & LIND DID NOT OWN 1/1/2015	0544226 2015-0004455	93.56
BENTON, JAMES WALTON JR & LIND DID NOT OWN 1-1-2013	0544226 2013-0004421	172.08
CHATHAM, JOHN ANTHONY & SAMANT BOAT NOT TAXABLE TO CRAVEN COUNTY	0076454 2014-0010208	34.57
CHATHAM, JOHN ANTHONY & SAMANT BOAT NOT TAXABLE TO CRAVEN COUNTY	0076454 2015-0010120	34.81
CLARK, ALLAN RAY DWELLING RAZED IN 2012	1324640 2013-0010523	82.10
CLARK, ALLAN RAY DWELLING RAZED IN 2012	1324640 2014-0010750	113.40
CLARK, ALLAN RAY DWELLING RAZED IN 2012	1324640 2015-0010659	107.40
COAKLEY, SCOTT BOAT NOT TAXABLE TO CRAVEN COUNTY	0107504 2015-0090946	279.35
COOK, ROBERT T BOAT NOT TAXABLE TO CRAVEN COUNTY	0107605 2015-0090951	2,472.96
DAY, JAMES DID NOT OWN 1/1/2014	0102461 2014-0090290	96.07
DAY, JAMES DID NOT OWN 1/1/2015	0102461 2015-0014308	87.24
ACKSON, JANIE V FORECLOSURE-LIEN EXTINGUISHED	3740850 2007-0028525	120.98

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 06/06/2016

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
JACKSON, JANIE V FORECLOSURE-LIEN EXTINGUISHED	3740850 2015-0029337	36.46
JOHNSON, WILBERT A JR FORECLOSURE-LIEN EXTINGUISHED	0097074 2014-0029924	26.44
JOHNSON, WILBERT A JR FORECLOSURE-LIEN EXTINGUISHED	0097074 2015-0030392	441.59
MOYERS, CHERYL MAE NOT IN BUSINESS 1/1/2015	0089511 2015-0091267	44.95
PELIKAN, PHILIP MILITARY EXEMPTION	0107676 2015-0091688	803.05
PRIDGEN, CHRIS K DID NOT OWN 1-1-2015	5851396 2015-0091342	77.77
PRIDGEN, CHRIS K DID NOT OWN 1-1-2014	5851396 2014-0092822	84.49
SEABOARD ELECTRICAL SERVICE IN DID NOT OWN 1/1/2014	0082683 2014-0092885	119.21
SEABOARD ELECTRICAL SERVICE IN DID NOT OWN 1/1/2015	0082683 2015-0091419	83.90
STATON ENTERPRISES OF NEW BERN NOT IN BUSINESS 1/1/2015	0085267 2015-0091464	8.41
	24 -CREDIT MEMO(S)	6,040.82

REFUNDS SUBJECT TO BOARD APPROVAL ON 06/06/2016

TAXPAYER NAME

ACCT#/TICKET#

AMOUNT

-REFUND(S)

.00

**RESOLUTION
RECOGNIZING CORPORAL GREGORY F. CARLO
AS
MILITARY PERSON OF THE QUARTER**

WHEREAS, Corporal Gregory F. Carlo is currently stationed with Headquarters and Headquarters (HQHQRON), aboard Marine Crop Air Station Cherry Point; and

WHEREAS, Cpl. Carlo serves as a Separations Noncommissioned Officer in the Separations Branch of the Installation Personnel Administrative Center (IPAC), and is also the HQHQRON Single Marine Program (SMP) representative, in which he helps provide volunteer opportunities to other Marines and Sailors of the unit; and

WHEREAS, Cpl. Carlo is an active volunteer with the Tragedy Assistance Program for Survivors (T.A.P.S.), a program built to provide support to military survivors of any type of loss. His role consists of mentoring young children and young adults and assisting with grief sessions, as well as attending local events and culminating daily activities. Due to the amount of his involvement in this organization, he has advanced from a mentor to a group leader, which not only helps support the children, but also supports other mentors; and

WHEREAS, in his free time, Cpl. Carlo has also volunteered at a children's fair at Bridgeton Elementary School and Teacher Appreciation Week at Arthur W. Edwards Elementary School; and

WHEREAS, through the Single Marine Program (SMP), he has helped clean up multiple parks and recreational areas in the local community, including trash pick-up, as well as landscaping and revitalization.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes Corporal Gregory F. Carlo for being an exemplary role model in the local community and providing strong leadership, mentorship and dedicated service in both his on duty and off-duty time.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates him on being selected Military Person of the Quarter.

Adopted this 6th day of June, 2016.

Chairman George S. Liner
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board



BUDGET AMENDMENTS

1. Fund: General

2. Department: Medical Examiner

3. Revenue Account Number(s)	Amount	4. Expenditure Account Number(s)	Amount
101-0000-399-01-00 fd balance current yr	60,950.00	101-2701-410-40-28 med exam autopsy	53,250.00
		101-2701-410-40-29 med exam investigate	7,700.00
Total:	60,950.00	Total:	60,950.00

Justification or Explanation of Change:
Each year the medical examiners autopsy or investigation line exceeds budget. In November we received an email from the Office of Chief Medical Examiner. Effective 10/01/15, autopsy fees increased from \$1,250 to \$1,750 and investigations from \$100 to \$200 each.

_____	_____	_____	_____
Department Head	Date	County Manager	Date

_____	_____	_____	_____
County Commissioners/Chairman	Date	Journal Entry Number	Date

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

ABC BOARD

Name: DRED C MITCHELL, JR Home Phone: 252-638-3070
 Home Address: PO Box 12
109 N Main St
 City: Cove City NC Zip Code: 28523
 Township: 3 City Limits: Yes No
 Occupation: Farmer Business Phone: 252-638-3070
 Place of Employment: - Fax Number: _____
 E-Mail Address: dcmitchelljr@gmail.com

(Please indicate your preferred contact number.)

Education

high school, 2yr Lenoir Community College

Business and Civic Experience

Former Alderman, Mayor, Town of Cove City (present)
Firemen Relief Fund Board, Chairman Cove City Park Board
member IONIC #583, Sudan Shriner

AF+AM
Areas of Expertise, Interest, Skills

Rental property management, labor management,
interest farming tobacco, growth in Western Craven
civic duty County

Why do you want to serve?

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

ECC Board, Fireman Relief Fund

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 3-17-16

Signature: Dred C Mitchell, Jr

Please be advised that this form is a public record, and must be made available to the public upon request.
 The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

ABC Board

Name:	John Willard	Home Phone:	252-671-3858 (cell) preferred
Home Address:	105 Seventh St		
City:	New Bern	Zip Code:	28560
Township:		City Limits:	XXX Yes <input type="checkbox"/> No <input type="checkbox"/>
Occupation:	Project Manager / CNC Programmer	Business Phone:	252-224-1000 ex26
Place of Employment:	Marine & Industrial Plastics, Inc	Fax Number:	N/A
E-Mail Address:	johnw7@suddenlink.net		

(Please indicate your preferred contact number.)

Education

Laurens District 55 High School, Laurens, SC

Continuing Education CNC and software classes at Lenoir Community College

Business and Civic Experience

Project manager at MIP. Former branch manager with Jim Walter Homes. Former automotive sales and F&I.

Served on Board of Deacons at church; coached youth baseball

Areas of Expertise, Interest, Skills

Vacuum forming, vacuum mold building, MS Word, Excel, home building, sales...

Interested particularly in Single Malt whisky and Bourbon.

Why do you want to serve?

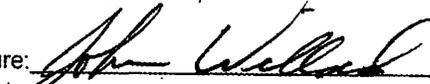
NC is failing to take advantage of a rapidly changing liquor industry, due in part to lack of flexibility in regulations written many years ago. I want a voice in helping to effect a change that will benefit both consumers and the state of NC

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

None

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 09/25/2015

Signature: 

Please be advised that this form is a public record, and must be made available to the public upon request. The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526).

This form will remain active until two years after date received.

RECEIVED

JAN 0 16

CRAVEN COUNTY
ADMINISTRATION

Volunteer Board Information and Interest Sheet Craven County, North Carolina

JAN 20 2016

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

ABC Board

Name:	<u>Nathaniel H. Johnson</u>	Home Phone:	<u>252-447-7736 (use home)</u>
Home Address:	<u>404 Lake Road</u>		
City:	<u>Havelock</u>	Zip Code:	<u>28532</u>
Township:	<u>Craven</u>	City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>Retired</u>	Business Phone:	<u>252-675-0686 (cell)</u>
Place of Employment:	<u>FRC East Cherry Point, N.C.</u>	Fax Number:	<u></u>
E-Mail Address:	<u>ntgrt@hotmail.com</u>		

(Please indicate your preferred contact number.)

Education

Completed High School Kansas City, Mo. Lincoln High School June 1962

Vocation Tech. School Kansas City, Mo. 1974 (Four Years) Sheet Metal School

Part-Time Instructor Craven Community College Havelock

Business and Civic Experience

Havelock Cherry Point Rotary Club President (2011-2013) 2 years/ Treasurer 2010-Present

Boys & Girls Club Coastal Carolina Havelock Advisory Board Chair (2015-Present) / Corporate Board (2015-Present

Havelock High School Interact Club Rotary (High School students)(2012 Present)

Areas of Expertise, Interest, Skills

Working with the community of Havelock and Craven County and helping people and veterans in the area.

Working with the high school to help students get scholarships to college.

Why do you want to serve?

To help Havelock and Craven County support the needs of the people who live within the area.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Planning Board Havelock

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 01/19/2016

Signature: Nathaniel H. Johnson

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This form will remain active until two years after date received.

NATHANIEL H. JOHNSON, JR.

404 LAKE ROAD

(252)447-7736 (HOME) (252) 675-0686 (CELL)

HAVELOCK, NORTH CAROLINA 28532

ntgrt@hotmail.com

RELEVANT WORK EXPERIENCE

Responsibilities and experience from the following positions include, but are not limited to:

- 1 Operations and project management
- 2 Strategic vision and planning
- 3 Crisis management and resolution
- 4 Proficiency in numerous computer applications, including Microsoft Office Suite applications
- 5 Fiscal management and planning
- 6 Technical expertise in the inspection and assessment of the following aircraft: H-46, H-53, H-1, C-130J, EA-6B, F/A-18, AV8B

PROFESSIONAL EXPERIENCE

Planner and Estimator

January 1990-January 03, 2008

FRC EAST, Cherry Point, North Carolina

- 1 Review projects and manage the planning, estimating, developing, and coordinating of the FRC EAST Depot's workload for the rework, repair, manufacture, and modification of aircraft and related components.
- 2 Estimate time requirements, labor and material costs involved in rework, repair, manufacture, depot logistics, and modification of aircraft or related components.
- 3 Schedule and coordinate facility workload and monitor progress to ensure timely inductions and completions.
- 4 Investigate, analyze, plan and implement corrective actions that occur in the MPS process.
- 5 Act as facility liaison with fleet representatives, facility personnel, senior group heads of department, other representatives of higher level of commands, contractors, and foreign military sales contacts to provide technical expertise for the aircraft or component rework program.
- 6 Provide workload support – determining depot logistics requirements, establish priorities, procure necessary materials, interservice requirements, establish configuration, and prepare job order specifications.
- 7 Performed MCI inspections, ASPA inspections and MCA inspection during deployments to Al Asad, Al Quaim, Al Taqaddam, Tallil, Korean Village, and Kalsu, Iraq.

- 8 Supervised on site artisan in the repair of aircraft and battle damage on EA-6B, F/A-18, AV8B, H-46, H-53, H-1, and C-130J aircrafts during deployments in Al Asad and Al Taqaddam, Iraq.
- 9 Possess technical expertise in the inspection and assessment of the following aircrafts: C-130J, UH-1N, AH-1W, CH-53E/D, CH-46E, UH-3H, F/A-18D/E, and EA-6B.
- 10 Trained employees and foreign military personnel on the following aircrafts- C-130, UH-1N, AH-1W, H-3, H-46, H-53, A-4 and F-4.

Sheet Metal Mechanic

October 1981 – January 1990

NAVAIR Depot, Cherry Point, North Carolina

- 1 Performed work on wheelwell areas on C-130 and performed E & E write-ups on aircraft.
- 2 Performed LESSs, TEIs, and other changes.
- 3 Performed trunnion repairs on nose wheelwells.
- 4 Installed floor boards.
- 5 Performed work on the disassembly of aircraft
- 6 Acquired technical expertise on the following aircrafts – F-4, A-4, C-130, UH-1N, AH-1W, CH-53E/D, H-3, H-2 and CH-46E.
- 7 Performed repairs on the following aircraft during deployment on naval carriers - F/A-18, EA-6B, S-3, C-2, CH-46E, CH-53E, and H-60.

Sheetmetal Worker

July 1980 – October 1981

NAVAIR Depot, Cherry Point, North Carolina

- 1 Performed work on CH-46 Mit Kits, jigs, and A-nut fixtures for new wiring and hard lines of CH-46.
- 2 Performed E & E write-ups of aircraft and work on F-4 aircraft cockpit areas, 303 bulkhead, 359 bulkhead, and inboard and outboard blowout panels.
- 3 Performed work on tail sections, disassembly and assembly of aircraft.
- 4 Performed TEIs, LESSs, interpreted blueprints, bulletins, and manuals of F-4, C-130, OV-10, AV-8B, A-4, F-18, and P-3 aircrafts.

Architectural Sheetmetal Mechanic

December 1970 – July 1980

A. Zahner Sheet Metal Company, Kansas City, Missouri

- 1 Supervised and planned the sequence of work operations for twenty journeyman and four apprentices – resolving matters such as equipment breakdowns, material shortages and other causes of delays and inefficiencies.
- 2 Assigned projects and provided documents, necessary tools, materials and equipment to team.
- 3 Trained team in proper work methods, use of new equipment and safe practices.
- 4 Performed HR functions.

Unites States Air Force
Honorable Discharge

December 1965 – October 1969

PROFESSIONAL TRAINING

Expert Knowledge in the Technical Publications of the following aircraft: F-4, AV-8B, C-130J, UH-1N, AH-1W, CH-53E/D, CH-46E, and UH-3H

SPC – TQM Facilitator

Defense Resources Management

SPECIAL RECOGNITIONS

Letter of Appreciation MALS 16 FWD AMO – December, 2004.

Letter of Appreciation Commanding Officer MALS 16 FWD – February, 2005.

Letter of Commendation - U.S. Naval Air Mediterranean Repair Activity – July, 2005.

Letter of Commendation Commanding Officer NAVAIR NAMRA Italy – July, 2005.

Letter of Appreciation Commanding Officer HMM-463 – August, 2006.

Letter of Appreciation 2 MAW FWD Commanding General – June, 2007.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Solid Waste Management Authority, Social Service, Airport authority

Name: Dann Miller Home Phone: 252-675-1980
Home Address: 312 Metcalf Street
City: New Bern Zip Code: 28562
Township: _____ City Limits: Yes No
Occupation: Radio Station Manager Business Phone: 800-608-9798
Place of Employment: Coastal Carolina Radio Fax Number: _____
E-Mail Address: dann@bearpad.com

(Please indicate your preferred contact number.)

Education

Associates Degree - Communication CNA - Novell Networks & MCSA - Microsoft,
Management development - 2 weeks at both UVA's Darden School and Mendoza College of Business at Notre Dame
Various other college courses. (I'm a life long learner)

Business and Civic Experience

Radio Broadcasting 1980 - 2014. On air talent, sales, computer engineering and station ownership.
Charlottesville VA - Social services board 8 years, Performing Arts Council 4 years, Downtown Foundation 8 years.
Thomas Jefferson Area United Way, Chairman Fund Raising 2000-2001

Areas of Expertise, Interest, Skills

General Management, Zero based budgeting, Human Resources, Computers and Technology

Why do you want to serve?

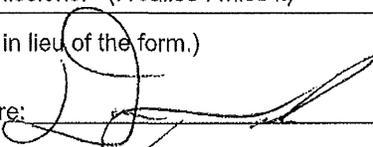
Broaden my vision of the county, Understand operations other than systems/programs outside of my occupation.
Offer pragmatic perspective to those that are charged with taking action...and assist when able.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Since moving to NC in 2003, I've established my business and made home renovation my hobby.
I've not taken time to participate or serve on committees or commissions. (I realise I miss it)

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 10/14/2014

Signature: 

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(For Internal Use Only)

Date Received: _____

Date Appointed _____; Reappointed _____

**Volunteer Board Information and Interest Sheet
Craven County, North Carolina**

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Juvenile Crime Prevention Council

Name:	<u>Carli S. Woolard</u>		
Home Address:	<u>4060 NC Highway 43</u>	City Limits:	<u> </u> Yes <u> X </u> No
City:	<u>Vanceboro</u>	Zip Code:	<u>28586</u>
Township:	<u>1</u>	Home Phone:	<u>N/A</u>
Occupation:	<u>Attorney</u>	Business Phone:	<u>252-633-2700</u>
Place of Employment:	<u>Stubbs Perdue</u>	Cell Phone:	<u>252-497-2920 (preferred)</u>
E-Mail Address:	<u>cwoolard@stubbsperdue.com</u>	Fax Number:	<u>252-633-9600</u>

(Please indicate your preferred contact number.)

Education

Campbell University Norman Adrian Wiggins School of Law - Juris Doctor - Class of 2012

University of North Carolina Wilmington - Bachelor of Arts in Political Science - Class of 2009

West Craven High School - High School Diploma - Class of 2005

Business and Civic Experience

Stubbs Perdue - Attorney - June 2014-Present

Forrest Family Law (merged into Stubbs Perdue) - Associate Attorney - April 2014-June 2014

William F. Ward, III, P.A. - Attorney - October 2012-April 2014

Areas of Expertise, Interest, Skills

Criminal Law, Juvenile Law

Why do you want to serve?

To be able to use my skills and knowledge to give back to my community regarding a cause that I am passionate about.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Craven County Bar Association - Vice President 2015-2016, President 2016-2017

New Bern Chamber of Commerce Young Professionals Group - Board of Directors

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5/9/2016

Signature: Carli S. Woolard

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This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Juvenile Crime Prevention Council, East Carolina Behavioral Health
 Juny Commission, Craven Community College Board

Name: Jayne Kendall, MD Home Phone: 704 497-3426
 Home Address: 800 Hospital Dr. Cell
 City: New Bern, NC 28560-3410 Zip Code: 28560-3410
 Township: _____ City Limits: Yes No
 Occupation: Physician, VP of EMP, Med Director Business Phone: 252 633 8119
 Place of Employment: Carolina East Medical Center Fax Number: _____
 E-Mail Address: jkendall@emp.com

(Please indicate your preferred contact number.)

Education

Indiana University - Bloomington; BS in Psychology
Indiana University School of Medicine - Doctorate
Queens University of Charlotte - MBA

Business and Civic Experience

Currently I serve as the medical director of emergency dept. I commute every week to serve in this capacity. I'm Vice President of Emergency Medicine Physicians. I have served on heart society of Gaston County

Areas of Expertise, Interest, Skills

medicine, domestic violence, single mothers, mental health
Spots Physicals for Gaston County, Florence Crittendon in Charlotte

Why do you want to serve?

I want to give back to New Bern + surrounding communities. I feel very strongly this is a great place to live and I want to serve.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

- American College of Emergency Physicians, Womens interest
- Society of Diversity, Volunteer chart review for NC Medical Board

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 7/7/15 Signature: [Signature]

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Jayne Marie Kendall, MD, MBA, FACEP

21710 Parsons Green Row, Cornelius, NC 28031 704.497.3426

Fellow of American College of Emergency Physicians with 10 years clinical and leadership experience licensed in four states. Offering extensive strategic planning skills, success implementing and managing physician and patient care protocols, and the ability to assess and create systems and programs to optimize emergency medicine operations.

PROFESSIONAL EXPERIENCE

Emergency Medicine Physicians (EMP), Canton, OH 2006–present

Chair and Interim Medical Director, Emergency Department 2/2015-present
CarolinaEast Medical Center, New Bern, NC
Manage 20 providers in a community emergency department with over 72,000 visits Annually. Develop policies and procedures .Work with medical staff to improve operations and flow throughout the hospital

Vice President, EMP Medical Group 2012-present
Manage and lead medical directors and operations at 62 hospital sites across the United States, ensuring compliance with patient care standards and protocols. Cultivate cooperative relationships to ensure effective communication among hospital staff, as well as, availability, quality, and efficient use of services. Manage external consultants and facilitate change necessary to drive enhancements of EMP programs and services. Develop and implement organizational planning including budgeting, allocation of resources, credentialing, and physician scheduling.

Additional responsibilities and accomplishments:

- Developed and manage new pay system as well as educational and leadership program for midlevel providers
- Developed a program for enhancing cultural competence and diversity within the organization
- Editor-in-chief of monthly newsletter
- Lead recruitment efforts for directors, physicians, and mid-level providers

Chair and Medical Director, Emergency Department 2009-2012
Gaston Memorial Hospital, Gastonia, NC
Managed over 30 physicians and mid-level providers in a community emergency department with over 107,000 visits annually.

- Achieved Stroke Certification, Chest Pain Accreditation, and Level III Trauma Designation
- Served as a Trust Board Member responsible for strategic planning and decision making for EMP

Assistant Medical Director, Emergency Department 2007-2009
Gaston Memorial Hospital, Gastonia, NC

Managed a specialized group of traveling physicians. Key responsibilities included physician performance evaluations, scheduling, and quality control.

Quality Director, Emergency Department 2006-2007
Gaston Memorial Hospital, Gastonia, NC
Assured effective emergency department processes by establishing and enforcing quality standards including patient care, protocols, and documentation.

Attending Physician, Emergency Department 2006
Traveling physician with primary responsibility to evaluate, stabilize, and diagnose adult and pediatric patients with a wide range of injuries and illnesses.

Attending Physician, Washington Hospital Center 2005-2006
Georgetown University/Washington Hospital Center Residency Program, Washington, DC
Physician with primary responsibility to provide staffing support to broad spectrum of hospital practices.

EDUCATION AND MEDICAL TRAINING

Master of Business Administration 2010-2012
Queens University, Charlotte, NC

Emergency Medicine Residency, Chief Resident 2002-2005
Carolinas Medical Center, Charlotte, NC

Doctor of Medicine, Alpha Omega Alpha Graduate 2002
Indiana University School of Medicine, Indianapolis, IN

Bachelor of Science in Psychology, Summa Cum Laude Graduate 1997
Indiana University, Bloomington, IN

PROFESSIONAL CERTIFICATIONS AND LICENSES

Fellow American College of Emergency Physicians 2009

American Board of Emergency Medicine 2006

Licensed in Ohio, North Carolina, Maryland and District of Columbia

PROFESSIONAL MEMBERSHIPS

Heart Society of Gaston County, Board Member 2011-2012

EMP Litigation Stress Team 2010-2012

Emergency Medicine Pharmacist Residency Preceptor, Gaston Memorial Hospital 2010-2012

Society of Chest Pain Centers 2009-2012

Chest Pain Center, Co- Medical Director, Gaston Memorial Hospital 2009-2012

Bylaws Committee, Gaston Memorial Hospital 2009-2012

Medical Executive Committee, Gaston Memorial Hospital 2009-2012

Patient Satisfaction Academy, EMP, Faculty Member 2008-2009

Stroke Steering Committee, Gaston Memorial Hospital	2008–2012
Sepsis Committee, Gaston Memorial Hospital	2008–2011
Performance Improvement Council, Gaston Memorial Hospital	2006–2009
Baltimore Ravens Football Home Games, Event Physician	2005

Jayne Marie Kendall, MD, MBA, FACEP

2

(330) 801-5383

Honors and Awards

Gaston Gazette "20 Under 40"	2011
Fellow of American College of Emergency Physicians	2009
EMP Scholars Program	2007
Chief Resident	2004-2005

Language Skills

Spanish, written and conversational

Presentations

Kendall, JM: *Exploring MyPulse*. Presented at EMP Orientation, Canton, Ohio, August 2013.

Kendall, JM: *Three Part Series on Team Building*. Presented to EMP Scholars, Canton, OH, April 2013-June 2013.

Kendall, JM: *Scheduling for Emergency Physicians*. Presented to EMP Scholars. Canton, Ohio, October 2012.

Kendall, JM: *Utilization of the Emergency Department*. Presented at Population Health Committee Meeting, Gastonia, NC, January 2012.

Kendall, JM: *Medical Staff Relationships*. Presented at Director's meetings as well as all (six total) Regional Meetings for EMP, 2011-2012.

Kendall, JM: *Patient Satisfaction*. Presented at Gaston Memorial Hospital, Gastonia, NC, 2011.

Kendall, JM: *Heart Disease*. Presented at the Shiele Museum, Gastonia, NC, January 2010.

MacLaughlin, JM: *Anaphylaxis*. Presented at Emergency Medicine Grand Rounds, Carolinas Medical Center, Charlotte, NC, 2003.

MacLaughlin, JM: *Propofol in Alcohol Withdrawal*. Presented at Carolinas Poison Center Weekly Conference, Charlotte, NC, 2003.

Publications and Research

Authored six articles published in medical journals and publications including the Journal of Interpersonal Violence and the Clinical Practice of Emergency Medicine. Participated in several important research projects focusing on topics such as domestic violence, metabolism, neurosurgery and psychology.

****Full listing of publications and research projects available upon request.***

Jayne Marie Kendall, MD, MBA, FACEP

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(330) 801-5383

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven County Planning Board, Craven Community College
Board of Trustees, Coastal Carolina Regional Authority, New Berns Mill Pond

Name: Tarina L. Massey Home Phone: 252-633-4360
Home Address: 3131 Draw Ave. 716-367-9950 (cell)

City: New Bern Zip Code: 28562

Township: _____ City Limits: Yes No

Occupation: Government Contractor Business Phone: 252-360-1683

Place of Employment: Integrity National Corp. Fax Number: _____

E-Mail Address: tarinamassey@tphd.com

(Please indicate your preferred contact number.)

Education

M.S. Diploma, Creative Certification, 104 credit hours
@ University of Maryland University (currently attending)

Business and Civic Experience

Member of Urban Chamber of Commerce, Member
of OES, Volunteer of National Institute of Crime
Prevention, Mayor of Pittsboro Civil Leadership member,

Areas of Expertise, Interest, Skills

CPTED training, Marine Corps Veteran,

Why do you want to serve?

I have always been a leader and public servant
in any community. The reward I would like to continue.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Treasurer of Board for Pittsboro News It
of Beautiful NC (women's empowerment), 12-Hr program
part of ... from ...

Date: 8/11/15 Signature: Tarina Massey

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Todd W. Frankson
110 Wadsworth Lane
New Bern, NC 28562
(252) 649-1294

EMPLOYMENT HISTORY:

Nov. 2011-Present

President

Compunet Resources, L.L.C., New Bern NC

- Creator/Owner of CravenCountyWebsites.com
- Received New Business of the Year Award for our work with the Havelock Chamber of Commerce.
- Work with other small businesses regarding community concerns via the Havelock Ambassadors program..

Feb. 2011-Mar.2014

I.M.S. Supervisor

Walmart, New Bern NC

- Supervised a team of 4-14 unloading all trucks to Walmart.
- Ensured on time delivery of freight to 3rd shift at the appropriate hour.
- Constantly adapt and change staff assignments to meet business needs.

Nov. 2010-Feb.2011

Lawn and Garden Associate

Walmart, New Bern NC

- Provided assistance to customers.
- Monitored stock and replenished shelves as needed.
- Monitored and ensured work area was neat and organized.

Oct. 2008 to Sept. 2010

Independent Consultant

Media, PA

- Provided independent consulting to several local firms and individuals.
- Monitored Department of Transportation paperwork for a large towing company.
- Monitored and Report all International Fuel Tax Association Mileage (I.F.T.A.) and reported all fuel mileages to the state.
- Resolved all computer network, software, and hardware issue for my clients.
- Created a custom interface and database for the dispatcher of the towing company.
- Created SDLC Documentation for several clients located in the US and abroad.

Jan. 2006 to Aug 2008-

Delphi Programmer/Analyst

MedTrials, Media, PA

- Provided Delphi 7 support to a Clinical Trials database applications group.
- Maintained a Code base of over 2,000,000 lines of code.
- Maintained consistency within multiple databases, 2 copies of each with records totaling over 2,000,000.
- Supported the System Architect, and the Data management group for reporting needs. The system was a 3-part N-tier system.
- Wrote custom ad-hoc SQL on a regular basis for management. Exported data to several formats. Imported data from several formats. Wrote stored procedures and triggers for the RDBMS.
- Interacted with other Departments and managers.
- I wrote many small utilities to help my group, as well as other groups, perform their tasks.

Feb. 2004 to Dec. 2005-

Consultant

Modis IT, Conshohocken, PA.

A.I.G.

- Coded Insurance Policy Forms utilizing DocuCreate.
- Supported users of Docuview Software with both installation and end user help as needed.
- Coded A.I.P.S.O. forms of Policies as Endorsements to Policies.
- Interacted with the Compliance Department regarding accuracy and to solicit sign off on forms.
- Managed over 700 forms, and status/location of the forms between 4 Departments, including farming out some of the document load to an A.I.G. division located in India.
- Worked with A.I.G. India on a daily basis via Phone as support for their issues regarding DocuCreate installation, setup and ongoing support.
- Analyzed documents and provided workload estimates.

GLAXO SMITH KLINE

- Utilized Delphi 6.0 for bug fixes and enhancements in a client server application provided to 4000 users worldwide, as well as provided end user support to the user base via phone and email.
- Worked with end users worldwide in testing bug fixes and new bug reports.
- Utilized PL/SQL to debug and enhance Oracle Packages/Stored Procedures.
- Utilized InstallShield and WinInstall for deployment in 3 different standard configurations for company wide rollouts.
- 2 Version releases in less than 6 months time company wide.
- Documented system for turnover to a 3rd party for future support.

Sept. 2000 to Mar. 2003-

Systems Administrator II / Delphi Programmer
Pharmaceutical Research Associates, Inc., Charlottesville VA

- Provided end user support for a project management application.
- Supported over 900 users at start, system ended with over 2000 users.
- The system projected financial data for the company.
- The system was a 3-part N-tier system. A web interface for project data, a stand alone application for users, and an Oracle database. I re-wrote the client application in Delphi 5-6 to ensure the company could expand at the rate it did.
- I troubleshooted the Web interface and coded in HTML, CSS and ASP to resolve bugs.
- I wrote PL/SQL to help retire the system. Assisted in Implementing Lawson and Data-basics to replace the system
- Interacted with other Departments and managers.
- I wrote many small utilities to help my group, as well as other groups, perform their tasks.
- I was promoted From System Administrator I to System Administrator II during my time at P.R.A.

Dec. 1999 to Sept. 2000-

Programmer / Analyst III
First Virginia Banks, Inc., Falls Church, VA

- I maintained a client / server GUI application using Delphi 3.0 named the Automated Collateral Management System.
- The system contained all collateral documentation for all loans with the bank.
- There were 70 client workstations connected to an Oracle Database containing 100+ GB of scanned documents and corresponding data.
- I was also responsible for a Sendero Asset Liability Management Oracle database on a Microsoft N.T. server
- I worked closely with the acting Oracle DBA regarding both the ACM database and the Sendero database.

Nov. 1998 to Nov 1999-

GUI Programmer / Analyst
Alta Systems, Inc., Alexandria, VA

- I developed client/server GUI applications using Delphi 3.0-4.0. The database utilized was SYBASE.
- I completed the project I was hired for a month ahead of schedule.
- The project was a prototype of data analysis software for the detection of welfare fraud by retailers.
- The software was used by Food and Nutritional Services agents to detect discrepancies in sales within these stores by running algorithms against their transaction data.
- Upon completion, I merged this prototype into a distributed software package, producing an upgrade. The software is called A.L.E.R.T. (Anti-fraud Locator using EBT Retailer Transactions).
- Merging the products was completed on schedule.

Dec. 1997 to Nov. 1998-

Applications Developer / Analyst
Telco Communications / Excel, Chantilly, VA

- My function was to develop in-house and vendor bound software.
- The in-house development ranged from converting Clipper / FoxPro database applications, utilizing over 50 tables, to client/server applications with SYBASE database.
- I was a member of a team of developers primarily using Delphi 2.0 and Delphi 3.0 client/server to complete the task.
- I used and wrote stored procedures and queries. I also wrote new utilities almost daily to process data in the legacy system (dBase / Clipper).
- I wrote several stand-alone applications for individuals within Telco, as needed and to their specifications, utilizing Install Shield Express for installation.
- I also created a custom PC inventory program to inventory specific directories of machines, and silently connect and logon to a secured server and write the information to the specified drive.
- The vendor bound software involved several different teams, and several different applications. I was required to write a utility that could extract data via query, and create several output files. It also read the "return" files from outside agencies, and updated the database as needed.
- I was involved in the life cycle of the project from specifications to delivery and worked hand-in-hand with Quality Assurance personnel to be proactive in identifying issues and correcting them.

Jul 1997 to Dec 1997-

Technical Consultant
Financial Dynamics, Inc., McLean, VA

- My duties were to answer questions and address technical issues for end users of American Express P.O.S Software.
- I was also responsible for assisting the development teams, in beta testing software, and assisting in development as needed.
- I wrote several Delphi components at this time. I wrote several freeware programs that were available on the Internet.
- I also started learning C++, J++ and Visual Basic at this time to enhance my skills and productivity as a developer. I taught myself HTML and built my own Web site.

Mar 1997 to Jul 1997-

Technical Support Specialist
C.A. Consulting for ICF Kaiser, Fairfax, VA

- My duties as a Technical Support Specialist were to provide end user support to over 1200 users.
- I provided telephone as well as on site support for users nation wide.
- I installed most major software packages of the time, as well as used these applications on a daily basis.
- I wrote several small utilities to assist the technical support team in maintaining the end-user's PCs.

EDUCATION:

Certifications

ClinPlus

- ClinPlus Data Management
- ClinPlus Reports

DataCeutics

- G.C.P. Computer Systems Validation
- S.D.L.C. User Training

Element K

- Active Server Pages: Level 1, Part One
- Active Server Pages: Level 1, Part Two
- HTML 4.01 Web Authoring: Level 1
- HTML 4.01 Web Authoring: Level 2
- HTML 4.01 Web Authoring: Level 1 (Accessible)
- HTML 4.01 Web Authoring: Level 2 1 (Accessible)
- A+ Certification: Core Hardware Part One
- Object-Oriented Programming Principles
- Windows 2000 for Windows NT Administrators, Part One
- Windows 2000: Installation and Administration, Part One
- I-Net+ Certification, Second Edition, Part One
- I-Net+ Certification, Second Edition, Part Two
- E-Business: Fundamentals of E-Commerce
- Server+ Certification
- A+ Certification: Operating Systems, Part One
- I-Net+ Certification (Third Edition)
- Gathering and Analyzing Business Requirements
- Project Management Fundamentals, Part One
- Project Management Fundamentals, Part Two
- A+ Certification: Operating Systems, Part Two

Learning Tree

- Oracle PL/SQL Programming: Hands-On

Brainbench

- MS Windows 95 Navigation
- WWW Concepts
- SQL (ANSI)
- MS Windows 95 Administration
- Web Server Administration
- Delphi 3.0
- Programmer/Analyst Aptitude
- MS Windows 98 Navigation

High School

Diploma, 1988-The Packer Collegiate Institute, Brooklyn, NY

College

Aerospace engineering, no degree, 1988-1991-Arizona State University, Tempe Az
Business Administration, no degree, 1991-State University of New York, Old Westbury
Liberal Arts, continuing, Craven County Community College

SOFTWARE / HARDWARE:

Delphi 1-Delphi XE7, Microsoft Visual Basic 4.0, Microsoft Visual C++, Visual J++, Oracle SQL, Sybase SQL, Clipper, FoxPro, HTML, Lotus 1-2-3, Microsoft Windows (3.1, 3.11, 95, 98, NT 4.0, 2000, 2000 Advanced Server and XP), Microsoft Office (Professional and Standard versions 4.3, 95, 97, 2000 and 2003), WordPerfect version 6.1, WordPerfect Office Suite, Lotus Notes, Remote Mail (RAS), Microsoft Mail, Microsoft Messaging, Microsoft Internet Explorer, Netscape Navigator, Peoplesoft, Lawson, Data-basics, DocuCreate, IBExpert. 15+ years experience with full life-cycle development.

NETWORK:

Administrator on a 1200+ user Token Ring LAN/WAN; setup and configuration of Windows 95 peer-to-peer network; built, configured and installed Windows NT 4.0 servers; troubleshoot network technical difficulties, install and configure printer drivers for HP 5SI, HP 4MP, HP III, test and troubleshoot memory, software, hardware and end user PC issues; repair and maintain laptop and desktop PCs.

Airport Authority
James Bender
Harold Blot
Scott Dacey
Cresswell Elmore
Mary Harris-McGee
Tyler Harris
Willard Huff
Jerry Jackson
Joseph Leahy
Charles Meekins
Kenny Morris

200 Terminal Drive
P.O. Box 3258
New Bern, NC 28564

COASTAL
CAROLINA

Regional Airport

Web
www.newbernairport.com

Tom Braaten
Airport Director

(252) 638-8591
Fax (252) 638-5930

15 March 2016

Chairman George Liner
Craven County Commission
406 Craven Street
New Bern, NC 28560

Dear Chairman Liner,

I have the pleasure of working for a fine Airport Authority. Combined they bring a wealth of experience, business sense, and enthusiasm to your airport. They continuously work on ways in which the airport can better serve the community. One of the Authority members has a term which will expire on June 30, 2016. Chairman Harry Blot is that member.

LtGen Harry Blot, USMC (ret), is currently serving as the Chairman of the Airport Authority. He brings a unique value to the Board. He has a great aviation background earned through his experiences in the Marine Corps and with Lockheed. He is well-connected in the community and with the military, one of our major customers, in Washington, D.C. and locally. His experience and sage advice have been most helpful as the Authority plans for the future.

As the Airport Director for the Authority, I appreciate what the Board members have done and plan to do. They are always available to serve on committees, and they understand the important role your airport plays in Craven County's future. LtGen Blot has enthusiastically agreed to serve another term if reappointed. I recommend that the County Commissioners give favorable consideration to reappointing LtGen Harry Blot for another term on the Airport Authority. Continuity on the Airport Authority at this time will allow your Airport to best serve the citizens of the region.

Sincerely,



Tom Braaten
Airport Director

Copy to: Mr. Jack Veit
Ms. Gwen Bryan

JAN 04 2016

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Coastal Carolina Airport Authority

Name:	<u>Jeffrey L. Nelson Sr. (Jeff)</u>	Home Phone:	<u>252-514-1357 (preferred)</u>
Home Address:	<u>4412-A Old Cherry Point Road</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28560</u>
Township:	<u>7</u>	City Limits:	<u>Yes</u> <input checked="" type="checkbox"/> <u>No</u>
Occupation:	<u>Integrated Product Team Lead (GS-14)</u>	Business Phone:	<u>252-464-7930</u>
Place of Employment:	<u>FRC-East, MCAS Cherry Point, NC</u>	Fax Number:	<u></u>
E-Mail Address:	<u>jdnelson@embarqmail.com</u>		

(Please indicate your preferred contact number.)

Education

2013, Master of Science in Leadership, concentration in Project Management, Boston University

2007, Bachelor of Science in Aviation Management, Southern Illinois University

1984, HS Diploma, Ruth's Chapel Christian School

Business and Civic Experience

Progressive career at FRC East providing quality aircraft, engines and components to meet workload requirements

Organized volunteer work parties to assist with hurricane impacted families, flood victims and organized and

built handicapped ramps for people needing assistance

Areas of Expertise, Interest, Skills

Leadership, aviation, aviation maintenance/management

Oral and written communications, motivation, project management

Why do you want to serve?

I have a passion for aviation and believe that I can add value to the discussions and decisions that are made by the

Board that may impact our community and our citizens

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/28/2015

Signature: Jeffrey L Nelson Sr.

Please be advised that this form is a public record, and must be made available to the public upon request.

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet DEC 28 2015

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

COASTAL CAROLINA AIRPORT AUTHORITY

Name: ERNEST CONNOR Home Phone: 252 649 1252
 Home Address: 2009 ROYAL PINES DR.
 City: NEW BERN, NC Zip Code: 28560
 Township: _____ City Limits: Yes No
 Occupation: RETIRED Cell Business Phone: 409-789-1837
 Place of Employment: _____ Fax Number: _____
 E-Mail Address: dec2342@suddenlink.net

(Please indicate your preferred contact number.) 409-789-1837

Education

CLAYTON UNIVERSITY - TUFTS UNIVERSITY - TIDEWATER COMM COLLEGE
JESUIT HIGH SCHOOL

Business and Civic Experience

DIRECTOR PROPERTY MANAGEMENT (RETIRED) 1997-2014, TRUSTEE OF PARK BOARD (8 YEARS)
CDC BOARD MEMBER (8 YEARS) AIRPORT ADVISORY COMMITTEE (15 YEARS) CWF BOARD MEMBER (10 YEARS)
MEMBER DOWNTOWN PARTNERSHIP BOARD (12 YEARS) MOTORCYCLE RALLY VOLUNTEER (10 YEARS)

Areas of Expertise, Interest, Skills

MULTI ENGINE INSTRUMENT PILOT - USCG OCEAN MASTERS LICENSE U.S. - RE. MANAGEMENT
COMMERCIAL PROPERTY MANAGEMENT - LEASE NEGOTIATION - TENANT AFFAIRS

Why do you want to serve?

OVER 15 YEARS EXPERIENCE AS COUNTY/REGIONAL AIRPORT ADVISORY COMMITTEE MEMBER
WOULD BRING OUTSIDE VIEWPOINT AND TEAM PLAYER EXPERIENCE WITH MULTITASK CAPABILITIES

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

CURRENTLY SERVING AS ADJUTANT TO POST 24 AMERICAN LEGION - NEW BERN

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: December 28, 2015

Signature: Ernest Connor

Please be advised that this form is a public record, and must be made available to the public upon request.
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This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Coastal Carolina Airport Authority

Name:	Stanley Purcell	Home Phone:	252 633-0979
Home Address:	3710 Viridian Trace		
City:	New Bern	Zip Code:	28562
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Retired	Business Phone:	
Place of Employment:		Fax Number:	
E-Mail Address:	lee66purcell@gmail.com		

(Please indicate your preferred contact number.)

Education

1966 A.B. International Affairs, Lafayette College, Easton, PA

1968 M.A. International Relations, University of Pennsylvania, Philadelphia, PA

Business and Civic Experience

1998-2008 New Jersey Commerce & Economic Growth Commission, Trenton, NJ

2009-2010 New Jersey Economic Development Authority, Trenton, NJ

Areas of Expertise, Interest, Skills

Marketing, Economic Development, Tourism, History, Capital Markets

Why do you want to serve?

My background in marketing tourism and economic development for the State of New Jersey can be of use in helping

Coastal Carolina Regional Airport achieve its greatest potential, to benefit Craven County and the region

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Board member, New Bern Preservation Foundation

Volunteer, New Bern Historical Society

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/28/2015

Signature: _____

Please be advised that this form is a public record, and must be made available to the public upon request.

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven County Planning Board, Craven Community College
~~Board of Trustees, Coastal Carolina Community College, North Carolina State Parks Authority~~

Name: Talina L. Massey Home Phone: (252) 633-4360
 Home Address: 3131 Drew Ave. 716-367-9950 (cell)

City: New Bern Zip Code: 28562

Township: _____ City Limits: Yes No

Occupation: Government Contractor Business Phone: (252) 360-1683

Place of Employment: Integrity National Corp. Fax Number: _____

E-Mail Address: talina.massey@upk.com

(Please indicate your preferred contact number.)

Education

M.S. Diploma, Computer Certification, 70+ credit hours
@ University of Maryland University (currently attending)

Business and Civic Experience

Member of Urban Chamber of Commerce, Member
of DCS, Volunteer of National Institute of Crime
Prevention, Mayor of Pottam Civil Leadership member

Areas of Expertise, Interest, Skills

CPTED Training, Marine Corps Veteran

Why do you want to serve?

I have always been a leader and public servant
in any community. The reward I would like to continue.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Treasurer of Board for Pottam Health Center
of Pottam, NC (women's empowerment), LEAD program
participant - Team Membership

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 8/11/15 Signature: Talina Massey

Please be advised that this form is a public record, and must be made available to the public upon request. The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (jbryan@cravencountync.gov) or fax: (252) 637-0526.

Todd W. Frankson
110 Wadsworth Lane
New Bern, NC 28562
(252) 649-1294

EMPLOYMENT HISTORY:

Nov. 2011-Present

President

Compunet Resources, L.L.C., New Bern NC

- Creator/Owner of CravenCountyWebsites.com
- Received New Business of the Year Award for our work with the Havelock Chamber of Commerce.
- Work with other small businesses regarding community concerns via the Havelock Ambassadors program..

Feb. 2011-Mar.2014

I.M.S. Supervisor

Walmart, New Bern NC

- Supervised a team of 4-14 unloading all trucks to Walmart.
- Ensured on time delivery of freight to 3rd shift at the appropriate hour.
- Constantly adapt and change staff assignments to meet business needs.

Nov. 2010-Feb.2011

Lawn and Garden Associate

Walmart, New Bern NC

- Provided assistance to customers.
- Monitored stock and replenished shelves as needed.
- Monitored and ensured work area was neat and organized.

Oct. 2008 to Sept. 2010

Independent Consultant

Media, PA

- Provided independent consulting to several local firms and individuals.
- Monitored Department of Transportation paperwork for a large towing company.
- Monitored and Report all International Fuel Tax Association Mileage (I.F.T.A.) and reported all fuel mileages to the state.
- Resolved all computer network, software, and hardware issue for my clients.
- Created a custom interface and database for the dispatcher of the towing company.
- Created SDLC Documentation for several clients located in the US and abroad.

Jan. 2006 to Aug 2008-

Delphi Programmer/Analyst

MedTrials, Media, PA

- Provided Delphi 7 support to a Clinical Trials database applications group.
- Maintained a Code base of over 2,000,000 lines of code.
- Maintained consistency within multiple databases, 2 copies of each with records totaling over 2,000,000.
- Supported the System Architect, and the Data management group for reporting needs. The system was a 3-part N-tier system.
- Wrote custom ad-hoc SQL on a regular basis for management. Exported data to several formats. Imported data from several formats. Wrote stored procedures and triggers for the RDBMS.
- Interacted with other Departments and managers.
- I wrote many small utilities to help my group, as well as other groups, perform their tasks.

Feb. 2004 to Dec. 2005-

Consultant

Modis IT, Conshohocken, PA.

A.I.G.

- Coded Insurance Policy Forms utilizing DocuCreate.
- Supported users of Docuview Software with both installation and end user help as needed.
- Coded A.I.P.S.O. forms of Policies as Endorsements to Policies.
- Interacted with the Compliance Department regarding accuracy and to solicit sign off on forms.
- Managed over 700 forms, and status/location of the forms between 4 Departments, including farming out some of the document load to an A.I.G. division located in India.
- Worked with A.I.G. India on a daily basis via Phone as support for their issues regarding DocuCreate installation, setup and ongoing support.
- Analyzed documents and provided workload estimates.

GLAXO SMITH KLINE

- Utilized Delphi 6.0 for bug fixes and enhancements in a client server application provided to 4000 users worldwide, as well as provided end user support to the user base via phone and email.
- Worked with end users worldwide in testing bug fixes and new bug reports.
- Utilized PL/SQL to debug and enhance Oracle Packages/Stored Procedures.
- Utilized InstallShield and WinInstall for deployment in 3 different standard configurations for company wide rollouts.
- 2 Version releases in less than 6 months time company wide.
- Documented system for turnover to a 3rd party for future support.

Sept. 2000 to Mar. 2003-

Systems Administrator II / Delphi Programmer
Pharmaceutical Research Associates, Inc., Charlottesville VA

- Provided end user support for a project management application.
- Supported over 900 users at start, system ended with over 2000 users.
- The system projected financial data for the company.
- The system was a 3-part N-tier system. A web interface for project data, a stand alone application for users, and an Oracle database. I re-wrote the client application in Delphi 5-6 to ensure the company could expand at the rate it did.
- I troubleshot the Web interface and coded in HTML, CSS and ASP to resolve bugs.
- I wrote PL/SQL to help retire the system. Assisted in Implementing Lawson and Data-basics to replace the system
- Interacted with other Departments and managers.
- I wrote many small utilities to help my group, as well as other groups, perform their tasks.
- I was promoted From System Administrator I to System Administrator II during my time at P.R.A.

Dec. 1999 to Sept. 2000-

Programmer / Analyst III
First Virginia Banks, Inc., Falls Church, VA

- I maintained a client / server GUI application using Delphi 3.0 named the Automated Collateral Management System.
- The system contained all collateral documentation for all loans with the bank.
- There were 70 client workstations connected to an Oracle Database containing 100+ GB of scanned documents and corresponding data.
- I was also responsible for a Sendero Asset Liability Management Oracle database on a Microsoft N.T. server
- I worked closely with the acting Oracle DBA regarding both the ACM database and the Sendero database.

Nov. 1998 to Nov 1999-

GUI Programmer / Analyst
Alta Systems, Inc., Alexandria, VA

- I developed client/server GUI applications using Delphi 3.0-4.0. The database utilized was SYBASE.
- I completed the project I was hired for a month ahead of schedule.
- The project was a prototype of data analysis software for the detection of welfare fraud by retailers.
- The software was used by Food and Nutritional Services agents to detect discrepancies in sales within these stores by running algorithms against their transaction data.
- Upon completion, I merged this prototype into a distributed software package, producing an upgrade. The software is called A.L.E.R.T. (Anti-fraud Locator using EBT Retailer Transactions).
- Merging the products was completed on schedule.

Dec. 1997 to Nov. 1998-

Applications Developer / Analyst
Telco Communications / Excel, Chantilly, VA

- My function was to develop in-house and vendor bound software.
- The in-house development ranged from converting Clipper / FoxPro database applications, utilizing over 50 tables, to client/server applications with SYBASE database.
- I was a member of a team of developers primarily using Delphi 2.0 and Delphi 3.0 client/server to complete the task.
- I used and wrote stored procedures and queries. I also wrote new utilities almost daily to process data in the legacy system (dBase / Clipper).
- I wrote several stand-alone applications for individuals within Telco, as needed and to their specifications, utilizing Install Shield Express for installation.
- I also created a custom PC inventory program to inventory specific directories of machines, and silently connect and logon to a secured server and write the information to the specified drive.
- The vendor bound software involved several different teams, and several different applications. I was required to write a utility that could extract data via query, and create several output files. It also read the "return" files from outside agencies, and updated the database as needed.
- I was involved in the life cycle of the project from specifications to delivery and worked hand-in-hand with Quality Assurance personnel to be proactive in identifying issues and correcting them.

Jul 1997 to Dec 1997-

Technical Consultant
Financial Dynamics, Inc., McLean, VA

- My duties were to answer questions and address technical issues for end users of American Express P.O.S Software.
- I was also responsible for assisting the development teams, in beta testing software, and assisting in development as needed.
- I wrote several Delphi components at this time. I wrote several freeware programs that were available on the Internet.
- I also started learning C++, J++ and Visual Basic at this time to enhance my skills and productivity as a developer. I taught myself HTML and built my own Web site.

Mar 1997 to Jul 1997-

Technical Support Specialist
C.A. Consulting for ICF Kaiser, Fairfax, VA

- My duties as a Technical Support Specialist were to provide end user support to over 1200 users.
- I provided telephone as well as on site support for users nation wide.
- I installed most major software packages of the time, as well as used these applications on a daily basis.
- I wrote several small utilities to assist the technical support team in maintaining the end-user's PCs.

EDUCATION:

Certifications

ClinPlus

- ClinPlus Data Management
- ClinPlus Reports

DataCeutics

- G.C.P. Computer Systems Validation
- S.D.L.C. User Training

Element K

- Active Server Pages: Level 1, Part One
- Active Server Pages: Level 1, Part Two
- HTML 4.01 Web Authoring: Level 1
- HTML 4.01 Web Authoring: Level 2
- HTML 4.01 Web Authoring: Level 1 (Accessible)
- HTML 4.01 Web Authoring: Level 2 1 (Accessible)
- A+ Certification: Core Hardware Part One
- Object-Oriented Programming Principles
- Windows 2000 for Windows NT Administrators, Part One
- Windows 2000: Installation and Administration, Part One
- I-Net+ Certification, Second Edition, Part One
- I-Net+ Certification, Second Edition, Part Two
- E-Business: Fundamentals of E-Commerce
- Server+ Certification
- A+ Certification: Operating Systems, Part One
- I-Net+ Certification (Third Edition)
- Gathering and Analyzing Business Requirements
- Project Management Fundamentals, Part One
- Project Management Fundamentals, Part Two
- A+ Certification: Operating Systems, Part Two

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- WWW Concepts
- SQL (ANSI)
- MS Windows 95 Administration
- Web Server Administration
- Delphi 3.0
- Programmer/Analyst Aptitude
- MS Windows 98 Navigation

High School

Diploma, 1988-The Packer Collegiate Institute, Brooklyn, NY

College

Aerospace engineering, no degree, 1988-1991-Arizona State University, Tempe Az
Business Administration, no degree, 1991-State University of New York, Old Westbury
Liberal Arts, continuing, Craven County Community College

SOFTWARE / HARDWARE:

Delphi 1-Delphi XE7, Microsoft Visual Basic 4.0, Microsoft Visual C++, Visual J++, Oracle SQL, Sybase SQL, Clipper, FoxPro, HTML, Lotus 1-2-3, Microsoft Windows (3.1, 3.11, 95, 98, NT 4.0, 2000, 2000 Advanced Server and XP), Microsoft Office (Professional and Standard versions 4.3, 95, 97, 2000 and 2003), WordPerfect version 6.1, WordPerfect Office Suite, Lotus Notes, Remote Mail (RAS), Microsoft Mail, Microsoft Messaging, Microsoft Internet Explorer, Netscape Navigator, Peoplesoft, Lawson, Data-basics, DocuCreate, IBExpert. 15+ years experience with full life-cycle development.

NETWORK:

Administrator on a 1200+ user Token Ring LAN/WAN; setup and configuration of Windows 95 peer-to-peer network; built, configured and installed Windows NT 4.0 servers; troubleshoot network technical difficulties, install and configure printer drivers for HP 5SI, HP 4MP, HP III, test and troubleshoot memory, software, hardware and end user PC issues; repair and maintain laptop and desktop PCs.

RECEIVED
MAY 19 18
CRAVEN COUNTY
ADMINISTRATION

Craven County



Emergency Services
406 Craven Street
New Bern, NC 28560
252-636-6608 - OFFICE
252-636-6655 - FAX

FROM THE DESK
OF
Patti McDaniel

May 19, 2016

To: Gwen Bryan

Re: New Appointment
EMS Advisory Council

Gwen;

Attached is new Volunteer Board Information Form for Andrew Reed with JAS (Johnston Ambulance Service) to replace Freda Yeck.

Any questions, please feel to contact me.

Thanks
Patti

L



Johnston Ambulance Service, Inc.
2803 Hwy 70 W, Goldsboro NC 27530
Telephone: (800) 625-3500
Fax: (800) 592-6374

To Whom It May Concern,

Andy Reed will be representing Johnston Ambulance Service in place of Freda Yeck. Freda is now part time with us and will not be able to make all the meeting. If you have any questions please call me at (919)673-9611.

Thanks,

A handwritten signature in black ink that reads 'Jeremy Street'. The signature is written in a cursive style with a long horizontal line extending to the right.

Jeremy Street ACOO

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory Council

Name: Andrew Reed Home Phone: _____
Home Address: 211 Tilghman Rd
City: Dover Zip Code: 28526
Township: Wyse Fork City Limits: Yes No
Occupation: Area Manager Business Phone: 9195847843
Place of Employment: JAS Fax Number: _____
E-Mail Address: andrew_reed@jas-online.org

(Please indicate your preferred contact number.)

Education

High school graduate 1992

Paramedic school 2002

EMT Basic 1993

Business and Civic Experience

Area Manager for Johnston Ambulance Service Craven/Jones/Pamlico Counties.

Areas of Expertise, Interest, Skills

Why do you want to serve?

Representative for company

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 05/18/2016

Andrew Reed

Signature

Digitally signed by Andrew Reed
DN: cn=Andrew Reed, o=JAS, ou=Craven/Jones Manager,
email=andrew_reed@jas-online.org, c=US
Date: 2016.05.18 13:53:23 -0400

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

RESOLUTION

Tax Parcel Number 1-044-050, Craven County, North Carolina

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by the County, identified as Tax Parcel Number 1-044-050, and being more particularly described herein; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the final offer to purchase, after the upset bid period, was in the sum of \$1,500.00 by Brenda Espinosa-Blanco; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the subject property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the last and highest bid of Brenda Espinosa-Blanco in the sum of \$1,500.00 for said parcel identified as Tax Parcel Number 1-044-050, and being more particularly described herein, be and the same is hereby accepted as to the County's interest in said property, and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchasers for the County's interest in said property, and to further execute any and all other documents related to the sale of the same..

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has been executed on behalf of the County, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number One (1) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described in Deed Book 3322 at Page 817 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 1-044-050.

ADOPTED THIS 6th DAY OF JUNE, 2016.

GEORGE LINER, Chairman

(County Seal)

GWENDOLYN BRYAN,
Clerk to the Board

\\SERVER04\lssdocs\00000035\00069475.000.DOCX

NORTH CAROLINA
CRAVEN COUNTY

Tax Parcel No. 1-044-050
Revenue Stamps \$0.00

QUITCLAIM DEED

THIS QUITCLAIM DEED made this ____ day of June, 2016, by and between **CRAVEN COUNTY**, a body politic and corporate of the State of North Carolina ("Grantor"); to **BRENDA ESPINOSA-BLANCO, and Spouse, CARLOS ESPINOSA-BLANCO** ("Grantees"), whose mailing address is 1830 Wilmar Road, Vanceboro, NC 28586, is as follows:

WITNESSETH:

That said Grantor for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor paid by the Grantee, the receipt of which is hereby acknowledged, has remised and released, and by these presents does remise, release and forever quitclaim unto the Grantee, Grantee's heirs, successors and assigns, pursuant to N.C.G.S. Section 160A-274, the following described property, **which said property does not include the primary residence of the Grantor** to wit:

**SEE EXHIBIT "A" ATTACHED HERETO
AND INCORPORATED HEREIN BY REFERENCE.**

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, Grantee's heirs, successors and assigns, free and discharged from all right, title, claim or interest of the said Grantor or anyone claiming by, through or under the Grantor.

IN TESTIMONY WHEREOF, **CRAVEN COUNTY** has caused this instrument to be executed as its act and deed by the Chairman of its Board of Commissioners, attested by its Clerk,

Prepared By:
Jimmie B. Hicks, Jr.
Sumrell, Sugg, Carmichael, Hicks and Hart, P.A.
Attorneys at Law
416 Pollock Street
New Bern, North Carolina 28560

and its seal to be hereunto affixed, all by the authority of its Board of Commissioners, as of the day and year first above written.

CRAVEN COUNTY

(County Seal)

By: GEORGE LINER, Chairman
Craven County Board of Commissioners

ATTEST:

GWENDOLYN M. BRYAN, Clerk
Craven County Board of Commissioners

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, Notary Public in and for said County and State, do hereby certify that on the _____ day of June, 2016, before me personally appeared GEORGE LINER, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that GWENDOLYN M. BRYAN is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that he knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the _____ day of June, 2016.

Notary Public

My Commission Expires:

EXHIBIT A

The following parcel or tract of land situate and lying in the Number One (1) Township located in Craven County, North Carolina, and being more particularly described as follows:

The property is commonly referred to by its tax parcel identification number which is 1-044-050. A description of the property is recorded in Book 1108, Page 305 of the Craven County Registry. The property is more particularly described as:

That certain lot, tract or parcel of land situate, lying and being in No. 1 Township, Craven County, North Carolina being bounded on the north by Irene Williams, on the east by the Turner land, on the south by Raymond Coward and on the west by N.C. Highway No. 43 and beginning at a stake on the east side of N.C. Highway No. 43 at Irene Williams' corner; thence with her line, North 64 deg. 30 min. East, 1370 feet to a stake; thence with the Turner line, South 77 deg. 30 min. East, 233 feet to a stake, Raymond Coward's corner; thence with his line, South 62 deg. 15 min. West 1337 feet to a stake in W.C. Jones' line; thence with said Jones' line, North 24 deg. 30 min. West, 45 feet to a stake and South 65 deg. 45 min. West, 210 feet to a stake on the east side of N.C. Highway No. 43; thence with the side of N.C. Highway No. 43, North 23 deg. 45 min. West, 147 feet to the beginning, containing 5.7 acres, more or less, and being 2 shares of the Zula Coward land.

LESS AND EXCEPT property described in Deed Book 681, Page 91, in the Craven County registry.

This parcel is not the primary residence of the grantor.

Subject to restrictive covenants and easements of record.

OWNER AFFIDAVIT AND INDEMNITY AGREEMENT

(NO RECENT IMPROVEMENTS AND NO EXECUTORY CONTRACTS FOR IMPROVEMENTS)

PARTIES: All parties identified in this section must execute this Agreement.

Owner: **CRAVEN COUNTY, a body politic and corporate**

(NOTE: A separate Agreement is required for each successive owner in the 120-Day Lien Period.)

PROPERTY: See "EXHIBIT A" attached hereto and incorporated herein by reference

(Insert street address or brief description and/or attach a description as Exhibit A. Include here any real estate that is a portion of a larger, pr unsegregated tract when that area is reasonably necessary for the convenient use and occupation of Improvements on the larger tract.)

DEFINITIONS: The following capitalized terms as used in this Agreement shall have the following meanings:

- * **Improvement:** All or any part of any building, structure, erection, alteration, demolition, excavation, clearing, grading, filling, or landscaping, including tr shrubbery, driveways, and private roadways on the Property as defined below.
- * **Labor, Services or Materials:** ALL labor, services, materials for which a lien can be claimed under NCGS Chapter 44A, Article 2, including but not li professional design services (including architectural, engineering, landscaping and surveying) and/or rental equipment.
- * **Contractor:** Any person or entity who has performed or furnished or has contracted to perform or furnish Labor, Services or Materials pursuant to a c either express or implied, with the Owner of real property for the making of an Improvement thereon. (Note that services by architects, en landscapers, surveyors, furnishers of rental equipment and contracts for construction on Property of Improvements are often provided before there is evidence of construction.)
- * **120-Day Lien Period:** The 120 days immediately preceding the date of recordation of the latter of the deed to purchaser or deed of trust to lender in th of the Register of Deeds of the county in which the Property is located.
- * **Owner:** Any person or entity, as defined in NCGS Chapter 44A, Article 2, who has or has had any interest in the Property within the 120-Day Lien Peri the purposes of this Agreement, the term Owner includes: (i) a seller of the Property or a borrower under a loan agreement secured by the Proper person with rights to purchase the Property under a contract and for whom an Improvement is made and who ordered the Improvement to be ma (iii) the Owner's successors in interest and agents of the Owner acting within their authority.
- * **Company:** The title insurance company providing the title policy for the transaction contemplated by the parties herein.
- * **Property:** The real estate described above or on Exhibit A and any leaseholds, tenements, hereditaments, and improvements placed thereon.
- * All defined terms shall include the singular or plural as required by context.

AGREEMENT: For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and as an inducement to the purcha Property by a purchaser and/or the making of a loan by a lender secured by a deed of trust encumbering the Property and the issuance of a title insurance p policies by Company insuring title to the Property without exception to liens for Labor, Services or Materials; Owner first being duly sworn, deposes, says and t

1. **Certifications:** Owner certifies that at no time during the 120-Day Lien Period have any Labor, Services or Materials been furnished in connectic contract, express or implied, for Improvements to the Property (including architectural, engineering, landscaping or surveying services or materials or rental et for which a lien can be claimed under NCGS Chapter 44A) nor have any Labor, Services or Materials been furnished on the Property prior to the 120-Day Lie that will or may be completed after the date of this affidavit OR only minor repairs and/or alterations to pre-existing Improvements have been made and Owner such repairs and/or alterations have been completed and those providing Labor, Services or Materials for the repairs have been paid in full. The Owne certifies that no Mechanics Lien Agent has been appointed.

2. **Reliance and Indemnification:** This Agreement may be relied upon by the purchaser in the purchase of the Property, a lender to make a loan secu deed of trust encumbering the Property and by Company in issuance of a title insurance policy or policies insuring title to the Property without exception (c certified in this Agreement. The provisions of this Agreement shall survive the disbursement of funds and closing of this transaction and shall be binding upo and anyone claiming by, through or under Owner.

Owner agrees to indemnify and hold purchaser, lender, and Company harmless of and from any and all loss, cost, damage and expense of every kind, and all fees, costs and expenses, which the purchaser, lender or Company shall or may incur or become liable for, directly or indirectly, as a result of reliance certifications of Owner made herein or in enforcement of the Company's rights hereunder.

3. **NCLTA Copyright and Entire Agreement:** This Agreement and any attachments hereto represent the entire agreement between the Owner and the C and no prior or contemporaneous agreement or understanding inconsistent herewith (whether oral or written) pertaining to such matters is effective. THIS IS A COPYRIGHT FORM and any variances in the form provisions hereof must be specifically stated in the blank below and agreed to in writing Company.

No modification of this Agreement, and no waiver of any of its terms or conditions, shall be effective unless made in writing and approved by the Company.

PROVIDING A FALSE AFFIDAVIT IS A CRIMINAL OFFENSE

<p>CRAVEN COUNTY, a body politic and corporate</p> <p>By: _____</p> <p>Printed or Typed Name/Title: _____</p> <p>(Seal)</p>	<p>State of <u>NORTH CAROLINA</u> County of <u>CRAVEN</u> Signed and sworn to (or affirmed) before me this day by _____</p> <p>As _____ of _____ <u>Craven County, a body politic and corporate.</u></p> <p>Date: _____</p> <p>_____, Notary Public</p> <p>My Commission Expires: _____</p>
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EXHIBIT A

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LESS AND EXCEPT property described in Deed Book 681, Page 91, in the Craven County registry.

This parcel is not the primary residence of the grantor.

Subject to restrictive covenants and easements of record.

RESOLUTION
1032 Cedar Street, New Bern (Tax Parcel Number 8-007-062)
Lease to Poultry in Motion, LLC

THAT WHEREAS, Craven County (the "County"), along with the City of New Bern, acquired an interest in that certain property more commonly referred to as 1032 Cedar Street, New Bern, North Carolina, and further identified as Tax Parcel Number 8-007-062 (the "Real Property"); and

WHEREAS, Poultry in Motion, LLC ("LLC") is the managing entity of the Craven Terrace Public Housing Complex, and desires to lease the Real Property through October 31, 2016, for the purpose of establishing a community garden for the residents of Craven Terrace; and,

WHEREAS, the Board of Commissioners has determined that it will not need the Real Property during the term of the proposed lease agreement, and that it is authorized to enter into the lease for such terms and upon such conditions as the Board may determine, pursuant to North Carolina General Statute §160A-272.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the County lease the Real Property to LLC pursuant to the terms of that certain Lease Agreement attached hereto and incorporated herein by reference.

Section 2. That the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute any and all documents necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 6th DAY OF MAY, 2016.

GEORGE LINER, Chairman

(County Seal)

GWENDOLYN BRYAN,
Clerk to the Board

NORTH CAROLINA

COUNTY OF CRAVEN

LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into effective as of the 1st day of April 2016, by and among the CITY OF NEW BERN, a North Carolina municipal corporation, and CRAVEN COUNTY, a body politic and corporate of the State of North Carolina (collectively, "Lessors") and POULTRY IN MOTION, LLC, a Maine limited liability company ("Lessee"), collectively referred to as the "Parties."

WITNESSETH:

THAT WHEREAS, the Lessors own a parcel of real property located at 1032 Cedar Street in the City of New Bern, said parcel being further identified as Craven County Tax Parcel Number 8-007-062 ("Subject Property"); and

WHEREAS, the Lessee's affiliates own and are in the process of renovating an apartment complex which was formerly a public housing complex located in the City of New Bern known as "Craven Terrace"; and

WHEREAS, the Lessee desires to use the Subject Property exclusively for the development of a community garden for the residents of Craven Terrace during the 2016 growing season while renovations are being made on the campus of Craven Terrace; and

WHEREAS, the Lessors have agreed that the Lessee may utilize the Subject Property exclusively for the use of a community garden for the residents of Craven Terrace, subject to the terms and conditions established herein; and

WHEREAS, the Parties have agreed upon the terms of this Lease and wish to reduce their agreement to writing.

NOW, THEREFORE, subject to the terms and conditions hereinafter set forth, said

Lessors do hereby let and lease unto said Lessee, and said Lessee does hereby accept as tenant of said Lessors, the Subject Property.

TO HAVE AND TO HOLD said Subject Property, together with all privileges and appurtenances thereunto belonging to it, the said Lessee, its successors and assigns, for the term and upon the conditions hereinafter set forth:

1. This Lease shall begin as of April 1, 2016, and, unless sooner terminated as herein provided, shall exist and continue through October 31, 2016.

2. During the term of this Lease, the Lessee shall be responsible for maintaining the Subject Property in compliance with all local regulations so that the Lessors will have no obligation whatsoever with respect to the maintenance or upkeep of the Subject Property during the term of this Lease other than for the possible presence in, on or about the Subject Property of any environmental contaminants existing prior to the date of this Lease Agreement (collectively, "Environmental Contaminants"), all consequences of which shall remain the sole and exclusive responsibility of the Lessors.

3. Lessee acknowledges and agrees that the Subject Property may only be used for the public purpose of creating a community garden for the benefit of the residents of Craven Terrace, and that produce grown on the Subject Property may only be sold for the purpose of establishing and funding a scholarship fund exclusively for the young residents of Craven Terrace.

4. As rent for the Subject Property, the Lessee agrees to maintain the Subject Property, as hereinabove set forth, and to pay the sum of ONE DOLLAR (\$1.00) during the term of this Lease, such payment to be made contemporaneously with the execution of this instrument.

5. Lessee shall not assign this Lease.

6. Lessee shall release, defend, indemnify, save, and hold harmless the Lessors and their respective employees, agents, representatives, and public officials from and against any and all claims, damages, losses, costs, responsibility or liability for injury or damage to person or property arising from or out of any occurrence in, upon, or at the Subject Property, or use by Lessee of the Subject Property, or occasioned wholly or in part by any act or omission of Lessee, its agents, contractors, employees, servants or concessionaires, other than for any and all consequences relating to or arising by virtue of Environmental Contaminants located on, in or about the Subject Property and existing prior to the date of this Lease Agreement, unless the same is caused by the gross negligence or willful misconduct of Lessors.

7. It is expressly agreed that, if the Lessee shall neglect to do and perform any matter or thing herein agreed to be done and performed by it and shall remain in default thereof for a period of thirty (30) days after written notice from the Lessors calling attention to such default, the Lessors may declare this Lease terminated and cancelled and take possession of the Subject Property without prejudice to any other legal remedy it may have on account of such default. Said notice may be given to the person at such time in charge of the Subject Property or sent by certified mail to the Lessee in care of the following:

Michelle Falino, Regional Vice President
Preservation Management, Inc.
261 Gorham Road
South Portland, ME 04106

IN TESTIMONY WHEREOF, Lessors have caused this instrument to be executed by the Mayor of the City of New Bern in its corporate name and by the Chairman of the Craven County Board of Commissioners on behalf of Craven County and its seals affixed and attested to by its Deputy City Clerk and Clerk, respectively, and Lessee has caused this instrument to be executed

by its authorized agent, all as of the day and year first above written; this Agreement being executed in triple originals, one of which is retained by each of the parties.

CITY OF NEW BERN

By: 
Mayor

(SEAL)

ATTEST:


Deputy City Clerk

CRAVEN COUNTY

By: _____
Chairman, Craven County Board of Commissioners

(SEAL)

ATTEST:

Clerk, Craven County Board of Commissioners

POULTRY IN MOTION, LLC, a Maine limited liability company

By: _____
Authorized Agent

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

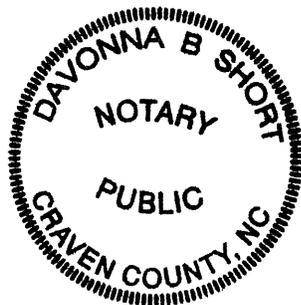
I, Davonna B. Short, Notary Public in and for said County and State, do hereby certify that on the 24th day of May, 2016, before me personally appeared DANA E. OUTLAW, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Mayor and that BRENDA E. BLANCO is the Deputy City Clerk for the City of New Bern, the municipal corporation described in and which executed the foregoing instrument; that he knows the common seal of said municipal corporation; that the seal affixed to the foregoing instrument is said common seal; that the name of the municipal corporation was subscribed thereto by the said Mayor; that the said common seal was affixed, all by order of the Board of Aldermen of said municipal corporation; and that the said instrument is the act and deed of said municipal corporation.

WITNESS my hand and official seal this the 24th day of May, 2016.

Davonna B. Short
Notary Public

My Commission Expires:

June 24, 2018



STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State, do hereby certify that on the ____ day of _____, 2016, before me personally appeared GEORGE S. LINER, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that GWENDOLYN M. BRYAN is the Clerk for the City of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that he knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the ____ day of _____, 2016.

Notary Public

My Commission Expires:

STATE OF _____

COUNTY OF _____

I, _____, Notary Public in and for said County and State, do hereby certify that on the ____ day of _____, 2016, before me personally appeared _____ and acknowledged that he/she is the authorized agent of Poultry In Motion, LLC, a Maine limited liability company, and that he/she, as authorized agent, being duly authorized to do so, voluntarily executed the foregoing instrument on behalf of said corporation for the purposes stated therein.

WITNESS my hand and official seal this the ____ day of _____, 2016.

Notary Public

My Commission Expires:
