

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, NOVEMBER 2, 2015
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of October 19, 2015 Regular Session
 - B. Tax Releases and Refunds
 - C. Subdivision for Approval
2. PUBLIC HEARING: PROPOSED 2016 CRAVEN COUNTY SCHEDULES OF VALUES, STANDARDS AND RULES

3. PETITIONS OF CITIZENS

DEPARTMENTAL MATTERS

4. CARTS – BUDGET AMENDMENT: Kelly Walker, Transportation Director
5. EMERGENCY SERVICES - LITTLE SWIFT CREEK FIRE DEPARTMENT PUMPER TANKER PURCHASE: Jeffrey Norman, Chief
6. PLANNING: Don Baumgardner, Planning Director
 - A. Subdivision for Approval
 - B. Road Addition Request
 - C. Request to Adopt the Flood Mitigation Assistance Project Budget Amendment and Ordinance for the FY14 Grant
7. FINANCE – BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager – Finance/Administration
8. RECREATION - REQUEST FOR EXEMPTION FOR ENGINEERING SERVICES RELATED TO CREEKSIDE PARK PLAYGROUND REPLACEMENT: Eddie Games, Recreation & Parks Director, Gene Hodges, Assistant County Manager, Facilities/Operations

9. INFORMATION TECHNOLOGY – FIBER CONNECTION TO AGRICULTURAL EXTENSION AVAILABILITY TO NORTH SIDE OF INDUSTRIAL PARK: Dennis Holton, Information Technology Director and Timothy Downs, Economic Development Director
10. APPOINTMENTS
11. COUNTY ATTORNEY'S REPORT: Jim Hicks
12. COUNTY MANAGER'S REPORT: Jack Veit
13. COMMISSIONERS' REPORTS

Agenda Date: November 2, 2015

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF OCTOBER 19, 2015

The Board will be requested to approve the minutes of October 19, 2015 regular session.

B. TAX RELEASES AND REFUNDS

The Board will be requested to approve the routine tax releases and refunds contained in Attachment #1.B.

C. SUBDIVISION FOR APPROVAL

The Board will be requested to approve the following subdivision.

McLawnhorn Estates – Final

- Property is owned by Jane McLawnhorn and surveyed by Robert H. Davis, PLS.
- Property is located within Twp. 8, off of US Hwy 17
- Subdivision contains 1 lot on 8.39 acres
- Lot proposed to be served by a private well and an individual septic system

Board Action: A roll call vote is needed to approve consent agenda items.

Agenda Date: November 2, 2015

Presenter: _____

Agenda Item No. 2

Board Action Required or Considered: No

**PUBLIC HEARING: PROPOSED 2015 CRAVEN COUNTY SCHEDULES OF
VALUES, STANDARDS AND RULES**

The proposed 2016 Craven County Schedules of Values, Standards, and Rules was presented at the October 19, 2015 meeting and the required notice of the presentation was published in *The Sun Journal* on October 20, 2015. A copy of this notice is shown in Attachment #2. In order to comply with the provisions of NCGS 105-317©(2), the Board must now conduct a public hearing on the schedules. Once the hearing is held, the Board may then consider their adoption on November 16, 2015.

Board Action: Receive public comment

Agenda Date: November 2, 2015

Presenter: _____

Agenda Item No. 3

Board Action Required or Considered: No

PETITIONS OF CITIZENS

Board Action: Receive information

Agenda Date: November 2, 2015

Presenter: Kelly Walker

Agenda Item No. 4

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: CARTS – BUDGET AMENDMENT

CARTS was approved to purchase three vehicles in FY 2015 by the County and the State. The order was placed with the anticipation that delivery would occur prior to June 30, 2015. Due to supply issues, the vehicles were not delivered until October 2015. A receivable was recorded for the grant reimbursement from the state in error due to the expectation that these vehicles would be received and payment issued before closing the 2015 fiscal year. As it stands now, the grant reimbursement is being held in fund balance as of 6/30/15 and will need to be budgeted from there to complete the purchase of these three vehicles and correct the fund balance going forward.
(See Attachment #4)

Board Action: A roll call vote is needed to approve budget amendment.

Agenda Date: November 2, 2015

Presenter: Jeff Norman

Agenda Item No. 5

Board Action Required or Considered: No

**DEPARTMENTAL MATTERS: EMERGENCY SERVICES – LITTLE SWIFT CREEK
FIRE DEPARTMENT PUMPER TANKER PURCHASE**

Chief Jeff Norman of the Little Swift Creek Volunteer Fire Department will present information detailed in Attachment #5., as required by the contract with the County.

Board Action: Receive information

Agenda Date: November 2, 2015

Presenter: Don Baumgardner

Agenda Item No. 6

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: PLANNING

A. SUBDIVISION FOR APPROVAL

Craven County Planning Director, Don Baumgardner, will present the following subdivision for the Board's approval.

Stately Pines Section 8 – Final

-Property is owned by Stately Pines Partnership and surveyed by Edward B. Latham, PLS.

-Property is located within Twp. 6 off of Stately Pines Rd.

-Subdivision contains 7 lots on 9.30 acres

-Lots proposed to be served by community water and City of New Bern Sewer

Board Action: A vote to approve the subdivision is needed.

B. ROAD ADDITION REQUEST

Attachment #6.B. contains a road addition resolution requesting the Board of Commissioners to approve a portion of Galloway Road to be turned over to the State of North Carolina for maintenance. The resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System.

Board Action: A vote by the Board of Commissioners is needed to approve the standard SR2 Road Addition Resolution.

C. REQUEST TO ADOPT THE FLOOD MITIGATION ASSISTANCE PROJECT BUDGET AMENDMENT AND ORDINANCE FOR THE FY 14 GRANT

In order to move forward with the Flood Mitigation Assistance Project, the Board of Commissioners will need to adopt a Budget Amendment (\$716,863.00) and Budget Ordinance for the Flood Mitigation Assistance Project. This project is proposed to elevate five repetitively damaged residential structures and is 100% FEMA funding, no County funds required. The FEMA award letter is shown in Attachment #6.C.

Board Action: Request adoption of the project budget amendment and budget ordinance and authorize the Chairman to sign in a roll call vote.

Agenda Date: November 2, 2015

Presenter: Rick Hemphill

Agenda Item No. 7

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT

Assistant County Manager – Finance/Administration, Rick Hemphill, will present the following budget amendment for the Board's approval. (See Attachment #7)

Amendments: Water/Castle Hayne Aquifer – Need to budget \$13,776,228 from Water Operating to the Castle Hayne Aquifer project. Funds are already budgeted for receipt in the treatment project (fund 422). Need to budget the expenditure in water operating (fund 401).

Board Action: A roll call vote is needed to approve budget amendment.

Agenda Date: November 2, 2015

Presenters: Eddie Games, Gene Hodges

Agenda Item No. 8

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: RECREATION

Craven County has been planning to replace the playground equipment at Creekside Park and budgeted \$100,000 as a capital project for Fiscal Year 2015-2016. Recreation and Parks staff has been working with various non-profit entities to secure additional funding for this project also. Recreation applied for a grant with Trillium Heath Resources for a Play Together Construction Grant to construct an inclusive playground and was awarded a grant of \$750,000 in August. Due to the scope and complexity of this project, county management, under advice of legal counsel, believes it is advisable to work with an impartial consultant, unaffiliated with any equipment manufacturer, to assist with the design, specifications, and request for proposals for this project. We have solicited proposals from a number of firms and have received four proposals. The four proposals have been evaluated and it is recommended that we proceed with Rivers & Associates, Inc. to provide these services based on their experience and ability to meet our project timeline.

We are requesting a resolution of exemption for this project so that we can contract with Rivers & Associates, Inc. to perform these design, engineering, and surveying services and forgo the formal Request for Qualifications process. (See Attachment #8)

Board Action: A vote to adopt the resolution of exemption.

Agenda Date: November 2, 2015

Presenters: Dennis Holton, Timothy Downs

Agenda Item No. 9

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: INFORMATION TECHNOLOGY – FIBER CONNECTION TO AGRICULTURAL EXTENSION AVAILABILITY TO NORTH SIDE OF INDUSTRIAL PARK

Mr. Dennis B. Holton will present the results of quotes received to connect the Craven County Agriculture Extension Building onto the county fiber network and to additionally provide conduits with dark fiber along Industrial Drive. Attachment #9 is a drawing of the proposed plan.

The topic of connecting the Craven County Agriculture Building to the county fiber network surfaced a couple of years ago when Soil & Water Conservation Office phone, fax and internet services were suspended during the federal sequestration as the office shared those resources with federal tenants in the building who owned those resources.. Our lack of ownership of these core services for our Soil and Water Office moved us to work towards getting these offices and the building on the county fiber network to provide a dependable, higher level of service for not only this office but the building as well. Monies for this part were placed in the Information Technology 2015-2016 budget in the amount of \$27,750.

During right of way ownership research for the run to the Agriculture Extension Building, Mr. Holton discussed the project with Mr. Timothy Downs, Economic Development Director. Mr. Downs became interested from the perspective of possibly providing another infrastructure offering for our park, not only to attract prospective buyers but, to enhance offerings for existing businesses within the park. Mr. Downs has monies in the Economic Development budget which could be used in conjunction with those from Information Technology pending Board authorization to do so.

With committed interest from one existing business and positive interest from a couple of others in the park it was decided to request quotes for a conduit/dark fiber install along the full run of Industrial Drive, about 5,000 feet total.

The County would not be providing internet service to any of the park businesses, only to the County Offices. The county would be providing dark fiber for use by those in the park, or a means to get internet service from a commercial internet service provider to a business along Industrial Drive. The county would charge a nominal fee for these infrastructures, and would base return on a 15 year payback. Price ranges in the \$150 – 300 per month amounts have been mentioned depending on the particulars; number of fibers, types of connection, etc. The Board of County Commissioners would approve a dark fiber agreement contract and fee amounts to charge, at a later meeting, should we proceed.

After much thought on locations and pathways, a request for quotes was developed and quotes were solicited. Request for quotes included boring of conduits supplied by the bidder along the identified path, installation of in-ground handholes supplied by the bidder, the pulling of county supplied fiber and labor for all the mentioned items. Those results were received on Tuesday, October 27, 2015 and were as follows:

Company Name	Location	Quote
T & R Underground	Greenville, NC	49,793.00
TelPower Solutions LLC	Hillsborough, NC	52,775.00
Underground Solutions, Inc.	Liberty, NC	66,350.00
Globe Communications	Durham, NC	69,865.52
DataWatt Solutions	Linwood, NC	78,764.29

The above pricing does not include the cost of the fiber which would run about \$15,000 and some inside work for Agriculture Extension Building, so total of the project would run \$65,000 – 70,000.

The Board of Commissioners are asked to:

1. Award the bid to T & R Underground
2. Approve the concept of providing dark fiber along Industrial Drive with the intent of using it to enhance Industrial Park infrastructure offerings.

Should this be the direction of the Board of Commissioners, lease agreement documents will be drafted and brought to the Board of Commissioners for review and approval.

Board Action: A vote to approve the bid award and to move forward with the project concept.

Agenda Date: November 2, 2015

Presenter: _____

Agenda Item No. 10

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENT(S):

ADULT CARE HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131D-31

MISSION/FUNCTION: Work to maintain the intent of the Domiciliary Home Residents Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly and disabled adults

NUMBER OF MEMBERS:

9-11

TYPE:

Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Term(s) ending:

Jessica James (Resigned)
Mystre Van Horn (Resigned)

No applications on file.

CRAVEN COMMUNITY CHILD PROTECTION TEAM

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS: 11-16

TYPE: DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public School superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Court Judge, Commissioners appointees from other county agencies or community at-large

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

Term(s) expiring: Dawn Gibson (Not seeking reappointment; a recommendation will be forthcoming)

No application on file.

B. CURRENT APPOINTMENTS

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:

7-12

TYPE:

Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in a nursing home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No Yes Specify: _____

Term(s) ending: Deborah Shannon (Resigned)

Applications on file: Martha Bryant-Watkins

(See Attachment # 10)

FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

AUTHORIZATION: NCGS 58-84-30

MISSION/FUNCTION: To safeguard firefighters in active service and dependent members of their families from financial loss resulting from sickness, injury or loss of life suffered while in performance of his or her duties as a firefighter.

NUMBER OF MEMBERS:
5 per department

TYPE:
2 appointed by Board of Commissioners; 2 appointed by the department; 1 appointed by Commissioner of Insurance

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: As necessary

COMPENSATION: No Yes Specify: _____

Term(s) expiring: Donald Rottman (Appointed 2013; re-appointment requested)

AGRICULTURAL ADVISORY COMMITTEE

AUTHORIZATION: Local Ordinance

MISSION/FUNCTION: Administer provision of the Craven County Voluntary Agricultural District Ordinance and perform other agricultural related tasks or duties assigned by the Craven Count Board of Commissioners.

NUMBER OF MEMBERS:

9

TYPE:

(See qualifications)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):
1) resident of area Township representing; 2) agricultural landowner; 3) actively and directly involved in agricultural production on at least 10 acres of farmland 4) special interest, experience, or education in agriculture and/or rural land preservation

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: At the call of the Chairperson

COMPENSATION: No Yes Specify: _____

Term(s) ending: Jackie Anderson (Appointed 2009)
Dale Dawson (Appointed 2009)

(They have requested that these be deferred.)

C. UPCOMING APPOINTMENTS

December

EMS Advisory Council

James Zechman (Appointed 2013)

Health Board

Verdelle Newby (Appointed 2007)

Cove City Library Board

Theresa Hodges (Appointed 2007; unexpired term)

Commissioners' Appointments

Agenda Date: November 2, 2015

Presenter: Jim Hicks

Agenda Item No. 11

COUNTY ATTORNEY'S REPORT

Initial Offer to Purchase Real Property – 3022 Madison Avenue, New Bern
(#8-044-A-069)

The County and City have received an offer in the amount of \$4,200.00 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$4,189.43. The current tax value is \$62,530.00. Attachment #11 contains copies of the offer to purchase, deed, GIS information, and proposed resolution.

Should the County and City accept this offer, the property will then be advertised for upset bids in accordance with the General Statutes. Once no further upset bids are timely received, the County and City may accept or reject the final offer.

Agenda Date: November 2, 2015

Presenter: Jack Veit

Agenda Item No. 12

COUNTY MANAGER'S REPORT

Agenda Date: November 2, 2015

Presenter: _____

Agenda Item No. 13

COMMISSIONERS' REPORTS

TAX804P

CRAVEN COUNTY

PAGE 1

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ASBURY, MIKE CORRECTED DISCOVERED PROPERTY VALUE	0107482 2015-0090913	1,450.29
BENOIT, ERIC PAUL SITUS IN PAMLICO COUNTY	0107564 2015-0090918	1,447.88
BERGERON, PAUL J CORRECTED DISCOVERED PROPERTY VALUE	0107565 2015-0090919	583.98
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2008-0006256	38.24
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2009-0006298	34.98
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2011-0006464	36.57
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2012-0006485	34.56
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2013-0006399	61.24
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2014-0006535	56.56
BRIMAGE, DORIS FORECLOSURE-LIEN EXTINGUISHED	0806715 2015-0006470	47.92
CELLA FORD INC DOUBLE LISTED WITH ACCT# 1263215	1263215 2015-0090489	235.22
CELLA FORD INC DOUBLE LISTED WITH ACCT# 1263215	1263215 2015-0090487	235.22
CELLA FORD INC DOUBLE LISTED WITH ACCT# 1263215	1263215 2015-0090485	235.22
CLIFTON, DAVID WAYNE DID NOT OWN 1/1/2015	0107843 2015-0090944	266.31

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUDLEY, VICTOR & EVELYN DID NOT OWN 1/1/2013	1995350 2013-0015710	111.20
DUDLEY, VICTOR & EVELYN DID NOT OWN 1/1/14	1995350 2014-0016098	104.53
DUDLEY, VICTOR & EVELYN DID NOT OWN 1/1/2015	1995350 2015-0016006	92.04
EDWARDS, GREG A NOT TAXABLE TO CRAVEN COUNTY	0107487 2015-0091017	319.28
EVANS, THOMAS DOWNING CORRECTED DISCOVERED PROPERTY VALUE	0107610 2015-0091031	461.40
GELINO, DONALD DOUBLE BILLED-SEE ACCT 100723	0107937 2015-0091065	535.15
HART, STEVEN AND LEIGH DOUBLE BILLED-SEE ACCT 103909	0107807 2015-0091119	606.56
KENNEY, MATTHEW SHANE & JERILI SITUS IS IN WAKE COUNTY	0107630 2015-0091184	338.80
LAVOIE, JOHN M & LAURA J CORRECTED DISCOVERED PROPERTY VALUE	0104282 2015-0091203	174.53
LEAHY, ROBERT & PAMELA CORRECTED APPRAISAL ERROR	0045652 2015-0059032	41.15
LEAHY, ROBERT FRANCIS JR & PAM DOUBLE BILLED-SEE ACCT 45652	0094233 2015-0091208	334.75
LITTLE, TERRY LEE CORRECTED DISCOVERED PROPERTY VALUE	0107510 2015-0090516	62.92
LITTLE, TERRY LEE CORRECTED DISCOVERED PROPERTY VALUE	0107510 2015-0091219	47.60
MARTIN, JOHN A III & SUSAN F DID NOT OWN 1/1/2015	0101339 2015-0091234	177.39

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
MARUNA, WAYNE ALLEN & LOIS ANN DID NOT OWN 1/1/2015	0051166 2015-0091236	69.58
MOSER, RUPERT L NOT TAXABLE TO CRAVEN COUNTY	0107669 2015-0091266	3,261.86
PHANG, JENNIFER SEILAKMONY DWELLING VACANT	0088180 2015-0045538	36.00
PHANG, JENNIFER SEILAKMONY DWELLING VACANT	0088180 2015-0045537	36.00
RUSSELL, MUNRO CANNON CORRECTED DISCOVERED PROPERTY VALUE	0107684 2015-0091398	608.11
SPENCE PLUMBING COMPANY INC DOUBLE BILLED-SEE ACCT 6780100	0055602 2015-0053881	46.62
STEVENS, WILLIAM D NOT IN BUSINESS 1/1/2014	0090792 2014-0092913	58.05
WIMBUSH, KRISTEN DID NOT OWN 1/1/15-TO BE REBILLED	0107501 2015-0091574	180.93
	36 -CREDIT MEMO(S)	12,468.64

REFUNDS SUBJECT TO BOARD APPROVAL ON 11/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
PHANG, JENNIFER SEILAKMONY DWELLING VACANT SINCE 2013	0088180 2014-0044516	37.26
SPENCE PLUMBING COMPANY INC DOUBLE BILLED-SEE ACCT 6780100	0055602 2011-0053664	42.34
SPENCE PLUMBING COMPANY INC DOUBLE BILLED-SEE ACCT 6780100	0055602 2012-0053615	41.97
SPENCE PLUMBING COMPANY INC DOUBLE BILLED-SEE ACCT 6780100	0055602 2013-0051433	46.97
SPENCE PLUMBING COMPANY INC DOUBLE BILLED-SEE ACCT 6780100	0055602 2014-0052589	46.79
STEWART, ANDRENA & BRYANT, RON DWELLING VACANT SINCE 2004	0058944 2015-0054658	36.00
STEWART, ANDRENA & BRYANT, RON DWELLING VACANT SINCE 2004	0058944 2014-0053322	36.00
STEWART, ANDRENA & BRYANT, RON DWELLING VACANT SINCE 2004	0058944 2013-0052162	36.00
	8 -REFUND(S)	323.33

NOTICE

In accordance with North Carolina General Statute 105-317(c), the proposed schedules of values to be used in the 2016 revaluation of real property in Craven County have been submitted to the Craven County Board of Commissioners. They are available for public inspection in the office of the Craven County Assessor at 226 Pollock Street in the City of New Bern, North Carolina during normal business hours from 8:00 a.m. to 5:00 p.m., Monday through Friday. A public hearing on the proposed schedules will be held at 7:00 p.m. on Monday, November 2, 2015 at the Commissioners' Meeting Room of the Craven County Administration Building at 406 Craven Street in the City of New Bern.

County Of Craven
Emergency Services

Stanley Kite, Director
Ira Whitford, Asst. Director



Bus: (252) 636-6608
Fax: (252) 636-6655

Memorandum

To: Mr. Jack Veit, Craven County Manager

FROM: Stanley Kite, Director

SUBJ: Commissioner's Agenda

DATE: October 13, 2015

RE: Little Swift Creek Fire Department Request

I have been advised by Jeffery Norman, Chief of Little Swift Creek Fire Department that he would like to inform the Commissioners of the intent to purchase a new Fire Truck. The new truck will be a 2015 E-One pumper with 1000 gallon tank and pump capacity of 1250 gallons per minute. This will be to replace a 1985 pumper. The terms of the purchase will consist of a loan for \$170,000.00. There will be 84 monthly payments of \$2,208.35 and a 2.50% fixed interest rate.

Chief Norman will be present to present the information concerning the costs and the terms of the purchase. I have attached a copy of the terms from the State Employee Credit Union and Chief Normans request for your review.

Thank you for your considerations.

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina
County of Craven

Road Description: Galloway Rd. (Approx. 345')

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Craven at a meeting on the ____ day of _____, 2015.

WITNESS my hand and official seal on this the ____ day of _____, 2015.

(Official Seal)

Clerk to the Board of Commissioners
County of Craven

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

Form SR-2 (3/2006)

**North Carolina State Department of Transportation
Request for Addition to
State Maintained Secondary Road System**

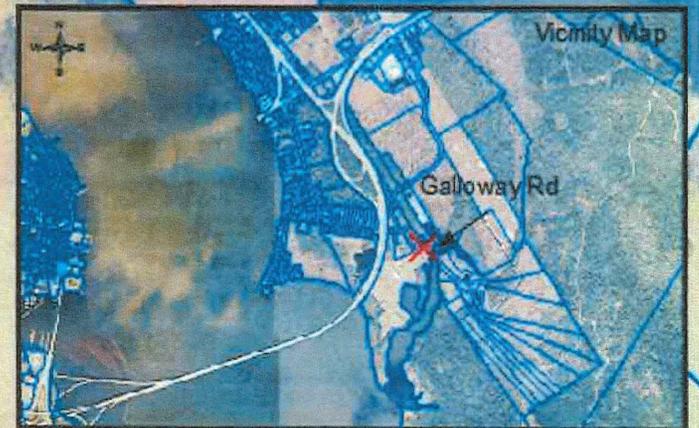
Bridgeton City Limits

Portion of Galloway Rd.
Being Petitioned for Inclusion
Into the NCDOT
Secondary Road Maintenance System

1663
Galloway Rd.

Approx. 295'

Approx. 50'



Craven County



**Flood Mitigation Assistance
FMA-PJ-04-NC-2014-005
Fund 286**

This ordinance is hereby approved in the following amount for expenditure of the Flood Mitigation Assistance (FMA) PJ-04-NC-2014-005.

Expenditures:

Elevation	\$	716,863.00
TOTAL	\$	716,863.00

The following revenue is hereby estimated for the Flood Mitigation Assistance (FMA) PJ-04-NC-2014-005.

Revenues:

NCDPS/Emergency Management Grant	\$	716,863.00
TOTAL	\$	716,863.00

This ordinance is hereby approved this 2nd day of November, 2015.

Steve Tyson, Chairman
Craven County Board of Commissioners

Attest:

Gwendolyn M Bryan, Clerk to the Board
Craven County Board of Commissioners



North Carolina Department of Public Safety
Emergency Management

Pat McCrory, Governor
Frank L. Perry, Secretary

Michael A. Sprayberry, Director

October 8, 2015

Donald Bumgardner
Planning Director
Craven County
2828 Neuse Blvd.
New Bern, NC 28562

Dear Donald Bumgardner,

The Federal Emergency Management Agency (FEMA) approved your Flood Mitigation Assistance Grant for the elevation of (5) residential structures for Craven County. Your total grant amount is \$716,863.00 dollars and is comprised of federal funds. Your project number is FMA-PJ-04-NC-2014-005.

Enclosed are two original copies of the Grant Agreement. Please sign both original agreements, **on the signature page and Attachment C**, and have your signature witnessed on the signature page. To expedite processing, please return these documents by overnight mail to Kathy Brewer, Hazard Mitigation, North Carolina Division of Emergency Management, 4105 Reedy Creek Road, Raleigh, NC 27607. The overnight mail charges are reimbursable as a project administrative cost.

After Secretary Frank L. Perry signs both original agreements, we will forward one copy of the fully executed contract to you for your records. Please do not incur any expenses for this grant until you receive the fully executed agreement.

We look forward to working with you.

Sincerely,

Nicholas M. Burk
Section Manager
Hazard Mitigation Branch

NMB/krb

MAILING ADDRESS:
4238 Mail Service Center
Raleigh NC 27699-4238
www.ncem.org



OFFICE LOCATION:
4105 Reedy Creek Road
Raleigh, NC 27607-3371
Telephone: (919) 825-2500
Fax: (919) 715-9191

U.S. Department of Homeland Security
FEMA Region IV
3903 Chamblee Tucker Road
Atlanta, GA 30341



FEMA

August 3, 2015

Michael A. Sprayberry, Director
NC Department of Public Safety
Division of Emergency Management
4236 Mail Service Center
Raleigh, NC 27699-4236

Attention: Nicholas Burk, Section Manager for Hazard Mitigation Grants

Reference: FLOOD MITIGATION ASSISTANCE (FMA),
PROJECT APPROVAL: FMA-PJ-04-NC-2014-005, CRAVEN COUNTY
ELEVATION OF FIVE RESIDENTIAL STRUCTURES

Mr. Sprayberry:

It is my pleasure to confirm that the following project sub-grant has been approved through the FMA grant program pursuant to the Congressional appropriations for Fiscal Year 2014. The Scope of Work (SOW) and Budget submitted by the State for this project sub-grant is approved except as noted in the Conditions below. Please be advised that any proposed change in the list of participating properties represents an SOW change and must be approved by our office prior to issuance of a contract or start of construction.

Project Number & Title	Federal Share	Non-Federal Share	Total Project Cost
FMA-PJ-04-NC-2014-005 Craven County: Elevation Project	\$716,863.00	\$ 0.00	\$716,863.00

121 Gus Lane, New Bern, NC 28562	35.068868	77.065534
1902 Washington St., NC 28560	35.120001	-77.065631
1809 High St. New Bern, NC 28560	35.125449	-77.051698
5524 Gondolier Dr. New Bern NC 28560	35.071316	-76.972777
990 Live Oak Dr. Havelock, NC 28532	35.954097	-76.68822

This letter constitutes programmatic approval for use of FY2014 FMA funds. Sandra McNease, Assistance Officer, has issued the financial award and documentation in support of this approval through eGrants on 08/03/2015, and the State has accepted the award. The funds have been obligated to the appropriate PARS account.

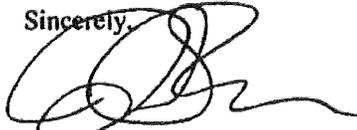
The CATEX for this project has been issued in eGrants. After a review of the proposed project and its environment, and provided that the conditions listed below are met, it was determined that no extraordinary circumstances, as defined in 44 CFR 10.8(d)(3) exist regarding this proposed project. The conditions of approval placed on this project are listed in the Award Letter. The Record of Environmental Consideration (REC) Report is available for download from the Award section of the external eGrants system. Please review and abide by all REC Conditions.

The terms and conditions of this award are provided in the Agreement Articles issued through eGrants by Ms. McNease. Please review these Articles thoroughly and abide by all provisions.

FEMA will not establish activity completion timelines for individual subawards. Recipients are responsible for ensuring that all approved activities are completed by the end of the Grant Period of Performance (POP). The POP for FY2014 FMA is April 21, 2014 through September 30, 2017. The Recipient shall submit a Final SF-425 and Performance Report no later than 90 days after the end date of the POP, per 2 CFR §200.343.

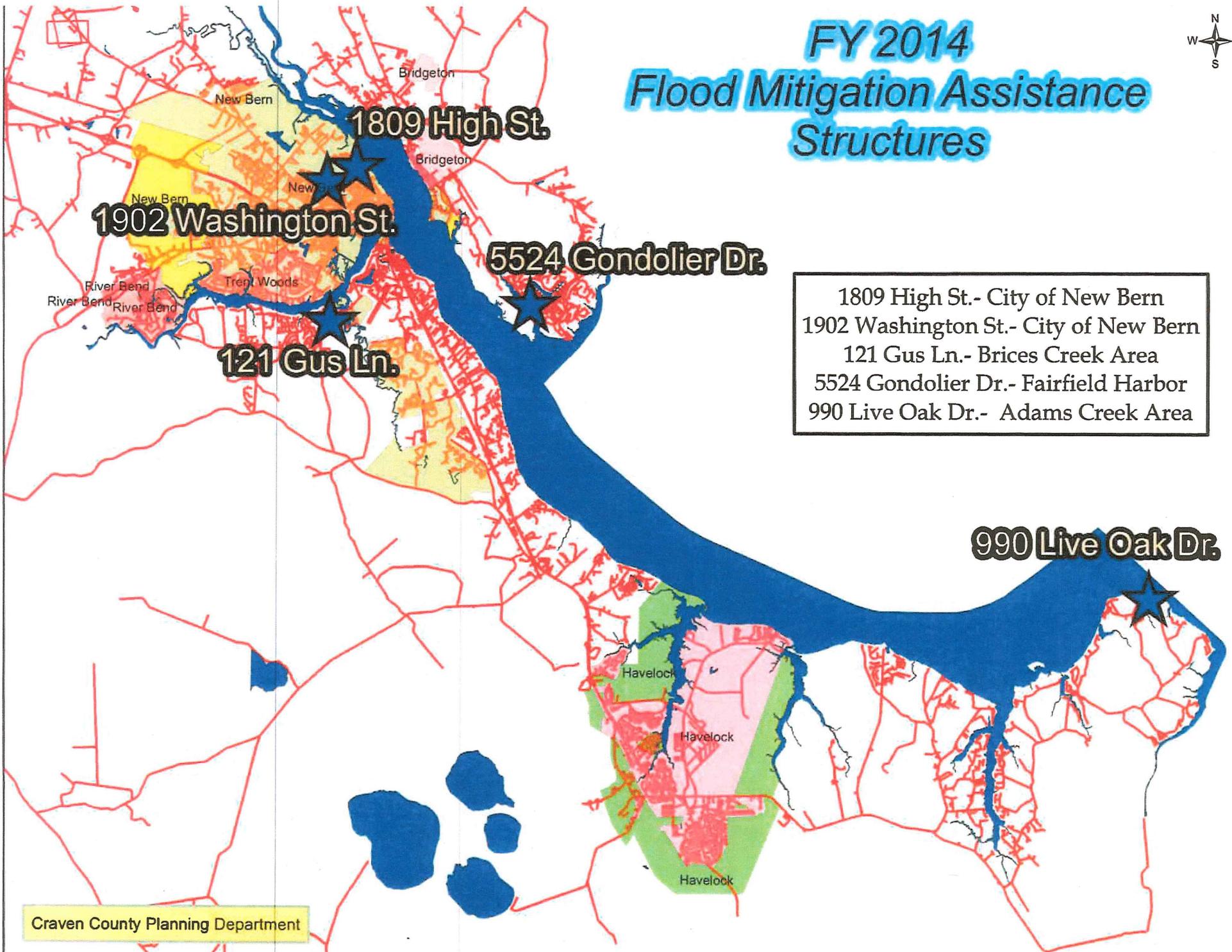
Thank you for submitting an application to the FY2014 FMA grant program. If you have any questions, please contact Victor Geer of my staff at (770) 220-5659.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jacky Bell', with a stylized flourish at the end.

Jacky Bell, Chief
Hazard Mitigation Assistance Branch
Mitigation Division

FY 2014 Flood Mitigation Assistance Structures



Craven County Creekside Inclusive Playground Project
Summary Rating Sheet for Engineering Services Proposals
October 28, 2015

Rating Factor	Max Points	Avolis Engineering	JKF Architecture	Rivers & Associates	Wooten Company
Park / Playground Planning Experience	120	65	20	105	94
Personnel Qualifications	60	48	15	60	55
Ability to meet timeline	60	60	30	60	24
Responsiveness	30	26	10	30	22
Proposed Fees	30	30	8	18	19
Total Points	300	229	83	273	214

CRAVEN COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Craven County ("County") proposes to enter into an engineering and consulting service contract to assist with the design and specifications related to the construction of an inclusive playground structure at Creekside Park in Craven County ("Service Contract"); and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

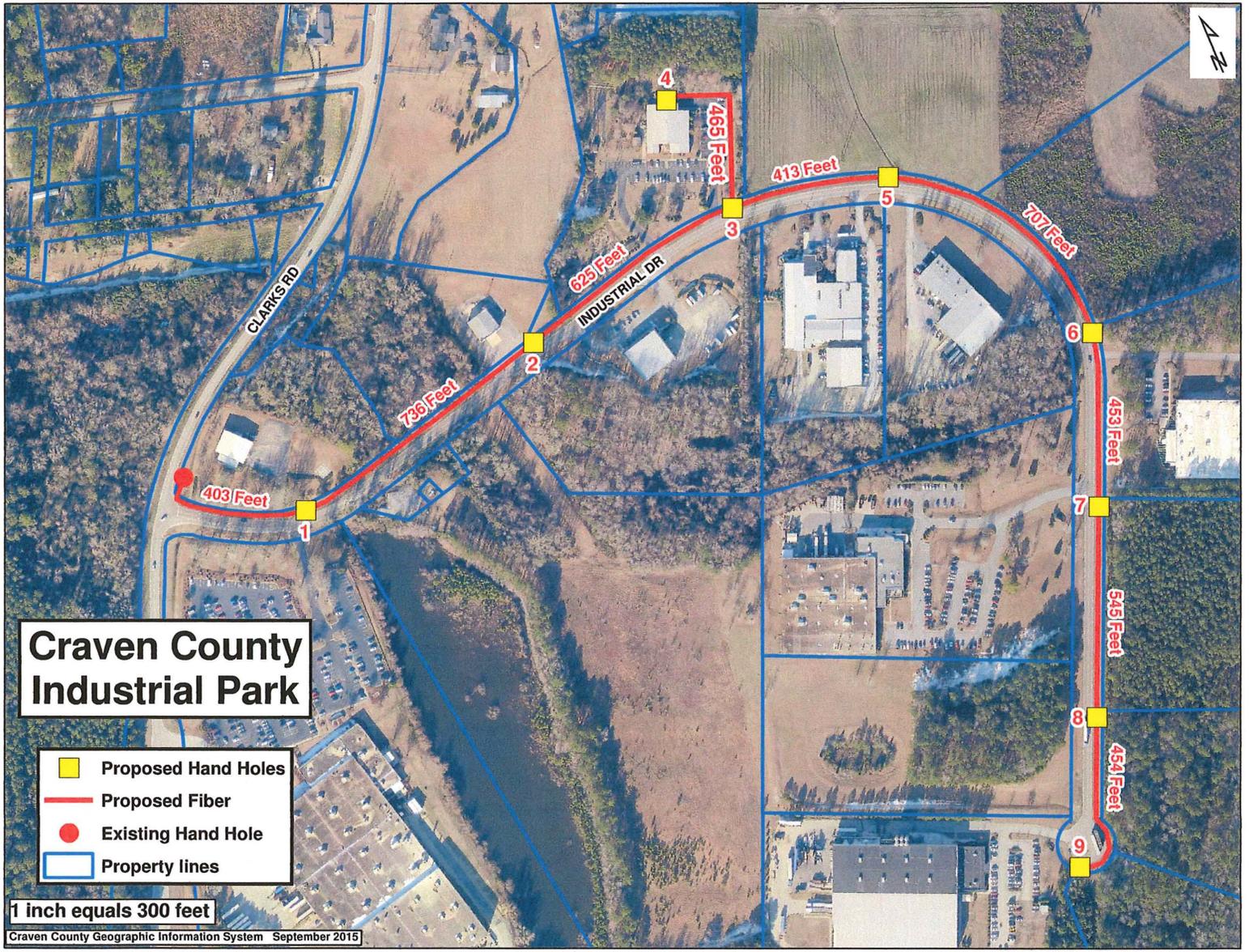
Adopted this ___ day of November, 2015.

(County Seal)

CRAVEN COUNTY

STEVE TYSON, Chairman

GWENDOLYN BRYAN,
Clerk to the Board



OCT 15 2015

Administration Building

406 Craven Street

New Bern, NC 28560

October 13, 2015

Dear Mr. Tyson and commissioners:

This is to inform you that after much deliberation I have decided to resign from the Nursing Home Advisory Committee as of the end of the quarterly meeting in October. It has been a privilege to be able to serve on this committee. I have learned a lot and hope I have contributed something to it. We have a great committee which functions well. Due to next years' travel schedule, it will be too difficult to continue to serve. Thank you for allowing me to participate thus far.

Sincerely,

Deborah Shannon

A handwritten signature in cursive script that reads "Deborah Shannon".

Cc: Ms. Renee Kea

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

Coco Ventures, LLC, as Buyer, hereby offers to purchase and **CRAVEN COUNTY** and the **CITY OF NEW BERN**, collectively as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. **REAL PROPERTY:** Located in or near the City/Town of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 3022 Madison Ave.
Subdivision Name: Southgate
Tax Parcel ID No.: 8-044-A-069
Plat Reference: 25758

Being all of that property more particularly described in Deed Book 3372 Page 725 in the Craven County Registry.

2. **PURCHASE PRICE:** The purchase price is \$4,200. and shall be paid as follows:

- (a) \$ 420.00, EARNEST MONEY DEPOSIT with this offer by cash bank check certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event: (1) this offer is not accepted; or (2) any of the Seller's conditions hereto are not satisfied, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.
- (b) \$ 3,780.00, BALANCE of the purchase price in cash or readily available funds at Closing.

3. **CONDITIONS:**

- (a) This contract is not subject to Buyer obtaining financing.
- (b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.
- (c) The Property is being sold subject to all liens and encumbrances of record, if any.
- (d) Other than as provided herein, the Property is being conveyed "as is".
- (e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.
- (f) Title shall be delivered at Closing by QUITCLAIM DEED

4. **SPECIAL ASSESSMENTS:** Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. **PRORATIONS AND ADJUSTMENTS:** Unless otherwise provided, the following items shall be prorated and either adjusted between the parties or paid at Closing: (a) Ad valorem taxes on real property shall be prorated on a calendar year basis through the date of Closing; (b) All late listing penalties, if any, shall be paid by Seller; and (c) Rents, if any, for the Property shall be prorated through the date of Closing.

6. **EXPENSES:** Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, its legal fees, and for preparation and recording of all instruments required to secure the balance of the purchase price unpaid at Closing. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. **EVIDENCE OF TITLE:** Not Applicable.

8. **LABOR AND MATERIAL:** Seller shall furnish at Closing an affidavit and indemnification agreement in form satisfactory to Buyer showing that all labor and materials, if any, furnished to the Property within 120 days prior to the date of Closing have been paid for and agreeing to indemnify Buyer against all loss from any cause or claim arising therefrom.

9. **CLOSING:** Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title on or before thirty (30) days after no subsequent upset bids are submitted in accordance with G.S. §160A-269. The deed is to be made to Coco Ventures, LLC.

CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

10. **POSSESSION:** Unless otherwise provided herein, possession shall be delivered at Closing.

Buyer Initials CC Seller Initials ST

11. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is". Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

12. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

13. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

14. RISK OF LOSS: The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

15. ASSIGNMENTS: This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

16. PARTIES: This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

17. SURVIVAL: If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

18. ENTIRE AGREEMENT: This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

19. NOTICE AND EXECUTION: Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

SELLER

(If an individual)

CRAVEN COUNTY

Corinne C. Carr (SEAL)

By: Steve Tyson (SEAL)

Name: Corinne C. Carr, President

Its: Steve Tyson

Date: 9/3/2015 ColoVentures, LLC

Date: 9-21-15

(If a business entity)

CITY OF NEW BERN

By: _____ (SEAL)

By: _____ (SEAL)

Its: _____

Its: _____

Date: _____

Date: _____

Buyer Initials _____ Seller Initials _____

Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 9/14/2015 2:18:10 PM

Parcel ID : 8-044-A -069
Owner : CRAVEN COUNTY & NEW BERN-CITY
Mailing Address : 406 CRAVEN ST NEW BERN NC 28560
Property Address : 3022 MADISON AVE
Description : 3022 MADISON AVE 15 SOUTHGATE
Lot Description :



Assessed Acreage : 0.461 **Calculated Acreage :** 0.460
Deed Reference : 3372-0725 **Recorded Date :** 7 21 2015
Recorded Survey :
Estate Number :

Land Value : \$21,500 **Tax Exempt :** Yes
Improvement Value : \$41,030 **# of Improvements :** 2
Total Value : \$62,530

City Name : NEW BERN **Fire tax District :**
Drainage District : **Special District :**

Land use : RESIDENTIAL - ONE FAMILY UNIT

Recent Sales Information

SALE DATE	Sellers Name	Buyers Name	Sale Type	Sale Price
7/21/2015	BENEFICIAL MORTGAGE CO	CRAVEN COUNTY & NEW BERN-CITY	STRAIGHT TRANSFER	\$4,500
9/21/2012	HERRING, GEORGE E	BENEFICIAL MORTGAGE CO	STRAIGHT TRANSFER	\$53,000

List of Improvements to Site

Type of Structure	Year Built	Base Area 1st Floor	Value
RESIDENTIAL CONSTRUCTION	1965	1368	\$40,830
STORAGE BUILDING-DETACHED-RES	1970	192	\$200

Workflow No. 0000138196-0001


 Image ID: 000002477967 Type: CRP
 Recorded: 07/21/2015 at 03:09:21 PM
 Fee Amt: \$35.00 Page 1 of 3
 Revenue Tax: \$9.00
 Workflow# 0000138196-0001
 Craven, NC
 Sherril B. Richard Register of Deeds
 BK 3372 PG 725

NORTH CAROLINA

COMMISSIONER'S DEED

CRAVEN COUNTY

Revenue Stamps: \$9.00
Parcel # 8-044-A-069

THIS COMMISSIONER'S DEED, made and executed this 15th day of July, 2015, by and between AARON D. ARNETTE, Commissioner, pursuant to a judgment of the General Court of Justice, Craven County, North Carolina in an action entitled "Craven County, Plaintiff v. Beneficial Financial I, et al., Defendants (15-CVD-173).", Grantor, to Craven County and the City of New Bern whose mailing addresses are: 406 Craven St., New Bern, NC 28560 and 300 Pollock St., New Bern, NC 28560, respectively, collectively as Grantee.

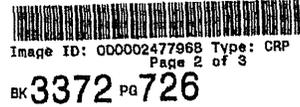
WITNESSETH:

WHEREAS, said AARON D. ARNETTE, Commissioner, being empowered and directed by a judgment in the said action, did, on the 18th day of June, 2015, after due advertisement according to law, and as directed by said judgment, expose the land hereinafter described to public sale at the door of the Craven County Courthouse, where and when Grantee became the highest bidder for said land at the public sale in the sum of \$4,189.43;

WHEREAS, on the 18th day of June, 2015, AARON D. ARNETTE, Commissioner, reported to the Court that Grantee was the highest bidder for said land in the amount of \$4,189.43;

Prepared By
 ✓ Sumrell, Sugg, Carmichael, Hicks and Hart, P.A.
 Attorneys at Law
 416 Pollock Street
 New Bern, North Carolina 28560

Handwritten initials and a circled 'C'.



WHEREAS, more than 10 days passed after the entry of said bids without any advance or upset bids being offered and the reports thereof were timely filed with the Court; and

WHEREAS, on the 8th day of July, 2015, AARON D. ARNETTE, Commissioner was ordered by judgment of said Court to execute a deed in fee simple to Grantee;

NOW THEREFORE, in consideration of the premises, the said AARON D. ARNETTE, Commissioner, as aforesaid, does hereby grant, bargain, sell, and convey to Grantee all of that certain tract or parcel of land lying and being situated in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

BEING Lot Number 15 in Block B of Southgate Subdivision, a map or plat of which is recorded in Map Book 9 at Page 43, in the Office of the Register of Deeds for Craven County, North Carolina, reference to which is hereby made for greater certainty of description.

This property is also commonly referred to by its tax parcel identification number which are 8-044-A-069. A description of the property is recorded in Book 3127 at Page 763 of the Craven County Registry.

This property is not the Grantor's primary residence.

TO HAVE AND TO HOLD the aforesaid tracts or parcels of land and all privileges and appurtenances thereto belonging to the said Grantor, in fee simple forever, in as full and ample manner as said AARON D. ARNETTE, Commissioner, as aforesaid, is authorized and empowered to convey same.

Regarding Parcel ID 8-044-A-069 the title conveyed by this Commissioner's Deed is held pursuant to N.C. Gen. Stat. § 105-376, with Craven County having \$2,411.83 in taxes, interest, penalties, fees and costs associated with this matter and the City of New Bern having \$1,777.60 in



taxes, interest, penalties, fees and costs associated with this matter, all of which constitute a first and prior lien as of the date of the sale. Upon subsequent sale of this parcel, the proceeds will be distributed between Craven County and the City of New Bern pursuant to N.C. Gen. Stat. § 105-376.

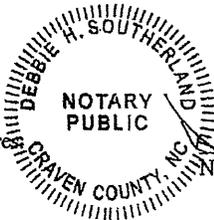
IN WITNESS WHEREOF, the said AARON D. ARNETTE, Commissioner, hath hereunto set his hand and seal the day and year first above written.


(SEAL)
AARON D. ARNETTE, COMMISSIONER

STATE OF NORTH CAROLINA
COUNTY OF CRAVEN

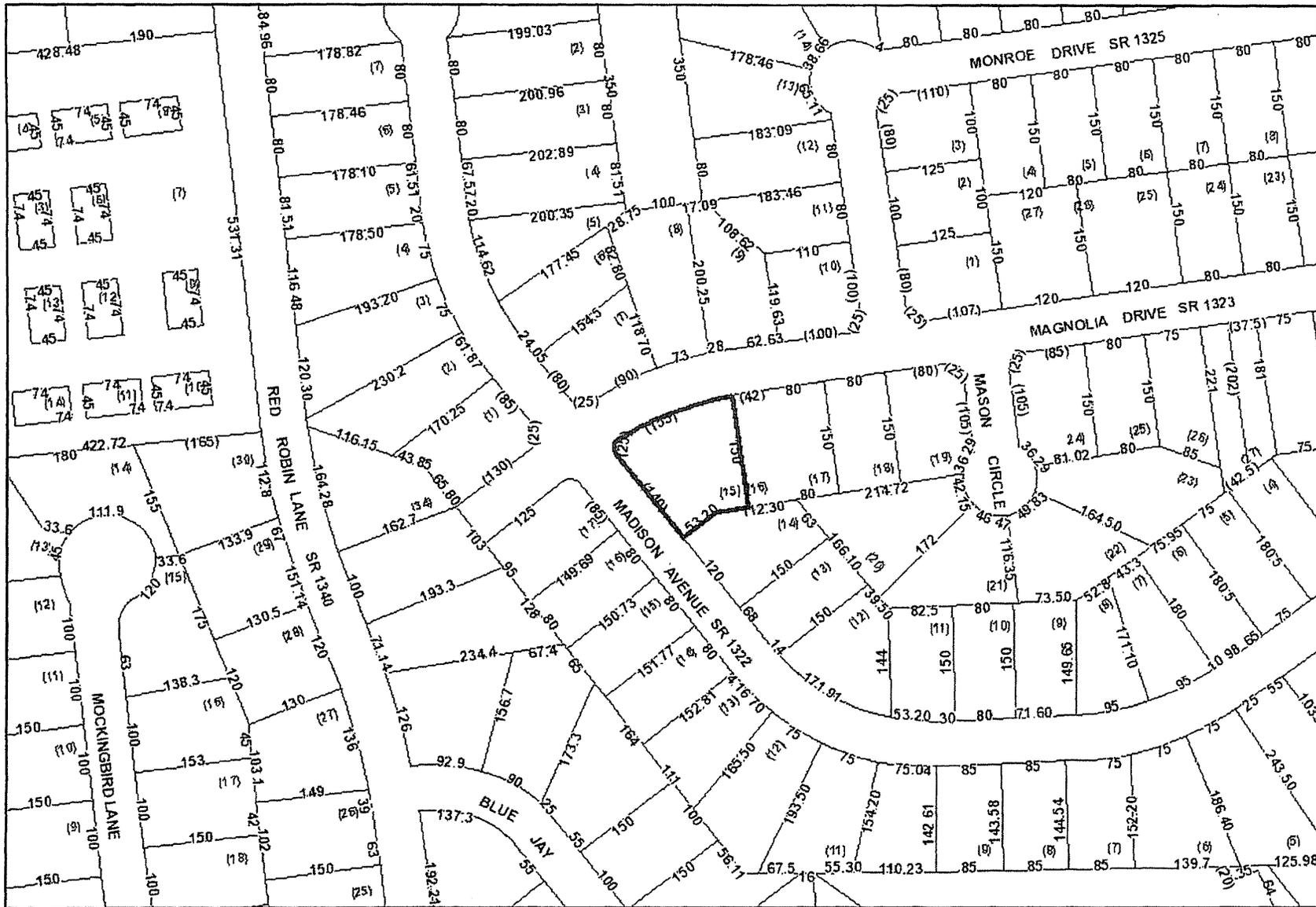
I, Debbie H. Southerland, a Notary Public of the County of Craven State of North Carolina, do hereby certify that AARON D. ARNETTE, Commissioner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial stamp or seal, this 15th day of July, 2015.

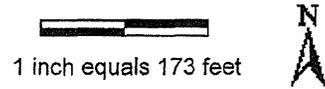
My Commission Expires 2-11-17

NOTARY PUBLIC

NOTARY PUBLIC

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Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes.



RESOLUTION

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as 3022 Madison Avenue, New Bern, NC, Tax Parcel Number 8-044-A-069, and more particularly described in Deed Book 3372 at Page 725 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 2nd DAY OF NOVEMBER, 2015.

STEVE TYSON, Chairman

(County Seal)

GWENDOLYN BRYAN,
Clerk to the Board