

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MAY 18, 2015
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of April 6, 2015 Regular Session and March 27, 2015 Special Session
 - B. Tax Releases and Refunds
 - C. Request for Addition to State Maintained Secondary Road System
 - D. Proclamation Recognizing Wilbur Williamson's 100th Birthday
2. COMMUNITY COLLEGE PRESENTATION/RECOGNITION: Dr. Catherine Chew, President
3. COASTAL CAROLINA REGIONAL AIRPORT PRESENTATION: Tom Braaten, Airport Director
4. RESOLUTION IN SUPPORT OF INTERSTATE DESIGNATION: Commissioner Dacey
5. AMBULANCE FRANCHISE ORDINANCE AMENDMENT

DEPARTMENTAL MATTERS

6. WATER – WRITE OFFS: Rusty Hayes, Water Superintendent
7. PLANNING: BILLING PER DIEM ADDITIONAL SERVICES – FY12 CDBG INFRASTRUCTURE PROJECT: Reed Whitesell, Holland Consulting Planners

8. ECONOMIC DEVELOPMENT: Timothy Downs, Economic Development Director
 - A. Quarterly Update
 - B. Resolution Exempting Service Contract – Roadway Extention
 - C. Resolution Exempting Service Contract – Master Planning Services
 - D. Resolution Exempting Service Contract – Wetlands Determination and Geography
9. FINANCE - BUDGET AMENDMENTS: Rick Hemphill, Assistant County Manager, Finance/Administration
10. EMERGENCY SERVICES – HOSPITAL AMBULANCE LEASE: Rick Hemphill
11. APPOINTMENTS
12. COUNTY ATTORNEY’S REPORT: Jim Hicks
13. PRESENTATION OF RECOMMENDED FY 2015-2016 BUDGET: Jack Veit, County Manager
14. COUNTY MANAGER’S REPORT: Jack Veit
15. COMMISSIONERS’ REPORTS

Agenda Date: May 18, 2015

Presenter: _____

Agenda Item No. 1

Board Action Required or Considered: Yes

CONSENT AGENDA

A. MINUTES OF MAY 4, 2015 AND MARCH 27, 2015

The Board will be asked to approve regular session minutes of May 4, 2015 and Special Session minutes of March 27, 2015

B. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.B. for the Board's approval..

C. ROAD ADDITION

Attachment #1.C. contains a road addition resolution requesting the Board of Commissioners to approve Maple Farms Lane in Maple Farms Subdivision to be turned over to the State of North Carolina for maintenance. The SR 2 Road Addition resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System.

D. PROCLAMATION RECOGNIZING WILBUR WILLIAMSON'S 100TH BIRTHDAY

The Board is requested to approve a proclamation recognizing the 100th birthday of Wilbur Williamson on May 24, and to authorize the Chairman to sign it. Mr. Williamson served as the Craven County Auditor/Finance Director prior to the County adopting the County Manager form of government in the 1970's.

Board Action: A roll call vote is needed to approve consent agenda matters.

Agenda Date: May 18, 2015

Presenter: Dr. Catherine Chew

Agenda Item No. 2

Board Action Required or Considered: No

CRAVEN COMMUNITY COLLEGE PRESENTATION

Dr. Catherine Chew, President of Craven Community College, wishes to recognize Helmut and Carmen Weisser.

Board Action: Receive information

Agenda Date: May 18, 2015

Presenter: Tom Braaten

Agenda Item No. 3

Board Action Required or Considered: No

COASTAL CAROLINA REGIONAL AIRPORT PRESENTATION

Airport Director, Tom Braaten, will make a presentation to update the Board on an Economic Impact Study.

Board Action: Receive information

Agenda Date: May 18, 2015

Presenter: Commissioner Scott Dacey

Agenda Item No. 4

Board Action Required or Considered: Yes

RESOLUTION IN SUPPORT OF INTERSTATE DESIGNATION

Commissioner Dacey will present the resolution in Attachment #4 for discussion and consideration.

Board Action: Discussion

Agenda Date: May 18, 2015

Presenter: _____

Agenda Item No. 5

Board Action Required or Considered: Yes

AMBULANCE FRANCHISE ORDINANCE AMENDMENT

At the Board's last meeting, a vote was taken to adopt an amendment to the Ambulance Franchise Ordinance which establishes a fee for non-emergency transport.

(Attachment #5) A second vote is required for adoption or amendment of a franchise ordinance.

Board Action: A second vote is necessary to ratify the vote at the last meeting.

Agenda Date: May 18, 2015

Presenter: Rusty Hayes

Agenda Item No. 6

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: WATER – WRITE OFFS

Rusty Hayes, Water Superintendent, will present write-offs for calendar year 2013 in the amount of \$5,330.00, which were below the \$50.00 minimum to send to Debt Set Off. The Water Department will continue its efforts to collect this debt. A future consideration for this process includes, at minimum, write offs being considered every 60 to 90 days rather than yearly, and the Board is also asked to consider making this information available upon request rather than coming before the Board numerous times during the year.

Board Action: A roll call vote will be needed to approve write-offs.

Agenda Date: May 18, 2015

Presenter: Reed Whitesell

Agenda Item No. 7

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: PLANNING – BILLING PER DIEM
ADDITIONAL SERVICES**

Based on language permitted in the initial management contract, Holland Consulting Planners respectfully requests a billing per diem increase in the amount of \$2,000.00 to \$3,000.00 per month from May through August, 2015, for actual hours worked to complete the FY12 CDBG Infrastructure project. The total HCP billings for the project until completion will still only be approximately 13-14% of the total project budget. This will still be well below the 18% NC Department of Commerce regulatory limit for CDBG administration. CDBG funds will cover the payment for additional services.

These funds are needed to complete the water installation and site improvements for Henderson-Godette Road and also to install 25 additional step pump systems in the James City community. The reasons for the delay in the administration of this grant consist of inclement weather delays over the winter and spring months. We were also delayed due to trouble receiving easements for the proposed waterline installation on Henderson-Godette Road. Two additional community wide mail-outs were also done, which identified 25 additional eligible beneficiary households for STEP pump installations, eliminating the need to de-obligate any of the FY12 CDBG Infrastructure funds.

Board Action: A vote by the Board of Commissioners to approve the additional management billing for the CDBG Infrastructure project.

Agenda Date: May 18, 2015

Presenter: Timothy Downs

Agenda Item No. 8

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT

A. QUARTERLY UPDATE

Craven County Economic Development Director, Timothy Downs, will present an update on economic development activities in the County over the last quarter. The update will include a look at the Craven 100 Alliance, The Entrepreneur Center project, and a general update on projects and prospects.

Board Action: Receive information

B. RESOLUTION EXEMPTING SERVICE CONTRACT – ROADWAY EXTENSION

The continued development of the Craven County Industrial Park is a key component of the Comprehensive Economic Development Strategic Plan and the future growth of the County's economy. The Industrial Park needs work performed to make the remaining available sites "shovel ready" for development. Some of this work is engineering. N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a county to be without regard to fee, after public announcement of such services. N.C.Gen.Stat. §143-64.32 allows a county to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand Dollars. Economic Development would like to proceed with the service contract contained in Attachment #8.B. to perform roadway extension design and permitting services for Executive Parkway, located in the Industrial Park. Attachment #8.B also contains a resolution that exempts this service contract from the provisions of G.S. §143-64.3.1

Board Action: Approve the Resolution.

C. RESOLUTION EXEMPTING SERVICE CONTRACT – MASTER PLANNING SERVICES

The continued development of the Craven County Industrial Park is a key component of the Comprehensive Economic Development Strategic Plan and the future growth of the County's economy. The Industrial Park needs work performed to make the remaining available sites "shovel ready" for development. Some of this work is engineering. N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a county to be without regard to fee, after public announcement of such services. N.C.Gen.Stat. §143-64.32 allows a county to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand Dollars.

Economic Development would like to proceed with a service contract to perform Master Planning services for Parcel 8-217-025 at the Industrial Park. Attachment #8.C is a resolution that exempts the service contract from the provisions of G.S. §143-64.3.1

Board Action: Approve the Resolution.

**D. RESOLUTION EXEMPTING SERVICE CONTRACT – WETLANDS
DETERMINATION & GEOGRAPHY**

The continued development of Craven County Industrial Park is a key component of the Comprehensive Economic Development Strategic Plan and the future growth of the County's economy. The Industrial Park needs work performed to make the remaining available sites "shovel ready" for development. Some of this work is engineering. N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a county to be without regard to fee, after public announcement of such services. N.C.Gen.Stat. §143-64.32 allows a county to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand Dollars. Economic Development would like to proceed with a service contract to perform wetlands determination and geotechnical analysis services for several vacant development lots in the Industrial Park. Attachment #8.D is a resolution that exempts the service contract from the provisions of G.S. §143-64.3.1

Board Action: Approve the Resolution.

Agenda Date: May 18, 2015

Presenter: Rick Hemphill

Agenda Item No. 9

Board Action Required or Considered: Yes

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS

Rick Hemphill, Assistant County Manager, Finance/Administration, will present the following budget amendments for the Board's Approval. (See Attachment #9)

Amendments: Schools – One half of Article 40 and Article 42 sales tax distributed to counties is dedicated to school debt service. Given fiscal year-to-date collections and additional distributions to be credited to current fiscal year, it is anticipated that final receipts will be greater than originally projected. Need to budget an additional \$600,000 in expected revenue and corresponding transfer to Debt Service Fund.

Schools – Amount received for late listing penalty has exceeded total projected for current fiscal year. Need to budget additional \$ 45,000 for revised revenue projection and corresponding expenditure to schools.

General Fund/Capital Reserve – The amount received in March for Medicaid Hold Harmless funds greatly exceeded that which was budgeted. The \$1,300,000 received, which resulted from higher tax and lower Medicaid cost in Craven County for the past year, needs to be budgeted and transferred to the Capital Reserve Fund.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: May 18, 2015

Presenter: Rick Hemphill

Agenda Item No. 10

Board Action Required or Considered: Yes

**DEPARTMENTAL MATTERS: EMERGENCY SERVICES – HOSPITAL AMBULANCE
LEASE**

Attachment #10 contains an Ambulance Lease Agreement with CarolinaEast which Mr. Hemphill will present for renewal. It was renewed at this time last year.

Board Action: A vote to approve the lease renewal.

Agenda Date: May 18, 2015

Presenter: _____

Agenda Item No. 11

Board Action Required or Considered: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENT(S):

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.7

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:

30

TYPE:

3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Terms due to expire: Tim Harvey (appointed 2013; has moved and needs to be replaced)

Application(s) on file: Chad Anderson (Attachment # 11.A.)

DOWN EAST RPO (Rural Planning Organization)

AUTHORIZATION: Memorandum of Understanding (Pursuant to NCGS 136-211)

MISSION/FUNCTION: To develop, in cooperation with the Department of Transportation, long-range local and regional multimodal transportation plans; to provide a forum for public participation in the transportation planning process; to develop and prioritize suggestions for transportation projects the organization believes should be included in the State's Transportation Improvement Program; and to provide transportation-related information to local governments and other interested organizations and persons.

NUMBER OF MEMBERS:

- 1
- 1
- 1
- 1

TYPE: (TAC)

- County Elected Official
- County Alternate (Elected Official)
- Municipal Elected Official
- Municipal Alternate (Elected Official)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Terms expiring: John Wetherington – Municipal Alternate; resigned

Must be an elected official of a municipality that is not included in the MPO. (Havelock, Vanceboro, Cove City, Dover)

Application(s) on File: Dred Mitchell (Attachment #11.A.3)

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:
7-12

TYPE:
Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in a nursing home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No Yes Specify: _____

Term(s) expiring: Cheryl Stevenson (is not active and needs to be replaced)

Application(s) on file: Jessica Edwards (Attachment #11.A.1.)

EASTERN CAROLINA REGIONAL HOUSING AUTHORITY

AUTHORIZATION: Housing Authority Laws of North Carolina (1941)

MISSION/FUNCTION: Oversees the operation of 718 units of public housing in 10 North Carolina Counties: Sampson, Harnett, Duplin, Johnston, Wayne, Craven, Onslow, Jones, Pamlico and Carteret. There are 50 units in Craven County known as Manteo Circle in Havelock.

NUMBER OF MEMBERS:

10

1

TYPE:

1 per County

Appointee of Governor

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 5 Years

MEETING SCHEDULE: 1st Tuesday of the first month of each quarter

COMPENSATION: No Yes Specify: _____

Term(s) ending: Arlene Clifton (Appointed 1995)

No applications on file.

C. UPCOMING APPOINTMENTS

June

<u>Craven Community College</u>	Carol Mattocks (Appointed 2006) Kenneth Crow (Appointed 2011)
<u>Community Child Protection Team</u>	Nadia Anderson (Appointed 2012) Dorothy Cumisky (Appointed 2012)
<u>Eastern Carolina Workforce Development</u>	Ronald Knight
<u>EMS Advisory Council</u>	Michael Smith (Appointed 2013)
<u>Firemen's Relief Fund</u>	Kevin Jones (Appointed 2013) Jeffery Norman (LSC; appointed 2013)
<u>Fire Tax Commissioner</u>	Harvey Hurst (Appointed 2011) Chris Wetherington (Appointed 2013)
<u>Juvenile Crime Prevention Council</u>	James Anderson (Appointed 2013) Catherine Hardison (Appointed 2013) Michelle Jerome (Appointed 2013)
<u>Nursing Home Advisory Committee</u>	Susanne Layton (Appointed 2012)
<u>Planning Board</u>	Patrick Wood (Appointed 2011)
<u>Recreation and Parks</u>	Dennis Smith (Appointed 2009)
<u>Coastal Carolina Airport Authority</u>	Joseph Leahy (Appointed 2012) Kenny Morris (Appointed 2011) Mary Harris (Appointed 2012)
<u>Tourism Development Authority</u>	

Agenda Date: May 18, 2015

Presenter: Jim Hicks

Agenda Item No. 12

Board Action Required or Considered: Yes

COUNTY ATTORNEY'S REPORT

Offer to Purchase Real Property – 509 Broad Street (Parcel No. 8-002-C-035)

The County has received an offer in the amount of \$190,000.00 for this property, which used to be the Adult Probation Office. The current tax value is \$553,000.00. The Offer also contains an additional agreement that the County compensate the potential buyer's realtor in the amount of 3% of the offer price. Attachment #12 contains copies of a proposed resolution, offer to purchase, bid deposit, and GIS information.

Should the Board accept this offer, the property will then be advertised for upset bids in accordance with General Statutes. Once no further upset bids are timely received, the County may accept or reject the final offer.

Board Action: Consider accepting the offer and advertising for upset bids.

Agenda Date: May 18, 2015

Presenter: Jack Veit

Agenda Item No. 13

Board Action Required or Considered: No

PRESENTATION OF RECOMMENDED FY 2015-2016 BUDGET

County Manager, Jack Veit, will present the proposed budget for FY 2015-2016.

Board Action: Receive information

Agenda Date: May 18, 2015

Presenter: Jack Veit

Agenda Item No. 14

COUNTY MANAGER'S REPORT

Agenda Date: May 18, 2015

Presenter: _____

Agenda Item No. 15

COMMISSIONERS' REPORTS

TAX804P

CRAVEN COUNTY

PAGE 1

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 05/18/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ANDERSON, ROSE MARINA AMES DOUBLE LISTED WITH ACCT #0069174	0103363 2014-0093150	781.15
BROCK, JETTIE HRS FORECLOSURE-LIEN EXTINGUISHED	0855450 2014-0006857	82.61
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2005-0009329	324.58
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2006-0009471	71.20
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2007-0009724	69.73
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2008-0010070	66.27
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2009-0010062	62.81
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2010-0009277	58.84
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2011-0010222	55.41
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2012-0010148	51.87
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2013-0009925	42.48
CHAPMAN, HERMAN JR HRS FORECLOSURE-LIEN EXTINGUISHED	0059539 2014-0010117	39.12
FLEMING, PARSHEE JANICE FORECLOSURE-LIEN EXTINGUISHED	0018685 2011-0019167	78.25
FLEMING, PARSHEE JANICE FORECLOSURE-LIEN EXTINGUISHED	0018685 2012-0019001	72.84

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 05/18/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
FLEMING, PARSHEE JANICE FORECLOSURE-LIEN EXTINGUISHED	0018685 2013-0018457	62.10
FLEMING, PARSHEE JANICE FORECLOSURE-LIEN EXTINGUISHED	0018685 2014-0018951	57.18
FLEMING, PARSHEE JANICE FORECLOSURE-LIEN EXTINGUISHED	0018685 2010-0017386	38.95
FLEMING, PARSHEE JANICE FORECLOSURE-LIEN EXTINGUISHED	0018685 2009-0018992	25.85
FRANK, STEVEN M AND BARBARA F CORR. BOAT VALUE PER BILL OF SALE	0104549 2015-0090051	389.61
GATLIN, MARK CLAYTON DID NOT OWN 1/1/2014	0065974 2014-0021168	8.73
JONES, JEFFREY EUGENE DID NOT OWN 1/1/2008	0076748 2008-0030433	82.91
JONES, JEFFREY EUGENE DID NOT OWN 1/1/2009	0076748 2009-0030479	74.26
KELLEY, SCOTT A DID NOT OWN 1/1/2009	0076764 2009-0031329	8.03
MCCAUSLEY, JIMMY DEAN INCORRECT BILLING- TO BE REBILLED	0071226 2015-0090093	337.43
THOMAS, ERNEST O FORECLOSURE-LIEN EXTINGUISHED	7161750 2008-0054832	27.04
WATERS, EDDIE J & SARAH DOUBLE BILLED SEE PID 1-053-174	0052930 2014-0059014	369.18
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2014-0062341	102.95
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2013-0060779	111.83

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 05/18/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2012-0063424	121.23
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2011-0063486	130.65
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2010-0057115	139.53
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2009-0062516	76.46
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2008-0061441	81.02
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2007-0060786	85.39
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2006-0059014	89.95
WILSON, ROBERT ALFERT HRS FORECLOSURE-LIEN EXTINGUISHED	8116305 2005-0058035	94.52
	36 -CREDIT MEMO(S)	4,371.96

REFUNDS SUBJECT TO BOARD APPROVAL ON 05/18/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WATERS, EDDIE J & SARAH DOUBLE LISTED-SEE 52930	0052930 2013-0057625	331.45
WHITLOW, MARY LOUISE QUALIFIED FOR VETERAN EXCLUSION	0099300 2014-0061131	333.38
	2 -REFUND(S)	664.83

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina
County of Craven

Road Description: Maple Farms Ln. (Approx. 0.1377 mi.)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Craven at a meeting on the ____ day of _____, 2015.

WITNESS my hand and official seal on this the ____ day of _____, 2015.

(Official Seal)

Clerk to the Board of Commissioners
County of Craven

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

Form SR-2 (3/2006)

North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: CRAVEN Road Name: MAPLE FARMS LANE
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: MAPLE FARMS SUBDIVISION Length (miles): 0.1377

Number of occupied homes having street frontage: 14 Located (miles): 0.60

miles N S E W of the intersection of Route 1762 and Route 1711
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of MAPLE FARMS SUB. in CRAVEN County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: JAMES C. SIMMONS, JR., PLS # L-3992 Phone Number: 252-447-1509

Street Address: 603 WEBB BLVD., HAVELOCK, NC 28532

Mailing Address: P.O. BOX 514, HAVELOCK, NC 28532

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>MAPLE FARMS, LLC.</u>	<u>PO BOX 249, HAVELOCK, NC 28532</u>	<u>252-447-7122</u>
<u>C/O JEREMY JACKSON</u>		

CERTIFICATE OF APPROVAL BY THE PLANNING BOARD
 THE CRAVEN COUNTY PLANNING BOARD HEREBY APPROVES THE FINAL PLAN FOR THE _____ RECORDING

Shirley P. Phipps 6/23/09
 CHAIRMAN, PLANNING BOARD

CERTIFICATE OF LOCAL COASTAL AREA MANAGEMENT OFFICER

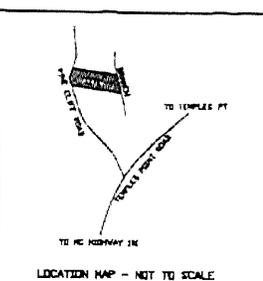
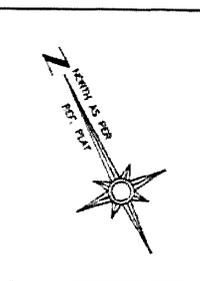
THIS SUBDIVISION CONFORMS TO THE STANDARDS OF THE NORTH CAROLINA COASTAL AREA MANAGEMENT ACT OF 1974 AND PORTIONS OF THE SUBDIVISION LOCATED WITHIN AN AREA OF ENVIRONMENTAL CONCERN ARE FULLY NOTED AT THE APPROPRIATE LOCATIONS ON THE PLAN.

John D. ... LOCAL POINT OFFICER
Walter ... SAIC

CERTIFICATE OF APPROVAL OF WATER SUPPLY SYSTEM

I CERTIFY THAT THIS WATER SUPPLY SYSTEM INSTALLED OR PROPOSED FOR INSTALLATION IN THIS SUBDIVISION FULLY MEETS THE REQUIREMENTS OF THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, DIVISION OF ENVIRONMENTAL HEALTH PUBLIC WATER SUPPLY SECTION AND IS HEREBY APPROVED AS SHOWN.

Roy ... 6/23/09
 WATER SUBCOMMITTEE



CERTIFICATE OF APPROVAL BY THE BOARD OF COMMISSIONERS

THE CRAVEN COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FINAL PLAN FOR THE _____

James ... 12-27-09
 CHAIRMAN, CRAVEN COUNTY BOARD OF COMMISSIONERS

CERTIFICATE OF APPROVAL FROM ENVIRONMENTAL HEALTH

UNLESS SPECIFICALLY INDICATED IN THE NOTES SECTION OF THIS PLAN THE CRAVEN COUNTY HEALTH DEPARTMENT, BASED ON THE INFORMATION SUBMITTED WITH THE APPLICATION, HAS PROVIDED A SITE EVALUATION ON EACH LOT LOCATED WITHIN THIS SUBDIVISION. COPIES OF THE SITE EVALUATIONS AND IMPROVEMENT PLANS FOR THE SEWAGE COLLECTION, TREATMENT AND DISPOSAL SYSTEMS PLANNED TO SERVE THIS LOT ARE AVAILABLE FOR REVIEW IN THE OFFICE OF THE DIVISION OF ENVIRONMENTAL HEALTH.

Robert ... 6/24/09
 DIRECTOR, DIVISION OF ENVIRONMENTAL HEALTH
 CRAVEN COUNTY HEALTH DEPARTMENT

CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREIN WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE COUNTY OF CRAVEN AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION PURSUANT TO ARTICLE 102, SECTION 267, OF THE CRAVEN COUNTY SUBDIVISION ORDINANCE WITH MY FULL CONSENT AND ESTABLISH MINIMUM SETBACK LINES AS NOTED.

James ... 1-5-09
 DATE

OWNER INFORMATION
 MAPLE FARMS, LLC
 JERRY C. JACKSON
 P.O. BOX 249
 HAYWOOD, NC 28742
 447-7132

PROJECT ENGINEER
 JEFFREY AVILES
 AVILES ENGINEERING
 P.O. BOX 13864
 NEW BORN, NC 28563
 252-633-0868

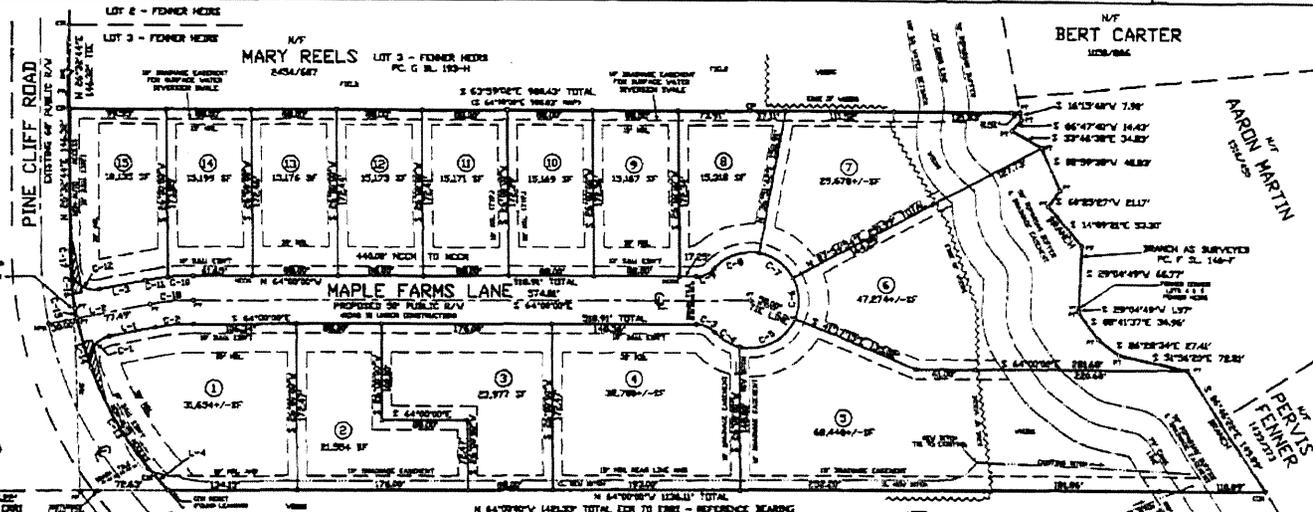
PROJECT SURVEYOR
 JAMES C. EDWARDS, JR.
 PLS & L-3992
 JAMES C. EDWARDS AND ASSOCIATES
 FORM & F-4008
 PROFESSIONAL LAND SURVEYORS
 404 WEST BULLDOZER
 HAYWOOD, NC 28742
 828-477-1569

CERTIFICATE OF MINIMUM ROAD DESIGN STANDARDS
 DIVISION OF HIGHWAYS

PROPOSED PUBLIC SUBDIVISION ROAD MINIMUM DESIGN STANDARDS CERTIFICATION APPROVED

John ... 7/2/2009
 DISTRICT DIRECTOR

REFERENCE NOTES
 MAP REF. PG. 6 SL. 179-H HEIRS DIVISION FOR FENNER HEIRS
 MAP REF. PG. 7 SL. 148-F EDWARD AND JEANETTE FENNER HEIRS
 BOOK REF. 204 2709 PG. 285
 TAX ID # 2-497-10023 (LOT 2) # 2-497-10024 (LOT 4)
 SITE DATA AND NOTES
 TOTAL AREA = 9.4886 ACRES
 PROPOSED LINEAR FEET OF STREET = 787.16'
 NUMBER OF PROPOSED LOTS = 15
 AVERAGE LOT SIZE = 628.58 +/- SF
 AREA OF NEW R/W = 62,939 +/- AC
 NEW LOT SIZE WITH COUNTY WATER AND INDIVIDUAL SEWER = 15,200 SF
 MINIMUM BUILDING SETBACK LINES
 FRONT 30' SIDE 10' REAR 10'
 PROPOSED EASEMENTS FOR DRAINAGE & UTILITY PURPOSES
 ALONG R/W = 10' ALONG REAR = 10'
 CENTERED ON SIDE LINES = 10'
 OTHER EASEMENTS AS SHOWN
 LOTS 1 & 15 ARE NOT POINTED ACCESS SUBJECTS TO PINE CLIFF ROAD
 COUNTY WATER SERVICE PROPOSED INDIVIDUAL SEPTIC SYSTEMS REQUIRED
 LEGEND
 O - NEW - NEW SHOWN TO BE SET UNLESS OTHERWISE NOTED
 MCON - NEW CONCRETE CONTROL MONUMENT
 COP - EXISTING IRON PIPE
 CIR - EXISTING IRON CURB
 CON - EXISTING CONCRETE MONUMENT
 LINS - EXISTING GALVANIZED IRON
 PFC - EXISTING PFC MAIL
 FT - FENCE, NO MONUMENT FENCED OR SET
 TRN - 12" X 7 1/2" HEBBY EIGHT TRIANGLE
 PP - POWER POLE
 EAC - OVERHEAD ELECTRIC LINES



N/P RACHEL GREEN HEIRS
 23 829 PG. 624
 15446 221 000003794021 Types: DR
 Government: 01/27/2010 at 01:29:13 PM
 Fee Paid: \$81.00 Page 1 of 1
 Printed: 06/23/2009 10:48:00 AM
 Printed by: Richard Register of Deeds
 #2883-259

ENVIRONMENTAL AND FLOOD ZONE NOTES
 THIS PARCEL SITES WITHIN FLOOD ZONE X AS PER 22A.M. PANEL 4 2709-44800 J, INDEX DATED MAY 14, 2008
 BRANCH ALONG EAST LINE IS A TRIBUTARY OF MITCHELL CREEK WHICH IS 'A' WATER' REQUIRING A 50' SETBACK FOR CRAVEN COUNTY PLANNING. SEE COUNTY FOR SPECIFICS.
 SEE NO DIVISION OF WATER QUALITY CONCERNING THE THE BEYOND REAR BUFFER.
 SEE CRAVEN COUNTY LOCAL COASTAL POINT OFFICER FOR INFORMATION CONCERNING THE 75' COA LINE.

APPROVAL OF THIS SUBDIVISION DOES NOT ADDRESS THE OBLIGATIONS OR NON-OBLIGATIONS OF WETLANDS WITHIN THE SUBDIVISION. THE DEPARTMENT OF WETLANDS REGULATIONS UNDER SECTION 404 OF THE CLEAN WATER ACT AND SECTION 10 OF THE RIVERS AND WATERS ACT IS WITHIN THE JURISDICTION OF THE U.S. ARMY CORPS OF ENGINEERS. INQUIRIES CONCERNING WETLAND MATTERS SHOULD BE ADDRESSED TO THAT AGENCY.

N/P CHARLES EWING
 28 2225 PG. 704
 PG. 4 SL. 157-B

N/P CHARLES EWING
 28 2225 PG. 704
 PG. 4 SL. 157-B

CERTIFICATE OF REVIEW OFFICER

STATE OF NORTH CAROLINA
 COUNTY OF CRAVEN
 I, *Robin Pecker*, THE REVIEW OFFICER OF CRAVEN COUNTY, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
 DATE: 7-9-09
Robin Pecker
 REVIEW OFFICER

CERTIFICATE OF REGISTRATION

STATE OF NORTH CAROLINA, CRAVEN COUNTY
 THIS INSTRUMENT WAS PREPARED FOR REGISTRATION THIS DAY AND HOUR AND FULLY EXECUTED IN THE OFFICE OF THE REGISTER OF DEEDS OF CRAVEN COUNTY, NC ON PLAN DATED 11/23/08 THIS 1 DAY OF JUNE AS 8:12 AM AT 11/23/08

Shirley B. Richard & Sally W. Alden
 REGISTER OF DEEDS

LINE TABLE

L-1	N 79°24'47" E 48.69'
L-2	S 79°54'45" W 12.99'
L-3	N 79°24'47" E 48.69'
L-4	N 14°29'29" W 82.41'

CERTIFICATE OF SURVEY AND ACCURACY

I, JAMES C. EDWARDS, JR. CERTIFY THAT THIS PLAN WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, UNDER DESCRIPTION RECORDED IN BOOK 1765, PAGE 592, THAT THE REQUIREMENTS HERETOFORE AND CLEARLY INDICATED AS SHOWN FROM INFORMATION FOUND DURING SAID SURVEY THAT THE BASIS OF PRECISION AS CALCULATED IS 1:119,000 ± 1 THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH SEC. 17-38 AS AMENDED, WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 23 DAY OF JUNE, A.D. 2009

James C. Edwards, Jr.
 JAMES C. EDWARDS, JR.
 PROFESSIONAL LAND SURVEYOR
 L-3992

CERTIFICATE OF SURVEY DESIGNATION

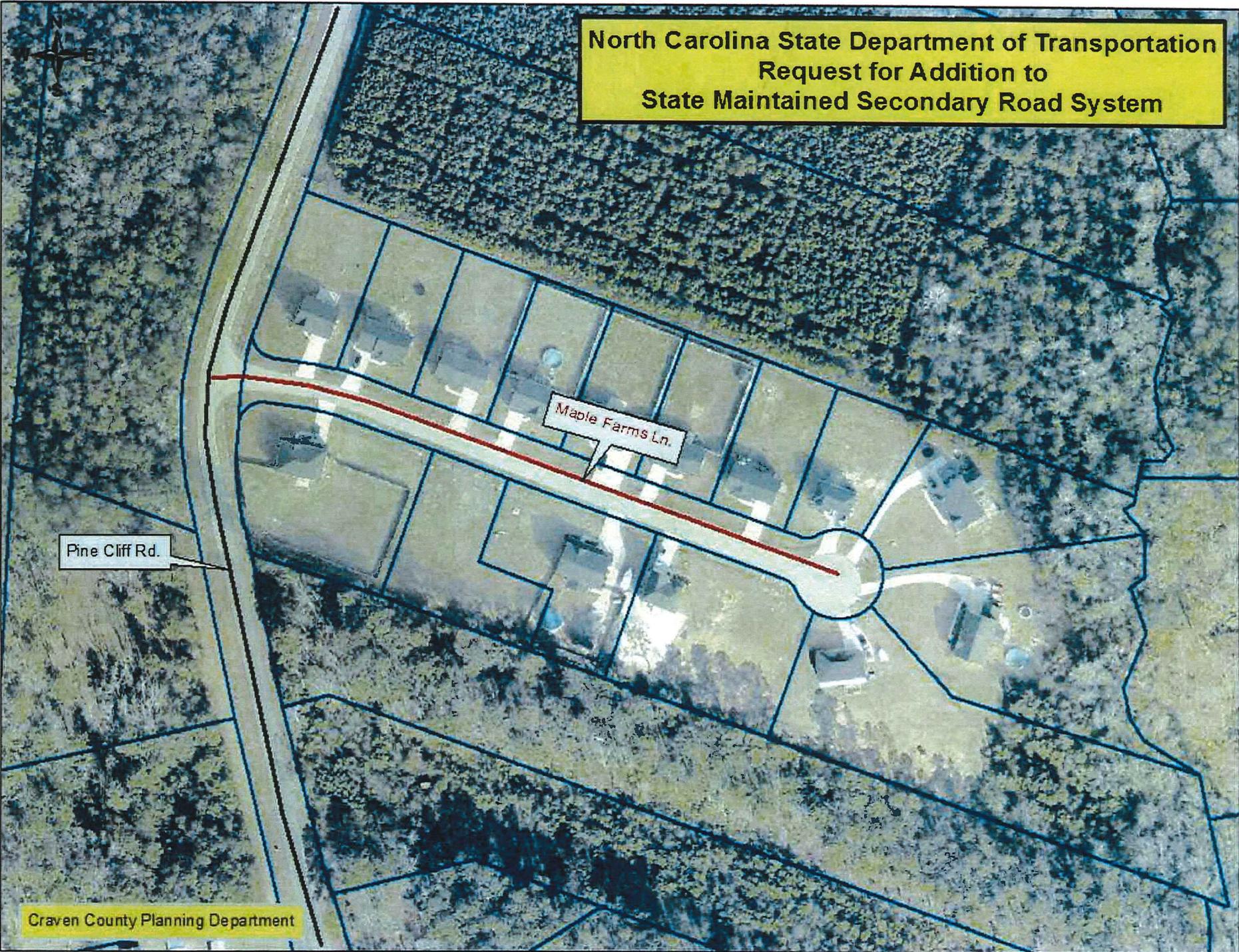
I, JAMES C. EDWARDS, JR. A PROFESSIONAL LAND SURVEYOR LICENSE NUMBER 3992 CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OF JURISDICTION THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

James C. Edwards, Jr.
 JAMES C. EDWARDS, JR.
 PROFESSIONAL LAND SURVEYOR
 L-3992

FINAL PLAN OF
MAPLE FARMS SUBDIVISION
 NO. 5 TWP. - CRAVEN COUNTY - NORTH CAROLINA
 LOTS 4 & 9 - HEIRS DIVISION FOR FENNER HEIRS
 AS RECORDED AT PG. 6 SL. 193-H
 JUNE 24, 2009 SCALE 1" = 80'
 JAMES C. EDWARDS, JR. PLS & L-3992
 JAMES C. EDWARDS AND ASSOCIATES
 PROFESSIONAL LAND SURVEYORS
 404 WEST BULLDOZER
 HAYWOOD, NC 28742
 828-477-1569

0 80 160 240
 GRAPHIC SCALE - FEET DWG # 2008059-SUB

**North Carolina State Department of Transportation
Request for Addition to
State Maintained Secondary Road System**



Pine Cliff Rd.

Maple Farms Ln.

Proclamation announcing support for the Military Corridor Transportation Improvement Act of 2015 and calling upon the North Carolina Department of Transportation to allocate priority funding to US 70 improvements in advance of this designation.

WHEREAS a bipartisan coalition of North Carolina's federal delegation have introduced the Military Corridor Transportation Improvement Act of 2015, and

WHEREAS this act would designate US 70 from Raleigh to Morehead City as an Interstate, and

WHEREAS we support the US Military and recognize that our national security could be impacted if Cherry Point Marine Corps Air Station does not have consistent and efficient access for military personnel, and

WHEREAS access to the Port in Morehead, the state's second largest port, is critical to our state's wellbeing and port operations support North Carolina's citizens and businesses, and

WHEREAS effective and efficient access to and from our coast could have a positive economic impact on those communities, and

WHEREAS population growth within North Carolina will continue to increase the number of citizens utilizing US 70, thus adding to delays and increasing safety issues, and

WHEREAS interstate designation will expand economic development opportunities for the region, and

WHEREAS interstate will offer support for North Carolina's military community by providing consistent and safe roadway access, and

BE IT RESOLVED that the _____ support the Military Corridor Transportation Improvement Act of 2015 and call for its swift passage.

AN ORDINANCE TO AMEND

CHAPTER 14 ("EMERGENCY SERVICES"),
ARTICLE II ("AMBULANCE FRANCHISES")

OF THE

CRAVEN COUNTY
CODE OF ORDINANCES

BE IT ORDAINED by the Craven County Board of Commissioners as follows:

1. *That Chapter 14 ("Emergency Services"), Article II ("Ambulance Franchises"), Section 14-21 ("Application for franchise") be amended by adding a new subsection (7) to read as follows:*

(7) Any required application fee, in accordance with the County's Schedule of Fees.

2. *That Chapter 14 ("Emergency Services"), Article II ("Ambulance Franchises"), Section 14-23 be renamed "Term of franchise; compliance; transfer of ownership; inspection; franchise not to be defaced or removed; annual franchise fee; other fees", and further that it be amended by adding new subparagraphs (h) and (i) to read as follows:*

(h) The County may assess an annual franchise fee, in accordance with the County's duly adopted Schedule of Fees, which fee amount may be amended at any time in the future. Failure of any franchisee to timely pay any annual franchise fee may result in the unilateral termination of its franchise without notice.

(i) The County may assess other fees related to the franchise granted hereunder, in accordance with the County's duly adopted Schedule of Fees, which fee amount may be amended at any time in the future. Failure of any franchisee to timely pay any such fee may result in the unilateral termination of its franchise without notice.

3. *That Chapter 14 ("Emergency Services"), Article II ("Ambulance Franchises"), Section 14-24 ("Standards for EMT's and medical responders") be amended in its entirety to read as follows:*

(a) Standards for EMT's and medical responders, as developed by the commission as requirements for certification of medical responders and emergency medical

technicians pursuant to G.S. Ch. 143, Art. 56 (G.S. § 143-507 et seq.), shall be applied, and the same are incorporated herein by reference.

- (b) Any and all rules, policies, procedures and standards implemented by the County as relating to EMT's and medical responders of franchisees, which may be unilaterally amended from time to time by the County, shall be applied, and the same are incorporated herein by reference.

4. *This Ordinance is adopted and effective this ____ day of _____, 2015.*

CRAVEN COUNTY

(County Seal)

By

STEVE TYSON, Chairman
Craven County Board of Commissioners

ATTEST:

GWENDOLYN M. BRYAN
Clerk to the Board

9\\SERVER04\lssdocs\00000025\00059141.000.DOCX

CRAVEN COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Craven County ("County") proposes to enter into an engineering service contract for roadway extension design and permitting services for Executive Parkway, located in the Craven County Industrial Park ("Service Contract"); and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this ___ day of May, 2015.

(County Seal)

CRAVEN COUNTY

STEVE TYSON, Chairman

GWENDOLYN BRYAN,
Clerk to the Board

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of May 18, 2015 ("Effective Date") between

Craven County ("Owner")

and Avolis Engineering, PA ("Engineer")

Engineer agrees to provide the services described below to Owner for

**Roadway Extension Design and Permitting
Executive Parkway
Craven County Industrial Park**

Description of Engineer's Services:

- Extend Executive Parkway approximately 1,900 feet to the property line.
- Study/resolve roadway routing issues.
- Design road to NCDOT Standards.
- Obtain NCDOT approval of design including drainage.
- Obtain geotechnical evaluation and prepare pavement design.
- Provide topographic and location surveying including required existing boundary data.
- Resolve City of New Bern utility references.
- Construction phase work including staking is not in this proposal.
- Locate existing utilities.
- Obtain erosion control, stormwater and any required buffer approvals.
- Coordinate/permit any wetland impacts.

Owner and Engineer further agree as follows:

1.01 Basic Agreement

A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Engineer for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts for services, expenses, and other related charges. Payments will be credited first to interest and then to principal,

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in Project, Engineer shall furnish services in addition to those set forth above.

B. Owner shall pay Engineer for such additional services as follows: Agreed upon fee to be mutually established prior to additional work being performed.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Engineer.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located. Exclusive venue for any action, whether at law or in equity, shall be the Superior Court of Craven County.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineers services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Engineer shall not at any time supervise, direct, or have control over any contractors work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractors work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractors work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractors failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractors agents or employees or any other persons (except Engineers own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

E. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with any expressly incorporated appendix), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment

A. Using the procedures set forth in paragraph 2.01, Owner shall pay Engineer for the services performed as follows:

Scope of Services: Not to exceed \$26,880.00

Monthly progress payments to be made upon a mutually agreed upon schedule.

10.01 Insurance

Engineer shall, at its own expense, purchase and maintain insurance with insurance companies reasonably satisfactory to Craven County as follows:

1.	Workers Compensation	Statutory
2.	Commercial General Liability	
	Per Occurrence	\$2,000,000
	Aggregate	\$4,000,000
3.	Professional Liability	
	Per Occurrence	\$2,000,000
	Aggregate	\$4,000,000

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

ENGINEER:

By: _____

By: _____

Title: _____

Title: Joseph C. Avolis, President

Date Signed: _____

Date Signed: May 18, 2015

Address for giving notices:

Address for giving notices:

406 Craven Street
New Bern, NC 28560

P.O. Box 15564
New Bern, NC 28561
252-633-0068 Office
252-633-6507 Fax

CRAVEN COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Craven County ("County") proposes to enter into an engineering service contract for Master Planning services for Parcel 8-217-025, located in the Craven County Industrial Park ("Service Contract"); and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this ____ day of May, 2015.

(County Seal)

CRAVEN COUNTY

STEVE TYSON, Chairman

GWENDOLYN BRYAN,
Clerk to the Board

CRAVEN COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Craven County ("County") proposes to enter into an engineering service contract for wetlands determination and geotechnical analysis services for several vacant development lots in the Craven County Industrial Park ("Service Contract"); and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this ___ day of May, 2015.

(County Seal)

CRAVEN COUNTY

STEVE TYSON, Chairman

GWENDOLYN BRYAN,
Clerk to the Board

NORTH CAROLINA

AMBULANCE LEASE AGREEMENT

CRAVEN COUNTY

THIS **AMBULANCE LEASE AGREEMENT** (the "Lease") is made this ___ day of _____, 2015, by and between **CRAVEN COUNTY**, a body politic and corporate of the State of North Carolina (the "Lessor"), and **CAROLINAEAST MEDICAL CENTER**, a not-for-profit corporation of the State of North Carolina (the "Lessee").

WITNESSETH:

WHEREAS, the Lessor provides for ambulance, rescue and emergency medical services for its citizens by agreement with various third-parties through a duly enacted Ambulance Franchise Ordinance (the "Ordinance"); and,

WHEREAS, the Lessee provides ambulance and emergency medical services; and,

WHEREAS, the parties have previously entered an agreement whereby Lessee has agreed to provide ambulance and emergency medical services within Township 8 of Craven County under the Ordinance, subject to the terms, conditions, and guidelines prescribed by the NC Office of Emergency Medical Services, which agreement was dated the 21st day of August, 2006 (the "Service Agreement"); and,

WHEREAS, the Lessor is the owner of that certain ambulance more particularly described herein; and, in that the Lessor does not directly provide such services, desires to lease the same to the Lessee in the furtherance of Lessee's operations; and,

WHEREAS, the Lessee desires to lease the same from Lessor.

NOW THEREFORE BE IT RESOLVED by the parties as follows:

1. *Subject and term of lease.* The Lessor leases to the Lessee, and the Lessee hereby leases from the Lessor, that certain ambulance more particularly described in Exhibit "A" attached hereto and incorporated herein by reference (the "Vehicle"), for a term beginning on July 1, 2015, and terminating on June 30, 2016. However, either party may terminate this Lease at any time upon sixty (60) days advance written notice.

2. *Lease Payment.* For the use of the Vehicle, the Lessee shall pay the Lessor the sum of TEN AND NO/100 DOLLARS (\$10.00), payable upon execution of this Lease.

3. *Termination; Return of Vehicle.* Upon termination of this Lease, the Lessee shall either: (i) return the Vehicle to the Lessor in an "as-is" condition; or (ii) have the right to purchase the Vehicle from the Lessor in an "as-is" condition upon payment of the sum of TEN AND NO/100 DOLLARS (\$10.00).

4. *Repairs and maintenance.* The Lessee shall, at its own expense, be responsible for all repairs and maintenance to the Vehicle during the term of this Lease necessary to keep and maintain the Vehicle in good mechanical condition and repair, including all repairs occasioned by accident.

5. *Insurance.* The Lessee, at its own expense, shall keep in effect, during the entire term of the Lease, insurance policies insuring the Vehicle against fire, theft, collision, and injury, under such terms and conditions it otherwise insures other similar vehicles owned and operated by it.

6. *License plates and title.* Title to the Vehicle and all required licenses shall be maintained in the name of the Lessor, at Lessor's sole cost and expense.

7. *Identification of ownership.* The Vehicle shall contain the following identification, the specific location and lettering to be mutually agreed to by the parties: "Craven County EMS".

8. *Incorporation of Service Agreement.* The Service Agreement, as may be amended from time to time, is incorporated herein by reference. To the extent there is any conflict or ambiguity between this Lease and the Service Agreement, the terms and conditions of the Service Agreement shall control.

9. *Lease subject to certain rights of others.* All security interests, if any, in the Vehicle granted by Lessor before or after the execution of this Lease shall be superior to this Lease; however, Lessee may remain in possession of the Vehicle until the end of the Lease term so long as Lessee is not otherwise in default hereunder.

10. *Assignment.* This Lease may not be assigned by either party without the express written consent of the other.

11. *Entire agreement.* This Lease supersedes all agreements previously made between parties relating to its subject matter. There are no other understandings or agreements between them, except for the Service Agreement, which is expressly incorporated herein by reference.

12. *Non-waiver.* No delay or failure by either party to exercise any right under this Lease, and no partial single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.

13. *Headings.* Headings in this Lease are for convenience only and shall not be used to interpret or construe its provisions.

14. *Governing law; exclusive venue.* This Lease shall be construed in accordance with and governed by the laws of the State of North Carolina. Exclusive venue for any action, whether at law or in equity, shall be Craven County, North Carolina.

15. *Counterparts.* This Lease may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

16. *Binding effect.* The provisions of this Lease shall be binding upon and inure to the benefit of both parties, and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have duly entered into this Lease, the date above written.

CAROLINAEAST MEDICAL CENTER

By: _____
G. RAYMOND LEGGETT, III, President

CRAVEN COUNTY

(County Seal)

STEVE TYSON, Chairman

ATTEST:

GWENDOLYN M. BRYAN, Clerk

EXHIBIT "A"

DESCRIPTION OF LEASED AMBULANCE

<u>YEAR</u>	<u>MODEL</u>	<u>VIN</u>
1996	FREIGHTLINER	1FV3GFBCXTL622860

MAY 05 2015

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Fire Tax Commissioner

Name: Chad S Anderson Home Phone: 252-670-0481

Home Address: 402 Hawthorne Rd

City: Trent Woods Zip Code: 28562

Township: Station 31 West of New Bern City Limits: Yes No

Occupation: Quality Control Coordinator Business Phone: 322-4111 Ext 8253

Place of Employment: Pes Phosphate Fax Number: _____

E-Mail Address: CSAnderson@potecorp.com

(Please indicate your preferred contact number.)

Education

High School - some Community College

Business and Civic Experience

Church committee - fundraising volunteers

Areas of Expertise, Interest, Skills

Welding & fabrication

Why do you want to serve?

Community Involvement

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 4/30/15 Chad S Anderson
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:
Adult Care Home Advisory Committee, Craven Aging Planning Board, Regional Aging Advisory Board

Name:	<u>Jessica Edwards</u>	Home Phone:	<u>(252) 288-0748</u>
Home Address:	<u>3200 Hunt Club Lane</u>		
	<u>Trent Woods</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28562</u>
Township:	<u>Trent Woods</u>	City Limits:	<u>Yes</u> Yes <input type="checkbox"/> No <input type="checkbox"/>
Occupation:	<u>Office Coordinator</u>	Business Phone:	<u>(252) 636-1006</u>
Place of Employment:	<u>In Touch Home Care</u>	Fax Number:	<u>1-866-231-2339</u>
E-Mail Address:	<u>ithcjessica@outlook.com</u>		

(Please indicate your preferred contact number.)

Education

Craven Community College- New Bern, NC- Medical Office Administration (minor) working towards a Bachelor in Social Work (child and family/senior)

Business and Civic Experience

Served as President of the Twin Rivers Opportunities, Resident Advisory Board (2011-2012)

Areas of Expertise, Interest, Skills

Currently a Certified Nursing Assistant (2003) Have worked directly with seniors the majority of my adult life. I possess well-developed communication and interpersonal skills that influence my interest in the welfare of the senior population

Why do you want to serve?

I want to make a difference in the welfare of our second most neglected lives-senior citizens. I am a compassionate empathetic individual who often finds myself advocating on behalf of forgotten senior citizens.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Served as President of Twin Rivers Opportunities, Resident Advisory Board (2011-2012)

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 04/07/2015

Signature: Jessica Edwards

Please be advised that this form is a public record, and must be made available to the public upon request.
The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (qbryan@cravencountync.gov) or fax: (252-637-0526).

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:
Trillium Health Resources Regional Advisory Board

Name:	C. David Creech	Home Phone:	252-638-6666
Home Address:	220 Drake Landing		
City:	New Bern, NC 28560	Zip Code:	28560
Township:	7	City Limits:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Occupation:	Attorney	Business Phone:	252-638-6666
Place of Employment:	Harris Creech	Fax Number:	252-638-3542
E-Mail Address:	cdc@HarrisCreech.com		

(Please indicate your preferred contact number.)

Education

BS East Carolina University, 1985
JD with Honors, University of North Carolina

Business and Civic Experience

Since Jan. 1990, attorney with firm now known as Harris, Creech, Ward and Blackerby, PA. Currently President and Managing Partner. Member and Past Master, St. John's Lodge no 3, member Sudan Temple, New Bern York Rite Bodies and New Bern Shrine Club

Areas of Expertise, Interest, Skills

Law Pracitce focuses on civil litigation defense, with emphasis on representaion of health care providers throughout eastern North Carolina.

Why do you want to serve?

I am currently on the Board of East Carolina Behavioral Health, and feel I could make a positive contribution to the combined organization.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve
East Carolina Behavioral Health

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 05/07/2015

Signature: 

Please be advised that this form is a public record, and must be made available to the public upon request. The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526).

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

transportation ABC Board Economic Development,
agriculture

Name: DRED C MITCHELL JR Home Phone: 252-638-3070

Home Address: PO Box 12

109 N Main St

City: Cove City NC

Zip Code: 28523

Township: 3

City Limits: Yes No

Occupation: Farmer

Business Phone: 252-342-4590 ✓

Place of Employment: -

Fax Number: _____

E-Mail Address: demitchejljr@gmail.com

(Please indicate your preferred contact number.)

Education

- High school Parrott Academy Kinston NC
- Lenoir Community College Kinston NC

Business and Civic Experience

Mayor - Town of Cove City
Firemen's Relief Fund Board CCVFD

Areas of Expertise, Interest, Skills

Transportation, Economic development

Why do you want to serve?

Keen interest in seeing Cove City and western
Craven County thrive.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

Firemen's Relief Fund Board

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5-11-15

Signature: Dred C Mitchell Jr

Please be advised that this form is a public record, and must be made available to the public upon request. The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526.

RESOLUTION

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as Tax Parcel Number 8-002-C-035, and more particularly described in Deed Book 1330 at Page 1032 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 18th DAY OF MAY, 2015.

STEVE TYSON, Chairman

(County Seal)

GWENDOLYN BRYAN,
Clerk to the Board

CRAVEN COUNTY

JOHN AND JENNY LONG, as Buyer (whether one or more), hereby offers to purchase and CRAVEN COUNTY, as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in Township 8, New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 509 Broad Street, New Bern, NC 28560

Subdivision Name: n/a

Tax Parcel ID No.: 8-002-C-035

Plat Reference: n/a

Being all of that property more particularly described in Deed Book 1330, Page 1032 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$ **190,000** and shall be paid as follows:

(a) **\$10,000** EARNEST MONEY DEPOSIT with this offer by cash bank check certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) **\$180,000** BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer, including any deferred or roll-back taxes.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, its legal fees, and for preparation and recording of all instruments required to secure the balance of the purchase price unpaid at Closing. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title on or before **July 31, 2015**.

The deed is to be made to: **John and Jenny Long** or assign(s).

CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is". Seller makes no representation as to water, sewer, utilities, conditions, title, liens, encumbrances, access, or fitness for any intended use.

(b) **CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

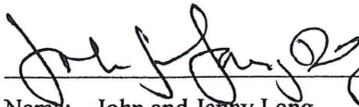
12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials ngj Seller Initials _____
Page 1 of 2

- 13. **RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.
- 14. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
- 15. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.
- 16. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
- 17. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
- 18. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

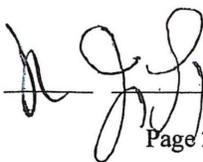
BUYER:

SELLER:


 Name: John and Jenny Long (SEAL)
 Date: 5-11-2015

CRAVEN COUNTY

By: _____ (SEAL)
 Its: _____
 Date: _____

Buyer Initials  Seller Initials _____
 Page 2 of 2

CONFIRMATION OF COMPENSATION
See Guidelines (Standard Form 770G) on proper use of this form.

Property Address: 509 Broad Street, New Bern, NC 28560 ("Property")

Buyer or Seller: Craven County ("Client")

Real Estate Firm: Coldwell Banker Willis-Smith ("Firm")

1. **Disclosure.** A real estate firm is required by law to timely disclose to their client the receipt of (or promise or expectation of receiving) any compensation, incentive, bonus, rebate and/or other valuable consideration of more than nominal value ("Compensation") from any other party or person in a real estate sales transaction and confirm such disclosure in writing before making or accepting any offer.

2. **Confirmation.** Firm hereby confirms that in connection with the sale or purchase of the Property, Firm expects to receive the following Compensation (check all applicable boxes):

Monetary: \$ _____ or 3.000 percent of sales price of Property received/to be received from Craven County

Non-monetary: (describe) _____ received/to be received from _____ estimated value: \$ _____

Other: _____

THE NORTH CAROLINA ASSOCIATION OF REALTORS®, INC. MAKES NO REPRESENTATION AS TO THE LEGAL VALIDITY OR ADEQUACY OF ANY PROVISION OF THIS FORM IN ANY SPECIFIC TRANSACTION.

Firm Coldwell Banker Willis-Smith
Real Estate Firm Name

By: Linda Holland Date: May 11, 2015
Individual agent signature
Linda Holland

ACKNOWLEDGEMENT BY CLIENT

Client hereby acknowledges receipt of a completed copy of this form.

Client: _____ Date: _____
Craven County

Client: _____ Date: _____

Client: _____ Date: _____

Entity Client: _____
(Name of LLC/Corporation/Partnership/Trust/etc.)

By: _____ Date: _____

Name: _____ Title: _____



North Carolina Association of REALTORS®, Inc.

Coldwell Banker Willis-Smith, PO Box 1575 New Bern, NC 28563
Phone: 252-638-3500 Fax: 252-638-3695 Linda Holland



STANDARD FORM 770
Revised 7/2014
© 7/2014

for linda

Bank of America 

Cashier's Check

No. 09 

Notice to Purchaser: In the event that this check is lost, misplaced or stolen, a sworn statement and 90-day waiting period will be required prior to replacement. This check should be negotiated within 90 days.

Void After 90 Days

30-1/1146

Date 05/11/15 09:57:54 AM

NTX

TWIN RIVERS

0018

0310200

0053

Pay



BANK OF AMERICA ONE ZERO ZERO ZERO ZERO CTSCTS

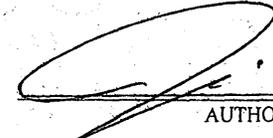
***\$10,000.00

00-53-3364B 11-2010

To The Order Of CRAVEN COUNTY

Remitter (Purchased By): JOHN J LONG

Bank of America, N.A.
SAN ANTONIO, TX



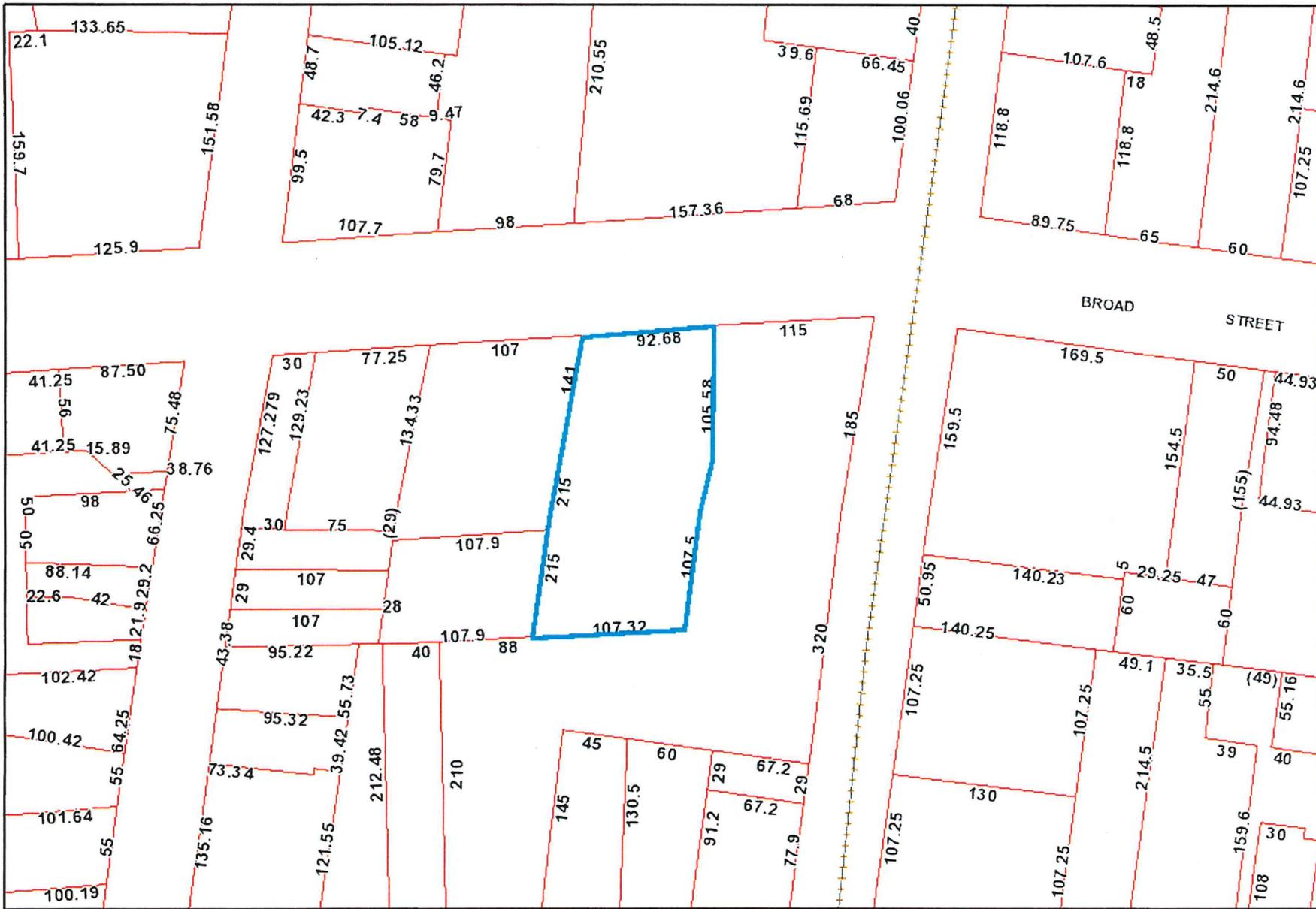
AUTHORIZED SIGNATURE

⑈ 0 9

⑈ 1 1

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THE ORIGINAL DOCUMENT HAS A REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENTS.



Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes.

1 inch equals 93 feet

