

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, FEBRUARY 2, 2015  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF JANUARY 20, 2015 REGULAR SESSION

1. PETITIONS OF CITIZENS

DEPARTMENTAL MATTERS

2. HUMAN RESOURCES – SET SALARY OF SHERIFF: Amber Parker, Human Resources Director

3. SOCIAL SERVICES – BUDGET AMENDMENTS: Alfreda Stout, Assistant Social Services Director

4. TAX: Ronnie Antry, Tax Administrator  
A. Releases and Refunds  
B. Report of Unpaid 2014 Taxes

5. FACILITIES/OPERATIONS – SECURITY CONCERNS AT HUMAN SERVICES BUILDING: Gene Hodges, Assistant County Manager, Facilities/Operations

6. PLANNING: Don Baumgardner, Planning Director  
A. Request to Set Public Hearing for Private Road Naming  
B. Tall Structure for Approval  
C. Subdivision for Approval

7. APPOINTMENTS

8. COUNTY ATTORNEY'S REPORT: Jim Hicks
9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS

Agenda Date: February 2, 2015

Presenter: \_\_\_\_\_

Agenda Item No. 1

Board Action Required: No

## **PETITIONS OF CITIZENS**

Agenda Date: February 2, 2015

Presenter: Amber Parker

Agenda Item No. 2

Board Action Required: Yes

**DEPARTMENTAL MATTERS: HUMAN RESOURCES – SET SALARY OF SHERIFF**

As authorized by North Carolina General Statute 153A-92, the Craven County Board of Commissioners may adjust salaries, allowances and other compensation for the Sheriff and Register of Deeds positions. The Craven County Board of Commissioners set the starting salary for the Sheriff position as \$71,890 on January 21, 2014 more than fourteen (14) days prior to the last day for filing notice of candidacy for the office. Following the election and after the successful candidate takes office, the Commissioners retain the right to adjust the minimum starting salary upward in accordance with the years of related experience held by the successful candidate.

Based upon the years of related experience held by the successful candidate, Jerry Monette, the Sheriff's salary is recommended to be set at \$95,190 effective the date the Sheriff was sworn into office, December 1, 2014. This is the same salary set by the Craven County Board of Commissioners for Sheriff Monette prior to December 1, 2014.

The County Manager recommends the Board set the Sheriff's salary at \$95,190 effective December 1, 2014.

**Board Action: Vote to set Sheriff's salary based upon years of related experience.**

Agenda Date: February 2, 2015

Presenter: Alfreda Stout

Agenda Item No. 3

Board Action Required: Yes

**DEPARTMENTAL MATTERS: SOCIAL SERVICES – BUDGET AMENDMENTS**

Assistant Social Services Director, Alfreda Stout, will present the following budget amendments:

1. *Income Maintenance Staff & Overhead* – Budget \$70,125 for Capital Outlay and Supplies
2. *Income Maintenance Staff & Overhead* – Budget \$115,500 for contractual employee.

A detailed justification is shown in Attachment #3.

**Board Action: A roll call vote is needed to approve budget amendments.**

Agenda Date: February 2, 2015

Presenter: Ronnie Antry

Agenda Item No. 4

Board Action Required: Yes

## DEPARTMENTAL MATTERS: TAX

### A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #4.A. for the Board's approval.

**Board Action: A roll call vote is needed to approve tax releases and refunds**

### B. REPORT OF UNPAID 2014 TAXES

Mr. Antry will present to the Board on February 2, 2015 the amount of 2014 taxes that remain unpaid which are a lien upon real estate. NCGS 105-369(a) requires this report.

This statute also requires the Board to order him to advertise in a newspaper of general circulation in the County the tax liens for 2014. The Board is requested to authorize that the liens be advertised in The Sun Journal on April 13, 2013.

**Board Action: Authorize advertisement of liens.**

Agenda Date: February 2, 2015

Presenter: Gene Hodges

Agenda Item No. 5

Board Action Required: Yes

**DEPARTMENTAL MATTERS: FACILITIES/OPERATIONS – SECURITY CONCERNS  
AT HUMAN SERVICES BUILDING**

At the November 17, 2014 Craven County Board of Commissioners meeting, Social Services Director Kent Flowers presented a request from the Social Services Board that the Board of Commissioners consider a weapon ban in County buildings. The Board of Commissioners directed the County Manager to research the costs associated with armed security in the Human Services complex. At the January 20, 2015 Board of Commissioners' Work Session, the information pertaining to costs associated with armed security was presented to the Board of Commissioners, and is included again here in Attachment #5. At the conclusion of this presentation and discussion, the Board requested that this item be brought forward at the Board's next regular meeting.

**Board Action: Receive the information and provide direction to staff.**

Agenda Date: February 2, 2015

Presenter: Don Baumgardner

Agenda Item No. 6

Board Action Required: Yes

## DEPARTMENTAL MATTERS: PLANNING

### A. REQUEST TO SET PUBLIC HEARING FOR PRIVATE ROAD NAMING

Planning Director, Don Baumgardner, will present a request to set a public hearing for March 2nd, 2015 to hear comments regarding the request to name two private drives for the reason of emergency response. The private drives are located in Township 2 off of Broad Creek Rd. Seventy five percent of the property owners have signed the petition which meets the requirements of our ordinance. (See Attachment #6.A)

**Board Action: Request to set a public hearing for the March 2nd meeting.**

### B. TALL STRUCTURE FOR APPROVAL

The Planning Board has recommended the following cell tower for approval. Approval by the Commissioners is required before issuance of construction permits.

**Applicant: US Cellular**

Location: 1090 Wintergreen Rd.

Project Description: Wireless Communication Facility

Tower Type: 300' Self-Support Tower with equipment shelter and generators

Tower Review Assessments:

- Seymour Johnson AFB: No significant impact to their airspace or Military Training Routes
- MCAS Cherry Point: No impact or concerns with the proposal
- Coastal Carolina Airport: No significant impact to the airport operations
- Planning Staff: Tower meets all ordinance requirements for approval

**Action: A vote to approve the cell tower is needed.**

C. SUBDIVISION FOR APPROVAL

The Planning Board met on January 22nd and recommended the following subdivision for approval:

**Mable Gaskins – Final**

- Property is owned by Mable Gaskins, surveyed by Joseph T. Chance, PLS
- Property is located within Twp. 1, on US 17 Hwy
- Subdivision contains 1 lot on 1.99 acres
- Lot is proposed is to be served by community water and an individual septic system

**Board Action: A vote to approve the subdivision is needed.**

Agenda Date: February 2, 2015

Presenter: \_\_\_\_\_

Agenda Item No. 7

Board Action Required: Yes

## APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

**Board Action: Appointments will be effective immediately, unless otherwise specified.**

**A. PENDING APPOINTMENT(S):**

HAVELOCK BOARD OF ADJUSTMENT

AUTHORIZATION: Havelock City Code – Article XI

MISSION/FUNCTION: \_\_\_\_\_

NUMBER OF MEMBERS: \_\_\_\_\_

7

1

1

TYPE:

City of Havelock

Extraterritorial Jurisdiction (County)

Extraterritorial alternate (County)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

County appointees must reside in the extraterritorial areas of the City of Havelock.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3<sup>rd</sup> Wednesday of the month at 7:30 p.m., and at the call of the Chair

**Terms ending:** Nancy Webster, Alt. (Appointed 2009; resigned)

**No applications on file.** (The City of Havelock has not received any interest from citizens, but still working on it.)

INDUSTRIAL FACILITIES POLLUTION CONTROL FINANCING AUTHORITY

AUTHORIZATION: Bylaws

MISSION/FUNCTION: \_\_\_\_\_

NUMBER OF MEMBERS: \_\_\_\_\_

7 \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TYPE:

Qualified electors

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 6 Years

MEETING SCHEDULE: Annual Meeting on 2<sup>nd</sup> Tuesday in October; otherwise, as needed

COMPENSATION: No  : Yes  Specify: \_\_\_\_\_

**Terms ending:** Fletcher Watts (Appointed 1996)  
Dell Ipock (expired 2011)  
Charles Dees (Initial appointment 2000)  
Gary Essex (initial appointment 2001)

**No application(s) on file.**

CRAVEN COUNTY COMMUNITY CHILD PROTECTION TEAM

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS:  
11-16

TYPE:  
DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public School superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Court Judge, Commissioners appointees from other county agencies or community at-large

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

**Terms ending:** Mary Mallard (Dept. of Juvenile Justice; appointed 2012; **reappointment requested**)  
Dawn McCabe (Health Dept.; appointed 2012; **reappointment requested**)  
Deb Rogers (Medical Examiner; appointed 2012; **mandated position**)  
Alfreda Stout (DSS; appointed 2012; **mandated position**)  
Amy Bryant (ECBH; appointed 2012; **new co-chair; requesting reappointment**)

**No applications on file.**

**B. CURRENT APPOINTMENTS**

CRAVEN COUNTY CLEAN SWEEP COMMITTEE

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To eliminate littering and promote recycling through education and ordinance enforcement.

NUMBER OF MEMBERS:

15  
\_\_\_\_\_  
\_\_\_\_\_

TYPE:

Civic, neighborhood, municipal, industrial business, schools  
\_\_\_\_\_

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3<sup>rd</sup> Wednesday of the months of March, June, September and December

COMPENSATION: No  Yes  Specify: \_\_\_\_\_

**Term(s) ending:**

- Bob Adams (Appointed 2012; replacement needed)
- Connie Adams (Appointed 2012; replacement needed)
- Eddie Games (Appointed 2012; reappointment requested)
- Debbie Kirkman (Appointed 2012; reappointment requested)

**No applications on file.**

FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

AUTHORIZATION: NCGS 58-84-30

MISSION/FUNCTION: To safeguard firefighters in active service and dependent members of their families from financial loss resulting from sickness, injury or loss of life suffered while in performance of his or her duties as a firefighter.

NUMBER OF MEMBERS:  
5 per department

TYPE:  
2 appointed by Board of Commissioners; 2 appointed by the department; 1 appointed by Commissioner of Insurance

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: As necessary

COMPENSATION: No  Yes  Specify: \_\_\_\_\_

**Term(s) ending:** Carl Jarman (Twp. #9; appointed 2013)  
Billy Joiner (West New Bern; appointed 2011)  
Theron McCabe (Harlowe; appointed 1999)  
Roger Wetherington (Twp. #9; appointed 2013)

**Reappointment is requested for all.**

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.5

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:

30

\_\_\_\_\_

TYPE:

3 per District

\_\_\_\_\_

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

**Term(s) ending:**

- Dallas Ray Brown (Appointed 2013)
- Howard Carrier (Twp. #9; appointed 2013)
- Marjorie Gonzalez (Twp. #9; appointed 2013)
- Martin Hernandez (Twp. #6; appointed 2013)
- Chris Register (Twp. #9; appointed 2013)
- Trudy Williams (Tri-Community; appointed 2012)

**Reappointment is requested for all with exception of Trudy Williams (still awaiting a response from Tri-Community).**

## C. UPCOMING APPOINTMENTS

### March

Child Protection Team: Kent Flowers (DSS; appointed 2006; **mandated position**)

EMS Advisory Committee: Crystal Davis (Appointed 2011)

Firemen's Relief Fund: Keith Morris (Twp. 1; appointed 2013)  
Dennis Smith (No. 1; appointed 2013)

Fire Tax Commissioners: Tommy Cowen (Twp.1; appointed 2013)  
Ed Dozier (Twp. 5; appointed 2013)  
Sammy Lilly (Twp. 1; appointed 2013)  
Ronald Pate (Twp. 1; appointed 2013)  
James Smith (Twp. 3; appointed 2006)  
Howard Spence (Swift Creek; appointed 2011)

Agenda Date: February 2, 2015

Presenter: Jim Hicks

Agenda Item No. 8

## **COUNTY ATTORNEY'S REPORT**

A. Offer to Purchase Real Property – 2501 New Bern Avenue (#8-037-090).

The County and City have received an offer in the amount of \$1,700.00 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$1,729.16. The current tax value is \$8,500.00. Attached are a copy of the offer to purchase, bid deposit, deed, and GIS information. The City will consider this request at a subsequent meeting.

Should the Board accept this offer, and subject to approval by the City, then the property will then be advertised for upset bids in accordance with General Statutes. Once no further upset bids are timely received, the County and City may accept or reject the final offer.

B. Final Acceptance – Offer to Purchase Real Property – Tuscarora Rhems Road (#9-039-020).

The County previously received and tentatively approved an offer in the amount of \$1,500.00 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$1,456.24. The current tax value is \$2,700.00. The offer was advertised, and there were no upset bids. It is recommended that the Board give final approval of the sale.

Agenda Date: February 2, 2015

Presenter: Jack Veit

Agenda Item No. 9

## **COUNTY MANAGER'S REPORT**

Agenda Date: February 2, 2015

Presenters: \_\_\_\_\_

Agenda Item No. 10

## **COMMISSIONERS' REPORTS**



**North Carolina Department of Health and Human Services  
Division of Medical Assistance**

Pat McCrory  
Governor

Aldona Z. Vos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Robin Gary Cummings, M.D.  
Deputy Secretary for Health Services  
Director, Division of Medical Assistance

January 22, 2015

**Dear County Director of Social Services:**

Re: Direct Charge of Equipment for Medicaid Eligibility Determination Workers

We are pleased to inform you that the NC Department of Health and Human Services (DHHS) has received tentative approval from Centers for Medicare & Medicaid Services (CMS) to allow direct charge purchases of equipment for Income Maintenance Caseworkers who determine Medicaid Eligibility for new applications or recertifications in the NC FAST system as part of their assigned job duties. This includes universal workers who perform Medicaid eligibility functions. Specified equipment will be reimbursed at 75 percent federal reimbursement for equipment that is integrated with the NC FAST system, pending final written CMS approval. This means counties will be reimbursed with federal Medicaid dollars for 75 percent of the purchase, county will expend their county dollars for the remaining 25 percent of the purchase.

DHHS will be required to submit cost projections and receive written approval from CMS. For this reason, we are requesting that you complete the attached special County Acquisition plan listing your equipment needs from the attached approved list and return it to [Andy.Raby@dhhs.nc.gov](mailto:Andy.Raby@dhhs.nc.gov) no later than January 28, 2015. Requests received after this time will not be included in the CMS submission and will not be eligible for 75% reimbursement. Please send the completed Acquisition Plan by email, in the **Excel format**. Instructions are included in the Excel workbook on a separate tab. In addition, we are requesting that you obtain the necessary signatures required by your county to purchase equipment. Attached is a template to record this information. Please fax this completed template to Andy Raby at (919)334-1052 or email completed template to [Andy.Raby@dhhs.nc.gov](mailto:Andy.Raby@dhhs.nc.gov). A consolidated state-wide plan will then be forward to CMS for approval. If approved by CMS, a letter approving your purchase will be issued by the DHHS Controller's Office. Equipment may not be claimed for reimbursement until you receive this letter.

DSS County Directors

[www.ncdhhs.gov](http://www.ncdhhs.gov)

Tel 919-855-4100 • Fax 919-733-6608

Location: 1985 Umstead Drive • Kirby Building • Raleigh, NC 27603

Mailing Address: 2501 Mail Service Center • Raleigh, NC 27699-2501

An Equal Opportunity / Affirmative Action Employer



You must consider the below information that notes the minimal specifications of equipment required to operate the NC FAST system.

Desktop:

Processor: Intel i5 3.20Ghz or AMD FX-8120 3.1Ghz or higher

Memory: 8Gb expandable to 16Gb

Video Card: 512MB non shared Video Memory Dual monitor support Hard Drive: 160Gb or greater (Solid State drives are acceptable) Operating System: Windows 7 Pro 64 bit

Laptop:

Processor: Intel Core i5 2.8Ghz or higher

Memory: 6Gb minimum

Video Card: 256mb

Hard Drive: 160Gb or greater (Solid State drives are acceptable) Operating system: Windows 7 Pro 64 bit

## IMPORTANT POINTS

- When completing the Acquisition Plan you should project any possible additions to your staff within this federal fiscal year (federal period October 1, 2014 through September 30, 2015) when determining equipment needs.
- No changes or amendments to your submitted plan will be accepted.
- Counties will not be allowed to claim 75 percent federal reimbursement for these costs until the consolidated acquisition plan is approved by CMS and you receive an approval letter from the DHHS Controller's Office. If you make a purchase prior to approval and approval is not granted you will be required to claim these expenditures to the ADP General Administrative code (310).
- Any purchases made prior to this request will NOT be eligible for the 75 percent federal reimbursement. No retroactive adjustments for equipment already purchased will be processed.
- Costs will need to be claimed no later than the DSS 1571 submitted for reimbursement **September 2015**.
- Counties will be limited to the amount that is approved by CMS. All other costs claimed above the approved amount will be moved by the Controller's Office to the General Administrative ADP code (310).
- Coding instructions will be issued by the DHHS Controller's Office in February 2015.
- Prices listed on the Acquisition Plan are suggested prices taken from the state contract. You should include actual cost in the space indicated on the Acquisition Plan.

January 22, 2015

Page 3 of 3

- Once your county's Acquisition Plan has been submitted you cannot claim reimbursement for purchases exceeding the purchase price or order additional or different equipment.
- Purchases can be made using the state contract or other vendors, follow your county's purchasing policies.
- If you are requesting a tablet purchase you must include a description as to how this item will be used by the Income Maintenance worker.

Thank you for your assistance in completing and submitting this request no later than January 28, 2015. If you have any questions, please contact your Local Business Liaison.

Sincerely,



Wayne E. Black  
Director, Division of Social of Services



Robin Gary Cummings, M.D.  
Deputy Secretary for Health Services  
Director, Division of Medical Assistance





REC'D JAN 28 2015

*Tax Administrator*  
**Craven County**

**Ronald V. Antry**  
*Tax Administrator*



*Listing* (252) 636-6604  
*Collections* (252) 636-6605  
*Fax* (252) 636-2569  
*E-mail* [tax@cravencountync.gov](mailto:tax@cravencountync.gov)

**MEMORANDUM**

**TO:** Craven County Board of Commissioners  
Jack Veit, III  
**FROM:** Ronnie Antry *RVA*  
**SUBJECT:** Explanation of Releases and Refunds for February 2, 2015 Meeting  
**DATE:** January 26, 2015

You will notice that in addition to the regular releases, there are a large number of releases for Dunn Construction Company of New Bern, Inc.

The corporation was assessed a nuisance abatement lien for mowing by the City of New Bern. The lien attached to 107 lots owned by the corporation. After the lien was placed, the City notified me that it was added in error and that it should be removed. As Craven County now collects all taxes and liens billed by all eight of its municipalities, it requires this action of the Board to effect the release.

Should you have any questions regarding these releases, I will be present at the meeting to answer them.



CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
AUGUST, JOHN L & ADELAIEDE F MILITARY EXEMPTION	0056435 2014-0002092	195.41
BANTON, JR JAMES HENRY & STEPH MILITARY EXEMPTION	0101000 2014-0002855	205.78
BEACHAM, REBECCA DEAN RELEASED TO CARTERET COUNTY	0090911 2013-0003602	17.94
BEACHAM, REBECCA DEAN RELEASED TO CARTERET COUNTY	0090911 2014-0003704	17.96
BEST, SHARON FRENCH DID NOT OWN 1-1-2014	0064038 2014-0004745	18.81
BRADSHAW, JAMES SCOTT DOUBLE BILLED-SEE ACCT 81516	0075824 2014-0090004	111.97
BRYAN, BRENDA GASKINS CORRECT AMOUNT OF FIRE TAX	0082873 2014-0007469	.00
CRAVEN COUNTY & NEW BERN-CITY EXEMPT PROPERTY	1560850 2014-0012640	36.72
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016241	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016242	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016243	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016244	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016245	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016246	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016247	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016248	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016249	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016250	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016251	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016252	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016253	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016254	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016255	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016256	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016257	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016258	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016259	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016260	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016261	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016262	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016263	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016264	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016265	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016266	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016267	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016268	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016269	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016270	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016271	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016272	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016273	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016274	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016275	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016276	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016277	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016278	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016279	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016280	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016281	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016282	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016283	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016284	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016285	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016286	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016287	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016288	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016289	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016290	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016291	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016292	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016293	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016294	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016295	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016296	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016297	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016298	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016299	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016300	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016301	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016302	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016303	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016304	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016305	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016306	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016307	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016308	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016309	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016310	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016311	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016312	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016313	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016314	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016315	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016316	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016317	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016318	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016319	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016320	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016321	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016322	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016323	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016324	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016325	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016326	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016327	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016328	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016329	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016330	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016331	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016332	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016333	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016334	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016335	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016336	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016337	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016338	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016339	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016340	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016341	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016342	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016343	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016344	46.70

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016345	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016346	46.70
DUNN CONSTRUCTION COMPANY OF N LIEN WITHDRAWN BY CITY OF NEW BERN	0077063 2014-0016353	46.70
FERGUSON OIL & LUBE LLC NOT IN BUSINESS 1/1/2014	0071264 2014-0018327	69.13
HELMICK, ROGER KEVIN DOUBLE BILLED-SEE ACCT 88755	0089804 2012-0026264	18.76
HELMICK, ROGER KEVIN DOUBLE BILLED-SEE ACCT 88755	0089804 2013-0092163	17.94
HOUSE, CLENNIE RAY DWELLING VACANT SINCE 2001	0018479 2014-0091564	36.72
KING, JOHN G & ADELL F DWELLING UNOCCUPIED-STORAGE ONLY	4138800 2014-0031607	36.72
LEWIS, GAYNELLE TOLER BARN DID NOT EXIST 1-1-2014	0086072 2014-0033703	8.73
MUSA, SAHR A & JILLIAN L MILITARY EXEMPTION	0076573 2014-0092753	138.01
NEW BERN-CITY OF EXEMPT PROPERTY	0052316 2014-0041642	36.72
NEW BERN-CITY OF EXEMPT PROPERTY	0052316 2014-0041644	36.72
NEW BERN-CITY OF EXEMPT PROPERTY	0052316 2014-0041643	36.72
PETERSON, LAFAYETTE DID NOT OWN 1-1-2014	0087825 2014-0091998	12.90

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/02/2015

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
PLECINSKI, JILL DOUBLE LISTED WITH SAME ACCOUNT	0095066 2014-0044944	3,686.91
RAPP, DANIEL HABIT INCORRECT SITUS-TO REBILL	0081142 2014-0090649	472.59
SAWYER, TONY DID NOT OWN 1/1/2014	0085091 2014-0049662	42.82
SAWYER, TONY DID NOT OWN 1/1/2013	0085091 2013-0093350	46.78
SCHRIMSHER, KYLE A & ELIZABETH MILITARY EXEMPTION	0089160 2014-0049901	39.57
SCHRIMSHER, KYLE A & ELIZABETH MILITARY EXEMPTION	0089160 2014-0090218	45.45
SORRELL, CHRISTOPHER W & JESSI DID NOT OWN 1/1/2014	0058270 2014-0090771	13.00
TAYLOE, JOHN C MD NOT IN BUSINESS 1/1/2014	7074000 2014-0054746	30.78
TAYLOR, ANNE C DOUBLE BILLED-SEE ACCT 92317	0100468 2014-0054766	61.09
WEAKLEY, BRIAN LEE DID NOT OWN 1/1/2012	0048358 2012-0060316	47.50
WEAKLEY, BRIAN LEE DID NOT OWN 1/1/2013	0048358 2013-0093758	43.84
WEAKLEY, BRIAN LEE DID NOT OWN 1/1/2014	0048358 2014-0059221	40.18
YATES, JOSIAH III RELEASED TO CARTERET COUNTY	0100422 2014-0063293	91.61

139 -CREDIT MEMO(S)

10,712.68

## REFUNDS SUBJECT TO BOARD APPROVAL ON 02/02/2015

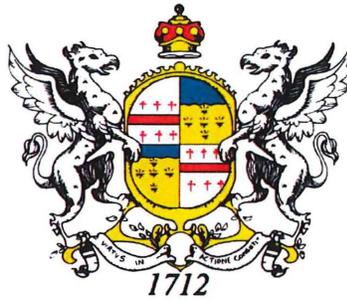
TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BRADSHAW, JAMES SCOTT DOUBLE BILLED-SEE ACCT. 81516	0075824 2014-0006151	104.30
HOUSE, CLENNIE RAY DWELLING VACANT SINCE 2001	0018479 2011-0028031	37.04
HOUSE, CLENNIE RAY DWELLING VACANT SINCE 2001	0018479 2012-0027901	36.00
HOUSE, CLENNIE RAY DWELLING VACANT SINCE 2001	0018479 2013-0092397	38.07
	4 -REFUND(S)	215.41

**COSTS ASSOCIATED WITH ARMED SECURITY AT DSS**

<b>Supplier/Vendor</b>	<b>Services</b>	<b>Annual Costs</b>
G4S	Custom Protection Officer (CPO)	\$40,685
	Special Police Officer (SPO; Sworn LEO)*	\$51,168
US Security Associates	Company Police (Sworn LEO)	\$51,189
City of New Bern	Off Duty Work (Sworn LEO)	\$52,000
Craven County Sheriff	Full Time Deputy Sheriff (Sworn LEO)	\$46,106
	<u>Vehicle, Uniform, and Equip. Costs</u>	<u>\$30,555</u>
	Total First Year Costs for Craven Co. Deputy	\$76,661

\* G4S proposal did state that a provision for a vehicle would need to be made if the SPO option was chosen

## Craven County



### Craven County Board of Commissioners

January 20, 2015  
Worksession

## Security Concerns at Human Services

- Original issue was regarding vandalism and theft of County vehicles and assets.
- Over 5 years there had been over 18 incidents of theft or vandalism at or near the Human Services complex.
- Incidents include vehicle theft, HVAC copper theft, irreparable vandalism to multiple cars.



## Security Concerns at Human Services Recent Incident

- January 7, 2015 an altercation occurred prior to opening as citizens were lining up for energy assistance.
- There were at least two physical altercations with reports of a knife being involved in one.
- Police were called to the scene and they calmed the situation. They were not aware of a knife incident.
- On energy assistance days, we can have over 100 people in line when staff arrives around 7:30am.

## Security Concerns at Human Services

- Concerns were raised by DSS about the potential of firearms being brought to the complex by clients and the elevated emotional level in some of the situations in which they are involved.
- The Board of Commissioners asked the County Manager to explore security options with armed or unarmed personnel.

## Security Concerns at Human Services

- Two private security firms were contacted to submit estimates.



## Security Concerns at Human Services

- Both firms offer armed and unarmed security services.
- Both firms provide security services for local governments in various jurisdictions in North Carolina.
- Both firms visited our Human Services complex and conducted their own assessments to make a recommendation.

## G4S Proposal

- G4S proposed a staffing level of 120 hours per week (3 FTE) at a price of \$19.56/hr for Custom Protection Officer (CPO) and \$24.60/hr for Special Police Officer (SPO).
- Both officers are armed personnel with SPO's being sworn LEO's with the power of arrest.
- If SPO option is chosen a vehicle may have to be included for transport of arrestees.

## US Security Proposal

- US Security proposed 100 hours per week coverage split between two officers.
  - Option 1: 2 unarmed Security Officers at a contracted rate of \$16.42/hour. (\$85,384/year)
  - Option 2: 1 Company Police officer for 40 hours at a rate of \$24.61/hour and one Security Officer for 60 hours at \$16.42/hour. (\$102,419/year)

## Local Law Enforcement Options

- Contact was also made with Carolina East Police, City of New Bern Police, and Craven County Sheriff to explore local options to provide security.
- Carolina East Police only have jurisdiction on Carolina East property. There would not be an option to contract with them.

## City of New Bern Police

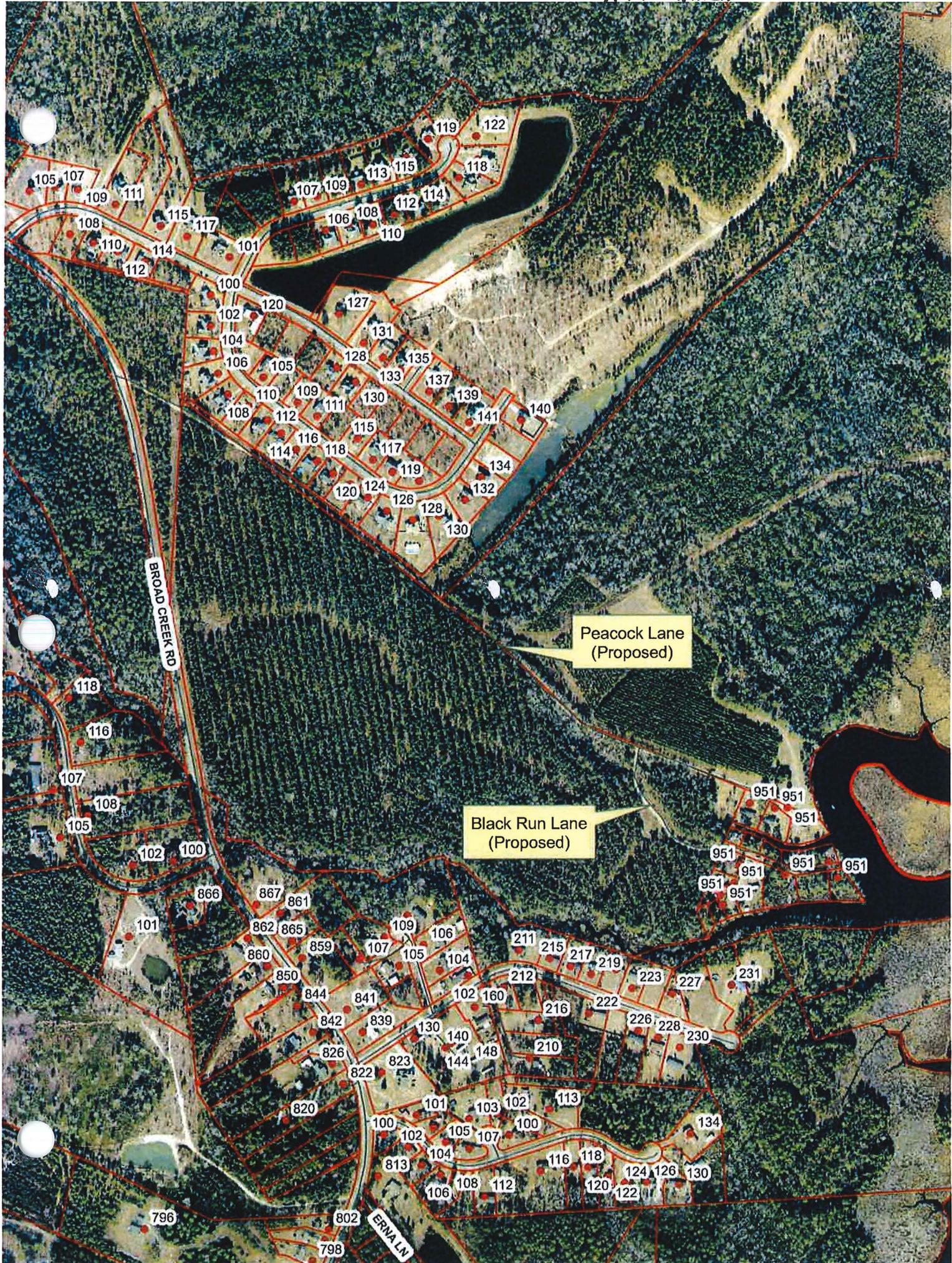
- A conversation was had with the officer that coordinates the off duty work of New Bern Police.
- Their rate is \$25/hour for off duty work.
- They stated that they would have coverage “when available” and if a major situation arose they could not guarantee coverage.

# Craven County Sheriff

- Salary and Benefits of New Position: \$46,106
- Uniform and Equipment: \$1,555
- Vehicle and Equipment: \$29,000
- Total upfront costs: \$76,661
- Recurring costs: \$46,106

## Comparison of Annual Armed Security Costs

- G4S
  - CPO: \$40,685
  - SPO: \$51,168
- US Security
  - Company Police: \$51,189
- City of New Bern: \$52,000
- Craven County Sheriff: \$46,106



BROAD CREEK RD

Peacock Lane  
(Proposed)

Black Run Lane  
(Proposed)

ERNA LN

**NORTH CAROLINA**

**OFFER TO PURCHASE AND CONTRACT**

**CRAVEN COUNTY**

**EDWARD E. COX AND WIFE TAMMY H. COX**, as Buyer, collectively, hereby offers to purchase and **CRAVEN COUNTY and CITY OF NEW BERN**, as Seller, collectively, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

**1. REAL PROPERTY:** Located in the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 2501 New Bern Avenue  
Subdivision Name: 785 Pembroke  
Tax Parcel ID No.: 8-037-090  
Plat Reference: n/a

Being a portion of that property more particularly described in Deed Book 3205, Page 776, and Deed Book 3209, Page 42, all in the Craven County Registry.

**2. PURCHASE PRICE:** The purchase price is **\$1,700.00** and shall be paid as follows:

- (a) **\$500.00** EARNEST MONEY DEPOSIT with this offer by  cash  bank check  certified check  other: N/A to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event: (1) this offer is not accepted; or (2) any of the Seller's conditions hereto are not satisfied, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.
- (b) **\$1,200** BALANCE of the purchase price in cash or readily available funds at Closing.

**3. CONDITIONS:**

- (a) This contract is not subject to Buyer obtaining financing.
- (b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.
- (c) The Property is being sold subject to all liens and encumbrances of record, if any.
- (d) Other than as provided herein, the Property is being conveyed "as is".
- (e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.
- (f) Title shall be delivered at Closing by QUITCLAIM DEED

**4. SPECIAL ASSESSMENTS:** Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

**5. PRORATIONS AND ADJUSTMENTS:** Unless otherwise provided, the following items shall be prorated and either adjusted between the parties or paid at Closing: (a) Ad valorem taxes on real property shall be prorated on a calendar year basis through the date of Closing; (b) All late listing penalties, if any, shall be paid by Seller; and (c) Rents, if any, for the Property shall be prorated through the date of Closing.

**6. EXPENSES:** Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, its legal fees, and for preparation and recording of all instruments required to secure the balance of the purchase price unpaid at Closing. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

**7. EVIDENCE OF TITLE:** Not Applicable.

**8. LABOR AND MATERIAL:** Seller shall furnish at Closing an affidavit and indemnification agreement in form satisfactory to Buyer showing that all labor and materials, if any, furnished to the Property within 120 days prior to the date of Closing have been paid for and agreeing to indemnify Buyer against all loss from any cause or claim arising therefrom.

**9. CLOSING:** Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title on or before **March 31, 2015**.

The deed is to be made to: **Edward E. Cox and wife Tammy H. Cox**, or assign(s).

**CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**

**10. POSSESSION:** Unless otherwise provided herein, possession shall be delivered at Closing.

Buyer Initials THC Seller Initials EC

**11. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:**

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is". Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

**12. RIGHT OF ENTRY, RESTORATION AND INDEMNITY:** Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

**13. OTHER PROVISIONS AND CONDITIONS:** (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

**14. RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

**15. ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

**16. PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

**17. SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

**18. ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

**19. NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

Edward E Cox (SEAL)

Name: Edward E. Cox

Date: 1-21-15

Tammy H Cox (SEAL)

Name: Tammy H. Cox

Date: 1-21-15

SELLER

CRAVEN COUNTY

By: \_\_\_\_\_ (SEAL)

Its: \_\_\_\_\_

Date: \_\_\_\_\_

CITY OF NEW BERN

By: \_\_\_\_\_ (SEAL)

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Buyer Initials EEC THC Seller Initials \_\_\_\_\_

STATE EMPLOYEES' CREDIT UNION  
00034 New Bern - Glenburnie Road

# CASHIER'S CHECK

010152

DATE: January 21, 2015

66-7704/2531

PAY  
TO THE  
ORDER OF CRAVEN COUNTY

\$\*\*\*\*\*500.00

\*\*\* FIVE HUNDRED DOLLARS AND 00 CENTS

VOID AFTER 180 DAYS

REMITTER: EDWARD COX

MEMO:

*Mellie Huff*  
AUTHORIZED SIGNATURE

⑈010152⑈ ⑆253177049⑆08619903437⑈

## Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 1/20/2015 3:48:11 PM

**Parcel ID :** 8-037 -090  
**Owner :** CRAVEN COUNTY & NEW BERN-CITY  
**Mailing Address :** 406 CRAVEN ST NEW BERN NC 28560  
**Property Address :** 2501 NEW BERN AVE  
**Description :** 785 PEMBROKE  
**Lot Description :**



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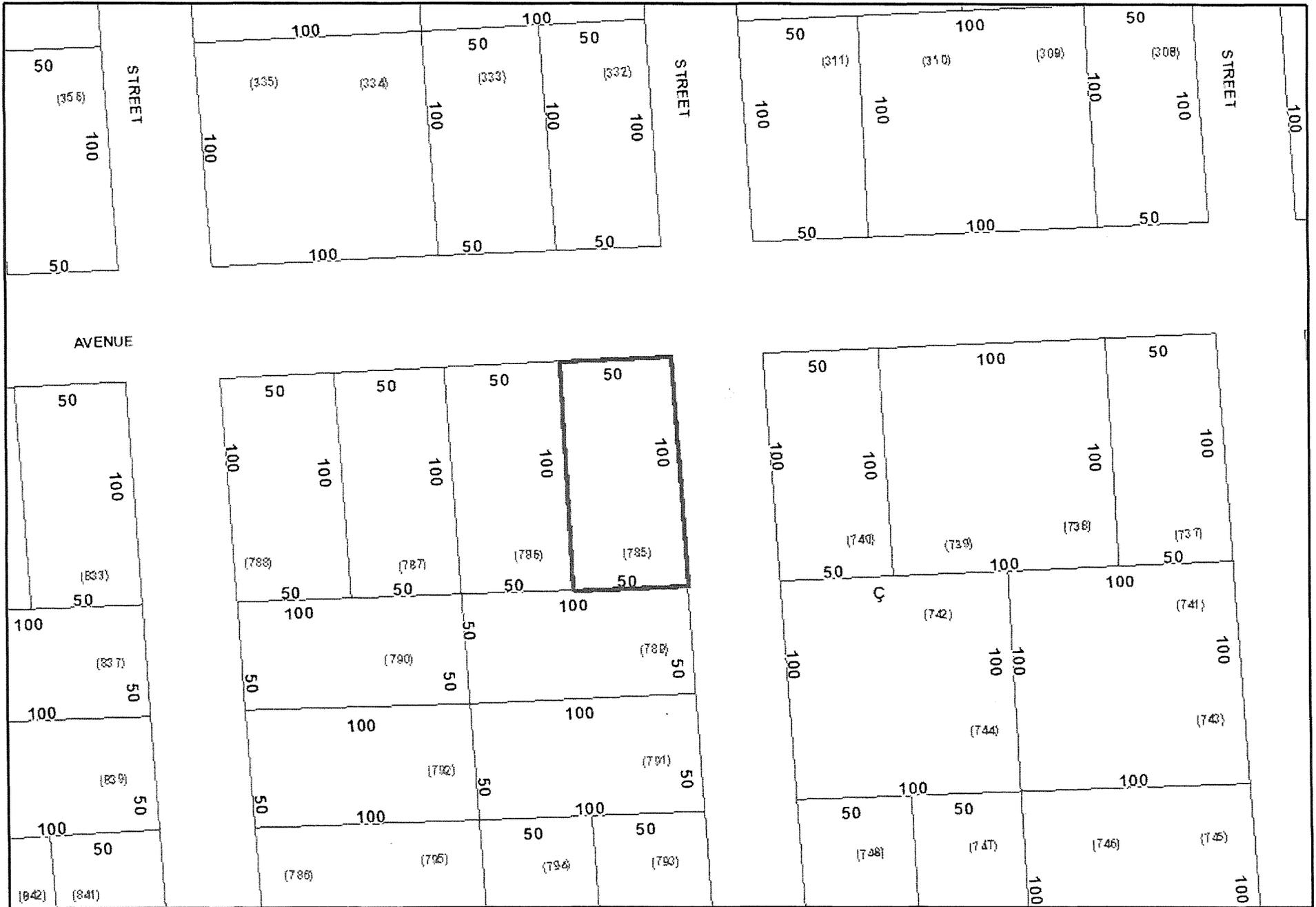
**Assessed Acreage :** 0.000      **Calculated Acreage :** 0.120  
**Deed Reference :** 3209-0042      **Recorded Date :** 7 1 2013  
**Recorded Survey :** 5-2-  
**Estate Number :**  
**Land Value :** \$8,500      **Tax Exempt :** Yes  
**Improvement Value :** \$0      **# of Improvements :** 0  
**Total Value :** \$8,500  
**City Name :** NEW BERN      **Fire tax District :**  
**Drainage District :**      **Special District :**  
**Land use :** VACANT-RESIDENTIAL TRACT

### Recent Sales Information

SALE DATE	Sellers Name	Buyers Name	Sale Type	Sale Price
7/1/2013	CRAVEN COUNTY & NEW BERN-CITY	CRAVEN COUNTY & NEW BERN-CITY	STRAIGHT TRANSFER	\$0
6/20/2013	SIMMONS, MORRIS & SUSIE	CRAVEN COUNTY & NEW BERN-CITY	MULTI-PARCEL-SALE	\$3,500
2/2/1993	BURNHAM, ETHEL JONES	SIMMONS, MORRIS & SUSIE	MULTI-PARCEL-SALE	\$1,000

### List of Improvements to Site

No improvements listed for this parcel



Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes.

1 inch equals 58 feet





Image ID: 000002247316 Type: CRP  
Recorded: 07/01/2013 at 12:18:10 PM  
Fee Amt: \$26.00 Page 1 of 3  
Revenue Tax: \$0.00  
Workflow# 0000096139-0001  
Craven, NC  
Sherri B. Richard Register of Deeds

BK **3209** PG **42**

NORTH CAROLINA

**DEED OF CORRECTION**

CRAVEN COUNTY

Revenue Stamps: \$ 0  
Parcel ID # 8-037-090 & 8-037-095

THIS **DEED OF CORRECTION**, made and executed this 28<sup>th</sup> day of June, 2013, by and between **AARON D. ARNETTE, Commissioner**, pursuant to a judgment of the District Court of the N.C. General Court of Justice in Craven County, North Carolina in an action entitled "Craven County, Plaintiff v. MORRIS SIMMONS et al. Defendants (12-CVD-1679).", Grantor, to **Craven County and the City of New Bern** whose mailing address is: 406 Craven Street, New Bern, NC 28560, Grantee.

**WITNESSETH:**

WHEREAS, Grantor heretofore executed a deed dated the 19<sup>th</sup> day of June, 2013, and recorded on June 20, 2013 in Book 3205, Page 776 in the Office of the Register of Deeds of Craven County conveying certain property to Grantee; and

WHEREAS, although the legal description contained in said deed was correct, due to mutual mistake, said deed contained certain errors concerning the Grantees' proportional share of taxes, interest, penalties, fees and costs regarding Parcel ID 8-037-095; and

WHEREAS, the correct proportional share of taxes, interest, penalties, fees and costs as between Grantees with respect to Parcel ID 8-037-095 is set forth herein; and

WHEREAS, said Aaron D. Arnette, Commissioner, being empowered and directed by a judgment in the said action, did, on the 23<sup>rd</sup> day of May, 2013, after due advertisement according to law, and as directed by said judgment, expose the land hereinafter described to public sale at the

Prepared By: ✓  
Sumrell, Sugg, Carmichael, Hicks & Hart, P.A.  
416 Pollock Street  
New Bern, NC 28560

*Sum*

door of the Craven County Courthouse, where and when Craven County and the City of New Bern became the last and highest bidders for said land at the public sale for the sum of \$1,729.16 with respect to Parcel ID 8-037-090 and the sum of \$1,641.52 with respect to Parcel ID 8-037-095; and

WHEREAS, on the 23<sup>rd</sup> day of May, 2013, Aaron D. Arnette, Commissioner, reported to the Court that Craven County and the City of New Bern were the last and highest bidders for said property in the amount of \$1,729.16 with respect to Parcel ID 8-037-090 and the sum of \$1,641.52 with respect to Parcel ID 8-037-095; and

WHEREAS, more than 10 days elapsed since the report of sale was filed and the last upset bid was received; and

WHEREAS, an order confirming the sale to Craven County and the City of New Bern was entered by the Assistant Craven County Clerk of Superior Court on or about June 5<sup>th</sup>, 2013.

WHEREAS, on or about the 5<sup>th</sup> day of June, 2013 Aaron D. Arnette, Commissioner, was ordered by said Court to execute a deed in fee simple to Craven County and the City of New Bern.

NOW THEREFORE, in consideration of the premises, the said Aaron D. Arnette, Commissioner, as aforesaid, does hereby grant, bargain, sell, and convey to Craven County and the City of New Bern, all of that certain tracts or parcels of land Lying, situate and being in Number Eight Township, Craven County, North Carolina, and more particularly described as follows:

**Lot 785 as more particularly described in Deed Book 1350, at Page 1048, in the Craven County Registry. This parcel is also commonly referred to by its tax parcel identification numbers which is 8-037-090.**

**Lot 792 as more particularly described in Deed Book 1248, at Page 232, in the Craven County Registry. This parcel is also commonly referred to by its tax parcel identification numbers which is 8-037-095.**

**These parcels are not the primary residence of the grantor.**

TO HAVE AND TO HOLD the aforesaid tracts or parcels of land and all privileges and appurtenances thereunto belonging to the said Grantee, in fee simple forever, in as full and ample manner as said Aaron D. Arnette, Commissioner, as aforesaid, is authorized and empowered to convey same.

Regarding Parcel ID 8-037-090, the title conveyed by this Commissioner's Deed is held pursuant to N.C. Gen. Stat. § 105-376, with CRAVEN COUNTY having \$1,320.43 in taxes,



interest, penalties, fees and costs associated with this matter and the CITY OF NEW BERN having \$408.73 in taxes, interest, penalties, fees and costs associated with this matter, all of which constitute a first and prior lien as of the date of the sale. Upon subsequent sale of this parcel, the proceeds will be distributed between CRAVEN COUNTY and the CITY OF NEW BERN pursuant to N.C. Gen. Stat. § 105-376.

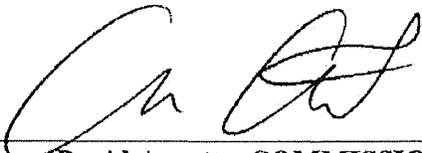
Regarding Parcel ID 8-037-095, the title conveyed by this Commissioner's Deed is held pursuant to N.C. Gen. Stat. § 105-376, with CRAVEN COUNTY having \$1,273.52 in taxes, interest, penalties, fees and costs associated with this matter and the CITY OF NEW BERN having \$368.00 in taxes, interest, penalties, fees and costs associated with this matter, all of which constitute a first and prior lien as of the date of the sale. Upon subsequent sale of this parcel, the proceeds will be distributed between CRAVEN COUNTY and the CITY OF NEW BERN pursuant to N.C. Gen. Stat. § 105-376.

IN WITNESS WHEREOF, the said Aaron D Arnette, Commissioner, hath hereunto set his hand and seal the day and year first above written.



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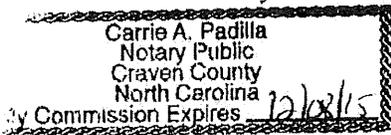
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\_\_\_\_\_  
Aaron David Arnette, COMMISSIONER (SEAL)

STATE OF NORTH CAROLINA  
COUNTY OF CRAVEN

I, Carrie A Padilla, a Notary Public of the County of Craven, State of North Carolina, do hereby certify that **Aaron D. Arnette, Commissioner**, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial stamp or seal, this 28<sup>th</sup> day of June, 2013.



My Commission Expires:  
12/08/15

Carrie A. Padilla  
NOTARY PUBLIC