

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, NOVEMBER 3, 2014
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF OCTOBER 20, 2014 REGULAR SESSION

1. PUBLIC HEARING ON CONVEYANCE OF REAL PROPERTY FOR ECONOMIC DEVELOPMENT PURPOSES

2. PETITIONS OF CITIZENS

DEPARTMENTAL MATTERS

3. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator

4. PLANNING: Don Baumgardner, Planning Director
A. Request to Set Public Hearing for FY12 – CDBG Scattered Site Closeout
B. Subdivision for Approval

5. PUBLIC BUILDINGS: Gene Hodges, Assistant County Manager –
Facilities/Operations
A. Tax Administration Offices
B. Emergency Operations Center

6. APPOINTMENTS

7. COUNTY ATTORNEY'S REPORT: Jim Hicks

8. COUNTY MANAGER'S REPORT: Jack Veit

9. COMMISSIONERS' REPORTS

Agenda Date: November 3, 2014

Presenter: _____

Agenda Item No. 1

Board Action Required: No

**PUBLIC HEARING ON CONVEYANCE OF REAL PROPERTY FOR
ECONOMIC DEVELOPMENT PURPOSES**

The Board will need to go into public hearing, as advertised, to receive public comment on the proposed conveyance of real property for economic development purposes. (See Attachment #1)

Board Action: Receive Information

Agenda Date: November 3, 2014

Presenter: _____

Agenda Item No. 2

Board Action Required: No

PETITIONS OF CITIZENS

Board Action: Receive Information

Agenda Date: November 3, 2014

Presenter: Ronnie Antry

Agenda Item No. 3

Board Action Required: Yes

DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #3 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds.

Agenda Date: November 3, 2014

Presenter: Don Baumgardner

Agenda Item No. 4

Board Action Required: Yes

DEPARTMENTAL MATTERS: PLANNING

A. REQUEST TO SET PUBLIC HEARING FOR FY12 – CDBG SCATTERED SITE (SS) CLOSEOUT

The Craven County Planning Department will request that the Board set a closeout public hearing on November 17th at 8:30 a.m. to hear public comments regarding the budget and housing rehabilitation activities that have been accomplished through the county's FY12 CDBG-SS Program. The program activities are complete and the county is beginning the process of closing out the program.

Board Action: Set a public hearing for the November 17th Commissioner's meeting.

B. SUBDIVISION FOR APPROVAL

The Planning Board met on October 23rd and recommended the following subdivision for approval:

King Creek Phase Two – Final

- Property is owned by Coastal Piedmont Developers, LLC and surveyed by Herbert J. Nobles Jr., PLS and engineered by Thomas Engineering, PA
- Property is located within Twp. 5, on King Creek Dr.
- Parcel ID 5-006-001-A
- Subdivision contains 16 lots on 7.70 acres
- Lots proposed are to be served by county water and individual septic systems
- Proposed road name – Stephen Court

Board Action: A vote to approve the subdivision is needed.

Agenda Date: November 3, 2014

Presenter: Gene Hodges

Agenda Item No. 5

Board Action Required: Yes

DEPARTMENTAL MATTERS: PUBLIC BUILDINGS

A. TAX ADMINISTRATION OFFICES

In 2011, the Board of Commissioners directed the Tax Administrator to advance the general revaluation of property to January 2016. This has required the creation and recruitment of appraisal and data entry positions that are key to the completion of this function. The additional personnel necessitate building a new office in the Appraisal section of the Tax Administration building. We requested quotes from three contractors to build an 11' X 10' office in the existing GIS workroom (See [attachment #5.A](#)). The quotes ranged from \$5,995 to \$7,850 with R. Brown Electric and General Construction being the lowest price.

Board Action: Receive Information

B. EMERGENCY OPERATIONS CENTER

Also in 2011, the Board of Commissioners approved the adaptive reuse and remodel of the old Jail and Sheriff's Offices into a combined Emergency Operations and 911 Center. This building opened in April 2014. After Hurricane Arthur in July 2014, Craven County staff held a debriefing meeting to discuss the event and evaluate our response. One after action was to conduct an analysis of the electrical infrastructure in the building to determine if there were any areas that the building could be vulnerable during a prolonged power outage. After performing this analysis, it was determined that additional infrastructure is needed in order to ensure that secondary generator power can be used to operate the Center.

Included in the FY2015 budget, in the amount of \$22,450, is the replacement of the Automatic Transfer Switch (ATS). The ATS is the device that will turn on the building generator when the utility power is not coming into the building. This device has a known useful life and it would have required replacement regardless of how the building was being used.

The infrastructure deficit was realized when we analyzed the secondary backup generator connection to the building. When a known event is predicted, as part of our preparations, we rent a portable backup generator to use in the event the main building generator fails. The connection is only wired and sufficient to power the 911 Center. The Data Center on the 3rd Floor is not connected to this secondary backup generator.

This would render the communications and computer systems inoperable in a catastrophic situation. This connection does not exist because a different power circuit from within the building was used to provide the needed power in the Data Center. This different power circuit was not a part of the portable generator connection wiring. A diagram is attached to help explain these connections.

We requested three quotes for the ATS replacement and generator tap installation from local electrical contractors. The quotes for the ATS replacement ranged from \$17,422 to \$25,750 and the quotes for the generator tap installation range from \$19,619 to \$23,500. R. Brown Electric, Inc. was the lowest quote on each job.

A Budget Amendment in the amount of \$25,000 is being requested in order to contract with R. Brown Electric in order to complete each of these projects.
(See Attachment #5.B)

Board Action: Receive information and approve the budget amendment, which includes both projects. A roll call vote will be needed to approve the budget amendment.

Agenda Date: November 3, 2014

Presenter: _____

Agenda Item No. 6

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. UPCOMING

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENT(S):

HAVELOCK BOARD OF ADJUSTMENT

AUTHORIZATION: Havelock City Code – Article XI

MISSION/FUNCTION: _____

NUMBER OF MEMBERS: _____

7

1

1

TYPE:

City of Havelock

Extraterritorial Jurisdiction (County)

Extraterritorial alternate (County)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

County appointees must reside in the extraterritorial areas of the City of Havelock.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Wednesday of the month at 7:30 p.m., and at the call of the Chair

Terms ending: Nancy Webster, Alt. (Appointed 2009; resigned)

No applications on file. (The City of Havelock has not received any interest from citizens, but still working on it.)

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

AUTHORIZATION: _____

MISSION/FUNCTION: Functions as a technical committee of the Board of Commissioners to develop and recommend for approval by the Board of Commissioners standards of care, policies, procedures and actions which will maintain and improve the quality of Emergency Medical Services for Craven County residents.

NUMBER OF MEMBERS:

28

TYPE:

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

1) Craven County Manager, or designee; 2) Director of Emergency Services; 3) representative from each EMS provider; 4) representative from each authorized First Responder provider; 5) hospital president or designee; 6) County Medical Director; 7) physician nominated by Craven County Medical Society; 8) representative from Communications division; 9) representative nominated by Craven County Firemen’s Association; 10) hospital emergency room supervisor; 11) non-provider affiliated citizen; 12) Community College Dean of Continuing Education; 13) representative nominated by Craven County Law Enforcement Association; 14) representative from Naval Hospital at Cherry Point;; 15) ad hoc members to include Eastern Carolina Council of Governments, EMS Director, NC Office of Emergency Medical Services, and Executive Director of the American Red Cross

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly

COMPENSATION: No Yes Specify: _____

Terms ending:

Joe Hoffman, Craven County Law Enforcement Association

Applications on file: Joe Hofman (Attachment # 6.A.)

CRAVEN AGING PLANNING BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To provide a comprehensive assessment of the needs and opportunities associated with older adults; an achievable vision of successful aging. Craven County based programs for the support of and investment in older adults and their families, including a system of care for high-risk older adults; and policy strategies for maximizing the functional independence and quality of life of older adults and their families consonant with their wishes and desires.

Serves as the sole policy formulation board concerning aging programs on behalf of the Craven County Board of Commissioners.

NUMBER OF MEMBERS:

18

TYPE:

Agency - 10
Local Government - 3
Client/Caregiver - 2
Senior Representative - 3

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Representative of senior population (60+ years of age), client representative (caretaker of an older adult, employed by or volunteering for senior service provider) or representative of one of the following agencies or government entities: Craven County DSS, Craven County Health, Carolina East Medical Center, CARTS, Employment Security Commission, Neuse Center, Coastal Community Action, Legal Aid of North Carolina, Senior Tarheel Legislature, Craven County Commissioners, Craven County Manager, Council of Governments.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Fourth Thursday of every second month, beginning in January, at 1:30 p.m. in the Craven County Administration Building

COMPENSATION: No Yes Specify: _____

Terms ending: Paula Lassiter, Public, At-Large Representative (resigned)

Application on file: Ernest Richardson (Attachment #6.A.1.)

INDUSTRIAL FACILITIES POLLUTION CONTROL FINANCING AUTHORITY

AUTHORIZATION: Bylaws

MISSION/FUNCTION: _____

NUMBER OF MEMBERS: _____

7 _____

TYPE:

Qualified electors

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 6 Years

MEETING SCHEDULE: Annual Meeting on 2nd Tuesday in October; otherwise, as needed

COMPENSATION: No : Yes Specify: _____

Terms ending: Fletcher Watts (Appointed 1996)
Robert Lewis (incapacitated)
Dell Ipock (expired 2011; was on agenda indefinitely; no replacement found)
Charles Dees (Initial appointment 2000)
Gary Essex (initial appointment 2001)

B. UPCOMING APPOINTMENTS

November None

December

Commissioners' Appointments

Clean Sweep Committee: Cherry Sanders (Initial Appointment 2011)

CRSWMA: Joe Fogelman (Initial Appointment 2011)

Health Board: Paul Gaskins, Public (Initial Appointment 2008)
Rosanne Leahy, Nurse (Initial Appointment 2008)
Trey Paul, Pharmacist (Initial Appointment 2008)
Ronald Preston, Physician (Initial Appointment 2011)

Cove City Library: William Jones (Initial Appointment 2003)

Regional Library: Esther Hardin (Initial Appointment 2003)

Agenda Date: November 3, 2014

Presenter: Jim Hicks

Agenda Item No. 7

COUNTY ATTORNEY'S REPORT

Agenda Date: November 3, 2014

Presenter: Jack Veit

Agenda Item No. 8

COUNTY MANAGER'S REPORT

Agenda Date: November 3, 2014

Presenter: _____

Agenda Item No. 9

COMMISSIONERS' REPORTS

**NOTICE OF PUBLIC HEARING OF THE
CRAVEN COUNTY BOARD OF COMMISSIONERS REGARDING
CONVEYANCE OF REAL PROPERTY
FOR ECONOMIC DEVELOPMENT PURPOSES**

Pursuant to N.C. Gen. Stat. § 158-7.1, Craven County (hereinafter “County”) intends to convey for economic development purposes for reduced consideration a fee simple interest in a +/- twenty-one and one half (21.5) acre tract of land, said tract being Lots 13 and 14 in the Craven County Industrial Park. The value of the tract proposed to be conveyed is Twenty Thousand and 00/100 Dollars (\$20,000.00) an acre, for a total value of approximately Four Hundred Thirty Thousand and 00/100 Dollars (\$430,000.00), and the County intends to convey and sell same for Two Hundred Fifty-Eight Thousand and 00/100 Dollars (\$258,000.00), or Twelve Thousand and 00/100 Dollars (\$12,000.00) per acre. The County believes the proposed conveyance will stimulate and stabilize the local economy, result in the creation of a substantial number of new permanent jobs in the county, and result in increased tax revenues to the County.

The Craven County Board of Commissioners will hold a public hearing on these matters at 7:00 p.m. on Monday, November 3, 2014 in the Commissioners’ Room in the Craven County Administration Building, and all interested persons are invited to attend and present their views.

Done this ____ day of October, 2014.

Gwendolyn M. Bryan
Clerk, Craven County Board of Commissioners

Attachment #3.

TAX804P

CRAVEN COUNTY

PAGE

1

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/03/2014

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
CARTER, JAMEL LAMAR PERSONAL PROPERTY VALUE ADJUSTMENT	0089488 2014-0091222	74.73
CHUNG, CLAIRE NOT IN BUSINESS 1/1/2014	0090330 2014-0010439	31.43
COLONIAL TIRE & AUTOMOTIVE NOT IN BUSINESS 1/1/2012	0087345 2012-0011565	261.13
COLONIAL TIRE & AUTOMOTIVE NOT IN BUSINESS 1/1/2013	0087345 2013-0094656	235.61
HARUM, KIRK E BILLED LATE IN ERROR	0050497 2014-0090498	159.83
HARUM, KIRK E & PENNY L DOUBLE BILLED-SEE ACCT 50497	0092552 2014-0025191	1,598.32
HEDGE, EDWIN LAMAR DOUBLE BILLED-SEE ACCT 83274	0090820 2011-0091985	30.43
HEDGE, EDWIN LAMAR DOUBLE BILLED -SEE ACCT 83274	0090820 2012-0026159	26.71
HEDGE, EDWIN LAMAR DOUBLE BILLED SEE ACCT 83274	0090820 2013-0092159	23.31
HOPEWELL, WILLIAM STEPHEN INCORRECT SITUS-TO BE REBILLED	3527200 2014-0091555	20.42
HOWARD, BYRON PATRIK & CHRISTI DID NOT OWN 1/1/2010	0034399 2010-0025369	127.20
HOWARD, BYRON PATRIK & CHRISTI DID NOT OWN 1/1/2011	0034399 2011-0028097	117.94
HOWARD, BYRON PATRIK & CHRISTI DID NOT OWN 1/1/2012	0034399 2012-0027963	105.68
HOWARD, BYRON PATRIK & CHRISTI DID NOT OWN 1/1/2013	0034399 2013-0092400	96.18

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/03/2014

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
HUFF, DONALD D BOAT NOT TAXABLE TO CRAVEN COUNTY	0061383 2014-0027956	67.62
IRELAND, MICHAEL SHANE DID NOT OWN 1/1/2014	0098035 2014-0090523	15.20
JASPER RAY LLC NOT IN BUSINESS 1/1/2010	0085232 2010-0026820	60.28
JASPER RAY LLC NOT IN BUSINESS 1/1/2011	0085232 2011-0090697	59.78
JASPER RAY LLC NOT IN BUSINESS 1/1/2012	0085232 2012-0090808	113.82
JASPER RAY LLC NOT IN BUSINESS 1/1/2013	0085232 2013-0094909	105.03
JREISAT, FAREED K JR NOT IN BUSINESS 1/1/2011	0090721 2011-0092003	30.63
JREISAT, FAREED K JR NOT IN BUSINESS 1/1/2012	0090721 2012-0090829	28.44
JREISAT, FAREED K JR NOT IN BUSINESS 1/1/2013	0090721 2013-0094926	26.25
KNORTZ, MATTHEW R DOUBLE BILLED-SEE ACCT 82211	0090729 2011-0092007	108.54
KNORTZ, MATTHEW R DOUBLE BILLED-SEE ACCT 82211	0090729 2012-0090851	100.55
KNORTZ, MATTHEW R DOUBLE BILLED-SEE ACCT 82211	0090729 2013-0094950	92.31
LAWRENCE LAW FIRM PLLC BILLED INCORRECT RECYCLE FEE	0097328 2013-0032413	1,404.00
LEWIS, TERRY MCCOY & GAYNELLE MH DOUBLE BILLED-SEE ACCT 93228	4415851 2014-0033854	134.21

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/03/2014

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
LYONS, JAMES DWELLING MOVED FROM CRAVEN COUNTY	0044391 2009-0035351	75.00
LYONS, JAMES DWELLING MOVED FROM CRAVEN COUNTY	0044391 2010-0032226	64.84
LYONS, JAMES DWELLING MOVED FROM CRAVEN COUNTY	0044391 2011-0035898	59.59
LYONS, JAMES DWELLING MOVED FROM CRAVEN COUNTY	0044391 2012-0035779	54.80
LYONS, JAMES DWELLING MOVED FROM CRAVEN COUNTY	0044391 2013-0092730	50.30
MANNING, SCOTTIE REBILLED ON ACCT # 96328	4612700 2013-0092746	76.88
MANNING, SCOTTIE REBILLED ON ACCT 96328	4612700 2012-0036339	80.63
MANNING, SCOTTIE REBILLED ON ACCT 96328	4612700 2011-0036458	89.35
NEWMAN, STEPHANIE DOUBLE BILLED-SEE ACCT 89082	0083950 2011-0042551	56.41
NEWMAN, STEPHANIE DOUBLE BILLED -SEE ACCT 89082	0083950 2012-0042452	51.96
NEWMAN, STEPHANIE DOUBLE BILLED-SEE ACCT 89082	0083950 2013-0092972	47.81
PRIESTLY, TORIAN R CITY RAZED DWELLING 7/12/13	0055543 2014-0045712	202.73
PUGH, ELMA P DWELLING DOES NOT EXIST	0037803 2014-0045880	41.27
SAWYER, DAVID MITCHELL INCORRECT SITUS-TO BE REBILLED	0099221 2014-0049620	26.19

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/03/2014

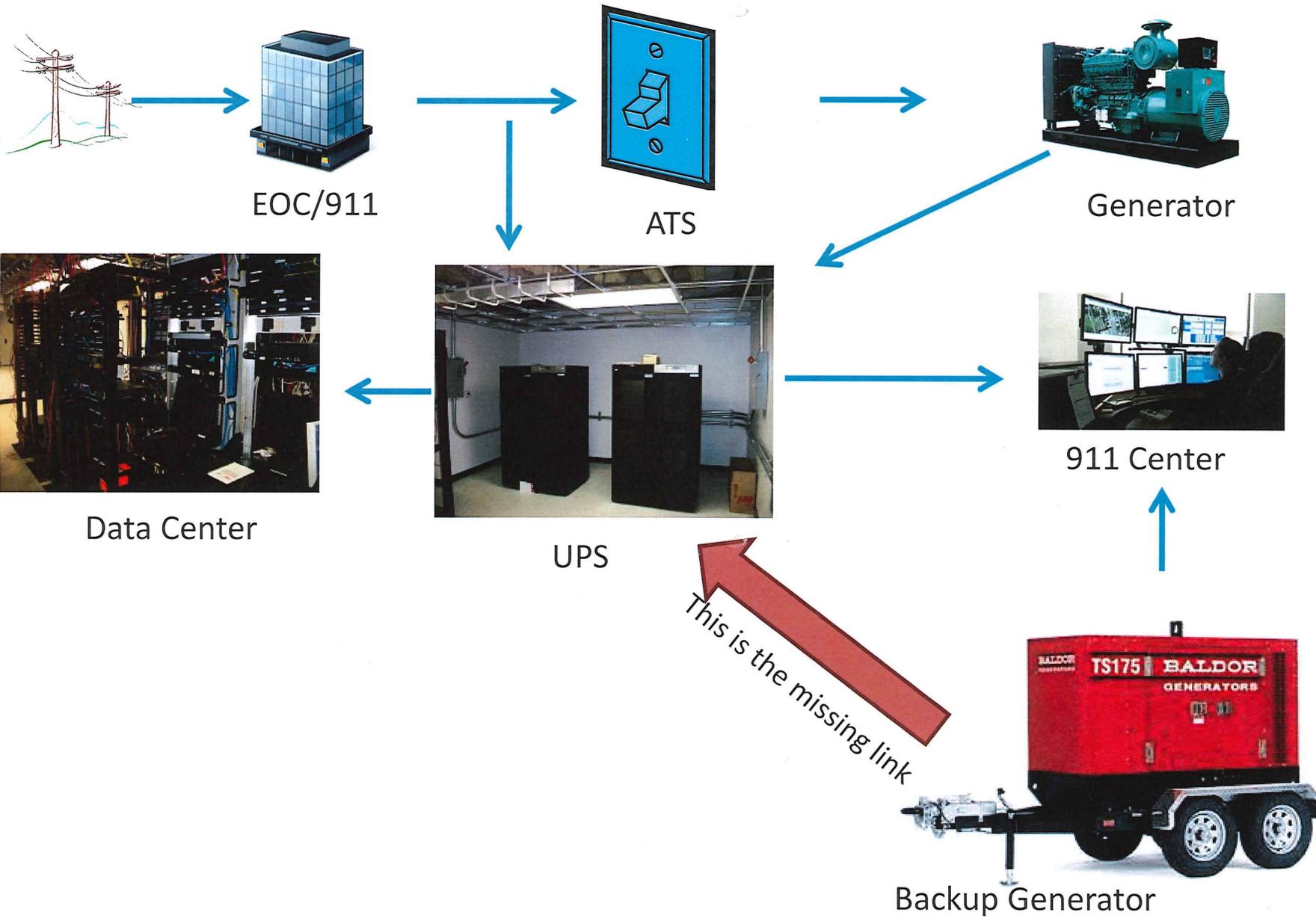
TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
VARIETY STORES INC PERSONAL PROPERTY VALUE CORRECTION	0096671 2014-0057791	34.22
	43 -CREDIT MEMO(S)	6,267.56

REFUNDS SUBJECT TO BOARD APPROVAL ON 11/03/2014

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
GIBBS, CHARLENE L DID NOT OWN 1-1-2010	2765340 2010-0091505	48.33
GIBBS, CHARLENE L DID NOT OWN 1-1-2011	2765340 2011-0021808	47.98
GIBBS, CHARLENE L DID NOT OWN 1-1-2012	2765340 2012-0021636	49.42
GIBBS, CHARLENE L DID NOT OWN 1-1-2013	2765340 2013-0020969	47.82
HITE, TIMOTHY & TERESA MOBILE HOME DOUBLE BILLED	0067729 2010-0024652	407.36
HITE, TIMOTHY & TERESA MOBILE HOME DOUBLE BILLED	0067729 2011-0027340	378.97
HITE, TIMOTHY & TERESA MOBILE HOME DOUBLE BILLED	0067729 2012-0027206	390.85
HITE, TIMOTHY & TERESA MOBILE HOME DOUBLE BILLED	0067729 2013-0026242	375.58
SYDES, NOLAN APPRAISAL ERROR CORRECTION	0088259 2014-0091080	100.02
9	-REFUND(S)	1,846.33

Tax Administration Office Construction

<u>Contractor</u>	<u>Price</u>
R. Brown Electric and General Construction	\$ 5,995.00
Tru-Coat Construction	\$ 6,225.00
Bruin Builders, LLC	\$ 7,850.00



EOC/911 Center Electrical Infrastructure

<u>Contractor</u>	<u>ATS Upgrade</u>	<u>Generator Tap</u>
R. Brown Electric, Inc	\$ 17,421.73	\$ 19,619.12
PECO Electric, Inc	\$ 25,750.00	\$ 21,050.00
Bryant Electrical, Inc	\$ 22,750.00	\$ 23,500.00

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:
Emergency Medical Services Advisory Board

Name:	<u>Joseph Thomas Hofmann</u>	Home Phone:	<u>(252) 638-8872</u>
Home Address:	<u>601 Tyndall Lane</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28562</u>
Township:	<u>Number 9</u>	City Limits:	<u> </u> Yes <u> X </u> No
Occupation:	<u>Retired</u>	Business Phone:	<u> </u>
Place of Employment:	<u> </u>	Fax Number:	<u> </u>
E-Mail Address:	<u>southernrtrains@yahoo.com</u>		

(Please indicate your preferred contact number.)

Education

AGA in Graphic Arts from Chowan College, Was a certified EMT in the State of New Jersey, Firefighter II, Rescue Technician, Emergency Vehicle Operator, Pump and Ladder Truck Operator certified in the State of North Carolina, Retired from the State Highway Patrol as a Trooper and Collision Reconstructionist.

Business and Civic Experience

Secretary of the Neuse Sunrise Rotary Club, Assistant Scoutmaster for Boy Scout Troop 97 at Beech Grove UMC in New Bern and an Eagle Scout, Brotherhood member in the Order of the Arrow, President of the Carolina Coastal Railroaders in New Bern, over 39 years in the Fire Service, member of No. 9 Township Fire & Rescue.

Areas of Expertise, Interest, Skills

Building construction, electricity, model railroading, knots and ropes, working with Scouts, firefighting, baseball,

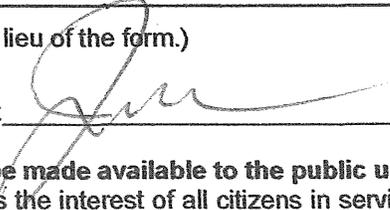
Why do you want to serve?

As a member of the fire department and a retired State Trooper, the Emergency Medical Services works hand in hand with my positions.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve
Benefits officer with No. 9 Township Fire & Rescue,

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 10/10/2014

Signature: 

Please be advised that this form is a public record, and must be made available to the public upon request. The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252-637-0526).

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven Aging Planning Board

Name: Ernest C. Richardson III Home Phone: 252-633-0584
 Home Address: 301 Abner Nash Rd.
 City: New Bern Zip Code: 28562
 Township: 8 City Limits: Yes No
 Occupation: Attorney Business Phone: 252-633-2470
 Place of Employment: Richardson & Richardson Fax Number: 252-633-0753
 E-Mail Address: ernie3@erichardsonlaw.com

(Please indicate your preferred contact number.)

Education

BS Degree in Business Administration - Univ. of NC 1969
Law Degree - University of North Carolina 1972

Business and Civic Experience

See attached Resume

Areas of Expertise, Interest, Skills

Law
The well being of the community, particularly
Elder Law

Why do you want to serve?

A major portion of my law practice is devoted to
elder law. I feel I have insight into the issues affecting
elder and aging population that would be a benefit to the
Community.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 10/16/14


 Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

RESUMÉ OF ERNEST C. RICHARDSON, III

A. Masonic

1. Past Master Doric Lodge No. 568
2. Member of Doric Lodge
3. Member New Bern Scottish Rite
4. Member New Bern York Rite
5. Member Sudan Temple
6. Past General Counsel Sudan Temple
7. Past Member Jurisprudence Committee Sudan Temple
8. Past Member Jurisprudence Committee North Carolina Masonic Lodge

B. Episcopal Church

1. Past Vestry Member Christ Episcopal Church
2. Past Sunday School Teacher, Christ Episcopal Church
3. Treasurer Christ Episcopal Church
4. Member Finance Committee Christ Episcopal Church
5. Member Christ Episcopal Church

C. Legal

1. Past Chair Judicial District 3
2. Past Treasurer Craven County Bar
3. Chapter 7 Trustee for in excess of 20 years
4. Member North Carolina Bar Association
5. Licensed to practice before the Supreme Court of the United States, the Fourth Circuit Court of Appeals, and the Eastern and Middle Districts of North Carolina
6. Licensed to practice in all North Carolina state courts

D. Civic

1. Past Member Craven Community College Board
2. Past Board Member C.A.R.E. Line
3. Past Member Art Committee for Constitutional Centennial
4. Past Treasurer Craven County Republican Party
5. Past Chair and Member New Bern Swiss Bear
6. Past Chair and Member New Bern Municipal Service District
7. Co-chair and Member Craven County Tourism Development Commission
8. Member New Bern Military Alliance Committee of Chamber of Commerce
9. Chair New Bern Area Chamber of Commerce and Board Member
10. President Swamp Field Hunting Club
11. Member Local Board First Citizens Bank

E. Education

1. Graduated New Bern High School, 1965
2. Attended Campbell University, 1965 – 1967
3. Bachelor of Science in Business Administration, University of North Carolina at Chapel Hill, 1969
4. Juris Doctorate, University of North Carolina at Chapel Hill, 1972

F. Family

1. Ernest C. Richardson, Jr., MD - father
2. Elsie Moore Richardson – mother
3. Barbara S. Richardson – wife
4. Christin Neal Richardson, MD – daughter
5. Jennifer Richardson Garrison - daughter
6. Ernest C. Richardson, IV – son
7. Four grandchildren