

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, AUGUST 18, 2014  
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF AUGUST 4, 2014 REGULAR SESSION

1. DOVER REQUEST: Mayor John Wetherington
2. BATCHELOR CREEK DEBRIS SNAGGING BID AWARD: Patrick Baker, Soil & Water Conservation District; Gene Hodges, Assistant County Manager, Facilities/Operations; Chad Strawn, Assistant Planning Director
3. CRAVEN COUNTY WATER PROJECT UPDATE: Jack Veit, County Manager and Rusty Hayes, Water Superintendent

DEPARTMENTAL MATTERS

4. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
5. HEALTH – BUDGET AMENDMENTS: Scott Harrelson, Health Director
6. SHERIFF – BUDGET AMENDMENT: Jesse Pittman, Administrative Captain
7. PLANNING – HAZARD MITIGATION GRANT PROGRAM (HMGP) DETERMINATION OF FAIR COMPENSATION: Chip Bartlett, Holland Consulting Planners
8. HUMAN RESOURCES – 2015 HOLIDAY SCHEDULE: Amber Parker, Human Resources Director
9. FINANCE – BUDGET AMENDMENTS: Rick Hemphill, Assistant County Manager, Finance/Administration

10. APPOINTMENTS
11. COUNTY ATTORNEY'S REPORT: Jim Hicks
12. COUNTY MANAGER'S REPORT: Jack Veit
13. COMMISSIONERS' REPORTS

RECESS

Presenter: Mayor John Wetherington  
Agenda Item No. 1

**DOVER REQUEST**

Presenters: Patrick Baker, Gene Hodges, Chad Strawn  
Agenda Item No. 2  
Board Action Required: Yes

### **BATCHELOR CREEK DEBRIS SNAGGING BID AWARD**

The Board will be requested to approve funds and award bid for the Batchelor Creek Snagging Project (See Attachment #2).

***Budget Amendment:*** Soil and Water – Budget grant of \$40,826 for snagging of Batchelor Creek and \$45,826 expenditure to cover the contract award and \$5,000 extra for dealing with beavers in the Creek. The additional \$5,000 will come from Fund Balance.

**Board Action:** 1) A roll call vote will be necessary to approve budget amendment; 2) A vote to award the bid.

Presenters: Jack Veit and Rusty Hayes  
Agenda Item No. 3  
Board Action Required: No

### **CRAVEN COUNTY WATER PROJECT UPDATE**

County Manager, Jack Veit, and Water Superintendent, Rusty Hayes, will provide the Board with an update on the Craven County Water Project.

**Board Action: Receive information**

Presenter: \_\_\_\_\_ Ronnie Antry \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 4 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

**DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #4 for the Board's approval.

**Board Action: A roll call vote is needed to approve tax releases and refunds.**

Presenter: \_\_\_\_\_ Scott Harrelson \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 5 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

**DEPARTMENTAL MATTERS: HEALTH – BUDGET AMENDMENTS**

Health Director, Scott Harrelson, will present the budget amendments shown in Attachment #5.

**Board Action: A roll call vote is needed to approve budget amendments**

Presenter: \_\_\_\_\_ Captain Pittman \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 6 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

**DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENT**

Administrative Captain, Jesse Pittman, will present the budget amendment which appears as Attachment #6.

**Board Action: A roll call vote is needed to approve budget amendment**

Presenter: \_\_\_\_\_ Chip Bartlett \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 7 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

**DEPARTMENTAL MATTERS: PLANNING – HAZARD MITIGATION GRANT PROGRAM (HMGP) DETERMINATION OF FAIR COMPENSATION**

Craven County has received funding through the Hazard Mitigation Grant Program (HMGP) to acquire two (2) residential structures that were included on the county's list of Severe Repetitive Loss Properties.

The first property located at *1504 N. Hills Ct, New Bern* was appraised by the program's contracted appraiser, Miller Appraisal on June 30, 2014. The appraisal valued the property at \$93,000 (current market value). The second property will be presented at a later date.

At this point in the process the County must establish fair compensation for the property which is based on our current appraisal.

Once the Resolution of Just Compensation and Determination of Fair Compensation is adopted, the next step will be to prepare the 1<sup>st</sup> Written Purchase Offer which will be based on the compensation of \$93,000.

Attachment #7 contains the Resolution of Just Compensation & Statement of Determination of Fair Compensation

**Board Action: Vote to approve Resolution of Just Compensation and Determination of Fair Compensation.**

Presenter: \_\_\_\_\_ Amber Parker \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 8 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

**DEPARTMENTAL MATTERS: HUMAN RESOURCES – 2015 HOLIDAY SCHEDULE**

Attached for your consideration is the proposed Craven County 2015 Holiday Schedule. The proposed 2015 Holiday Schedule grants twelve (12) holidays including one (1) floating holiday being observed on Friday, January 2, 2015 in conjunction with New Year’s Day which occurs on Thursday, January 1, 2015.

The Craven County Personnel Resolution, Article VIII. Leave of Absence, Section 2. Paid Holidays Observed states, “The Floating Holiday will be used in conjunction with holidays observed on Tuesday or Thursday to extend the weekend and will only be used as such occurs from year to year.”

The proposed 2015 Holiday Schedule is the same as the State of North Carolina’s 2015 Holiday Schedule with two exceptions. Craven County is proposed to provide a floating holiday on Friday, January 2, 2015 and the State of North Carolina will provide a third holiday for Christmas on Wednesday, December 23, 2015 that Craven County is not proposed to provide. Please consider approval of the schedule as presented in Attachment #8.

**Board Action: Adopt 2015 Holiday Schedule**

Presenter: \_\_\_\_\_ Rick Hemphill \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 9 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

## DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS

**Amendments:** Economic Development/County Reserve – The NC Eastern Region Board agreed that any county withdrawing from the NCEast Alliance can request its portion of the unspent and unencumbered admin/operating reserve funds returned to them and spent on economic development. Craven County requested its balance and has now received the \$140,000 to be placed in Reserve for future economic development use.

Transfer to Capital Reserve Fund – Budget amendment to transfer \$1 million unanticipated revenues over expenditures to the capital reserve fund to provide for future capital projects.

**Board Action: A roll call vote is needed to approve budget amendments.**

Presenter: \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 10 \_\_\_\_\_  
Board Action Required: \_\_\_\_\_ Yes \_\_\_\_\_

## APPOINTMENTS

- A. PENDING
- B. UPCOMING

**Board Action: Appointments will be effective immediately, unless otherwise specified.**

**A. PENDING APPOINTMENT(S):**

HAVELOCK BOARD OF ADJUSTMENT

AUTHORIZATION: Havelock City Code – Article XI

MISSION/FUNCTION: \_\_\_\_\_

NUMBER OF MEMBERS: \_\_\_\_\_

7

1

1

TYPE:

City of Havelock

Extraterritorial Jurisdiction (County)

Extraterritorial alternate (County)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

County appointees must reside in the extraterritorial areas of the City of Havelock.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3<sup>rd</sup> Wednesday of the month at 7:30 p.m., and at the call of the Chair

**Terms ending:** Nancy Webster, Alt. (Appointed 2009; resigned)

**No applications on file.** (The City of Havelock has not received any interest from citizens, but still working on it.)

NEW BERN PLANNING AND ZONING BOARD

AUTHORIZATION: N.C.G.S. Chapter 160-A, Article 19

MISSION/FUNCTION: Renders final decisions on subdivision approvals, and advisory decisions to the Board of Aldermen on other land use matters.

NUMBER OF MEMBERS:

10  
\_\_\_\_\_

TYPE:

9 appointed by New Bern Board of Aldermen  
1 appointed by Craven County Commissioners

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

The Commissioners' appointee must reside in New Bern's extraterritorial jurisdiction area.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 1<sup>st</sup> Tuesday of each month

COMPENSATION: No  ; Yes  Specify: \$15 per meeting

**Term(s) expiring:** Velda Whitfield (resigned)

**No applications on file.** (The City Planner has received a name, which he is reviewing and will have the application sent in once received.)

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

AUTHORIZATION: \_\_\_\_\_

MISSION/FUNCTION: Functions as a technical committee of the Board of Commissioners to develop and recommend for approval by the Board of Commissioners standards of care, policies, procedures and actions which will maintain and improve the quality of Emergency Medical Services for Craven County residents.

NUMBER OF MEMBERS:

28

\_\_\_\_\_

TYPE:

\_\_\_\_\_

\_\_\_\_\_

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

1) Craven County Manager, or designee; 2) Director of Emergency Services; 3) representative from each EMS provider; 4) representative from each authorized First Responder provider; 5) hospital president or designee; 6) County Medical Director; 7) physician nominated by Craven County Medical Society; 8) representative from Communications division; 9) representative nominated by Craven County Firemen's Association; 10) hospital emergency room supervisor; 11) non-provider affiliated citizen; 12) Community College Dean of Continuing Education; 13) representative nominated by Craven County Law Enforcement Association; \_\_\_\_\_ 14) representative from Naval Hospital at Cherry Point; 15) ad hoc members to include Eastern Carolina Council of Governments, EMS Director, NC Office of Emergency Medical Services, and Executive Director of the American Red Cross

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly

COMPENSATION: No  Yes  Specify: \_\_\_\_\_

**Terms ending:**

Joe Hoffman, Craven County Law Enforcement Association (Will submit name)

Ronnie Weems, Firemen's Association (Will submit name)

The Firemen's Association has requested reappointment of Ronnie Weems. (See Attachment #10.A.)

**No applications on file.**

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote involvement and cooperation with domiciliary homes to ensure care for the elderly.

NUMBER OF MEMBERS:  
7-12

TYPE:  
Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):  
Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No  Yes  Specify: \_\_\_\_\_

**Term(s) ending:** Britt Bendy (Resigned)

**No applications on file.**

## **B. UPCOMING APPOINTMENTS**

**September**    Nursing Home Advisory Committee  
Linda Lelli (Appointed 2011)

River Bend Planning Board  
Kelly Forrest (Appointed 2012)

Agricultural Advisory Board  
Johnny Pritchard (Appointed 2011)

**October**        Clean Sweep Committee  
Joan Campbell (Appointed 2011)  
Pat Sager (Appointed 2008)

Firemen's Relief Fund Board of Trustees  
Felix Croom, Ft. Barnwell (Appointed 2008)  
Aaron McLawhorn, Rhems (Appointed 2012)  
Dred Mitchell, Cove City (Appointed 2006)

Fire Tax Commissioners  
William Laughinghouse, No. 7 (Appointed 2002)  
Rolf Maris, Twp. 1 (Appointed 2012)  
Aaron McLawhorn, Rhems (Appointed 2012)  
Joseph Midgette, Twp. 1 (Appointed 2012)

Industrial Facilities Pollution Control Financing Authority  
Fletcher Watts (Appointed 1996)

Presenter: \_\_\_\_\_ Jim Hicks \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 11 \_\_\_\_\_

**COUNTY ATTORNEY'S REPORT**

Presenter: \_\_\_\_\_ Jack Veit \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 12 \_\_\_\_\_

## **COUNTY MANAGER'S REPORT**

Presenter: \_\_\_\_\_  
Agenda Item No. \_\_\_\_\_ 13

## **COMMISSIONERS' REPORTS**

RECESS TO RECONVENE WITH THE BOARD OF EDUCATION

## Memorandum

To: Gene Hodges, Assistant County Manager

From: Patrick Baker, Soil Conservation Specialist

Chad Strawn, Assistant Planning Director

Date: August 12, 2014

Re: Batchelor Creek Snagging Project and Beaver Dam Removal

On July 11th, Craven County Soil and Water Conservation sent out Request for Proposals to contractors for the snagging of the Batchelor Creek. These requests for proposals were sent to all contractors listed on the Craven County Soil & Water Conservation official contractors list. Contractors will be reviewed based on prior work experience and project pricing. These requests for proposals were due in by August 8, 2014 at 5:00 pm.

After review of the proposals, based on prior work experience, we are comfortable recommending J&J Environmental, LLC, (Jimmy Droze) as the lowest responsible bidder. Attached you will find the official rating sheet for your review.

Also, as part of the Batchelor Creek Snagging Project, it has been determined by aerial photography that there are at least 12 beaver dams in Batchelor Creek. Once we survey the whole creek at ground level we feel more dams will be discovered due to tree canopies blocking the complete view of the creek on the aerial photography. With that being said, we have estimated 24 dams being located within Batchelor Creek.

It is essential for the success of the snagging project to have as many of these beaver dams removed before the snagging begins. If most of these beaver dams are not removed, the water levels will not be lowered enough to reveal the downed vegetation.

We are proposing to hire Tim Wilson, who is the Craven County Wildlife Specialist with the United States Department of Agriculture to remove the beaver dam blockages. The USDA charges \$125 to remove one single dam. They also charge \$25 per site visit to evaluate a drainage problem associated with a dam.

We respectfully request the Board of Commissioners to allocate \$5,000 for the removal of beaver dams and associated site visits for the Batchelor Creek project. These funds will cover the approximate removal of the 24 beaver dams and 50 site visits totaling \$4,250. The remaining \$750 will be for any unexpected discoveries of additional beaver dams.

Bachelor Creek Snagging Project  
 Final Bid Tabulation Form

Bid Opening Date: 8/11/2014

Bid Summary Reviewed/Tabulated by: Patrick Baker / Chad Strawn

Project: Bachelor Creek

Bachelor Creek (Grant Amount \$40,826.00)	Contractor	Distance (Ft.)	Comments
	Rodriguez Disaster Clean-up	15,121	
	Carolina Lawn Care (David Layne)	59,664 (Total Length)	\$1,841 Less than grant amount (Grant amount \$40,826.00)
	Sandhill Tree Services	26,400	
	J and J Environmental, LLC.	59,664 (Total Length)	\$76 less than grant amount (Grant amount \$40,826.00)
	Russell Enterprises, LLC.	59,664 (Total length)	\$1,326 less than grant amount (Grant amount \$40,826.00)

Notes:

Total linear feet in Bachelor Creek – 59,664 ft.

Rated By: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment #4

TAX804P

CRAVEN COUNTY

PAGE

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CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/18/2014

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
CHURCH-HAVELOCK COMMUNITY EXEMPT PROPERTY PER GS 105-278.3	0021062 2013-0010284	1,069.05
CHURCH-HAVELOCK COMMUNITY EXEMPT PROPERTY PER GS 105-278.3	0021062 2013-0010283	724.46
DIXON, SHELTON EARL DOUBLE BILLED-SEE ACCT 12080	0057775 2012-0015521	55.96
DIXON, SHELTON EARL DOUBLE BILLED-SEE ACCT 12080	0057775 2013-0090491	47.05
DIXON, STEPHANIE FRANKS DOUBLE BILLED-SEE ACCT 98136	0032118 2013-0090492	104.28
TIMMONS, ROBERT ALEXANDER DID NOT OWN 1/1/2013	0093253 2013-0093632	29.70
WEST, PENNY & STRICKLAND, VIRG DID NOT OWN 1/1/2013	0038790 2013-0091289	204.84
	7 -CREDIT MEMO(S)	2,235.34

TAX805P

CRAVEN COUNTY

PAGE 1

REFUNDS SUBJECT TO BOARD APPROVAL ON 08/18/2014

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
TYLER, JAY KID INCORRECT BOAT VALUE	0048046 2013-0093685	36.28
	1 -REFUND(S)	36.28





Nicole Sutton <nsutton@cravencountync.gov>

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**Fwd: FQHC via Lorie Kaylor & Assoc 101-5001-440-40-00**

Message

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**Peter MacAvery** <pmacavery@cravencountync.gov>  
To: Nicole Sutton <nsutton@cravencountync.gov>

Wed, Jul 30, 2014 at 11:28 AM

Pete Mac Avery  
Craven County Health Department  
252-636-4963  
pmacavery@cravencountync.gov  
Administrative Officer II

----- Forwarded message -----

From: **Rick Hemphill** <rhemphill@cravencountync.gov>  
Date: Wed, Jul 30, 2014 at 11:03 AM  
Subject: Re: FQHC via Lorie Kaylor & Assoc 101-5001-440-40-00  
To: Peter MacAvery <pmacavery@cravencountync.gov>

The revenue line item will be from fund balance. 101-0000-399-01-00.

On Wed, Jul 30, 2014 at 10:59 AM, Peter MacAvery <pmacavery@cravencountync.gov> wrote:  
What line should we use for the carry forward of the funds. Thanks Pete

Pete Mac Avery  
Craven County Health Department  
252-636-4963  
pmacavery@cravencountync.gov  
Administrative Officer II

----- Forwarded message -----

From: **Nicole Sutton** <nsutton@cravencountync.gov>  
Date: Tue, Jul 29, 2014 at 4:30 PM  
Subject: Re: FQHC via Lorie Kaylor & Assoc 101-5001-440-40-00  
To: Peter MacAvery <pmacavery@cravencountync.gov>

Unspent balance is \$12,867.25.

Nicole

On Tue, Jul 29, 2014 at 4:23 PM, Nicole Sutton <nsutton@cravencountync.gov> wrote:



# INCENTIVE FUND

Revenues posted on 7/22/14

Maternity \$8,500

Child Health \$8,500

Fam Planning \$8,500

Expenses will be charged to:

Name:	Description	Qty	Price	Total	Expenses will be charged to:		
					Mat #5700	CH #5800	FP #6400
Defibrillators	440-73-21 AED 5 county/ 1 dental	6	\$1,345	\$8,070	\$4,035		\$4,035
	440-32-40 Pediatric Pads	2	\$80	\$160	\$80		\$80
	440-32-40 AED Practice Trainer essentials	2	\$300	\$600	\$300		\$300
HIE	440-15-15 Health Info Exchange-one time fee	1	\$760	\$760			
	440-15-15 for Medical Director - annual dues	1	\$175	\$175			\$175
Scanners	440-32-40 Ambri Scanner Pro plus shipping	3	\$303	\$910			\$910
Scrubber	440-73-21 Auto Scrubber	1	\$3,325	\$3,325			
Carpet	440-73-02 Replace carpet in Vestibule	1	\$3,000	\$3,000			\$3,000
Software	440-73-21 Comlite Software	1	\$2,000	\$2,000		\$2,000	
Scanning Records	440-40-00 Contract Services	1	\$6,500	\$6,500		\$6,500	
<b>Total:</b>				<b>\$25,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>



**Division of Public Health  
Agreement Addendum  
FY 14-15**

Craven County Health Department  
Local Health Department Legal Name

Epidemiology / Communicable Disease Branch  
DPH Section/Branch Name

610 STD Prevention                      \$50.00  
Activity Number and Description

Pete Moore 919-733-2030  
pete.moore@dhhs.nc.gov  
DPH Program Contact  
(name, telephone number with area code, and email)

July 1, 2014 - May 31, 2015  
Service Period

DPH Program Signature                      Date  
(only required for a negotiable agreement addendum)

August 1, 2014 - June 30, 2015  
Payment Period

- Original Agreement Addendum**  
 **Agreement Addendum Revision # \_\_\_\_\_** (Please do not put the Budgetary Estimate revision # here.)

**I. Background:**

The primary mission of the Communicable Disease Branch (CDB) is to reduce morbidity and mortality resulting from communicable diseases that are a significant threat to the public through detection, tracking, investigation, control, treatment, education and care activities to improve the health of people in North Carolina.

The mission of the CDB is closely linked to the mission of the Division of STD Prevention (DSTDP) at the Centers for Disease Control and Prevention. DSTDP seeks to:

- Prevent STI-related infertility
- Prevent STI-related adverse outcomes of pregnancy
- Prevent STI-related cancers
- Prevent STI-related HIV transmission
- Strengthen STD prevention capacity and infrastructure
- Reduce STD health disparities across and within communities and populations
- Address the effects of the social and economic determinants and the costs of specific STDs and associated sequelae among specific populations

HIV/STDs contribute greatly to health care disparities in North Carolina with the majority of HIV/STD cases being reported among racial and ethnic minorities.

\_\_\_\_\_  
Health Director Signature (use blue ink)

\_\_\_\_\_  
Date

Local Health Department to complete: (If follow up information is needed by DPH)	LHD program contact name: _____ Phone number with area code: _____ Email address: _____
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**Signature on this page signifies you have read and accepted all pages of this document.**

**II. Purpose:**

Correct and consistent condom usage has been shown to reduce the spread of HIV and STDs. The Local Health Department shall purchase condoms for persons at high risk for HIV and STDs in their jurisdictions in order to reduce the spread of STDs and HIV.

**III. Scope of Work and Deliverables:**

The Local Health Department shall determine which of their clients are at high risk for HIV or STDs and provide condoms at each visit for these clients and instruction on how to use them.

**IV. Performance Measures/Reporting Requirements:**

Within the limitations of the funding provided in support of this Activity, the Local Health Department is expected to provide condoms to clients determined to be at increased risk of HIV or STDs.

Performance Measure # 1:

90% or more of the Local Health Department's clients determined to be at increased risk of HIV or STDs will be offered condoms.

Numerator: # of clients at increased risk who accept condoms

Denominator: All Local Health Department clients at increased risk of HIV or STDs.

Reporting Requirements: The Local Health Department shall keep a record of how many condoms are given out annually.

**V. Performance Monitoring and Quality Assurance:**

Site visits conducted by the CDB Regional Nurse Consultants will include observation of clinical practices, a review of policies and procedures, and will include a review of reports pertaining to this Activity.

**VI. Funding Guidelines or Restrictions: (if applicable)**

None.



**RESOLUTION ESTABLISHING JUST COMPENSATION FOR SELECTED REAL  
PROPERTY IN CRAVEN COUNTY'S HURRICANE IRENE HAZARD MITIGATION GRANT PROGRAM**

WHEREAS, it has been certified by **Eric Thomas Miller, CDA of Miller Appraisal**, as the county's contract appraiser for the Hurricane Irene Hazard Mitigation Grant Program (HMGP) that the property listed below has been appraised in accordance with State law, Uniform Standards for Professional Appraisal Practice (USPAP) guidelines, and HMGP program guidelines; and

WHEREAS the county has said appraisal report in its possession that has been reviewed and found to be accurate and reliable.

THEREFORE BE IT RESOLVED, that Just Compensation is hereby established by the Craven County Board of Commissioners, for the following parcel:

<b>Owner Name</b>	<b>Parcel Identification Number (PIN) of Parcel to be Acquired</b>	<b>Street Address</b>	<b>Established Value</b>
Ryan C. Spellman	8-063-033	1504 N. Hills Court New Bern NC	\$93,000

This 18<sup>th</sup> day of August, 2014.

Chairman: \_\_\_\_\_  
Thomas F. Mark

Clerk to the Board: \_\_\_\_\_  
Gwendolyn M. Bryan

**ATTACHMENT: HMGP-A.11B**

**CRAVEN COUNTY HURRICANE IRENE HAZARD MITIGATION GRANT PROGRAM - ACQUISITION**  
**Statement of Determination of Fair Compensation**

Location of property: 1504 North Hills Court, New Bern, NC

Address of property: 1504 North Hills Court, New Bern, NC

PIN: 8-063-033 Owner(s) of record: Ryan C. Spellman

Type of residence:	Single Family		
Number of rooms:	3 Bedrooms	2 Baths	
Exterior (check one):	Brick		
Size of residence:	1652 Square feet	Size of lot:	0.52 acre
Improvements:	N/A		

Amount of compensation: **\$93,000**

This amount is believed to be fair compensation for the property, and no less than its fair market value. The following benefits received for undocumented housing repairs will be deducted from the total value:

Flood Insurance Proceeds	\$0	Disaster Relief Fund	\$0
State SBA Grant	\$0	FEMA IHP	\$0
SBA Loan	\$0	Other: N/A	\$0

Appraisal Approach: Sales Comparison Approach

The amount of compensation disregards any possible increase of the fair market value, which might result from this property acquisition project. The fair market value of this property is estimated as of June 30, 2014. It does not reflect any economic depreciation as a result of that event. In the determination of compensation, fair market value is defined as, "the amount for which, in all probability, the property would be sold by a knowledgeable owner willing but obligated to sell to a knowledgeable purchaser who desired but is not obligated to pay." This property has been studied considering its tax roll value or highest and best use for its type.

\_\_\_\_\_  
Thomas F. Mark, Chairman

\_\_\_\_\_  
Date

Craven County



## **CRAVEN COUNTY 2015 HOLIDAY SCHEDULE**

### **NEW YEAR'S DAY**

Thursday, January 1, 2015  
Friday, January 2, 2015 (Floating)

### **MARTIN LUTHER KING, JR.'S BIRTHDAY**

Monday, January 19, 2015

### **GOOD FRIDAY**

Friday, April 3, 2015

### **MEMORIAL DAY**

Monday, May 25, 2015

### **INDEPENDENCE DAY**

Friday, July 3, 2015

### **LABOR DAY**

Monday, September 7, 2015

### **VETERANS DAY**

Wednesday, November 11, 2015

### **THANKSGIVING**

Thursday, November 26, 2015  
Friday, November 27, 2015

### **CHRISTMAS**

Thursday, December 24, 2015  
Friday, December 25, 2015

Approved by the Craven County Board of Commissioners at the  
August 18, 2014 regularly scheduled meeting.

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Amber M. Parker  
Human Resources Director

Craven County Fireman's Association  
PO Box 277  
New Bern, North Carolina 28563

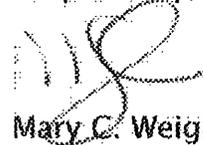
Craven County Emergency Services  
Stanley Kite, Craven County Fire Marshal  
406 Craven Street  
New Bern, North Carolina 28560  
(252) 636-6608

6 August 2014

Dear Fire Marshal Kite,

At our general business meeting dated 6 August 2014, the Craven County Firemen's Association appointed Mr. Ronnie Weems to serve another term as our representative on the EMS Advisory Council.

Respectfully,



Mary C. Weigl  
Secretary

Serving

Tri Community, Little Swift Creek, Vanceboro, Township Seven, Township Six, Havelock, Harlowe, West of  
New Bern, Cove City, Oover, Fort Barrwell, Number Nine Township, Rhemis, New Bern, Cherry Point

**AGENDA**  
**August 18, 2014**

**Joint Meeting with Board of Education**

1. Introductions and Overview: Jack Veit, Craven County Manager and Lane Mills, Superintendent of Schools
2. Impact Aid Discussion: Carr Ipock, Chairman, Craven County School Board
3. Vocational Education Discussion
4. Teacher Supplement Discussions
5. Communications: Tom Mark, Chairman, Craven County Board of Commissioners and Chairman Ipock