

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MAY 5, 2014
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF APRIL 21, 2014 REGULAR SESSION

1. PUBLIC HEARING ON PROPOSED DUCK HUNTING REGULATION
2. PETITIONS OF CITIZENS
3. CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION: Dr. Catherine Chew, President
4. CRAVEN COUNTY SCHOOLS BUDGET PRESENTATION: Dr. Lane Mills, Superintendent

DEPARTMENTAL MATTERS

5. FINANCE – BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager for Finance/Administration
6. HEALTH – RESOLUTION OF INTENT TO SELL HOME HEALTH OPERATION: Scott Harrelson, Health Director
7. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
8. PLANNING – Don Baumgardner, Planning Director
 - A. Request for Addition to State Maintained Secondary Road System
 - B. Subdivision for Approval
9. APPOINTMENTS

10. COUNTY ATTORNEY'S REPORT: Jim Hicks
11. COUNTY MANAGER'S REPORT: Jack Veit
12. COMMISSIONERS' REPORTS
13. CLOSED SESSION

Agenda Date: May 5, 2014

Presenter: _____

Agenda Item No. 1

Board Action Required: No

PUBLIC HEARING ON PROPOSED DUCK HUNTING REGULATION

In response to a citizen's concerns about the adequacy of duck hunting laws in Craven County, the Board directed the County Attorney to research the issue. Attachment #1 is a proposed draft based on local acts in force in Carteret and Pamlico Counties. A public hearing was advertised for 7:00 p.m. to receive public comment on the proposed regulation.

Board Action: Receive public comment. If the Board wishes to pursue this regulation, it will be necessary, as the next step, to adopt a resolution to the local legislative delegation to introduce a local bill.

Agenda Date: May 5, 2014

Presenter(s): _____

Agenda Item No. 2

Board Action Required: No

PETITIONS OF CITIZENS

Board Action: Receive Information

Agenda Date: May 5, 2014

Presenter: Dr. Catherine Chew

Agenda Item No. 3

Board Action Required: No

CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION

Craven Community College President, Dr. Catherine Chew, will present the proposed FY 2014-2015 budget and the funding request for the college to the County.

Board Action: Receive request

Agenda Date: May 5, 2014

Presenter: Dr. Lane Mills

Agenda Item No. 4

Board Action Required: No

CRAVEN COUNTY SCHOOLS BUDGET PRESENTATION

Superintendent of Schools, Dr. Lane Mills, will present the proposed Board of Education budget for FY 2014-2015 and the schools' funding request to the County.

Board Action: Receive request

Agenda Date: May 5, 2014

Presenter: Rick Hemphill

Agenda Item No. 5

Board Action Required: Yes

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT

Assistant County Manager for Finance/Administration, Rick Hemphill, will present a budget amendment to move half of FY 13 dental profit to capital reserve for future repairs/renovations to dental trailer. A journal entry is needed to move the same amount of cash. (See Attachment #5)

Board Action: A roll call vote is needed to approve budget amendment.

Agenda Date: May 5, 2014

Presenter: Scott Harrelson

Agenda Item No. 6

Board Action Required: Yes

**DEPARTMENTAL MATTERS: HEALTH – RESOLUTION OF INTENT TO SELL
HOME HEALTH OPERATION**

Attachment #6 contains a Resolution of Intent to Sell the County's Home Health Operation in addition to the notice of intent that was published.

Board Action: Consider resolution for adoption

Agenda Date: May 5, 2014

Presenter: Ronnie Antry

Agenda Item No. 7

Board Action Required: Yes

DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #7 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds.

Agenda Date: May 5, 2014

Presenter: Don Baumgardner

Agenda Item No. 8

Board Action Required: Yes

DEPARTMENTAL MATTERS: PLANNING

A. REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM

Attachment #8.A contains a road addition resolution requesting Staffordshire Drive, Partridge Drive, Portsmouth Court, Stafford Court, Rollingwood Drive, Roxboro Court and Larkspar Court (Section 6) in Hunters Ridge Subdivision be turned over to the State of North Carolina for maintenance. The resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the roads to the State Maintenance System.

Board Action: Approve the standard SR2 Road Addition Resolution.

B. SUBDIVISION FOR APPROVAL

The Planning Board met on April 24th and recommended the following subdivision for approval:

Jackie M. Temple and wife Sally L. Temple – Final

- Property is owned by Jackie and Sally Temple and surveyed by James C. Simmons, Jr. PLS
- Property is located within Twp. 5 off of Temples Point Rd. (SR 1711
- Parcel ID 5-011-3000
- Subdivision contains 1 lot on 2.42 acres
- Lot proposed is to be served by community water and an existing individual septic system

Board Action: A vote to approve the subdivision is needed.

Agenda Date: May 5, 2014

Presenter: _____

Agenda Item No. 9

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. UPCOMING
- C. CURRENT

Board Action: Appointments will be effective immediately, unless otherwise specified.

A. PENDING APPOINTMENT(S):

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:

7-12

TYPE:

Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No Yes

Term(s) Ending:

Rachelle Martin (Not serving and needs to be replaced.)
Alvia Hearren (Initial appointment 1991)

Application(s) on file: Glenn Terrill (Attachment # 9.A.)

HIGHWAY 70 CORRIDOR COMMITTEE (additional member)

B. CURRENT APPOINTMENTS

CRAVEN COMMUNITY COLLEGE BOARD OF TRUSTEES

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Exercise the power to acquire, hold and transfer real and personal property of the college; enter into contracts on behalf of the college; defend legal actions; “exercise such other rights and privileges as may be necessary for the management and administration of the College in accordance with the provisions of Chapter 115D of the North Carolina General Statutes and other applicable laws, rules and regulations”.

NUMBER OF MEMBERS:

4
4
4
1

TYPE:

County Commissioner Appointees
Governor’s Appointees
Board of Education Appointees
Chairperson of the Student Council (ex officio)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Members must be resident of Craven County or of counties contiguous to Craven County, with the exception of the Chairperson of the Student Council.

LENGTH OF TERMS: 4 Years

MEETING SCHEDULE: 3rd Tuesday of January, April, July and October – 7:00 p.m.

COMPENSATION: No Yes Specify: Reimbursement for mileage and meals, where applicable

Term(s) ending: Bill Naumann (Appointed 2009)

Application(s) on File: Warren Culbreth, William Taylor (Attachment # 9.B.)

CRAVEN COUNTY COMMUNITY CHILD PROTECTION TEAM

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS:
11-16

TYPE:
DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public School superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Court Judge, Commissioners appointees from other county agencies or community at-large

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

Term(s) ending: Christy Hawkins (Appointed 2011)

No applications on file.

CAROLINA EAST MEDICAL CENTER

AUTHORIZATION: Corporation chartered in 1986 as Craven County Hospital Corporation, amended in 1988 to Craven Regional Medical Authority; governed by N.S.G.S. 131-E

MISSION/FUNCTION: Charged with control and management of the property, affairs and funds of the hospital authority

NUMBER OF MEMBERS:

11

TYPE:

Community/Business Leaders

Immediate Past Chief of Staff

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Third Tuesday of every month at 8:30 a.m.

COMPENSATION: No Yes Specify: _____

Term(s) ending: David Blain (Appointed 2011)
Clay Milstead (Appointed 2011)
Purvis Rogers (Appointed 2011)
Trawick Stubbs (Appointed 2011)

* These appointments are made by the Chairman from a list of nominees provided by the hospital.

EMS (EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Develops and recommends for approval by the Board of Commissioners standards of care, procedures and actions which will maintain and improve the quality of emergency Medical Services for the residents of Craven County.

NUMBER OF MEMBERS:
28

TYPE:
County Manager (or representative), County Emergency Services Director, Representative from each Craven County Emergency Medical Services Provider, representative from each authorized First Responder Provider, hospital president (or designee), Craven County Medical Director, physician nominated by Craven County Medical Society, representative from Craven County Communications, representative from Craven County Firemen's Association, hospital Emergency Room Supervisor, citizen (non-provider affiliated), Community College Dean of Continuing Education, representative nominated by Craven County Law Enforcement Association, representative from naval hospital aboard MCAS Cherry Point, ad hoc members (ECCOG EMS Director, OEMS Regional Coordinator, American Red Cross Director

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

(See above)

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly

COMPENSATION: No Yes Specify: _____

Term(s) ending: Keith Morris (Appointed 2012)
Jonathan Stephens (Appointed 2012)

Applications on file: Keith Morris has notified Emergency Services of his desire to continue.

C. UPCOMING APPOINTMENTS

- June** - ABC Board: Charles Collins (Appointed 2011)
Eastern Carolina COG: James Walker (Appointed 2011)
Social Services: Tanya Roberts (Appointed 2011)
Eastern Carolina Workforce Development: William Green (Appointed
2012)
Havelock Board of Adjustment: Thomas McCarthy (Appointed 1998)
Nancy Webster, Alt. (Appointed 2009)
Havelock Planning Board: Marion Sykes (Appointed 1997)
New Bern Planning Board: Velda Whitfield (Appointed 2011)
Recreation and Parks: Jim Bernthal (Appointed 2011)
Charles Fisher (Appointed 2005)
Tom Lelli (Appointed 2011)
Daniel Miller (Appointed 2011)
Coastal Carolina Airport Authority: Scott Dacey (Appointed 2005)
- July** Craven Community Child Protection Team: Debbie Kirkman (Appointed
2010)

Agenda Date: May 5, 2014

Presenter: Jim Hicks

Agenda Item No. 10

COUNTY ATTORNEY'S REPORT

Agenda Date: May 5, 2014

Presenter: Jack Veit

Agenda Item No. 11

COUNTY MANAGER'S REPORT

Agenda Date: May 5, 2014

Presenter: _____

Agenda Item No. 12

COMMISSIONERS' REPORTS

Agenda Date: May 5, 2014

Presenter: _____

Agenda Item No. 13

CLOSED SESSION

The Board will be requested to go into closed session pursuant to NCGS 143-318.11(a)(3) and (4) for consultation with the County Attorney and to discuss economic development.