

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
NOVEMBER 18, 2013
8:30 A.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF NOVEMBER 4, 2013 REGULAR SESSION

1. US HIGHWAY 17 ANNUAL REPORT AND ECONOMIC IMPACT ANALYSIS:
Marc Finlayson, Executive Director

DEPARTMENTAL MATTERS

2. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
3. ECONOMIC DEVELOPMENT – NC EASTERN REGION RESOLUTION:
Timothy Downs, Economic Development Director
4. CARTS – BUDGET AMENDMENTS: Terry Jordan, CARTS Director
5. EMERGENCY SERVICES – EMS GRANTS: Stanley Kite, Emergency Services
Director
 - A. New Bern
 - B. Bridgeton
6. HUMAN RESOURCES – AMENDMENTS TO PERSONNEL RESOLUTION:
Amber Parker, Human Resources Director
 - A. Social Media
 - B. Furloughs
7. FACILITIES – APPROVAL OF FARMLAND LEASE: Gene Hodges, Assistant
County Manager of Facilities/Operations
8. APPOINTMENTS
 - A. Pending
 - B. Upcoming

9. COUNTY ATTORNEY'S REPORT: Jim Hicks
10. COUNTY MANAGER'S REPORT: Jack Veit
11. COMMISSIONERS' REPORTS

Agenda Date: November 18, 2013

Presenter: Marc Finlayson

Agenda Item No. 1

Board Action Required: No

US HIGHWAY 17 ANNUAL REPORT AND ECONOMIC IMPACT ANALYSIS

The US Highway 17 Economic Impact Study has recently been completed, and Executive Director, Marc Finlayson, will make his annual presentation to discuss the report with the Commissioners. (See Attachment #1)

Board Action: Review information

Agenda Date: November 18, 2013

Presenter: Ronnie Antry

Agenda Item No. 2

Board Action Required: Yes

DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #2 for the Board's approval.

Board Action: A roll call vote is needed to approve releases and refunds.

Agenda Date: November 18, 2013

Presenter: Timothy Downs

Agenda Item No. 3

Board Action Required: Yes

**DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – NC EASTERN
REGION RESOLUTION**

House Bill 107 directs the Eastern Region, upon the receipt of a resolution by a board of county commissioners, to disburse to the county its net share of motor vehicle registration tax proceeds placed in trust. The Eastern Region will automatically disburse these funds following the close of fiscal year 2013/2014. However, it has come to our attention that the County can request disbursement of its share immediately. The Economic Development Department has requested that the Board adopt the resolution appearing as Attachment #3.

Board Action: Consider resolution for adoption

Agenda Date: November 18, 2013

Presenter: Terry Jordan

Agenda Item No. 4

Board Action Required: Yes

DEPARTMENTAL MATTERS: CARTS – BUDGET AMENDMENTS

CARTS Director, Terry Jordan, will present two (2) budget amendments to recognize additional funding that has been allocated to CARTS. The first budget amendment of \$69,960 is due to an increase in the Rural Operating Assistance Program (ROAP) allocation from the State. When the FY2013-2014 budget was being prepared, the State advised CARTS to budget for a 5% decrease in the allocation. When it was received, the allocation actually increased from what was budgeted. All three components of ROAP: Elderly and Disabled Transportation Assistance Program (EDTAP), Rural General Public (RGP), and Employment (EMPL), saw increases in the three counties (Craven, Pamlico, and Jones) of the CARTS system.

The second budget amendment is to recognize \$15,000 in Home and Community Care Block Grant (HCCBG) funds from Jones County. These funds will be used to provide services to Jones County residents and the required match will be provided by Jones County.

The Budget Amendments and additional details are shown as Attachment #4.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: November 18, 2013

Presenter: Stanley Kite

Agenda Item No. 5

Board Action Required: Yes

DEPARTMENTAL MATTERS: EMERGENCY SERVICES – EMS GRANTS

A. NEW BERN

Emergency Services Director, Stanley Kite has received the request from New Bern Craven County Rescue Squad to ask the Commissioners for the match to the Department of Insurance Grant. In Attachment # 5.A. they have listed the various items being requested.

B. BRIDGETON

Mr. Kite will also present the request on behalf of Bridgeton. (See Attachment #5.B.)

Board Action: Consider approval of match requests. When and if the grants are received, the appropriate budget amendments will be presented.

Agenda Date: November 18, 2013

Presenter: Amber Parker

Agenda Item No. 6

Board Action Required: Yes

DEPARTMENTAL MATTERS: HUMAN RESOURCES – AMENDMENTS TO PERSONNEL RESOLUTION

A. SOCIAL MEDIA

Overview: Information dissemination through Social Media sites is a common business practice as well as a method for employees as individuals to express themselves through personal accounts. Administration has received multiple requests from departments for the use of Social Media to inform citizens on Craven County programs, services and activities. This policy establishes guidelines for Craven County departments to follow for official Craven County social media accounts to be used for business purposes and it sets rules for employee use of personal social media sites.

Current Policy Language

No current policy language. This is a new proposed policy but it is being added in as Section 7. This addition will result in the remainder of the sections in this article to be renumbered.

(See Attachment #6.A.)

B. FURLOUGHS

Overview: During the federal government shutdown in October of 2013, counties faced uncertainty regarding available funding for federally funded county positions and furloughs may have been necessary had the federal government not ended the shutdown. Though furloughs were not necessary for October 2013, Craven County does not have a furlough policy permitting the County Manager to place employees in a leave without pay status should a similar experience occur in the future. A furlough policy is proposed to grant the County Manager authority to place employees on furlough in situations of insufficient funding, lack of work, or other non-disciplinary reasons.

Current Policy Language

No current policy language. This is a new proposed policy.

(See Attachment #6.B.)

Board Action: Consider adoption of recommended amendments to Personnel Resolution

Agenda Date: November 18, 2013

Presenter: Gene Hodges

Agenda Item No. 7

Board Action Required: Yes

DEPARTMENTAL MATTERS: FACILITIES – APPROVAL OF FARMLAND LEASE

As required by statute, Craven County has published a notice of intent to enter into a lease agreement for county owned property for crop production. During an informal bid process and proposal analysis, Mitchell Family Farms, Inc. of Cove City, NC was the recommended lessee. Charles C. Mitchell and his son Charlie are owners of Mitchell Farms and have over 35 years' experience in farming and farm operations. Their bid was \$85/acre per year for a 3-year lease term. A draft lease agreement is contained in Attachment #7 for the Board's review.

Board Action: Approve execution of the farmland lease agreement in the amount of \$85/acre per year for a 3-year term with Mitchell Family Farms, Inc.

Agenda Date: November 18, 2013

Presenter: _____

Agenda Item No. 8

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. UPCOMING

Board Action: If the intent is to make appointments effective immediately, a motion to waive the one meeting waiting requirement would be in order.

A. PENDING APPOINTMENT(S):

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:

7-12

TYPE:

Dictated by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No Yes

Term(s) Ending:

Rachelle Martin (Initial appointment 2010)
(No longer serving and needs to be replaced.)

No applications on file.

REGIONAL AGING ADVISORY COMMITTEE

AUTHORIZATION: _____

MISSION/FUNCTION: The committee advocates on behalf of the senior population of COG Region P, and as advocates for seniors in their respective counties. It reviews and comments on laws, policies, actions and programs that affect older adults.

NUMBER OF MEMBERS:

27

TYPE:

3 Representatives of each county in Region P

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Interest in issues affecting the senior population; older adults who are participants in aging services, representatives of older adults, older minority individuals, nutrition project representatives, general public, local elected officials

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: First Monday of January, April, July and October, 10:00 a.m.

COMPENSATION: No X Yes Specify: _____

Term(s) ending: Gertha Williams (Deceased)

Application on file: Lavick Charles Williams (Attachment #8.A)

B. UPCOMING APPOINTMENTS

December

Health

David Baxter, Optometrist (initial appointment 2011)
Si Seymour (initial appointment 2011)
David Stevick, Engineer (initial appointment 2007)
Robert Whitley, Dentist (initial appointment 2004)

Firemen's Relief Fund

Daniel Murphy, West New Bern (initial appointment 2011)

JCPC

Joel Grimm (initial appointment 1996)
Toussaint Summers, N.B. Police (initial appointment 2011)

Havelock Library

Lossie Carter (initial appointment 1996)
Joanna Wishon (initial appointment 2008)

January – None

Agenda Date: November 18, 2013

Presenter: Jim Hicks

Agenda Item No. 9

COUNTY ATTORNEY'S REPORT

Agenda Date: November 18, 2013

Presenter: Jack Veit

Agenda Item No. 10

COUNTY MANAGER'S REPORT

The resolution appearing as Attachment #10 was sent by NC20. The original resolution was adopted by the Onslow County Board of Commissioners. NC20 has asked that it be considered by the Craven County Commissioners.

Agenda Date: November 18, 2013

Presenter: _____

Agenda Item No. 11

COMMISSIONERS' REPORTS

Status Report

For

US 17 Corridor

October 2013

US 17 Wilmington Bypass
TIP Project No. R-2633 A/B

US 17 Hampstead Bypass
TIP Project No. R-3300

US 17 Jacksonville Bypass to Drummer / Kellum Road
TIP Project No. U-4007

US 17 Belgrade to New Bern
TIP Project No. R-2514 B,C & D

US 17 New Bern Bypass
TIP Project No. R-2301 A

US 17 New Bern to Washington
TIP Project No. R-2513

US 17 Washington Bypass
TIP Project No. R-2510

US 17 Washington to Williamston
TIP Project No. R-2511

US 17 Mills Street in Bridgeton to NC 43
TIP Project No. R-3403

US 17-74-76 / NC 133 Widening in Wilmington
TIP Project No. R-3601

US 17 Status Report

October 2013

US 17 Wilmington Bypass (R-2633 A/B)

Total cost: \$532.1 million (National Highway System / NC Loop)

Unfunded: \$0

- Final Environmental Impact Statement – April 2007
- Record of Decision – October 2007
- Design Public Hearing – January 2008
- R/W Acquisition Segment A – complete
 Segment B – underway
- Construction Segment A – March 1, 2011.
 (estimated completion, December 2013)
 Segment BA – Letting scheduled January 2014
 Segment BB – Letting occurred September 2013

Action Items Recently Accomplished:

- Segment A – Mainline pavement completed.
- Segment A – 97% of original contract completed.
- Segment BB – Construction bids opened September 17, 2013

Action Items Planned:

- Segment A – Final lift of pavement.
- Segment A – Traffic signals to be installed on US 74/76.
- Segment BA – Right of Way acquisition process is on-going.
- Segment BA – Final design work continuing.
- Segment BB – Review of bids and awarding of contract.

Project Managers (Segment A): Wayne Currie, P.E. (910) 251-2691, wcurrie@ncdot.gov

Project Manager (Segment B): Brenda Moore, P.E. (919) 707-6285, blmoore@ncdot.gov

US 17 Hampstead Bypass (R-3300)

Total cost: \$220 million (NC Trust Fund) Unfunded: \$199 million

- Federal Draft Environmental Impact Statement – July 2011
- Federal Supplemental Environmental Impact Statement – September 2013
- Federal Final Environmental Impact Statement – November 2013.
- State Record of Decision – May 2014
- Begin R/W Acquisition – NC FY 2017
- Finish R/W Acquisition – Budgeted \$20 million in NC FY 2017
- Construction – NC FY 2023 Unfunded (\$199 million)

Action Items Recently Accomplished:

- Merger Team concurred on avoidance and minimization measures (Concurrence Point 4A) on June 13, 2013.
- A Citizens Informational Workshop was held on August 15, 2013 to discuss the interchange design at the northern end of the project. Approximately 180 citizens attended the workshop. Most questions at the workshop were related to project impacts on individual properties. Most written comments expressed concern over the interchange proposed near Grandview Drive.
- Merger Team concurred on Alternative E-H as the Least Environmentally Damaging Practicable Alternative (LEDPA) route for the project at a meeting on May 23, 2012.

Action Items Planned:

- US Army Corps of Engineers (USACE) has decided a supplemental draft environmental impact statement is required due to the additional interchange now proposed for the project. It is anticipated that the supplemental document can be completed in the fourth quarter of 2013.
- Design Public hearing (covering the entire project) is planned for the Spring of 2014.
- Environmental data is being updated as necessary in preparation for the Federal Environmental Impact Statement (FEIS) scheduled to be completed in January 2014. Additional surveys are required due to Division 3 request to realign Lendire Road as part of the Military Cutoff Extension project (U-4751). One environmental document is being prepared for both U-4751 and R-3300.
- Biological Assessment for endangered species impacts will be prepared prior to completion of the USACE Record of Decision for the Section 404 permit.

Project Manager: Kim Gillespie, P.E. (919) 707-6023 klgillespie@ncdot.gov

US 17 Jacksonville Bypass to Drummer Kellum Road (U-4007)

Total cost: \$201.9 million (National Highway System) Unfunded: \$104.4 million

- Environmental Assessment – October 2006
- Finding of No Significant Impact – February 2008
- R/W Acquisition Segments A, B – complete
 Segment C – Budgeted \$14.6 million in US FY 2020
 Segment C – partially unfunded (\$29.1 million)
 Segment D – unfunded (\$32.3 million)
- Construction Segment A – Began July 2011
 Segment B – Began October 2010
 Segment C – unfunded (\$26.3 million)
 Segment D – unfunded (\$16.6 million)

Action Items Recently Accomplished:

- Segment A – Road is open. Completing vegetation establishment at borrow pit. Construction approximately 96% complete (estimated completion December 2013).
- Segment B – Bridge work completed. Grade work being completed at Marine Boulevard. Construction is approximately 89% complete.

Action Items Planned:

- Segment A – Continue vegetation establishment.
- Segment B – Continue with paving work. Dependent on weather conditions, paving could extend into early 2014.

Project Manager (Segments C & D): Brenda Moore, P.E. (919) 707-6248, blmoore@ncdot.gov

Project Manager (Segments A & B): David A. Candela, P.E. (910) 347-5258,
dacandela@ncdot.gov

US 17 Belgrade to New Bern Bypass (R-2514 B, C & D)

Total cost: \$233.4 million (NC Trust Fund)

Unfunded: \$0

- State draft Environmental Impact Statement – Approved August 31, 2004
- Corridor public hearing – August 16, 2005
- State Final Environmental Impact Statement (FEIS) – June 23, 2011
- Record of Decision – Approved June 25, 2012
- Design Public Hearing – September 2012
- R/W Acquisition
 - Segment B – December 2013
 - Segment C – June 2013 (underway)
 - Segment D – September 2013 (underway)
- Construction
 - Segment B – Budgeted \$93.3 million beginning NC FY 2015.
 - Segment C – Budgeted \$24 million beginning NC FY 2015.
 - Segment D – Budgeted \$101 million beginning NC FY 2015.

Action Items Recently Accomplished:

- Segments C and D – Right of Way acquisition initiated.
- Segment B – Right of Way project commitments update completed.

Action Items Planned:

- Continue preparation for Right of Way acquisition for Segment B.

Project Manager: Brian Yamamoto, P.E. (919) 707-6051 byamamoto@ncdot.gov

Roadway Design Project Manager: James Speer, P.E. (919) 707-6320 jspeer@ncdot.gov

US 17 New Bern Bypass (R-2301)

Total cost: Segment A – \$41.1 million (National Highway System) Unfunded: \$0
Segment B – \$161.8 million (NC Trust Fund) Unfunded: \$156.5 million

- Record of Decision approved – June 2001
- R/W Acquisition Segment A – Complete
 Segment B – Budgeted \$5.3 million in NC FY 2020
 Segment B – Partially unfunded (\$10.5 million)
- Construction Segment A – Complete
 Segment B – Unfunded (\$146 million)

Action Items Recently Accomplished:

- No items underway.

Action Items Planned:

- Segment B – A reevaluation must be prepared due to the time elapsed since approval of the Record of Decision in June 2001. Project Development activities are scheduled to begin in late 2013, pending further information from the project prioritization process.

Project Manager (Segment B): Brian Yamamoto, P.E. (919) 707-6051 byamamoto@ncdot.gov

US 17 from SR 1438 to Washington Bypass (R-2513)

Total cost: \$72.8 million (NC Trust Fund) Unfunded: \$72.5 million

- Environmental Screening Report prepared by PDEA staff April 4, 2005.
- Project Costs updated by Feasibility Studies Unit – March 2010.
- R/W Acquisition – unfunded (\$15 million)
- Construction – unfunded (\$57.5 million)

Action Items Recently Accomplished:

- No items underway.

Action Items Planned:

- No items underway.

Feasibility Study Project Manager: Derrick Lewis, P.E. (919) 715-5572, dlewis@ncdot.gov
PDEA Project Manager: Charles Cox, P.E. (919) 707-6016, ccox@ncdot.gov

US 17 Washington Bypass (R-2510)

Total cost: \$326 million (National Highway System)

Unfunded: \$0

- Record of Decision approved – December 2004
- R/W Acquisition Segment A – Completed
 Segment B – Completed
 Segment C – Completed
- Construction Segment A – Opened to traffic September 2011
 Segment B – Opened to traffic February 26, 2010
 Segment C – Construction contract let March 2011
 (estimated completion late 2013)

Action Items Recently Accomplished:

- Segment C – Structure over Cherry Run is complete. Deck grooving to be performed late in October. Agreement reached with SHPO regarding construction revisions to J.C. Swanner House property (eligible for the National register of Historic Places). The project is now 84% complete and ahead of schedule.

Action Items Planned:

- Segment C – Pavement striping and guardrail erection to be initiated. The project is scheduled for mid-November completion.

Project Manager (Segment C): Shawn Mebane, P.E. (252) 792-0347 cmebane@ncdot.gov

US 17 from Washington Bypass to Williamston (R-2511)

Total cost: \$54.5 million (NC Trust Fund)

Unfunded: \$42.3 million

- State Environmental Assessment approved – May 2013
- Finding of No Significant Impact (FONSI) – August 2014
- R/W Acquisition – Budgeted \$8.5 million beginning NC FY 2019
- Utilities – Budgeted \$3.2 million in NC FYs 2019-20
- Construction in NC FY 2022 Unfunded (\$42.3 million)

Action Items Recently Accomplished:

- National Environmental Policy ACT (NEPA) / Section 404 merger permit application sent to the US Army Corps of Engineers in June 2013.
- Environmental Assessment approved by Federal Highway Administration (FHWA) on May 28, 2013.

Action Items Planned:

- Public Hearing map review planned for October 2013.
- Public Hearing planned for autumn 2013.

Project Manager: Joe Miller, P.E. (919) 707-6031 josephmiller@ncdot.gov

US 17-74-76 / NC 133 Widening (R-3601)

Total cost: \$18.9 million (National Highway System)

Unfunded: \$0

- Categorical Exclusion – September 2010
- Categorical Exclusion Addendum – August 2011
- R/W Acquisition – Began February 2013
- Construction – November 2013 (Design-Build Letting)

Action Items Recently Accomplished:

- Concurrence Point 4C meeting held in February 2013.
- All permits have been received.

Action Items Planned:

- Preparation for Design-Build Letting.
- Installation of closed circuit televisions.
- Coordination with National Marine Fisheries Service regarding Atlantic Sturgeon.

PDEA Project Manager: Michele L. James, P.E. (919) 707-6027 mjames@ncdot.gov

Roadway Design Project Manager: Susan Lancaster, P.E. (919) 707-6266

sclancaster@ncdot.gov

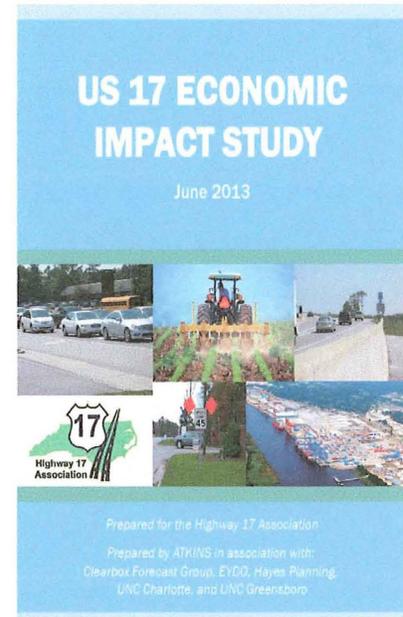
Economic Impact Analysis Complete Investment in the Highway will benefit eastern North Carolina

Advocates of US Highway 17 have long asserted that a fully improved facility from South Carolina to Virginia would enhance economic growth for eastern North Carolina. A new **Economic Impact Analysis** conducted in partnership with the **Highway 17 Association** and the NC Department of Transportation supports that assertion with reliable facts and data. Not only will further investment in facility improvements create jobs, both in the short and long term, they will also yield economic growth across almost all segments of the eastern North Carolina economy. Furthermore, improvements to US 17 will increase driver safety and reduce travel times, both of which have quantifiable economic value.

Study Shows Job Creation, Economic Growth from Continued US 17 Investment

US Highway 17 through eastern North Carolina has long been recognized by the region's business and government leaders as the transportation spine of the state's coastal plain. US 17 is critical to providing access to our beaches and other tourist destinations. It serves the logistics needs of the US Marine Corps. It speeds delivery of agricultural products to the state's ports and other markets, and it generally supports economic development efforts of the region.

Over the past few decades, the NC Department of Transportation has worked continuously with these regional leaders to improve the highway, adding lanes to handle increasing traffic, building bypasses around growing towns to increase travel speeds and making safety improvements. The benefits of these improvements have been tangible and substantial. Seven improved segments of US 17 have been opened to traffic in recent years and several other major improvements, such as the Washington Bypass in Beaufort County, are currently nearing completion.



But as has been documented in the US 17 Economic Impact Study, major improvements are still needed if the highway is to meet the mobility, safety and economic development expectations of the region. Only three of the US 17 improvement projects in NCDOT's latest State Transportation Improvement Program, or STIP, are fully funded. There are another 85 miles of US 17 that are identified as high-priority projects in the STIP but are only partially funded, that have no identified funding, or that would remain two lanes even after those STIP projects are completed. As shown below, over \$800 million in additional funding from state and federal pools is needed to complete those "Plan A" and "Plan B" projects. And if the entire 282-mile long corridor were to be upgraded to high-speed freeway standards, which are also the safest, an additional \$4.2 billion would be needed.

Improvement Scenarios

Improvement Plan	Length of Improvements	Cost	
		Year of Expenditure \$ ¹	Present Value \$
Plan A: Complete partially funded STIP projects	54 miles	\$453 million unfunded	\$387 million unfunded
Plan B: Complete unfunded STIP plus remaining two-lane and multilane undivided sections, and other traffic safety improvement needs (Plan B assumes Plan A is completed)	31 miles	\$ 360 million	\$281 million
Plan C: Complete entire corridor to freeway standard (Plan C assumes Plan A is completed)	207 miles	\$ 4.2 billion	\$544.2 million ²

1. Cost reflects estimate at time of anticipated construction (i.e., inflated cost). For Plan C, construction period would extend substantially beyond 2035, at historical spending rates.

2. Plan C present value cost represents only the 42 percent of total plan cost, reflecting anticipated funds and expenditures through the year 2035.

To evaluate the economic benefits that could be expected from further improvements to US 17, these three plans were combined into three improvement programs, called Build 1, Build 2 and Build 3. Build 1 is the stand-alone Plan A. Build 2 is the combination of Plans A and B. Build 3 is the combination of Plans A and C.

While the cost of completing any of these three sets of improvement programs would be high, the cost to the region of not completing the needed improvements would be even higher, in terms of reduced safety, increased delay and travel time, missed economic opportunity and clear financial benefit. As shown in the next two tables, completing any of the three improvement programs would have a significant positive impact on the region's economy and would yield a very healthy return on investment. Many construction jobs would be created. As travel conditions along the corridor are enhanced

due to the facility improvements, increased economic activity would result, creating more jobs due to increased retail and industrial expansion.

Most cost-effective would be simply completing the projects that are currently included in NCDOT's STIP but are only partially funded, the Build 1 improvement program. In committing the \$450 million needed in the year of the expenditure for these projects (\$387 million in today's dollars), the region would realize \$2 billion in benefits, a benefit-to-cost ratio of over 4.5 : 1! And some of these partially funded projects are well underway, so providing the balance of the funding to complete them seems almost a "no-brainer."

Slightly less efficient from a benefit-cost perspective but still providing a very strong return on the public investment would be completing the Build 2 improvement program. This program, which would complete all projects now in the STIP, widen all remaining two lane sections and improve the remaining undivided multilane sections, would cost \$668 million in today's dollars. Yet it would return benefits of more than \$2.2 billion, a benefit-to-cost ratio of over 3.3 : 1.

Cost-Benefit of Alternatives

Economic Benefit	Build 1 (= Plan A)		Build 2 (= Plan A + Plan B)		Build 3 (= Plan A + Plan C)	
	Output (Millions of Dollars) ¹	Employment (Jobs) ²	Output (Millions of Dollars) ¹	Employment (Jobs) ²	Output (Millions of Dollars) ¹	Employment (Jobs) ²
Construction Impacts	\$555.2	1,052	\$958.8	1,045	\$1,891.3	1,161
Increased Economic Activity – Traffic Diversion	\$56.0	112	\$111.2	278	\$377.2	1,437
Increased Economic Activity – Industrial Expansion	\$1,453.2	741	\$1,695.7	927	\$1,877.6	1,186
Improved Safety	\$85.9	119	\$105.3	159	\$108.5	183
Reduced Travel Times	\$0.1	0	\$4.9	10	\$22.9	65
Totals	\$2,150.4	2,024	\$2,875.9	2,419	\$4,277.5	4,032

¹ Dollar impacts are measured as the present value of added total economic output in the Study Region. This is the sum of the present value of the direct spending in benefit category, plus the present value of the spillovers from that benefit's activity. Total economic output represents gross sales, i.e. the accumulation of sales in each successive round of purchases. In almost all cases, the final consumers of tourism goods and services are households. Government spending is also considered as final demand.

² The employment impacts are measured as the total number of part-time and full-time jobs resulting from the direct spending or employment in that row. For construction, the impact is the average number of jobs per year during the period of that construction program. For other rows, the impact is the number of jobs in the final year of the study period, 2035.

Benefit Cost Ratios

Improvement Program	Construction Cost (Present Value, \$ millions) ¹	Total Benefits (Present Value, \$ millions) ¹	Benefit-Cost Ratio
Build 1 (Plan A)	\$ 386.8	\$ 1,763.5	4.56
Build 2 ² (Plan A + Plan B)	\$ 668.0	\$ 2,207.8	3.31
Build 3 ² (Plan A + Plan C)	\$ 931.0	\$ 2,959.7	2.25

1. Present value of costs and benefits through Year 2035.
2. The present value construction cost of Build 2 and Build 3 improvement programs includes the cost of Build 1.

It seems quite clear from the economic impact analysis summarized here that the value of continued public investment in making US 17 a safer, less congested, higher-speed facility that is in keeping with the region's economic development and economic opportunity goals is very real and quite large. The improvements to the highway would increase economic opportunities for agri-business and tourism, and enhance safety and logistics for the region's military, North Carolina's three largest economic sectors. Jobs would be created or preserved in each of those sectors, as well as in the construction industry. The investments would also continue to improve traveler safety, reduce travel time, increase retail activity, enhance industrial development activity and provide opportunities to divert traffic off of Interstate 95.

Next Steps for US 17 Economic Impact Study

The Highway 17 Association intends to make this study available to all US 17 stakeholders through an aggressive marketing program that will include digital and print dissemination as well as personal presentations to key groups within the US 17 corridor, in Raleigh and in Washington, DC.



A principal audience for the report will be the NC Department of Transportation, which will ultimately make decisions about which road projects receive funding on the STIP. Increasingly, NCDOT professionals use data to inform and influence their road-building decisions. The data in this report will show clearly that investing in US 17 projects will create jobs, enable economic growth, decrease

travel times and perhaps most importantly improve safety for residents and visitors in eastern North Carolina. In addition to the NCDOT, another key audience will be the

North Carolina General Assembly that appropriates the funding to NCDOT to manage the state's transportation system. Legislators, especially those representing the US 17 corridor counties, should find the study enlightening.

The Association also expects this report to be beneficial to economic developers in the region and at the state level. Traditionally a key criterion in industrial site selection is access to a four lane, divided highway. This report will provide a blueprint for building that kind of facility on US 17. For example, the improvement of US 17 in Jones County will enable industrial and commercial growth in Jones, Onslow and Craven Counties. Economic professionals in all three counties should benefit from the results of the study.

The Highway 17 Association intends to present the results of the study to all of our funding partners in the corridor, including county and municipal governments, economic development partnerships, corporations and private citizens. Everyone who lives in eastern North Carolina will benefit from a fully improved US 17. This comprehensive economic impact study should galvanize support and create new advocates for the highway and the organization. The Association is excited to tell this important story.

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/18/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ANGE, PEARL W APPRAISAL ERROR CORRECTION	0015323 2013-0001375	35.77
CRABTREE, ROBERT JAMES DWELLING VACANT	1552950 2013-0012324	36.00
CRABTREE, ROBERT JAMES DWELLING VACANT	1552950 2013-0091710	36.00
DAVIS & GIRLS INC-S M APPRAISAL ERROR CORRECTION	1718875 2013-0013609	14.04
DURHAM, JAMES E JR & PENELOPE DOUBLE BILLED-SEE PID 3-022-8000	2046000 2012-0016603	1.17
DURHAM, JAMES E JR & PENELOPE DOUBLE BILLED-SEE PID 3-022-8000	2046000 2013-0016117	136.90
GALINDO, ERIKA CATALINA ALVARE DOUBLE BILLED-SEE ACCT 87104	0093504 2012-0090282	138.32
GALINDO, ERIKA CATALINA ALVARE DOUBLE BILLED-SEE ACCT 87104	0093504 2013-0090574	124.01
HARRINGTON, KEVIN BARRY & CRIS MILITARY EXEMPTION	0071079 2013-0092096	6.32
HODGE, RONALD G & ELIZABETH M MILITARY EXEMPTION	0037633 2013-0026292	245.18
MARTIN, GILLETTE DWELLING VACANT SINCE 1989	4648255 2013-0035375	36.00
MORGAN, JEFFREY A & FRANCINE A MILITARY EXEMPTION	0078142 2013-0094119	7.06
MORGAN, JEFFREY A & FRANCINE A MILITARY EXEMPTION	0078142 2013-0094281	91.60
NEUSE RIVER COMMUNITY DEVELOPM DWELLING UNINHABITABLE	0015084 2013-0040571	36.00

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 11/18/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN-CITY OF DWELLING UNINHABITABLE	0052316 2013-0040743	36.00
NEW BERN-CITY OF DWELLING UNINHABITABLE	0052316 2013-0040744	36.00
NEW BERN-CITY OF DWELLING UNINHABITABLE	0052316 2013-0040745	36.00
NEW BERN-CITY OF DWELLING UNINHABITABLE	0052316 2013-0040746	36.00
NEW BERN-CITY OF DWELLING UNINHABITABLE	0052316 2013-0040747	36.00
NEW BERN-CITY OF DWELLINGS UNINHABITABLE	0052316 2013-0040748	72.00
SMITH, DENNIS J & DENISE F DWELLING VACANT	0078026 2013-0050537	36.00
SWEESY, MARK WILLIAM JR VEHICLE NO LONGER IN CRAVEN COUNTY	0093503 2013-0093550	54.22
	22 -CREDIT MEMO(S)	1,286.59

REFUNDS SUBJECT TO BOARD APPROVAL ON 11/18/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
DURHAM, JAMES E JR & PENELOPE DOUBLE BILLED-SEE PID 3-022-8000	2046000 2009-0016586	218.82
DURHAM, JAMES E JR & PENELOPE DOUBLE BILLED-SEE PID 3-022-8000	2046000 2010-0015190	159.15
DURHAM, JAMES E JR & PENELOPE DOUBLE BILLED-SEE PID 3-022-8000	2046000 2011-0016749	155.15
DURHAM, JAMES E JR & PENELOPE DOUBLE BILLED-SEE PID 3-022-8000	2046000 2012-0016603	154.10
	4 -REFUND(S)	687.22

**RESOLUTION OF REQUEST
TO DISPERSE CRAVEN COUNTY'S NET SHARE OF FUNDS
FROM THE EASTERN REGION**

WHEREAS, the North Carolina State Legislature has passed Session Law 2013-256 to amend G.S. 158-42, an act to allow a County from the Eastern Region to receive a disbursement of its share of the motor vehicle registration tax proceeds as well as payments made by the County in lieu of taxes; and

WHEREAS, Governor Pat McCrory has signed the bill into law; and

WHEREAS, upon receipt of a resolution adopted by the Craven County Board of County Commissioners, the Region shall disburse to the County its net share of tax proceeds placed in trust under this section; and

WHEREAS, a participating county's net share of tax proceeds is the total amount in the trust fund attributable to that county less the total amount of outstanding loans from the Region to the County and less any amount attributable to an appropriation made to the Region by the General Assembly; and

WHEREAS, funds disbursed under this subsection may be used only for economic development purposes, including the provision of land, buildings, facilities, programs, information and data systems, or infrastructure required to promote business or industry in the county; and

WHEREAS, Craven County's share of those funds is approximately \$1.5 million.

THEREFORE, BE IT RESOLVED, that the Craven County Board of Commissioners requests that North Carolina's Eastern Region disburse Craven County's share of motor vehicle registration tax proceeds to the County for economic development use.

Adopted this the 18th day of November, 2013

Scott C. Dacey, Chairman
Craven County Board of Commissioners

Attest:

Gwendolyn M. Bryan, Clerk to the Board



**Craven Area Rural Transit System
PUBLIC TRANSPORTATION**

Director – Terry A. Jordan
P.O. Box 13605 - 2822 Neuse Blvd.
New Bern, North Carolina 28561
Phone: 252-636-4917 - Fax: 252-636-4919
1-800-735-2962 TDD/TTY
Email: carts@cravencounty.com



November 13, 2013
Craven County Commissioners

Due to an increased Rural Operating Assistance Program (ROAP) allocation, two budget amendments are being requested to reflect the realized revenue of \$69,960.00 over the amount predicted in the CARTS FY 2013-2014 budget.

The ROAP allocation is broken down into three departments for budgeting purposes; one department for each county in the ROAP allocation; 7024 is the Craven County department, 7026 is Jones County, and 7028 is Pamlico County. With the exception of Jones Elderly and Disabled Transportation Assistance Program (EDTAP) and Pamlico EDTAP, there are subsets in each department for each component of the ROAP allocation: Rural General Public (RGP), Employment (EMPL) and EDTAP. Because Jones 7026 department and Pamlico 7028 department do not have a subset for the EDTAP funding, the dollar amount for these two related budget amendments do not match dollar for dollar.

CARTS budgeted for the FY 2013-2014 based on information from the North Carolina Department of Transportation, Public Transportation Division (PTD) to anticipate a reduction in ROAP funding. Craven County/CARTS was notified of the actual allocation amount with the release of the ROAP application for FY 2013-2014 on August 21, 2013. The ROAP funds for Craven County/CARTS were received mid-October. Jones and Pamlico counties were each responsible for making their own ROAP application; the ROAP money was sent directly to those counties.

CARTS bills Craven, Jones, and Pamlico counties monthly for the RGP, EMPL, or EDTAP eligible services provided with the ROAP funding. Craven County Finance credits the expenditure in the appropriate 7024, 7026, or 7028 departments. The payments from the respective county for the services provided are realized in the CARTS Operational revenue budget (department 7002), broken down into subsets based on the county and program. Expenses for providing the services are paid from the expenditure side of the CARTS Operational expense budget, also department 7002.

In addition to the ROAP allocation budget amendment, CARTS is requesting a budget amendment to reflect the additional revenue from Jones County in the amount of \$15,000. Jones County allocated \$15,000 of their Home and Community Care Block Grant for the transportation of seniors to the Jones County Senior Center. Previously, Jones County did not allocate HCCBG money for transportation services. Jones County has subcontracted the transportation services to CARTS. This \$15,000 was

CARTS Public Transportation

not known when the FY 2013-2014 CARTS budget was completed. HCCBG does require a 10% match, which is being paid by Jones County and is not included in the \$15,000 budget amendment.



New Bern – Craven County Rescue Squad

3805 NC Highway 55 West PO BOX 15085 New Bern NC 28561
(252) 633-2717 Phone & Fax

Johnathon R. Gaskins, **Captain**
Patrick C. Wetherington, **President**

November 5, 2013

TO WHOM IT MAY CONCERN:

New Bern Craven County Rescue Squad requests to be placed on the agenda of the next available Craven County Commissioners meeting.

At this time we would like to discuss with the commissioners matching the North Carolina Office of State Fire Marshall Rescue and EMS Grant. New Bern Craven County Rescue Squad submitted a grant application again this year for the following items:

- 1 Building Roof
- 1 Back-Up Generator
- 10 Pagers
- 50 C-Collars
- 2 Ambulance Refrigerator Systems
- 2 IPads
- 5 Portable Radios VHF
- 3 Portable VIPER Radios

The estimated grand total of this equipment is \$49937.50. The OSFM Fire & Rescue Grant will fund up to \$24968.75. We would be asking the county to provide the funds to match the state.

Thank you for your continued support.

Sincerely,

Johnathon Gaskins
Captain
New Bern Craven County Rescue Squad

Bridgeton EMS
717 C Street
Post Office Box 602
Bridgeton, North Carolina 28519

Phone 252-637-5211

Fax 252-637-0508

Mr. Stanley Kite
Director of Emergency Management
406 Craven Street
New Bern, North Carolina 28560

October 8, 2013

Mr. Kite,

This letter is to advise you that Bridgeton EMS has for the first time applied for the Department of Insurance Rescue Grant. We have come to a point in time that we are in need to replace our 12 year old Monitor/Defibrillators which are now costing more to repair than replace.

The new equipment that we have asked for in the grant is 2 X Series Zoll monitor/defibrillators with all the accessories needed for the Paramedic level squad function.

The total cost is \$ 55,618; rescue provider cost \$ 30,618 then it states DOI cost \$ 25,000.

I am sending you this letter to request that Bridgeton EMS be put on the Agenda for the Commissioners Meeting to seek possible assistance with this funding.

Thank you in advance,

Vicki Harrell
Treasurer

REQUEST TO AMEND PERSONNEL RESOLUTION

Article VII. Conditions of Employment, Section 7. Social Media

Proposed Policy Language

Article VII. Conditions of Employment, Section 7. Social Media

7. Social Media

Information dissemination through Social media sites is a common business practice as well as a method for employees as individuals to express themselves. This policy establishes guidelines for Craven County departments to follow for official Craven County social media accounts to be used for business purposes and it sets rules for employee use of personal social media sites.

Employee Conduct

The County recognizes employees may choose to express themselves by posting personal information on the Internet through social media sites, personal websites, blogs, or chat rooms, by uploading content and photographs, or by making comments at other websites or blogs. The County respects the rights and interests of employees in engaging in these forms of personal expression on their own time, should they choose to do so. Employees are expected to follow the guidelines and policies set forth to provide a clear line between the employee as an individual and as a Craven County employee. This policy is not intended to conflict with the U.S. Constitutional protections afforded for Freedom of Speech.

The County respects the right of employees to use blogs and social media sites as a medium of self-expression and public conversation and does not discriminate against employees who use these media for personal interests and affiliations or other lawful purposes. Blogging or other forms of social media or technology include, but are not limited, to video or wiki postings, sites such as Facebook, Linked In, Twitter, Instagram, Vine, SnapChat, chat rooms, YouTube, personal blogs or other similar forms of online journals, diaries or personal newsletters not affiliated with Craven County.

- A. Guidelines.** Employees may not use County resources to conduct personal blogging or social media activities. Employees are prohibited from using a County email address in connection with any social media, personal online account or blog sites.

Employees are prohibited from any such activities while on County time while using either County or personal resources (including laptops, cell phones, and other electronic devices). Employees cannot use blogs or social media sites to harass, threaten, discriminate or disparage against employees or anyone associated with or doing business with Craven County. Employees are legally responsible for content they post to the Internet, in a blog or otherwise. Employees can be held personally liable for defaming others and/or revealing confidential information, among other things.

If employees identify themselves as a Craven County employee, some readers may view the employee as a spokesperson for Craven County. Because of this possibility, employees should state that views expressed in their blog or social media area are their own and not those of Craven County, nor of any person or organization affiliated or doing business with Craven County.

Employees cannot post on personal blogs or other sites the logo of Craven County or any business with a connection to Craven County. Employees cannot post privileged information, including County-issued documents, except those permitted in accordance with public records laws.

Employees cannot post on personal blogs or social media sites photographs of other employees, clients/customers/citizens, vendors, or suppliers, nor can employees post photographs of persons engaged in business with Craven County or at Craven County events without express permission from those individuals. Craven County employees are encouraged to exercise extreme caution in posting photographs of themselves in Craven County work uniforms.

Employees should be aware that personal postings may be read by not only friends and family, but possibly by co-workers, supervisors, County residents, and the media. Even if posted anonymously or under a pseudonym, identities can be discovered relatively easily. Employees should be careful when deciding what to include in a post or comment.

The County may require immediate removal of, and impose discipline for, material that is disruptive to the workplace or impairs the mission of the County unless such postings are protected by local, state or federal laws.

- B. Employer Monitoring.** Employees are cautioned they should have no expectation of privacy while using County technology resources and postings can be reviewed by anyone, including Craven County. The County reserves the right to monitor comments or discussions about Craven County and its employees, posted by anyone, including employees and non-employees, on the Internet. Craven County may use blog-search tools and software to monitor forums such as blogs and other types of personal journals, diaries and personal and business discussion forums.

- C. Discipline for Violations.** Craven County investigates and responds to all reports of violations of the rules and guidelines set forth in this policy and other related policies. Violation of this policy may result in disciplinary action up to and including termination. Craven County reserves the right to take legal action where necessary against employees who engage in prohibited or unlawful conduct.

Official Craven County Social Media Accounts

Craven County employs the use of social media websites and technologies to reach citizens it might not otherwise reach; to provide ways to build our community interaction and involvement; and to officially and quickly communicate with the general public, the media, our business partners and other stakeholders. Craven County may communicate using some of the commonly used social media websites such as Facebook, Twitter, LinkedIn, YouTube and Flickr but shall not be limited to just these. Social networking websites are evolving every day and Craven County reserves the right to choose the types of social media to be used.

Craven County agencies and departments are encouraged to evaluate their present communication strategies and determine if the use of social networking websites would benefit the citizens, patients, clients or customers to be served. All communication strategies must be used in ways that communicate the County department/agency message, maximize transparency, are appropriately professional and maintain security of the network. Those choosing to use social media within Craven County must be aware that these types of communications are considered public record, and subject to all public records laws; specifically those of disclosure and retention.

All requests for official Craven County social media accounts and utilization of said accounts must be approved by the County Manager.

All use of official Craven County social media accounts must be for business use only. Social media accounts and websites used on behalf of Craven County, its departments and agencies are owned by Craven County and employees are granted authorization to utilize approved sites to promote Craven County. Employees will not use County owned sites or County owned equipment to promote, expand or enhance personal oriented agendas or materials.

In accordance with the Craven County E-Mail, Internet & Computer Resources Policy, personal use of county equipment and resources to access personal social media sites is prohibited. This social media policy applies to all employees, contractors, business partners or other parties utilizing Craven County electronic technology resources.

A. **General Provisions** - The Department Head shall justify the need, the goals and the objectives of a department or agency desiring a social media/networking presence to the County Manager. All Craven County social media/network accounts are owned by Craven County and not its employees. The Craven County Manager has the right, and authority, to suspend, prohibit or revoke any Craven County social media/network account. Furthermore, employees failing to adhere to the guidelines set forth in this policy may be subject to disciplinary action, up to and including termination.

Information posted to any Craven County Department or agency social media site must be approved by the Department Head or designee authorized by the County Manager; must be consistent with Craven County's mission, vision, and values; and in compliance with this policy. Information posted on the County primary social media site will be approved by the Craven County Manager or his designee. Content posted to social media sites may include news releases, approved photos and videos, agendas, announcements, responses, promotional tools and other similar material.

All use of social networking sites by county departments or agencies must be consistent with applicable state, federal and local laws, regulations and policies, including the Electronic Communications Policy and all Craven County electronic technology policies.

Individuals must use good judgment on the type of material or information posted on Craven County social networking sites. Apply a "good judgment" test for every post made; is it leaking questionable information, confidential information, data on citizens, upcoming announcements or negative commentary regarding Craven County? Material or information presented online through County social media sites by any employee becomes the responsibility of the poster and the department head.

Under no circumstances should the following items be posted on social media sites:

1. **Intellectual Property, Confidential Information or Data on a Specific Citizen.** Craven County's intellectual property, confidential information, and citizen data are strictly forbidden from any online disclosure except through mechanisms managed internally by the Craven County Manager's Office, the Craven County Sheriff's Office, the Craven County Register of Deeds Office or the Craven County Human Resources Director/Public Information

Officer.

2. **Financial Information.** Any online communication regarding the County's financial data is strictly forbidden except through mechanisms managed internally by the Craven County Manager's Office or the Craven County Finance Office.
 3. **Online Recommendations.** Sites, such as LinkedIn, allow members to "recommend" current or former co-workers. Craven County encourages employees to use caution when giving other employees or vendors recommendations for reason of County liability.
 4. **County-Sensitive Matters.** Any online communication regarding proprietary information such as reductions in force, strategic decisions, public safety plans, or other announcements deemed inappropriate for public exchange is prohibited. All communication of this type should be referred to the Craven County Manager's Office. Employee opinions shall not be posted on Craven County social network sites. Craven County social network sites are for official communication from Craven County Government.
- B. **Guidelines for Site Usage** - Requestors of social media sites must decide whether public comments and questions are to be accepted. The default creation of a social media site will be not to accept comments and questions, but rather a way to disseminate information relative to the department or agency. Careful thought should be given before accepting outside comments and questions; accuracy, knowledge, timeliness and professionalism must all be considered in the decision process. Once information is posted to a social media/networking site, it cannot be withdrawn except in accordance with public records retention and disposition schedules or the Public Rules and Disclaimer statement.

Departments/Agencies participating in social networking should:

1. Stress to employees that security related to social media is fundamentally a behavioral issue more than a technology issue.
2. Ensure employees are made aware of which information to share, with whom they can share it with, and what not to share.
3. Provide security awareness and training to educate users about the risk of information disclosure when using social media, and make them aware of various attack and phishing mechanisms.
4. Ensure employees are aware of Privacy Act requirements and restrictions. Educate users to help them better control their own privacy in profiles they use for work-related activities and more effectively protect against inadvertent disclosure of sensitive information.
5. Educate users about specific social media threats before they are granted access to social media websites and communicating with the outside world.

Training sessions offered by the County may be required for all employees who will be posting on social media sites on behalf of Craven County.

- C. **Guidelines for Site Implementation** - The steps to implementation of a social network site will involve the following, at a minimum:
1. Request department/agency social media account and usage through County Manager's Office using the Social Media Account Request form.
 2. Accounts should be established as Business pages and privacy settings must be stringent to not allow any postings by other users to the greatest

extent possible.

3. Website pages must be able to contain links to social media sites.
4. Understand the Information Technology Department will request the social media account creation to ensure ownership by Craven County. The IT Director and Public Information Officer will be an administrator on every Craven County social media account. Name creation will be jointly decided by the requesting department and the IT Department and must be approved by the County Manager. Employees are prohibited from creating Craven County social media accounts using their personal names, personal email addresses or their individual Craven County email address.
5. All Official Craven County social media account profile and cover photos must be approved by the County Manager and must be related to the department's business function.
6. All posting and responding via departmental/agency social media sites is the responsibility of the department.
7. Employees responsible for posting or responding via social media sites may be required to attend necessary training for such.
8. Should an employee entrusted to post and respond to social media site activities resign or no longer be employed, the department head will immediately notify the IT Director to remove said employee from being authorized to do so and account passwords must be changed.
9. Content posted on Craven County social media sites is considered public record and the information posted on the sites is subject to the Records Retention and Disposition Schedule. Departments will consult with IT to determine best method to archive content for records retention and disposition purposes.
10. All Craven County social media accounts must publicly post or link to the following language on the Craven County website the Craven County Public Rules and Disclaimer statement: The purpose of this site is to provide Craven County residents and visitors with timely information about Craven County government and its programs and services. Because representatives of Craven County government communicate through this site, any communications posted on this page, including comments or questions posted by the public or private messages sent to and from this account, may be subject to the North Carolina Public Records Law. Craven County values your comments and questions, but Craven County may not be able to address all of them through this site. Please visit www.cravencountync.gov for official contact information. Any communications posted here by someone other than an official representative of Craven County government is solely the view and opinion of the author, not Craven County, any members of its staff or any public official. Once posted, Craven County reserves the right to delete public submissions that contain vulgar language, personal attacks or offensive comments that target or disparage any group of people because of some shared characteristic. Any comments viewed as threatening, libelous, or harassing are prohibited and subject to deletion. Further, Craven County also reserves the right to delete comments that contain:
 - a. Spam, advertising or links to other sites
 - b. Content that is clearly off topic and/or disruptive
 - c. The promotion of any illegal activity
 - d. Promotions for any particular services, products, or political organizations
 - e. Copyrighted or trademarked material
 - f. Personal identifications, such as home addresses, phone numbers or other personal information

- D. **Acceptable Use** - All employees authorized to access social media sites on behalf of Craven County must also be aware of the following:
1. Correspondence may be public record and privacy should not be expected.
 2. Any and all usage is for business purposes only.
 3. Professionalism, honesty, and respect must be maintained at all times.
 4. Department Head or authorized designee shall approve content prior to publication and thereafter employee is personally responsible for making accurate publications.
 5. Sensitive information must always be protected.
 6. Security of the County's core network is a priority.
 7. At no time will an employee link an official Craven County social media account to his or her private account or to other accounts not related to the official business of Craven County.
 8. Employees are not permitted to censor comments solely because they are critical of the department, county officials or any other aspect of county government or because the user disagrees with the comments. Inappropriate comments can be deleted in accordance with the Craven County Public Rules and Disclaimer.

While rights to privacy and free speech protect online activity conducted on an employee's personal social networks using employee's personal equipment and personal email address, ALL employees should be aware of the following:

1. Online personal lives are ultimately linked to business associations, whether or not you choose to mention Craven County in your personal online social networking activity.
 2. Posts on personal sites shall never be attributed to Craven County, and shall not appear to be endorsed by or originated from Craven County.
 3. Be mindful of blurring personal and professional lives when administering social media sites and content.
 4. Never use the county e-mail account or password in conjunction with a personal social networking site.
 5. Personal sites must remain personal in nature and be used to share personal opinions or non-work related information.
 6. Employees are never to refer or link back to their own personal site from the County site.
 7. Posted physical threats will be taken seriously; without context or seeing one's expressions a stated threat must be protected against.
 8. Inappropriate actions and comments, regardless of where they occur, can have a negative impact on the workplace environment which could lead to negative actions taken by Craven County.
 9. When posting on the internet, keep in mind the County's Personal Conduct Policy of conduct unbecoming a county employee. while on or off duty.
- E. **General Disclaimers** - Craven County does not warrant or make representations or endorsements as to the quality, content, suitability, accuracy or completeness of the information, text, graphics, links and other items contained on the County's server or site. Such materials have been compiled from a variety of sources, and are subject to change without notice from the County. Except to the extent required by law, commercial use of the materials is prohibited without the written permission of Craven County.

Some of the links on these social media sites and subsequent pages may lead to resources outside Craven County Government. The presence of these links should not be construed as an endorsement by the County of these sites or their content. Craven County is not responsible for the content of any such external link.

Craven County specifically disclaims any and all liability for any claims or damages that may result from providing the Craven County website or information it contains, including any web sites maintained by third parties and linked to the Craven County web site. The responsibility for content rests with the third party organizations that are providing the information.

Except to the extent required by law, communications made through e-mail and comments posted shall in no way be deemed to constitute legal notice to Craven County or any of its agencies, officers, employees, agents or representatives with respect to any existing or potential claim or cause of action against the agencies, officers, employees, agents or representatives where notice to the County is required by any federal, state or local laws, rules or regulations.

REQUEST TO AMEND PERSONNEL RESOLUTION

Article VIII. Leave of Absence

Proposed Policy Language

Article VIII. Leave of Absence

36. Furloughs

The County Manager has the authority to place employees on furlough, a non-grievable temporary leave without pay status, in situations of insufficient funding, lack of work, or other non-disciplinary reasons. Job performance and department need may be taken into account when determining which employees will be placed on furlough.

Employee benefit availability and accrual will be administered in accordance with Section 23. Leave Without Pay – Retention and Continuation of Benefits of this section with the exception that employees are not required to exhaust all forms of paid leave prior to being placed on leave without pay for furlough purposes.

Employees are required to use all compensatory time during a furlough period prior to being placed on leave without pay status. Employees are permitted to use other forms of paid leave, with the exception of sick leave, to prevent or decrease the number of leave without pay hours. A furlough period is not to exceed six (6) months.

Employees will be notified when the furlough period ends and employees are to return to work on the designated return date. Failure to return to work on the designated return date will be considered an unauthorized absence from work and employees may be subject to disciplinary action.

NORTH CAROLINA

AGRICULTURAL LEASE

CRAVEN COUNTY

This **AGRICULTURAL LEASE** ("Agreement"), made and entered into this ___day of November, 2013, by and between **CRAVEN COUNTY**, a body politic and corporate of the State of North Carolina ("Lessor"); and **Charles C. Mitchell**, an individual of Craven County, North Carolina (hereinafter "Lessee"), is as follows:

1. Term. The term of this Agreement shall begin on the 1st day of January, 2014, and terminate on the 31 day of December, 2016. The term of this Agreement may not be extended except upon the mutual written consent of the parties.

2. Description of Premises. The premises leased hereunder ("Premises") shall consist of approximately 152 acres, and is more particularly identified on Attachment "A" attached hereto and incorporated herein by reference.

3. Rent. Lessee shall pay to Lessor as rent for the use and possession of the Premises the sum of \$85 per Acre, payable as follows: on October 1st of each year.

4. Use of, and Operations on, Premises.

A. The Premises shall be used for the purpose of planting, growing, and harvesting crops customarily cultivated in and around Craven County, North Carolina as described in the Lessee's proposal. Approved crops are limited to corn, soybeans, wheat, and cotton. The Premises shall not be used for any other purpose without Lessor's prior written consent, which consent may be withheld for any reason.

B. All operations conducted on the Premises by Lessee as incidents of any use specified in paragraph 4.A of this lease shall be in accordance with the best course of agriculture practiced in the geographical vicinity of the Premises, and in any event Lessee shall be responsible for (i) the maintenance of all roads in, on or serving the Premises, (ii) the maintenance of all ditches or other drainage systems in, on, under or serving the Premises and (iii) the prevention of soil erosion in, on or from the Premises. If Lessee fails to perform any of such obligations in the prescribed manner, after Lessor shall have given Lessee 10 days' written notice of such failure (as provided in paragraph 14), Lessor may enter the Premises and take whatever action he deems necessary to protect its interest therein and in this lease.

C. Recognizing that Tract I of the Premises is located within the Craven County Industrial Park and is in turn under active marketing for industrial development purposes, Lessor and Lessee agree that upon 30 days notice, Lessor may terminate this Lease for any portion or all of the said Tract I for which Lessor has received a bona-fide offer to purchase, lease or otherwise convey. Upon such termination and should any such purchase, lease or conveyance result in the loss of any crops under cultivation by Lessee hereunder, Lessor shall pay to Lessee (i) a sum equal to Lessee's actual variable costs associated with the cultivation of

any crops so lost, provided Lessee can produce copies of invoices or other documentation concerning such costs or (ii) if Lessee is unable to accurately document Lessee's actual variable costs as herein contemplated, a sum equal to the total acres lost multiplied by the variable cost per acre for the type of crop lost, as determined in the most recent pro-forma enterprise budget as published by North Carolina State University for the region in which the Premises are located.

5. **Payment of Utilities.** Lessee shall pay all charges for the furnishing of gas, electricity, and other public utilities to the Premises, if any.

6. **Waste or Nuisance.** Lessee shall not: commit or permit the commission by others of any waste on the Premises; maintain, commit, or permit the maintenance or commission of any nuisance; or use or permit the use of the Premises for any unlawful purpose.

7. **Indemnification; Hold Harmless.** Except for the intentional acts or omissions, or willful misconduct of Lessor, its agents, or employees, Lessee shall protect, indemnify and hold Lessor harmless from and against any and all liabilities, obligations, claims, damages, costs and expenses, including but not limited to attorneys fees.

8. **Maintenance.** Lessee shall, at its expense, keep and maintain the Premises, all improvements thereon, and all facilities appurtenant thereto in good order and repair and in as safe and clean a condition as they were when received by it from Lessor, reasonable wear and tear expected.

9. **Alterations and Liens.** Lessee shall not, without Lessor's prior written consent, make, or permit any other person to make, any alterations to the Premises, or to any improvement thereon or facility appurtenant thereto. Lessee shall keep the Premises free and clear from all liens, claims, and demands for work performed, materials furnished, or operations conducted thereon by Lessee or at his request.

10. **Inspection by Lessor.** Lessee shall permit Lessor or its agents, representatives, or employees to enter the Premises at all reasonable times in order to inspect the Premises to determine whether Lessee is complying with the terms of this lease, and to do all other lawful acts that are necessary to protect Lessor's interest in the Premises.

11. **Acceptance by Lessee.** Lessee accepts the Premises, as well as the improvements thereon and the facilities appurtenant thereto (if any), in their present condition. Lessee warrants and represents to Lessor that Lessee has inspected the Premises, that Lessee has been assured by means independent of Lessor or Lessor's agents of the truth of all facts material to this lease, and that Lessee is leasing the Premises as a result of his inspection and investigation and not of any representations made by Lessor or its agents.

12. **Hazardous Materials.** Lessee warrants that it shall not allow the discharge or escape of Hazardous Materials at or from the Leased Premises, that it shall permit no release of Hazardous Materials, of any type, onto or from the Leased Premises in violation of any environmental law, and that Lessee shall indemnify and hold harmless the Lessor from and

against all losses, expenses and claims of every kind suffered by or asserted against it as a direct or indirect result of violation of this paragraph. For purposes of the Agreement, "Hazardous Material" shall mean and refer to any hazardous, toxic or dangerous waste, substance or material defined as such in or for purposes of state or federal environmental regulations or laws, or listed as such by the Environmental Protection Agency, that is otherwise not commercially used for the types of farming activities allowed under this Agreement.

13. Lessor/Lessee Relationship. The execution of this Agreement and the performance of any act pursuant to the provisions hereof shall not be deemed or construed to have the effect of creating between Lessor and Lessee the relationship of principal and agent, employer, and employee, partnership, joint venture or any other relationship other than that of landlord and tenant.

14. Default by Lessee. This Agreement is made upon the express condition that if the Lessee fails or neglects to perform, meet, or observe any of the Lessee's obligations hereunder, and such failure or neglect shall continue for a period often (10) days after notice thereof from the Lessor to the Lessee, then the Lessor at any time thereafter by written notice to the Lessee may lawfully declare the termination hereof and re-enter said Leased Premises or any part thereof, and by due process of law expel, remove and put out the Lessee or any person or persons occupying said premises without further notice.

15. Insolvency of Lessee. If Lessee shall become insolvent, this Agreement shall terminate and Lessor may reenter and regain possession of the Premises. Lessee shall be deemed insolvent if a receiver is appointed to take possession of all or substantially all of its property, Lessee makes a general assignment for the benefit of creditors, or Lessee is adjudicated as a bankrupt under the Federal Bankruptcy Act.

16. Notices. Any notice or communication pertaining to this Agreement shall be deemed to have been duly given by the Parties by either hand delivery, first class mail or registered mail to the address hereinafter stated, or to such other address as the parties may mutually agree upon:

Lessee
Charles C. Mitchell
11530 Old Hwy 70 W
Cove City, NC 28523

Lessor
Craven County
Attention: County Manager
406 Craven Street
New Bern, North Carolina 28560

17. Miscellaneous

A. Entire Agreement; Modification: This Agreement supersedes all prior agreements and constitutes the entire agreement between the parties hereto with regard to the subject matter hereof. It may not be amended or modified except by an instrument executed by both parties.

B. Severability: If any of the provisions of this Agreement shall be held by a court of competent jurisdiction to be unconstitutional or unenforceable, the decision of such court shall not affect or impair any of the remaining provisions of this Agreement, and the parties shall, to the extent they deem to be appropriate, take such actions as are necessary to correct any such unconstitutional or unenforceable provision. It is hereby declared to be the intent of the parties that this Agreement would have been approved and executed had such an unconstitutional or unenforceable provision been excluded therefrom.

C. Non-Waiver: No delay or failure by either party to exercise any right hereunder, and no partial or single exercise of any such right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.

D. Binding Effect: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors, and assigns.

E. Assignment and Subletting: Except as may otherwise be expressly provided herein, Lessee shall not assign any right, obligation, or liability arising hereunder without Lessor's prior written consent, which consent may be withheld for any reason. Any such assignment or attempted assignment shall be null and void. Nor will Lessee sublet the Premises without first having obtained the written consent of the Lessor, which consent may be withheld for any reason.

F. Laws and Regulations: Lessee at its own cost and expense shall comply promptly with all laws, rules and orders of all federal, state and municipal governments or departments which are applicable to the Premises, and shall not knowingly utilize the premises for any illegal, unsafe, or offensive purposes, functions or acts whatsoever.

G. Covenant of Further Assurances: The parties agree that from and after execution of this Agreement, each will, upon the request of the other, execute and deliver such other documents and instruments and take such other actions as may be reasonably required to carry out the purpose and intent of this Agreement.

H. Force Majeure: A party shall not be deemed to have defaulted or failed to perform hereunder if that party's inability to perform or default shall have been caused by an event or events beyond the control and without the fault of that party, including (without limitation) acts of Government, embargoes, fire, flood, explosions, acts of God or a public enemy, strikes, labor disputes, vandalism, civil riots or commotions, or the inability to procure necessary raw material, supplies or equipment.

I. **Headings:** Headings in this Agreement are for convenience and reference only and shall be not used to interpret or construe its provisions.

J. **Multiple Originals:** This Agreement may be executed in duplicate multiple originals, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

K. **Governing Law; Venue:** This Agreement shall be construed in accordance with and governed by the laws of the State of North Carolina. Venue for any action, whether at law or in equity, shall be Craven County, North Carolina.

L. **Subordination and Estoppel:** Lessee agrees that this Agreement is and shall be subordinate and subject to any mortgage, deed of trust and other hypothecation for security which has been or which hereafter may be placed upon the Premises by Lessor at any time during the term of this Agreement. Lessee shall execute any documentation required by Lessor to evidence such subordination. Each party hereto agrees that it will, upon request, execute an estoppel certificate upon ten (10) days written notice.

M. **Consideration:** The consideration for the execution of this Agreement is the agreement between the parties affixing their signatures hereto and agreeing to the matters and things set forth herein.

IN TESTIMONY WHEREOF, the parties hereto have set their hand and adopted their seal on the year and date above first written.

CRAVEN COUNTY

BY: _____

CHAIRMAN

Craven County Board of Commissioners

ATTEST:

CLERK

Craven County Board of Commissioners

-SEAL-

_____(SEAL)

Charles C. Mitchell

ATTACHMENT “A”

Description of Leased Premises

(All references to “FARM” and “TRACT” are to maps available at the Farm Service Agency located in the Cooperative Extension Building, 300 Industrial Drive, New Bern, NC)

TRACT I

Farm 6868, Tract 6740 – Approximately 22 Acres

Farm 6868, Tract 6741, less fields 1, 2, 3 & 17 – Approximately 81 Acres

Both tracts are located within the Craven County Industrial Park (CCIP). CCIP is located adjacent to Exit Number 409 off US Highway 70, parallel to Clarks Road.

TRACT II

Farm 6347, Tract 1436 – Approximately 33 Acres

Tract is located at 1100 Clarks Road on the right side of the entrance road to the Craven County Judicial Center.

TRACT III

Farm 5513, Tract 382 – Approximately 16 Acres

Tract is located at 110 Trenton Road, adjacent to Cove City Park.



Eastern Carolina Council

November 13, 2013

Mr. Jack Veit
Craven County Manager
406 Craven Street
New Bern, NC 28560

Dear Mr. Veit,

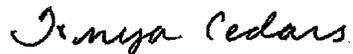
At this time, the Regional Aging Advisory Committee (RAAC) has one vacancy regarding Craven County's representation. In order to remain in compliance with the current By-laws, we are attempting to have this opening filled.

I would like to recommend that Mr. Lovick Williams, 330 Spring Garden Road, New Bern, 28562, phone number, 314-604-2299, be approved to fill this vacancy.

In addition, I would like to request that this matter be added to the agenda for the next Craven County Board of Commissioner's meeting.

If I can be of any help, please contact me at 252.638.3185 ext. 3009. Thank you for your assistance.

Sincerely,



Tonya Cedars, Director
Eastern Carolina Council
Area Agency on Aging

Cc: RAAC files
Alfreda Stout
Lovick Williams

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Places of board, committee, authority, etc., in which you are interested. Please list in order of priority:
 Craven County Representative to the Regional Aging Advisory Committee

Name:	<u>Lavick Charles Williams</u>	Home Phone:	<u>314 604-2299</u>
Home Address:	<u>330 Spring Garden Rd.</u>		
City:	<u>New Bern, North Carolina</u>	Zip Code:	<u>28562-9339</u>
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>Retired</u>	Business Phone:	<u>None</u>
Place of Employment:	<u>None</u>	Fax Number:	<u>None</u>
E-Mail Address:	<u>kbbs@swbell.net</u>		

(Please indicate your preferred contact number.)

Education

E. St. Louis Sr. High School, E. St. Louis, IL., Graduated 1965. McKendree College, Lebanon, IL., Graduated June, 1970. Major, BA Business Administration, Minor Economics. Southern Illinois University, Edwardsville, IL. Postgraduate study: 24 Hours earned toward MBA.

Business and Civic Experience

Owned and operated Something Special Embroidery Co, Webster Groves, Mo. for 15 years
Various management positions at Trans World Airlines. Eagle Scout w/ Bronze Palm. Assisted with coordination, delivery for Glendale Baptist Church Food Pantry. Church Finance Officer and Deacon

Areas of Expertise, Interest, Skills

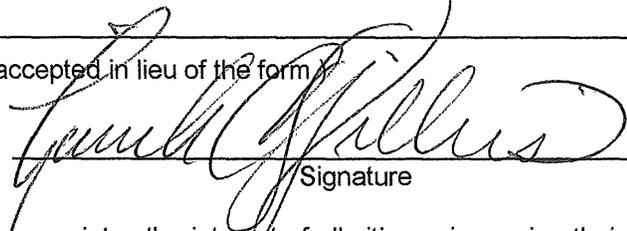
Management, finance, accounting.
Railroading, Model Railroading, Motorcycles, Fishing, Reading, Cooking.
Management, Supervisory, Public Speaking, Coordinator.

Why do you want to serve?

I would like be of service to a group that I am now a part. I wish to seek information that will be valuable to seniors to make their lives more at ease and less stressful; to help make people aware of programs that can be of help to them.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: November 25, 2012


 Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

**RESOLUTION 13-016
TO AMEND THE BIGGERT-WATERS
FLOOD INSURANCE REFORM ACT OF 2012**

WHEREAS, the home building and real estate industries are major economic drivers throughout the State as well as Southeastern North Carolina; and

WHEREAS, Congress passed the National Flood Insurance Act of 1968 specifically to ensure flood insurance coverage was available on reasonable terms and conditions to citizens who have a need for such protections; and

WHEREAS, the National Flood Insurance Program (NFIP) plays a critical role in the location, placement, and construction of homes and structures within a community, and provides for an estimated 5.68 million National Flood Insurance Program (NFIP) policies nationwide; and

WHEREAS, under the National Flood Insurance Program (NFIP), participating communities with structures located and built in the Special Flood Hazard Areas (Flood Zones A and V), that are backed by federal lender institutions, are required to purchase mandatory flood insurance policies; and

WHEREAS, on July 6, 2012 the President signed into law the Surface Transportation Bill (H.R. 4348), which included the Biggert-Waters Flood Insurance Reform Act (BW-12); and

WHEREAS, the Biggert-Waters Flood Insurance Reform Act re-authorizes the National Flood Insurance Program (NFIP) through 2017, but also puts into place many significant reforms as a result of the high losses incurred by the program in 2005 from Hurricane Katrina and in 2012 from Super Storm Sandy to restore the program's financial solvency; and

WHEREAS, these reforms outlined below include dramatic and in many cases immediate changes for structures built Pre-Firm (Section 205 of the Act), and structures that were built Post-Firm (Section 207 of the Act), as well as, lowering the threshold for what is deemed to be a substantial improvement; and

WHEREAS, the Biggert-Waters Flood Insurance Reform Act will implement actuary insurance rates for homeowners, business owners, and prospective buyers upon the sale or purchase of real property or a lapse in insurance coverage after July 1, 2012; and

WHEREAS, Section 205 of the Biggert-Waters Flood Insurance Reform Act removes historical subsidized insurance rates for all non-primary residences and business properties that were lawfully constructed prior to the first Flood Insurance Rate Maps (Pre-Firm) and are now subject to receive "Full Risk Rates" at a rate increase of twenty-five percent (25%) per year until the "Full Risk Rate" is achieved; and

WHEREAS, Section 207 of the Biggert-Waters Flood Insurance Reform Act removes historical subsidies for any structure (formerly grandfathered or non-subsidized) that is affected by a FIRM designation to a Special Flood Hazard Area and will be subject to receive "Full Risk Rates" at a rate increase of twenty percent (20%) per year until the "Full Risk Rate" is achieved; and

WHEREAS, the Biggert-Waters Flood Insurance Reform Act redefines the term “substantial improvement”, thereby discouraging the remodeling and renovation of existing structures by lowering the threshold for “substantial improvement” from fifty percent (50%) of the value of the structure to thirty percent (30%); and

WHEREAS, nationwide the National Oceanic and Atmospheric Administration (NOAA) data shows that fifty-two percent (52%) of the United States population lives in a coastal watershed county, and more that fifty percent (50%) of the United States population lives near a river, creek, bay, sound, lake, stream, or ocean; and

WHEREAS, Craven County is extremely concerned that the Biggert-Waters Flood Insurance Reform Act will financially impact home and business owners, negatively affect property values, discourage construction activities, hinder real estate transactions, and may result in foreclosures to owners who have lawfully constructed their homes and businesses in accordance with National Flood Insurance Program (NFIP) requirements and the North Carolina State Building Code.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners urges Congress to amend the Biggert-Waters Flood Insurance Reform Act to:

- Provide a slower rate of increase to flood insurance rates for policy holders required to meet “Full Risk Rates”.
- Extend the grandfathering provisions for all existing policy holders who lawfully constructed their homes per the National Flood Insurance Program (NFIP) requirements and the North Carolina State Building Code (in affect at the time of construction).
- Reinstate the substantial improvement threshold at the historical limit of fifty percent (50%) of the value of the structure.
- Address the cost savings that could be incurred through the rate-making processes by participating National Flood Insurance Program (NFIP) communities that engage in Federal Storm Damage Reduction projects, or have specific State building codes, or utilize enhanced construction standards that would further limit flood loss and decrease the likelihood of widespread damage.

BE IT FURTHER RESOLVED that the Craven County Board of Commissioners urges Congress to direct an independent examination to:

- Review the National Flood Insurance Program’s (NFIP) proposed actuarial rates, issues and alternative solutions regarding the National Flood Insurance Program’s (NFIP) solvency, and assess the burden that the Biggert-Waters Flood Insurance Reform Act of 2012 will impose on insurance policy holders.

Adopted this the 18th day of November 2013.

ATTEST:

Gwendolyn M. Bryan
Clerk to the Board

Scott C. Dacey, Chairman
Craven County Board of Commissioners