

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JUNE 3, 2013
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF MAY 20, 2013 REGULAR SESSION

1. PUBLIC HEARING ON PROPOSED FY 2013-14 BUDGET
2. PUBLIC HEARING ON PRIVATE ROAD NAMING
3. CITIZENS' PETITIONS: Ray Griffin
4. MILITARY FAMILY OF THE QUARTER RESOLUTION

DEPARTMENTAL MATTERS

5. TAX RELEASES AND REFUNDS
6. SUBDIVISIONS FOR APPROVAL: Don Baumgardner, Planning Director
7. DSS REQUEST FOR APPROVAL OF CATERER FOR CONGREGATE MEALS:
Kent Flowers, Social Services Director
8. FINANCE – BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager,
Finance/Administration
9. APPOINTMENTS
 - A. Pending
 - B. Current
 - C. Upcoming
10. COUNTY ATTORNEY'S REPORT: Jim Hicks

11. COUNTY MANAGER'S REPORT: Jack Veit
12. COMMISSIONERS' REPORTS
13. CLOSED SESSION

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 1

Board Action Required: No

PUBLIC HEARING ON PROPOSED FY 2013-14 BUDGET

A public hearing will be held, as advertised, to receive public comment on the proposed FY 2013-2014 Craven County budget, which has been available for public inspection in the County Commissioners' Office at the Craven County Administration Building since May 20, 2013.

Comments during this public hearing should be limited to the subject of the proposed budget.

Board Action: Receive information

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 2

Board Action Required: No

PUBLIC HEARING ON PRIVATE ROAD NAMING

A public hearing will be held on Monday, June 3rd, 2013 at 7:00 pm. The purpose of this public hearing is to receive input from citizens regarding the proposal to name Edith Lane, a private road in Craven County. (See Attachment #2)

Board Action: Receive comments from the public.

Agenda Date: June 3, 2013

Presenter: Ray Griffin

Agenda Item No. 3

Board Action Required: No

CITIZENS' PETITIONS: RAY GRIFFIN

Mr. Griffin wishes to speak about governmental issues and prayer.

Board Action: receive information

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 4

Board Action Required: Yes

MILITARY FAMILY OF THE QUARTER RESOLUTION

The Board received a request to adopt a resolution, shown as Attachment #4, honoring the family of Brian D. Lewis, as Military Family of the Quarter. A recognition luncheon will be held on Thursday June 13 at noon at the New Bern Golf and Country Club. A Commissioner is requested to attend to present the resolution.

Board Action: Consider adopting resolution and designate a Commissioner to attend the luncheon.

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 5

Board Action Required: Yes

DEPARTMENTAL MATTERS: TAX RELEASES AND REFUNDS

The routine requests for tax releases and refunds as contained in Attachment #5, will be presented for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds.

Agenda Date: June 3, 2013

Presenter: Don Baumgardner

Agenda Item No. 6

Board Action Required: Yes

DEPARTMENTAL MATTERS: SUBDIVISIONS FOR APPROVAL

The Planning Board has recommended the following subdivisions for approval.

Stephen D. Ange – Final

- Property is owned by Pearl W. Ange and surveyed by Gaskins Land Surveying, P.A.
- Property is located within Twp 3, off of NC Highway 55 West
- Parcel ID 3-022-011
- Subdivision contains 1 lot on 1.23 Acres
- Lot proposed to be served by existing County Water and an existing individual septic system

Owen G. Fulcher III – Final

- Property is owned by Owen G. Fulcher III and surveyed by Matthews Surveying, PLLC
- Property is located within Twp 2, off of Antioch Rd (SR 1433)
- Parcel ID 2-039-14000
- Subdivision contains 1 lot on 2.00 Acres
- Lot proposed to be served by existing County Water and an existing individual septic system

Board Action: A vote to approve the subdivisions is needed.

Agenda Date: June 3, 2013

Presenter: Kent Flowers

Agenda Item No. 7

Board Action Required: Yes

DEPARTMENTAL MATTERS: DSS REQUEST FOR APPROVAL OF CATERER FOR CONGREGATE MEALS

Attachment #7 contains a memo from the Assistant Social Services Director, Alfreda Stout, with the recommendation of the Craven Aging Planning Board for awarding the congregate meals program catering contact.

Board Action: Consider approval of the recommendation.

Agenda Date: June 3, 2013

Presenter: Rick Hemphill

Agenda Item No. 8

Board Action Required: Yes

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS

Assistant County Manager for Finance/Administration, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: Convention Center – Appropriation of \$10,000 was made from Tourism Development Authority Board (FD 801) to Convention Center. Need to budget these funds to start the new Outdoor Advertising campaign.

DSS Meals Program – DSS budgeted to receive \$600 to spend on the Fan program. The amount received from Eastern Carolina Council came in at \$686. Need to budget the extra \$86 to purchase additional fans.

Mental Health – Need to budget additional \$ 1,200 anticipated receipts from Craven Co. ABC Board. These funds are in turn passed to East Carolina Behavioral Health.

Health/DSS – Need to budget insurance claim proceeds of \$40,000 to cover rental of portable a/c unit (\$20,000), repair of a/c system (\$15,000) and fencing (\$5,000). The need for this expenditure arose from damages done recently to a/c system at the Human Services Complex. Health dept and DSS will split the cost evenly.

Inspections – Of the revenue collected for Homeowner Recovery Inspections Fees, 90% is remitted to NC Licensing Board for General Contractors. The amount collected has exceeded amount originally anticipated. Need to budget an additional \$360 to cover the additional amounts owed the State.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 9

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: If the intent is to make appointments effective immediately, a motion to waive the one meeting waiting requirement would be in order.

A. PENDING APPOINTMENT(S):

Adult Care Home Advisory Committee

Three vacancies remaining; **application(s) on file: Jessica James (Attachment # 9.A.)**

Down East RPO

The appointment of an elected member from remaining municipalities not participating in the New Bern MPO (Cove City, Dover or Havelock) as alternate was deferred at the Board's last meeting. No applications on file.

PENDING APPOINTMENTS, CONT'D.

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.5

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:

30

TYPE:

3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

Term(s) ending: Harvey Hurst - #6 (Initial Appointment 2011 to Edwards Unexpired Term)
Joseph Wetherington – Swift Creek (Initial Appointment 2008)
(Mr. Wetherington does not wish to be reappointed. An application will be forthcoming from the department)

Application(s) on file: Chris Wetherington, Little Swift Creek (Attachment # 9.A.1.)

FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

AUTHORIZATION: NCGS 58-84-30

MISSION/FUNCTION: To safeguard firefighters in active service and dependent members of their families from financial loss resulting from sickness, injury or loss of life suffered while in performance of his or her duties as a firefighter.

NUMBER OF MEMBERS:
5 per department

TYPE:
2 appointed by Board of Commissioners; 2 appointed by the department; 1 appointed by Commissioner of Insurance

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: As necessary

COMPENSATION: No Yes Specify: _____

Term(s) ending:
W.O. Gaskins, Jr.- LSC (Initial Appointment 1999)
Ralph Roeland - #6 (Initial Appointment 1999)
Duward White – Dover (Initial Appointment 2003)
Douglas Whitford – LSC (Initial Appointment 1999)

No applications on file

NURSING HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:
7-12

TYPE:
Dictacted by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

COMPENSATION: No Yes

Term(s) Ending: Bob Dorsey (Initial appointment 2010)
Rachelle Martin (Initial appointment 2010)

These members are no longer serving and need to be replaced.

Application(s) on file: Howard J. Humphreys (Attachment # 9.A.2.)

ZONING BOARD OF ADJUSTMENT

AUTHORIZATION: General Statute 153-345

MISSION/FUNCTION: To hear and decide appeals from and review any order, requirement, decision or determination made by an administrative official charged with the enforcement of the applicable ordinance; may permit special exceptions to zoning regulations if provided for in the ordinance.

NUMBER OF MEMBERS:

7

TYPE:

Representatives of each airport zoned area

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Not Specified (as needed)

Term(s) ending: Cynthia Riley

No applications on file

(Planning has determined that she is interested in continuing; an application will be forthcoming.)

B. CURRENT APPOINTMENTS

CRAVEN COMMUNITY COLLEGE BOARD OF TRUSTEES

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Exercise the power to acquire, hold and transfer real and personal property of the college; enter into contracts on behalf of the college; defend legal actions; “exercise such other rights and privileges as may be necessary for the management and administration of the College in accordance with the provisions of Chapter 115D of the North Carolina General Statutes and other applicable laws, rules and regulations”.

NUMBER OF MEMBERS:

4
4
4
1

TYPE:

County Commissioner Appointees
Governor’s Appointees
Board of Education Appointees
Chairperson of the Student Council (ex officio)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Members must be resident of Craven County or of counties contiguous to Craven County, with the exception of the Chairperson of the Student Council.

LENGTH OF TERMS: 4 Years

MEETING SCHEDULE: 3rd Tuesday of January, April, July and October – 7:00 p.m.

COMPENSATION: No Yes Specify: Reimbursement for mileage and meals, where applicable

Term(s) ending:

Earl Wright (Initial Appointment 1997)
Applications file: Warren B. Culbreth, Jr., Bruce Laviolette
(Attachment # 9.B.)

EASTERN CAROLINA COUNCIL OF GOVERNMENTS

AUTHORIZATION: N.C.G.S. 160-470; 158-8 and 14; 153A-391 and 398

MISSION/FUNCTION: To initiate, coordinate and exercise management oversight for designated interjurisdictional and local programs/projects relevant to the needs assessments, planning functions, and services coordination/delivery within Region P or its sub-units

NUMBER OF MEMBERS:
18
Non-specified

TYPE:
Executive Committee (1 Commissioner/County;
1 municipal appointment per member municipality)
General Membership Board (1 Commissioner
appointee; 1 member municipality appointee)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 1 Year

MEETING SCHEDULE: 2nd Thursday every month; O'Marks Building

Term(s) expiring: James Walker (Initial Appointment 2011)

Application on file: **Hal James (Attachment # 9.B.1.)**

SOCIAL SERVICES BOARD

AUTHORIZATION: N.C.G.S. 108A-1-11

MISSION/FUNCTION: _____

NUMBER OF MEMBERS: _____

5

TYPE:

2 County Appointees

2 State Appointees

1 Member Appointed by DSS Board

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: January, 4th Monday at 5:00 p.m.; February – December, 3rd Monday of each month at 5:00 p.m.

COMPENSATION: No Yes Specify: \$15.00/Meeting

Term(s) ending: George Sawyer (Initial Appointment 2007)

Application on file: Clayton Gaskins (Attachment # 9.B.2.)

EASTERN CAROLINA WORKFORCE DEVELOPMENT BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: "...to perform all functions of a Workforce Investment Board and Local Area as set forth in the Federal Workforce Investment Act (WIA)

NUMBER OF MEMBERS:

18

9

1

TYPE:

2 from private sector, appointed by each member county

1 appointed by each member county, to be recruited to represent community based organizations, organized labor, education agencies, vocational rehabilitation agencies, public assistance agencies, economic development agencies, and public employment service

Additional member from consortium member county from which current chairman appointed

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly, at a time and location determined by the Board

COMPENSATION: No X Yes Specify: _____

Term(s) ending: Jeff French – Private Sector (Initial Appointment 2011)
 Ronald Knight – Organized Labor (Initial Appointment 2007)

Application on file: **Michael Scoggins (Attachment # 9.B.3.)**

***See letter included in attachment.**

REGIONAL AGING ADVISORY COMMITTEE

AUTHORIZATION: _____

MISSION/FUNCTION: The committee advocates on behalf of the senior population of COG Region P, and as advocates for seniors in their respective counties. It reviews and comments on laws, policies, actions and programs that affect older adults.

NUMBER OF MEMBERS:

27

TYPE:

3 Representatives of each county in Region P

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Interest in issues affecting the senior population; older adults who are participants in aging services, representatives of older adults, older minority individuals, nutrition project representatives, general public, local elected officials

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: First Monday of January, April, July and October, 10:00 a.m.

COMPENSATION: No Yes Specify: _____

Term(s) ending: Bob Dorsey (Initial Appointment 2012)
Mary Zeeman (Initial Appointment 2010)
No applications on file.

RECREATION AND PARKS ADVISORY BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12

TYPE:

1 from each township (8)
4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No Yes Specify: _____

Term(s) expiring: Dickie Fairburn (Initial Appointment 2009; eligible for reappointment)*
Demetrius Harkley (Initial Appointment 2007)
Robert Sabdo (Initial Appointment 2006)
Bill Taylor (Initial Appointment 2010; eligible for reappointment)*
Application on file: Michael Scoggins (Attachment # 9.B.4.)

*** Recreation and Parks Advisory Board bylaws limit service to two consecutive 3-year terms**

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

AUTHORIZATION: _____

MISSION/FUNCTION: Functions as a technical committee of the Board of Commissioners to develop and recommend for approval by the Board of Commissioners standards of care, policies, procedures and actions which will maintain and improve the quality of Emergency Medical Services for Craven County residents.

NUMBER OF MEMBERS: _____ TYPE: _____
28 _____
_____ _____

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

1) Craven County Manager, or designee; 2) Director of Emergency Services; 3) representative from each EMS provider; 4) representative from each authorized First Responder provider; 5) hospital president or designee; 6) County Medical Director; 7) physician nominated by Craven County Medical Society; 8) representative from Communications division; 9) representative nominated by Craven County Firemen’s Association; 10) hospital emergency room supervisor; 11) non-provider affiliated citizen; 12) Community College Dean of Continuing Education; 13) representative nominated by Craven County Law Enforcement Association; _____ 14) representative from Naval Hospital at Cherry Point;; 15) ad hoc members to include ECCOG, EMS Director, NCOEMS, and Executive Director of the American Red Cross _____

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Bi-monthly

COMPENSATION: No X Yes Specify: _____

Term(s) expiring: Ian Jose, Med 1 Transport (withdrew franchise)
Application(s) on File: Michael Smith CCMT, Inc.* (Attachment # 9.B.5.)

*** Next-in-line approved transport**

C. UPCOMING APPOINTMENTS - July

ABC Board Billy Whitford (initial appointment 2004)

River Bend Board of Adjustment Kelly Forrest (initial appointment 2001)

August

Clean Sweep Committee Judi Lloyd (initial appointment 2010)
Lynn Rosania (initial appointment 2010)

Agenda Date: June 3, 2013

Presenter: Jim Hicks

Agenda Item No. 10

COUNTY ATTORNEY'S REPORT

Mr. Hicks will provide an update on the inpatient hospice program.

Agenda Date: June 3, 2013

Presenter: Jack Veit

Agenda Item No. 11

COUNTY MANAGER'S REPORT

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 12

COMMISSIONERS' REPORTS

Agenda Date: June 3, 2013

Presenter: _____

Agenda Item No. 13

CLOSED SESSION

The Board will be requested to go into closed session concerning a personnel matter, pursuant to N.C.G.S. 143-318 (a)(6).



Proposed Private Road
Edith Lane

ADAMS CREEK RD

1730

1720

1720

1720

1700

1700

1690

**RESOLUTION
RECOGNIZING THE FAMILY
OF STAFF SERGEANT BRIAN D. LEWIS
AS
MILITARY FAMILY OF THE QUARTER**

WHEREAS, Staff Sergeant Brian D. Lewis joined the Headquarters and Headquarters Squadron (H&HS) Marine Corps Air Station, Cherry Point, on February 21, 2010, and currently serves as an ATC Crew Chief, setting an example with exceptional service and dedication to his MS by obtaining qualifications, leading Marines, physical fitness and continuous community involvement; and

WHEREAS, since his arrival at the Cherry Point Air Traffic Control Facility, SSgt Lewis quickly obtained qualifications on Approach West, Final Control, Radar Data, Local Control, Ground Control, Tower Flight Data/Clearance Delivery, and was also designated as a Tower Supervisor, a position reserved for seasoned and experienced controllers; and

WHEREAS, SSgt Lewis earned a commercial pilots certificate for single-engine and multi-engine land and has volunteered countless hours as an FAA Certified A&P mechanic at Mission Aero in New Bern, Calvary Baptist Church and the Craven County Detention Center, where he was awarded a volunteer appreciation certificate for consistent service; and

WHEREAS, SSgt Lewis, as a mentor, has made himself personally available to the Marines, always ensuring the well-being of each and every person, while setting a high moral and physical example to subordinate Marines by maintaining a perfect 300 PFT/CFT score; and

WHEREAS, SSgt Lewis currently resides in New Bern, North Carolina with his wife, Amanda and daughter, Ruth.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners recognizes Staff Sergeant Brian D. Lewis for his ability to manage his free time to volunteer in the community, raise a family with strong values, and balance the extensive demands of the Marine Corps, all the qualities which make him a great Marine.

BE IT FURTHER RESOLVED that the Craven County Board of Commissioners congratulates him on being selected Military Family of the Quarter.

Adopted this 3rd day of June, 2013.

Chairman Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 06/03/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BEST, WILLIE B & BARBARA S DWELLING VACCANT	0589050 2012-0004671	36.00
HEFNER, JASON SCOTT & RUBY MILITARY EXEMPTION	0081449 2012-0026204	33.52
	2 -CREDIT MEMO(S)	69.52

REFUNDS SUBJECT TO BOARD APPROVAL ON 06/03/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
KOSLOWSKI, ETHAN R BOAT SITUS IN JONES COUNTY	0093208 2012-0032760	18.00
	1 -REFUND(S)	18.00

TO: Craven County Commissioners
FROM: Craven County Senior and Social Services
Kim Grissom, Supervisor
Alfreda Stout, Deputy Director
DATE: June 3, 2013
RE: Caterer Bids for Nutritional Programs

Request for Approval of Caterer for Congregate and Home Delivered Meals for Fiscal Year 13-14 and 14-15

The Craven County Department of Social Services received 2 bids for meals for the upcoming Fiscal Year:

Golden Corral	Cost per meal: \$3.97 + .26 tax = \$4.23
J & S Catering of Bayboro	Cost per meal: \$4.17 + .28 tax = \$4.45

The Department evaluated both bids and is making the recommendation to continue the contract J & S Catering for the following reasons:

- J & S is very knowledgeable and meets State mandates for home delivered, hot and frozen, and congregate.
- J & S has provided 44,863 meals to Craven County from July 1, 2012 through April 30, 2013.
 - Only rejected 21 meals which was the result of a bad connection in the carrier bag.
- Visit made to the catering site and was found to meet criteria. Maintains an "A" sanitation rating.
- The East Carolina Council on Area Agency on Aging does not have any negative findings for J & S regarding food, temperatures or compliance for Nutrition Programs in any counties being served. (Jones, Pamlico, Carteret, Duplin, Greene)
- Craven County attempted to go with a lowest bid from another caterer in July 2011, and within 2 weeks the contract was terminated due to failure to meet contract requirements which included failure to meet mandated temperatures.
 - J & S agreed to re-establish a contract with Craven County mid July 2011 on extremely short notice.
- Craven County Aging Planning Board voted in support of continuing J&S as caterer.
- Participant input indicates an overall satisfaction with the food. Note that food prepared by any caterer is restricted to a mandatory set of guidelines which restricts additives such as salt, etc. Also at any time when a meal is served to 200 people there will always be some difference in opinion and satisfaction.
- There has been no increase for meals from J & S since 2008.

The Department respectfully requests accepting the bid submitted by J & S Catering for Fiscal Years 2013 through 2015. Based on the historical performance by J&S our program should continue to meet all State mandates thereby allowing us to ensure a daily meal to seniors and compliance for reimbursement for the provision of these services.

Rationale why Golden Corral was not considered for the contract:

- Golden Corral was the caterer for Craven County Senior Center Programs July 2006 through June 2008.
- The program received a significant citation from the Area Agency on Aging in December 2007 for the food not meeting the mandated temperatures as far back as July 2007. After the citation there continued to be a substantial number of days when food continued not to meet temperatures throughout early 2008. In May 2008 the corrective action was lifted and during this time there was a change in personnel and oversight.
- When food fails to meet mandated temperatures, meals should not be served thereby Seniors either did not receive a meal at all or they received a heater meal. When food does not meet temperature, the Program cannot request reimbursement for the service provided therein meaning loss of revenue to the County.
- Kim Grissom and Alfreda Stout met with Golden Corral on April 25, 2013 in follow up to the bid submitted and contact made with their listed references.
 - Concerns shared with Golden Corral on this date included: historical data that company had difficulties in Craven County meeting mandated temperatures. Also asked for specific plan as to how they would be able to ensure that this would not be a problem if offered the contract again.
 - Contact was made with the three references given by bidder, they consisted of Forsyth, Guilford and Davidson Senior Center Programs as other Golden Corral Partners' are their caterer.
 - Consistent problem addressed by all three was problems maintaining mandated temperatures for home delivered meals.
- Meeting with local Golden Corral concluded with direction given to local Golden Corral to provide to Craven County Senior Programs how they would be able to consistently- every day meet mandated temperatures.
- As of May 24, 2013 no follow up or response has been received for Golden Corral therefore they were not considered.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Adult Care Home Advisory Committee

Name:	<u>Jessica James</u>	Home Phone:	<u>(910) 850-4086</u>
Home Address:	<u>3812 Horseshoe Road</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28562</u>
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>Director of Operations</u>	Business Phone:	<u>(252) 672-8301</u>
Place of Employment:	<u>Community Home Care & Hospice</u>	Fax Number:	<u>(855) 250-9588</u>
E-Mail Address:	<u>jeames@curohs.com</u>		

(Please indicate your preferred contact number.)

Education

East Carolina University 2002-2006- Bachelors of Science In Nursing

Business and Civic Experience

I began my nursing career as an Emergency Department nurse at Carolina East and after two and half years decided to pursue my true interest in hospice, in particularly with the elderly and HIV populations. I have been a hospice nurse since 2009 and Director of Operations since 2011.

Areas of Expertise, Interest, Skills

Through my years as DOO I have learned a great deal about the Medicare/Medicaid/Private insurance system in relation to hospice benefits, home health benefits, and how that correlates with patients in nursing facilities.

Why do you want to serve?

I believe that the elderly who have chosen to reside in nursing facilities and those who haven't but due to certain circumstances do, deserve the best home environment possible because it is just that, their home.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 05/29/13

Jessica James R. BEN
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (cbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Fire Tax Commissioner

Name: CHRIS WETHERINGTON Home Phone: (252)-514-0559
Home Address: 2300 Aurora Rd
City: ERNUL Zip Code: 28527
Township: _____ City Limits: Yes No
Occupation: OWNER - CAROLINA LOGGING Business Phone: 474-6096
Place of Employment: CAROLINA LOGGING Fax Number: 635-1722
E-Mail Address: _____

(Please indicate your preferred contact number.)

Education

ASSOCIATES DEGREE: FOREST MANAGEMENT

Business and Civic Experience

OWNER CAROLINA LOGGING

Areas of Expertise, Interest, Skills

SELF EMPLOYED, KEDT BANKS FOR BUSINESS

Why do you want to serve?

HELP COMMUNITY

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5/15/13

Chris Wetherington
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Township Seven Fire Tax Commissioner, Airport Authority, Nursing Home Advisory Committee

Name: Howard J. Humphreys Home Phone: (252) 633-9083
Home Address: 2603 Old Cherry Point Rd
City: New Bern Zip Code: 28560
Township: #7 City Limits: Yes No
Occupation: Retired Business Phone: _____
Place of Employment: _____ Fax Number: _____
E-Mail Address: hjhumphreys@gmail.com

(Please indicate your preferred contact number.)

Education

Attended Ball State University

Business and Civic Experience

Areas of Expertise, Interest, Skills

Why do you want to serve?

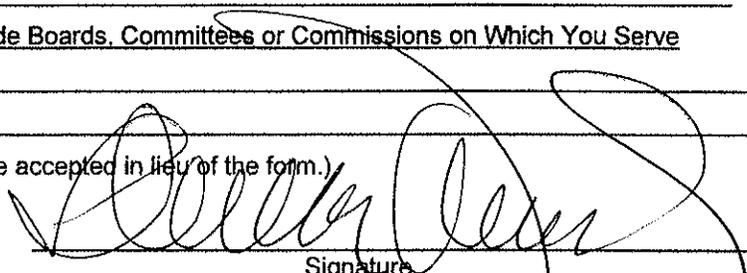
As a retiree I have the time available.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

None

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 20 March 2013


Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.



Gwendolyn Bryan <gbryan@cravencountync.gov>

Airport Commission

2 messages

Joshua Humphreys <hjhumphreys@gmail.com>

Tue, May 21, 2013 at 4:19 PM

To: sdacey@cravencountync.gov

Mr. Chairman,

I have, on file with the clerk of the Board, an application relating to volunteering to work on the Fire Tax Commission. Commissioner Tyson nominated two other people before he knew of my interest.

In the mean time, I have discovered two other areas I may be of some value to you and the Board.

As a licensed (but inactive) private pilot and a former U S Coast Guard Radarman specializing in air control, I may be of some use to the Coastal Carolina Regional Airport Authority.

Additionally, I could serve on the Nursing Home Advisory Council. Both my mother and father were admitted to Hospice Care, in North Carolina for my dad and Maryland for my mom. Before Hospice, my mother was in several nursing homes which presented an opportunity to witness first hand the degree of care and its variances.

I stand before you without pretence. Either of these positions would be a honor. I'm quite sure there are others more qualified. Please let me know if I can help in any way.

With great respect to the way you are handling the business of Craven, I remain,

Sincerely,

Howard Joshua Humphreys
2603 Old Cherry Point Rf
New Bern 28560-677903

252.633.9083 H

252.626.1446 C

Gwendolyn Bryan <gbryan@cravencountync.gov>

Wed, May 22, 2013 at 8:35 AM

To: Scott Dacey <scdacey@gmail.com>

[Quoted text hidden]

--

Gwendolyn M. Bryan
Clerk to the Board
Craven County
406 Craven Street, New Bern, NC 28560

Attachment #9.B

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven Community College Board of Trustees

Name:	<u>Warren B. Culbreth, Jr.</u>	Home Phone:	<u>(252) 638-6499</u>
Home Address:	<u>2413 Oakview Drive</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28562</u>
Township:		City Limits:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Occupation:	<u>Program Advisor</u>	Business Phone:	<u>(252) 466-2779</u>
Place of Employment:	<u>Southern Illinois University, Cherry Point</u>	Fax Number:	<u>(252) 447-1688</u>
E-Mail Address:	<u>wculbreth@siu.edu</u>		

(Please indicate your preferred contact number.)

Education

Bachelor of Science Degree Coker College, Hartsville, SC

Certified National Association of Workforce Development Professional

Business and Civic Experience

First Flight Federal Credit Union Board of Directors (Past Chair)

Dunn Jaycees (Past Treasurer)

Master Mason, Sudan Shriner, Royal Order of Jesters, Patrol (Past Captain), Sudan Entertainment (Past Director), Board of Directors Shrine Bowl of the Carolinas (Past Member)

Areas of Expertise, Interest, Skills

Customer Service People Skills, Team Player, Leadership Ability, Organizational Skills, Trusted, Reliable, Transparent, Creative, Responsibility. Being a part of helping our students achieve and prosper in making our community a safe place to live.

Why do you want to serve?

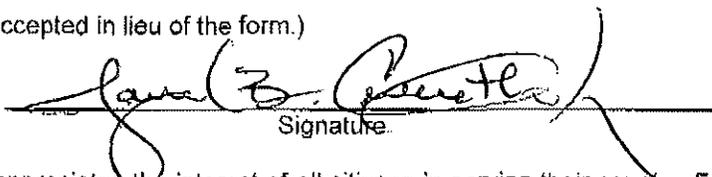
I have the skills, ability and knowledge to be an asset to making sound, trustworthy decisions affecting our future and enhance the students well-being in our society. My educational background allows me to understand the guiding principles and values of an education affecting our community.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

New Bern Parks and Recreation Commission (Past Chair), North Carolina Parks and Recreation Citizen Board Members (Past Chair)

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: March 21, 2013


Signature

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This form will remain active until two years after date received.

Warren B. Culbreth, Jr.
2413 Oakview Drive
New Bern, NC 28562
(252) 638-6499

Craven County Board of Commissioners
406 Craven Street
New Bern, NC 28560

I am seeking a position on the Craven Community College board of Trustees that will utilize my excellent organizational, communication and leadership skills while possessing the excellent knowledge in budgeting, innovated educational and classroom management, student learning and valued retention. My athletic / coaching background would also be beneficial in assisting in the continuous success of developing a total mind, body and soul.

I would appreciate the opportunity to discuss possible positions that would allow my skills and ability to be an asset to your institution of higher learning. I strongly believe my diverse background and maturity would be a benefit while working in the education system.

It would be a pleasure to work with a school system that fosters high standards, the "write" way!! My resume is attached.

I welcome the opportunity to meet with you to discuss in greater detail my potential value to your staff. Thanking you in advance for your consideration.

Cordially,

Warren B. Culbreth, Jr.

Warren B. Culbreth, Jr.
2413 Oakview Drive
New Bern, NC 28562
(252) 638.6499
(252) 466.5836
Cell (252) 626.7575
warren.culbreth@usmc-mccs.org

Professional Objective

I am seeking a Trustee's position at Craven Community College that utilizes my excellent organizational, communication and leadership ability that possesses exceptional knowledge in treasury administration, innovated educational and classroom management, student learning and retention skills.

Areas of Expertise

- Organization:** Plan, evaluate, assign lessons and correct assignments
Using innovative teaching methods, such as discussion and demonstration
Prepares course objectives and outline for course of study meeting requirements
Administers tests to evaluate progress, record results and issues reports to parents
Expands and using professional knowledge by following through on requests, questions and complaints
- Communication:** Maintains discipline in classroom
Meets with parents to discuss student progress and challenges
Confronts challenging behavior by flexibly to individual needs
Recognizes patterns and uses concepts to diagnose situations
Solicits input; credits and cooperates by systematically evaluating complex issues
Ability to write speeches, editorials, journals and critiques
- Leadership:** Adapts style and tactics to fit the circumstances
Adjusts to social situations
Believes in students' potential
Leads by example while participating as a team member
Posses self confident while shows stamina and sense of humor
Takes responsibility for challenges and failures
- Experience:** Program Advisor, Southern Illinois University Carbondale
Employment Specialist, Marine Corps Community Services, Cherry Point, NC
Instructor, Marine Corps Community Services, Cherry Point, NC
Teacher / Coach, Erwin High School, Erwin, NC 28339
(Taught math and coached football, basketball and baseball)
Teacher / Coach, Murfreesboro High School, Murfreesboro, NC
(Taught geography and coached baseball)
Played college baseball and former high school baseball / softball booking agent
- Education:** B.S. Health and Physical Education, Coker College, Hartsville, SC
East Carolina University, Greenville, NC
- Interests:** First Flight Federal Credit Union Board of Directors
Member of St. Johns #3 Masonic Lodge New Bern, NC
Member of Sudan Shrine Temple AAONMS New Bern, NC
Member of Royal Order of Jesters Court 145 New Bern, NC
Certified Baby Ruth and Southern Softball Official
Broadcaster for Time Warner's High School Football Game of the Week

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

CarolinaEast Reginal Medical Authority, Craven Community Collge Board of Trustees,

Coastal Carolina Airport Authority, Economic Development Authority, Kellenberger Foundation

Name: Bruce E. Laviolette, Ph.D. Home Phone: 252-670-4396
Home Address: 215 Hancock St.
City: New Bern Zip Code: 28562
Township: _____ City Limits: Yes No
Occupation: Retired; Professor Business Phone: 252-670-4396
Place of Employment: University of Phoenix, Rivertowne Ballroom Fax Number: _____
E-Mail Address: blaviolette@suddenlink.net

(Please indicate your preferred contact number.)

Education

Quality, Management, Leadership, Engineering, Health/Medical, Business, Human Resource Management, Education, Aviation
BS, MS, and Ph.D.

Business and Civic Experience

Federal Government Management, Teaching

Self Employed Consultant, Master Electrician, Medical-Health worker Education

Justice of Peace, Board of Appeals (Zoning), Numerous political boards,

Areas of Expertise, Interest, Skills

Engineering, Quality, Management, Leadership, Education, Aviation, Health/medical

Why do you want to serve?

I would like to take a more active role in supporting this beautiful community, and to have a positive affect on the lives of the citizenship.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 10/16/2012

Bruce E. Laviolette, Ph.D.

Digitally signed by Bruce E. Laviolette, Ph.D.
DN: cn=Bruce E. Laviolette, Ph.D., o, ou,
email=blaviolette@suddenlink.net, c=US
Date: 2012.10.16 07:27:30 -04'00'

Signature

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Phone: (252)670-4396 (Cell)
(252)558-1922 (Home)
E-Mail: blaviolette@suddenlink.net (Home)

**215 Hancock Street
New Bern, NC 28562
Bruce E. Laviolette, Ph.D.**

Experience

**2012- Current Pamlico Community College Arapahoe, NC
Faculty Member**

*** Work with clients preparing for job searches, resumes and interviews.**

**2008- Current University of Phoenix Phoenix, AZ
Faculty Member and Ph.D. Mentor**

*** Teach several dissertation courses to Ph.D. candidates and I mentor Ph.D. students, and the duties of the committee chair.**

**2007- Current Process Pro Corp New Bern, NC
Owner and operator**

*** Consult on all issues having to do with quality, leadership, management and process. Perform quality auditing for commercial, service and retail organizations.**

**2002- Current Rivertowne Ballroom New Bern, NC
Ballroom Dance Instructor**

*** Instruct students in ballroom dance.**

**2009- 2012 Stanley Hall Grand Ballroom New Bern, NC
Construction Manager**

*** Responsible for the total rehabilitation of this national historic landmark. Responsible for the budget, overall cost, timeliness and conformance to the very stringent historic regulations.**

**2002- 2007 Naval Air Depot Cherry Point, NC
Director of Corporate Management Systems**

*** Responsible for Corporate implementation, full integration and maintenance of registered management systems including ISO9001, AS9100, ISO14001, and OHSAS18001. Business is aviation overhaul and maintenance valued at many billions of dollars and with over 25,000 employees. Involved with TOC, Lean and Six Sigma. Consulted with major DOD on issues of quality, management and leadership. Taught leadership and management classes for the Marines, Navy, Air Force, Army and Coast Guard.**

**2000-2002 Naval Engine Airfoil Center Cherry Point, NC
Director**

*** Fully responsible for all aspects of this multi-million dollar profit-making government high tech aerospace business.**

*** Expanded workload by 50% in 6 month time-frame.**

**1999-2002 Naval Aviation Depot Cherry Point, NC
Director of ISO-9000 Implementation**

*** Successfully implemented ISO-9000 in numerous organizations including a calibration laboratory, a material engineering laboratory, a high tech production organization, a hazardous**

materials support group and an industrial engineering group, a Naval Reserve Unit, and a Naval Aviation Depot.

- * First entire federal government industrial facility to successfully implement ISO-9000.**
- * First uniformed military service to be registered in ISO-9000.**

**1995-1998 Naval Engine Airfoil Center Cherry Point, NC
Director of Business Operations**

- * Quadrupled sales and production in 3 years.**
- * First federal government industrial Facility to successfully implement ISO-9000.**
- * Produced profits exceeding 30% of sales volume 3 years in a row.**
- * Implemented ISO-9000 in 3 other organizations; a Calibration Lab, a Materials Engineering Lab, and Hazardous Materials warehousing operation.**

**1993-1995 Naval Aviation Depot Cherry Point, NC
Master Planner and Scheduler**

- * Planned and scheduled in excess of \$800 Million of aircraft overhaul work for a 4000 person workforce.**
- * Designed and implemented workforce scheduling software.**
- * Received award for major improvements in unit service, response and accuracy.**

**1993-1994 Park University Cherry Point, NC
Instructor**

- * Instructed classes in business operations, management and ethics.**

**1988-1992 Naval Aviation Depot Cherry Point, NC
Manager of Maintenance, Repair and Industrial Inventory**

- * Managed \$35 million budget and numerous multi-million dollar contracts.**
- * Managed \$450 Million inventory.**
- * Designed and successfully exported tooling management software that became the standard for the Department of Defense.**
- * Successfully completed The Naval Aviation Executive Institute, Senior Executive Management Development Program.**

**1981-1987 U.S. Naval Base Guantanamo Bay, Cuba
Director of Industrial Operations**

- * Managed \$25 Million budget.**
- * Managed multi-cultural workforce.**
- * Responsible for military construction, contracts, security, safety, hazardous materials, cranes, floating drydocks, and facility maintenance and repair and all industrial equipment aspects.**

**1977-1981 U.S. Naval Base Guantanamo Bay, Cuba
Various positions including Director of Electrical Construction and Air Conditioning and Refrigeration, Planner and Estimator, Electrical Designer.**

- * Designed lighting system for military airfield.**
- * Major design efforts for schools, a hospital, utility systems, piers, restaurants, residential facilities, industrial facilities, hangars, runways, and retail facilities.**

- * Responsible for construction and maintenance of all electrical, air conditioning and refrigeration systems on base.

1975-1977 Portsmouth Naval Shipyard, Kittery, Maine

Electrician Supervisor

- * Supervisor of electrical construction for major submarine overhaul.
- * Supervised 45 electricians.
- * Nuclear Qualified.
- * Served on specialized testing teams.
- * Awarded for major improvements made to testing techniques.

1969-1975 General Electric Company, Somersworth, NH

Experimental Laboratory Leader

- * Responsible for all testing in my specific center.
- * Supervised 15 laboratory technicians.
- * Specialized in high voltage (1.5 Million volts) and amperage (50,000 amps) testing.
- * Work resulted in patent on ionization testing equipment.
- * Awarded for major improvements made to testing techniques.

1969-1976 Self Employed Electrical Contractor, Berwick, Me

- * Licensed Master Electrician in several states.
- * Specialized in residential, commercial and light industrial work.
- * Recognized as an expert in National Electric Code interpretation. Featured speaker at numerous trade gatherings and conventions.
- * Taught trade theory and electrical codes for states of Maine and New Hampshire.

Education

1990-1993 Naval Aviation Executive Institute, Washington, DC

- * Graduate of the Senior Executive Management Development Program

1993 Union Institute Cincinnati, OH

- * Ph.D. in Operations Engineering and Management
- * Served as a doctoral candidate intern to Dr. W. Edwards Deming.
- * Major doctoral studies completed under Dr. Russell Ackoff, Dr. Joseph Juran, Dr. Peter Drucker, Phillip Crosby, and Dr. Peter Fenner.

1987 Golden Gate University San Francisco, CA

- * MS in Management.

1984 University of the State of New York Albany, NY

- * Sociology
- * Business

1971 University of New Hampshire, Durham, NH

- * Electrical Engineering

1967 Maine Maritime Academy, Castine, ME

*** Marine Engineering**

Interests

SCUBA instructor, computers, civil war, travel, college sports, Masonic activities, community and charitable activities.

Special Awards

Eagle Scout

Two Navy Meritorious Civilian Service Awards

Numerous outstanding performance awards

Academic honors

Listed in numerous Who's Who publications

Received an international award from Aviation Week's MRO Award for major contributions to the aviation industry, Year 2000.

Aviation Week & Space Technology Laurel Award 2000

Professional Licenses

FAA Pilot's license, Professional Master SCUBA Instructor, Master Electrician, Certified trained ISO-9000 Lead Auditor.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

NC'S EASTERN REGION, DOWN EAST RPO, EASTERN CAROLINA
COUNCIL of GOVERNMENTS, LOCAL EMERGENCY PLANNING COMMITTEE,
BOARD of EQUALIZATION & REVIEW
 Name: _____ Home Phone: 252 288-6228
 Home Address: _____ (voice message says,
HAL DAVID JAMES "FSBO AMERICA.")
 City: 305 CALICO DRIVE Zip Code: 28560
 Township: 7 City Limits: Yes No
 Occupation: retired, & operate website Business Phone: same
 Place of Employment: home Fax Number: same
 E-Mail Address: hal@fsboamerica.org
 (Please indicate your preferred contact number.)

Education

BS IN CIVIL ENGINEERING - UNIVERSITY of VIRGINIA
GRADUATE LEVEL STUDIES IN BUSINESS & FINANCE - GEORGETOWN UNIV.
U.S. ARMY COMMAND & GENERAL STAFF COLLEGE GRADUATE
ENGINEER OFFICER BASK Business and Civic Experience & ADVANCED TRAINING
ENGINEERING MANAGEMENT OFFICER HDQTS DEPT. of ARMY, PENTAGON
PRESIDENT, FPS CONSULTANTS, Ltd, FREDERICKSBURG, VIRGINIA
V.P. INTERNATIONAL ASSOCIATION of FINANCIAL PLANNERS, WASHINGTON, D.C.
CHAPTER

Areas of Expertise, Interest, Skills

REAL ESTATE PROPERTY ASSESSMENTS
BUSINESS & GOVERNMENT FINANCE & ACCOUNTING
ENGINEERING, STRUCTURAL - HIGHWAYS & BRIDGES

Why do you want to serve?

LOOK OUT FOR TAXPAYERS; REDUCE WASTE & DUPLICATION.
REDUCE DEPENDENCY ON GOVERNMENT FOR SOLUTIONS TO
SOCIAL PROBLEMS.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 1 OCTOBER 2012

Hal D. James
Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

DSS Board

Name: Clayton Gaskins Home Phone: 252-244-2941
Home Address: 1150 Askin Brick Rd.
City: Ernaul Zip Code: 28527
Township: _____ City Limits: Yes No
Occupation: Social Worker Business Phone: 252-227-2946
Place of Employment: Vidant Health System Fax Number: _____
E-Mail Address: Clayton.gaskins@yahoo.com

(Please indicate your preferred contact number.)

Education

BSW - ECU - '91

MSW - ECU - '99

Application for LCSW in progress

Business and Civic Experience

Craven County Aging Board

Areas of Expertise, Interest, Skills

Why do you want to serve?

To be an advocate for services provided to Craven County residents.

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 4-1-13

Clayton Gaskins

Signature

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Attachment #9.B.3.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

RECREATION & PARKS ADVISORY COUNCIL, MILITARY GROWTH TASK FORCE, PLANNING BOARD,
EAST CAROLINA WORKFORCE DEVELOPMENT BOARD

Name:	<u>MICHAEL SCOGGINS</u>	Home Phone:	<u>(252) 639-0152</u>
Home Address:	<u>106 LUGANO ROAD</u>		
City:	<u>NEW BERN</u>	Zip Code:	<u>28562</u>
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>INSURANCE AGENT</u>	Business Phone:	<u>(252) 447-8178</u>
Place of Employment:	<u>AMATO INSURANCE GROUP</u>	Fax Number:	<u>(252) 447-0323</u>
E-Mail Address:	<u>SCOGGM1@NATIONWIDE.COM</u>		

(Please indicate your preferred contact number.)

Education

BS SPORT MANAGEMENT, KENNESAW STATE UNIVERSITY

Business and Civic Experience

CLUB DIRECTOR FOR VOLLEYBALL CLUBS IN GEORGIA, PTO FUNDRAISING CHAIR

Areas of Expertise, Interest, Skills

Why do you want to serve?

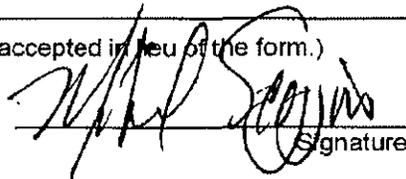
TO HELP THE COMMUNITY REACH OUT, AND BE PART OF THE FUTURE DEVELOPMENT

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve

PTO MEMBER AT CREEKSIDE

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: February 15, 2013


Signature

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REC'D MAY 22 2013

Eastern Carolina
WORKFORCE DEVELOPMENT BOARD, INC.

May 14, 2013

Mr. Jeff Taylor, Chairman
Craven County Chief Elected Official
1701 Pennyroyal Road
New Bern, NC 28562

Dear Mr. Taylor:

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities. Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs.

We are requesting that the Craven County Board of Commissioners reappoint the following individual to the Eastern Carolina Workforce Development Board, Inc., for a two-year appointment beginning July 1, 2013, and expiring June 30, 2015:

- Ronald Knight, Organized Labor

We also have two vacant board positions. In light of these vacancies we would like to request that the Craven County Board of Commissioners make an appointment representing a Community Based Organization and a representative of the Private Sector, to the Eastern Carolina Workforce Development Board, Inc. for two year appointments, beginning July 1, 2013, and expiring June 30, 2015.

"Community Based Organization" is defined as private nonprofit organizations which are representative of communities or significant segments of communities and which provide job training services... "Private Sector" is defined as: Owners of business concerns, chief executives or chief operating officers of non-governmental employers, or other private sector executives who have a substantial management or policy responsibility.

Please feel free to call me at (252) 636-6901 if you have any questions. Thank you for your continued support.

Sincerely,

Tammy Childers AB

Tammy Childers
Executive Director

cc: Mr. Jack Veit, III, County Manager
Mr. Ronald Knight

1341 South Alenburnie Road • New Bern, North Carolina 28562
(252) 636-6901 voice (252) 638-3569 www.ecwdb.org
An Equal Opportunity/Affirmative Action Employer

Attachment #9.B.4.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

RECREATION & PARKS ADVISORY COUNCIL, MILITARY GROWTH TASK FORCE, PLANNING BOARD,
EAST CAROLINA WORKFORCE DEVELOPMENT BOARD

Name:	<u>MICHAEL SCOGGINS</u>	Home Phone:	<u>(252) 639-0152</u>
Home Address:	<u>106 LUGANO ROAD</u>		
City:	<u>NEW BERN</u>	Zip Code:	<u>28562</u>
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>INSURANCE AGENT</u>	Business Phone:	<u>(252) 447-8178</u>
Place of Employment:	<u>AMATO INSURANCE GROUP</u>	Fax Number:	<u>(252) 447-0323</u>
E-Mail Address:	<u>SCOGGM1@NATIONWIDE.COM</u>		

(Please indicate your preferred contact number.)

Education

BS SPORT MANAGEMENT, KENNESAW STATE UNIVERSITY

Business and Civic Experience

CLUB DIRECTOR FOR VOLLEYBALL CLUBS IN GEORGIA, PTO FUNDRAISING CHAIR

Areas of Expertise, Interest, Skills

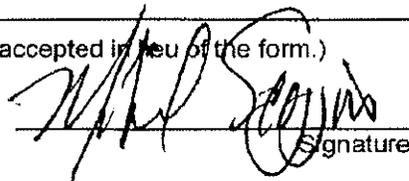
Why do you want to serve?

TO HELP THE COMMUNITY REACH OUT, AND BE PART OF THE FUTURE DEVELOPMENT

Please List Other Local, Regional and Statewide Boards, Committees or Commissions on Which You Serve
PTO MEMBER AT CREEKSIDE

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: February 15, 2013


Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS ADVISORY COUNCIL

Name: Michael Smith Home Phone: (252) 725-2850
 Home Address: 1000 Robin Rd
 City: Morehead City NC Zip Code: 28557
 Township: _____ City Limits: Yes No
 Occupation: Owner CCMT, Inc. EMT-P Business Phone: (252) 808-5555
 Place of Employment: CCMT, Inc. Fax Number: (252) 808-2850
 E-Mail Address: Michael.Smith@ccmt-online.com

(Please indicate your preferred contact number.)

Education

EMT-P

Business and Civic Experience

Business owner, Rotarian, Various volunteer experiences in both
Carteret and Craven Counties

Areas of Expertise, Interest, Skills

Emergency Services

Why do you want to serve?

To stay up to date in all areas of Emergency
Management for Craven County.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 4/18/13

Michael Smith
Signature

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