

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, FEBRUARY 4, 2013  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF JANUARY 22, 2013 REGULAR SESSION

1. PUBLIC HEARING: FY 2014 TARGETED TRANSIT ASSISTANCE PROGRAM SECTION 5317(New Freedom): Kelly Walker, CARTS Transportation Coordinator
2. PLANNING DEPARTMENT MATTERS: Don Baumgardner, Planning Director
  - A. Public Hearing – Road Closure
  - B. Request for Addition to State Maintained Secondary Road System
  - C. Request to Set Public Hearing-Craven County Tall Structure Ordinance
  - D. Subdivision for Approval
3. PETITIONS OF CITIZENS
  - A. Mark Griffin
  - B. Tony Michalek
  - C. Ray Griffin
4. TAX DEPARTMENT MATTERS: Ronnie Antry, Tax Administrator
  - A. Report of Unpaid 2012 Taxes
  - B. Tax Releases and Refunds
5. HEALTH DEPARTMENT BUDGET AMENDMENT: Scott Harrelson, Health Director
6. REQUEST TO SET PUBLIC HEARING ON REDISTRICTING: Jack Veit, County Manager
7. TEMPORARY DEED OF EASEMENT – WEYERHAEUSER: Gene Hodges, Assistant County Manager, Facilities/Operations
8. RESOLUTION: Commissioner Mark
9. APPOINTMENTS

- A. Pending
- B. Current
- C. Upcoming

- 10. COUNTY ATTORNEY'S REPORT: Jim Hicks
- 11. COUNTY MANAGER'S REPORT: Jack Veit
- 12. COMMISSIONERS' REPORTS

Agenda Date: February 4, 2013

Presenter: Kelly Walker

Agenda Item No. 1

Board Action Required: Yes

**PUBLIC HEARING: FY 2014 TARGETED TRANSIT ASSISTANCE PROGRAM  
SECTION 5317(New Freedom)**

The Board will need to go into public hearing, as advertised, concerning approval for Craven County to apply for the FY2014 Targeted Transit Assistance Program Section 5317. An introductory memorandum from Transportation Coordinator, Kelly Walker, may be found in Attachment #1.

**Board Action: Receive information and consider approval of grant application.**

Agenda Date: February 4, 2013

Presenter: Don Baumgardner

Agenda Item No. 2

Board Action Required: Yes

## PLANNING DEPARTMENT MATTERS

### A. PUBLIC HEARING – ROAD CLOSURE

A public hearing will be held on Monday, February 4, 2013 at 7:00 pm. The purpose of this hearing is to receive input from citizens regarding the proposed closure of a portion of Hoke Street. To date staff have advertised and sent out notices to affected property owners and have not received any negative response. (See Attachment #2.A.)

**Board Action: Receive comments from the public**

### B. REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM

Attachment #2.B. contains a road addition resolution requesting the Board of Commissioners approve Jacqueline Drive (from NC 306 N. to Bowie Court), Bowie Court, Mack Lane, Marie Court and Dolores Court in Cherry Branch South Section IV be turned over to the State of North Carolina for maintenance. The resolution once passed will be forwarded to NCDOT for their final consideration and acceptance of the roads to the State Maintenance System.

**Board Action: A vote by the Board of Commissioners is needed to approve the standard SR2 Road Addition Resolution.**

### C. REQUEST TO SET PUBLIC HEARING – CRAVEN COUNTY TALL STRUCTURE ORDINANCE

The Planning Department requests the Craven County Board of Commissioners to set a Public Hearing for February 18<sup>th</sup>, 2013 at 8:30 am. The purpose of the public hearing is to receive input from citizens regarding the proposed Craven County Tall Structure Ordinance.

**Board Action: Set a public hearing for the February 18th 8:30 AM Commissioner's meeting.**

D. SUBDIVISION FOR APPROVAL

The Planning Board has recommended the following subdivision for approval.

The Lighthouse Mennonite Church, Inc. – Final

- Property is owned by Ralph Reimer and surveyed by Gaskins Land Surveying, P.A.
- Property is located within Twp 1, off of Honolulu Rd. (SR 1458)
- Parcel ID 1-071-031
- Subdivision contains 1 lot on 1 Acre
- Lot proposed is to be served by County Water and an individual septic System

**Board Action: A vote to approve the subdivision is needed.**

Agenda Date: February 4, 2013

Presenters: Griffin, Michalek, Griffin

Agenda Item No. 3

Board Action Required: No

## PETITIONS OF CITIZENS

A. MARK GRIFFIN

Mark Griffin, Craven County's appointee to North Carolina Eastern Region, will brief the Board.

B. TONY MICHALEK

Tony Michalek wishes to speak concerning school safety.

C. RAY GRIFFIN

Ray Griffin would like to speak about prayer.

**Board Action: Receive information**

Agenda Date: February 4, 2013

Presenter: Ronnie Antry

Agenda Item No. 4

Board Action Required: Yes

## TAX DEPARTMENT MATTERS

### A. REPORT OF UNPAID 2012 TAXES

Craven County Tax Administrator, Ronnie Antry, will present to the Board the amount of 2012 taxes that remain unpaid which are a lien upon real estate. NCGS 105-369(a) requires this report.

This statute also requires the Board to order Mr. Antry to advertise in a newspaper of general circulation in the county the tax liens for 2012, and requests that the Board authorize that the liens be advertised in *The Sun Journal* on April 10, 2013.

**Board Action: Receive information and authorize advertisement of liens.**

### B. TAX RELEASES AND REFUNDS

Mr. Antry will present the routine requests for tax releases and refunds contained in Attachment #4.B. for the Board's approval.

**Board Action: A roll call vote is needed to approve tax releases and refunds.**

Agenda Date: February 4, 2013

Presenter: Scott Harrelson

Agenda Item No. 5

Board Action Required: Yes

### **HEALTH DEPARTMENT BUDGET AMENDMENT**

Craven County Health Director, Scott Harrelson, will present the following budget amendment for the Board's approval.

Allscripts was purchased last fiscal year and it did not perform to its standards as promised. For this reason, Allscripts has recently refunded the Craven County Health Department \$83,260. Of this amount, the department is requesting to utilize \$31,000. The remainder will be unbudgeted revenue. Funds will be used to contract with McGladrey for the purpose of catching up on the outstanding Medicaid receivables from Allscripts. Allscripts is scheduled to terminate and all prior billing of Medicaid revenue must be entered into the clearing house for payment. Should there be any denials and/or refunds, McGladrey will assist in the rebilling/resubmission of Medicaid claims. McGladrey's rate is \$60 per hour.

**Board Action: A roll call vote is needed to approve budget amendment.**

Agenda Date: February 4, 2013

Presenter: Jack Veit

Agenda Item No. 6

Board Action Required: Yes

### **REQUEST TO SET PUBLIC HEARING ON REDISTRICTING**

County Manager, Jack Veit, will request that the Board set a public hearing for March 4 concerning the County's proposed redistricting plan.

**Board Action: Schedule public hearing**

Agenda Date: February 4, 2013

Presenter: Gene Hodges

Agenda Item No. 7

Board Action Required: Yes

## TEMPORARY DEED OF EASEMENT – WEYERHAEUSER

Weyerhaeuser Company has requested to be granted a temporary easement over land owned by Craven County in the industrial park. The construction of the Highway 17 Bypass has cut off the normal access to their property. They have requested temporary access over approximately 200 feet of property to extend a logging road from the end of Executive Parkway to intersect with N. Warren Rd an existing logging road. The access road will be gated to restrict trespassing and the logging operation should take approximately 6 weeks to harvest the trees. The County Attorney has drafted a temporary deed of easement granting Weyerhaeuser access for a term not to exceed 12 months. (See Attachment #7)

**Board Action: Consider approval of temporary deed of easement for Weyerhaeuser Company.**

Agenda Date: February 4, 2013

Presenter: Commissioner Mark

Agenda Item No. 8

Board Action Required: Yes

## RESOLUTION

Commissioner Mark has requested that the resolution contained in Attachment #8 be brought before the Board.

**Board Action: Consider adoption of resolution.**

Agenda Date: February 4, 2013

Presenter: \_\_\_\_\_

Agenda Item No. 9

Board Action Required: Yes

## APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

**Board Action:** If the intent is to make appointments effective immediately, a motion to waive the one meeting waiting requirement would be in order.

**A. PENDING APPOINTMENT(S):**

**Adult Care Home Advisory Committee**

Four vacancies remaining, no applications on file

**Juvenile Crime Prevention Council**

Juvenile Defense Attorney to replace Mike Barnhill; no applications on file

**New Bern Board of Adjustment, Extraterritorial Representative**

Vacancy to replace Starlin Beatty; no applications on file

The County has exceeded the 90 day period allowed to make this appointment. The City of New Bern will actively seek to identify an appointee.

**Fire Tax Commissioners (West of New Bern)**

On January 7 the Board considered an appointment to replace Linwood Brown, who had exceeded his eligibility to serve. The **application of Dallas Ray Brown (Attachment # 9.A.)** was received after the agenda was completed and distributed at the meeting; however the appointment was deferred.

**Community Child Protection Team**

At the last meeting the Board considered the **application of Bradley Lanto, (Attachment # 9.A.1.)** submitted to replace John Roberts (Social Worker at Cherry Point). The appointment was deferred because there was a question concerning Mr. Lanto's eligibility to serve, since he resides in Carteret County. The same concern was addressed last year on this same board, when one of the members who was being appointed lived in Cape Carteret and works for the New Bern Police Department.

**Coastal Regional Solid Waste Management Authority (CRSWMA)**

At the last meeting, the Board appointed John Kirkland to replace William Ritchie, contingent upon the County Attorney's research relative to a possible violation of multiple office holding provisions in North Carolina General Statutes.

**PENDING APPOINTMENTS, CONT'D.**

**RECREATION AND PARKS ADVISORY BOARD**

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12  
\_\_\_\_\_

TYPE:

1 from each township (8)  
4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3<sup>rd</sup> Monday at 6:00 p.m.; Administration conference room

**One vacancy to replace Mike Marks, representing Twp. 9  
Application on file: Jennings "Buddy" Allen (Attachment #9.A.2.)**

**B. CURRENT APPOINTMENTS**

**CRAVEN COUNTY COMMUNITY CHILD PROTECTION TEAM**

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS:

11-16

TYPE:

DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public School superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Court Judge, Commissioners appointees from other county agencies or community at-large

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

**Application on file:** Christopher Morning (**Attachment # 9.B.**)

**CRAVEN AGING PLANNING BOARD**

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To provide a comprehensive assessment of the needs and opportunities associated with older adults; an achievable vision of successful aging. Craven County based programs for the support of and investment in older adults and their families, including a system of care for high-risk older adults; and policy strategies for maximizing the functional independence and quality of life of older adults and their families consonant with their wishes and desires.

Serves as the sole policy formulation board concerning aging programs on behalf of the Craven County Board of Commissioners.

NUMBER OF MEMBERS:

18  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TYPE:

Agency - 10  
Local Government - 3  
Client/Caregiver - 2  
Senior Rpresentative - 3

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Representative of senior population (60+ years of age), client representative (caretaker of an older adult, employed by or volunteering for senior service provider) or representative of one of the following agencies or government entities: Craven County DSS, Craven County Health, Carolina East Medical Center, CARTS, Employment Security Commission, Neuse Center, Coastal Community Action, Legal Aid of North Carolina, Senior Tarheel Legislature, Craven County Commissioners, Craven County Manager, Council of Governments.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Fourth Thursday of every second month, beginning in January, at 1:30 p.m. in the Craven County Administration Building

**Term(s) ending:** B.J. Ipock; one application on file: **Paula Lasitter (Attachment #9.B.1.)**

**FIREMEN'S RELIEF FUND BOARD OF TRUSTEES**

AUTHORIZATION: NCGS 58-84-30

MISSION/FUNCTION: To safeguard firefighters in active service and dependent members of their families from financial loss resulting from sickness, injury or loss of life suffered while in performance of his or her duties as a firefighter.

NUMBER OF MEMBERS:  
5 per department

TYPE:  
2 appointed by Baord of Commissioners; 2 appointed by the department; 1 appointed by Commissioner of Insurance

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: As necessary

**Term(s) expiring:** George Brown, No. 9 (Initial Appointment 1999):  
Raymond T. White, No. 9 (Initial Appointment 1999)

**Applications for #9: Roger Wetherington, Carl Jarman (Attachment # 9.B.2.)**

Billy Joiner, West New Bern (Initial Appointment 2011); no applications  
Theron McCabe, Harlowe (Initial Appointment 1999); no applications

**NURSING HOME ADVISORY COMMITTEE**

AUTHORIZATION: N.C.G.S.131E-115

MISSION/FUNCTION: Work to maintain the intent of the Nursing Home Patients Bill of Rights within the licensed homes in the County; to promote community involvement and cooperation with domiciliary homes to ensure quality care for the elderly.

NUMBER OF MEMBERS:

7-12

TYPE:

Dictacted by the number of homes in the county; homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Quarterly, beginning in March, third Wednesday, 10:00 a.m.

**Term(s) expiring:** Alvia Hearren (Initial Appointment 1991)

Brinda Moore (Initial Appointment 2007)

**One application on file: Donna Sigmund (Attachment # 9.B.3.)**

**FIRE TAX COMMISSIONERS**

AUTHORIZATION: N.C.G.S. 69-25.5

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:  
30

TYPE:  
3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

**Term(s) ending:** Wilfred Chagnon, Tri-Community (Initial Appointment 2011)  
Casesell Martin, Twp. 5 (Initial Appointment 1998)  
Thomas Williams, Tri-Community (Initial Appointment 2011)

**No applications on file**

**ZONING BOARD OF ADJUSTMENT**

AUTHORIZATION: General Statute 153-345

MISSION/FUNCTION: To hear and decide appeals from and review any order, requirement, decision or determination made by an administrative official charged with the enforcement of the applicable ordinance; may permit special exceptions to zoning regulations if provided for in the ordinance.

NUMBER OF MEMBERS:

7  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TYPE:

Representatives of each airport zoned area  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Not Specified

**Term(s) expiring:** Lee Kyle Allen III (Initial Appointment 2010)  
Bud Stilley (Initial Appointment 2010)

**No applications on file**

**B. UPCOMING APPOINTMENTS**

**March**

EMS Advisory Council:

Crystal Davis (Initial Appointment 2011)  
Jonathan Gaskins (Initial Appointment 2011)  
Ian Jose (Initial Appointment 2011)  
Elizabeth Melvin (Initial Appointment 2011)  
Sarah Rakowski (Initial Appointment 2011)

Firemen's Relief Fund:

Robert Blalock -#7 (Initial Appointment 2011)  
W.O. Gaskins, Jr.- LSC (Initial Appointment 1999)  
John Harrell – Tri-Comm (Initial Appointment 2011)  
Donald Heath– Ft. Barnwell (Initial Appointment 2011)  
Johnny Midgette- #1 (Initial Appointment 1999)  
Richard Peterson– Tri-Comm  
(Initial Appointment 2003)  
Ralph Roeland - #6 (Initial Appointment 1999)  
Clarence Simpson- Rhems (Initial Appointment 1999)  
Matthew Spirko – (Initial Appointment 2012)  
Duward White – Dover (Initial Appointment 2003)  
Douglas Whitford – LSC (Initial Appointment 1999)  
Graham Williams - #7 (Initial Appointment 2001)

Fire Tax Commissioners:

Clarence Edwards - #6 (Initial Appointment 2003)  
Reuben Earl Hart - #7 (Initial Appointment 1998)

**\*James T. Jackson- #9 (Initial Appointment 1998)**  
**\*Milton McCoy - #9 (Initial Appointment 1998)**  
**\*Lee Kirkman - #9 (Initial Appointment 2011)**  
**\*Applications are on file for #9**

Grover Lancaster - #1 (Initial Appointment 1998)  
Mike Lucas –West New Bern  
(Initial Appointment 1998)  
William Mathews - #3 (Initial Appointment 1998)  
Curtis Morris - #1 (Initial Appointment 1998)

**Larry Paul - #6 (Does not wish to be reappointed)**  
**\*Application is on file for #6**

Steve Redd – West New Bern  
(Initial Appointment 1998)

Alton Riggs - #7 (Initial Appointment 1998)  
Clarence Simpson -Rhems (Initial Appointment 1998)  
James W. Smith - #3 (Initial Appointment 2008)  
Howard Spence – Swift Creek  
(Initial Appointment 2011)  
William Stilley –Swift Creek (Initial Appointment 1998)  
Joseph Wetherington – Swift Creek  
(Initial Appointment 2008)

**April**

Craven Aging Planning Board      Lisa Smith (Initial Appointment 2011)

Firemen’s Relief Fund Board of Trustees  
Milton Everette, Twp. 5 (Initial Appointment 2009)

Fire Tax Commissioners              Craig Arthur, Twp. 6 (Initial Appointment 2007)  
Leander Carter, Twp. 5 (Initial Appointment 2009)

Nursing Home Advisory Committee  
Earley Toon (Initial Appointment 2010)

Planning Board                      Shelton Phillips (Initial Appointment 1997)

Agricultural Advisory Board        Jimmy Arthur (Initial Appointment 2009)  
Glen Ipock (Initial Appointment 2009)  
David Parker (Initial Appointment 2009)  
Carl Turner (Initial Appointment 2010)  
Wyatt Whitford (Initial Appointment 2009)

Agenda Date: February 4, 2013

Presenter: Jim Hicks

Agenda Item No. 10

## **COUNTY ATTORNEY'S REPORT**

Agenda Date: February 4, 2013

Presenter: Jack Veit

Agenda Item No. 11

## **COUNTY MANAGER'S REPORT**

Agenda Date: February 4, 2013

Presenter: \_\_\_\_\_

Agenda Item No. 12

## **COMMISSIONERS' REPORTS**



## Craven Area Rural Transit System

**Director: Phyllis Toler**

**P.O. Box 13605 - 2822 Neuse Blvd.**

**New Bern, North Carolina 28561**

**Phone: 252-636-4917 - Fax: 252-636-4919**

**Email: [carts@cravencounty.com](mailto:carts@cravencounty.com)**



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February 4, 2013

**To:** Board of Craven County Commissioners  
Jack Veit, III, Craven County Manager  
Gene Hodges, Assistant County Manager  
Rick Hemphill, Assistant County Manager

**From:** Kelly Walker, CARTS Transportation Coordinator

**Subject:** FY 2014 Targeted Transit Assistance Program Section 5317 (New Freedom)

CARTS is requesting authorization to apply for FY 2014 Targeted Transit Assistance Program 5317 New Freedom. This is a competitive application process for Federal funding. This grant requires a 50% local match. CARTS is requesting \$91,000.00 with this application (Federal 50% and Local Matching Funds 50%). The local Matching Funds will be from revenue collected from passengers utilizing this grant, revenue collected from contract services, revenue collected by leveraging EDTAP funds, and revenue generated from the sale of advertising on CARTS vehicles. This will be the first year that CARTS has applied for this funding. It is at the recommendation of NCDOT that CARTS apply for all possible grants.

July 1, 2013 through June 30, 2014, FY 2014 TTAP Section 5317 New Freedom funds would be utilized for Craven County residents only and the targeted population is the disabled who are participants of sheltered workshops and psychosocial programs or the disabled who live and will travel within a 7.5 mile radius of the CARTS office for life necessity purposes and for whom the 48 hour minimum notice is not feasible.

By way of this Public Hearing and Craven County Commissioner meeting, CARTS is requesting approval to apply for FY 2014 TTAP Section 5317 New Freedom funding. The deadline for submission of the completed application and supporting documentation was December 28, 2012. However, late submission is allowed and results in being classified as a "category B" application. This means the application would be considered if there are funds left over after all applications meeting the December 28, 2012 have been considered.

Thank you for your continued support of the operations of CARTS and assisting the citizens of Craven County with their transportation needs.

# Hoke Street Closure Map <sup>®</sup>

Old Cherry Point Rd.

Hoke St.

Section Of Hoke St.  
To Be Closed

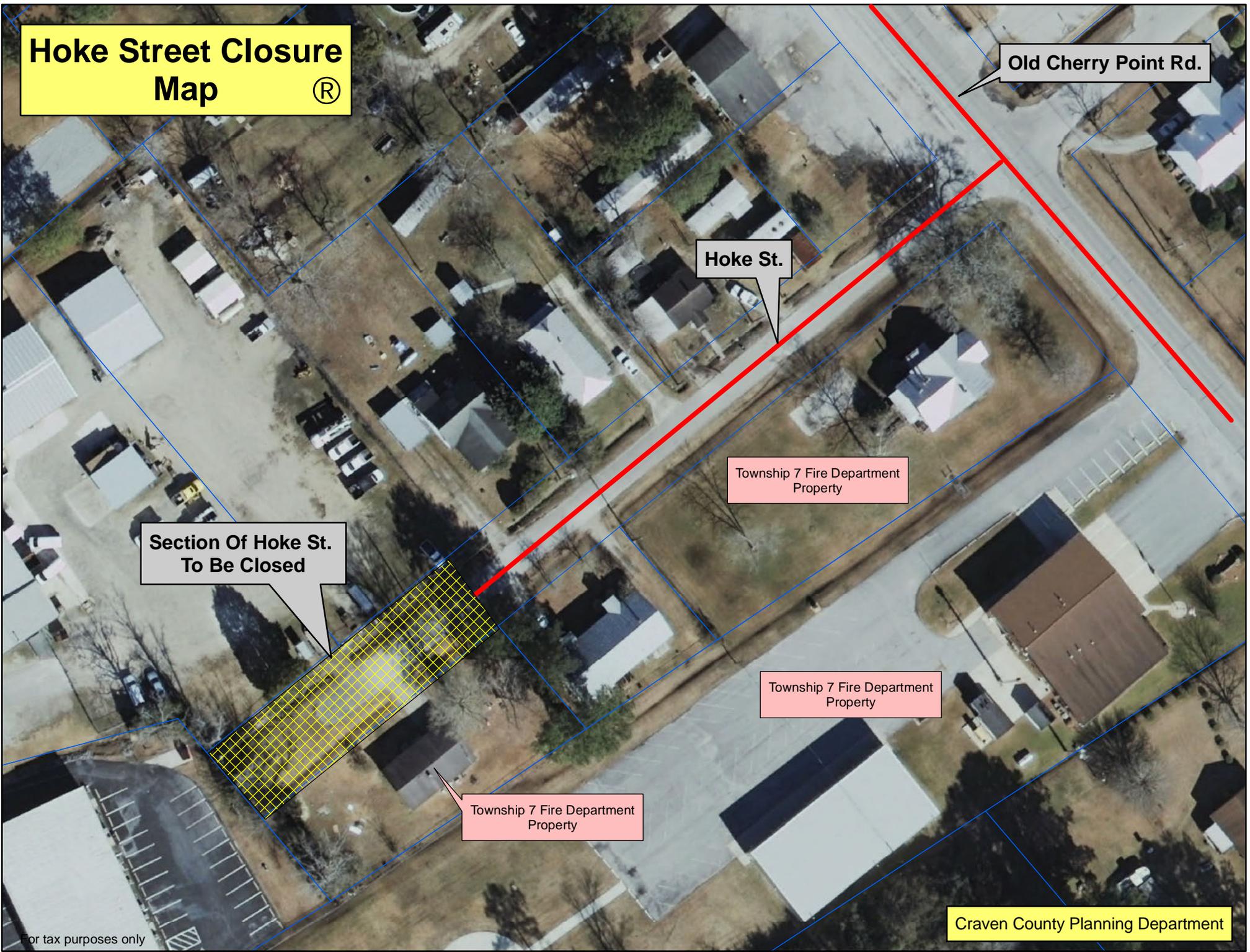
Township 7 Fire Department  
Property

Township 7 Fire Department  
Property

Township 7 Fire Department  
Property

Craven County Planning Department

For tax purposes only



**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina  
County of Craven

Road Description: Jacqueline Dr. (from NC 306 N. to Bowie Ct.), Bowie Ct., Mack Ln.,  
Marie Ct., and Dolores Ct. in Cherry Branch South Sec. IV

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Craven at a meeting on the \_\_\_\_ day of \_\_\_\_\_, 2013.

WITNESS my hand and official seal on this the \_\_\_\_ day of \_\_\_\_\_, 2013.

**(Official Seal)**

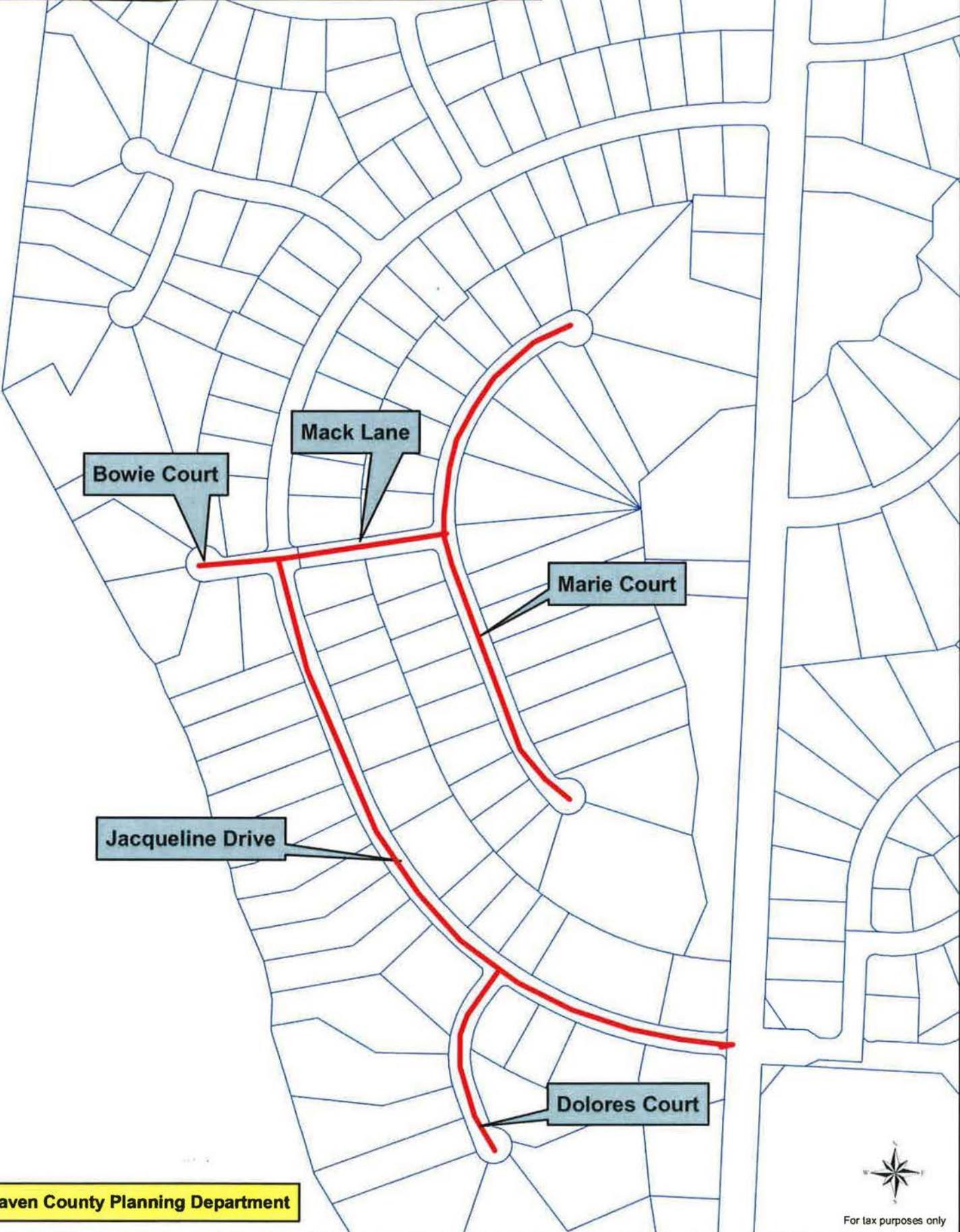
\_\_\_\_\_  
Clerk to the Board of Commissioners  
County of Craven

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**

Form SR-2 (3/2006)

North Carolina State Department of Transportation  
Request for Addition of  
State Maintained Secondary Road System



Craven County Planning Department



For tax purposes only

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/04/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BACHELOR, CHARLES PATTERSON BOAT SITUS IN WAKE COUNTY FOR 2012	0093806 2012-0090418	94.77
BAILEY, BOBBIE JO VALUE CORRECTION ADJUSTMENT	0068033 2012-0002320	91.90
COWARD, CHARMAIN & Q ESTER NOB FORECLOSURE-LIEN EXTINGUISHED	1508700 2011-0012527	70.86
COWARD, CHARMAIN & Q ESTER NOB FORECLOSURE-LIEN EXTINGUISHED	1508700 2010-0092648	76.62
COWARD, CHARMAIN & Q ESTER NOB FORECLOSURE-LIEN EXTINGUISHED	1508700 2009-0012378	73.59
COWARD, CHARMAIN & Q ESTER NOB FORECLOSURE-LIEN EXTINGUISHED	1508700 2008-0012495	78.75
DIONNE, RAYMOND A ADJUSTED VALUE PER BILL OF SALE	0094642 2012-0091637	457.55
ELLISON, PAUL FORECLOSURE-LIEN EXTINGUISHED	0088545 2012-0017476	60.59
GARMONG, JAMES M & SUMIKO BOAT ON BOARD MCAS CHERRY POINT	2579480 2012-0020671	41.92
GOLDEN, CLYDE DWELLING VACCANT SINCE 2011	0061333 2012-0022286	36.72
HARDISON, RICHARD DID NOT OWN 1/1/2012	0094009 2012-0090747	50.88
HASTINGS, NANCY L & HORACE W I NOT TAXABLE TO CRAVEN COUNTY	0061088 2012-0091647	89.34
HERNANDEZ AVELAR, JORGE MAGDAL DOUBLE LISTED AND BILLED-SAME ACCT	0091836 2012-0091709	517.17
HUMPHREY, LORI BOYD DWELLING UNOCCUPIED SINCE 2010	0032212 2012-0028475	36.72

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/04/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
JARMAN, MILAN B & FRANCES R DID NOT OWN 1/1/2012	3768300 2012-0029552	62.90
LEARN, LARRY RICHARD MILITARY EXEMPTION	0084159 2012-0090864	13.27
NEEDHAM, ROBERT E MILITARY EXEMPTION	0082601 2012-0041867	129.96
ROBINSON, CHRISTOPHER G & MARG MILITARY EXEMPTION	0078909 2012-0048998	24.49
RUPERT, GREGORY DID NOT OWN 1/1/2012	0084863 2012-0049812	24.69
RYSTROM, JOSHUA J MILITARY EXEMPTION	0092185 2012-0049999	158.03
SIMMS, JEREMY DANIEL DID NOT OWN 1/1/2012	0092241 2012-0052148	36.72
STALLINGS BROS. FURNITURE, INC APPRAISAL ERROR CORRECTION FOR DISC	6826695 2012-0091729	2,961.02
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2006	0022623 2006-0053767	60.22
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2007	0022623 2007-0055481	62.31
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2008	0022623 2008-0091885	58.25
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2009	0022623 2009-0057121	53.75
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2010	0022623 2010-0052232	48.24
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2011	0022623 2011-0058100	44.40

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 02/04/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
TUCKER, WILLIE BERNARD DID NOT OWN 1/1/2012	0022623 2012-0058061	40.62
	29 -CREDIT MEMO(S)	5,556.25

## REFUNDS SUBJECT TO BOARD APPROVAL ON 02/04/2013

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
JONES, SYLVIA BERNICE MCLAWHOR DWELLING UNOCCUPIED SINCE 2010	0085844 2012-0030986	36.72
	1 -REFUND(S)	36.72

NORTH CAROLINA

CRAVEN COUNTY

This **TEMPORARY DEED OF EASEMENT**, made this \_\_\_\_ day of February, 2013 by and between **CRAVEN COUNTY**, a body politic and corporate of the State of North Carolina (hereinafter "Grantor"); to **WEYERHAEUSER COMPANY**, a corporation organized and existing by virtue of the laws of the State of Washington and doing business in Craven County, North Carolina (hereinafter "Grantee"), whose mailing address is P.O. Box 12768, New Bern, North Carolina 28560.

**W I T N E S S E T H:**

WHEREAS, Grantee is the owner of that certain parcel of land more particularly described in Deed Book 414 at Page 494 in the Craven County Registry, and further identified by Craven County Tax Parcel Identification Number 8-209-021 (hereinafter "Real Property"); and,

WHEREAS, a portion of the Real Property is located to the east of the southern section of the Craven County Industrial Park; and with the construction of the US Highway 17 Bypass, access to said portion of the Real Property has become limited;

WHEREAS, the most convenient means of access to the portion of the Grantee's Real Property immediately to the east of the southern portion of the Craven County Industrial Park is from Executive Parkway (SR 1371) over and across land owned by the Grantor, which land is described below; and,

WHEREAS, the Grantor has agreed to grant to the Grantee a temporary, non-exclusive easement over and upon the land described below, under the following terms and conditions.

NOW, THEREFORE, for and in consideration of the sum of \$10.00 and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Grantor does hereby give, grant and convey unto Grantee, its successors and assigns, a non-exclusive and temporary easement, 35 feet in width, over, across, and through the lands of the Grantor situated in No. 8 Township, Craven County, North Carolina, the centerline of said easement extending from the end of the state maintained portion of Executive Parkway in the Craven County Industrial Park in a straight and continuous, eastwardly line over the lands of the Grantor, until it intersects with the Weyerhaeuser property line so that it can connect to the Weyerhaeuser company road known as the SW Warren Road. This temporary easement is for the sole and limited purpose of logging and timbering the Real Property. Grantee shall also be allowed to construct a temporary access logging road over the easement.

2. Grantee acknowledges that third-parties may also have certain easement and access rights in the easement area identified herein. Further, Grantee shall at no time conduct its operations in such a manner as to impede any rights of the Grantor or other third-parties from their use and rights in the same.

3. This easement shall be temporary in nature and shall be null and void without further action of the parties upon the earlier of (i) the completion of logging and/or timbering activities by Grantee on the Real property, or (ii) twelve (12) months from the date this instrument is executed by the parties.

4. Upon the termination of this temporary easement, Grantee shall remove any culverts placed on or within the easement area and repair any damage to Executive Drive that may have occurred as a result of Grantee's use of the temporary easement.

5. The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

IN TESTIMONY WHEREOF, **CRAVEN COUNTY** has caused this instrument to be executed as its act and deed by the Chairman of its Board of Commissioners, attested by its Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Commissioners, as of the day and year first above written.

**CRAVEN COUNTY**

(SEAL)

\_\_\_\_\_  
SCOTT C. DACEY, Chairman,  
Craven County Board of Commissioners

ATTEST:

\_\_\_\_\_  
GWENDOLYN M. BRYAN, Clerk,  
Craven County Board of Commissioners

IN TESTIMONY WHEREOF, **WEYERHAEUSER COMPANY**, through the undersigned as its authorized representative, has caused this instrument to be executed as its act and deed by authority first duly given, as of the day and year first above written.

By: \_\_\_\_\_(SEAL)

Its: \_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF CRAVEN

I, \_\_\_\_\_, Notary Public in and for said County and State, do hereby certify that on the \_\_\_\_ day of \_\_\_\_\_, 2013, before me personally appeared SCOTT C. DACEY, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that GWENDOLYN M. BRYAN is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that he knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, do hereby certify that \_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC



Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes.

1 inch equals 687 feet



Attachment #8**RESOLUTION (as of Jan 26, 2013)****RECOGNIZING ROTARY INTERNATIONAL AND CRAVEN COUNTY ROTARIANS**

**WHEREAS**, Rotary International was founded on February 23, 1905 with seven members seeking fellowship and has grown today to over 1.2 million members with over 33,000 clubs world-wide; and

**WHEREAS**, since Rotary International was chartered in Craven County in 1920, Rotarians of the New Bern Rotary Club; New Bern Breakfast Rotary Club; Havelock-Cherry Point Rotary Club; Vanceboro Rotary Club; and the Neuse Sunrise Rotary Club (Bridgeton) in the spirit of Rotary International's motto "SERVICE ABOVE SELF" have donated to local and worldwide charities millions of dollars, and hundreds of thousands of volunteer hours to make the world a better place; and

**WHEREAS**, Rotary International clubs and Rotarians in Craven County have elevated Eastern North Carolina's professional and business integrity through living and inspiring others to live by Rotary's pillar "THE FOUR WAY TEST"; and

**NOW, THEREFORE**, Craven County is honored to host five Rotary International clubs and there over 250 professional men and women Rotarians that continue to "do good in the world" by working to defeat Polio; being at the forefront of peace and economic development; funding water projects; improving the quality of health; feeding and clothing the impoverished; improving literacy, and relieving the suffering of people of this county, our state and nation, and the world.

**FURTHER**, Craven County extends our birthday best wishes and gratitude to Rotary International, Rotary Clubs of Area 8, and the Rotarians of Craven County, and look forward to their continued service and fellowship.

Adopted this X day of X, 2013

Scott C. Dacey, Chairman

Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk to the Board

REC'D JAN 03 2013

Attachment #9.A.

# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Fire Tax Commission - WEST of New Bern Fire Dept

Name: Dallas Ray Brown S.R. Home Phone: 252-633-3187  
 Home Address: P.O. Box 12252  
110 Clarks Rd  
 City: New Bern N.C. 28561 Zip Code: 28561  
 Township: \_\_\_\_\_ City Limits:  Yes  No  
 Occupation: Retired Business Phone: 252-514-1993  
 Place of Employment: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

(Please indicate your preferred contact number.)

### Education

High School / 3mo. attended Beaufort Tech Auto mechanic  
worked at Weeghlaevers in a leadership role for 35 years / also  
3 yrs / production

### Business and Civic Experience

(United Way) / New Bern J.C.S. Big Brother / Sisters  
sale carpets / Garage / own bus) Own / operated Brown's Car Wash  
28 years /

### Areas of Expertise, Interest, Skills

people skills / Leadership / Bus skills / Leadership

### Why do you want to serve?

To be a help to the community / Also to have more  
knowledge in the fire Department area

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 1/2/13

Dallas Brown  
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail ([gbryan@cravencountync.gov](mailto:gbryan@cravencountync.gov)) or fax: (252) 637-0526.

This form will remain active until two years after date received.

# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

<b>CCPT</b>			
Name:	Bradley T. Lanto	Home Phone:	252-241-9009
Home Address:	9807 Outrigger Court		
City:	Emerald Isle	Zip Code:	28594
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Behavioral Health Branch Head	Business Phone:	252-466-3264
Place of Employment:	MCAS Cherry Point, NC	Fax Number:	252-466-5558
E-Mail Address:	lantobt@usmc-mccs.org		

(Please indicate your preferred contact number.)

### Education

Master of Social Work from East Carolina University 1997; BS in Urban and Regional Planning from East Carolina University 1991

### Business and Civic Experience

### Areas of Expertise, Interest, Skills

Clinical Social Work and USMC

### Why do you want to serve?

To represent the interest of sailors/Marines, families/significant others, and the Marine Corps at MCAS Cherry Point

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 10/18/2012

LANTO.BRADLEY.TODD.10  
87786540

Digitally signed by LANTO.BRADLEY.TODD.1087786540  
DN: cn=US, o=U.S. Government, ou=DoD, ou=PKI,  
ou=OTHER, cn=LANTO.BRADLEY.TODD.1087786540  
Date: 2012.10.18 16:48:03 -04'00'

Signature

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# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven County Recreation Advisory Committee

Name:	Jennings ( Buddy ) Allen	Home Phone:	252-633-9046
Home Address:	1175 Spring Garden Rd		
City:	New Bern	Zip Code:	28562
Township:	B	City Limits:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Occupation:	self employed	Business Phone:	252-229-8593
Place of Employment:	Allen mobile home movers	Fax Number:	
E-Mail Address:	jfallen@suddenlink.net		

(Please indicate your preferred contact number.)

### Education

High School Grad - W.T Sampson High - Gauntanamo Bay Cuba

### Business and Civic Experience

Small business owner for 22 years.

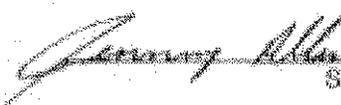
### Areas of Expertise, Interest, Skills

Have coached youth sporting teams in football, baseball, basketball, soccer. My interest is in the developing of young people to be self reliant.

### Why do you want to serve?

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 1-6-13



Signature

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This form will remain active until two years after date received.

## Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

CCPT Community Child Protection Team

<b>Name:</b>	Christopher Morning	<b>Home Phone:</b>	252-463-7101
<b>Home Address:</b>	Havelock Police Department		
	# 2 Governmental Ave		
<b>City:</b>	Havelock	<b>Zip Code:</b>	28532
<b>Township:</b>		<b>City Limits:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Occupation:</b>	Detective	<b>Business Phone:</b>	252-463-7101
<b>Place of Employment:</b>	City of Havelock	<b>Fax Number:</b>	252-447-9448
<b>E-Mail Address:</b>	cmorning@havelocknc.us		

(Please indicate your preferred contact number.)

### Education

17 Years as a Law Enforcement Officer...7 years as a Detective

Advanced Law Enforcement Certificate in 2007

Criminal Investigation Certificate Program in 2006...Over 1600 Hours of Training over 17 years

### Business and Civic Experience

N/A

### Areas of Expertise, Interest, Skills

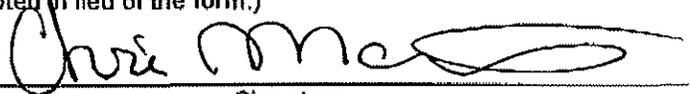
Criminal Investigations

### Why do you want to serve?

To Assist DSS and the CCPT with child death investigations and to figure out ways, ideas to prevent child deaths or decrease child deaths in the county

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 10/19/2012

  
Signature

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## Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Aging Planning Board

Name: Paula M. Lasitter Home Phone: 637-5191  
 Home Address: 3313 Virginia Ave (252)  
 City: New Bern Zip Code: 28562  
 Township: \_\_\_\_\_ City Limits:  Yes  No  
 Occupation: retired Business Phone: city limits of  
 Place of Employment: — formerly Craven Co. Fax Number: Trentwoods —  
 E-Mail Address: mokey@sutterlink.net Health Dept. not New Bern  
 (Please indicate your preferred contact number.)

### Education

Meredith College, Raleigh NC A.B.  
UNC-CH, Chapel Hill, NC MT

### Business and Civic Experience

clinical and environmental laboratory  
various volunteer church work, choir especially  
volunteered in public schools

### Areas of Expertise, Interest, Skills

music, beautification projects,  
best stewardship of funds of county —  
programs which benefit teenagers and seniors

### Why do you want to serve?

which keep them  
motivated toward worthwhile  
goals which benefit  
our community and  
themselves.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/19/12

Paula M. Lasitter

Signature

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# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

FIRE RELIEF FUND

Name: ROGER WETHERINGTON Home Phone: 252-670-4819

Home Address: 112 WETHERINGTON FARM Rd

City: COLE CITY

Zip Code: 28523

Township: C

City Limits:  Yes  No

Occupation: SALE

Business Phone: 404-630-3868

Place of Employment: NIXON POWER

Fax Number: 252-637-9967

E-Mail Address: rwetherington@nixonpower.com

(Please indicate your preferred contact number.) 252-670-4819

Education

JASPER High + LEADER CC

Business and Civic Experience

FIRE DEPT, RESCUE SQUAD

Areas of Expertise, Interest, Skills

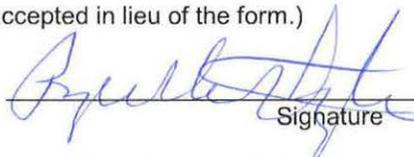
FIRE FIGHTING, SALES & SERVICE

Why do you want to serve?

MAKE THING BETTER FOR DEPT.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 1-28-13

  
Signature

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# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Fire Relief Fund - No. 9 Township

Name: Carl Jarman Home Phone: 252-638-4369  
Home Address: 161 Wetherington Farm Road  
City: Cove City Zip Code: 28523  
Township: No. 9 Township City Limits:  Yes  No  
Occupation: Welder Business Phone: \_\_\_\_\_  
Place of Employment: Hatteras Yachts Fax Number: \_\_\_\_\_  
E-Mail Address: coachcarl3@yahoo.com

(Please indicate your preferred contact number.)

### Education

New Bern High

### Business and Civic Experience

Past Chief, Past President and other offices and committees with No. 9 Township Fire & Rescue.  
Retired with 20 years of service from No. 9 Township Fire & Rescue

### Areas of Expertise, Interest, Skills

Welding

### Why do you want to serve?

To serve and be benefit the local community and fire dept.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 01/28/2013

Carl Jarman

Signature

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*This form will remain active until two years after date received.*

# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

NURSING HOME ADVISORY COMMITTEE

Name: DONNA SIEGMUND Home Phone: 252-288-5504  
Home Address: 107 BRUBB CT  
City: NEW BERN Zip Code: 28562  
Township: \_\_\_\_\_ City Limits:  Yes  No  
Occupation: RETIRED Business Phone: \_\_\_\_\_  
Place of Employment: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
E-Mail Address: DONNARN49@AOL.COM

(Please indicate your preferred contact number.)

Education

KINGS PARK HS - KINGS PARK, NY  
ST. LUKE'S SCHOOL OF NURSING - 3 YR DIPLOMA PROGRAM GRAD - 1970 NY  
EMPIRE STATE COLLEGE - BS degree (NY STATE SCHOOL) 1980's

Business and Civic Experience

NONE

Areas of Expertise, Interest, Skills

35 YEARS AS AN RN - HOSPITAL EXPERIENCE  
MEDICAL - SURGICAL - CARDIAC

Why do you want to serve?

My mother was in a local nursing home for a short period of time  
in 2011 - I was very disturbed by what I saw & experienced;  
I would like to help in improving the quality of care in nursing homes  
in this area

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 1/11/13 Donna Siegmund  
Signature

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