

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JANUARY 7, 2013
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHAIRMAN'S PRIVILEGE

APPROVE MINUTES OF DECEMBER 17, 2012 REGULAR SESSION

1. PETITIONS OF CITIZENS
 - A. Shelton Toler
 - B. Lynda Johnson
 - C. Ray Griffin
2. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
3. FY10 CDBG CLOSE-OUT: Don Baumgardner, Planning Director
4. BUDGET AMENDMENTS: Assistant County Manager of Finance/Administration, Rick Hemphill
5. APPOINTMENTS
 - A. Pending
 - B. Current
 - C. Upcoming
6. COUNTY ATTORNEY'S REPORT: Aaron Arnette, County Attorney Associate
7. COUNTY MANAGER'S REPORT: Jack Veit
8. COMMISSIONERS' REPORTS

Agenda Date: January 7, 2013

Presenters: Shelton Toler, Lynda Johnson, Ray Griffin

Agenda Item No. 1

Board Action Required: Yes

PETITIONS OF CITIZENS

A. SHELTON TOLER

Shelton Toler will present a request for consideration of a road closing on behalf of Number 7 Township Fire Department. Following is the process generally in place for such action:

1. Request before the Board to set a public hearing
2. Adopt resolution of intent to close road.
3. Publish notice once a week for three consecutive weeks, and mail public notice to nearby property owners, return receipt requested (the petitioner is responsible for these costs)
4. Public hearing held on Resolution of Intent to close right of way on a portion of road (specified).
5. Vote to approve petition for closure.
6. Order issued

Attachment #1.A. contains copies of the petition, a map of the area concerned and the County Attorney's comments regarding the process.

Board Action: Consider request to set public hearing

B. LYNDA JOHNSON

Ms. Johnson will speak about prayer.

C. RAY GRIFFIN

Mr. Griffin will speak about prayer.

Board Action: Receive information

Agenda Date: January 7, 2013

Presenter: Ronnie Antry

Agenda Item No. 2

Board Action Required: Yes

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #2 for the Board's approval.

Board Action: A roll call vote is needed to approve releases and refunds.

Agenda Date: January 7, 2013

Presenter: Don Baumgardner

Agenda Item No. 3

Board Action Required: Yes

FY10 CDBG CLOSE-OUT

The Planning Department is requesting that the Craven County Board of Commissioners set a Closeout Public Hearing for January 22, 2013 at 8:30 am. The purpose of the public hearing is to review the budget and activities that have been accomplished through the County's FY10 CDBG-Contingency Program. The program activities are nearing completion and the County is in the process of closing out the program.

Board Action: Set a public hearing for the January 22nd 8:30 AM Commissioner's meeting.

Agenda Date: January 7, 2013

Presenter: Rick Hemphill

Agenda Item No. 4

Board Action Required: Yes

BUDGET AMENDMENTS

Assistant County Manager of Finance/Administration, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: Convention Center – Appropriation of \$7,830 was made from Tourism Development Authority (FD 801) to Convention Center. Need to budget these funds to cover advertising expenses for Sports Event Brochure.

DSS Senior Program – Donations exceeded budget. Need to budget and utilize \$435 of donations to purchase Senior Program supplies.

DSS Mandated Services – DHHS has awarded additional funding to Dept of Social Services. Need to budget \$101,839 additional funding for Low Income Energy Assistance Program (LIEAP), \$230,549 for Crisis Intervention Program (CIP) and \$30,815 for Administration. These funds are 100% Federal. There is no County match.

Health/Home Health Hospice– The number of patients serviced by Home Health Hospice has significantly increased over last year. Need to budget additional \$4,000 in contractual services for increase in lab services, \$23,000 for medical supplies and \$4,000 in mileage reimbursement. Home Health Hospice has seen a 58% increase this fiscal year in number of days of care and in patient load. The \$31,000 increase in revenue will be realized through Medicare.

Soil Conservation – The estimated cost to remove stream debris from Hurricane Irene and spring 2011 tornadoes is \$130,000. Need to budget this expenditure and the \$108,869 NC Dept of Ag & Consumer Services grant award for the Craven SWCD Stream Debris Removal project.

General/Pass through – Need to budget additional pass through program funds approved by Juvenile Crime Prevention Council. Teen Court has been awarded an additional \$1,000 for Teen Court Summit.

General/Pass through – Need to budget additional pass through program funds approved by Juvenile Crime Prevention Council. JCPC Administration has been awarded an additional \$11,728. These funds will be transferred to develop other approved programs as determined at a later date.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: January 7, 2013

Presenter: _____

Agenda Item No. 1

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

Board Action: If the intent is to make appointments effective immediately, a motion to waive the one meeting waiting requirement would be in order.

A. PENDING APPOINTMENT(S):

Industrial Facilities Pollution Control Financing Authority

There is one term remaining; no applications on file.

Recreation and Parks Advisory Board

One vacancy to replace Mike Marks, representing Twp. 9; no applications on file

Adult Care Home Advisory Committee

Four vacancies remaining, no applications on file

Juvenile Crime Prevention Council

Juvenile Defense Attorney to replace Mike Barnhill; no applications on file

Fire Tax Commissioners

Vacancy to replace Linwood Brown (West of New Bern), who has served more than ten years; no applications on file

New Bern Board of Adjustment, Extraterritorial Representative

Vacancy to replace Starlin Beatty; no applications on file.

Commissioners' Appointments

PENDING APPOINTMENTS, CONT'D.

NEW BERN-CRAVEN COUNTY PUBLIC LIBRARY

AUTHORIZATION: Bylaws and NCGS 153-250.4

MISSION/FUNCTION: To determine policy of the library, advise in preparation of the budget, approve the budget, study relevant legislation, provide adequate facilities.

NUMBER OF MEMBERS: _____

10

TYPE:

5 County Appointees

5 City Appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 6 Years

MEETING SCHEDULE: 7:30 p.m. 1st Tuesday of alternate months February, April, June, August, October and December)

COMPENSATION: No ; Yes Specify: _____

Term Ending December 31: Kenneth Brinson (initial appointment 2006)

Application on File: Kyna Herzinger (Attachment # 5.A.)

B. CURRENT APPOINTMENTS

PROMISE PLACE (Sexual Assault Resource Center)

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To assist victims of family violence and their families by providing direct services for victims of physical abuse, rape, sexual assault, child abuse, child sexual abuse and abuse survivors.

NUMBER OF MEMBERS:

15-25

TYPE:

Men and women who reside in Craven County, and who support the purposes of the organization

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Applications on file and letter from Director, Jan Hood: Attachment # 5.B.

C. UPCOMING APPOINTMENTS

January - None

February

Craven Aging Planning Board: B.J. Ipock (Initial Appointment 2011)

Firemen's Relief Fund Board: George Brown, No. 9 (Initial Appointment 1999)
Billy Joiner, West New Bern (Initial Appointment 2011)
Theron McCabe, Harlowe (Initial Appointment 1999)
Raymond T. White, No. 9 (Initial Appointment 1999)

Fire Tax Commissioners: Wilfred Chagnon, Tri-Community
(Initial Appointment 2011)
Casesell Martin, Twp. 5
(Initial Appointment 1998)
Thomas Williams, Tri-Community
(Initial Appointment 2011)

Nursing Home Advisory Committee:
Alvia Hearren (Initial Appointment 1991)
Brinda Moore (Initial Appointment 2007)

Zoning Board of Adjustment: Lee Kyle Allen III (Initial Appointment 2010)
Bud Stilley (Initial Appointment 2010)

Agenda Date: January 7, 2013

Presenter: Aaron Arnette

Agenda Item No. 6

Board Action Required: Yes

COUNTY ATTORNEY'S REPORT

Sale of 6634 Old US Highway 70-Tuscarora - #9-45-042 (prior tax foreclosure).

The County received an offer to purchase this property from Awesome Blessings, LLC for \$4,200. The total taxes and costs foreclosed on was \$1,997.82. The Board of Commissioners agreed to tentatively accept the offer, and it was therefore published for upset bids. No upset bids were received.

Board Action: The Board of Commissioners needs to accept this final offer and to authorize execution of the closing documents by the Chairman, Manager, and/or Clerk.

Agenda Date: January 7, 2013

Presenter: Jack Veit

Agenda Item No. 7

COUNTY MANAGER'S REPORT

Agenda Date: January 7, 2013

Presenter: _____

Agenda Item No. 8

COMMISSIONERS' REPORTS