

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, OCTOBER 1, 2012
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF SEPTEMBER 17, 2012 REGULAR SESSION

CHAIRMAN'S PRIVILEGE

1. PETITIONS OF CITIZENS
 - A. Bill Harper
 - B. Ray Griffin
 - C. Sam Laughinghouse
 - D. Hal James
2. PUBLIC HEARINGS: Reed Smith, Holland Consulting Planners
 - A. FY 2012 CDBG Small Business Entrepreneur Assistance
 - B. FY 2012 Scattered Site Housing
3. CDBG CRAVEN WOODS – CONTINGENCY PROGRAM CONTRACT AWARD:
Reed Whitesell
4. TAX RELEASES AND REFUNDS: Glenn Jones, Chief Appraiser
5. ABC BOARD TRAVEL POLICY APPROVAL: Charles Collins, Chairman,
ABC Board
6. RESOLUTIONS/PROCLAMATIONS
 - A. Resolution of Appreciation
 - B. Farm-City Week Proclamation
 - C. Resolution Opposing N.C. Wind Projects in Low-Level Flight Training Areas
7. BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager-
Finance/Administration
8. EMERGENCY SERVICES REQUEST: Stanley Kite, EMS Director

9. APPOINTMENTS
 - A. Pending
 - B. Current
 - C. Upcoming – November
10. CRAVEN PAMLICO CARTERET REGIONAL LIBRARY CONTRACT: Jack Veit, County Manager
11. SHERIFF'S DEPARTMENT REQUEST: Jesse Pittman, Captain
12. COUNTY ATTORNEY'S REPORT: Jim Hicks
13. COUNTY MANAGER'S REPORT: Jack Veit
14. COMMISSIONERS' REPORTS

Agenda Date: October 1, 2012

Presenters: Harper, Griffin, Laughinghouse, James

Agenda Item No. 1

Board Action Required: No

PETITIONS OF CITIZENS

A. BILL HARPER

Mr. Harper will speak about "proud and America".

B. RAY GRIFFIN

Mr. Griffin will speak about prayer.

C. SAM LAUGHINGHOUSE

Mr. Laughinghouse will speak about prayer in the name of Jesus.

D. HAL JAMES

Mr. James will speak about the County's 300th celebration and North Carolina's Eastern Region.

Board Action: None

Agenda Date: October 1, 2012

Presenter: Reed Smith

Agenda Item No. 2

Board Action Required: Yes

PUBLIC HEARINGS

- A. FY 2012 CDBG SMALL BUSINESS ENTREPRENEUR ASSISTANCE
- B. FY 2012 SCATTERED SITE HOUSING

Two public hearings will be held on Monday, October 1, 2012 at 7:00 pm. The purpose of these public hearings is to obtain citizen comments regarding the County's ability to apply for FY2012 CDBG funding (Small Business Entrepreneur Assistance and Scattered Site Housing). This will be the second and final hearing required in order to apply for this grant funding. The specific CDBG program activities will be provided at the public hearing. The application for the FY2012 CDBG Funding cycle is due by October 17th. Attachment #2 details the FY 12 CDBG Funding Cycle and activity to date.

Board Action: Receive comments from the public; Vote to submit the application and authorize the Chairman to sign.

Agenda Date: October 1, 2012

Presenter: Reed Whitesell

Agenda Item No. 3

Board Action Required: Yes

CDBG CRAVEN WOODS – CONTINGENCY PROGRAM CONTRACT AWARD

Sealed bids for the proposed Craven Woods Contingency Program were opened at 11:00 AM on September 18, 2012, at the Craven County Planning Department. Three (3) bids were received, opened, and tabulated by Holland Consulting Planners, Inc. The bid tabulation is contained in Attachment #3.

It has been recommended by Holland Consulting Planners, Inc. that the Board award the construction contract to the low bidder, Bornman Construction. The letter of recommendation from Chip Bartlett, CDBG Project Administrator is attached.

Board Action: Award Craven Woods Contingency Program Contract to Bornman Construction as the lowest bidder (\$33,780.00).

Agenda Date: October 1, 2012

Presenter: Glenn Jones

Agenda Item No. 4

Board Action Required: Yes

TAX RELEASES AND REFUNDS

Chief Appraiser, Glenn Jones, will present the tax releases and refunds contained in Attachment #4 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds.

Agenda Date: October 1, 2012

Presenter: Charles Collins

Agenda Item No. 5

Board Action Required: Yes

ABC BOARD TRAVEL POLICY APPROVAL

ABC Board Chairman, Charles Collins, will request approval of the ABC Board's Travel Policy, as is required annually by statute. Attachment #5 is a copy of the policy which was approved by the Commissioners in 2011. No changes are proposed.

Board Action: Consider adoption of existing policy, as requested.

Agenda Date: October 1, 2012

Presenter: _____

Agenda Item No. 6

Board Action Required: Yes

RESOLUTIONS/PROCLAMATIONS

A. RESOLUTION OF APPRECIATION

The resolution of appreciation which appears as Attachment #6.A. is submitted to recognize and honor an individual who has given many years of service to the citizens of Craven County. This will be presented at an upcoming occasion, and is intended as a surprise. **Therefore, it is requested that the resolution not be read aloud at the meeting, but incorporated into the record by reference.**

B. FARM-CITY WEEK PROCLAMATION

Attachment #6.B. is a proclamation submitted by Craven County Cooperative Extension for recognition of Farm-City Week in Craven County. Please also note that Farm-City Day will be held in Craven County on Saturday, November 3 at the fairgrounds as part of Craven County's 300th Anniversary Celebration.

C. RESOLUTION OPPOSING N.C. WIND PROJECTS IN LOW-LEVEL MILITARY FLIGHT TRAINING AREAS

Wayne County has requested that neighboring counties adopt the resolution contained in Attachment #6.C.

Board Action: Consider resolutions and proclamation for adoption.

Agenda Date: October 1, 2012

Presenter: Rick Hemphill

Agenda Item No. 7

Board Action Required: Yes

BUDGET AMENDMENT

Assistant County Manager – Finance/Administration, Rick Hemphill, will present the following budget amendment for the Board's approval.

Amendments: Convention Center – Appropriation of \$ 10,000 was made from Tourism Development Authority (FD 801) to Convention Center. Need to budget these funds which are designated for advertising expenses related to the Craven Arts Festival and the New Bern Art Fest hosted by SeaFair Mega-Yacht.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: October 1, 2012

Presenter: Stanley Kite

Agenda Item No. 8

Board Action Required: Yes

EMERGENCY SERVICES REQUEST

Emergency Services Director, Stanley Kite, will present to the Board the recommendations of the EMS Advisory Council concerning New Bern Craven EMS advancing to the Paramedic Level of Care.

The application to amend the franchise to allow New Bern Craven County to advance to the paramedic level of care was reviewed by the Medical Director and staff. It was determined there was sufficient equipment and staff to provide Paramedic Level of Service in their response area.

The application was submitted to the EMS Advisory Council September 19, 2012 and the EMS Advisory Council members voted unanimously to approve the request. Mr. Kite will be asking the Commissioners to accept the recommendation of the EMS Advisory Council and approve amending the New Bern Craven Ambulance Franchise to allow them to function within the Craven County EMS System Plan at the paramedic level.

Board Action: Consider request

Agenda Date: October 1, 2012

Presenter: _____

Agenda Item No. 9

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING – NOVEMBER

A. PENDING APPOINTMENT(S):

Industrial Facilities Pollution Control Financing Authority

(There is one term remaining; no applications on file)

Agricultural Advisory Committee

(Two terms expiring; no applications on file)

Regional Aging Advisory Committee

(One vacancy created by the resignation of Robert Dorsey; no applications on file)

Recreation and Parks Advisory Board

(One vacancy to replace Mike Marks, representing Twp. 9; no applications on file)

New Bern Board of Adjustment, (Extraterritorial Seat)

(Replace Starlin Beatty; no applications on file)

Adult Care Home Advisory Committee

(Five vacancies remaining, **one application on file, see next page**)

Fire Tax Commissioner (Twp.7)

(William Laughinghouse appointed September 17, but no waiver of one meeting waiting rule; **needs affirmation**)

Firemen's Relief Fund Board of Trustees

(Dred Mitchell reappointed on September 17, but no waiver of the one meeting waiting rule; **needs affirmation**)

PENDING APPOINTMENT(S), Cont'd.

AULT CARE HOME ADVISORY COMMITTEE

AUTHORIZATION: N.C.G.S.131D-31

MISSION/FUNCTION: Work to maintain the intent of the Domiciliary Home Residents Bill of Rights within the licensed homes in the County; to promote
community involvement and cooperation with domiciliary homes to ensure
quality care for the elderly and disabled adults

NUMBER OF MEMBERS:
9-11

TYPE:
Dictacted by the number of homes in the county;
homes have right to recommend 25% of appointees

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Cannot be employed by or have a relative in an adult care home.

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Application(s) on file: Linda Chagnon (Attachment # 9.A.)

B. CURRENT APPOINTMENTS: SEPTEMBER

CRAVEN COUNTY COMMUNITY CHILD PROTECTION TEAM

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS: 11-16

TYPE:

DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public school superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Judge, Commissioners appointees from other county agencies or community at-large

Court

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

Application(s) on file: Dawn Baldwin Gibson (Attachment # 9.B.)

JUVENILE CRIME PREVENTION COUNCIL (JCPC)

AUTHORIZATION: N.C.G.S. 147-33.66

MISSION/FUNCTION: To assess the needs of juveniles in the community, evaluate the adequacy of resources available and develop or propose ways to address unmet needs.

NUMBER OF MEMBERS:
25 (maximum)

TYPE:
From among the following categories, or in some instances, the designees of the specified position: school superintendent, chief of police, sheriff, district attorney, chief court counselor, area mental health director, social services director, county manager, substance abuse professional, member of faith community, county commissioner, person under the age of 21, juvenile attorney, chief district court judge, member of the community, local health director, non-profit representative, parks and recreation up to seven additional Board of

defense business representative, members appointed by the Commissioners

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: 2nd Monday of the month 12:30 p.m.

COMPENSATION: No X Yes Specify: _____

Terms Ending: **Michael Barnhill (Juvenile Defense Attorney)**
 Jean Huryn (Substance Abuse Professional)
 Debbie Kirkman (School Superintendent’s Designee)
 Sandra Phelps (United Way)
 Todd Shuart (YMCA; Parks and Recreation Representative)

Application(s) on File: **(Attachment # 9.B.1.)**
 Jean Huryn
 Debbie Kirkman
 Sandra Phelps
 Todd Shuart

FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

AUTHORIZATION: NCGS 58-84-30

MISSION/FUNCTION: To safeguard firefighters in active service and dependent members of their families from financial loss resulting from sickness, injury or loss of life suffered while in performance of his or her duties as a firefighter.

NUMBER OF MEMBERS:
5 per department

TYPE:
2 appointed by Board of Commissioners; 2 appointed by the department; 1 appointed by Commissioner of Insurance

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: As necessary

COMPENSATION: No Yes Specify: _____

**Term(s) Ending: Felix Croom, Ft. Barnwell (First appointed 2008);
Robert Stroud, Dover (First Appointed 2008)**

Application on file: Felix Croom (Attachment #9.B.2.)

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.5

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:

30

TYPE:

3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: _____

COMPENSATION: No Yes Specify: _____

Term(s) Ending: George Ewell, Twp. #1 (first appointed 2006); no applications on file

C. UPCOMING APPOINTMENTS

November

Fire Tax Commissioners: Linwood Brown (West New Bern); initial appointment 1998;
Rodney Russell (Twp.3); initial appointment 2006

December

Health: Verdelle Newby, initial appointment 2007
New Bern Library: Kenneth Brinson, initial appointment 2006
Commissioners' Appointments

Board Action: Consider all necessary appointments

Agenda Date: October 1, 2012

Presenter: Jack Veit

Agenda Item No. 10

Board Action Required: Yes

CRAVEN PAMLICO CARTERET REGIONAL LIBRARY CONTRACT

County Manager, Jack Veit, brought this matter before the Board at the last meeting. Subsequently, Carteret County made additional recommendations, as follows:

- 1) Sec.3 – current members serving in existing six-year terms will be grandfathered to allow them to complete their terms. New appointments and re-appointments will come under the new provision for four-year terms.
- 2) Sec.7 – dissolution clause clarified to direct distribution of assets on a per capita basis. Attachment #10 is a copy of the contract with these changes incorporated.

Board Action: Consider approval of amended contract.

Agenda Date: October 1, 2012

Presenter: Jesse Pittman

Agenda Item No. 11

Board Action Required: Yes

SHERIFF'S DEPARTMENT REQUEST

Captain Jesse Pittman will present a request for approval to proceed with an application for a grant under the Governor's Highway Safety Program. Preliminary approval has been granted, but cannot be finalized until the next step of the funding process, which includes a Resolution by the Board of Commissioners. Attachment #11 includes a copy of the requested resolution and the grant package.

Board Action: Consider adoption of resolution and proceeding with the application.

Agenda Date: October 1, 2012

Presenter: Jim Hicks

Agenda Item No. 12

Board Action Required: Yes

**COUNTY ATTORNEY'S REPORT: SALE OF 1811 FAYETTEVILLE STREET
(ACQUIRED THROUGH TAX FORECLOSURE)**

The County (and City of New Bern) received an offer to purchase property located at 1811 Fayetteville Street, from Kiyoko Jackson (through Janice DeLeon) for \$6,000. The total taxes and costs foreclosed on, jointly with the City, was \$5,367.22. The Board of Commissioners agreed to tentatively accept the offer, so it was published for upset bids. No upset bids were submitted.

Board Action: The Board of Commissioners needs to accept this final offer and to authorize execution of the closing documents by the Chairman, Manager, and/or Clerk.

Agenda Date: October 1, 2012

Presenter: Jack Veit

Agenda Item No. 13

COUNTY MANAGER'S REPORT

Agenda Date: October 1, 2012

Presenter: _____

Agenda Item No. 14

COMMISSIONERS' REPORTS

Memorandum

To: Craven County Board of Commissioners

From: Reed Whitesell, AICP
Holland Consulting Planners, Inc.

Re: FY12 CDBG Funding Cycle

Date: September 25, 2012

- This is the second public hearing outlining the budget and specific activities as required prior to the submission of any actual completed CDBG application.
- The Community Development Block Grant (CDBG) program is funded by US HUD through the NC Department of Commerce. Several categories of funding are available with FY12 CDBG funds, including Infrastructure, Housing and Public Facilities, Economic Development, Small Business and Entrepreneurial Assistance (SBEA), and Scattered Site Housing. Up to \$1.25 million is available for a single jurisdiction among all grant categories for FY12.
- The county staff has discussed applying for FY12 CDBG funding under three categories:
 1. The county has submitted a preliminary Letter of Interest for a \$750,000 project in the Infrastructure category to benefit low and moderate income households. The project consists of installing a new waterline on Henderson Godette Road, relocating water and sewer lines on Dudley Street to allow improvement by the NCDOT, and installing new STEP pumps for LMI households in the James City community. If the pre-application is accepted, the county will be invited to submit a full application and will be required to hold a second public hearing specific to the project prior to submittal of the full application.
 2. The county staff and attorney have discussed submittal of a \$250,000 CDBG-SBEA application to help a small business relocate to the county industrial park and create 10 jobs. Specific project details, including performance measures required for the small business and surety required for non-performance, will be presented at that public hearing. The application is due 10/17/12.
 3. The county has received \$400,000 in CDBG Scattered Site Assistance for the past three (3-year) funding cycles. This year, the legislature reduced the CDBG-SS allocation to \$225,000 and placed the surplus in the Infrastructure category. Specific project details will be

presented at that public hearing. However, as general background, county staff has developed an alternative program design to that used in the past. The new program design will require the three households who receive new construction or rehab assistance to be working households with dependent children, and those households must pay back a portion of their assistance to the county as a 0% amortized loan. The county may use this program income for any CDBG-eligible activity. The application is due 10/17/12.

Office of Planning
and
Community Development

Donald R. Baumgardner, Director
R. Chad Strawn, Assistant Director
Shelton P. Toler, Chief Building Inspector



Human Services Annex
2828 Neuse Boulevard
New Bern, North Carolina 28562

Planning & CD (252) 636-6618
Fax (252) 636-5190
Inspections (252) 636-4987
Fax (252) 636-4984

MEMORANDUM

To: Don Baumgardner, Director of Planning & Inspections
From: Chip Bartlett, CDBG Project Administrator *CB*
Date: 9/21/2012
Re: CDBG Contingency Program (Craven Woods Sewer Improvements) –Contract Award Recommendation

A bid opening for the installation of **(8) individual water and (18) individual sewer laterals** as part of the Craven Woods Sewer Sub-Project was held on September 18, 2012. Eligible bids were received from three regional contractors; James L. Cayton, Soltow Plumbing and Bormman Construction.

The contractor submitting the lowest responsible bid was Bormman Construction with a price of \$33,780.

In order to move forward we recommend the Contract for Sewer and Water Lateral Installation Work be awarded to Bormman Construction for \$33,780.00.

Attachments: Preliminary & Final Bid Tabulation

**CRAVEN COUNTY CDBG-CONTINGENCY
PRELIMINARY BID TABULATION FORM**

PROJECT: WATER/SEWER LATERAL INSTALLATION
REBID OPENING DATE: SEPTEMBER 18, 2012

CASE FILE #	OCCUPANT	CONTRACTORS/BIDS				
			CAYTON	SOLTOW	BORNMAN	BEATTY'S
1	512 Old Pollocksville Rd	WATER				
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,902.43
2	510 Old Pollocksville Rd	WATER	\$560.00	\$950.00	\$330.00	\$570.52
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,898.55
3	508 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00	\$577.78
		SEWER	\$2,540.00	\$2,100.00	\$1,730.00	\$1,842.38
4	506 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00	\$577.78
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,829.18
5	504 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00	\$577.78
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,829.18
6	502 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00	\$578.82
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,871.98
7	500 Old Pollocksville Rd	WATER				
		SEWER	\$2,540.00	\$2,100.00	\$1,730.00	\$1,884.94
8	418 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00	\$574.12
		SEWER	\$2,540.00	\$2,100.00	\$1,730.00	\$1,935.17
10	414 Old Pollocksville Rd	WATER				
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,941.91
13	408 Old Pollocksville Rd	WATER				
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00	\$1,889.47
14	406 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00	\$561.40
		SEWER	\$2,540.00	\$2,100.00	\$1,730.00	\$1,852.30

**Craven County CDBG-Contingency
Preliminary Bid Tabulation Form**

PROJECT: WATER/SEWER LATERAL INSTALLATION
REBID OPENING DATE: SEPTEMBER 18, 2012

15	404 Old Pollocksville Rd	WATER	\$560.00	\$1,000.00	\$330.00		\$561.58
		SEWER	\$2,540.00	\$2,100.00	\$1,730.00		\$1,889.26
16	402 Old Pollocksville Rd	WATER					
		SEWER	\$2,540.00	\$2,400.00	\$1,730.00		\$1,841.62
17	400 Old Pollocksville Rd	WATER					
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00		\$1,850.91
18	324 Old Pollocksville Rd	WATER					
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00		\$1,818.21
19	322 Old Pollocksville Rd	WATER					
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00		\$1,862.08
20	320 Old Pollocksville Rd	WATER					
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00		\$1,883.65
22	316 Old Pollocksville Rd	WATER					
		SEWER	\$2,540.00	\$2,030.00	\$1,730.00		\$1,806.65
TOTAL LUMP SUM BID			\$50,200.00	\$45,210.00	\$33,780.00		\$38,209.65
BID PROPOSAL FORM			✓	✓	✓		The above bid, from Beatty's Plumbing, was not accepted. It was received after designated bid opening.
BID SUMMARY FORM			✓	✓	✓		
INSURANCE CERTIFICATE			✓	✓	✓		

BIDS OPENED BY: Chip Bartlett (Signature)

WITNESSED BY: Chad Starn (Signature)

NOTE: THIS IS A DRAFT BID SUMMARY FOR REVIEW/RECORDKEEPING PURPOSES ONLY. THE BID OF THE APPARENT LOW BIDDER HAS NOT BEEN TABULATED, AND THE PROGRAM ADMINISTRATOR HAS NOT REVIEWED THE INSPECTOR'S ESTIMATES AND OTHER PRE-AWARD DOCUMENTATION.

CASE FILE #S	ADDRESSES	ACTUAL BID (TABULATED)	CONTRACTOR	RECOMMENDED AWARD (✓)	COMMENTS
1-8, 10, 13-20, AND 22	OLD POLLOCKSVILLE ROAD	\$50,200	Cayton		Bornman Construction was the lowest lump sum bidder.
	(512, 510, 508, 506, 504, 502, 500, 418, 414, 408, 406, 404, 402, 400, 324, 322, 320, 316)	\$45,210	Soltow		
		\$33,780	Bornman	✓	

Tax Administrator

Craven County



Ronald V. Antry
Tax Administrator

Listing (252) 636-6604
Collections (252) 636-6605
Fax (252) 636-2569
E-mail tax@cravencountync.gov

MEMORANDUM

TO: Craven County Board of Commissioners
Jack Veit, III
FROM: Ronnie Antry *RVA*
SUBJECT: Explanation of Releases and Refunds for October 1, 2012 Meeting
DATE: September 25, 2012

There are three releases and one refund for this meeting that are not routine ones. Because of this, I want to provide you with an explanation of the reason for these.

You will notice that in addition to the regular releases, there are two for New Bern Grand Marina Yacht Club, Inc. This corporation that owns the marina connected to the DoubleTree by Hilton Hotel downtown appealed its valuations during the 2010 revaluation. During the course of the two years that the appeal has been pending, the corporation provided information to our office and to the Craven County Board of Equalization and Review documenting valuation issues that had not been considered in the original valuations. The result of this exchange of information is that the Craven County Board of Equalization and Review approved and the North Carolina Property Tax Commission ordered that the pending appeal before it be settled as proposed. These releases reflect the adjusted valuations for each of the years that the Property Tax Commission ordered. A partial refund for tax year 2010 is due because the corporation made a partial payment of \$30,000.00 for that tax year that overpaid the final amount due.

The other large release is for the Julia Wetherington residence at Sandy Point that burned last year during hurricane Irene. It was an oversight that it was not removed from the tax records before we billed this year's tax.

If there are any other questions regarding these releases and refunds, Glenn Jones will be present at the meeting to answer them in my absence.



226 Pollock St
PO Box 1128 New Bern, North Carolina 28563-1128

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ADAMS, JOEL ADJ. ORDERED BY B OF E&R 9/24/12	0027000 2012-0000185	40.20
ADOLPH, ALJON LEE DID NOT OWN BOAT 1/1/2012	0083210 2012-0000322	23.36
APKING, THEODORE BOAT HAS NO TAX SITUS IN CRAVEN COUNTY	0090769 2012-0001489	92.51
ARBYS RESTAURANT GROUP INC APPRAISAL ERROR CORRECTION	0076097 2012-0001516	97.58
BENNETT, MICHAEL SCOTT MILITARY EXEMPTION	0082030 2012-0004382	99.09
BOSSE, JOSHUA THOMAS INCORRECT SITUS-S/B 7G/REBILLING	0086467 2012-0005700	43.93
CHANEY, JAMES A DID NOT OWN BUSINESS 1/1/2012	0090327 2012-0010097	10.96
D P ASSOCIATES INC APPRAISAL ERROR CORRECTION	0072993 2012-0013497	19.18
DUNN, PHILLIP D & LINDA B APPRAISAL ERROR CORR./ REBILLING	0023540 2012-0016525	553.41
FRANTZ CONSTRUCTION INC-K R APPRAISAL ERROR CORRECTION	0074459 2012-0019759	732.62
FULCHER, KAREN G DOUBLE LISTED-SEE ACCT# 48441	0013753 2012-0090074	333.49
FULCHER, KAREN G REBILLING TO CORRECT VALUE ERROR	0013753 2012-0020244	76.66
GLADSON, RONALD THOMAS DID NOT OWN 1/1/2010	0074260 2010-0019959	63.35
GLADSON, RONALD THOMAS DID NOT OWN 1/1/2010	0074260 2010-0090244	156.15

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
GLADSON, RONALD THOMAS DID NOT OWN 1/1/2011	0074260 2011-0022091	57.47
GLADSON, RONALD THOMAS DID NOT OWN 1/1/2012	0074260 2012-0021919	53.53
GOODWIN, PAUL & SUSAN DOUBLE BILLED-SEE ACCT 45023	0048423 2003-0019982	419.54
GRADY, BENJAMIN FRANKLIN III DID NOT OWN 1/1/2012	0062318 2012-0022593	67.87
HOUSE, RICHARD B & DAWN M MILITARY EXEMPTION	0084422 2012-0027906	6.34
HUGHES, JOHN BOYD & ESTHER M RECYCLE FEE DOUBLE BILLED IN ERROR	3605900 2012-0028366	36.00
IRELAND, KENNETH W BOAT NOT IN CRAVEN COUNTY 1/1/2003	0033207 2003-0025911	50.20
JAHR, SEAN LEE MILITARY EXEMPTION	0091919 2012-0029424	61.32
JONES, VERONICA L APPRAISAL ERROR CORRECTION	0086363 2012-0031034	1.34
JUDGE, DEANN D APPRAISAL ERROR CORRECTION	0067755 2012-0031226	276.82
LACHANCE, EDWARD H & BARBARA J VALUE CORRECTION	0011998 2012-0033018	76.97
LEAR, TEDD NOT IN CRAVEN COUNTY 1/1/2007	0073363 2007-0091483	815.65
LINGLER, ROBERT E MILITARY EXEMPTION	0071048 2012-0034734	29.69
LINKS AT PLANTATION HARBOR LLC APPRAISAL ERROR CORRECTION	0029423 2012-0034764	111.26

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
LOVICK, JAMES L DID NOT OWN 1/1/12	0051387 2011-0035371	45.86
LOVICK, JAMES L DID NOT OWN 1/1/2012	0051387 2012-0035284	42.11
LPS DEVELOPERS LLC APPRAISAL ERROR CORRECTION	0057054 2012-0035375	918.24
MCCLINTOCK, SARAH B DWELLING UNOCCUPIED SINCE 2009	0089606 2012-0037443	36.00
MCCOY, RUTH APPRAISAL ERROR CORRECTION	0063972 2012-0037714	75.66
MCCOY, RUTH APPRAISAL ERROR CORRECTION	0063972 2012-0037711	793.59
MCCOY, RUTH APPRAISAL ERROR CORRECTION	0063972 2012-0037713	566.47
MCCOY, RUTH CIVILS APPRAISAL ERROR CORRECTION	4768305 2012-0037715	382.16
MCCOY, RUTH CIVILS APPRAISAL ERROR CORRECTION	4768305 2012-0037716	161.85
MCCOY, WINFRED SCOTT DOUBLE BILLED - SAME ACCOUNT #	0067074 2012-0037746	102.65
MEDINA, GARY S JR MILITARY EXEMPTION	0087543 2011-0038803	146.86
MILLER, RUBIE FREEMAN DWELLING UNOCCUPIED	0068977 2012-0039347	36.00
NEW ACTON MOBILE INDUSTRIES LL BUS. LOCATED ON CHERRY POINT	0071955 2012-0042205	165.12
NEW BERN GRAND MARINA YACHT CL ORDERED BY PROPERTY TAX COMMISSION ON 9-25-2012	0080942 2010-0098073	10,493.45

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN GRAND MARINA YACHT CL ORDERED BY PROPERTY TAX COMMISSION ON 9-25-2012	0080942 2011-0042334	15,699.14
NORTH CAROLINA-STATE OF DWELLING CONTINUOUSLY VACANT SINCE 2007	0053806 2009-0042459	45.36
NORTH CAROLINA-STATE OF DWELLING CONTINUOUSLY VACANT SINCE 2007	0053806 2010-0038770	42.12
NORTH CAROLINA-STATE OF DWELLING CONTINUOUSLY VACANT SINCE 2007	0053806 2011-0043130	38.88
NORTH CAROLINA-STATE OF DWELLING CONTINUOUSLY VACANT SINCE 2007	0053806 2012-0043039	36.00
PITNEY BOWES INC APPRAISAL ERROR CORR.-REBILLING	5746420 2012-0045627	51.03
PITNEY BOWES INC APPRAISAL ERROR CORR. - REBILLING	5746420 2012-0045628	243.85
PITNEY BOWES INC APPRAISAL ERROR CORR. - REBILLING	5746420 2012-0045632	11.43
PITNEY BOWES INC APPRAISAL ERROR CORR. - REBILLING	5746420 2012-0045634	6.80
PITNEY BOWES INC APPRAISAL ERROR CORR.- REBILLING	5746420 2012-0045636	21.89
PITNEY BOWES INC APPRAISAL ERROR CORR. - REBILLING	5746420 2012-0045637	10.22
RHODES, BENNIE DOUBLE BILLED - SEE ACCT # 48757	6027800 2012-0047985	55.27
RUFFIN, BEN L & PATRICIA C DID NOT OWN 1/1/2007	0008813 2007-0047782	164.89
RUFFIN, BEN L & PATRICIA C DID NOT OWN 1/1/2007	0008813 2007-0090089	370.00

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
RUSSELL, JOSEPH ADAM MILITARY EXEMPTION	0092178 2012-0049891	45.71
SALAS, ABRAM ADAM MILITARY EXEMPTION	0087212 2011-0050190	101.70
SALAS, ABRAM ADAM MILITARY EXEMPTION	0087212 2012-0050123	26.39
SANTUS, TERRY & BOBBIE JO MILITARY EXEMPTION	0088462 2012-0050435	258.06
SMULLEN, RICHARD M BOAT ON MCAS CHERRY POINT	0073851 2009-0052381	330.46
STEVENSON, PATTY DID NOT OWN 1/1/2003	0008802 2003-0047747	110.36
STEVENSON, PATTY DID NOT OWN 1/1/2004	0008802 2004-0048279	102.43
STRICKLAND, TERRY RELEASED TO LENOIR COUNTY	0058218 2004-0091686	353.89
SUTTON, FRANCES P DID NOT OWN 1/1/2012	7014900 2012-0055291	39.51
TANNER, DELORES MOSS DWELLINGS UNOCCUPIED SINCE 2010	0083581 2012-0055802	72.00
TRENUM, ROBERT LAWRENCE MILITARY EXEMPTION	0092344 2012-0057735	17.08
WETHERINGTON, ELIZABETH ANN MC VALUE CORRECTION	0076316 2012-0060870	35.58
WETHERINGTON, JULIA DWELLING BURNED - VALUE CORRECTION	7700925 2012-0060972	5,044.70
WHITE, ADOLPH DID NOT OWN 1/1/2012	7746006 2012-0061394	39.82

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
359278 ALBERTA LTD BOAT NOT TAXABLE IN CRAVEN COUNTY	0093230 2012-0064818	902.73
	71 -CREDIT MEMO(S)	42,649.81

REFUNDS SUBJECT TO BOARD APPROVAL ON 10/01/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
MINTON, MICHAEL & SHARON I APPRAISAL ERROR - REBILLING	0089042 2012-0039622	358.43
NEW BERN GRAND MARINA YACHT CL ORDERED BY PROPERTY TAX COMMISSION ON 9-25-2012	0080942 2010-0098073	5,229.39
RHODES, BENNIE DOUBLE BILLED-SEE ACCT 48757	6027800 2008-0046786	66.75
RHODES, BENNIE DOUBLE BILLED - SEE ACCT 48757	6027800 2009-0047226	65.23
RHODES, BENNIE DOUBLE BILLED-SEE ACCT 48757	6027800 2010-0043213	57.49
RHODES, BENNIE DOUBLE BILLED-SEE ACCT 48757	6027800 2011-0048047	56.41
	6 -REFUND(S)	5,833.70

**Resolution Honoring
William H. Ritchie, Jr.
For Service to the Citizens of Craven County**

WHEREAS, the Coastal Regional Solid Waste Management Authority is a public authority created by the North Carolina General Assembly to serve Carteret, Craven, and Pamlico counties; and

WHEREAS, William H. Ritchie, Jr. was appointed by the Craven County Board of Commissioners to the Board of Directors of the Authority in 1997 and has continually served as its representative since that time; and

WHEREAS, William H. Ritchie, Jr. served as Chairman of the Board of Directors of the Authority from 2003 to 2012; and

WHEREAS, William H. Ritchie, Jr. also served as the Town of River Bend Municipal Representative to the Authority from 1994 to 1997; and

WHEREAS, throughout his term of service, William H. Ritchie, Jr. challenged fellow board members and staff to make decisions and conduct operations in the most efficient manner; and

WHEREAS, under his guidance and leadership, the Authority enhanced its solid waste programs to the region, adopted innovative technologies, and retired its debt obligations; and

WHEREAS, during his term of service, William H. Ritchie, Jr. served with dedication to foster the Authority's goal of providing environmentally and fiscally responsible services to the citizens of Carteret, Craven, and Pamlico counties.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Craven County hereby commends William H. Ritchie, Jr. for his service to the citizens of Craven County, and expresses its gratitude for his leadership and contribution to the success of the Coastal Regional Solid Waste Management Authority.

Adopted this 1st day of October, 2012.

Lee Kyle Allen, Chairman
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk



Craven County Farm-City Week Proclamation

WHEREAS, the growth and development of the County and the well-being of all its citizens are dependent upon cooperation and exchange between farm and non-farm families and businesses; and

WHEREAS, Craven County's agricultural income makes a significant contribution to the economic diversity of our county with a dynamic forestry industry and \$60-\$70 million in farm sales annually; and

WHEREAS, agribusiness is North Carolina's number one industry, contributing \$70 billion annually to the State's economy and employing over 17% of the work force; and

WHEREAS, Farm-City Week provides an outstanding opportunity for young people in Craven County to become better acquainted with the diversity and importance of agriculture in the county and the region; and

WHEREAS, for Craven County to continue to prosper, it is important that farm and non-farm residents appreciate and understand each other; and

WHEREAS, all Craven County residents share common needs – food for our nourishment, forest products for our shelter and paper, and fiber for clothing and other materials.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners does hereby proclaim October 28 – November 3, 2012 to be Farm-City Week and intends that all events associated with Farm-City Week in Craven County be a tremendous success.

Adopted this 1st day of October, 2012.

Chairman Lee Kyle Allen
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board

Craven County Cooperative Extension
& Craven County Farm Bureau
Invite you to the 3rd Annual

Farm-City Day

November 3, 2012 from 10:00 AM to 2:00 PM

Linking Farm Families and Urban Residents

Craven County Fairgrounds

3700 US Hwy 70 East

New Bern, NC 28560



Free Extension Grocery Totes!
(While supplies last)

Events Include:
Mock Goat Show
Beekeeper Demonstration
Free Tree Seedlings
(While supplies last)
Rachel the "Cow"
(Milking Cow Demo)
Farm Equipment Display
NCDA Aquaculture
Live Bluegrass Music
(Band begins at noon)

Concession Lunch:
Hot Dogs,
Chips, & Drinks -
Fundraiser for
Craven County 4-H

Call (252) 633.1477 for additional information!

Participants:

Craven County Cooperative Extension, Craven County 4-H, Craven County Extension and Community Association, NC Soybean Producers Association, Craven County Master Gardener Volunteers, Craven County Future Farmers of America, ENC Rose Society, Craven County Schools, New Bern Farmers Market, NC Hereford Association, Craven County Young Farmers and Ranchers, NC Wildlife Resource Commission, New Bern 300th Celebration, Craven-Pamlico Beekeepers Association and more!





NORTH CAROLINA CRAVEN COUNTY

RESOLUTION OPPOSING NORTH CAROLINA COASTAL WIND PROJECTS IN LOW-LEVEL MILITARY FLIGHT TRAINING AREAS

WHEREAS, the Governor's Land Compatibility Task Force Report of May 2012 states: *The United States military maintains combat readiness through intensive training on the ground and in the air. Incompatible land uses in areas used by the military limits the time that training ranges are available and the types of training conducted, thereby negatively impacting military readiness by restricting the military's ability to 'train as they would fight.'* In addition to bases and training ranges, areas of concern include off-base air and land corridors that connect military bases and airfields with remote training ranges and/or key air training areas and routes; and

WHEREAS, a wind energy project is planned for coastal North Carolina, which would involve the construction of 49 wind turbines at a height of 505 feet above the ground; and

WHEREAS, wind turbines create noise and strobe effects on neighboring properties and can be detrimental to the environmental integrity; wildlife, such as bald eagles and migrating tundra swans, in our area; agriculture; livestock and pets; and

WHEREAS, the proposed wind energy project is directly in the most frequently used low-level (500 feet training required syllabus) training route used by Seymour Johnson Air Force Base F-15E aircrew en route to the Dare County Bombing Range. The training route is the only F-15E Strike Eagle training route in the nation, making Seymour Johnson Air Force Base home to the only two Strike Eagle aviator training programs in the country. No other area in the nation and no other military aircraft have this highly-critical mission capability: low-altitude training using unique terrain-following technique at only 500 feet of altitude. Frequent use of the Dare County Bombing Range and specific air training routes and operating areas over North Carolina is critical to accomplishing the mission of Seymour Johnson Air Force Base. To continue to be useful for training purposes, these areas must allow realistic combat oriented flying and training, including low-level and nighttime operations; and

WHEREAS, the wind turbine structures and rotating blades have a negative effect on both the F-15E's main radar and its terrain following radar system at both medium and low altitude flight levels, thereby compromising the training mission of Seymour Johnson Air Force Base and other neighboring Department of Defense military installations. The turbines would be located in the final segment of the route leading directly into the Dare County Bombing Range; and

WHEREAS, the training route consists of all airspace five miles north and five miles south of the route's centerline. The proposed turbines happen to cover the entire area north of the route's center line. The Air Force is unable to use the airspace south of the centerline because the area is designated Bird/Aircraft Strike Hazard (BASH) zone where Air Force safety prevents any flights lower than 3,000 feet; and

WHEREAS, the planned wind energy project not only affects Seymour Johnson Air Force Base, it also adversely affects the Marine Corps Air Station Cherry Point radar capability, therefore negatively hindering their mission. Wind turbines pose compatibility issues due to their unique electromagnetic signature, which can degrade the effectiveness of communications, radar and other electronic systems. Wind turbines built within the radar line of sight create a stream of false targets (bubbles) on the radar display and obscure the radar coverage behind the wind turbine array. This causes serious problems for military air traffic controllers, fire desk operators and unmanned aircraft collision avoidance observers, who depend on a crisp, uncluttered radar display to manage and direct aircraft movement. Wind turbines increase the likelihood of collisions, and make it more difficult for on-site defense forces to identify potential threats in time to react effectively; and

WHEREAS, Since 1957, the United States Marine Corps has lost approximately 85 percent of flight training airspace in eastern North Carolina due to encroachment; and

WHEREAS, the planned wind energy project may cause an adverse impact on military operations and readiness at the Oceana Naval Air Station in Virginia Beach, Virginia; and

WHEREAS, any encroachment issues are problematic to low-level military flight training areas in eastern North Carolina and would pose serious future Base Closure and Realignment Commission (BRAC) issues concerning potential closure of military installations in North Carolina; and

WHEREAS, Seymour Johnson Air Force Base plays a vital role in the economic stability of Wayne County and the surrounding region with approximately 5,200 active duty military and 1,100 reservist personnel. In fiscal year 2011, the total economic impact of Seymour Johnson Air Force Base was over \$534 million with these dollars turning over four times before leaving the area; and

WHEREAS, Marine Corps Air Station Cherry Point is a critical component of the economic and social fabric of Craven County, which our leaders and citizens are fighting hard to preserve; and

WHEREAS, military spending is critical to the economy of not only eastern North Carolina, but to the entire State of North Carolina as evidenced by the following:

- Department of Defense spending exceeded \$4.06 billion in federal fiscal year 2011—an increase of 13 percent and \$471 million over procurement in the state in 2010
- Businesses in 87 of North Carolina's 100 counties performed defense-related prime contracts in 2011. Twenty-two of those counties received over \$20 million in defense-related work, twelve of these received over \$50 million in defense-related work.
- The military has a \$26 billion total annual impact on the state economy
- More than 416,000 individuals, or eight percent of total state employment, are either directly employed by the military or Coast Guard, or have jobs with organizations and companies producing products and providing services that support the military in North Carolina.

- Military growth is expected to increase the state's gross state product by \$2.9 billion and add 49,000 new jobs by 2013; and

WHEREAS, the Craven County Board of Commissioners recognizes that military bases are embedded within local communities, and that engagement with those communities is important for sustaining the military's ability to function effectively; and

WHEREAS, the Craven County Board of Commissioners does further recognize strong military and community leadership will be required to overcome obstacles to military installations and their missions and to provide the impetus and resources to ensure successful collaborative processes that support installation mission readiness needs.

NOW, THEREFORE BE IT RESOLVED that the Craven County Board of Commissioners hereby:

- Calls for implementation of stricter permitting and public input processes for wind and solar generation
- Calls for full property appraisal assessment and potential effect of properties within or near a wind energy project
- Calls on the North Carolina General Assembly to pass state legislation blocking all encroachment or impairments to military training routes without state approval
- Calls on the North Carolina General Assembly to provide communities in North Carolina's military region additional guidance or assistance from state agencies or regional planning bodies to enable them to make infrastructure decisions and develop plans to ensure new growth is not at odds with sustaining the military mission in North Carolina.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Craven County Board of Commissioners does hereby call on all counties and municipalities, elected officials and leaders in North Carolina to oppose the construction of wind energy projects or such project within the military low-level flying routes or training areas in North Carolina.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Craven County Board of Commissioners does hereby oppose the planned energy projects in eastern North Carolina, which will harm the training missions of Seymour Johnson Air Force Base and other Department of Defense users of the airspace near the planned projects and calls upon the North Carolina General Assembly and all of the citizens in North Carolina to oppose such energy projects in eastern North Carolina.

Adopted this the 1st day of October, 2012.

Lee Kyle Allen, Chairman
Craven County Board of Commissioners

Gwendolyn M, Bryan, Clerk to the Board

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Adult Care Home Community Advisory
Committee

Name: Brida Chagnon Home Phone: 252-636-2961

Home Address: 100 Finch Lane

City: New Bern, N.C. 28560 Zip Code: 28560

Township: _____ City Limits: Yes No

Occupation: retired Business Phone: _____

Place of Employment: _____ Fax Number: _____

E-Mail Address: chipandlinda@suddenlink.net

(Please indicate your preferred contact number.)

Education

St. James High School Haverhill Mass.
St. Joseph Grammar School Haverhill Mass.
Merrimack College Andover, Mass. (Purchasing Course)

Business and Civic Experience

Member of Purchasing Managers Assoc. Boston
I was an Assoc. Buyer at Chemreer Inc. North Andover, Mass.
Cub Scout Leader, Board of Directors Haverhill, Mass. (4 yrs)
Vice Pres. Tilton School PTA K-4 - Craven Coes New Bern
Sec. of Rockingham Pony Club - US Pony Club USA, Sec. of House Searise

Areas of Expertise, Interest, Skills

First Pres. Church - Circle Leader of House Church Leader, Rotary, Bridgeton
Organized food boxes to people living w/ HIV AIDS monthly
I have helped 2 homeless ladies find housing
I have helped 2 " dogs find homes
Take elderly people in our church to doctor appointments

Why do you want to serve?

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: Sept. 21, 2012

Brida Chagnon
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Community Child Protection Team

Name:	Dawn Baldwin Gibson	Home Phone:	252-671-1006
Home Address:	354 Fisher Road		
City:	Merritt	Zip Code:	28556
Township:		City Limits:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Occupation:	Community Response Program Coord.	Business Phone:	252-636-6007
Place of Employment:	Easter Seals UCP	Fax Number:	252-636-3732
E-Mail Address:	dawn.gibson@eastersealsucp.com		

(Please indicate your preferred contact number.)

Education

Doctoral Studies in Education at George Washington University

MA in English with a concentration in Technical and Professional Communications at East Carolina University

BA in Liberal Studies with a concentration in English, Criminal Justice, and Sociology at Shaw University

Business and Civic Experience

Former Child Victim Assistance Coordinator for the NC Department of Justice

Former Secretary of the Craven County CARE (Child Abuse Reporting) Team

Past Recipient, APSAC (Am. Prof. Society on the Abuse of Children) Presidential Honor Roll Award

Areas of Expertise, Interest, Skills

Former State Organizer of the Military Child Abuse Reporting Conference

Certified Trainer, Circle of Parents Parenting Facilitation Program

Certified Trainer, MAPP (Model Approaches to Partnership in Parenting)

Why do you want to serve?

I want to assist families as well as the children of those families to be resilient, strong, and supported by their family unit when possible and to build strong community supports to assist in making the greater community a supportive force for families and children to thrive.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 09/25/2012


Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Community Child Protection Team

Name: Dawn Baldwin Gibson Home Phone: 252-671-1006
Home Address: 2801 Neuse Blvd.(Work)
City: New Bern Zip Code: 28560
Township: _____ City Limits: Yes No
Occupation: Community Response Program Coord. Business Phone: 252-636-6007
Place of Employment: Easter Seals UCP Fax Number: 252-636-3732
E-Mail Address: dawn.gibson@eastersealsucp.com

(Please indicate your preferred contact number.)

Education

Doctoral Studies in Education at George Washington University

MA in English with a concentration in Technical and Professional Communications at East Carolina University

BA in Liberal Studies with a concentration in English, Criminal Justice, and Sociology at Shaw University

Business and Civic Experience

Former Child Victim Assistance Coordinator for the NC Department of Justice

Former Secretary of the Craven County CARE (Child Abuse Reporting) Team

Past Recipient, APSAC (Am. Prof. Society on the Abuse of Children) Presidential Honor Roll Award

Areas of Expertise, Interest, Skills

Former State Organizer of the Military Child Abuse Reporting Conference

Certified Trainer, Circle of Parents Parenting Facilitation Program

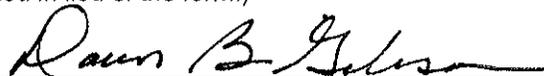
Certified Trainer, MAPP (Model Approaches to Partnership in Parenting)

Why do you want to serve?

I want to assist families as well as the children of those families to be resilient, strong, and supported by their family unit when possible and to build strong community supports to assist in making the greater community a supportive force for families and children to thrive.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 09/25/2012



Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

JCPC

Name: JEAN HURYN Home Phone: 252-638-3900
 Home Address: 204 CAMELIA RD
 City: TRENT WOODS Zip Code: 28562-7604
 Township: _____ City Limits: Yes No
 Occupation: Part Time Psychologist & Retired Business Phone: 252-671-1434
 Place of Employment: Huryn Psychological (ofc.) @ Promise Place Fax Number: 252-636-2298
 E-Mail Address: hurynj@embarqmail.com
 (Please indicate your preferred contact number.)

Education

Ph.D. - NCSU - 1982 - Sociology
M.A. - Fielding Institute - 1996 - Clinical Psychology
M.A. - ECU - 1973 - Sociology (Research Methods)
B.S. - Mathematics } Business and Civic Experience
B.A. - Sociology } Cleveland State
Pres. - Smart Start (Craven Co.) - see attached resume
Co-Exec. - State of the Child

Areas of Expertise, Interest, Skills

Children, Adolescents, Parenting psychology,
Sociology, child development, delinquency, Research findings

Why do you want to serve?

Will work with any group that improves conditions
of children & adolescents

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 9-8-2012

Jean S. Huryn
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

RESUME/VITA

Personal:

Jean Scherz Huryn, Ph.D.
204 Camelia Rd. New Bern, NC 28560
252-638-3900 (home) 252-671-1434 (cell)

Education:

1996 M. A. Clinical Psychology, The Fielding Institute
1982 Ph.D. Sociology, North Carolina State University (Methods, Delinquency)
1973 M.A. Sociology, East Carolina University (Methods)
1959 B.A. Sociology, Cleveland State University
1959 B.S. Mathematics, Cleveland State University

Experience:

11/08-present Psychologist (Private Practice) Office @ Promise Place, New Bern, NC
2009-2010 Taught several courses for Mt. Olive College (Psych & Soc. Foundations;
Research Methodology; Victimology; Introduction to Sociology
2008-2009 Trained with UNC program – Trauma-Focused Cognitive Beh. Therapy
2008 Private Practice, Huryn Psych. Counseling, office @ 1912C Trent Rd
2005 – 2007 Private Practice, Huryn Psych. Counseling @ Psych. Therapeutic Resources
1997-1/1/2004 Dean of Arts and Sciences, Craven Com.College, New Bern, NC (retired)
1996-97 Director of Planning and Research, Craven Community College, New Bern, NC
1994-96 Special Asst. to the V. P. for Instruction and Psych/Soc. Instructor, CCC
1991-94 Psychology/Sociology Instructor, Craven Community College
1987-91 Willie M Coordinator, Neuse Center for Mental Health, New Bern, NC
(Administered program, directly supervised therapist, 3 case mgrs & contracts)
1982-87 Assistant Professor of Sociology, Dept. of Soc. & Anth., East Carolina Univ.
(Taught Criminology, Soc. of Law, Parenthood, Methods, Statistics)
1978-82* Lecturer, Dept. of Sociology & Anthropology, ECU (*Includes 1 yr. educ. leave)
1975-78 Part-time Lecturer, Dept. of Soc. & Anth. and Research Associate, Office of
Institutional Research, East Carolina University (analyzed surveys, etc.)
1974-75 Part-time Instructor, East Carolina Univ. Extension Center, Cherry Point, NC.
1974-75 Mathematics Teacher, New Bern City Schools
1974 Vocational Rehabilitation Counselor, Dept. of Human Resources, New Bern, NC
1964-66 Psychology/Sociology Instructor, Montgomery Hospital School of Nursing,
Norristown, PA
1959-62 Mathematics Teacher, Cleveland Board of Education, Cleveland, Ohio

Professional Organizations:

American Psychological Association
Alpha Kappa Delta Honorary Society
State of the Child Conference Steering Committee (Craven County)
System of Care Committee, East Carolina Behavioral Health (formerly Neuse MH)

Community Service:

2005 – present – Guardian Ad Litem

2006 & 2008 – Member, Garber Methodist’s Team to Russian Orphanages
2007 – Co-chaired State of the Child Conference w/ Frank Palumbo
2006 – Co-chaired State of the Child Conference w/ Carol Mattocks
2005 – Received first Champions for Children “Volunteer of the Year” Award
2002-2003 & 2003-2004 President, Craven County Partnership for Children
1997- 98 - Craven County Partnership for Children-Board of Directors, Steering
Committee, Nominations Committee; Co-Chair, Family Res. Center Committee
Sept. 1998, 2000, 2001, 2003 - Presented workshop on adolescents to train volunteer
mentors for 6th - 8th graders.
1997- 98 - Stephen Minister, Garber United Methodist; Education Coordinator for group.
Fall 1997 - Member of Craven 2006 Education Task Force; Chair, Subcommittee on Educ.
January 1997 - Helped write Smart Start Joint Grant Proposal with Carteret & Jones Co.

Publications, Grants, and Presentations:

Publication: "Giftedness as Deviance: A Test of Interaction Theories," *Deviant Behavior*,
7:175-186, 1986.

Publication: "Debating as a Teaching Technique," *Teaching Sociology*, 14:266-69,1986.

Publication: "Factors in Juvenile Intake Decisions," in *Law and the Legal Process*, edited by
V. Swigart, pp. 107-118, 1982.

Grant: 1984-85 ECU Research Grant. "Delinquency and Family Communication Patterns: Case
Studies." One paper presented.

Grant: 1983-84 ECU Research Grant. "Giftedness as Deviance: A Valued or Devalued
Status." Two papers presented, one article published.

Presentation: "Sexism in Sociology: Male Bias or Self-Induced?," American Sociological
Association, Atlanta, GA., August, 1988.

Presentation: "Juvenile Court: Legalistic or Discretionary?," Southern Sociological Society,
Atlanta, GA., April, 1987.

Presentation: "The Meaning of Giftedness to Gifted Students," Society for the Study of Social
Problems", New York, NY, August, 1986.

Presentation: "Attitudes Toward Busing: Are We Lying to Ourselves?," NC Association for
Research in Education, Charlotte, NC, November, 1977

(Other publications and presentations available upon request.)

Other College and Community Service: Available upon request.

References: Available upon request.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:
Juvenile Crime Prevention Council

Name: Debbie Hodges Kirkman Home Phone: 252 229 9759
Home Address: 404 College Street
City: Vanceboro Zip Code: 28586
Township: (I live in the city limits of Vanceboro) City Limits: Yes No
Occupation: Director of Student Services Business Phone: 252 514 6341
Place of Employment: Craven County Schools Fax Number: 252 514 6376
E-Mail Address: debbie.kirkman@craven.k12.nc.us

(Please indicate your preferred contact number.)

Education

BS in Middle Grades Education from ECU. Master in School Administration, Curriculum and Instruction from ECU.
Graduated from West Craven High School.

Business and Civic Experience

Served on Regional Library Board, Member of Child Fatality Review Team, Child Protection Team, Multidisciplinary task force,
Juvenile Crime Prevention Council, Mediation Center of Eastern Carolina Board, State of the Child Conference member, Area Day Reporting Center Board,
Craven County Substance Abuse Prevention, Craven County Clean Sweep, Community Coalition for Craven County Children

Areas of Expertise, Interest, Skills

As Director of Student Services I monitor the dropout rate for our students along with discipline issues that result
in long term suspensions and expulsions.

Why do you want to serve?

I am required to serve as the designee for the Craven County Schools Superintendent.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 09/07/2012

Debbie Hodges Kirkman
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven Co. Juvenile Crime Prevention Council

Name: Sandra K. Phelps Home Phone: 252-635-9359
Home Address: 3141 Drew Ave
City: New Bern, NC Zip Code: 28562
Township: 7 City Limits: Yes No
Occupation: Non-Profit Executive Director Business Phone: 252-637-2460
Place of Employment: United Way of Coastal Carolina Fax Number: 252-637-4190
E-Mail Address: sandra@unitedwaycoastalnc.org

(Please indicate your preferred contact number.)

Education

Associate in Science, Mount Olive College
Bachelor of Arts, University of NC at Greensboro
MBA, Boston University

Business and Civic Experience

Have served as United Way Executive Director since 1999; Past President, New Bern Evening Rotary;
Craven Co. State of the Child Conference Committee; Sec-Treasurer, Coastal Coalition for Substance Abuse Prevention;
Craven Co. Juvenile Crime Prevention Council

Areas of Expertise, Interest, Skills

Public Speaking; budgeting; planning

Why do you want to serve?

community outreach as part of United Way's mission

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 09/07/2012


Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbrvan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

JUVENILE CRIME PREVENTION COUNCIL

Name: TODD W. SHUART Home Phone: 252-876-3301
Home Address: 112 TUPELO TRAIL
City: NEW BERN, NC Zip Code: 28560
Township: _____ City Limits: Yes No
Occupation: YMCA ADMINISTRATION Business Phone: 252-638-8799
Place of Employment: TWIN RIVERS YMCA Fax Number: 252-638-3871
E-Mail Address: TSHUART@TRYMCA.ORG

(Please indicate your preferred contact number.)

Education

BS - OLD DOMINION UNIVERSITY 1982

Business and Civic Experience

TWIN RIVERS YMCA, ROTARY CLUB, RCS VOLUNTEER, MS BIKE PLANNING COMMITTEE, NEUSE RIVER BRIDGE RUN V-CHAIR, JCPC LAST 3 YEARS.

Areas of Expertise, Interest, Skills

ADMIN., BUDGETING, HR, FINANCIAL DEVELOPMENT, RELATIONSHIP BUILDING.

Why do you want to serve?

GIVE BACK TO COMMUNITY AND HELP SERVE YOUTH IN OUR COMMUNITY.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 9/7/2012

T.W. Shuart
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Fireman's Relief Fund

Name: Felix Cream III Home Phone: 252-538-1221
Home Address: 246 Jimmy Smith Rd
City: Dowle Zip Code: 28526
Township: 3 City Limits: Yes No
Occupation: Grading Contractor Construction Business Phone: 252-229-1613
Place of Employment: Charles Hughes Construction Fax Number: ---
E-Mail Address: wfcream@yahoo.com
(Please indicate your preferred contact number.) Home

Education

1981 Graduate North Lenoir High School
Some college courses at Lenoir Community College

Business and Civic Experience

Past Treasurer & Secretary & VP - Ft. Barwell Vol Fire Dept
Sales experience, multi-line insurance sales exp

Areas of Expertise, Interest, Skills

Logistics

Why do you want to serve?

To help support the volunteer firemen who give so much of their time to protect their community.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 9-23-12 Felix Cream III
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 408 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

**THE GREAT STATE OF NORTH CAROLINA
Counties of Craven, Pamlico, Carteret**

Contract for the CPC Regional Library

WHEREAS, the mission of the Craven-Pamlico-Carteret (CPC) Regional Library is to be an integral part of the lives of the people in the three counties by providing them with excellent educational, recreational, informational and cultural services and;

WHEREAS, recognizing the diverse communities served and the specific individual needs of their residents, three governments and their ten libraries collaboratively are committed to the education, economic development and quality-of-life contributions that libraries uniquely are able to provide and;

WHEREAS, this collaboration provides for the most effective and efficient use of local resources for the benefit of their residents and;

WHEREAS, this collaboration provides opportunities for service and resource allocations otherwise beyond the financial and service capacities of the individual governments and libraries;

NOW, THEREFORE, pursuant to resolutions duly adopted by their governing boards, the parties, on this Forty-eighth anniversary of the original agreement, hereto renew their commitment for the organization of the Craven-Pamlico-Carteret Regional Library upon the terms set forth below therein for a term extending from 1 October 2012 through 1 October 2022.

I. Governments Involved

- a. Craven County
- b. Pamlico County
- c. Carteret County

II. Purpose statement

This agreement is to perpetuate excellent library and information services to the residents of the areas included within the jurisdictions of the aforementioned governing bodies through their collaborative and collective efforts under the legal authority of N.C.G.S. 153A-270 and N.C.G.S. 160A, Article 20, Part 1.

III. Board of Trustees

- a. The Board of Trustees shall be the governing body of the Regional Library.
- b. Membership
 - i. There shall be 12 members of the Board of Trustees providing equitable representation of each participating governmental unit.
 1. Craven County: 4 members appointed by the Craven County Board of Commissioners to include at least one county commissioner.
 2. Pamlico County: 4 members appointed by the Pamlico County Board

of Commissioners to include at least one county commissioner.

3. Carteret County: 4 members appointed by the Carteret County Board of Commissioner to include at least one county commissioner.

ii. Members, with the exception of the county commissioner appointed to serve from each county, shall be appointed from the membership of the local library boards according to bylaws and policies approved by each governing body for that library.

iii. Members shall be appointed in staggered terms to promote consistency as well as to accommodate change. Regional Bylaws shall clearly define the term limits and how staggered terms shall be accomplished among the counties... Members shall serve no more than two consecutive terms with no single term longer than four years.

iv. Vacancies on the Board shall be filled with appointments by the appropriate governing body for the length of the term of the member creating the vacancy.

v. Current board members at the time of the approval of this contract may continue to serve under the following guidelines: Members serving their first full six (6) year term shall be eligible for reappointment to a second term of four (4) years at the expiration of their first term. Members serving their second or subsequent term of six (6) years will be eligible to serve the remainder of their current term but will not be eligible for reappointment at the completion of that term. The three county commissioners or others appointed to fill vacant seats shall be appointed for four (4) year terms as set for in III above.

b. Powers and Duties delegated to the Regional Library Board of Trustees by the Counties of Craven, Pamlico and Carteret.

i. The Board of Trustees shall be delegated the power to adopt bylaws and rules for its own governance.

ii. The Board of Trustees shall be delegated the power to adopt policies for the regional library system's administration and operation.

iii. The Board of Trustees shall be delegated the power to select, appoint, remove, determine salary and other terms of employment of a regional library director.

1. These actions shall require a majority vote of the Board at which a quorum is present.

2. The CPC Regional Library Director shall:

a. Have a valid North Carolina Public Librarian Certificate;

b. Be the chief executive and administrative officer of the CPC Regional Library and function in accordance with the approved policies of the CPC Regional Library Board.

3. Office space for the regional administration shall be provided within one of the existing libraries.

iv. The Board of Trustees shall develop and approve an annual budget which shall:

1. Be administered under the same provisions as units of local government (G.S. 159), with all state funds administered by the regional library and expended throughout the region as described in 07 NCAC 021.0202.

2. Be a composite of the separate budgets of each county library, as recommended by the local library board of trustees, with an agreed upon amount paid by each county for the materials, salaries, and operating expenses of each library within that county, and sent to the Finance Officer in monthly or quarterly payments as negotiated by the

Finance Officer and the local county.

3. Include a specified amount of funding for each library's operating costs with gifts, special memorials, endowment and trust income, and appropriations for capital outlay earmarked for the designated purpose and library.

v. The Board of Trustees shall be delegated the power to appoint a regional finance officer who shall:

1. Ensure expenditure of funds consistent with the budget adopted by the Board;

2. Report directly to the Regional Library Director and at all meetings of the Board.

vi. The Board of Trustees shall be delegated the power to assure compliance with all applicable State and Federal law and eligibility for the receipt of State and Federal Funds.

vii. The Board of Trustees shall be delegated the power to make recommendations to the governing units concerning the construction and improvement of the physical facilities of the libraries within the region however, construction and facility maintenance shall be responsibility of the local governing unit unless the Regional Board negotiates and approves a collaborative effort.

viii. The Board of Trustees shall make regular reports related to services and operations to each governing body as conveyed by approved reports of the Regional Library Director.

ix. The Board of Trustees shall obtain an annual independent audit of regional library accounts consistent with generally accepted accounting principles, and submit a copy of this audit to the State Library of North Carolina as well as to each county finance office.

IV. Terms of Property Ownership

a. A major benefit of regional cooperation is that scarce resources may be shared among the various county residents without wasteful duplication; however, certain ownership restrictions shall apply:

i. All buildings, grounds, and other facilities of each library shall remain the property of their respective county or town.

ii. All books, technology, or other resources paid for with local funds shall remain the property of the respective county or town.

iii. All books, technology, or other resources paid for with Regional or State funds shall remain the property of the Regional Library System.

V. Insurance Coverage and Indemnification

a. Insurance Coverage

i. The local government units shall maintain insurance coverage for the building and grounds and other facilities for each of their individual libraries including general liability insurance.

ii. The Regional Library shall maintain insurance coverage for Worker's Compensation and for the vehicles used to provide service.

b. Indemnification

i. The Regional Library shall, to the extent legally permissible, indemnify each person who may serve or who has served at any time as an officer, director, board member, or employee against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and

settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened, pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification shall be provided for any such person with respect to any matter as to which he or she shall have been finally adjudicated in any proceeding not to have acted in good faith in the reasonable belief that such action was in the best interests of the corporation; and further provided that any compromise or settlement payment shall be approved by a majority vote of a quorum of directors who are not at that time parties to the proceeding.

VI. Provisions for Amendment

- a. This agreement can be amended providing that all parties accept those amendments in a regular meeting of those parties.
- b. Recommendations for amendments shall be forwarded to each of the county governments in writing with a thirty-day period for consideration given. At the next regular meeting of the county boards after this thirty-day period, the amendments shall be voted on by those bodies
- c. Disagreements related to this agreement shall be resolved first by a committee of representatives from each governmental unit and then by their legal councils if necessary.

VII. Provisions for Withdrawal

- a. A member proposing to withdraw from the CPC Regional Library System shall, after notifying and receiving the approval of the local library board affected, give written notice on or before July 1 to the Regional Library Board, the other participating governmental units and the State Library of North Carolina. The withdrawal shall be effective the following June 30.
- b. Should that member decide within this time period to rescind the proposal, that member shall remain a part of the Regional Library System under the same conditions and requirements as the agreement under which they became a member.
- c. Should that member fully withdraw, the Terms of Property Ownership as stated in Section IV shall apply.
- d. The CPC Regional Library System may be dissolved if one of the three parties withdraws in accordance with the procedures stated above.
- e. As included under NCGS 160A, Article 20, Part 1, Joint Exercise of Power, property purchased by the region is owned jointly as tenants in common by the participating counties; therefore, if the CPC Regional System is dissolved, the counties of Craven, Pamlico, and Carteret shall divide the joint assets equally among themselves.
- f. The distribution of properties and resources jointly owned shall be accomplished by a committee composed of representatives from each governmental unit, the current Regional Library Director, and a representative from the State Library of North Carolina.
- g. After all outstanding debts are resolved, any remaining State or Federal Funds previously distributed to the Regional Library shall be returned to the State Library and remaining funds from local governmental units shall be returned to them. Any land and building property owned by the Regional Library shall be sold and the proceeds distributed to the local governmental units. Other property such as the courier van, computers and other technology, books, and any other assets shall be sold at auction and the proceeds divided among the units or distributed in some other equitable manner as agreed upon by the committee of representatives.

VIII. Review and Termination.

- a. This agreement shall continue to be in effect for Ten Years from the dated signatures on the contract unless reasonable cause is presented in writing to each of the local governmental units and the State Library of North Carolina.
- b. The agreement may be reviewed at any time by any local governmental body or the Regional Library Board and, if modifications are deemed reasonable and necessary, amendments may be made according to the procedures stated above.
- c. At the end of the ten-year agreement period, the Regional Library Board shall review the agreement, recommend any modifications, and submit it for review and renewal to each of the local governmental units which shall review, suggest modifications, and vote to extend or rescind the agreement.
- d. The agreement may be terminated if reasonable cause is presented in writing by a local governmental unit to the other members of the region, the Regional Library Board, and the State Library of North Carolina.
- e. The effective dates for termination shall be the same as a withdrawal from the System.
- f. If the agreement terminates, and no successor agreement is to be executed, the CPC Regional Library System shall be dissolved and joint assets distributed as described above in Section VII.

This **AGREEMENT** shall be effective upon acceptance by all parties.

IN WITNESS WHEREOF, this agreement has been executed by the principal official of the governing board of each party hereto, pursuant to authority of each respective board.

Attest:

CRAVEN COUNTY

Clerk to the Board

By Board of Commissioners, Chair

PAMLICO COUNTY

Clerk to the Board

By Board of Commissioners, Chair

CARTERET COUNTY

Clerk to the Board
Chair

By Board of Commissioners,

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Craven County Sheriff's Department (herein called the "Agency")

(The Applicant Agency)

has completed an application contract for traffic safety funding; and that Craven County Board of Commissioner's (The Governing Body of the Agency) Commissioner's (herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Craven County Board of Commissioner's IN OPEN MEETING ASSEMBLED IN THE CITY OF New Bern, NORTH CAROLINA,

(Governing Body)

THIS 2nd DAY OF October, 20 12, AS FOLLOWS:

- 1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Sergeant Henry Clements Jr. is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 16,435.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 0.0 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by (Chairperson/Mayor)

ATTESTED BY (Clerk)

SEAL

DATE

North Carolina Governor's Highway Safety Program Traffic Safety Project Contract – Form GHSP-02

SECTION A – GENERAL INFORMATION

1. Name of Applicant Agency CRAVEN COUNTY	4. Name of Project Contact Person for Agency Sgt. Henry Clements Jr.
2. Mailing Address of Applicant Agency SHERIFF PO Box 10278 NEW BERN, NC 28563-1027	5. Telephone Number of Contact Person * +1 (252) 636-6620
3. Physical Location of Agency * 1100 Clarks Road, New Bern North Carolina 28562	6. Cellphone or Alternate No +1 (252) 474-6676
8. Federal Tax ID Number / Type of Agency Federal Tax ID Number: *56-6000290 DUNS No : 091564294 County: * CRAVEN COUNTY Type of Agency <input type="radio"/> State <input type="radio"/> Non-Profit <input checked="" type="radio"/> County <input type="radio"/> Higher Education <input type="radio"/> Municipality <input type="radio"/> Hospital	7. Email Address of Contact Person * hclements@cravencountync.gov
9. Type of Application * <input checked="" type="radio"/> Initial <input type="radio"/> Continuation Year: <input checked="" type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3+	10. Funding Share * Federal % 100.00 Local % 0.00

11. Project Title (Optional): DWI Checkpoint			
12. Budget	Total Project Amount	Source of Funds	
		Federal Amount	State/Local Amount
Checkpoint Equipment	\$16,435.00	\$16,435.00	\$0.00
Total Project Costs	\$16,435.00	\$16,435.00	\$0.00

13. Specify How Non-Federal Share Will Be Provided:

Project Number: <u>K2-13-07-17</u>	CFDA#: 20. 602 - Occupant Protection Work Type: <u>Enforcement</u>
---------------------------------------	---

SECTION B – BUDGET DETAIL

#	Check Point Equipment	Quantity	Cap Amount	Cost
1	Equipment Trailer-Includes striping and shipping	1	\$5,000.00	\$5,000.00
2	Light Tower and Generator-Includes shipping	1	\$8,000.00	\$8,000.00
3	Set of (3) Checkpoint Signs with Stands	1	\$950.00	\$950.00
4	Traffic Cones	100	\$20.00	\$2,000.00
5	Flashlight	3	\$120.00	\$360.00
6	Traffic Vest	5	\$25.00	\$125.00
7				
8				
9				
10				
Total Checkpoint Equipment Cost				\$16,435.00
Total Equipment Project Costs				\$16,435.00

SECTION C – NARRATIVE DESCRIPTION OF THE PROJECT

Statement of Problem

Currently the Craven County Sheriff's Department does not possess the equipment to properly conduct night time traffic safety checkpoints. From 2006 to 2011, there were 11 alcohol related fatalities in Craven County. With the lighting/generator equipment, DWI checkpoints and NTSB checkpoints can be utilized to reduce the number of alcohol related fatalities, and to increase the overall seat belt usage in Craven County.

As part of this application, GHSP requires all law enforcement agencies to enter traffic enforcement citation data for the past three years

Year 2009	Seat Belt Citations	0	DWI Citations	8	Speed Citations	67	CPS Citations	2
Year 2010	Seat Belt Citations	0	DWI Citations	7	Speed Citations	24	CPS Citations	0
Year 2011	Seat Belt Citations	0	DWI Citations	6	Speed Citations	36	CPS Citations	2

Proposed Solution

Goal #1: Decrease the number of alcohol-related accidents in Craven County during FY 2013.

Objectives: Increase the number of DWI citations by conducting checking stations and participating in the Craven County Task Force.

Goal #2: Increase the seat belt usage rate within Craven County.

Objectives: Increase the number of seat belt citations written through NTSBE Initiatives, checking stations and other enforcement efforts.

Goal #3:

Objectives:

Outlined below are the goals of the Governor's Highway Safety Program. Please identify which goal matches that of your highway safety project.

- The GHSP's goal is to reduce traffic-related fatalities by 25 percent from the 2005-2009 average of 1,505 to 1,129 by 2015.
- The GHSP's goal is to reduce alcohol-related fatalities by 35 percent from the 2005-2009 average of 445 to 289 by 2015.
- The GHSP's goal is to reduce unrestrained fatalities by 30 percent from the 2005-2009 average of 486 to 340 by 2015.
- The GHSP's goal is to reduce speed-related fatalities by 25 percent from the 2005-2009 average of 543 to 407 by 2015.
- The GHSP's goal is to reduce motorcycle fatalities by 25 percent from the 2005-2009 average of 166 to 124 by 2015.
- The GHSP's goal is to reduce teen driver fatalities by 30 percent from the 2005-2009 average of 255 to 179 by 2015.
- The GHSP's goal is to increase seat belt usage rate 2.5 percentage points to 92 percent by 2015.

SECTION D – SCHEDULE OF TASKS BY QUARTERS

List the schedule of tasks by quarters, referring specifically to the objectives listed in the narrative above. Tasks that extend beyond one quarter should specify the elements of the task that are to be performed for the specific quarters.

First Quarter (October, November, December)

- (ii) A minimum of one (1) night time seat belt checkpoint per month;
- (iii) A minimum of one (1) impaired driving checkpoint per month;
- (iv) Participation in all "Click It or Ticket" campaigns;
- (v) Participation in all "Booze It & Lose It" campaigns;
- (vi) Participation in any event or campaign as required by the GHSP.
- An effort must be made to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

Second Quarter (January, February, March)

- (ii) A minimum of one (1) night time seat belt checkpoint per month;
- (iii) A minimum of one (1) impaired driving checkpoint per month;
- (iv) Participation in all "Click It or Ticket" campaigns;
- (v) Participation in all "Booze It & Lose It" campaigns;
- (vi) Participation in any event or campaign as required by the GHSP.

An effort must be made to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

Third Quarter (April, May, June)

- (ii) A minimum of one (1) night time seat belt per month
- (iii) A minimum of one (1) impaired driving checkpoint per month;
- (iv) Participation in all "Click It or Ticket" campaigns;
- (v) Participation in all "Booze It & Lose It" campaigns;
- (vi) Participation in any event or campaign as required by the GHSP.

An effort must be made to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

Fourth Quarter (July, August, September)

- (ii) A minimum of one (1) night time seat belt checkpoint per month;
- (iii) A minimum of one (1) impaired driving checkpoint per month;
- (iv) Participation in all "Click It or Ticket" campaigns;
- (v) Participation in all "Booze It & Lose It" campaigns;
- (vi) Participation in any event or campaign as required by the GHSP.

An effort must be made to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

AGENCY AUTHORIZING SIGNATURE

- I have read and accept terms and conditions of the grant funding and attached the Grant Agreement. The information supplied in this application is true to the best of my knowledge.

Name: PIN Date:

NCDOT AUTHORIZING SIGNATURE

Name: PIN Date:

Note:

1. Submitting grant application is not a guarantee of grant being approved.
2. Once form has been submitted, it cannot be changed unless it has a status of "Return".