

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, AUGUST 6, 2012
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF JULY 16, 2012 REGULAR SESSION

CHAIRMAN'S PRIVILEGE

1. PETITIONS OF CITIZENS
 - A. Lovay Singleton
 - B. Bill Harper
 - C. Susan Cook
 - D. Jerry Schill
 - E. Pat Gallo
 - F. Rex Bennett
 - G. Ray Griffin
 - H. Steve Ipock
 - I. Chris Elks

2. TAX MATTERS: Ronnie Antry, Tax Administrator
 - A. Releases and Refunds
 - B. Annual Settlement
 - C. Charge to Tax Collector

3. PROPOSAL BY NORTH CAROLINA WILDLIFE RESOURCES COMMISSION TO DEVELOP AND MAINTAIN COWPEN LANDING BOAT ACCESS AREA: Eddie Games, Recreation Director

4. SUBDIVISIONS FOR APPROVAL: Don Baumgardner, Planning Director

5. TOWNSHIP 6 FIRE DEPARTMENT REQUEST: Chief Pete Bradeson, Assistant Chief Larry Curtis

6. BUDGET AMENDMENTS: Rick Hemphill, Assistant County Manager-Finance/Administration

7. APPOINTMENTS
 - A. Pending
 - B. Current
 - C. Upcoming
8. COUNTY ATTORNEY'S REPORT: Jim Hicks
9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS
11. CLOSED SESSION

Agenda Date: August 6, 2012

Presenters: Singleton, Harper, Cook, Schill, Gallo,
Bennett, Griffin, Ipock, Elks

Agenda Item No. 1

Board Action Required: No

PETITIONS OF CITIZENS

A. LOVAY SINGLETON

Ms. Singleton was scheduled to speak at the Board's July 2 meeting concerning the Veterans' Employment Base Camp and Organic Garden, but was unable to attend. Materials concerning the program were included at that time.

B. BILL HARPER

Mr. Harper wishes to speak about taxes.

C. SUSAN COOK

Ms. Cook will address the Board concerning the status of the Regional Library.

D. JERRY SCHILL

Mr. Schill would like to discuss legislative prayer.

E. PAT GALLO

Mr. Gallo will speak about political uncovering.

F. REX BENNETT

Mr. Bennett wishes to speak on prayer.

G. RAY GRIFFIN

H. STEVE IPOCK

Mr. Ipock will speak about prayer.

I. CHRIS ELKS

Mr. Elks will speak about prayer.

Board Action: Receive information

Agenda Date: August 6, 2012

Presenter: Ronnie Antry

Agenda Item No. 2

Board Action Required: Yes

TAX MATTERS

A. RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #2.A for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds.

B. ANNUAL SETTLEMENT

Before being charged with the collection of the taxes for 2012, the settlement of the 2011 taxes will be presented. Copies of the settlement appear as Attachment #2.B.

Pursuant to GS 105-373, it is requested that the Board accept this settlement and enter it into its minutes.

Board Action: Vote to accept settlement

C. CHARGE TO THE TAX COLLECTOR

The Board is requested to adopt and enter into its minutes the attached order that is required by NCGS 105-321(b), as is done at this time each year. (See Attachment #2.C.)

Board Action: Vote to direct Tax Administrator to collect 2012 taxes

Agenda Date: August 6, 2012

Presenter: Eddie Games

Agenda Item No. 3

Board Action Required: Yes

PROPOSAL BY NORTH CAROLINA WILDLIFE RESOURCES COMMISSION TO DEVELOP AND MAINTAIN COWPEN LANDING BOAT ACCESS AREA

In the spring, the NC Wildlife Resources Commission (WRC) approached Craven County with the proposal to upgrade several aspects of the Cowpen Landing boat access area. Among the improvements will be paving of the area, a new boat launch area, bulkhead installation, and ADA access improvements. All totaled, their improvements are estimated to be approximately \$200,000 to \$250,000. Along with this proposal, they desire to enter into a long term lease with Craven County that will make them responsible for the maintenance and ongoing operation of the Cowpen Landing access area. Additionally, the WRC is willing to enter into a long term lease for the Spring Garden boat access area which they will maintain and operate also. This will be forthcoming once logistics are handled concerning the Board of Education.

As a part of the State's process, they required a public comment session where the citizens can comment on the proposed improvements. A called meeting of the Recreation Advisory Board was held on July 24 at 6:00pm in order to receive public comment. One citizen was in attendance and his questions were addressed by the WRC representative, Tom Covington. By consensus, the Recreation Advisory Board agreed to move forward with this proposal and to bring it before the Board of Commissioners. At this time, construction is scheduled for April 2013, however Mr. Covington stated that WRC could be flexible with that time in order to not interfere with the height of fishing season.

Board Action: Receive the information and authorize the County Manager to enter into the development and lease agreement with the Wildlife Resource Commission.

Agenda Date: August 6, 2012

Presenter: Don Baumgardner

Agenda Item No. 4

Board Action Required: Yes

SUBDIVISIONS FOR APPROVAL

Craven County Planning Director, Don Baumgardner, will present the following recommended subdivisions for approval.

Quail Woods Subdivision, Phase I, Section II – Final

- Property is owned by Quail Woods Village, LTD and surveyed by Terry K. Wheeler, PE,PLS
- Property is located within Twp 2, off of Quail Woods Dr.
 - Parcel IDs 2-015-024 and 2-015-6000
- Subdivision contains 5 lots on 2.95 acres
- Lots proposed to be served by First Craven Sanitary District Water and individual septic systems

Kaitlyn G. Carnwath - Final

- Property is owned by Barbara F. Allen and surveyed by Mayo and Associates, P.A
- Property is located within Twp 1, off of Old Brick Rd. (SR 1628)
- Parcel ID 1-036-024
- Subdivision contains 1 lot on 1.09 acres
- Lot proposed to be served by an existing septic system and community water

Robert N. Cox & Andrea W. Cox - Final

- Property is owned by Martha M. Cox and surveyed by Gaskins Land Surveying, P.A.
- Property is located within Twp 3, off of Loop Rd. (SR 1252)
- Parcel ID 3-024-038
- Subdivision contains 1 lot on 3.86 acres
- Lot proposed to be served by Craven County Water and proposed individual septic system

Board Action: A vote to approve the subdivisions is needed.

Agenda Date: August 6, 2012

Presenters: Chief Bradeson, Assistant Chief Curtis

Agenda Item No. 5

Board Action Required: No

TOWNSHIP 6 FIRE DEPARTMENT REQUEST

Township Six Fire Department will request authorization to purchase and finance a 2000 gallon tanker for the department. Details of the proposed purchase are included as Attachment #5.

Board Action: Receive information per contract with department, and determine if there is any objection.

Agenda Date: August 6, 2012

Presenter: Rick Hemphill

Agenda Item No. 6

Board Action Required: Yes

BUDGET AMENDMENTS

Assistant County Manager-Finance/Administration, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: Convention Center – Need to budget transfer of \$ 130,000 from Capital Reserve and \$ 50,000 in Hurricane Irene insurance proceeds for additional repairs at Convention Center to include chiller, kitchen floor, water heaters, etc.

Seized Property/Sheriff – Grant awarded in fiscal year 2012 to purchase 23 bullet proof vests. Sheriff dept not only needs to increase that order to 33 vests but also learned that the cost per vest has increased since grant application. Sheriff dept needs to budget a transfer of \$ 7,375 from their Seized Property fund to cover the increase.

Seized Property/Sheriff – Sheriff dept would like to budget \$1,565 in their Seized Property fund. These funds are needed to purchase two handguns and four magazines.

Volunteer Fire Depts – Need to budget \$ 2,730 in additional fire dept funds to cover shortages in Volunteer Fire Department's workers compensation lines. VFIS invoice dated 07/27/12 is for \$ 70,460.00.

Health/Child Health – Funds were appropriated in fiscal year 2012 for converting from 'Allscripts MyWay' to 'Allscripts Professional Patient Mgmt & My Way EHR (electronic health records)'. The only portion not completed in fiscal year 2012 was the back end costs for My Way software. Need to carryover the \$ 73,257 budgeted for this purpose to fiscal year 2013 so work can be complete in time to go-live as scheduled in September.

Cooperative Extension/EFNEP– A \$ 6,000 grant was received from CarolinaEast Foundation in fiscal year 2012. These funds are used to provide supplies for the Expanded Food and Nutrition Education Program (EFNEP). As of June 30, 2012, \$ 5,513 remained unspent. Need to carry over this balance for use in fiscal year 2013.

Cooperative Extension/SHIIP – Senior Health Insurance Information Program had \$ 6,322 available to spend in fiscal year 2012. Of the available funds, \$ 1,843 remained unspent on June 30, 2012. Those funds need to be carried over and budgeted for fiscal year 2013.

General – Non-departmental – Need to budget \$ 200,000 for continued recovery from Hurricane Irene. Expecting further reimbursements from FEMA for storm related damages attributable to the August 27, 2011 storm.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: August 6, 2012

Presenter: _____

Agenda Item No. 7

Board Action Required: Yes

APPOINTMENTS

- A. PENDING
- B. CURRENT
- C. UPCOMING

A. PENDING APPOINTMENT(S):

Craven County Clean Sweep Committee

(There are two vacancies remaining; no applications on file.)

Industrial Facilities Pollution Control Financing Authority

(There is one term remaining; no applications on file)

Agricultural Advisory Committee

(Two terms expiring; no applications on file)

Regional Aging Advisory Committee

(One vacancy created by the resignation of Robert Dorsey; no applications on file)

Fire Tax Commissioner (Twp.7)

(One term expiring; William Laughinghouse; no applications on file)

River Bend Planning Board – Extraterritorial Member

(One term expiring ; no applications on file)

Recreation and Parks Advisory Board

(Forrestine Riggs appointed July 13 for Twp. 3; one meeting waiting period not waived. Needs to be affirmed.)

PENDING APPOINTMENT(S), Cont'd.

RECREATION AND PARKS ADVISORY BOARD

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12

TYPE:

1 from each township (8)

4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No Yes Specify: _____

Term(s) Expiring: Mike Marks (Twp. 9)
Brad White (At-large)

No applications on file

B. CURRENT APPOINTMENTS: AUGUST

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

AUTHORIZATION: _____

MISSION/FUNCTION: Functions as a technical committee of the Board of Commissioners to develop and recommend for approval by the Board of Commissioners standards of care, policies, procedures and actions which will maintain and improve the quality of Emergency Medical Services for Craven County residents.

NUMBER OF MEMBERS:
28

TYPE:
(See Below)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):
1) Craven County Manager, or designee; 2) Director of Emergency Services; 3) representative from each EMS provider; 4) representative from each authorized First Responder provider; 5) hospital president or designee; 6) County Medical Director; 7) physician nominated by Craven County Medical Society; 8) representative from Communications division; 9) representative nominated by Craven County Firemen’s Association; 10) hospital emergency room supervisor; 11) non-provider affiliated citizen; 12) Community College Dean of Continuing Education; 13) representative nominated by Craven County Law Enforcement Association; _____ 14) representative from Naval Hospital at Cherry Point;; 15) ad hoc members to include ECCOG, EMS Director, NCOEMS, and Executive Director of the American Red Cross _____

LENGTH OF TERMS: 2 Years; COMPENSATION: No X Yes Specify: _____

Term(s) Expiring:

- Jackie Barrows - Craven County Communications
- Chris Cangemi – N.C. OEMS
- Mark Dail – Rhems F.D.
- James Davis – Carolina East Health Systems
- Doug Ferguson – At-large
- John Harrell – Bridgeton Rescue
- Joe Hoffman – Craven County Law Enforcement Association
- James Johnson – MCAS Cherry Point
- Stanley Koontz – Carolina East Medical Director
- Linda Little – Eastern Carolina Council of Governments
- Jean Mathews – Cove City Rescue
- Robert Monteiro – Eastern Carolina Internal Medicine
- Debra Rogers – Carolina East Emergency Department Supervisor
- Jane Sobotor – Carolina East
- Robert Toler – Red Cross
- Ronnie Weems – Firemen’s Association
- Chris Zaccardelli – City of Havelock

Applications on file. (Attachment #7.B.)

FIRE TAX COMMISSIONERS

AUTHORIZATION: N.C.G.S. 69-25.5

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS:
30

TYPE:
3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years

COMPENSATION: No Yes Specify: _____

Term(s) Expiring: Commissioner, Rhems: Ray Hemphill (initial appointment 2010)

Applications on file. (Attachment # 7.B. -1)

CRAVEN COUNTY COMMUNITY CHILD PROTECTION TEAM

AUTHORIZATION: NCGS 7B-1406

MISSION/FUNCTION: To respond to child protection needs before a child is harmed by taking action to identify and address gaps or deficiencies in services and resources through the annual report to the County Board of Commissioners, collaboration with community partners, promoting public awareness and advocating for action that addresses the child protection needs of each county.

NUMBER OF MEMBERS:
11-16

TYPE:
DSS Director, DSS staff member, law enforcement officer, attorney from DA's office, executive director of local community action agency, public School superintendent or designee, member of DSS Board, mental health professional, Guardian ad Litem Coordinator, Public Health Director, local health care provider, EMS/firefighter, District Court Judge, Commissioners appointees from other county agencies or community at-large

QUALIFICATIONS: Stated above.

LENGTH OF TERMS: As set by respective agencies, position and Commissioners'

MEETING SCHEDULE: Quarterly; January, April, July, October

Term(s) ending: (Several Pending Vacancies)

Applications on file: Attachment #7.B-2

COASTAL CAROLINA AIRPORT AUTHORITY

AUTHORIZATION: General Statutes (Chapter 1197 session laws of 1979; Chapter 1046 session laws of 1989

MISSION/FUNCTION: “...to meet monthly, and at such other times, as necessary, to discuss and decide on affairs pertinent to the operation, maintenance and control of the craven Couty Regional Airport”.

NUMBER OF MEMBERS:

8
4

TYPE:

Voting
Non-voting
(Carteret, Jones, Pamlico, MCAS)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Tuesday of each month; 2:00 p.m.

COMPENSATION: No Yes Specify: \$100/month

Term(s) Ending: Lee Ashburn Resignation

Applications on File: Attachment # 7.B-3

C. UPCOMING APPOINTMENTS

August

Promise Place: Jean Kenefick

September

Fire Tax Commissioners: Dred Mitchell (Cove City)

October

Firemen's Relief Fund Board of Trustees: Felix Croom (Ft. Barnwell); Robert Stroud (Dover);
initial appointments 2008

Fire Tax Commissioners: George Ewell (Twp. #1; initial appointment 2006)

Board Action: The Board will need to consider all necessary appointments.

Agenda Date: August 6, 2012

Presenter: Jim Hicks

Agenda Item No. 8

COUNTY ATTORNEYS'S REPORT

Agenda Date: August 6, 2012

Presenter: Jack Veit

Agenda Item No. 9

COUNTY MANAGER'S REPORT

Agenda Date: August 6, 2012

Presenter: _____

Agenda Item No. 10

COMMISSIONERS' REPORTS

Agenda Date: August 6, 2012

Presenter: _____

Agenda Item No. 11

CLOSED SESSION

The Board will be requested to go into closed session pursuant to N.C.G.S. 143-318.11(a)(3) for consultation with the County Attorney.

Tax Administrator
Craven County



Ronald V. Antry
Tax Administrator

Listing (252) 636-6604
Collections (252) 636-6605
Fax (252) 636-2569
E-mail tax@cravencountync.gov

MEMORANDUM

TO: Craven County Board of Commissioners
Jack Veit, III
FROM: Ronnie Antry *RVA*
SUBJECT: Explanation of Releases and Refunds for August 6, 2012 Meeting
DATE: July 31, 2012

The releases and refunds for this meeting are unusual in both their numbers and amounts. Because of this, I want to provide you with an explanation of the reason for these.

You will notice that in addition to the regular releases, there are several for New Bern Riverfront Development, LLC. This corporation that owns the Skysail condominium units beside the Hilton Hotel downtown appealed its valuations during the 2010 revaluation. During the course of the two years that the appeal has been pending, the corporation provided information to our office and to the Craven County Board of Equalization and Review documenting valuation issues that had not been considered in the original valuations. The result of this exchange of information is that the Craven County Board of Equalization and Review approved and the North Carolina Property Tax Commission ordered that the pending appeal before it be settled as proposed. These releases reflect the adjusted valuations for each of the units that the Property Tax Commission ordered.

The refund request for Moen, Inc. is the result of the company listing assets in the 2011 tax year that it no longer owned as of January 1, 2011. The company officials have corrected that listing error for 2012 and are requesting that the taxes paid on these "ghost" assets be refunded. This refund is authorized by GS 105-381 and I recommend that it be approved. If there are any other questions regarding these releases and refunds, I will be present at the meeting to answer them.



226 Pollock St
PO Box 1128 New Bern, North Carolina 28563-1128

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BOLZ, JASON DAVID MILITARY EXEMPTION	0087070 2011-0005481	44.11
HARRELL, CHARLES C SR SENIOR EXCLUSION REMOVED IN ERROR	0084936 2011-0025068	197.53
HILL, BARABARA ANN VEHICLE PLATED 1/2011 ZZB8528	0086501 2011-0026951	6.07
JONES, TYLER LISTED ON ACC 90606 FOR 2011	0081393 2011-0031142	56.13
MANN, JOHN DWELLING UNOCCUPIED SINCE 1992	4596300 2006-0034103	45.84
MANN, JOHN DWELLING UNOCCUPIED SINCE 1992	4596300 2007-0035076	48.87
MANN, JOHN DWELLING UNOCCUPIED SINCE 1992	4596300 2008-0090619	46.17
MANN, JOHN DWELLING UNOCCUPIED SINCE 1992	4596300 2009-0035870	43.47
MANN, JOHN DWELLING UNOCCUPIED SINCE 1992	4596300 2010-0032701	40.77
MANN, JOHN DWELLING UNOCCUPIED SINCE 1992	4596300 2011-0036395	38.07
NEILSON, JAMES MILITARY EXEMPTION	0081540 2010-0037711	42.04
NEILSON, JAMES MILITARY EXEMPTION	0081540 2011-0042009	36.88
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038060	520.66
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090885	380.31

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090090	480.35
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090886	380.31
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038062	348.90
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090887	221.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038064	328.29
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090889	202.83
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038065	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090091	377.65
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090890	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090092	604.48
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090892	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038069	39.73
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090093	440.57
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090894	363.72

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038070	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090094	377.65
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090895	380.31
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038071	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038072	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090095	377.65
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090897	380.31
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038073	169.25
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090898	63.38
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038074	229.40
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090899	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038078	537.16
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090903	380.31
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038079	245.85

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090098	377.65
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090904	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038080	383.25
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090905	253.54
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090099	353.58
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090906	253.54
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038082	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090907	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038083	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090908	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038084	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090100	377.65
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090909	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038085	108.44

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038086	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038087	177.14
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090101	440.57
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090912	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038088	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090913	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038090	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038091	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038093	166.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090918	63.38
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038099	451.96
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090108	188.83
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090924	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038100	349.91

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090925	253.81
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038101	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090926	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038102	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090110	62.92
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090927	190.15
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038103	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090928	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038104	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090929	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038105	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038106	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038107	39.73
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090111	566.48

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090932	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038109	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090934	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038110	383.25
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090935	253.81
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038111	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038112	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038113	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038115	175.67
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090940	63.38
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038118	520.66
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090943	380.31
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038119	658.07
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090944	507.08

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038120	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090945	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038121	39.73
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090112	314.73
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090946	253.81
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038122	247.50
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090947	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038123	314.55
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090948	190.15
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038124	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038126	658.07
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090951	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038127	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038128	245.85

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090113	377.65
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090953	507.08
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038129	383.25
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090954	253.54
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038130	108.44
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038132	383.25
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090957	253.54
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038133	245.85
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090958	126.77
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038066	112.72
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038068	112.71
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038089	116.04
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038094	98.18
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038095	98.18

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038098	25.89
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090107	75.52
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038108	110.22
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038116	107.76
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038117	109.79
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038125	111.90
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038134	39.52
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2011-0090114	62.92
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038135	111.84
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038136	107.78
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038138	107.74
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY NC PROPERTY TAX COMMISSION ON 6-27-2012	0053443 2010-0038139	107.70
ROBERSON, LARRY R DID NOT OWN 2007 - 2010 SEE #77207	0077212 2012-0090119	827.96
SANCHEZ, MARIA DEL CARMEN RODR DID NOT OWN 1/1/2011	0085922 2011-0050323	71.39

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
TOWNSEND, DANIEL FRANK DID NOT OWN 1/1/2011	0029575 2011-0057566	98.30
	141 -CREDIT MEMO(S)	33,433.96

REFUNDS SUBJECT TO BOARD APPROVAL ON 08/06/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
MOEN INCORPORATED DID NOT OWN 1/1/2011	5032365 2011-0040054	6,432.72
POWELL, JIMMY RAND ORDERED BY NC PROPERTY TAX COMMISSION ON 7-25-2012	5809500 2010-0097247	171.75
POWELL, JIMMY RAND ORDERED BY NC PROPERTY TAX COMMISSION ON 7-25-2012	5809500 2011-0046324	171.75
WISELY, KENNETH EDWIN & DWELLING VACANT SINCE 10/09	8142350 2011-0063683	36.00
	4 -REFUND(S)	6,812.22

August 6, 2012

The settlement of the Craven County Tax Collector for the tax year 2011 (Fiscal Year 2011-2012) is listed below. The settlement should be approved by motion of the Board before the charge is made for the current year's taxes.

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2012**

General Fund Original Levy	\$	44,551,510.10
Fire District Original Levy		<u>1,773,823.52</u>
Total Original Levy	\$	46,325,333.62
Add:		
Afterlists		1,518,255.17
Additions		2,170.87
Plus Adjustments		<u>-0-</u>
Total	\$	47,845,759.66
Less:		
Write-offs		- 31,016.46
Adjustments		- 51.70
Releases		<u>- 511,515.36</u>
Net Levy	\$	47,303,176.14
Collected	\$	46,329,436.15
Uncollected as of June 30, 2012	\$	973,739.99

Percentage of 2011 taxes collected ----- 97.94

Net taxable valuation -- \$9,612,789,921

ANNUAL REPORT OF REGISTERED MOTOR VEHICLES

August 6, 2012

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2012**

General Fund Original Levy	\$	3,820,695.17
Fire District Original Levy		<u>160,464.70</u>
Total Original Levy	\$	3,981,159.87
Add:		
Additions		284.58
Plus Adjustments		<u>-0-</u>
Total	\$	3,981,444.45
Less:		
Write-offs		- 25,865.00
Adjustments		- 51.21
Releases		<u>- 360,801.10</u>
Net Levy	\$	3,594,727.14
Collected	\$	3,230,992.80
Uncollected as of June 30, 2012	\$	363,734.34

Percentage of 2011 taxes collected ----- 89.88

Net taxable valuation -- \$731,076,858

**ANNUAL REPORT OF REAL PROPERTY, CERTIFIED VALUATION AND
PERSONAL PROPERTY OTHER THAN REGISTERED MOTOR VEHICLES**

August 6, 2012

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2012**

General Fund Original Levy	\$	40,730,814.93
Fire District Original Levy		<u>1,613,358.82</u>
Total Levy	\$	42,344,173.75
Add:		
Afterlists		1,518,255.17
Plus Adjustments		-0-
Additions		<u>1,886.29</u>
Total	\$	43,864,315.21
Less:		
Write-offs		- 5,151.46
Adjustments		- 0.49
Releases		<u>- 150,714.26</u>
Net Levy	\$	43,708,449.00
Collected	\$	43,098,443.35
Uncollected as of June 30, 2012	\$	610,005.65

Percentage of 2011 taxes collected ----- 98.60

Net taxable valuation -- \$8,881,713,063

2012 CHARGE TO THE CRAVEN COUNTY TAX COLLECTOR

**STATE OF NORTH CAROLINA
COUNTY OF CRAVEN**

TO THE TAX COLLECTOR OF THE COUNTY OF CRAVEN

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Craven County Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Craven, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 6th day of August 2012.

Lee Kyle Allen, Chairman
Craven County Board of Commissioners

Attest:

Gwendolyn M. Bryan, Clerk
Craven County Board of Commissioners

MEMORANDUM OF AGREEMENT

AGREEMENT TO REPAIR, IMPROVE, AND OPERATE A PUBLIC BOATING ACCESS FACILITY

This agreement is made and entered into this the _____ day of _____, 2012, by and between the **NORTH CAROLINA WILDLIFE RESOURCES COMMISSION**, hereinafter referred to as the **COMMISSION**, and **CRAVEN COUNTY**, hereinafter referred to as the **COUNTY**.

I. PURPOSE OF THE AGREEMENT

It is mutually agreed that the COMMISSION and the COUNTY will cooperate to provide free public boating access at the Cow Pen Landing Access Area on the Neuse River located at 1199 Cow Pen Landing Road, Vanceboro NC in Craven County.

II. Whereas

The parcel or project property ownership remains with the COUNTY.

The project and site will be managed and maintained by the COMMISSION. Therefore, all parking enforcement and regulations of the activity at the site will be the responsibility of the COMMISSION.

III. RESPONSIBILITIES

A. The COMMISSION agrees to:

1. Provide design development for repairs and improvements to the public boat landing, including the parking area.
2. Obtain all regulatory permits required for repairs and improvements.
3. Construct all repairs and improvements to the boat landing and adjacent courtesy docks.
4. Maintain the grounds surrounding the site keeping the grass mowed at regular intervals year round and litter removed regularly.
5. Maintain the landing, in a serviceable condition, as a free public boating access area, with no closure of the site, except for repair purposes or emergency situations.

B. The COUNTY agrees to:

1. Provide free public boat access including vehicle and trailer parking, open 24 hours a day 7 days a week with no closure of the site, except for repair and improvements or emergency situations.
2. Allow the COMMISSION to manage, maintain and enforce the activities at the project site.

IV. TERMINATION

It is mutually agreed that either party may terminate its involvement in this agreement by written notice to the other at least 120 days in advance of the date on which termination is to become effective. At said time of termination, the COUNTY will reimburse the COMMISSION for a prorated amount of the improvements to the site based on a 50 year amortization.

V. TERM OF AGREEMENT

This agreement shall become effective upon full execution and shall continue in effect for a period equal to 50 years.

IN TESTIMONY WHEREOF, this Cooperative Agreement has been executed by the parties hereto, in duplicate originals, as of the date first above written.

County of Craven

County Manager

ATTEST

Name, Title

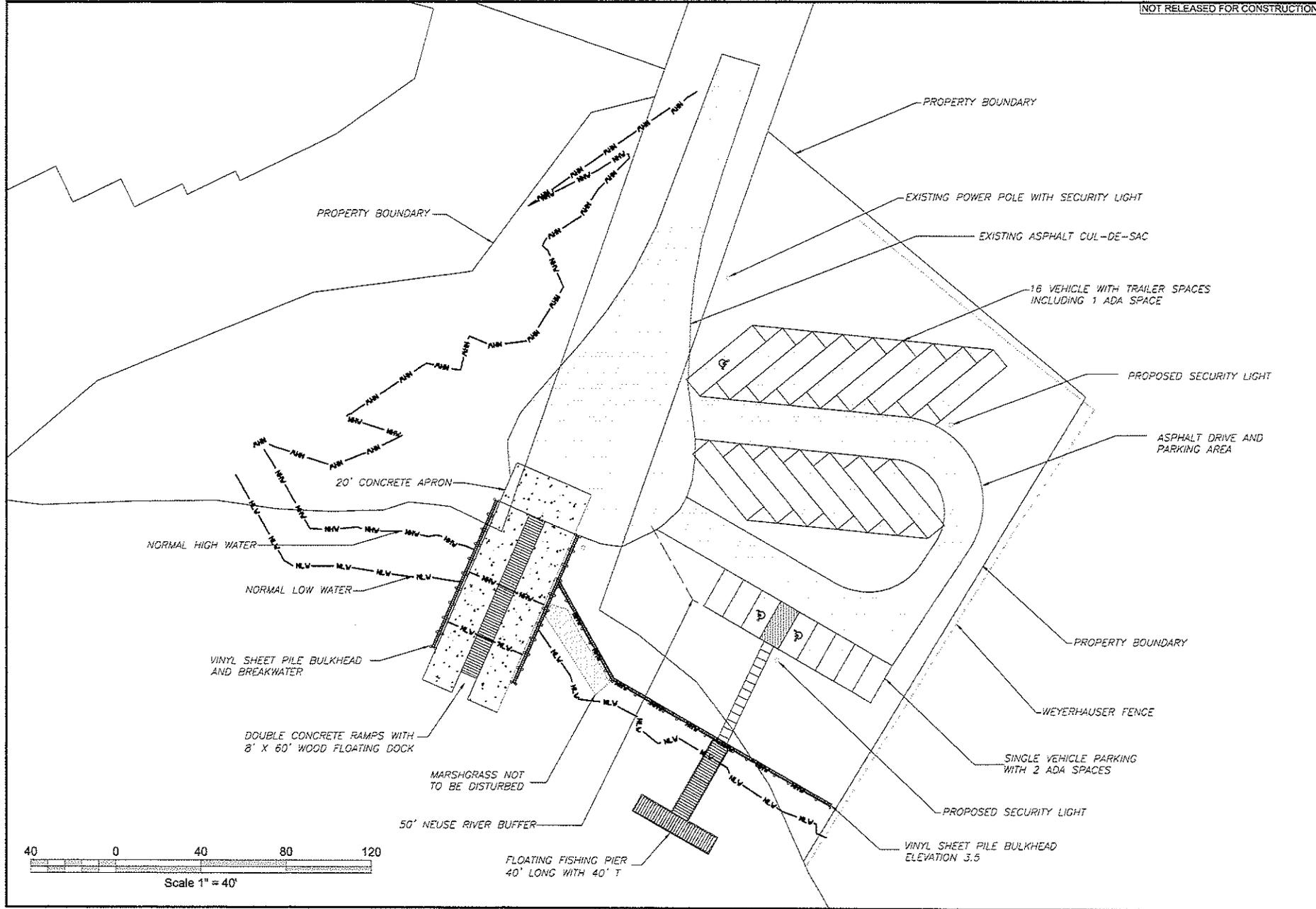
NORTH CAROLINA WILDLIFE RESOURCES
COMMISSION

Gordon S. Myers, Executive Director

ATTEST

Erik Christofferson, Engineering Services
Division Chief

NOT RELEASED FOR CONSTRUCTION



NORTH CAROLINA WILDLIFE RESOURCES COMMISSION
 DIVISION OF ENGINEERING SERVICES
 1000 W. GARDNER STREET
 RALEIGH, NORTH CAROLINA 27609
 Phone: 919.707.0150
 Fax: 919.707.0162
 www.ncwildlife.org



COWPEN LANDING BAA
COWPEN LANDING
SCHEMATIC 1
CRAVEN COUNTY, NC

Date: 3-5-2012
 File Name: 1_COWPEN_LANDINGS
 Surveyed: JRL/TTC
 Designed: TTC
 Drawn: TTC
 Approved: MGH
 Sheet No.: SD-0.1

Cowpen Boat Landing Proposal
Public Meeting Minutes
July 24, 2012

The Craven County Recreation & Parks Department held a public meeting to present the proposed renovations for the Cowpen Boat Landing and to discuss a proposal for a 50-year property lease agreement with the North Carolina Wildlife Resource Commission (NCWRC). The meeting was held at 6:00 pm on Tuesday, July 24, 2012 at in the Craven County Administration building.

Those in attendance were:

Recreation Advisory Board

Tom Lelli
Bill Taylor, Vice Chair
Daniel Miller

Staff

Jack Veit, County Manager
Gene Hodges, Assistant County Manager
Eddie Games, Recreation Director
Billy Wilkes, Recreation Assistant Director
Abigail Wilson, Recreation Administrative Assistant

Others in attendance were:

Tom Mark, Craven County Commissioner; Mr. Tom Covington, NC Wildlife Resource Commission; Mr. Jewel Monette, Citizen; Mrs. Ann Monette, Citizen

Eddie Games, Craven County Recreation & Parks Director called the meeting to order at 6:00 pm. Introductions were given by all.

Eddie explained that the purpose of this meeting is to present the proposed renovations by the North Carolina Wildlife Resource Commission (NCWRC) for the Cowpen Boat Landing, and the proposed 50-year lease agreements of the Cowpen and Spring Garden Boat Landings to the NCWRC, in which they will assume liability and provide regular maintenance.

The floor was open for questions and/or comments.

Mr. Monette addressed Tom Covington with the following questions:

Q: Can they still hold annual fishing tournaments?

A: Yes. If the tournament consists of more than 15 boats, a permit is required-at no charge. This will give the tournament right-of-way at the landing.

Q: Can the public use the facility for activities other than fishing and boating- such as swimming?

A: No. If Wildlife takes over management of the facilities, the public will only be allowed to launch and retrieve boats, park and fish on the fishing pier.

Mr. Monette continued with his concerns, to which Mr. Covington responded:

- He thinks that there should be dual ownership of the property.
- He does not think the proposed docks are a good idea-the current will take them out.

Mr. Covington replied with regard to the dual ownership that Wildlife has a volunteer program in place called Adopt An Access Area where the public can get involved with the maintenance of the facility by doing things such as picking up trash. This is a great partnership because it keeps individuals involved in the maintenance and the facility stays well maintained.

With regard to the docks, Mr. Covington stated that a wall would be built that should protect the dock and pier.

Mr. Covington added that the renovation proposal for the boat landing will be to enhance the property and provide a level of maintenance that the County is currently not able to provide. Construction is currently scheduled for April 2013.

Eddie submitted the proposal to the Recreation Advisory Board Members via email. There being no objections, it was the consensus to move forward with the North Carolina Wildlife Resource Commission renovation proposal and lease agreement.

Further discussion was held by everyone in attendance. It was decided that the proposed draft agreement between the County and the NCWRC be submitted to Jim Hicks, County Attorney for review and to make any necessary changes.

Adjournment

Eddie closed the meeting at 6:35 pm.

Respectfully submitted,

Abigail G. Wilson

Township Six FD, 2013 Freightliner, 2000 Gallon Tanker/Tender

Manufacture: Southern Fire Service & Sales, Jasper Georgia

Truck:

2013 Freightliner M2-106 2-Door with a 44,000 GVWR, 2000 Gallon Tanker/Tender with Hale AP-50, 500 GPM PTO pump.

Financing:

BB&T, Havelock NC

Price:

Total	\$163,000.00
Down Payment	35,000.00
Amount Financed	128,000.00
Monthly Payment	2,314.00 (60 months)

Unit will be completed 150-180 calendar days from date of order.

Fire Tax will have no change.

Township Six FD is requesting \$20,000.00 from department fund balance held by Craven County for down payment.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven County EMS Advisory Council

Name: Jackie G Barrows Home Phone: 252-636-9919
 Home Address: 1922 Cleveland St. Cel phone 670-9033
 City: New Bern, NC Zip Code: 28560
 Township: _____ City Limits: Yes No
 Occupation: 911 Communication Supervisor Business Phone: 633-0498
 Place of Employment: Craven Co EMS Fax Number: 633-4271
 E-Mail Address: jbarrows@cravencountync.gov
 (Please indicate your preferred contact number.) Cel phone

Education

GED, EMS and Fire Service, 911 Communication

Business and Civic Experience

28 years 4 months working for Craven Co. First with Sheriff Dept
now with EMS Services

Areas of Expertise, Interest, Skills

911 Supervisor (20 years), EMS & Fire Service

Why do you want to serve?

I've been on this board for a number of years and feel
I have made a difference and would like to continue trying
to make a difference.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5-18-12

Jackie G Barrows
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory Council

Name:	Timothy "Mark" Dair	Home Phone:	252 6365318
Home Address:	101 Courtney Ln		
City:	New Bern	Zip Code:	28562
Township:	Eight	City Limits:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Occupation:	Teacher/Administrator	Business Phone:	252 5146411
Place of Employment:	New Bern High School	Fax Number:	
E-Mail Address:	markdair@craven.k12.nc.us		

(Please indicate your preferred contact number.)

Education

BS Degree and Traffic Safety Ed	ECU	1987	
Master Safety Ed	ECU	1987	

Business and Civic Experience

1984-1989	Teacher/Athletic Trainer	Lexington HS	Lexington NC
1984	Public Safety Inspector	NC State Univ	Raleigh NC
1990-present	Teacher/Admin Asst	New Bern High School	

Areas of Expertise, Interest, Skills

EMT since 1983
Rhens Med Resp Captain 1998-present
member Pombeo Reserve 1990-2001

Why do you want to serve?

Represent Rhens VFD Medical Responder

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5/17/12


 Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory, EMS Peer review

Name:

James Davis

Home Phone:

252-514-0386

Home Address:

3600 Wedgewood Dr

City:

New Bern

Zip Code:

28562

Township:

City Limits:

Yes

No

Occupation:

Director of Emergency Services

Business Phone:

252-634-6850

Place of Employment:

Carolina East Medical Center

Fax Number:

252-633-8696

E-Mail Address:

jdavis@carolinaeasthealth.com

(Please indicate your preferred contact number.)

Education

Masters of Nursing, University of Phoenix

Bachelor of Arts, College of Charleston

Associate of Nursing, Greenville Technical College

Business and Civic Experience

Chamber of Commerce, Leadership Craven,

Areas of Expertise, Interest, Skills

Emergency Medicine

Why do you want to serve?

To help guide care of citizens of Craven County
in times of emergency.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date:

3/16/12

James Davis

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory Council

Name: John Harrod
Home Address: 265 Sand Hill Rd.
New Bern
City: _____
Township: 3
Occupation: Retired
Place of Employment: _____
E-Mail Address: Jharrod@briarsp2@yahoo.com

Home Phone: 252-617-9533
Zip Code: 28560
City Limits: Yes No
Business Phone: NA
Fax Number: 14A

(Please indicate your preferred contact number.)

Education

H.S.

Business and Civic Experience

Chief Bridgton EMS 1st Asst. Chief
Tri-Community Fire Dept.

Areas of Expertise, Interest, Skills

Fire & EMS

Why do you want to serve?

To help out community

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 05-16-2012

John Harrod
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory Council

Name: Stanley Koontz, MD Home Phone: 252-244-0727
Home Address: 1174 Cool Springs Rd
City: Errol Zip Code: 28527
Township: 1 & 2 City Limits: Yes No
Occupation: Physician - ER Business Phone: 252-633-8119
Place of Employment: Carolina East Fax Number: _____
E-Mail Address: stushmd@yahoo.com

(Please indicate your preferred contact number.)

Education

MD - Med doctor

FACER - Fellow American College of Emergency Medicine

Business and Civic Experience

Areas of Expertise, Interest, Skills

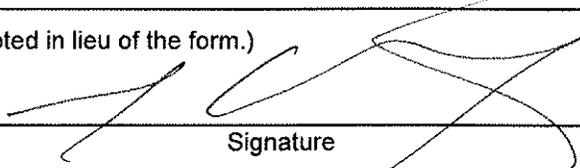
EMS, Computers, Communication, Coaching

Why do you want to serve?

to serve

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5-16-12


Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory Council

Name: Debra Rogers Home Phone: 910-376-9355
Home Address: 2000 Cause Blvd
City: New Bern Zip Code: 28561
Township: _____ City Limits: Yes No
Occupation: RN clinical manager ED Business Phone: 252-634-6197
Place of Employment: Carolina East Medical Center Fax Number: 252-633-8096
E-Mail Address: DRogers@Carolinaeasthealth.com

(Please indicate your preferred contact number.)

Education

RN, MSN, CEN
Registered nurse, Master's degree nursing, Certified emergency nursing

Business and Civic Experience

I have been a member of EMS Council for the past 2 years.

Areas of Expertise, Interest, Skills

Emergency medicine

Why do you want to serve?

It is important that the ED have a liaison to the EMS Council so that we can function as a team. The EMS advisory council platform is the best way to give and receive necessary information.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5/16/2012

Debra Rogers RN
Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory Council

Name: Jane B. Sobotor Home Phone: 252-224-0879
 Home Address: 1084 Mill Creek Road
 City: Pollockville, NC 28573 Zip Code: 28573
 Township: " " City Limits: Yes No
 Occupation: EMS Manager Business Phone: 252-633-8190
 Place of Employment: Carolina East Health Sys. Fax Number: 252-633-8267
 E-Mail Address: jsobotor@carolineasthealth.com
 (Please indicate your preferred contact number.)

Education

Diploma Nursing - LPN
Credential Paramedic - NC Paramedic, Credentialed EMS Instructor
BS - Business Mgmt. + Organizational Development

Business and Civic Experience

EMS - 30 yrs - NC EMS Instructor - 27 years - Families CC
EMS @ Carolina East - 27 yrs - manager - 12 years - Craven CC
Volunteer EMS - Pollockville Rescue - 27 years
(Treasurer)

Areas of Expertise, Interest, Skills

EMS - Paramedic - pre-hospital provider + Manager
Craven County LEPC Peer Review Subcommittee, EMS Advisory Council
American Heart Instructor - Regional Coordinator
Christian Education Committee - Pollockville Presbyterian Church
Carolina East Emergency Mgmt. Committee

I would like to continue serving as a member of this Council as I have for many years. I have a great love + passion for EMS + all people that are a part of it!
 (A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 6/7/2012

Jane B. Sobotor
Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

EMS Advisory, PEER REVIEW, ETC.

Name: F.G. NICHOLAS SALTER Home Phone: 252-241-0619
 Home Address: 1163 GOLDEN FARM Rd
 City: BEAUFORT Zip Code: 28516
 Township: _____ City Limits: Yes No
 Occupation: Assistant Chief - EMS Business Phone: 252-466-5449
 Place of Employment: Cherry Point Fire + EMERGENCY SERVICES Fax Number: _____
 E-Mail Address: franklin.Salter@usmc.mil

(Please indicate your preferred contact number.)

Education

EMT-PARAMEDIC, FIREFIGHTER, HAZMAT TECHNICIAN, FIRE INSTRUCTOR
FIRE OFFICER, AIRPORT FIREFIGHTER, TECHNICAL RESCUE

Business and Civic Experience

Areas of Expertise, Interest, Skills

FIRE, EMS, HAZMAT, TECHNICAL RESCUE

Why do you want to serve?

PROVIDE ANY ASSISTANCE / KNOWLEDGE REQUESTED.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 19 JUL 12

F.G. Nicholas
Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

FIRE TAX COMMISSIONER, RHEMS FIRE DISTRICT

Name:	<u>RAYMOND A. HEMPHILL</u>	Home Phone:	<u>252 637-4824</u>
Home Address:	<u>1508 KIMBERLY ROAD</u>		
City:	<u>MEW BERN</u>	Zip Code:	<u>28562</u>
Township:	<u># EIGHT</u>	City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>RETIRED</u>	Business Phone:	<u></u>
Place of Employment:	<u></u>	Fax Number:	<u></u>
E-Mail Address:	<u>HEMPHILLRA@GMAIL.COM</u>		

(Please indicate your preferred contact number.)

Education

BA PSYCH

Business and Civic Experience

30 YEARS MANAGEMENT

Areas of Expertise, Interest, Skills

CHARTER MEMBER RHEMS VOL. FIRE DEPARTMENT - PAST PRESIDENT

COMMAND PILOT - CIVIL AIR PATROL

Why do you want to serve?

CIVIC DUTY

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 03/01/2012

RAY HEMPHILL

Digitally signed by RAY HEMPHILL
DN: cn=RAY HEMPHILL, o=RHEMS FIRE TAX DIST., ou=FIRE TAX COMMISSIONER, email=HEMPHILLRA@GMAIL.COM, c=US
Date: 2012.03.01 09:47:55 -0500

Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Community Child Protection Team/Child Fatality Prevention Team

Name:	<u>Jennifer M. Wilson</u>	Home Phone:	<u>252-649-1294</u>
Home Address:	<u>4123 Camden Square Drive</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28562</u>
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	<u>Community Based Service Provider</u>	Business Phone:	<u>252-649-1094</u>
Place of Employment:	<u>LeChris Health Systems</u>	Fax Number:	<u>n/a</u>
E-Mail Address:	<u>jdub4246@gmail.com</u>		

(Please indicate your preferred contact number.)

Education

<u>Western Carolina University 95-97</u>	<u>no degree obtained--Liberal Arts</u>
<u>Craven Community College 2008-2011</u>	<u>A.A. sped</u>
<u>Craven Community College 2009-2010</u>	<u>ADN</u>

Business and Civic Experience

Customer Service;
Mental Health Worker

Areas of Expertise, Interest, Skills

Nursing
Education

Why do you want to serve?

A combination of experience, education and great interpersonal skills lead me to believe I can serve this county with positive outcomes.

I am a parent of a deceased child to which I feel provided me with the best attribute I can offer, myself. Empathy and strenght will be required to fulfill this position and I would be honored to be a resource to help educate and prevent this tragedy in other families.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: _____ Signature _____

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Community Child Abuse Fatality Protection Team

Name: Debra Kenner

Home Phone: 252-633-6163

Home Address: 308 Elizabeth Ave

City: New Bern

Zip Code: 28562

Township: _____

City Limits: Yes No

Occupation: 1/DD LM

Business Phone: 252-636-6163 or 636-1570

Place of Employment: ECRH MCO

Fax Number: _____

E-Mail Address: ministerdeb2008@hotmail.com

(Please indicate your preferred contact number.) 252-626-7924

Education

BS - Criminal Justice; MHS - Children & Families

Business and Civic Experience

youth Ministry - West St Christian Church

Areas of Expertise, Interest, Skills

Licensed Marriage & Family Therapist; Work background mental health for approx 17 yrs.

Why do you want to serve?

Special interest in the well being of children.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 7/19/12

Debra Kenner
Signature

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RECEIVED JUL 17 2012

Craven County Government
Chairman Lee Kyle Allen
Board of Commissioners
406 Craven Street
New Bern, NC 28562

June 19, 2012

Dear Chairman Allen:

It has been my pleasure to serve on the Coastal Carolina Regional Airport Board for the past 2 years. Under the current Airport administration headed by Tom Braaten, I have witnessed remarkable improvements in facilities as well as customer service and view our airport as one of the finest in the region.

It is with great sadness that I must announce my resignation from the Airport Board effective July 17, 2012. I will be relocating out of state to pursue career opportunities.

It has been an honor to serve Craven County with a remarkable group of fellow board members and I wish the Coastal Carolina Regional Airport continued growth and success.

Best Regards

A handwritten signature in cursive script that reads "Lee Ashburn". The signature is written in black ink and includes a horizontal line extending to the right from the end of the name.

Lee Ashburn

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:
COASTAL CAROLINA REGIONAL AIRPORT AUTHORITY

Name: SABRINA BENDEL Home Phone: 252-638-6780
Home Address: 329A MIDDLE STREET
City: NEW BERN Zip Code: 28560
Township: _____ City Limits: Yes No
Occupation: BUSINESS Business Phone: 252-514-5734
Place of Employment: THE BIRTHPLACE OF PEPSI Fax Number: _____
E-Mail Address: SABRINABENDEL@YAHOO.COM

(Please indicate your preferred contact number.)

Education

SEE ATTACHED RESUME

Business and Civic Experience

SEE ATTACHED RESUME

Areas of Expertise, Interest, Skills

TRAVEL AND TOURISM, MARKETING, DOWNTOWN NEW BERN

Why do you want to serve?

I HAVE BEEN ACTIVELY INVOLVED IN THE TRAVEL INDUSTRY SINCE 1980 AND WOULD BRING THAT LEVEL OF EXPERTISE TO THIS BOARD AS WELL AS MY YEARS OF EXPERIENCE SERVING ON THE TOURISM DEVELOPMENT AUTHORITY

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 06/04/2012

SABRINA BENDEL

Digitally signed by SABRINA BENDEL
DN: cn=SABRINA BENDEL, o, ou,
email=SABRINABENDEL@YAHOO.COM, c=US
Date: 2012.06.04 09:24:26 -0400'

Signature

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7/24/2012 TUE 10:00 FAX 252 637 0526 CRAVEN CO MANAGER'S OFFI

001/002

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

COASTAL CAROLINA AIRPORT AUTHORITY

Name: JERRY A JACKSON Home Phone: 252-447-3828
Home Address: 129 MALLARD COVE DR.
City: HAVELOCK Zip Code: 28532
Township: b City Limits: Yes No
Occupation: COMMERCIAL REAL ESTATE Business Phone: 252-670-8500
Place of Employment: HAVELOCK Fax Number: _____
E-Mail Address: jerryajackson@ec.rp.com
(Please indicate your preferred contact number.)

Education

BS ECU '76
CCIM COMMERCIAL INVESTMENT MEMBER
ACC ACCREDITED LAND CONSULTANT

Business and Civic Experience

LICENSED REAL ESTATE SINCE 1977
LICENSED GENERAL CONTRACTOR SINCE 1977
AVIATION LEASING, ROTARY, CHAMBER OF COMMERCE (HAVELOCK) TDA

Areas of Expertise, Interest, Skills

USCG LICENSED CAPTAIN, COMMERCIAL MELINST PILOT, GRADING CONTRACTOR (25 YEARS)

Why do you want to serve?

INTEREST IN AVIATION, GIVING BACK TO COMMUNITY

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 7/24/12 Jerry A Jackson
Signature

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