

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JULY 16 2012
8:30 A.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF JULY 2, 2012 REGULAR SESSION

1. TAX RELEASES: Ronnie Antry, Tax Administrator
2. COASTAL CAROLINA REGIONAL AIRPORT REQUEST: Tom Braaten, Airport Director
3. NC 20 REQUEST FOR SUPPORT: Tom Thompson, Executive Director
4. SUBDIVISIONS FOR APPROVAL: Don Baumgardner, Planning Director
5. VOLUNTARY AGRICULTURAL DISTRICT AND ENHANCED VOLUNTARY AGRICULTURAL DISTRICT ORDINANCE AMENDMENTS: Jim Hicks, County Attorney
6. BUDGET AMENDMENTS: Rick Hemphill, Assistant County Manager - Finance/Administration
7. APPOINTMENTS
 - A. Pending Appointments
 - B. Current Appointments
 - C. Upcoming Appointments
8. COUNTY ATTORNEY'S REPORT: Jim Hicks
9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS
11. CLOSED SESSION
12. WATER PROJECT UPDATE: Tim Baldwin, McKim & Creed

Agenda Date: July 16, 2012
Presenter: Ronnie Antry
Agenda Item No. 1
Board Action Required: Yes

TAX RELEASES

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases contained in Attachment #1 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases.

Agenda Date: July 16, 2012
Presenter: Tom Braaten
Agenda Item No. 2
Board Action Required: Yes

COASTAL CAROLINA REGIONAL AIRPORT REQUEST

The airport is working on a large project which is scheduled to begin construction in August in order to finish before the cold weather arrives – it is a 5-month project. The FAA is working to get the grant offer letter here by the middle of July. Airport Director, Tom Braaten, would like to brief the Board of Commissioners and solicit their acceptance of the grant so notice to proceed can be issued to the contractor in July. Although the grant offer has not yet been received, the value will be approximately \$5,517,000 with the majority of the cost being the purchase of the EMAS (Element No. 2 on Attachment #2).

Board Action: Consider request to approve receipt of the grant.

Agenda Date: July 16, 2012
Presenter: Tom Thompson
Agenda Item No. 3
Board Action Required: Yes

NC 20 REQUEST FOR SUPPORT

NC 20 Executive Director, Tom Thompson, will make a presentation to solicit the Board's support. Background information and a requested resolution appear as Attachment #3.

Board Action: Consider request. If an appropriation is approved, a roll call vote will be necessary.

Agenda Date: July 16, 2012
Presenter: Don Baumgardner
Agenda Item No. 4
Board Action Required: Yes

SUBDIVISIONS FOR APPROVAL

The Planning Board has recommended the following subdivisions for approval.

Andrew Gray Tyson - Final

- Property is owned by Milton G. Holmes, surveyed by Terry K. Wheeler, PE, PLS
- Property is located within Twp 1 off of River Rd. (SR 1400)
- Parcel ID 1-065-17002
- Subdivision contains 1 lot on 0.66 acres
- Lot proposed to be served by Craven County water and an individual septic system

Jeremy N. Taylor - Final

- Property is owned by Thurman Taylor and surveyed by Gaskins Land Surveying, P.A.
- Property is located within Twp 2 on Hawk Rd.
- Parcel ID 2-020-071
- Subdivision contains 2 lots on 1.88 acres
- Lots proposed to be served by community water and an existing individual septic system

Bruce E. Whitford - Final

- Property is owned by Hazel W. Debruhl and surveyed by Gaskins Land Surveying, P. A.
- Property is located within Twp 1 on Craven Farms Rd. (SR 1442)
- Parcel ID 1-048-005
- Subdivision contains 1 lot on 0.74 acres
- Lot proposed to be served by Craven County water and an individual septic system

Board Action: A vote to approve the subdivisions is needed.

Agenda Date: July 16, 2012
Presenter: Jim Hicks
Agenda Item No. 5
Board Action Required: Yes

**VOLUNTARY AGRICULTURAL DISTRICT AND ENHANCED VOLUNTARY
AGRICULTURAL DISTRICT ORDINANCE AMENDMENTS**

County Attorney, Jim Hicks, will be available to answer any questions by the Board concerning proposed amendments to the ordinance prior to consideration for approval. The amendments, which appear in Article VI, were presented for public hearing on July 2, 2012, and are included here as Attachment #5.

Board Action: A simple majority vote will be adequate to adopt the amendments.

Agenda Date: July 16, 2012
Presenter: Rick Hemphill
Agenda Item No. 6
Board Action Required: Yes

BUDGET AMENDMENTS

Assistant County Manager-Finance/Administration, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: DSS/TANF– Need to roll forward the \$134,983 balance of unspent Special Adoption funds from FY '12. These funds are received from the State. The amount is determined by the number of adoptions finalized and must be used in the adoption program. There is no County match.

Public Bldg/Conv Center – Budget \$520,000 from Capital Reserve for repairs to floors, walls and doors and the purchase (w/installation) of carpet and other furnishings for Convention Center Bldg. These funds are a portion of the Convention Center settlement transferred to Capital Reserve in 2010.

Board Action: A roll call vote is needed to approve budget amendments.

Agenda Date: July 16, 2012
Presenter: _____
Agenda Item No. 7
Board Action Required: Yes

APPOINTMENTS

- A. PENDING APPOINTMENTS
- B. CURRENT APPOINTMENTS
- C. UPCOMING APPOINTMENTS

A. PENDING APPOINTMENT(S):

Craven County Clean Sweep Committee

(There are two vacancies remaining; no applications on file.)

Industrial Facilities Pollution Control Financing Authority

(There is one term remaining; no applications on file)

Agricultural Advisory Committee

(Two terms expiring; no applications on file)

Regional Aging Advisory Committee

(One vacancy created by the resignation of Robert Dorsey; no applications on file)

Coastal Carolina Regional Airport

Board needs to designate which of three new appointees (Charles Meekins, Mary Harris, Joseph Leahy) is filling the unexpired term of Chip Hughes, which will expire in 2014. The other terms will expire in 2015.

PENDING APPOINTMENT(S), Cont'd.

Recreation and Parks Advisory Committee

(Two re-appointments - **Dennis Smith and Brad White*** - were made on June 13, and there were two positions remaining for terms of Jeff Cannon and Mike Marks)

***NOTE:** Although Brad White's initial appointment in 2006 is within the County Commissioners' term limit, the by-laws of the Recreation Advisory Board stipulate a limit to two consecutive three-year terms, which he has already served.

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12

TYPE:

1 from each township (8)
4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No Yes Specify: _____

Term(s) Expiring: Jeff Cannon (Appointed 2002)

Mike Marks (Appointed 2001)

Brad White (Appointed 2006)

Application on file: Attachment #7.A. (Attachment includes sheet showing district and township distribution among current advisory board members.)

B. CURRENT APPOINTMENTS: JULY

Fire Tax Commissioners

AUTHORIZATION: N.C.G.S. 69-25.5

MISSION/FUNCTION: To serve in an advisory capacity as representatives of the County Commissioners relative to determining the amount of fire protection needed in their respective districts, assuring that district residents are afforded fire protection commensurate with the amount of fire tax paid, and furnishing said protection.

NUMBER OF MEMBERS: 30 TYPE: 3 per District

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must be a qualified voter of the district represented.

LENGTH OF TERMS: 2 Years
COMPENSATION: No Yes Specify: _____

Term(s) Expiring: Commissioner, Twp.7: William Laughinghouse (initial appointment 2002)

No applications on file

River Bend Planning Board (Extraterritorial Jurisdiction)

AUTHORIZATION: NCGS 160A-362

MISSION/FUNCTION: To advise the Town Council (Council) and Manager on planning and zoning issues to include, but not be limited to, establishment or revision of districts, regulation and restriction of the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land in accordance with G.S. §160A-382. The Board shall work on other issues assigned by the Council or Manager. The Board shall propose principles, goals, and methods, and offer guidance to the Council and Manager on planning and zoning issues

NUMBER OF MEMBERS:
7

TYPE:
1 Resident of River Bend's ETJ Area appointed by County Commissioners; 6 appointed by River Bend

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE 1st Thursday – 7:00 p.m.

COMPENSATION: No Yes Specify: _____

Term(s) Expiring: Thomas Zak (Initial appointment 2001)

No applications on file

Craven-Pamlico-Carteret Regional Library

AUTHORIZATION: N.C.G.S. Article 19A, Chapter 153

MISSION/FUNCTION: Determine policy of the regional library system, select and appoint administrative librarian, advise in the preparation of the budget, approve budget and work to obtain the necessary funds, provide and maintain adequate buildings and grounds, keep abreast of pertinent legislation.

NUMBER OF MEMBERS:

9

TYPE:

3 per member county

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 6 Years

MEETING SCHEDULE: 3rd Tuesday in February, May, August and November at 10:00 a.m.

COMPENSATION: No Yes Specify: Mileage Reimbursement

Term(s) Ending: Michelle Snyder (Resignation; unexpired term ends 2016)

Applications on File: Attachment #7.B.

C. UPCOMING APPOINTMENTS

August

EMS Advisory Committee: Jackie Barrows, Harold Blizzard (Advisory), Chris Cangemi, Mark Dail, James Davis, Doug Furgason, John Harrell, Joe Hoffman, James Johnson, Stanley Kite (Advisory), Stanley Koontz, Linda Little, Jean Matthews, Robert Monteiro, Debra Rogers, Jane Sobotor, Robert Toler, Ronnie Weems, Rick Zaccadelli

Fire Tax Commissioners: Ray Hemphill (Rhems)

Promise Place: Jean Kenefick

September

Fire Tax Commissioners: Dred Mitchell (Cove City)

Board Action: The Board will need to consider all necessary appointments.

Agenda Date: July 16, 2012
Presenter: Jim Hicks
Agenda Item No. 8

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, will request adoption of the resolution which is Attachment #8.

Agenda Date: July 16, 2012
Presenter: Jack Veit
Agenda Item No. 9

COUNTY MANAGER'S REPORT

Agenda Date: July 16, 2012
Presenter: _____
Agenda Item No. 10

COMMISSIONERS' REPORTS

Agenda Date: July 16, 2012
Presenter: _____
Agenda Item No. 11

CLOSED SESSION

The Board will be requested to go into closed session pursuant to N.C.G.S. 143-318.11(a)(3) to discuss negotiations for property acquisition.

Agenda Date: July 16, 2012
Presenter: Tim Baldwin
Agenda Item No. 12
Board Action Required: Yes

WATER PROJECT UPDATE

The Board will receive a Power Point presentation by Tim Baldwin of McKim & Creed on the water project, which appears as Attachment #12, and will be requested to approve the agreement with McKim and Creed which is included in the attachment.

Board Action: Receive information and consider request for approval.