

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
WEDNESDAY JUNE 13, 2012
8:30 A.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF JUNE 4, 2012 REGULAR SESSION
MAY 29, 2012 AND JUNE 4, 2012 RECONVENED SESSIONS

1. TAX RELEASES AND REFUNDS: Glenn Jones, Chief Appraiser
2. CRAVEN AGING PLANNING BOARD PRESENTATION:
Georgia Newkirk, Chair
3. CONSIDERATION OF BUDGET ORDINANCE FOR ADOPTION:
Jack Veit, County Manager
4. VAD ORDINANCE MATTERS: Jim Hicks, County Attorney
 - A. Ordinance Changes
 - B. Legal Document
5. FINANCE MATTERS: Rick Hemphill, Assistant County Manager
for Finance/Administration
 - A. Budget Amendments and Ordinance Update
 - B. GovDeal Items
6. CDBG-BID AWARD FOR RIVER BEND SEWER LINE PROJECT:
Chad Strawn, Assistant Planning Director
7. APPOINTMENTS
 - A. Pending Appointments
 - B. Current Appointments
 - C. Future Appointments
8. COUNTY ATTORNEY'S REPORT: Jim Hicks
9. COUNTY MANAGER'S REPORT: Jack Veit
10. COMMISSIONERS' REPORTS

Agenda Date: June 13, 2012
Presenter: Glenn Jones
Agenda Item No. 1
Board Action Required: Yes

TAX RELEASES AND REFUNDS

Chief Appraiser, Glenn Jones, will present the routine requests for tax releases and refunds contained in Attachment #1 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds

Agenda Date: June 13, 2012
Presenter: Georgia Newkirk
Agenda Item No. 2
Board Action Required: Yes

CRAVEN AGING PLANNING BOARD PRESENTATION

Georgia Newkirk, Chair of the Craven Aging Planning Board, will present the recommended 2012-2013 budget for the Home and Community Care Block Grant, as detailed in Attachment #2. The match amounts for the Craven County departments are included in the departmental budget requests. The Senior Companion Program and Havelock Senior Services did not request matching funds from the County.

Board Action: Receive information and consider recommended budget for approval

Agenda Date: June 13, 2012
Presenter: Jack Veit
Agenda Item No. 3
Board Action Required: Yes

CONSIDERATION OF BUDGET ORDINANCE FOR ADOPTION

County Manager, Jack Veit, will present the Budget Ordinance for FY 2012-13, which will be provided to you under separate cover.

Board Action: If there is no additional input from Commissioners regarding the budget, the Chairman will call for a motion to adopt the FY 2012-13 Budget Ordinance. A roll call vote will be required.

Agenda Date: June 13, 2012
Presenter: Jim Hicks
Agenda Item No. 4
Board Action Required: Yes

VAD ORDINANCE MATTERS

County Attorney, Jim Hicks, will present the following requests to the Board to finalize matters relative to the Voluntary Agricultural Districts and Enhanced Voluntary Agricultural Districts.

A. ORDINANCE CHANGES

A public hearing is requested by the Agricultural Advisory Board to accept changes to the County ordinance providing that an initial tract of qualifying land must be 10 acres and then any other lands associated with that farm used for farming purposes (plus or minus 10 acres) can be accepted under that initial qualifying tract.

B. LEGAL DOCUMENTS

A legal document is requested that will allow farmers to associate enrollment of farmlands into the VAD/EVAD program with the deed (i.e. record with the Register of Deeds and thus also be listed on the county GIS site). This will be a document between the Craven County Agricultural Advisory Board and the County of Craven that simply states that a landowner(s) has a signed Conservation Agreement and meets requirements associated with the Craven County Ordinance.

Board Action: Set public hearing and direct the County Attorney in preparation of the requested document, if the Board desires.

Agenda Date: June 13, 2012
Presenter: Rick Hemphill
Agenda Item No. 5
Board Action Required: Yes

FINANCE MATTERS

A. BUDGET AMENDMENTS AND ORDINANCE UPDATE

Assistant County Manager for Finance/Administration, Rick Hemphill, will present the following budget amendments and ordinance update for the Board's approval.

Amendments: Schools –One half of Article 40 and Article 42 sales tax distributed to counties is dedicated to school debt service. Given fiscal year-to-date collections and four more distributions to be credited to current fiscal year, it is anticipated that final receipts will be greater than originally projected. Need to budget an additional \$225,000 in expected revenue and corresponding transfer to Debt Service Fund.

Convention Center – Overall business at Convention Center exceeded projections for this fiscal year. Need to budget additional revenue of \$25,000 in space rental, \$5,000 in event personnel, \$3,000 in concessions and \$2,000 in utilities to cover the resulting increase in costs of \$20,000 for utilities, \$5,000 for maint/repair equipment, \$5,000 for advertising and \$5,000 for contractual expenses.

DSS/CARTS –Under the HCCBG (home community care block grant), a portion of funding has been reallocated from CARTS to DSS. Need to budget the additional \$3,487 available for spending by the Senior Center Health Promotions program of which \$3,139 is transferred from CARTS and \$348, the required 10% county match, from fund balance.

Health/Cancer Control – Additional \$ 6,885 in state funding allocated to Craven County Health Dept. This funding is for costs associated with breast cancer screening for women.

Rescue Squads – Ambulance service fees/collections in two squads exceeded amount budgeted. Need to budget an additional \$13,000 for Ft. Barnwell rescue and \$2,500 for Cove City rescue. (90% squads, 10% collection fees).

Tax Collections – Need to budget additional \$193,462 for a tax refund to BSH Home Appliances Corporation. Refund based on orders issued by the NC Property Tax Commission. A determination was made that personal property (equipment) was overvalued for tax years 2009, 2010 and 2011.

CDBG FY 10 Contingency Infrastructure – Need to budget \$50,000 funding from NCDOT for work related to the CDBG FY'10 Contingency Infrastructure Project. Agreement between NCDOT and Craven County dated May 3, 2011.

Ordinances: Close out CDBG FY 08 James City Project Fund 277.
Amend CDBG FY 10 Contingency Infrastructure Fund 278.

Board Action: A roll call vote is needed to approve budget amendments

B. GOVDEAL ITEMS

The County recently sold some automobiles on GovDeals. Attachment #5.b. is a listing which includes these vehicles and in addition shows all items sold on GovDeals this past year. Many of these have been presented to the Board in past meetings but to be safe (in the event some were not included) it would be appropriate that the Board acknowledge the sale of all of these assets for audit purposes.

Board Action: Acknowledge receipt of information

Agenda Date: June 13, 2012
Presenter: Chad Strawn
Agenda Item No. 6
Board Action Required: Yes

CDBG-BID AWARD FOR RIVER BEND SEWER LINE PROJECT

Sealed bids for the proposed Infrastructure Sewer Line Project were opened at 11:00 AM on June 01, 2012, at the Craven County Planning Department. Ten (10) bids were received, opened, and tabulated by Avolis Engineering, P.A. The certified bid tabulation is shown in Attachment #6.

It has been recommended by The Project Engineer, Avolis Engineering, P.A. that the Board award the construction contract to the low bidder, W.O. White, LLC. The letter of recommendation from Avolis Engineering, P.A. is also attached.

Board Action: Motion to award River Bend Sewer Line Infrastructure Project to W.O. White, LLC as the lowest bidder (\$183,212).

Agenda Date: June 13, 2012
Presenter: _____
Agenda Item No. 7
Board Action Required: Yes

APPOINTMENTS

- A. PENDING APPOINTMENTS
- B. CURRENT APPOINTMENTS
- C. FUTURE APPOINTMENTS

A. PENDING APPOINTMENT(S):

Craven County Clean Sweep Committee

(There are two vacancies remaining; no applications on file.)

Industrial Facilities Pollution Control Financing Authority

(There is one term remaining; no applications on file)

Agricultural Advisory Committee

(Two terms expiring; no applications on file)

Regional Aging Advisory Committee

(One vacancy created by the resignation of Robert Dorsey; no applications on file)

Eastern Carolina Workforce Development Board

(Two terms expiring: community based organization and private sector; no applications on file)

Craven Community Child Protection Team

(One application on file; Attachment #7.A.)

Nursing Home Advisory Committee

(Ones application on file; Attachment # 7.A-1)

B. CURRENT APPOINTMENTS: JUNE

ABC BOARD

AUTHORIZATION: N.C.G.S. 18B-700

MISSION/FUNCTION: To serve the locality responsibly by controlling the sale of spiritous liquor and promoting customer-friendly, modern and efficient stores.

NUMBER OF MEMBERS:

3

TYPE:

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Interest in public affairs, good judgement, knowledge, ability and good moral character

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Third Tuesday of each month at 5:30 p.m. in the boardroom of the warehouse located at 3493 Martin Drive

COMPENSATION: No Yes X Specify: \$150/month

Term Ending: John "Curly" Brazelton (initial appointment 2000)

Applications on File: Attachment #7.B.

PLANNING BOARD

AUTHORIZATION: N.C.G.S. 153A-21

MISSION/FUNCTION: _____

NUMBER OF MEMBERS:

8

TYPE:

Representatives from around the County
(from each township to the extent possible)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 4 Years

MEETING SCHEDULE: Fourth Thursday of each month, 6:30 p.m.

COMPENSATION: No Yes Specify: \$25 per meeting-members; \$30 per meeting- Chairman

Term(s) Ending: Jessie White (initial appointment 1996)

Applications on File: **Attachment #7.B-1**

NORTH CAROLINA EASTERN REGION

AUTHORIZATION: N.C.G.S. 158-35

MISSION/FUNCTION: Governing Body of the Global Transpark Development Zone

NUMBER OF MEMBERS:

TYPE:

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 4 Years

MEETING SCHEDULE: 2nd Thursday of third month of each quarter – 9:00 p.m.

COMPENSATION: No Yes Specify: Travel subsistence and reasonable per diem for attendance at meetings and other official functions, as determined by Commission

Term(s) Expiring: Mark Griffin (initial appointment 2010)

Applications on File: Attachment # 7.B-2

COASTAL CAROLINA AIRPORT AUTHORITY

AUTHORIZATION: General Statutes (Chapter 1197 session laws of 1979; Chapter 1046 session laws of 1989)

MISSION/FUNCTION: "...to meet monthly, and at such other times, as necessary, to discuss and decide on affairs pertinent to the operation, maintenance and control of the craven Couty Regional Airport".

NUMBER OF MEMBERS:

8

4

TYPE:

Voting

Non-voting

(Carteret, Jones, Pamlico, MCAS)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Tuesday of each month; 2:00 p.m.

COMPENSATION: No Yes Specify: \$100/month

Term(s) Ending: Curtis Bare (1991), Royce Jordan (1997), Kenny Morris (2011)

Applications on File: Attachment #7.B-3

TOURISM DEVELOPMENT AUTHORITY

AUTHORIZATION: Resolution by board of Commissioners; 1984 Session Laws

MISSION/FUNCTION: Allocation of net proceeds of room occupancy tax; promotion and development of tourism

NUMBER OF MEMBERS:

11

TYPE:

1 Commissioner appointee from hospitality industry; Tryon Palace Commission, New Bern and Havelock Chambers of Commerce, County Commissioner, appointee from City of New Bern and City of Havelock, County Finance Director, at-large (appointed by TDA)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 2nd Wednesday of every other month, 8:00 a.m.

COMPENSATION: No ; Yes Specify: _____

Term(s) Expiring: Barbara Dotterer (hospitality; appointment 2007)

Applications on File: Attachment # 7.B-4

EASTERN CAROLINA COUNCIL OF GOVERNMENTS

AUTHORIZATION: N.C.G.S. 160-470; 158-8 and 14; 153A-391 and 398

MISSION/FUNCTION: To initiate, coordinate and exercise management oversight for designated interjurisdictional and local programs/projects relevant to the needs assessments, planning functions, and services coordination/delivery within Region P or its sub-units

NUMBER OF MEMBERS: TYPE:

18

Executive Committee (1 Commissioner/County;
1 municipal appointee per member municipality)
General Membership Board (1 Commissioner appointee;
1 member municipality appointee)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 1 Year

MEETING SCHEDULE: 2nd Thursday every month; O'Marks Building

COMPENSATION: No Yes Specify: _____

Term(s) Ending: James Walker (initial appointment 2011) **No Applications on file.**

RECREATION ADVISORY COMMITTEE

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

12

TYPE:

1 from each township (8)

4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No Yes Specify: _____

Term(s) Expiring: Jeff Cannon (2002), Mike Marks (2001), Dennis Smith (2009), Brad White (2006) **No applications on file.**

C. UPCOMING APPOINTMENTS

July

Fire Tax Commissioner, Twp.7: William Laughinghouse (initial appointment 2002)
River Bend Planning Board, Extraterritorial: Thomas Zak (initial appointment 2001)

August

EMS Advisory Committee: Jackie Barrows, Harold Blizzard (Advisory), Chris Cangemi, Mark Dail, James Davis, Doug Furgason, John Harrell, Joe Hoffman, James Johnson, Stanley Kite (Advisory), Stanley Koontz, Linda Little, Jean Matthews, Robert Monteiro, Debra Rogers, Jane Sobotor, Robert Toler, Ronnie Weems, Rick Zaccadelli

Fire Tax Commissioners: Ray Hemphill (Rhems)

Promise Place: Jean Kenefick

Board Action: The Board will need to consider all necessary appointments

Agenda Date: June 13, 2012
Presenter: Jim Hicks
Agenda Item No. 8
Board Action Required: _____

COUNTY ATTORNEY'S REPORT

COUNTY MANAGER'S REPORT

A. REGIONAL LIBRARY BOARD

Mr. Veit will discuss with the Board the necessary procedures remaining in expressing the County's intent relative to the Craven-Pamlico-Carteret Regional Library. (See Attachment #9.A.)

B. SCHEDULING ISSUES

The Board will be requested to consider scheduling follow-up sessions concerning redistricting issues.

Agenda Date: June 13, 2012

Presenter: _____

Agenda Item No. 10

COMMISSIONERS' REPORTS

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 06/13/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
GARRIS, THEODORE & IRENE DID NOT OWN 1/1/2011	2603360 2011-0020977	443.09
GARRIS, THEODORE & IRENE DID NOT OWN 1/1/2011	2603360 2011-0091520	77.40
GRANDMAS GOODIES BAKERY INC NOT IN BUSINESS 1/1/2010	0082206 2010-0020576	138.07
SIMPSON, TERESA L DOUBLE LISTED WITH TICKET # 91144	0065125 2011-0052276	322.54
SPROTT, JONATHAN D & CRYSTAL H BOAT NOT IN NC 1/1/2011	0075688 2011-0091159	211.63
STILLEY, JOHN KENNETH & SUE WE MH DOUBLE BILLED-SAME ACCT#	6922005 2010-0049117	80.86
STILLEY, JOHN KENNETH & SUE WE MH DOUBLE BILLED-SAME ACCT #	6922005 2011-0054572	73.00
WILSON, DREW C DID NOT OWN 1/1/2011	0065910 2011-0063362	8.53
WINSTEAD, BETHANY ANN DID NOT OWN 1/1/2011	0072069 2011-0063616	12.97
	9 -CREDIT MEMO(S)	1,368.09

REFUNDS SUBJECT TO BOARD APPROVAL ON 06/13/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BSH HOME APPLIANCES CORPORATIO ORDERED BY PROPERTY TAX COMMISSION 5-15-2012	0038022 2009-0091052	73,562.83
BSH HOME APPLIANCES CORPORATIO ORDERED BY PROPERTY TAX COMMISSION 5-15-2012	0038022 2010-0006993	63,104.76
BSH HOME APPLIANCES CORPORATIO ORDERED BY PROPERTY TAX COMMISSION 5-15-2012	0038022 2011-0007746	56,793.87
	3 -REFUND(S)	193,461.46

CRAVEN AGING PLANNING BOARD
HOME CARE AND COMMUNITY BLOCK GRANT
2013 PROPOSED BUDGET FOR CRAVEN COUNTY COMMISSIONER'S
APPROVAL
JUNE 13, 2012

PRESENTED BY
GEORGIA NEWKIRK
CRAVEN AGING PLANNING BOARD CHAIR

The Budget Committee for the Craven Aging Planning Board met on May 17, 2012. Provider proposals were reviewed and the following budget was submitted to the Aging Planning Board at the regularly scheduled meeting on May 24, 2012. The Aging Planning Board voted unanimously to present the proposed FY 2013 budget to the Craven County Commissioner's for approval. The HCCBG allocation for Craven County is \$595,955 requiring a match from the county of \$66,217.

ORGANIZATION	PROGRAM	HCCBG	MATCH	HCCBG with MATCH	UNITS	COST PER UNIT
CARTS	Access service	\$70,787	\$7,865	\$78,652	10,849	\$7.25
Social Services	IH Level II	\$75,294	\$8,366	\$83,660	6,062	\$13.80
	IH Level III	\$58,989	\$6,554	\$ 65,543	4,749	\$13.80
	HDM	\$145,080	\$16,120	\$161,200	35,507	\$4.54
	Congregate	\$ 89,445	\$9,938	\$9,383	15,700	\$6.33
	Sr Center Ops	\$ 4,275	\$475	\$4,750	varies	
	Care Mgmt	\$ 88,828	\$ 9,870	\$98,698	NA	
Senior Companion	In Home	\$ 36,171	\$4,019	\$40,190	8,350	\$4.81
Havelock Senior Services	Congregate	\$27,086	\$3,010	\$30,096	5,107	\$5.89
Totals		\$595,955	\$66,217	\$662,172		

Additional information:

- USDA reimburses \$.60 per meal for a total of \$33,789
- Senior Center Operations: Zumba \$40 per session X 50 weeks= \$2,000
Yoga \$55 per session X 50 weeks= \$2,750

Craven County, NC
Date range: 07/01/2011 - 06/01/2012

ID#	Inventory ID	Description	Category	Buyer	Sold Amount	Bids	Auction Ended	Status
193	74	2000 Ford Crown Victoria	Automobiles	Jamey Dorrell	\$1,125.00	29	7/1/11 5:15 PM	PU
194	268	2006 Ford E-Series Van E350 Super Duty Extended	Vans	DEARL POWELL	\$5,000.00	35	9/19/11 5:15 PM	PU
195	195	Lot of rims and tires 1	Tires and Tubes	Kevin Miller	\$30.00	2	9/19/11 5:20 PM	PU
196	196	Lot #2 of rims and tires	Tires and Tubes	Rodney Hardee	\$45.00	5	9/19/11 5:25 PM	PU
197	197	IBM 4230-102 printer	Office Equipmen	John Marsh	\$25.00	1	9/19/11 5:30 PM	PU
198	198	IBM 5224-002 printer	Office Equipmen	John Marsh	\$25.00	1	9/19/11 5:35 PM	PU
201	52	1995 Ford Thunderbird LX	Automobiles	RICKY EDMONDSON	\$881.00	9	10/3/11 5:30 PM	PU
202	181	1999 Ford Crown Victoria Police Interceptor	Automobiles	Jamey Dorrell	\$875.00	9	10/3/11 5:45 PM	PU
204	204	Lot of IBM Terminals	Computers, Part	Ann Dayton	\$15.00	2	10/14/11 5:15 PM	PU
205	205	Brothers Intellifax 775	Computers, Part	Lori Williams	\$10.00	1	11/2/11 4:00 PM	PU
206	206	IBM 8270 Model 600 Switch	Computers, Part	donovan henry	\$10.00	1	10/14/11 5:25 PM	PU
207	207	Perle 494 twinax controller	Computers, Part	donovan henry	\$10.00	1	10/14/11 5:30 PM	PU
208	208	Gateway Monitors	Computers, Part	Joy Casey	\$10.00	1	10/14/11 6:00 PM	PU
209	209	IBM 5494 Controller-twinax model	Computers, Part	Chip Crane	\$25.00	5	10/25/11 5:15 PM	PU
210	210	IBM Risc6000 Bundle	Computers, Part	Michael Brady	\$10.00	1	10/25/11 5:25 PM	PU
211	40	2003 Ford Econoline E-450	Vans	Anthony Marshall	\$5,581.00	63	10/27/11 5:15 PM	PU
212	19	2003 Dodge Ram Van 3500 LWB	Vans	austin apperson	\$2,403.00	44	10/27/11 5:20 PM	PU
213	213	Gateway Monitors	Computers, Part	David Brookins	(\$8.00)	3	11/11/11 5:10 PM	NP
213	213	Gateway Monitors	Computers, Part	Theodore Johnson	\$10.00	1	11/24/11 5:10 PM	PU

214	214	2005 Ford Ranger Edge 2WD	Trucks, Light D	Lisa Ellis	\$1,376.00	25	1/16/12 5:10 PM	PU
215	102	2003 Ford Crown Victoria	Automobiles	Michael Makon	\$1,858.00	29	1/16/12 5:15 PM	PU
216	203	1999 Ford Crown Victoria	Automobiles	roger reese	\$1,280.00	16	1/16/12 5:20 PM	PU
217	267	2006 Ford E-Series Van E350 Super Duty Extended	Vans	Sam Woolard	\$3,975.00	65	1/16/12 5:30 PM	PU
219	219	1991 John Deere 970 Tractor	Equipment, Heav	Keith Rouse	(\$8,725.00)	62	3/7/12 5:15 PM	NP
219	219	1991 John Deere 970 Tractor	Equipment, Heav	marty jones	\$8,775.00	54	3/22/12 5:15 PM	PU
220	11594	1988 JCB 1400B Backhoe	Equipment, Heav	Stanley Kite	\$7,525.00	40	3/7/12 5:30 PM	PU
221	11707	Miller Thunderbolt A/C D/C Arc Welder	Welding Equipme	hassell proctor	\$175.00	17	3/7/12 5:45 PM	PU
222	21200	1999 Kee CV22 Lawn Mover	Mowing Equipmen	Keith Rouse	\$260.00	21	3/7/12 6:00 PM	PU
223	21201	1999 Kee TM22 Lawn Mover	Mowing Equipmen	Keith Rouse	\$221.00	18	3/7/12 6:15 PM	PU
225	11593	1988 Hardee trailer	Trailers	Allen Powell	\$2,775.00	46	3/7/12 6:30 PM	PU
226	18452,18453	Fisher WLT 300 foot Water Level Indicator	Public Utility	Harold Tant	\$55.00	8	3/7/12 6:45 PM	PU
227	60	1994 Ford F-350 XL Reg. Cab DRW 2WD	Trucks, Light D	kenneth hallman	\$1,825.00	28	5/24/12 5:15 PM	NP
228	210	2004 Dodge Durango ST 2WD	SUV	Anicet Ntelombila	\$3,950.00	47	5/24/12 5:20 PM	NP
229	236	2006 Ford Explorer XLT 4.6L 2WD	SUV	Donald Quinn	\$4,375.00	49	5/24/12 5:25 PM	PU
230	282	2007 Dodge Charger	Automobiles	Raymond King	\$4,358.00	45	5/24/12 5:35 PM	NP
231	284	2007 Dodge Charger	Automobiles	armando moreno	\$780.00	20	5/24/12 5:45 PM	NP
					\$59,653.00			



AVOLIS ENGINEERING, P.A.

P.O. Box 15564 · New Bern, North Carolina 28561 · Office: 252.633.0068

June 4, 2012

Mr. Don Baumgardner
Planning Director
Craven County Government
2828 Neuse Boulevard
New Bern, NC 28562

RE: Craven County – CDBG Contingency Infrastructure Project
Sewer System to Serve Craven Woods Subdivision
Town of River Bend, North Carolina
AE Project No. 12003

Dear Don:

On Friday, June 1, 2012 a bid opening was held at the Craven County Planning Office for the above referenced project. Bids were received as follows:

Bidder	Base Bid	Unit Price 1	Unit Price 2	Project Total
W.O. White, LLC	\$183,212	\$44,850	\$10,000	\$238,062
AC Schultes of Carolina, Inc.	No Results	No Results	No Results	No Results
Thomas Simpson Construction	\$440,640	\$56,726	\$37,742	\$535,108
Cieszko Construction	\$296,343	\$40,365	\$11,100	\$347,808
STEP Construction	\$285,000	\$27,600	\$18,000	\$330,600
James L. Cayton Utilities	\$225,000	\$55,200	\$8,000	\$288,200
Herring & Rivenbark	\$385,440	\$65,198.39	\$45,240	\$495,878.39
TA Loving	\$340,470	\$25,300	\$2,400	\$368,170
Centurion Construction	\$211,142	\$102,881.30	\$21,232	\$335,255.30
Goodwin Pumps	No Results	No Results	No Results	No Results

The apparent low bidder of the project is W.O. White, LLC. We have had extensive experience working with W.O. White, LLC on projects of similar scale and nature. They most recently completed a substantial water main extension for the Town of River Bend in the same general project area. I have found W.O. White, LLC responsive and technically capable to complete work of this nature. It is our recommendation that an award be made to W.O. White, LLC for the Base Bid amount of \$183,212. The low bid is consistent with our engineering cost estimate.

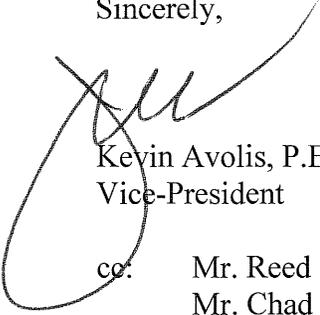
The County Staff and CDBG Consultant will obtain additional bids for Unit Price 1 work (house connections) through a separate bidding process with licensed plumbers to attempt to obtain more competitive pricing and to allow greater flexibility in providing individual services to homeowners once they sign up for town sewer service.

Unit Price 2 work is associated with establishing sewer services (no connections) to the 20 Piner Estate lots. Costs associated with this line item will be paid to the Contractor by the Town of River Bend.

Upon approval, we will prepare construction contract documents for review and signature.

Should you have any questions relating to this matter, please do not hesitate to call.

Sincerely,



Kevin Avolis, P.E.
Vice-President

cc: Mr. Reed Whitsell
Mr. Chad Strawn
Mr. Ashley Wiggins

**CRAVEN COUNTY – CDBG CONTINGENCY INFRASTRUCTURE PROJECT
SEWER SYSTEM TO SERVE CRAVEN WOODS SUBDIVISION**

TOWN OF RIVER BEND, NORTH CAROLINA

BID RESULTS

BIDDER	BASE BID	UNIT PRICE 1	UNIT PRICE 2	PROJECT TOTAL
W.O. White, LLC	183,212	44,850	10,000	238,062
AC Schultes of Carolina, Inc.				
Thomas Simpson Construction	440,640	56,724	37,742	535,108
Cieszko Construction	296,343	40,365	11,100	347,808
STEP Construction	285,000	27,600	18,000	330,600
James L. Cayton Utilities	225,000	55,200	8,000	288,200
Herring & Rivenbark	385,440	65,198.39	45,240	495,878.39
TA Loving	340,470	25,300	2,400	368,170
Centurion Construction	211,142	102,881.30	21,232	335,255.30
Goodwin Pumps				

Certified As Correct



*Joann Kovin AUCIS P.E.
6/4/2012*

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

CCPT

Name:	<u>John Roberts</u>	Home Phone:	<u>252-665-0209</u>
Home Address:	<u>106 Rollingwood Drive</u>		
City:	<u>New Bern</u>	Zip Code:	<u>28562</u>
Township:	<u></u>	City Limits:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Occupation:	<u>Social Worker</u>	Business Phone:	<u>252-466-2224</u>
Place of Employment:	<u>MCAS Cherry Point</u>	Fax Number:	<u>252-466-5558</u>
E-Mail Address:	<u>robertsjd@usmc-mccs.org</u>		

(Please indicate your preferred contact number.)

Education

MSW in Social Work; BA in Psychology

Business and Civic Experience

Areas of Expertise, Interest, Skills

Clinical Social Work

Why do you want to serve?

To represent the interest of Marines and the Marine Corps at MCAS Cherry Point

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 05/18/2012

ROBERTS.JOHN.D.1264999
886

Digitally signed by ROBERTS.JOHN.D.1264999886
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI,
ou=USMC, cn=ROBERTS.JOHN.D.1264999886
Date: 2012.05.18 13:15:33 -0400

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (gbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

CITIZENS ADVISORY BOARD - NURSING HOME COMMITTEE

Name: SUZANNE LAYTON Home Phone: 252-514-2319
 Home Address: 5803 JOLLY ROGER CT.
 City: NEW BERN Zip Code: 28560
 Township: _____ City Limits: Yes No
 Occupation: RETIRED Business Phone: _____
 Place of Employment: _____ Fax Number: _____
 E-Mail Address: slayton44@gmail.com
 (Please indicate your preferred contact number.)

Education

B.S. DEGREE FROM TRENTON STATE COLLEGE,
TRENTON, NJ 1966

Business and Civic Experience

VOLUNTEER AND CHURCH ACTIVITIES

Areas of Expertise, Interest, Skills

TAUGHT BOTH HEALTH + FIRST AID. AS AN ATHLETIC
TRAINER I DEALT WITH ILLNESS, INJURIES AND
REHABILITATION

Why do you want to serve?

I HAVE ALWAYS BEEN CONCERNED ABOUT THE ELDERLY, AND
EVEN MORE SO NOW AS I HAVE FRIENDS WITH PARENTS
IN NURSING HOMES

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: May 2, 2012

Suzanne Layton
 Signature

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Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

ABC Board

Name:	Fred "Chip" Hughes	Home Phone:	252.633.5857
Home Address:	1037 Colleton Way		
City:	Trent Woods, NC	Zip Code:	28562
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Director of Sales	Business Phone:	252.622.5607
Place of Employment:	DST	Fax Number:	
E-Mail Address:	chughes622@yahoo.com		

(Please indicate your preferred contact number.)

Education

New Bern Senior High School

NC State Highway Patrol Academy

University of Maryland

Craven Community College

Business and Civic Experience

Commissioner, Town of Trent Woods

Craven Community College Foundation

Coastal Carolina Airport Authority (Secretary)

Areas of Expertise, Interest, Skills

Public Service

Law Enforcement and Public Safety

Law Enforcement Instructor

Why do you want to serve?

To help ensure that the Craven County Alcoholic Beverage Control system is operated in a professional manner. That it's practices are in the best interest of Craven County. That it's resources are operated in an efficient, productive and transparent manner.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 02/06/2012

Fred "Chip" Hughes

Digitally signed by Fred "Chip" Hughes
DN: cn=Fred "Chip" Hughes, o, ou,
email=chughes622@yahoo.com, c=US
Date: 2012.02.06 16:15:22 -05'00'

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (qbryan@cravencountync.gov) or fax: (252) 637-0526.

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Mr. Chairman:

North Carolina General Statute 128-1.1 limits any one person to one elective and one appointive office. As you know, I currently have the honor of serving as an elected official on the Trent Woods Board of Commissioners. I have been informed that the Craven County Board of Commissioners is considering my appointment to the County's Alcohol Beverage Control Board (ABC Board), a position in which my background in law enforcement is particularly well suited. As such, I would ask that should the Craven County Board of Commissioners approve my appointment to serve on the ABC Board, that my resignation from the Coastal Carolina Regional Airport Authority becomes immediately effective.

It has been a sincere honor to serve on the Authority over the past two years. I leave knowing that with your leadership and the strong management team assembled by General Braaten, my absence will not cause even a ripple in the daily activities at the airport.

Should you have any questions concerning this letter, please do not hesitate to contact me.

Sincerely,

Fred "Chip" Hughes

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Planning Board Zoning Board of Adjustment
North Carolina Eastern Region Hay 70 Church

Name: RICHARD MATHER Home Phone: 252 229 7775

Home Address: 132 Hilda Dr

City: New Bern N.C.

Zip Code: 28564

Township: #7

City Limits: Yes No

Occupation: Mather Construction Inc Business Phone: _____

Place of Employment: _____ Fax Number: 639 2545

E-Mail Address: _____

(Please indicate your preferred contact number.)

Education

2 yrs Community College

Business and Civic Experience

Owner of Mather Construction Inc

Areas of Expertise, Interest, Skills

Why do you want to serve?

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: _____

[Signature]
Signature

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This form will remain active until two years after date received.

Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:
Planning Board, Economic Development Commission

Name: Andre Pallapies Home Phone: (202) 744-7076
Home Address: 834 Gurten Street
City: New Bern Zip Code: 28562
Township: _____ City Limits: Yes No
Occupation: Attorney Business Phone: (252) 672-7927
Place of Employment: BSH Home Appliances Corp. ("Bosch") Fax Number: (714) 845-2807
E-Mail Address: andre.pallapies@bshg.com

(Please indicate your preferred contact number.)

Education

Juris Doctorate - George Washington University
Master of Science in Physics - University of Jena, Germany

Business and Civic Experience

Intellectual Property Law attorney both in private practice and corporate practice; real estate experience
in property management and real estate development - overall 13+ years of work experience
Board member of New Bern Rotary Breakfast Club; instrumental in organizing New Bern Oktoberfest 2011

Areas of Expertise, Interest, Skills

My interest is in assisting Craven County with its future growth, both in terms of land use and overall economic
development. As an attorney, I have a general legal background that should be helpful in resolving some
of the issues the community is facing in its future growth.

Why do you want to serve?

I have been in New Bern for a little more than 2 years and decided to stay here long-term. As a result, I just
purchased a home here. Craven County is now my home. As a local resident, I would like to serve to make
Craven County successful in its land use and economic development.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/30/2011

Andre Pallapies
Signature

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This form will remain active until two years after date received.

Andre Pallapies
834 Gurten Street
New Bern, NC
Phone: (202) 744-7076
E-mail: Andre.Pallapies@gmx.net

Work Experience:

10/09 – present

Intellectual Property Counsel, Bosch and Siemens Home Appliances Corporation, New Bern, NC.

- Advising R&D departments on competitive IP landscape analysis, white spaces mapping and patent development strategy.
- Acquiring invention disclosures from R&D engineers and industrial designers to strategically develop patent portfolio.
- Preparing patentability and freedom-to-operate opinions.
- Reviewing and drafting IP provisions in joint development and vendor agreements.
- Reviewing and counseling on licensing agreements and Non-Disclosure Agreements.
- Preparing trademark clearance opinions.
- Monitoring and enforcing trademark portfolio.
- Managing in-house staff and outside counsel with respect to patent and trademark application preparation and prosecution and IP litigation.

10/07 – 09/09

Associate, Kimble Intellectual Property Law, PLLC, Washington, DC.

- Prepared and prosecuted patent applications in the mechanical and electrical arts.
- Prepared patentability opinions.
- Counseled inventors on patentability of their inventions.

06/04 – 9/07

Development Associate/Property Manager, EJJ Real Estate Services, Washington, DC.

- Proactively assisted principals of the company in the development of a \$12 Mio. 22-unit luxury condominium complex.

02/00 – 05/04

Associate and Student Associate, Sughrue Mion, PLLC, Washington, DC.

- Prosecuted patent applications for German and Japanese clients in EE fields of imaging and scanning, cellular networks, computer networks, semiconductor design, optics and printer technologies, for example.

06/97 – 01/00

Associate, Wagner & Geyer Patent Law Firm, Munich, Germany.

- Assisted in the prosecution of patent applications before the European and German Patent Offices.
- Received training in CDMA technology at Qualcomm's training facilities and at UCSD Extension in San Diego, CA (08/98 – 08/99).

Andre Pallapies

Education:

- 05/03 Juris Doctor, The George Washington University Law School, Washington, DC.
- 05/97 Diplom (German equivalent of the M.Sc.), University of Jena, Germany, Major: Physics, with emphasis on Optics.
- 08/94 - 09/95 Fulbright Scholar, University of New Mexico, Albuquerque, NM, Major: Physics.
- 09/93 Vordiplom (German equivalent of the B.Sc.), University of Jena, Germany, Major: Physics.
- 09/89 – 08/90 Military Service in former East German Army, Torgelow, Germany.

Honors:

- Fulbright Scholar.
- Member of former East German national team in radio sports (a combination of Morse code transmissions, orienteering racing, and shooting).

Special Skills:

- German (fluent).

Bar Admissions:

- Maryland
District of Columbia
United States Patent and Trademark Office

Community Work: Charity work in New Bern Breakfast Rotary Club; Board member.

References:

- Available upon request.

Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Planning Board *Zoning Board of Adjustment*
South Carolina Eastern Region *Hay 70 Coruch*

Name: RICHARD MATHER Home Phone: 252 229 7775

Home Address: 132 Hilda Dr

City: New Bern N.C.

Zip Code: 28564

Township: #7

City Limits: Yes No

Occupation: Mather Construction Inc Business Phone: _____

Place of Employment: _____ Fax Number: 639 2545

E-Mail Address: _____

(Please indicate your preferred contact number.)

Education

2 yrs Community College

Business and Civic Experience

Owner of Mather Construction Inc

Areas of Expertise, Interest, Skills

Why do you want to serve?

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: _____

RM
Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Coastal Carolina Regional Airport Authority

Name:	William P. Rust	Home Phone:	252-636-2956
Home Address:	1332 Pine Valley Drive		
City:	New Bern	Zip Code:	28562
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Flag and Flagpole Dealer		
Place of Employment:	A. Thompson Flags and Flagpoles	Business Phone:	252-635-2961
E-Mail Address:	thompsonflags@suddenlink.net		
Fax Number:	800-897-4531		

(Please indicate your preferred contact number.)

Education

Princeton University BA 1957

Army Aviator - fixed and rotary wing

Business and Civic Experience

IBM Corp. - Sales; Smith Barney - Partner; A. Thompson - Owner

Current Board Member: Swiss Bear, New Bern Farmer's Market, Southern Gentlemen Barbershop Chorus

Past Board Member: YMCA, New Bern Rotary; Organized the 2011 Boy Scout Aviation Camporee

Areas of Expertise, Interest, Skills

Active general aviation Commercial Pilot - Single/Multi-engine, Land, Helicopter, instruments

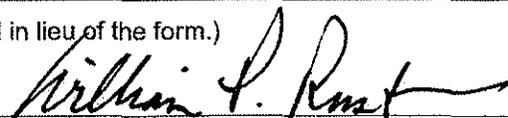
Currently serve as the Aircraft Owners and Pilots Association representative to The Coastal Carolina Regional Airport. Extensive business experience in sales and marketing.

Why do you want to serve?

To contribute my perspective and experience as a currently active General Aviation participant and to bring to bear my financial and business background.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/30/2011


Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Coastal Carolina Airport Authority

Name: Mary A. Harris Home Phone: 252-474-5698
Home Address: 607 Jimmies Creek Drive
City: New Bern Zip Code: 28562
Township: District 2 City Limits: Yes No
Occupation: Director Business Phone: 252-637-1551
Place of Employment: New Bern Riverfront Convention Center Fax Number: 252-637-0250
E-Mail Address: mhharris@cravencountync.gov

(Please indicate your preferred contact number.)

Education

Graduated from Jacksonville Senior High School. Obtained an Associate Art Degree in Business Management and Administration from Coastal Carolina Community College.

Business and Civic Experience

Served as Banquet Manager at the Sheraton in New Bern for 14 years. Held the position of Event Coordinator at the New Bern Riverfront Convention Center for 7 years before serving as the Director of the New Bern Riverfront Convention Center and the New Bern-Craven County Convention and Visitors Center for the last 3 years. Have participated in numerous tourism committees and boards over the last few years.

Areas of Expertise, Interest, Skills

Have acquired experience in customer service, event and banquet planning and hospitality and tourism marketing and initiatives. I am interested in improving all aspects of tourism for Craven County.

Why do you want to serve?

I am interested in serving on the Coastal Carolina Airport Authority Board to have the opportunity to share my hospitality and tourism expertise with the Airport Authority to assist with improving Coastal Carolina Airport as a larger destination airport for New Bern and Craven County.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: May 9, 2012

Mary A. Harris
Signature

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Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

COASTAL CAROLINA REGIONAL AIRPORT AUTHORITY

Name: CHARLES MEEKINS Home Phone: 633-9848

Home Address: 3013 RIVER LANE

City: NEW BERN N.C. Zip Code: 28562

Township: _____ City Limits: Yes No

Occupation: FINANCIAL ADVISOR Business Phone: 633-6222

Place of Employment: WELLS FARGO ADVISORS Fax Number: 252-633-9492

E-Mail Address: charles.meekins@wellsfargo.com

(Please indicate your preferred contact number.) WORK

Education

BSBA UNC Chapel Hill
MS Business Barry University, Miami FL.

Business and Civic Experience

- 30 YRS Financial Services Industry
- Board member N.C. Community Foundation for Craven City
- First Presbyterian Church Endowment Chair
- VARIOUS FUNDRAISERS

Areas of Expertise, Interest, Skills

AVIATION & Aviation Safety; 22 YRS Military Flying (3500 hrs)
Financial Advisory; 32 YRS Civilian or General Av (1700 hrs)
Flying - Commercial Rating; single engine land, instrument
PILOT/CREW

Why do you want to serve?

I wish to participate & contribute in the continued growth & safety of our regional airport. I believe my military and general aviation experience will, along with my business experience make me a candidate worthy of consideration.
(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5-15-12

Charles Meekins
Signature

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Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

AIRPORT AUTHORITY

Name: JOSEPH F LEAHY Home Phone: 252-636-8722
 Home Address: 2422 TRAM RD
 City: NEW BERN Zip Code: 28562
 Township: _____ City Limits: Yes No
 Occupation: RETIRED Business Phone: _____
 Place of Employment: _____ Fax Number: _____
 E-Mail Address: * J F LEAHY@BIRTHLINK.NET
 (Please indicate your preferred contact number.)

Education

BS BUS MANAGEMENT EMORY RYANLE AERO. UNIV
DAYTONA BEACH FL

Business and Civic Experience

BUSINESS OWNER (PUTT PUTT GOLF, LEAHY CONSTRUCTION
OLD TOWN BROKERAGE) SINCE 1994
NB CHAMBER, ST PAUL CHURCH COMMITTEES

Areas of Expertise, Interest, Skills

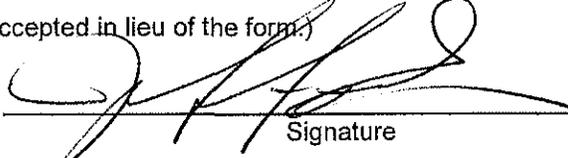
AIRPORT MANAGEMENT, AVIATION, REAL ESTATE,
BUSINESS BROKERAGE, CONSTRUCTION

Why do you want to serve?

HAVING LIVED IN NB FOR 20 YEARS + ENJOYED THE AREA
+ LIFESTYLE I WANT TO HELP IT GROW AND
PROSPER AS IT HAS. TIME FOR ME TO STEP UP.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5/16/12



 Signature

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Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

COASTAL CAROLINA REGIONAL AIRPORT AUTHORITY

Name: SABRINA BENDEL Home Phone: 252-638-6780
Home Address: 329A MIDDLE STREET
City: NEW BERN Zip Code: 28560
Township: _____ City Limits: Yes No
Occupation: BUSINESS Business Phone: 252-514-5734
Place of Employment: THE BIRTHPLACE OF PEPSI Fax Number: _____
E-Mail Address: SABRINABENDEL@YAHOO.COM

(Please indicate your preferred contact number.)

Education

SEE ATTACHED RESUME

Business and Civic Experience

SEE ATTACHED RESUME

Areas of Expertise, Interest, Skills

TRAVEL AND TOURISM, MARKETING, DOWNTOWN NEW BERN

Why do you want to serve?

I HAVE BEEN ACTIVELY INVOLVED IN THE TRAVEL INDUSTRY SINCE 1980 AND WOULD BRING THAT LEVEL OF EXPERTISE TO THIS BOARD AS WELL AS MY YEARS OF EXPERIENCE SERVING ON THE TOURISM DEVELOPMENT AUTHORITY

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 06/04/2012

SABRINA BENDEL

Digitally signed by SABRINA BENDEL
DN: cn=SABRINA BENDEL, o, ou,
email=SABRINABENDEL@YAHOO.COM, c=US
Date: 2012.06.04 09:24:26 -04'00'

Signature

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Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

~~Tourism Development Authority Board~~

Name:	Gary Curry	Home Phone:	252-626-1701
Home Address:	2436 Tram Rd		
City:	New Bern	Zip Code:	28562
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	General Manager	Business Phone:	252-636-3637 (Preferred)
Place of Employment:	BridgePointe Hotel & Marina	Fax Number:	252-637-5028
E-Mail Address:	gcurry@colwenhotels.com		

(Please indicate your preferred contact number.)

Education

Dixon High School, Holly Ridge, NC (1996 - 1999)

Craven Community College, New Bern, NC (2006 - Present: Currently obtaining a B.A. in Business; Will transfer to East Carolina University after taking one more class)

Business and Civic Experience

New Bern Chamber of Commerce Board Member (Current) - Craven County Partners In Education Executive Board Member (Current) President Elect

New Bern Chamber of Commerce Young Professionals Group Board Member - TDA New Assets Committee - Leadership Craven Graduate

New Bern Chamber of Commerce Ambassador & 2010 Volunteer of the Year - NC Coast Host President & 2008 Volunteer of the Year

Areas of Expertise, Interest, Skills

Business Management, Budgeting, Human Resources, Generating Sales, Problem Solving, Marketing, Tourism

Fishing, Gardening, Community Involvement

Why do you want to serve?

I have been working in tourism in Craven County for the last six years. It has always been a goal of mine to serve on the TDA board in order to enhance our regional tourism environment. I strongly feel that tourism will be a leader in creating job growth in our area and want to work with our community to enhance that growth to its full potential.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: _____

Gary Curry

Digitally signed by Gary Curry
DN: cn=Gary Curry, o=BridgePointe Hotel & Marina, ou,
email=gcurry@colwenhotels.com, c=US
Date: 2012.04.19 15:00:48 -04'00'

Signature

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Volunteer Board Information and Interest Sheet

Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Tourism Development Authority

Name: T. Michael McMahon Home Phone: 561.339.5487
Home Address: 413 Skysail Blvc.
City: New Bern Zip Code: 28560
Township: _____ City Limits: Yes No
Occupation: General Manager Business Phone: 252.638.3585
Place of Employment: DoubleTree by Hilton New Bern Fax Number: 252.638.8112
E-Mail Address: Michael.McMahon@hilton.com

(Please indicate your preferred contact number.)

Education

Cornell University - Certified General Manager Program

University of Massachusetts - BS Food Service

Business and Civic Experience

Areas of Expertise, Interest, Skills

Project Management, Trainer, Leadership Development, Customer Service, Sales & Marketing, Food & Beverage Operations

Why do you want to serve?

To get better involved in the Tourism Development for Craven County while also helping to make Craven County the premier destination in Eastern North Carolina.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: _____

Signature

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Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Tourism Development Authority

Name: Paul White Home Phone: 252.638.5275
Home Address: 313 Taberna Circle
City: New Bern Zip Code: 28562
Township: 7 City Limits: Yes No
Occupation: Tour Guide, Trolley Driver Business Phone: 252.349.3456*
Place of Employment: New Bern Tours & Convention Services Fax Number: 252.672.4447
E-Mail Address: pwhite@embarqmail.com

(Please indicate your preferred contact number.)

Education

B. S. in Bus. Adm'n. UNC-CH (Marketing)

Business and Civic Experience

Business owner for 26 years: Fantastic Sams Regional Franchise, Home Inventory Specialists

Areas of Expertise, Interest, Skills

Brought small events to New Bern since 1997, Tour Guide since 2007, Produced Theatre Events since 2006,
Tryon Palace historical character, John Whitford as Historical Ambassador

Why do you want to serve?

I chose to move to New Bern in 2001. We love it here and constantly promote it with friends and acquaintances.
Just last week promoted New Bern as site for 2013 N.C. Ducks Unlimited convention. Our theatre productions bring in
patrons from outside the immediate area.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/30/2011

Paul White

Digitally signed by Paul White
DN: cn=Paul White, o=3PW, Inc, ou,
email=pwhite@embarqmail.com, c=US
Date: 2011.12.30 12:17:41 -0500

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 638-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail (pbryan@cravencountync.gov) or fax: (252) 637-0526.

This form will remain active until two years after date received.

For Internal Use Only

Date Received: 12-30-2011

Form is active until: 12-30-2013 (two years after date received)

Received by: A. Bryan (Initials)

Reviewed by the following Commissioners. Please Initial and add "PA" if you are personally acquainted with the individual.

By-laws specify hotel/motel industry. Eligible for at-large TDA appointment?

Craven-Pamlico-Carteret Regional Library
Carteret County
Pamlico County
State Library of North Carolina

This letter is to advise that, by action of the Craven County Board of Commissioners at its meeting on June 13, 2012, Craven County has elected to withdraw from the Craven-Pamlico-Carteret Regional Library ("Regional Library"). Consequently, pursuant to 07 NCAC 02I .0308, please accept this correspondence as Craven County's written notification of its withdrawal from the Regional Library, which withdrawal shall be effective June 30, 2013. In the meantime, Craven County shall continue to comply with all of its requirements and obligations, including but not limited to those set forth in 07 NCAC 02I .0308.