

**AGENDA**  
**CRAVEN COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION**  
**MONDAY, JUNE 4, 2012**  
**7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MAY 21, 2012 REGULAR SESSION AND MAY 23, 2012 RECONVENED SESSION

1. PETITIONS OF CITIZENS
  - A. Ray Griffin
  - B. Norman Smith
2. PUBLIC HEARINGS
  - A. CARTS – ROAP Grant
  - B. Noise Ordinance Amendment
  - C. FY 2013 Proposed Budget
  - D. Conditional Use Permit
3. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
4. SUBDIVISION FOR APPROVAL: Don Baumgardner, Planning Director
5. CONVENTION CENTER REPAIRS: Gene Hodges, Assistant County Manager – Facilities/Operations
6. BUDGET AMENDMENTS: Rick Hemphill, Assistant County Manager - Finance/Administration
7. WATER WRITE-OFFS: Rusty Hayes, Water Superintendent
8. APPOINTMENTS
  - A. Pending
  - B. Current
  - C. Upcoming: July – August
9. MILITARY FAMILY OF THE QUARTER RESOLUTION
10. RESOLUTION OF DISSOLUTION OF THE ECONOMIC DEVELOPMENT COMMISSION: Commissioner Taylor

11. COUNTY ATTORNEY'S REPORT: Jim Hicks; Aaron Arnette
12. COUNTY MANAGER'S REPORT: Jack Veit
13. COMMISSIONERS' REPORTS
14. CLOSED SESSION

Agenda Date: June 4, 2012  
Presenters: Ray Griffin, Norman Smith  
Agenda Item No. 1  
Board Action Required: No

## PETITIONS OF CITIZENS

A. RAY GRIFFIN

B. NORMAN SMITH

Wishes to address the Board concerning prayer.

**Board Action: Receive information**

Agenda Date: June 4, 2012  
Presenter: \_\_\_\_\_  
Agenda Item No. 2  
Board Action Required: Yes

## PUBLIC HEARINGS

### A. CARTS – ROAP GRANT

As part of the process to apply for FY 2013 ROAP Grant funding, Craven County/CARTS is required to have a Public Hearing.

FY 2013 ROAP Grant funding is used to provide transportation through CARTS for the residents of Craven County. The grant includes funding for: EDTAP (Elderly Disabled Transportation Program, EMPL (Employment), and RGP (Rural General Public) transportation services.

**Board Action: Receive information**

### B. NOISE ORDINANCE AMENDMENTS

At the last meeting of the Board, the County Attorney introduced a proposed amendment to the Craven County Noise Ordinance. It was the desire of the Board to conduct a public hearing, although not required, to receive comments from the public.

**Board Action: Receive information**

### C. FY 2013 PROPOSED BUDGET

A public hearing will be held, as advertised, to receive public comment on the proposed FY 2012-2013 Craven County budget, which has been available for public inspection in the County Commissioners' Office at the Craven County Administration Building since May 21, 2012.

Comments during this public hearing should be limited to the subject of the proposed budget.

**Board Action: Receive information**

#### D. CONDITIONAL USE PERMIT

A public hearing will be held on Monday, June 4, 2012 at 7:00 pm. The purpose of this hearing is to obtain citizen comments regarding the establishment of food sales of ice cream at 817 Airport Rd. within the Airport Zone. A public hearing is required per our ordinance.

#### **Quick Facts about quasi-judicial hearings:**

- 1- Anyone who wishes to speak at these quasi-judicial hearings must be sworn in by the Clerk to the Board; this includes staff, the applicant, any citizen etc. If you are not sworn in at the beginning of the meeting then you cannot speak or give testimony.
- 2- The Governing Board may only hear facts that relate to the case at hand; opinions, hearsay or non-factual evidence may not be heard nor have any bearing on the decision. The Board must make findings of fact and reach conclusions of law.
- 3- All evidence presented must be substantial material and competent, expert opinion testimony sometimes is required.
- 4- A Quorum must be present to hold these hearings and they must be opened and closed for each case being presented.
- 5- Applicants may represent themselves or have someone represent them, anyone serving as a witness must have been sworn. A party has the right to cross-examine a witness.
- 6- The decision by the Board must be fair and must follow these guidelines:
  - a. No ex-parte contact
  - b. No conflict of interest
  - c. No board member bias (fixed prior opinion)
  - d. Must allow adequate time to inspect documents
  - e. Must allow cross-examination of witnesses
  - f. Cannot rehear the "same" case

If a member of the Board has an issue with any of the above guidelines for being impartial then the member must recuse themselves.

- 7- Deliberation and voting must be conducted in public and may be separate from hearing.
- 8- Cases are approved by a 4/5ths vote of the board membership; the voting board consists of the entire voting board present or not, only those who have recused themselves from the meeting may not be included in the 4/5ths equation.
- 9- The Board may decide the case with one motion and vote OR the Board may take up separate motions and vote on each conclusion of law or the "4 Findings of Fact" which are outlined on the permit itself.

(See Attachment #2.D.)

**Board Action: Receive comments from the public and approve conditional use permit if the Board so chooses.**

Agenda Date: June 4, 2012  
Presenter: Ronnie Antry  
Agenda Item No. 3  
Board Action Required: Yes

### **TAX RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases contained in Attachment #3 for the Board's approval.

**Board Action: A roll call vote is needed to approve tax releases and refunds**

Agenda Date: June 4, 2012  
Presenter: Don Baumgardner  
Agenda Item No. 4  
Board Action Required: Yes

### **SUBDIVISION FOR APPROVAL**

Planning Director, Don Baumgardner, will present the following subdivision for the Board's approval.

#### Wilbur Boone Division - Final

- Property is owned by Wilbur & Judith Boone, and surveyed by James Simmons, PLS
- Property is located within Twp 5 off of Fisher Town Rd. (SR 1712)
- Parcel ID 5-012-015
- Subdivision contains 1 lot on 1 acre
- Lot proposed is to be served by Craven County water and an individual septic system

**Board Action: Vote to approve the subdivision.**

Agenda Date: June 4, 2012  
Presenter: Gene Hodges  
Agenda Item No. 5  
Board Action Required: Yes

## CONVENTION CENTER REPAIRS

### A. CARPET CONTRACT

As a result of the floor repair project for the Convention Center and overall wear for the last 12 years, the carpet will need to be replaced in conjunction with the floor repair project. This is a rather complex project with an extremely tight window of time that the carpet can be delivered and installed working in concert with the floor repair contractors. Working with local architect Charles Francis and the Shaw Hospitality Group carpet company, a design sample has been developed and reviewed. Due to the copyrighted nature of the design, Shaw is a sole source provider of the carpet material. The cost of the carpet is as follows (See Attachment #5.A.):

3,969.10 Square Yards of Shaw Hospitality Group Eco Evolution 36 carpet with attached padding (1<sup>st</sup> and 2<sup>nd</sup> Floors Replaced; excluding the office area): \$121,037.44

### B. CARPET INSTALLATION CONTRACT

The installation portion of the project was bid separately. Since we are proposing purchasing the carpet directly from Shaw, we were compelled to work with a list of authorized vendors in order to maintain the warranty on the carpet. We bid out the installation portion of the project, including a local vendor, and received one bid. Our feedback was that due to the complexity and time constraints of this project, the installers were hesitant to bid. Crown Carpet and Tile, Inc. out of Charlotte, was the only bidder that responded. Their bid was as follows (See Attachment #5.B.):

Installation of the carpet on the first and second floors and to provide carpet and installation in the office areas: \$50,510.30

Our recommendation is for the Board to accept the bids totaling \$171,547.74 and authorize the County Manager to execute the contract with Shaw Hospitality Group and Crown Carpet and Tile so that site verification can be performed and we can meet the production schedule of the manufacturer.

**Board Action: Receive the information and authorize the County Manager to execute contracts with the selected vendors.**

Agenda Date: June 4, 2012  
Presenter: Rick Hemphill  
Agenda Item No. 6  
Board Action Required: Yes

## BUDGET AMENDMENTS

Assistant County Manager – Finance/Administration, Rick Hemphill, will present the following budget amendments for the Board’s approval.

**Amendments:** Inspections – Funds are needed to cover uniform and telephone expenses for remainder of fiscal year. Revenue in CAMA, swimming pool and reinspection fees has exceeding expectations to date. Need to budget additional \$75 in CAMA inspection fees, \$173 in swimming pool inspection fees and \$207 in reinspection fees to cover the additional \$220 needed for uniform costs and \$235 for telephone related expenses for remainder of fiscal year.

Inspections – Funds are needed to cover gasoline expenses for remainder of fiscal year. Revenue in electrical, docks, demo and mobile home inspection fees has exceeding expectations to date. Need to budget additional \$1,129 in electrical inspection fees, \$1,929 in docks inspection fees, \$452 in demo inspection fees and \$554 in mobile home inspection fees to cover the additional \$4,064 needed for gasoline for remainder of fiscal year.

General/Pass through – Need to budget additional funds for Area Day Reporting Program. This program has been approved to receive an extra \$5,000 in Level II Discretionary Funding

Dental/Capital Reserve – Agreement to transfer 50% FY '11 dental profits to Capital Reserve. Need to budget/transfer that portion, \$39,348, to Capital Reserve for future repair/replacement of dental trailer.

**Board Action: A roll call vote is needed to approve budget amendments.**

Agenda Date: June 4, 2012  
Presenter: Rusty Hayes  
Agenda Item No. 7  
Board Action Required: Yes

### **WATER WRITE-OFFS**

Water Superintendent, Rusty Hayes, has presented water write-offs totaling \$6,510.10

**Board Action: A roll call vote will be needed to approve these write-offs**

Agenda Date: June 4, 2012  
Presenter: \_\_\_\_\_  
Agenda Item No. 8  
Board Action Required: Yes

## APPOINTMENTS

### A. PENDING APPOINTMENT(S):

**Craven County Clean Sweep Committee**

(There are two vacancies remaining; no applications on file.)

**Industrial Facilities Pollution Control Financing Authority**

(There is one term remaining; no applications on file)

**Agricultural Advisory Committee**

(Two terms expiring; no applications on file)

**Regional Aging Advisory Committee**

(One vacancy created by the resignation of Robert Dorsey; no applications on file)

**Eastern Carolina Workforce Development Board**

(Two terms expiring: community based organization and private sector; no applications on file)

**Craven Community Child Protection Team**

(Awaiting remaining applications)

**B. CURRENT APPOINTMENTS: JUNE**

**ABC BOARD**

AUTHORIZATION: N.C.G.S. 18B-700

MISSION/FUNCTION: To serve the locality responsibly by controlling the sale of spiritous liquor and promoting customer-friendly, modern and efficient stores.

NUMBER OF MEMBERS:

3

TYPE:

\_\_\_\_\_

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):  
Interest in public affairs, good judgement, knowledge, ability and good moral character

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Third Tuesday of each month at 5:30 p.m. in the boardroom of the warehouse located at 3493 Martin Drive

COMPENSATION: No  Yes  Specify: \$150/month

**Term Ending:** John "Curly" Brazelton (initial appointment 2000)

**Applications on File:** Attachment #8.B.

**PLANNING BOARD**

AUTHORIZATION: N.C.G.S. 153A-21

MISSION/FUNCTION: \_\_\_\_\_

NUMBER OF MEMBERS:

8

TYPE:

Representatives from around the County  
(from each township to the extent possible)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 4 Years

MEETING SCHEDULE: Fourth Thursday of each month, 6:30 p.m.

COMPENSATION: No  Yes  Specify: \$25 per meeting-members; \$30 per meeting- Chairman

**Term(s) Ending:** Jessie White (initial appointment 1996)

**Applications on File:** Attachment #8.B-1

**NORTH CAROLINA EASTERN REGION**

AUTHORIZATION: N.C.G.S. 158-35

MISSION/FUNCTION: Governing Body of the Global Transpark Development Zone

NUMBER OF MEMBERS:

TYPE:

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 4 Years

MEETING SCHEDULE: 2<sup>nd</sup> Thursday of third month of each quarter – 9:00 p.m.

COMPENSATION: No  Yes  Specify: Travel subsistence and reasonable per diem for attendance at meetings and other official functions, as determined by Commission

**Term(s) Expiring:** Mark Griffin (initial appointment 2010 to serve an unexpired term)

**Applications on File:** Attachment # 8.B-2

**COASTAL CAROLINA AIRPORT AUTHORITY**

AUTHORIZATION: General Statutes (Chapter 1197 session laws of 1979; Chapter 1046 session laws of 1989

MISSION/FUNCTION: “...to meet monthly, and at such other times, as necessary, to discuss and decide on affairs pertinent to the operation, maintenance and control of the craven Couty Regional Airport”.

NUMBER OF MEMBERS:

TYPE:

8

Voting

4

Non-voting

(Carteret, Jones, Pamlico, MCAS)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3<sup>rd</sup> Tuesday of each month; 2:00 p.m.

COMPENSATION: No  Yes  Specify: \$100/month

**Term(s) Ending:** Curtis Bare (1991), Royce Jordan (1997), Kenny Morris (2011)

**Applications on File:** Attachment # 8.B-3

**TOURISM DEVELOPMENT AUTHORITY**

AUTHORIZATION: Resolution by board of Commissioners; 1984 Session Laws

MISSION/FUNCTION: Allocation of net proceeds of room occupancy tax; promotion and development of tourism

NUMBER OF MEMBERS:

**C.**

TYPE:

1 Commissioner appointee from hospitality industry; Tryon Palace Commission, New Bern and Havelock Chambers of Commerce, County Commissioner, appointee from City of New Bern and City of Havelock, County Finance Director,at-large (appointed by TDA)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 2<sup>nd</sup> Wednesday of every other month, 8:00 a.m.

COMPENSATION: No ; Yes  Specify: \_\_\_\_\_

**Term(s) Expiring:** Barbara Dotterer (hospitality; appointment 2007)

**Applications on File:** Attachment # 8.B-4

**EASTERN CAROLINA COUNCIL OF GOVERNMENTS**

AUTHORIZATION: N.C.G.S. 160-470; 158-8 and 14; 153A-391 and 398

MISSION/FUNCTION: To initiate, coordinate and exercise management oversight for designated interjurisdictional and local programs/projects relevant to the needs assessments, planning functions, and services coordination/delivery within Region P or its sub-units

NUMBER OF MEMBERS: TYPE:

18

Executive Committee (1 Commissioner/County; 1 municipal appointee per member municipality)  
General Membership Board (1 Commissioner appointee; 1 member municipality appointee)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 1 Year

MEETING SCHEDULE: 2<sup>nd</sup> Thursday every month; O'Marks Building

COMPENSATION: No  Yes  Specify: \_\_\_\_\_

**Term(s) Ending:** James Walker (initial appointment 2011) **No Applications on file.**

**RECREATION ADVISORY COMMITTEE**

AUTHORIZATION: Bylaws

MISSION/FUNCTION: Serves as the recreation advisory body for the Craven County Department of Recreation and Parks; suggests policies; consults with and advises Recreation Director, County Manager and Commissioners in matters related to recreation programs, finances, acquisition and disposal of property consistent with overall, long range recreation planning.

NUMBER OF MEMBERS:

**C.**

TYPE:

1 from each township (8)

4 at-large

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3<sup>rd</sup> Monday at 6:00 p.m.; Administration conference room

COMPENSATION: No  Yes  Specify: \_\_\_\_\_

**Term(s) Expiring:** Jeff Cannon (2002), Mike Marks (2001), Dennis Smith (2009), Brad White (2006) **No applications on file.**

**C. UPCOMING APPOINTMENTS**

**July**

Fire Tax Commissioner, Twp.7: William Laughinghouse (initial appointment 2002)

River Bend Planning Board, Extraterritorial: Thomas Zak (initial appointment 2001)

**August**

EMS Advisory Committee: Jackie Barrows, Harold Blizzard (Advisory), Chris Cangemi, Mark Dail, James Davis, Doug Furgason, John Harrell, Joe Hoffman, James Johnson, Stanley Kite (Advisory), Stanley Koontz, Linda Little, Jean Matthews, Robert Monteiro, Debra Rogers, Jane Sobotor, Robert Toler, Ronnie Weems, Rick Zaccardelli

Fire Tax Commissioners: Ray Hemphill (Rhems)

Promise Place: Jean Kenefick

**Board Action: Consider all necessary appointments**

Agenda Date: June 4, 2012  
Presenter: \_\_\_\_\_  
Agenda Item No. 9  
Board Action Required: Yes

## **RESOLUTION RECOGNIZING THE MILITARY FAMILY OF THE QUARTER**

The Board received a request to adopt a resolution, shown as Attachment #9, recognizing Lance Corporal Mark Hooper and his family as Military Family of the Quarter. A luncheon will be held in their honor on Thursday, June 14, 2012 at 12 noon at the New Bern Golf and Country Club, where they will be presented with the resolution. A Commissioner is requested to attend and present the resolution.

**Board Action: Adopt resolution**

Agenda Date: June 4, 2012  
Presenter: Commissioner Taylor  
Agenda Item No. 10  
Board Action Required: Yes

**RESOLUTION OF DISSOLUTION OF THE ECONOMIC DEVELOPMENT  
COMMISSION**

The Board will be requested to adopt the resolution, which appears as Attachment #10, Dissolving the Craven County Economic Development Commission.

**Board Action: Consider resolution for adoption**

Agenda Date: June 4, 2012  
Presenters: Jim Hicks, Aaron Arnette  
Agenda Item No. 11  
Board Action Required: Yes

## COUNTY ATTORNEY'S REPORT

County Attorney Associate, Aaron Arnette, has been assisting the County in transferring property to the Neuse River Community Development Corp. to be used for low income housing purposes. In order to ensure that the CDC only uses the property for low income housing purposes, he has prepared a Transfer and Reversion Agreement, which the CDC has already signed. This Transfer and Reversion Agreement, which is attached hereto as Attachment # 11, basically provides that the property will automatically revert back to the County in the event that the CDC uses it for any purpose other than the provision of low income housing.

Also attached (Attachment #11-1) is the deed that will convey title to the subject property from the County to the CDC.

Finally, Mr. Arnette recommended that the Board adopt a Resolution memorializing its approval of the attached deed and Reversion Agreement, and he suggests the following language:

### **BE IT RESOLVED BY THE CRAVEN COUNTY BOARD OF COMMISSIONERS:**

That the Transfer and Reversion Agreement dated June 4, 2012, and Deed of even date between Craven County and Neuse River Community Development Corporation, Inc. regarding property located at 306 John Street, copies of which are attached hereto and incorporated herein by reference, be and the same are hereby approved, and the Chairman and County Clerk are hereby authorized and directed to execute the same for and on behalf of the County.

**Board Action: Consider approval of resolution, and authorize Chairman to execute documents.**

Agenda Date: June 4, 2012  
Presenter: Jack Veit  
Agenda Item No. 12

## **COUNTY MANAGER'S REPORT**

Agenda Date: June 4, 2012  
Presenter: \_\_\_\_\_  
Agenda Item No. 13

## **COMMISSIONERS' REPORTS**

Agenda Date: June 4, 2012  
Presenter: \_\_\_\_\_  
Agenda Item No. 14

**CLOSED SESSION**

The Board will need to go into closed session pursuant to N.C.G.S. 143-318.11 (a)(6), to consider personnel matters.

**CRAVEN COUNTY BOARD OF COMMISSIONERS**

**ISSUANCE OF A CONDITIONAL USE PERMIT**

The Chairman shall make the following statement:

“The purpose for this hearing is to consider a request for a conditional use permit filed by the petitioner \_\_\_\_\_ (name) for the property located at \_\_\_\_\_.  
Included with this request are:

(Read request for a conditional use permit as filed by petitioner.)

The process for this hearing will be as follows:

All persons wishing to address this Board on the matter before it must be sworn in by the Clerk prior to any testimony being given. This includes County officials and the petitioner. No testimony or comments will be accepted from any individual who has not been sworn and all such comments will be ruled out of order and stricken from the record. No one will be allowed to be sworn in after testimony begins.

The Board will hear the statements of the Zoning Administrator on this Request. Following that, the Board will hear the statements of the petitioner. No interruptions from the audience will be permitted during the taking of this testimony.

After both the Zoning Administrator and the petitioner have presented their information, the Board will receive comments from others wishing to give testimony. Each speaker must have been previously sworn in and will state their name for the record. We request that comments be kept brief and be limited to the issue before us.

After hearing all parties, the Board of Commissioners will render its opinion. A majority vote shall be required for the Board of Commissioners to issue a conditional use permit. Vacant positions on the board and members who are disqualified from voting shall not be considered “members of the board” for calculation of the requisite majority. A majority of the voting members must agree that the owner has satisfied each of the elements necessary to grant a conditional use permit. If the petitioner fails to satisfactorily prove any of the necessary elements by a majority vote, then a conditional use permit cannot be granted.

I now ask that all persons who wish to address this Board this evening line up at the Clerk's table so that they can be sworn in. After being sworn in, you will be asked to sign the sign up sheet.”

[end of Chair's comments]

**Following are the necessary elements for a conditional use permit that must be taken under consideration by the Board of Commissioners. The attached document may be used as an aide in formulating relevant motions.**

**It is important that the record sufficiently reveal the basis for the Board of Commissioners' decision in this matter. To that end, the following procedures should be observed when voting on motions.**

**After a motion and second have been made, the Chairman will entertain a discussion on the motion. While under discussion, the member who made the motion must articulate his or her reasoning in support of the motion. Then, while still under discussion, the remaining board members may also provide reasoning in support of or opposition to the particular motion under consideration. When discussing reasons in support of or opposed to a particular motion, members should clearly articulate any considerations relevant to the motion that the member found to be persuasive. The lines provided under the suggested motions may be used to document each commissioner's reasoning for or against, as the case may be, the particular motion under consideration. At the end of discussion, the Chairman shall call for a vote on the motion. This procedure should be observed for each of the elements necessary for granting a conditional use permit, as well as the final vote regarding whether or not the conditional use permit should be granted.**

**Element 1**

**Section 6.17(b)(1) That the use will not materially endanger the public health, safety, or general welfare if located where proposed and developed according to the plan as submitted and approved.**

**Yes – In Favor of the Request**

**I move that the proposed use will not materially endanger the public health, safety, or general welfare if located where proposed and developed according to the plan as submitted.**

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**No-Opposed to the Request**

**I move that the proposed use will materially endanger the public health, safety, or general welfare if located where proposed and developed according to the plan as submitted.**

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**Element 2**

**Section 6.17(b)(2) That the use meets all required conditions and specifications of the Ordinance.**

**Yes – In Favor of the Request**

**I move that the proposed use meets all required conditions and specifications of the Ordinance.**

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**No – Opposed to the Request**

**I move that the proposed use does not meet all required conditions and specifications of the Ordinance.**

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**Element 3**

**Section 6.17 (b)(3) That the use will: (i) not adversely affect the use or any physical attribute of adjoining or abutting property; or (ii) that the use is a public necessity.**

**Yes – In Favor of the Request**

**I move that: (i) the proposed use will not adversely affect the use or any physical attribute of adjoining or abutting property; or (ii) that the use is a public necessity.**

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**No – Opposed to the Request**

**I move that: (i) the proposed use will adversely affect the use or any physical attribute of adjoining or abutting property; or (ii) that the use is a public necessity.**

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**Element 4**

**Section 6.17(b)(4) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located, including the County's Land Use Plan.**

**Yes – In Favor of the Request**

**I move that the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located.**

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**No – Opposed to the Request**

**I move that the location and character of the use, if developed according to the plan as submitted and approved, will NOT be in harmony with the area in which it is to be located, including the County's Land Use Plan.**

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**Final Consideration**

**Is the owner entitled to a conditional use permit?**

**Yes – In Favor of the Request**

**I move that the Request for a conditional use permit be approved:**

- (i) as submitted; [or if there are to be conditions,]**
- (ii) with the following conditions:**

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**No – Opposed to the Request**

**I move that the Request for a conditional use permit be denied.**

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 06/04/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
AMERICAN MATTRESS CENTERS INC DISCHARGED IN BANKRUPTCY	0046390 2002-0000845	69.49
BARROW, RITA DISCHARGED IN BANKRUPTCY	0019005 2002-0002777	162.02
BRINKLEY, MARTIN GRAY & GAYLE DISCHARGED IN BANKRUPTCY	0024565 2004-0005802	118.15
BRINKLEY, MARTIN GRAY & GAYLE DISCHARGED IN BANKRUPTCY	0024565 2005-0006031	115.01
CHANDLER, WAYNE THOMAS DID NOT OWN 1/1/2012	0006261 2012-0090045	272.45
CRAVEN COUNTY COUNTY PROPERTY-SHOULD BE EXEMPT	1560800 2011-0012834	43.86
CRYSTAL COAST CAR SERVICE NOT IN BUSINESS 1/1/2011	0085216 2011-0090434	54.61
FITZGERALD, NORMA F DID NOT OWN 1/1/2009	0060146 2009-0018912	80.56
GATLIN, DARRYLE DID NOT OWN 1/1/2004	0020146 2004-0019205	376.15
GATLIN, MARGARET DID NOT OWN 1/1/2003	0028194 2003-0018886	249.64
GENTRY, JESSIE B DID NOT OWN 1/1/2005	0052197 2005-0090161	270.79
IT CORPORATION DISCHARGED IN BANKRUPTCY	0046222 2002-0025731	672.41
JOHNSON, NEIL HERBERT DID NOT OWN 1/1/2011	0070981 2011-0030357	227.77
KORNEGAY, JANIE L DID NOT OWN 1/1/2011	0067330 2011-0032846	73.78

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 06/04/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
LAKE, RACHEL LEE DOUBLE BILLED-SEE ACCT 67555	0089259 2011-0091532	162.02
LEWIS, JEREMY E DID NOT OWN 1/1/2011	0043024 2011-0034399	135.92
LEWIS, JEREMY E DID NOT OWN 1/1/2010	0043024 2010-0030926	152.13
MONTES MOTORS LLC DID NOT OWN 1-1-2011	0082260 2011-0090842	21.14
NES EQUIPMENT RENTAL LP DISCHARGED IN BANKRUPTCY	0046104 2003-0037201	176.29
SHOE CORPORATION OF AMERICA DISCHARGED IN BANKRUPTCY	0029415 2002-0045042	79.20
S3 LTD DISCHARGED IN BANKRUPTCY	0043327 2002-0048370	147.75
TYNDALL, KEITH LEE DID NOT OWN BOAT 1/1/2011	0087088 2011-0058343	112.56
US BANK NATIONAL ASSOCIATION DOUBLE BILLED-SEE ACCT 86139	0082335 2011-0058693	93.22
	23 -CREDIT MEMO(S)	3,866.92

## REFUNDS SUBJECT TO BOARD APPROVAL ON 06/04/2012

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
LAKE, RACHEL LEE DOUBLE BILLED-SEE ACCT 67555	0089259 2011-0091532	68.03
WHITE, JAMES EDWARD & ELLEN MA DOUBLE BILLED-SEE ACCT 86691	0037808 2011-0061619	145.36
WOLFE, MATTHEW C & KRYSTLE N MILITARY EXCLUSION	0068576 2011-0063770	62.16
	3 -REFUND(S)	275.55

Teri Schell  
 Overlees and Associates Contract Resources  
 237 Humphries Road  
 Ridgeway, SC 29130

Date: 24-May-12  
 Quote to: Charles Francis  
 C.R. Francis / Architecture

Phone: 803-408-8520  
 Fax: 803-438-8247  
 Email: dandtschell1@aol.com

Project: New Bern Riverfront Convention Center Option 1 - Entire project with Classic Back PC attached cushion

Item	Manufacturer	Quantity	Model #	Description	List Price	Net Price	Ext. Net	Image
1	Shaw Hospitality	1612.80 sq. yds. 1536 sq. yds. . Without overage		Colonial Capital Ballroom A,B, C Shown as Carpet 1 on Shaw seaming diagram Approved strike # 164042 12' wide, panel with attached cushion		\$31.29	\$50,464.51	
2	Shaw Hospitality	924 sq. yds. 840 sq. yds. . Without overage		Heritage Hall rugs Shown as Carpet 2 on Shaw seaming diagram Approved strike # 164173 12' wide, panel with attached cushion		\$31.29	\$28,911.96	
3	Shaw Hospitality	183.60 sq. yds. 153 sq. yds. . Without overage		Visitors Center and Heritage Hall sitting area Shown as Carpet 4 on Shaw seaming diagram Approved strike # 163803 12' wide, panel with attached cushion		\$31.29	\$5,744.84	
4	Shaw Hospitality	153.60 sq. yds. 128 sq. yds. . Without overage		Heritage Hall rugs Shown as Carpet 3 on Shaw seaming diagram Approved strike # 164043 12' wide, panel with attached cushion		\$31.29	\$4,806.15	
5	Shaw Hospitality	349.80 sq. yds. 318 sq. yds. . Without overage		Bleedout carpet for 1st and 2nd floors Shown as Carpet 5 on Shaw seaming diagram Floor breakdown not available at this time Approved strike # 164042 12' wide, broadloom with attached cushion		\$28.29	\$9,895.84	
6	Shaw Hospitality	460.90 sq. yds. 419 sq. yds. .without overage		Berne Room, Tryon Rooms A and B field carpet Shown as Carpet 6 on Shaw seaming diagram Approved strike # 163843 12' wide, broadloom with attached cushion		\$28.29	\$13,038.86	
7	Shaw Hospitality	56.40 sq. yds. 47 sq. yds. Without overage		Berne Room, Tryon Rooms A and B border carpet Shown as Carpet 7 on Shaw seaming diagram Approved strike # 163843 12' wide, broadloom with attached cushion		\$28.29	\$1,595.56	
8	Shaw Hospitality	43.20 sq. yds. 36 sq. yds. Without overage		Craven Boardroom Shown as Carpet 8 on Shaw seaming diagram Approved strike # 164042 12' wide, panel with attached cushion		\$31.29	\$1,351.73	
9	Shaw Hospitality	108 sq. yds. 90 sq. yds. Without overage		2nd Floor Mezzanine Shown as Carpet 9 on Shaw seaming diagram Approved strike # 164173 12' wide, broadloom with attached cushion		\$28.29	\$3,055.32	
10	Shaw Hospitality	76.80 sq. yds. 64 sq. yds. Without overage		2nd Floor Mezzanine border Shown as Carpet 10 on Shaw seaming diagram Approved strike # 164173 12' wide, broadloom with attached cushion		\$28.29	\$2,172.67	

Pricing based on Shaw Hospitality Group carpet base - Eco Evolution 36 with Classic Back PC attached cushion

Maximum shippable overage is included in the yardage figure

Pricing is based on a 2500 sq. yd. minimum order and will have to be requested if yardage falls below 2500 sq. yds.

All yardage is per plans submitted to Shaw's Estimating dept. and must be confirmed upon field verification

Shaw reserves the right to bill and ship overage up to 20% on pattern/orders under 200 sq. yds., up to 10% on patterns/orders of 200 - 1499 sq. yds and up to 5% on orders of 1500 sq. yds. Or more.

INFORMAL BID

PROPOSAL OF: CROWN CARPET & TILE, INC.

[herein after called "BIDDER"], organized and existing under the laws of the State of North Carolina doing business as CROWN CARPET & TILE, INC.\*

\*Insert "a corporation", "a partnership", or "an individual" as applicable.

TO:  
the Craven County Board of Commissioners  
[hereinafter called "OWNER"]

In compliance with your Request for Bids, the BIDDER hereby proposes to perform all WORK for the Project:

RENOVATIONS: NEW BERN RIVERFRONT CONVENTION CENTER

in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

Bidder hereby agrees to commence WORK under this contract on or before a date to be specified in the notice to proceed and to fully complete the PROJECT by calendar date 15 August 2012. BIDDER further agrees to abide by the liquidated damage clause in the Supplementary General Conditions: Article 11 Time of Completion Penalty.

Therefore, being fully familiar with all of the conditions of the CONTRACT DOCUMENTS including the plans, specifications, addenda, conditions of the contract, instructions to bidders, and the project site, I, we, hereby propose to furnish all labor, material, and equipment necessary and required to complete work on the above named project for:

BASE BID [first floor]: Thirty three thousand seven hundred and thirty five / 00 DOLLARS  
[\$ 33,007.35 ] NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

Alternate 1 [Second Floor]: Eight thousand seven hundred and eighty five / 00 DOLLARS  
[\$ 8718.15 ] NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

Alternate 2 [Office Suite]: Eight thousand seven hundred and eighty four / 00 DOLLARS  
[\$ 8784.50 ] NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

Respectfully submitted:

Mill Kemmsend

Signature

7601 Peace Rd Charlotte, NC 28215

Address

President

Title

May 29, 2012

Date

License number if required by statute

SEAL - as required by the corporate and or licensing laws and guidelines of the State of North Carolina

BIDDER acknowledges receipt of the following ADDENDA [please list below if any]:



# PROPOSAL

Crown Carpet & Tile, Inc.

P O Box 18465  
Charlotte, NC 28218

DATE	ESTIMATE #
5/29/2012	2678

Phone # 704-536-7122

crowncpt@aol.com

Fax # 704-536-2475

NAME / ADDRESS
New Bern Convention Center

PROJECT & LOCATION

ITEM	DESCRIPTION	QTY	RATE	TOTAL
Sq. yards	1st Floor Remove and Dispose of Enhancer Back Carpet	2,800.7	3.00	8,402.10
Sq. yards	Install Customers Enhancer Back Pattern Carpet	2,800.7	7.50	21,005.25
Sq. yards	2nd Floor Remove and Dispose of Existing Enhancer Back Carpet	830.3	3.00	2,490.90
Sq. yards	Install Customers Enhancer Back Pattern Carpet	830.3	7.50	6,227.25
Sq. yards	Supply Shaw Crown Colony III As Indicated on Drawings	160	44.28	7,084.80
Sq. yards	Install Shaw Contract Carpet	160	7.50	1,200.00
Other Charges	Remove and Replace Furniture		500.00	500.00
Other Charges	Estimated Floor Patch ** Pricing Subject to Change**		3,000.00	3,000.00
Other Charges	Moisture Test and PH Test ** Any Remediation for PH Not Included in Bid **		300.00	300.00
Other Charges	Supply and Install Kraft Paper Runners		300.00	300.00

**TOTAL** \$50,510.30

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be excuted only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance. Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Acceptance of Proposal

Authorized Signature

*Mike Kemmord*

Crown Carpet & Tile, Inc.

# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

**ABC Board**

Name:	Fred "Chip" Hughes	Home Phone:	252.633.5857
Home Address:	1037 Colleton Way		
City:	Trent Woods, NC	Zip Code:	28562
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Director of Sales	Business Phone:	252.622.5607
Place of Employment:	DST	Fax Number:	
E-Mail Address:	chughes622@yahoo.com		

(Please indicate your preferred contact number.)

### Education

New Bern Senior High School	NC State Highway Patrol Academy
University of Maryland	
Craven Community College	

### Business and Civic Experience

Commissioner, Town of Trent Woods	
Craven Community College Foundation	
Coastal Carolina Airport Authority (Secretary)	

### Areas of Expertise, Interest, Skills

Public Service	
Law Enforcement and Public Safety	
Law Enforcement Instructor	

### Why do you want to serve?

To help ensure that the Craven County Alcoholic Beverage Control system is operated in a professional manner.	
That it's practices are in the best interest of Craven County. That it's resources are operated in an efficient, productive and transparent manner.	

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 02/06/2012

**Fred "Chip" Hughes**

Digitally signed by Fred "Chip" Hughes  
DN: cn=Fred "Chip" Hughes, o, ou,  
email=chughes622@yahoo.com, c=US  
Date: 2012.02.06 16:15:22 -05'00'

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail ([qbryan@cravencountync.gov](mailto:qbryan@cravencountync.gov)) or fax: (252) 637-0526.

*This form will remain active until two years after date received.*

# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

**ABC Board**

Name:	Barbara Whiteman	Home Phone:	252-447-5025
Home Address:	104 Greenway Court		
	Havelock		
City:		Zip Code:	28532
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Retired business owner of 38 years	Business Phone:	
Place of Employment:		Fax Number:	
E-Mail Address:	jwhiteman@ec.nc.com		

(Please indicate your preferred contact number.)

### Education

Associates in business

### Business and Civic Experience

Business owner 38 years WHITEMANS ENGRAVING  
OFFICE MANAGER BELKS 13 YEARS

### Areas of Expertise, Interest, Skills

PEOPLE

AS A BUSINESS OWNER I HANDLED EMPLOYEES AND CUSTOMERS ,PAYROLL, BILLS

### Why do you want to serve?

RECENTLY SOLD BUSINESS AND HAVING SERVED ON THE BOARD BEFORE I HAVE AN IDEA WHAT IT IS LIKE AND HAVING THE TIME TO SERVE I WOULD LIKE VERY MUCH TO SERVE ON THE BOARD AGAIN

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 04/16/2012

com.apple.iabiquity.peer-  
uid.D5C05D9C-415D-42F0-887A-841786EF  
5C36

Craven County Board of Commissioners  
406 Craven Street  
New Bern, NC 28560  
Phone: (252) 636-6601  
Fax: (252) 637-0526  
www.cravennc.com

Signature

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*This form will remain active until two years after date received.*

# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

*Planning Board*      *Zoning Board of Adjustment*  
*North Carolina Eastern Region*      *Hay 70 Church*

Name: RICHARD MAHER Home Phone: 252 229 7775

Home Address: 132 Hilda Dr

City: New Bern N.C. Zip Code: 28564

Township: #7 City Limits:  Yes  No

Occupation: Maher Construction Inc Business Phone: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Fax Number: 639 2545

E-Mail Address: \_\_\_\_\_

(Please indicate your preferred contact number.)

### Education

2 yrs Community College  
\_\_\_\_\_  
\_\_\_\_\_

### Business and Civic Experience

Owner of Maher Construction Inc  
\_\_\_\_\_  
\_\_\_\_\_

### Areas of Expertise, Interest, Skills

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Why do you want to serve?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: \_\_\_\_\_ Signature: *Mah*

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# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Planning Board, **Economic Development Commission**

Name: Andre Pallapies Home Phone: (202) 744-7076  
Home Address: 834 Gurten Street  
City: New Bern Zip Code: 28562  
Township: \_\_\_\_\_ City Limits:  Yes  No  
Occupation: Attorney Business Phone: (252) 672-7927  
Place of Employment: BSH Home Appliances Corp. ("Bosch") Fax Number: (714) 845-2807  
E-Mail Address: andre.pallapies@bshg.com

(Please indicate your preferred contact number.)

### Education

Juris Doctorate - George Washington University

Master of Science in Physics - University of Jena, Germany

### Business and Civic Experience

Intellectual Property Law attorney both in private practice and corporate practice; real estate experience in property management and real estate development - overall 13+ years of work experience

Board member of New Bern Rotary Breakfast Club; instrumental in organizing New Bern Oktoberfest 2011

### Areas of Expertise, Interest, Skills

My interest is in assisting Craven County with its future growth, both in terms of land use and overall economic development. As an attorney, I have a general legal background that should be helpful in resolving some of the issues the community is facing in its future growth.

### Why do you want to serve?

I have been in New Bern for a little more than 2 years and decided to stay here long-term. As a result, I just purchased a home here. Craven County is now my home. As a local resident, I would like to serve to make Craven County successful in its land use and economic development.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/30/2011

Andre Pallapies  
Signature

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**Andre Pallapies**  
834 Gurten Street  
New Bern, NC  
Phone: (202) 744-7076  
E-mail: Andre.Pallapies@gmx.net

**Work Experience:**

10/09 – present

**Intellectual Property Counsel, Bosch and Siemens Home Appliances Corporation, New Bern, NC.**

- Advising R&D departments on competitive IP landscape analysis, white spaces mapping and patent development strategy.
- Acquiring invention disclosures from R&D engineers and industrial designers to strategically develop patent portfolio.
- Preparing patentability and freedom-to-operate opinions.
- Reviewing and drafting IP provisions in joint development and vendor agreements.
- Reviewing and counseling on licensing agreements and Non-Disclosure Agreements.
- Preparing trademark clearance opinions.
- Monitoring and enforcing trademark portfolio.
- Managing in-house staff and outside counsel with respect to patent and trademark application preparation and prosecution and IP litigation.

10/07 – 09/09

**Associate, Kimble Intellectual Property Law, PLLC, Washington, DC.**

- Prepared and prosecuted patent applications in the mechanical and electrical arts.
- Prepared patentability opinions.
- Counseled inventors on patentability of their inventions.

06/04 – 9/07

**Development Associate/Property Manager, EJF Real Estate Services, Washington, DC.**

- Proactively assisted principals of the company in the development of a \$12 Mio. 22-unit luxury condominium complex.

02/00 – 05/04

**Associate and Student Associate, Sughrue Mion, PLLC, Washington, DC.**

- Prosecuted patent applications for German and Japanese clients in EE fields of imaging and scanning, cellular networks, computer networks, semiconductor design, optics and printer technologies, for example.

06/97 – 01/00

**Associate, Wagner & Geyer Patent Law Firm, Munich, Germany.**

- Assisted in the prosecution of patent applications before the European and German Patent Offices.
- Received training in CDMA technology at Qualcomm's training facilities and at UCSD Extension in San Diego, CA (08/98 – 08/99).

## Andre Pallapies

### Education:

- 05/03 Juris Doctor, The George Washington University Law School, Washington, DC.
- 05/97 Diplom (German equivalent of the M.Sc.), University of Jena, Germany, Major: Physics, with emphasis on Optics.
- 08/94 - 09/95 Fulbright Scholar, University of New Mexico, Albuquerque, NM, Major: Physics.
- 09/93 Vordiplom (German equivalent of the B.Sc.), University of Jena, Germany, Major: Physics.
- 09/89 – 08/90 Military Service in former East German Army, Torgelow, Germany.

### Honors:

- Fulbright Scholar.
- Member of former East German national team in radio sports (a combination of Morse code transmissions, orienteering racing, and shooting).

### Special Skills:

German (fluent).

### Bar Admissions:

Maryland  
District of Columbia  
United States Patent and Trademark Office

**Community Work:** Charity work in New Bern Breakfast Rotary Club; Board member.

### References:

Available upon request.

# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Craven Planning Board      Zoning Board of Adjustment  
South Carolina Eastern Region      Hay 70 Church

Name: RICHARD MATHER Home Phone: 252 229 7775

Home Address: 132 Hilda Dr

City: New Ben N.C.

Zip Code: 28564

Township: #7

City Limits:  Yes  No

Occupation: Mather Construction Inc Business Phone: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Fax Number: 639 2545

E-Mail Address: \_\_\_\_\_

(Please indicate your preferred contact number.)

### Education

2 yrs Community College

### Business and Civic Experience

Owner of Mather Construction Inc

### Areas of Expertise, Interest, Skills

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Why do you want to serve?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: \_\_\_\_\_

Mather

Signature

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## Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Coastal Carolina Regional Airport Authority

Name:	William P. Rust	Home Phone: 252-636-2956
Home Address:	1332 Pine Valley Drive	
City:	New Bern	Zip Code: 28562
Township:		City Limits: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Flag and Flagpole Dealer	Business Phone: 252-635-2961
Place of Employment:	A. Thompson Flags and Flagpoles	Fax Number: 800-897-4531
E-Mail Address:	thompsonflags@suddenlink.net	

(Please indicate your preferred contact number.)

### Education

Princeton University BA 1957

Army Aviator - fixed and rotary wing

### Business and Civic Experience

IBM Corp. - Sales; Smith Barney - Partner; A. Thompson - Owner

Current Board Member: Swiss Bear, New Bern Farmer's Market, Southern Gentlemen Barbershop Chorus

Past Board Member: YMCA, New Bern Rotary; Organized the 2011 Boy Scout Aviation Camporee

### Areas of Expertise, Interest, Skills

Active general aviation Commercial Pilot - Single/Multi-engine, Land, Helicopter, instruments

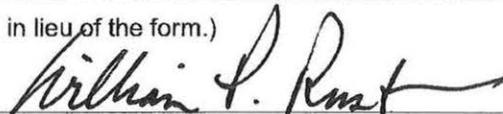
Currently serve as the Aircraft Owners and Pilots Association representative to The Coastal Carolina Regional Airport. Extensive business experience in sales and marketing.

### Why do you want to serve?

To contribute my perspective and experience as a currently active General Aviation participant and to bring to bear my financial and business background.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/30/2011

  
Signature

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# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Coastal Carolina Airport Authority

Name: Mary A. Harris Home Phone: 252-474-5698  
Home Address: 607 Jimmies Creek Drive  
City: New Bern Zip Code: 28562  
Township: District 2 City Limits:  Yes  No  
Occupation: Director Business Phone: 252-637-1551  
Place of Employment: New Bern Riverfront Convention Center Fax Number: 252-637-0250  
E-Mail Address: mharris@cravencountync.gov

(Please indicate your preferred contact number.)

### Education

Graduated from Jacksonville Senior High School. Obtained an Associate Art Degree in Business Management and Administration from Coastal Carolina Community College.

### Business and Civic Experience

Served as Banquet Manager at the Sheraton in New Bern for 14 years. Held the position of Event Coordinator at the New Bern Riverfront Convention Center for 7 years before serving as the Director of the New Bern Riverfront Convention Center and the New Bern-Craven County Convention and Visitors Center for the last 3 years. Have participated in numerous tourism committees and boards over the last few years.

### Areas of Expertise, Interest, Skills

Have acquired experience in customer service, event and banquet planning and hospitality and tourism marketing and initiatives. I am interested in improving all aspects of tourism for Craven County.

### Why do you want to serve?

I am interested in serving on the Coastal Carolina Airport Authority Board to have the opportunity to share my hospitality and tourism expertise with the Airport Authority to assist with improving Coastal Carolina Airport as a larger destination airport for New Bern and Craven County.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: May 9, 2012

Mary A. Harris  
Signature

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# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

COASTAL CAROLINA REGIONAL AIRPORT AUTHORITY

Name: CHARLES MEEKINS Home Phone: 633-9848  
 Home Address: 3013 RIVER LANE  
 City: NEW BERN N.C. Zip Code: 28562  
 Township: \_\_\_\_\_ City Limits:  Yes  No  
 Occupation: FINANCIAL ADVISOR Business Phone: 633-6222  
 Place of Employment: WELLS FARGO ADVISORS Fax Number: 252-633-9492  
 E-Mail Address: charles.meekins@wellsfargoadvisors.com  
 (Please indicate your preferred contact number.) WORK

### Education

BSBA LINC Chapel Hill  
MS BUSINESS BARRY UNIVERSITY, MIAMI FL.

### Business and Civic Experience

- 30 YRS FINANCIAL SERVICES INDUSTRY
- BOARD MEMBER N.C. COMMUNITY FOUNDATION FOR CRAVEN CTY
- FIRST PRESBYTERIAN CHURCH ENDOWMENT CHAIR
- VARIOUS FUNDRAISERS

### Areas of Expertise, Interest, Skills

AVIATION & AVIATION SAFETY; 22 YRS MILITARY FLYING (3500 hrs)  
FINANCIAL ADVISORY; 32 YRS CIVILIAN OR GENERAL AV (1300 hrs)  
FLYING - COMMERCIAL RATINGS; SINGLE ENGINE LAND INSTRUMENT  
PILOT IN COMMAND

### Why do you want to serve?

I wish to participate & contribute in the continued growth & safety of our regional airport. I believe my military and general aviation experience will, along with my business experience make me a candidate worthy of consideration.  
 (A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5-15-12

Charles Meekins  
Signature

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# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

AIRPORT AUTHORITY

Name: JOSEPH F LEAHY Home Phone: 252-636-8922  
 Home Address: 2422 TRAM RD  
 City: NEW BERN Zip Code: 28562  
 Township: \_\_\_\_\_ City Limits:  Yes  No  
 Occupation: RETIRED Business Phone: \_\_\_\_\_  
 Place of Employment: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 E-Mail Address: \* J F LEAHY@EARTHLINK.NET  
 (Please indicate your preferred contact number.)

Education

BS BUS MANAGEMENT EMBRY RIDDLE AERO. UNIV  
DAYTONA BEACH FL

Business and Civic Experience

BUSINESS OWNER (PUTT PUTT GOLF, LEAHY CONSTRUCTION  
OLDF TOWNE BROKERAGE) SINCE 1994  
NC CHAMBER, ST PAUL CHURCH COMMITTEES

Areas of Expertise, Interest, Skills

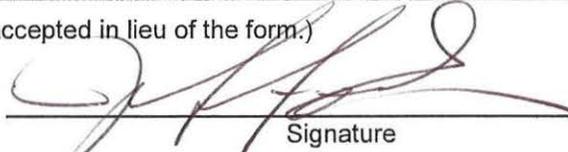
AIRPORT MANAGEMENT, AVIATION, REAL ESTATE,  
BUSINESS BROKERAGE, CONSTRUCTION

Why do you want to serve?

HAVING LIVED IN NB FOR 20 YEARS & ENJOYED THE AREA  
& LIFESTYLE I WANT TO HELP IT GROW AND  
PROSPER AS IT HAS. TIME FOR ME TO STEP UP.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 5/16/12

  
 Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail ([gbryan@cravencountync.gov](mailto:gbryan@cravencountync.gov)) or fax: (252) 637-0526.

*This form will remain active until two years after date received.*

# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

**Tourism Development Authority Board**

Name:	Gary Curry	Home Phone:	252-626-1701
Home Address:	2436 Tram Rd		
City:	New Bern	Zip Code:	28562
Township:		City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	General Manager	Business Phone:	252-636-3637 (Preferred)
Place of Employment:	BridgePointe Hotel & Marina	Fax Number:	252-637-5028
E-Mail Address:	gcurry@colwenhotels.com		

(Please indicate your preferred contact number.)

### Education

Dixon High School, Holly Ridge, NC (1996 - 1999)

Craven Community College, New Bern, NC (2006 - Present: Currently obtaining a B.A. in Business; Will transfer to East Carolina University after taking one more class)

### Business and Civic Experience

New Bern Chamber of Commerce Board Member (Current) - Craven County Partners In Education Executive Board Member (Current) President Elect

New Bern Chamber of Commerce Young Professionals Group Board Member - TDA New Assets Committee - Leadership Craven Graduate

New Bern Chamber of Commerce Ambassador & 2010 Volunteer of the Year - NC Coast Host President & 2008 Volunteer of the Year

### Areas of Expertise, Interest, Skills

Business Management, Budgeting, Human Resources, Generating Sales, Problem Solving, Marketing, Tourism

Fishing, Gardening, Community Involvement

### Why do you want to serve?

I have been working in tourism in Craven County for the last six years. It has always been a goal of mine to serve on the TDA board in order to enhance our regional tourism environment. I strongly feel that tourism will be a leader in creating job growth in our area and want to work with our community to enhance that growth to its full potential.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: \_\_\_\_\_

Gary Curry

Digitally signed by Gary Curry  
DN: cn=Gary Curry, o=BridgePointe Hotel & Marina, ou,  
email=gcurry@colwenhotels.com, c=US  
Date: 2012.04.19 15:00:46 -0400'

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail ([gbryan@cravencountync.gov](mailto:gbryan@cravencountync.gov)) or fax: (252) 637-0526.

*This form will remain active until two years after date received.*

# Volunteer Board Information and Interest Sheet

## Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Tourism Development Authority

Name: T. Michael McMahon Home Phone: 561.339.5487  
Home Address: 413 Skysail Blvc.  
City: New Bern Zip Code: 28560  
Township: \_\_\_\_\_ City Limits:  Yes  No  
Occupation: General Manager Business Phone: 252.638.3585  
Place of Employment: DoubleTree by Hilton New Bern Fax Number: 252.638.8112  
E-Mail Address: Michael.McMahon@hilton.com

(Please indicate your preferred contact number.)

### Education

Cornell University - Certified General Manager Program

University of Massachusetts - BS Food Service

### Business and Civic Experience

### Areas of Expertise, Interest, Skills

Project Management, Trainer, Leadership Development, Customer Service, Sales & Marketing, Food & Beverage Operations

### Why do you want to serve?

To get better involved in the Tourism Development for Craven County while also helping to make Craven County the premier destination in Eastern North Carolina.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail ([gbryan@cravencountync.gov](mailto:gbryan@cravencountync.gov)) or fax: (252) 637-0526.

*This form will remain active until two years after date received.*

# Volunteer Board Information and Interest Sheet Craven County, North Carolina

Names of board, committee, authority, etc., in which you are interested. Please list in order of priority:

Tourism Development Authority

Name:	Paul White	Home Phone:	252.638.5275
Home Address:	313 Taberna Circle		
City:	New Bern	Zip Code:	28562
Township:	7	City Limits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation:	Tour Guide, Trolley Driver	Business Phone:	252.349.3456*
Place of Employment:	New Bern Tours & Convention Services	Fax Number:	252.672.4447
E-Mail Address:	pwhite@embarqmail.com		

(Please indicate your preferred contact number.)

## Education

B. S. in Bus. Adm. UNC-CH (Marketing)

## Business and Civic Experience

Business owner for 26 years: Fantastic Sams Regional Franchise, Home Inventory Specialists

## Areas of Expertise, Interest, Skills

Brought small events to New Bern since 1997, Tour Guide since 2007, Produced Theatre Events since 2006, Tryon Palace historical character, John Whitford as Historical Ambassador

## Why do you want to serve?

I chose to move to New Bern in 2001. We love it here and constantly promote it with friends and acquaintances. Just last week promoted New Bern as site for 2013 N.C. Ducks Unlimited convention. Our theatre productions bring in patrons from outside the immediate area.

(A resume may be attached to this form, but will not be accepted in lieu of the form.)

Date: 12/30/2011

Paul White

Digitally signed by Paul White  
DN: cn=Paul White, o=3PVV, Inc, ou,  
email=pwhite@embarqmail.com, c=US  
Date: 2011.12.30 12:17:41 -0500

Signature

The Craven County Board of Commissioners sincerely appreciates the interest of all citizens in serving their county. For more information on the responsibilities of various boards, you may view the on-line board descriptions or contact the County Clerk's Office at (252) 636-6601. RETURN FORM TO: CRAVEN COUNTY CLERK, 406 CRAVEN STREET, NEW BERN, NC 28560. The form may also be sent via e-mail ([gbryan@cravencountync.gov](mailto:gbryan@cravencountync.gov)) or fax: (252) 637-0526.

*This form will remain active until two years after date received.*

For Internal Use Only

Date Received: 12-30-2011

Form is active until: 12-30-2013 (two years after date received)

Received by: A. Bryan (Initials)

Reviewed by the following Commissioners. Please Initial and add "PA" if you are personally acquainted with the individual.

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By-laws specify hotel/motel industry. Eligible for at-large TDA appointment?

**RESOLUTION  
RECOGNIZING THE FAMILY  
OF LANCE CORPORAL MARK HOOPER  
AS MILITARY FAMILY OF THE QUARTER**

**WHEREAS**, Lance Corporal Mark Hooper, a native of St. Louis, Missouri, arrived at Marine Corps Air Station Cherry Point in 2009, reporting to the 2<sup>nd</sup> Marine Air Wing, Marine Wing Support Squadron 274 as a food service specialist, and

**WHEREAS**, while on assignment at MCAS Yuma in March 2011, LCpl Hooper received personal recognition for providing advance (3<sup>rd</sup>/4<sup>th</sup> echelon) mission critical equipment repairs on their food service burners; and

**WHEREAS**, LCpl Hooper also serves his community through his many hours of volunteer work at the local New Bern Chapter of the Masonic lodge, most recently coordinating a local fish fry, as well as cooking, serving and cleaning up the event that raised over \$500; and

**WHEREAS**, he and his wife Billie, along with their two daughters, Anastacia and Arabelle, currently support the New Bern Homeless shelter, delivering boxes of much needed food, clothing and bed linens, along with providing aid to needy neighbors by providing them with eggs and chickens from their farm; and

**WHEREAS**, LCpl Hooper and his family supported the local battle of the bands fundraiser at Havelock High School, helping to raise \$7,000 that provided financial aid directly to the school band for this year's budget.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** recognizes the family of Lance Corporal Mark Hooper for their deep involvement and continued commitment to their local community.

**BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** congratulates them on being selected Military Family of the Quarter.

Adopted this 4<sup>th</sup> day of June, 2012.

---

Chairman Lee Kyle Allen  
Craven County Board of Commissioners

---

Gwendolyn M. Bryan  
Clerk to the Board

**CRAVEN COUNTY**  
**RESOLUTION**  
**DISSOLVING THE**  
**CRAVEN COUNTY ECONOMIC DEVELOPMENT COMMISSION**

WHEREAS, Craven County ("County") has previously established the Craven County Economic Development Commission ("EDC"), by adoption of a resolution, in accordance with G.S. Section 158-8; and,

WHEREAS, the Craven County Board of Commissioners now desires to dissolve said EDC, and,

WHEREAS, an EDC may be terminated, by the adoption of a resolution repealing the original resolution, pursuant to G.S. Section 158-8.

NOW THEREFORE BE IT RESOLVED by the Craven County Board of Commissioners as follows:

1. That the resolution establishing the Craven County Economic Development Commission ("EDC") is hereby repealed effective June 30, 2012, in accordance with G.S. Section 158-8.

Adopted this 4th day of June, 2012.

**CRAVEN COUNTY**

-----  
Lee Kyle Allen, Chairman

ATTEST:

-----  
Gwendolyn Bryan, Clerk  
-SEAL-

Prepared by and return to:

Aaron D. Arnette  
SUMRELL SUGG  
416 Pollock Street  
New Bern, NC 28560

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

TRANSFER AND REVERSION AGREEMENT

THIS TRANSFER AND REVERSION AGREEMENT ("Agreement") is made this 4<sup>th</sup> day of June, 2012, by and between CRAVEN COUNTY, a body politic and corporate of the State of North Carolina ("County"), and NEUSE RIVER COMMUNITY DEVELOPMENT CORPORATION, INC., a North Carolina nonprofit corporation ("CDC").

WITNESSETH:

THAT WHEREAS, County is authorized by N.C. Gen. Stat. §153A-378(3) "to convey property by private sale to any public or private entity that provides affordable housing to persons of low or moderate income"; and

WHEREAS, CDC has requested that the County convey to it certain property owned by the County to be developed as affordable housing for persons of low and moderate income located within Craven County; and

WHEREAS, any conveyance of real property pursuant to §153A-378(3) "shall include as part of any such conveyance covenants or conditions that assure the property will be developed by the entity for sale or lease to persons of low or moderate income"; and

WHEREAS, a description of the real property to be conveyed to CDC is reflected on the attached Exhibit "A", which is incorporated herein by reference; and

WHEREAS, County and CDC have reached an agreement with respect to the proposed development, and the circumstances under which all or a portion of said property will revert to County, and wish to reduce their agreement to writing.

NOW, THEREFORE, the County and CDC, in consideration of the premises and other good and valuable consideration, the receipt of which is hereby acknowledged, agree with each other as follows:

1. County shall convey to CDC, and CDC shall accept the conveyance from County, of County's property ("Subject Property") described in Exhibit "A" attached hereto and incorporated herein by reference.

2. CDC agrees to use the Subject Property for the development of single-family homes, which shall be sold at low cost, with low or no interest mortgages, or leased to qualified low and moderate income applicants who shall have been approved by CDC.

(a) It is understood and agreed that County, in making the transfer of the Subject Property to CDC, is relying upon the representations of CDC that it will develop the Subject Property into small single-family residences to be sold or leased at modest prices to persons of low or moderate income. Therefore, it is hereby agreed that in the event CDC shall fail to develop the Subject Property as stated, or any portion of the Subject Property, and sell or lease said homes only to low and moderate income applicants for their own residences within five (5) years from the date of the transfer of the Subject Property from County to CDC, title to Subject Property, or that portion of the Subject Property which has not been so developed, shall automatically revert to the County, free and clear of liens and encumbrances, on that date which is five (5) consecutive years from the date of this Agreement. It is further agreed that if CDC ever utilizes any portion of the Subject Parcel for purposes other than the provision of housing to persons of low or moderate income, the portion so utilized shall automatically revert back to County.

(b) County agrees that it will join in any conveyance by CDC to persons of low or moderate income for the sole purpose of reflecting that the provisions of this contract have been satisfied by CDC, so that the reverter provisions of this Agreement no longer apply to the property being conveyed.

(c) CDC specifically agrees to annually provide to County, at its expense, a complete audit of the program, prepared by the accounting firm which does the annual audit for County, to the end that County might monitor the affordable housing program being developed by CDC on the property conveyed to it by County. The annual audit shall be provided to County on or about the first day of December of each year, beginning December 1, 2012.

3. It is further understood and agreed that neither the failure to develop a portion of the Subject Property due to wetlands regulations or other applicable government regulations restricting such development, nor the use of a portion of said Subject Property as common areas for recreation and other use of the residents other than as sites for homes, shall constitute failure to develop such Subject Property pursuant to this Agreement so as to cause a reversion of all or any portion of such Subject Property to County, so long as the contemplated residential development of the remainder of the Subject Property does occur or is occurring in accordance

with the terms of this Agreement.

4. County agrees that CDC shall develop the Subject Property, subject to the provisions of the applicable Land Use Ordinance of the County, if any, and shall determine the specifications for the structures to be built, subject always to the Building Code of the State of North Carolina; shall provide and/or decide on the providers of financing for construction of the development; shall provide and contract for the development of the Subject Property; shall determine the criteria for low and moderate income and other nondiscriminatory criteria for applicants who wish to purchase the residences; shall make transfers to the individual purchasers of the residences; and shall counsel the residents on credit and financing and home ownership. PROVIDED, HOWEVER, CDC agrees that County may exercise a right of architectural review of all structures erected on the Subject Property, and to that end, agrees to submit to the County Manager or his designee plans of all structures that it wishes to erect. CDC specifically agrees that it will not erect any structure on any part of the Subject Property which has not been approved by the County Manager or his designee.

5. County and CDC specifically agree that if no development has occurred on the Subject Property within five (5) years of the date hereof, title to all or any undeveloped portion of the Subject Property described in this instrument, conveyed by deed of even date to CDC, shall automatically revert to County, free and clear of all liens and encumbrances, unless County and CDC shall have agreed in writing on a later date on which said automatic reversion should occur. It is further agreed that, if CDC shall dissolve or seek relief under any chapter of the U.S. Bankruptcy Code, CDC shall immediately reconvey to County all portions of the Subject Parcel.

6. Should an event of default occur with respect to all or any portion of the Subject Property so that said property, or a part thereof, has reverted automatically to County, then and in that event, CDC agrees to execute a conveyance by which the reverting property is conveyed to the County, so that such instrument might be recorded in the Office of the Register of Deeds of Craven County to evidence the reversion. Should CDC fail or neglect to execute said conveyance upon request, CDC hereby authorizes Aaron David Arnette, Assistant Craven County Attorney, or his successor in office, to effect said conveyance for CDC as its attorney-in-fact.

7. Notwithstanding anything to the contrary herein set forth, CDC specifically agrees that if no development has taken place within eighteen (18) months of the date hereof, it will reconvey the Subject Property herein described to the County by deed, without warranty, should the Craven County Board of Commissioners adopt a resolution requesting that said Property be reconveyed.

8. This Agreement shall not be modified unless in writing, executed by the parties hereto.

9. Miscellaneous Paragraphs:

(a) This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their estates, devisees, heirs, executors, assigns, successors and representatives, and all persons claiming by, through or under them.

(b) If any provision or clause of this Agreement is held invalid, such invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provisions or application, and to this end, the provisions of this Agreement are severable.

(c) All references in this Agreement to "he," "his," or otherwise to the masculine gender shall also be deemed to be a reference to the feminine gender.

(d) Two copies of this Agreement shall be executed, each of which shall be deemed an original, but all of which taken together constitute one Agreement.

IN TESTIMONY WHEREOF, County has caused this instrument to be executed in its corporate name by its Chairman and its seal to be hereunto affixed and attested by its County Clerk; and CDC has caused this instrument to be executed in its corporate name by its President and its seal to be affixed and attested by its Secretary, all the day and year first above written.

CRAVEN COUNTY

By:

\_\_\_\_\_  
LEE KYLE ALLEN, Chairman  
Craven County Board of Commissioners

ATTEST:

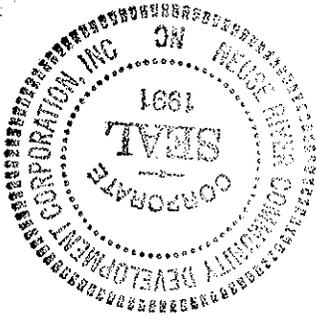
\_\_\_\_\_  
County Clerk

NEUSE RIVER COMMUNITY DEVELOPMENT CORPORATION, INC.

By: Sarah Afflerbach  
SARAH AFFLERBACH, President

ATTEST:

Michael D. Am...  
Secretary



STATE OF NORTH CAROLINA  
COUNTY OF CRAVEN

I, \_\_\_\_\_, Notary Public in and for said County and State, do hereby certify that on the \_\_\_\_ day of \_\_\_\_\_, 2012, before me personally appeared LEE KYLE ALLEN, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that GWENDOLYN M. BRYAN is the Clerk of the Board of Commissioners for Craven County, the body politic described in and which executed the foregoing instrument; that he knows the common seal of said body politic; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic; and that the said instrument is the act and deed of said body politic.

WITNESS my hand and official seal this the \_\_\_\_ day of \_\_\_\_\_, 2012.

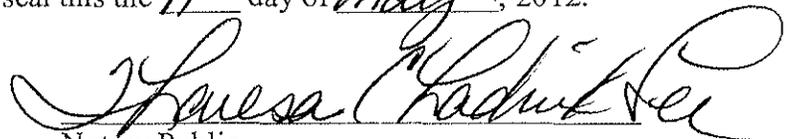
\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF CRAVEN

This is to certify that on the 14<sup>th</sup> day of May, 2012, before me personally appeared SARAH AFFLERBACH, with whom I am personally acquainted, who, being by me duly sworn, says that she is President of NEUSE RIVER COMMUNITY DEVELOPMENT CORPORATION, INC., a North Carolina nonprofit corporation, and that MICHAEL W. AVERY is the Assistant Secretary of the corporation described in and which executed the foregoing Agreement; that he knows the common seal of said corporation; that the seal affixed to the foregoing instrument is said common seal, and the name of the corporation was subscribed thereto by the said President, attested by said Assistant Secretary, and said common seal was affixed, all by authority duly conferred, and that said instrument is the act and deed of said corporation.

WITNESS my hand and official seal this the 14<sup>th</sup> day of May, 2012.

  
Notary Public

My Commission Expires:

6/15/2015



EXHIBIT A

Being all of Lots 70 and 71, of West Brownsville, as same is shown on a map recorded in Map Book 1, Page 101, in the office of the Register of Deeds of Craven County, which map is incorporated herein by reference for a more particular description of said Lots 70 and 71 of West Brownsville.

NORTH CAROLINA  
CRAVEN COUNTY

Tax Parcel # 7-005-016-C  
Revenue Stamps \$ \_\_\_\_\_

THIS DEED, made this 4<sup>th</sup> day of June, 2012, by and between **CRAVEN COUNTY, a body politic and corporate of the State of North Carolina**, whose mailing address is 406 Craven Street, New Bern, NC 28560, Grantor; to **NEUSE RIVER COMMUNITY DEVELOPMENT CORPORATION, INC., a North Carolina nonprofit corporation**, organized and existing under and by virtue of the laws of the State of North Carolina, whose mailing address is Post Office Box 1129, New Bern, NC 28563, Grantee, is as follows:

WITNESSETH:

That the Grantor in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor paid by the Grantee, the receipt of which is hereby acknowledged, has bargained and sold, and by these presents does bargain, sell, and convey unto the Grantee the following described property situate lying and being in Number Seven (7) Township, Craven County, North Carolina, and being more particularly described as follows:

Being all of Lots 70 and 71, of West Brownsville, as same is shown on a map recorded in Map Book 1, Page 101, in the office of the Register of Deeds of Craven County, which map is incorporated herein by reference for a more particular description of said Lots 70 and 71 of West Brownsville.

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, in fee simple forever, **SUBJECT ALWAYS**

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Prepared by and return to:  
Sumrell, Sugg, Carmichael, Hicks & Hart, P.A.  
416 Pollock Street  
New Bern, NC 28560

**HOWEVER to the terms and conditions of the Transfer and Reversion Agreement of even date herewith including the reverter provisions thereof, which said Agreement is recorded in Book \_\_\_\_\_, Page \_\_\_\_\_, in the Craven County Registry.**

The designations Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, as the case may be, and shall include the singular, plural, masculine, feminine or neuter as required by the context.

IN TESTIMONY WHEREOF, the Grantor has caused this instrument to be executed as its act and deed by the Chairman of the Board of the Craven County Commissioners, attested by the Clerk to the Board, and its seal to be hereunto affixed, all by the authority of its Board of County Commissioners, all as of the day and year first above written.

CRAVEN COUNTY, a body politic and Corporate

By:

\_\_\_\_\_  
LEE KYLE ALLEN, Chairman  
Craven County Board of Commissioners

(SEAL)

ATTEST:

\_\_\_\_\_  
County Clerk

---

**Prepared by and return to:**  
Sumrell, Sugg, Carmichael, Hicks & Hart, P.A.  
416 Pollock Street  
New Bern, NC 28560

STATE OF NORTH CAROLINA  
COUNTY OF CRAVEN

I, \_\_\_\_\_, Notary Public in and for said County and State, do hereby certify that on the \_\_\_\_ day of \_\_\_\_\_, 2012, before me personally appeared LEE KYLE ALLEN, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that GWENDOLYN M. BRYAN is the Clerk of the Board of Commissioners for Craven County, the body politic described in and which executed the foregoing instrument; that he knows the common seal of said body politic; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic; and that the said instrument is the act and deed of said body politic.

WITNESS my hand and official seal this the \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
  
\_\_\_\_\_

3600032178.000.DOC

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Prepared by:  
Sumrell, Sugg, Carmichael, Hicks and Hart, P.A.  
Attorneys at Law  
416 Pollock Street  
New Bern, North Carolina 28560