

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MAY 7, 2012
7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF APRIL 16, 2012 REGULAR SESSION

CHAIRMAN'S PRIVILEGE

1. PETITIONS OF CITIZENS
 - A. John Wetherington
 - B. Pat Gallo
 - C. Hal James
 - D. Charlie Simmons
 - E. Ray Griffin
 - F. Richard Callahan
 - G. Tom Glasgow
 - H. Jim Bisbee

2. CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION:
Dr. Catherine Chew, President

3. BOARD OF EDUCATION BUDGET PRESENTATION: Dr. Lane Mills,
Superintendent

4. CARTS REQUEST TO SET PUBLIC HEARING: Phyllis Toler, CARTS
Director

5. JUVENILE CRIME PREVENTION FUNDING REVIEW
RECOMMENDATION: Robert Keeter, Committee Member

6. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator

7. SOLID WASTE FRANCHISE HAULER BID AWARDS: Gene Hodges,
Assistant County Manager, Operations/Facilities; Rusty Cotton,
Solid Waste Director

8. PLANNING DEPARTMENT MATTERS: Don Baumgardner,
Planning Director
 - A. FY11 Repetitive Flood Claim Project – Award of Engineering,
Surveying and Asbestos Inspection Services
 - B. Pamlico Sound Regional Hazard Mitigation Plan/Application
 - C. Transportation Resolutions for Consideration
9. RESOLUTION OF RECOGNITION: Chairman Allen
10. REVIEW OFFICER DESIGNATION RESOLUTION: Dennis Holton,
Information Technology Director
11. CONVENTION CENTER FLOOR SLAB REPAIR BID AWARD:
Gene Hodges
12. APPOINTMENTS
 - A. Pending
 - B. Upcoming
13. BUDGET AMENDMENTS: Rick Hemphill, Assistant County Manager,
Finance/Administration
14. COUNTY ATTORNEY'S REPORT: Jim Hicks
15. COUNTY MANAGER'S REPORT: Jack Veit
16. COMMISSIONERS' REPORTS

Agenda Date: May 7, 2012
Presenter: Chairman Allen

CHAIRMAN'S PRIVILEGE

Board Action: None

Agenda Date: May 7, 2012
Presenters: Wetherington, Gallow, James, Simmons,
Griffin, Callahan, Glasgow, Bisbee
Agenda Item No. 1
Board Action Required: No

PETITIONS OF CITIZENS

A. JOHN WETHERINGTON

Mr. Wetherington wishes to address the Board concerning Economic Development and Recreation.

B. PAT GALLO

Mr. Gallo will speak to the Board concerning his appearance before the Board at its March 5 meeting.

C. HAL JAMES

Mr. James requested to discuss the budget.

D. CHARLIE SIMMONS

Mr. Simmons wishes to speak about use of the name Jesus, and sexual immorality.

E. RAY GRIFFIN

F. RICHARD CALLAHAN

Mr. Callahan will address the Board concerning the Noise Ordinance.

G. TOM GLASGOW

Mr. Glasgow would like to discuss an animal nuisance issue.

H. JIM BISBEE

Mr. Bisbee will make a presentation to the Board relative to the County's 300th anniversary.

Board Action: Receive information

Agenda Date: May 7, 2012
Presenter: Dr. Chew
Agenda Item No. 2
Board Action Required: No

CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION

Craven Community College President, Dr. Catherine Chew, will present the proposed FY 2012-2013 budget and the funding request for the college to the County.

Board Action: Receive request

Agenda Date: May 7, 2012
Presenter: Dr. Mills
Agenda Item No. 3
Board Action Required: No

BOARD OF EDUCATION BUDGET PRESENTATION

Superintendent of Schools, Lane Mills, will present the proposed Board of Education budget for FY 2012-2013 and the schools' funding request to the County.

Board Action: Receive request

Agenda Date: May 7, 2012
Presenter: Phyllis Toler
Agenda Item No. 4
Board Action Required: Yes

CARTS REQEUST TO SET PUBLIC HEARING

CARTS Director, Phyllis Toler, will request that a public hearing be set for 7:00 p.m. on Monday, June 4 for the FY13 ROAP Grant, as detailed in Attachment #4.

Board Action: Set public hearing

Agenda Date: May 7, 2012
Presenter: Robert Keeter
Agenda Item No. 5
Board Action Required: No

**JUVENILE CRIME PREVENTION COUNCIL FY 2012-2013 FUNDING
RECOMMENDATIONS**

Mr. Keeter will provide some background on the Juvenile Crime Prevention Council, and present the Council's funding recommendations for FY 2011-2012, which appear in Attachment #5.

Board Action: Receive Information

Agenda Date: May 7, 2012
Presenter: Ronnie Antry
Agenda Item No. 6
Board Action Required: Yes

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #6. for the Board's approval.

Board Action: A roll call vote is needed to approve releases and refunds

Agenda Date: May 7, 2012
Presenters: Gene Hodges, Rusty Cotton
Agenda Item No. 7
Board Action Required: Yes

SOLID WASTE FRANCHISE HAULER BID AWARDS

Assistant County Manager, Gene Hodges, and Solid Waste Director, Rusty Cotton, will present the results of the County's request for bids for the solid waste franchise agreement. Attachment # 7 includes the staff analysis of the results, the bid tabulation, a map of the franchise areas and staff recommendation.

Board Action: Consider approval of staff recommendation

Agenda Date: May 7, 2012
Presenter: Don Baumgardner
Agenda Item No. 8
Board Action Required: Yes

PLANNING DEPARTMENT MATTERS

A. FY11 REPETITIVE FLOOD CLAIM PROJECT – AWARD OF ENGINEERING, SURVEYING AND ASBESTOS INSPECTION SERVICES

The County has received a grant agreement from NC Emergency Management for the elevation of one residential structure in Bridgeton. The County Board of Commissioners has approved a management contract with Holland Consulting Planners, Inc. HCP has solicited proposals for engineering, surveying and asbestos inspection services. The consultant's recommendations are contained in Attachment #8.A. and are based on competitive factors including experience, efficiency and cost. See attached consultants award recommendation letter. No County money is required for this project.

Board Action: Request Board of Commissioners to award the Professional Services Contracts as recommended, Engineering Award to Weston Lyall, P.E., Surveying Award to Sorrell Land Surveying, Inc. and Asbestos Inspection Award to W.F. Bulow Inspections and to also authorize County Manager to execute work authorizations for all elevation work.

B. PAMLICO SOUND REGIONAL HAZARD MITIGATION PLAN/APPLICATION

Attachment #8.B. is the Pamlico Sound Regional Hazard Mitigation Plan/Application. Craven County is serving as the lead agency on this multi-county regional planning effort. In order to move forward with submittal the County Manager and the Planning Director would need to be designated as the County's designated agents and the Chairman would need to be given the authority to execute the grant application documents. A state and federal approved plan is required in order to receive any federal disaster assistance funding. No County money is needed.

Board Action: Approve the County Manager and Planning Director as the designated agents and grant the Chairman the authority to sign the Pamlico Sound Regional Hazard Mitigation Plan/Application.

C. TRANSPORTATION RESOLUTIONS FOR CONSIDERATION

The Down East Rural Planning Organization has asked the Planning Department to facilitate the consideration of the two (2) resolutions contained in Attachment #8.C. for the Board's approval.

The first resolution is entitled "Resolution in Opposition to Implementing or Increasing Ferry Tolls". This resolution opposes any increase in existing ferry tolls and the adding of ferry tolls where there are none at present without further study on the economic impact, not only in Craven, Carteret, Jones, Onslow and Pamlico counties, but wherever ferries serve the citizens of the State of North Carolina.

The second resolution is entitled "Resolution in Support of Expanded Amtrak Passenger Service to Eastern North Carolina". This resolution supports an increase in service by Amtrak into the region of Eastern North Carolina, in general to provide alternative transportation opportunities and economic development possibilities. This expanded service would include passenger bus service to connect Eastern North Carolina with the rail service currently located in either Wilson or Rocky Mount.

Board Action: Consider resolutions for adoption

RESOLUTION OF RECOGNITION

Chairman Allen will request the adoption of the resolution which appears as Attachment # 9.

Board Action: Consider adoption of resolution

Agenda Date: May 7, 2012
Presenter: Dennis Holton
Agenda Item No. 10
Board Action Required: Yes

REVIEW OFFICER DESIGNATION RESOLUTION

The resolution previously adopted by the Board in 2007 designating review officers has been re-written to reflect the current Mapping Office staff to be designated as review officers for Craven County. The Board is requested to adopt the resolution as it appears in Attachment #10., and direct that it be recorded in the County registry and indexed on the grantor index in the name of each Review Officer, in accordance with G.S. 47-30.2.

Board Action: Consider resolution for adoption

Agenda Date: May 7, 2012
Presenter: Gene Hodges
Agenda Item No. 11
Board Action Required: Yes

CONVENTION CENTER FLOOR SLAB REPAIR BID AWARD

Attachment #11 contains a memorandum from Assistant County Manager, Gene Hodges, concerning Convention Center Floor Slab Repair Bid Proposals, along with the Engineer's report.

Board Action: Receive information; act upon recommendation

Agenda Date: May 7, 2012
Presenter: _____
Agenda Item No. 12
Board Action Required: Yes

APPOINTMENTS

- A. Pending
- B. Upcoming

A. PENDING APPOINTMENT(S):

Craven County Clean Sweep Committee

(There are two vacancies remaining; no applications on file.)

MEETING SCHEDULE: 3rd Wednesday of the months of March, June, September and December

COMPENSATION: No Yes Specify: _____

Attachments: None

Industrial Facilities Pollution Control Financing Authority

(There is one term remaining; no applications on file)

MEETING SCHEDULE: Annual Meeting on 2nd Tuesday in October; otherwise, as needed

COMPENSATION: No Yes Specify: _____

Attachment(s): None

Agricultural Advisory Committee

(Two terms expiring; no applications on file)

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):
1) resident of area Township representing; 2) agricultural landowner; 3) actively and directly involved in agricultural production on at least 10 acres of farmland 4) special interest, experience, or education in agriculture and/or rural land preservation

TERM(S) ENDING:: Jackie Amerson, Dale Dawson (Initial appointments 2009)

Craven Aging Planning Board

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To provide a comprehensive assessment of the needs and opportunities associated with older adults; an achievable vision of successful aging. Craven County based programs for the support of and investment in older adults and their families, including a system of care for high-risk older adults; and policy strategies for maximizing the functional independence and quality of life of older adults and their families consonant with their wishes and desires. Serves as the sole policy formulation board concerning aging programs on behalf of the Craven County Board of Commissioners.

NUMBER OF MEMBERS:

18

TYPE:

Agency-10; Local Government-3
Client/Caregiver-2; Senior Representative-3

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.): Representative of senior population (60+ years of age), client representative (caretaker of an older adult, employed by or volunteering for senior service provider) or representative of one of the following agencies or government entities: Craven County DSS, Craven County Health, Carolina East Medical Center, CARTS, Employment Security Commission, Neuse Center, Coastal Community Action, Legal Aid of North Carolina, Senior Tarheel Legislature, Craven County Commissioners, Craven County Manager, Council of Governments.

LENGTH OF TERMS: 2 Years

TERM(S) EXPIRING: Public Representative vacancy created by moving Dean Roberts to a Client Representative slot on the Board (Havelock Senior Center)

MEETING SCHEDULE: Fourth Thursday of every second month, beginning in January, at 1:30 p.m. in the Craven County Administration Building

COMPENSATION: No X Yes Specify: _____

Attachment(s): Attachment # 12.A. (Letter and Application)

C. EMS (Emergency Medical Services) Advisory Council

NUMBER OF MEMBERS:
28

TYPE:
County Manager (or representative), County
Emergency Services Director,
**Representative from each Craven County
Emergency Medical Services Provider,**
representative from each authorized First
Responder Provider, hospital president (or
designee), Craven County Medical Director,
physician nominated by Craven County
Medical Society, representative from Craven
County Communications, representative
from Craven County Firemen’s Association,
hospital Emergency Room Supervisor,
citizen (non-provider affiliated), **Community
College Dean of Continuing Education,**
representative nominated by Craven County
Law Enforcement Association,
representative from naval hospital aboard
MCAS Cherry Point, ad hoc members
(ECCOG EMS Director, OEMS Regional
Coordinator, American Red Cross Director

There are two vacancies representing agencies highlighted in listing above (Vanceboro Rescue and Craven Community College). Recommendations have been put forth by the agencies; however, applications not yet on file.

MEETING SCHEDULE: Bi-monthly

Attachment(s): None

Regional Aging Advisory Committee

There is one vacancy created by the resignation of Robert Dorsey; no applications on file)

MEETING SCHEDULE: First Monday of January, April, July and October, 10:00 a.m.

COMPENSATION: No X Yes Specify: _____

Attachment(s): None

B. UPCOMING APPOINTMENTS:

May

Eastern Carolina Workforce Development Board: Kimsey Welch – Vocational Education (initial appointment 2002), Jeff French (initial appointment 2011 to unexpired term); no applications on file.

June

ABC Board: John “Curly” Brazelton (initial appointment 2000)

Eastern Carolina Council of Governments: James Walker (initial appointment 2011)

Economic Development Commission: Mike Epperson (initial appointment 2009)

North Carolina Eastern Region: Mark Griffin (initial appointment 2010)

Planning Board: Jessie White (initial appointment 1996)

Recreation Advisory Committee: Jeff Cannon (2002), Mike Marks (2001),
Dennis Smith (2009), Brad White (2006)

Coastal Carolina Airport Authority: Curtis Bare (1991), Royce Jordan (1997), Kenny
Morris (2011)

Tourism Development Authority: Barbara Dotterer (hospitality; initial appointment 2007)

July

Fire Tax Commissioner, Twp.7: William Laughinghouse (initial appointment 2002)

River Bend Planning Board, Extraterritorial: Thomas Zak (initial appointment 2001)

Board Action: Consider all necessary appointments

Agenda Date: May 7, 2012
Presenter: Rick Hemphill
Agenda Item No. 13
Board Action Required: Yes

BUDGET AMENDMENTS

Craven County Assistant Manager, Finance/Administration, will present the following budget amendments for the Board's approval.

Amendments: DSS Senior Program – Contracted funding from Eastern Carolina Council of Government for the Title IIID Health Promotion grant is \$355 less than anticipated. Need to adjust the budget for this decrease which is 90 % reimbursed and 10 % County match.

CARTS/Transportation – Rural Operating Assistance Program (ROAP) funding for the Employment and the Rural General Public programs is more than projected for FY 2012. Need to budget an additional \$17,281 for the total increase in funding for Jones and Pamlico counties.

Economic Development – The Brunswick Corporation was awarded a NC challenge grant in the amount of \$60,850. Having fulfilled certain conditions of the award, a partial payment of \$21,298 has been released. The NC Dept of Commerce distributed the funds to Craven County. As required by One NC Grant Award program, Craven County needs to budget this \$21,298 portion of the award and disburse funds to the Brunswick Corporation.

WATER: Water – Need to budget additional expenditure of \$21,300 in 1996 Twp #6 Clean Water Debt Service Fund for the early payoff of this debt. Funds will be transferred from Water Operating Reserve.

Board Action: A roll call vote is needed to approve budget amendments

Agenda Date: May 7, 2012
Presenter: Jim Hicks
Agenda Item No. 14
Board Action Required: Yes

COUNTY ATTORNEY'S REPORT

RELOCATION OF COUNTY EASEMENT – QUAIL WOODS SUBDIVISION

The developer of the Quail Woods Subdivision has requested that the County's easement from Broad Creek Road through the subdivision, which easement connects to the Whitehurst property the County acquired from the NC Coastal Land Trust, be partially relocated. The County would release a portion of the easement from Broad Creek Road to Quail Woods Drive, in exchange for receiving an express easement over Quail Woods Drive. As the easement the County currently has is unimproved and otherwise inconvenient, and as the easement the County will receive is over an improved road, it is recommended that the County agree to the request, and approve execution of the Relocation of Easement, contained in Attachment #14.

Board Action: Consider approval of request

Agenda Date: May 7, 2012
Presenter: Jack Viet
Agenda Item No. 15

COUNTY MANAGER'S REPORT

Agenda Date: May 7, 2012
Presenter: _____
Agenda Item No. 16

COMMISSIONERS' REPORTS