

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, NOVEMBER 7, 2011
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF OCTOBER 17, 2011 REGULAR SESSION, AUGUST 5, 2011 RECONVENED SESSION, SEPTEMBER 2ND AND 13TH SPECIAL SESSIONS AND SEPTEMBER 3, 2011 RECONVENED SPECIAL SESSION

1. PETITIONS OF CITIZENS
 - A. Susan Piller
 - B. Mary Randolph
2. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
3. NO. 9 TOWNSHIP FIRE AND RESCUE PRESENTATION: Bobby Willis, Chief
4. BUDGET AMENDMENTS AND ORDINANCE UPDATE: Rick Hemphill, Finance Director
5. APPOINTMENTS
 - A. Pending: Clean Sweep Committee
Industrial Facilities Pollution Control Financing Authority
 - B. New: Airport Authority
 - C. Upcoming: December
6. BOARD RETREAT: Chairman Tyson
7. COUNTY ATTORNEY'S REPORT: Jim Hicks
8. COUNTY MANAGER'S REPORT: Jack Veit
9. COMMISSIONERS' REPORTS
10. CLOSED SESSION

Agenda Date: November 7, 2011
Presenters: Susan Piller & Mary Randolph
Agenda Item No. 1
Board Action Required: No

PETITIONS OF CITIZENS

A. SUSAN PILLER

Ms. Piller wishes to address the Board concerning a Sheriff's Department matter.

B. MARY RANDOLPH

Ms. Randolph will petition the Board concerning a guard rail installed adjacent to her property by the City of New Bern.

Board Action: Receive information

Agenda Date: November 7, 2011
Presenter: Ronnie Antry
Agenda Item No. 2
Board Action Required: Yes

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #2 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds

Agenda Date: November 7, 2011
Presenter: Bobby Willis
Agenda Item No. 3
Board Action Required: No

NO. 9 TOWNSHIP FIRE AND RESCUE PRESENTATION

Chief Willis will advise the Board of plans to purchase two pick-up trucks and the resulting loan for \$90,000. The lending arrangements have been made with First Citizens bank for a term of 120 months. Plans are to purchase two Ford F350 4x4 trucks on state contract, and a skid unit for one of them. One truck will be used for a brush truck and the other a traffic truck.

Board Action: Receive information. No action necessary. Presentation is being provided as required by the department's agreement with the County.

Agenda Date: November 7, 2011
Presenter: Rick Hemphill
Agenda Item No. 4
Board Action Required: Yes

BUDGET AMENDMENTS AND ORDINANCE UPDATE

Craven County Finance Director, Rick Hemphill, will present the following budget amendments and ordinance update for the Board's approval.

Amendments: DSS Mandated Public Assistance – Additional funding of \$388,779 allocated to DSS for Crisis Intervention Program. Funding is 100 % Federal requiring no County match.

Public Bldg/Conv Center – Budget \$150,000 from Capital Reserve to purchase carpet and other items for Convention Center Bldg. These funds are a portion of the Convention Center settlement transferred to Capital Reserve in 2010.

Ordinances: Close out St. Luke's Building Project Fund 354.

Board Action: A roll call vote is needed to approve budget amendments and ordinance update.

Agenda Date: November 7, 2011
Presenter: _____
Agenda Item No. 5
Board Action Required: Yes

APPOINTMENTS

A. Deferred Appointments

Clean Sweep Committee
Industrial Facilities Pollution Control Financing Authority

B. New Appointments

Airport Authority

C. Upcoming Appointments

A. DEFERRED APPOINTMENT(S):

NAME OF BOARD/COMMITTEE: Craven County Clean Sweep Committee

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To eliminate littering and promote recycling through education and ordinance enforcement.

NUMBER OF MEMBERS:

25

TYPE:

Civic, neighborhood, municipal, industrial business, schools

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

TERM(S) EXPIRING:

Felix Croom (Appointed 2008; not participating)
Dave Gardner (Appointed 1991; active member)
Janie Johnson (Appointed 2008; moved away)
Ivett Jones (Appointed 2003; not participating)
Jan Parker (Appointed 1997)
Pat Sager (Appointed 2008; active member)
Tim Tabak (Appointed 2008; resigned)
Thomas Wooten (Appointed 2001; not participating)

MEETING SCHEDULE: 3rd Wednesday of the months of March, June, September and December

COMPENSATION: No Yes Specify: _____

Attachments:

NAME OF BOARD/COMMITTEE: **Industrial Facilities Pollution Control Financing Authority**

AUTHORIZATION: Bylaws

MISSION/FUNCTION: _____

NUMBER OF MEMBERS: _____

7

TYPE:

Qualified electors

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 6 Years

TERM(S) EXPIRING: **Dell Ipock (Appointed 1999)**
Gray Lancaster (Appointed 1999)

MEETING SCHEDULE: Annual Meeting on 2nd Tuesday in October; otherwise, as needed

COMPENSATION: No : Yes Specify: _____

ATTACHMENT(S): Attachment #5.A.

COMMENTS: Attachment #5.A. is a memo regarding the Craven County Industrial and Pollution Control Financing Authority. Also attached is a PowerPoint presentation from late 2007 that explains the details of how Industrial Revenue Bonds generally work.

B. NEW APPOINTMENT(S):

NAME OF BOARD/COMMITTEE: Coastal Carolina Airport Authority
AUTHORIZATION: General Statutes (Chapter 1197 session laws of 1979; Chapter 1046 session laws of 1989)

MISSION/FUNCTION: "...to meet monthly, and at such other times, as necessary, to discuss and decide on affairs pertinent to the operation, maintenance and control of the craven County Regional Airport".

NUMBER OF MEMBERS:	TYPE:
<u>8</u>	<u>Voting</u>
<u>4</u>	<u>Non-voting</u>
	<u>(Carteret, Jones, Pamlico, MCAS)</u>

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Tuesday of each month; 2:00 p.m.

COMPENSATION: No Yes Specify: \$100/month

CHAIR: Royce Jordan **RECORDING SECRETARY** Fletcher Watts

LOCATION OF MINUTES/RECORDS: Airport Director's Office

BYLAWS ON FILE: No Yes Last updated: July 2010

ATTACHMENT(S): **Attachment #5.B.**

LAST PROFILE UPDATE: April 2011

Remarks: _____

C. Upcoming Appointments November -December

November: None

December: Commissioners' Appointments

*Board of Equalization and Review (James Findley, Grover Lancaster, Al Otto, Bill Pope, Jimmy Smith, Jerry Stapleford, Drew Willis)

**This board does not have terms certain; however, an ending date is required for entry into the appointments database. (please reference County Manager's memo)*

Health Board (Paul Gaskins, James Jackson, Rosanne Leahy, Trey Paul, Reed Underhill)

Havelock Library Board (Jacqueline Attaway)

New Bern Library Board (Molly Ritter)

Vanceboro Library Board (Dorothy Bryant)

Board Action: The Board will need to consider all necessary appointments

Agenda Date: November 7, 2011
Presenter: Chairman Tyson
Agenda Item No. 6

BOARD RETREAT

The Chairman will ask the Board to consider dates to continue discussion of retreat agenda items.

Agenda Date: November 7, 2011
Presenter: Jim Hicks
Agenda Item No. 7
Board Action Required: Yes

COUNTY ATTORNEY'S REPORT

A. VOLUNTARY AGRICULTURAL DISTRICT

Based upon recent changes to the enabling legislation by the General Assembly, the Board of Commissioners asked that the County Attorney review this Ordinance. Attachment #7.A is an opinion letter, as well as a strikeline version of recommended amendments.

Should the Board desire to amend the Ordinance, the proposed amendments will first need to be referred to the Craven County Agricultural Advisory Board (which will next meet on November 17, 2011). Upon receiving the Advisory Board's comments and recommendations, the Board of Commissioners must hold a public hearing before adopting any amendments.

Board Action: Receive information

B. PROPERTY DISPOSITION

On July 1, 2010, this property was acquired jointly with the City of New Bern through a tax foreclosure. Based upon the percentage of taxes owed, the City owns a 65.63% interest, and the County owns a 34.37% interest. Total taxes and abatement liens owed at the time of foreclosure was \$6,843.52. The current tax value is \$5,250. The lot is approximately 0.12 acres.

The dwelling on the property is dilapidated, and the City will be demolishing it under its ordinances. The estimated cost of demolition and disposal is \$4,800. The City has inquired as to whether the County desires to pay its prorated cost for demolition (approximately \$1,630), or in the alternative whether the County would prefer to donate its interest to the City. (See Attachment #7.B.)

Board Action: Receive information

C. CLOSED SESSION

The County Attorney will request a closed session at the end of the meeting for a matter under the County-Attorney privilege [G.S. §143-318.11(a)(3)].

Board Action: A motion to go into closed session

Agenda Date: November 7, 2011
Presenter: Jack Veit
Agenda Item No. 8

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, will present the letter of support requested by the City of Havelock which appears as Attachment #8. The attachment also contains a similar letter that was written in 2010.

Agenda Date: November 7, 2011
Presenter: _____
Agenda Item No. 9

COMMISSIONERS' REPORTS

Agenda Date: November 7, 2011
Presenter: _____
Agenda Item No. 10

CLOSED SESSION

Citation: N.C.G.S. 143-318.11(a)(3) and (6)