

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, SEPTEMBER 19, 2011
8:30 A.M.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINTUES OF SEPTEMBER 6, 2011

1. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
2. HEALTH DEPARTMENT REQUEST TO SET FEES: Scott Harrelson, Health Director
3. PLANNING DEPARTMENT MATTERS: Don Baumgardner, Planning Director
 - A. FY 2010 CDBG Contingency Infrastructure Project-Administrative Contract Award
 - B. CDBG Program (James City Area) Demolition Contract Award Recommendation
 - C. Request for Public Hearing on Private Road Naming
 - D. Subdivision for Approval
4. EMERGENCY SERVICES MATTERS: Stanley Kite, Emergency Services Director
 - A. Ambulance Franchise Ordinance
 - B. Township 7 Request
5. BUDGET AMENDMENTS: Rick Hemphill, Finance Director
6. PROTECTING CHERRY POINT AND FRC EAST: Harold Blizzard, County Manager
7. APPOINTMENTS
 - A. Regional Aging Advisory Committee
 - B. Upcoming Appointments

8. COUNTY ATTORNEY'S REPORT: Jim Hicks
9. COUNTY MANAGER'S REPORT: Harold Blizzard
10. COMMISSIONERS' REPORTS

Agenda Date: September 19, 2011
Presenter: Ronnie Antry
Agenda Item No. 1
Board Action Required: Yes

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #1 for the Board's approval.

Board Action: A roll call vote is needed to approve tax releases and refunds

Agenda Date: September 19, 2011
Presenter: Scott Harrelson
Agenda Item No. 2
Board Action Required: Yes

HEALTH DEPARTMENT REQUEST TO SET FEES

Attachment #2 is a schedule of fees for the Health Department which Health Director, Scott Harrelson, will present for approval.

Board Action: Board will be asked to vote for adoption of the fee schedule

Agenda Date: September 19, 2011
Presenter: Don Baumgardner
Agenda Item No. 3
Board Action Required: Yes

PLANNING DEPARTMENT MATTERS

A. FY 2010 CDBG CONTINGENCY INFRASTRUCTURE PROJECT- ADMINISTRATIVE CONTRACT AWARD

Craven County has executed a grant agreement CDBG Grant #10-C-2220 for a \$451,648 CDBG Contingency Project funded by NC Community Investment and Assistance. The County advertised a Request for Proposals in the Sun-Journal and also submitted Requests for Proposals to several prospective CDBG management firms on July 12 and August 4, 2011.

Only Holland Consulting Planners submitted a proposal as a result of our first Request for Proposals. After submitting a Second Request for Proposals to additional firms and re-advertising the RFP, we received a letter from Holland Consulting Planners, asking that we retain their first package for the second proposal request. The County received an additional proposal following the second solicitation, from KL Brown and Associates of Charlotte NC.

The County planning staff reviewed both proposals and determined that the proposal from Holland Consulting Planners, Inc. was more responsive to the rating elements outlined in the RFP. (See Attachment #3.A) Holland is currently working on a CDBG project in the James City area and Holland has also provided Craven County with similar cost effective administrative services since 1982.

Board Action: It is recommended that the Craven County Board of Commissioners approve Holland Consulting Planners, Inc. to manage the CDBG Contingency project, contingent upon satisfactory negotiation of the administrative fee with the county planning staff and County Manager. The contract amount will be based on historical fees with a not to exceed fee of 18% of the total CDBG project budget. Typically Holland's fees have been 11% to 13% of the total project budget. In addition to the road addition projects, the county staff is working with HCP to identify possible infrastructure projects for the additional funds. Once the infrastructure project is identified the administrative fee will be finalized.

B. CDBG PROGRAM (JAMES CITY AREA) DEMOLITION CONTRACT AWARD RECOMMENDATION

A bid opening for the asbestos removal and demolition of two structures in the James City CDBG Project was held on August 25, 2011. Bids were received from eleven (11) contractors (See Attachment #3.B).

Award recommendations are as follows:

<u>Unit #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Amount</u>	<u>Comments</u>
4	306 John Street	Everette George	\$1800.00	Low Bidder
5	308 John Street	Everette George	\$3380.00	Low Bidder

Board Action: A vote to approve these contract awards is needed to allow us to move forward with the program.

C. REQUEST FOR PUBLIC HEARING ON PRIVATE ROAD NAMING

The Planning Department is requesting to set a public hearing for October 3rd, 2011 at 7:00 p.m. to hear comments regarding the addition of a new private road in Craven County. The private road is located in Township 3 off of Wintergreen Road. 86% of property owners have signed the petition and are in agreement on the name of Boyd Lane (See Attachment #3.C).

D. SUBDIVISION FOR APPROVAL

Planning Director, Don Baumgardner, will present the following subdivision for the Board's approval. The Planning Board's assessment is included as Attachment #3.D.

306 Estates – Final:

- Property is owned by Lawrence J. Bayer, Jr., and engineered by Thomas Engineering, P.A.
- Property surveyed by Herbert J. Nobles, Jr., PLS
- Property is located within Twp 5, off of Ferry Rd. (SR 1716)
- Parcel ID 5-003-028
- Subdivision contains 15 lots on 13.05+/- acres
- Lots proposed to be served by community water and individual septic systems

Board Action: The Board will request a vote to approve the subdivision

Agenda Date: September 19, 2011
Presenter: Stanley Kite
Agenda Item No. 4
Board Action Required: Yes

EMERGENCY SERVICES MATTERS

A. AMBULANCE FRANCHISE ORDINANCE

At the August 15, 2011 Board of Commissioners meeting, County Staff was asked to review and update the current Ambulance Franchise Ordinance. County Staff along with the County Attorney are proposing potential updates and changes to the Ambulance Franchise Ordinance which needs approval by the Board of Commissioners. Stanley Kite, Emergency Services Director, will provide a brief overview of the current Ambulance Franchise Ordinance and Jim Hicks, County Attorney, will provide an overview of the technical and legal aspects of the proposed ordinance modifications. Attachment #4.A. is the revised ordinance prepared by the County Attorney.

Board Action: To be adopted at the first reading, a vote to approve the ordinance amendment must be unanimous, with all Commissioners present.

B. TOWNSHIP 7 REQUEST

This request was tabled at the August 15, 2011 Board of Commissioners meeting. Stanley Kite will give a brief overview of the request and be available for questions.

Board Action: In order to approve the granting of a franchise, a second vote is required.

Agenda Date: September 19, 2011
Presenter: Rick Hemphill
Agenda Item No. 5
Board Action Required: Yes

BUDGET AMENDMENTS

Craven County Finance Director, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: Health/Child Health – Experiencing an increased demand for vaccines to include flu mists administered both at the Health Dept and local schools. Need to budget an additional \$ 20,000 in insurance receipts to cover the increased cost in Rx drugs.

Health/WIC Client Services– Need to budget an additional \$43,261 in added state funding. Cherry Point location is being relocated to smaller quarters. As storage will be at a minimum, 5 yrs of WIC medical records need to be imaged. Also need to purchase furniture as it was provided at current site. Since the Nutritionist must meet the increased need for Medical Nutrition Therapy, additional funding is needed for a contract employee.

Health/Family Planning – State awarded additional funding of \$12,377 to provide services for Family Planning patients. Funds will be used to purchase various forms of contraception to include birth control pills and depo-provera.

Health/Home Health – Need to budget a combined increase of \$96,997 in Home Health Medicaid and Medicare revenue. This increase is necessary to cover cost associated with purchasing (\$80,905) and maintaining (\$16,092/yr) Allscripts healthcare network.

Board Action: A roll call vote is needed to approve budget amendments

Agenda Date: September 19, 2011
Presenter: Harold Blizzard
Agenda Item No. 6
Board Action Required: Yes

PROTECTING CHERRY POINT AND FRC EAST

With the threat of potential realignment possibilities to Marine Corp Air Station, Cherry Point (MCAS Cherry Point) and Fleet Readiness Center East (FRC East), there could be significant effects on eastern North Carolina, particularly Craven County. In order to preserve and expand the current state and local economic development potential and resulting revenue stream from Cherry Point and FRC East, it is proposed that Craven County carry out the following:

- Develop a comprehensive community and government relations plan to enhance the economic impact of MCAS Cherry Point consistent with the scope of work as proposed by the N.C. Department of Commerce in order to receive state funding to be used for that purpose.
- Enter into a consultant services agreement with Local Counsel to develop a comprehensive government relations plan
- Enter into a consultant services agreement with a federal consultant to defend MCAS Cherry Point and FRC East and work under the immediate direction of the Local Counsel

Staff will provide the Board more information and proposed agreements at its meeting.

Board Action: Approve scope of work and agreements

Agenda Date: September 19, 2011
Presenter: _____
Agenda Item No. 7
Board Action Required: Yes

APPOINTMENTS

Deferred Appointments

- A. Regional Aging Advisory Committee
- B. Any Additional Appointments to Nursing Home Advisory Committee (up to 4 more) and Adult Care Home Advisory Committee (3 – 8 more)

Upcoming Appointments: October

- A. Clean Sweep Committee
- B. Industrial Facilities Pollution Control Financing Authority
- C. Promise Place

Upcoming Appointments: November – December

SEPTEMBER APPOINTMENTS:

NAME OF BOARD/COMMITTEE: Regional Aging Advisory Committee

AUTHORIZATION: _____

MISSION/FUNCTION: The committee advocates on behalf of the senior population of COG Region P, and as advocates for seniors in their respective counties. It reviews and comments on laws, policies, actions and programs that affect older adults.

NUMBER OF MEMBERS: 27

TYPE: 3 Representatives of each county in Region P

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Interest in issues affecting the senior population; older adults who are participants in aging services, representatives of older adults, older minority individuals, nutrition project representatives, general public, local elected officials

LENGTH OF TERMS: 3 Years

TERM(S) EXPIRING: Gertha Williams (Appointed 2002)

MEETING SCHEDULE: First Monday of January, April, July and October, 10:00 a.m.

COMPENSATION: No Yes Specify: _____

Upcoming Appointments: October

NAME OF BOARD/COMMITTEE: Craven County Clean Sweep Committee

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To eliminate littering and promote recycling through education and ordinance enforcement.

NUMBER OF MEMBERS: 25

TYPE: Civic, neighborhood, municipal, industrial business, schools

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: 3rd Wednesday of the months of March, June, September and December

COMPENSATION: No Yes Specify: _____

NAME OF BOARD/COMMITTEE: **Industrial Facilities Pollution Control Financing Authority**

AUTHORIZATION: Bylaws

MISSION/FUNCTION: _____

NUMBER OF MEMBERS: _____

7

TYPE:

Qualified electors

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 6 Years

MEETING SCHEDULE: Annual Meeting on 2nd Tuesday in October; otherwise, as needed

COMPENSATION: No : Yes Specify: _____

NAME OF BOARD/COMMITTEE: **Promise Place (Sexual Assault Resource Center)**

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To assist victims of family violence and their families by providing direct services for victims of physical abuse, rape, sexual assault, child abuse, child sexual abuse and abuse survivors.

NUMBER OF MEMBERS: _____

15-25

TYPE:

Men and women who reside in Craven County, and who support the purposes of the organization

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 2 Years

MEETING SCHEDULE: Second Monday of each month, 7:00 p.m.

COMPENSATION: No Yes Specify: _____

BYLAWS ON FILE: No ; Yes Last updated: June 2010

Remarks: Application for appointment to the Board of Directors can be made to the Board of directors for recommendation to the County Commissioners after attendance at three consecutive board meetings.

Upcoming Appointments November -December

November: None

December: Commissioners' Appointments

*Board of Equalization and Review (James Findley, Grover Lancaster, Al Otto, Bill Pope, Jimmy Smith, Jerry Stapleford, Drew Willis)

**This board does not have terms certain; however, an ending date is required for entry into the appointments database*

Health Board (James Jackson, Rosanne Leahy, Trey Paul, Reed Underhill)

Havelock Library Board (Jacqueline Attaway)

New Bern Library Board (Molly Ritter)

Vanceboro Library Board (Dorothy Bryant)

Board Action: Consider Appointments

Agenda Date: September 19, 2011
Presenter: Jim Hicks
Agenda Item No. 8

COUNTY ATTORNEY'S REPORT

Agenda Date: September 19, 2011
Presenter: Harold Blizzard
Agenda Item No. 9
Board Action Required: Yes

COUNTY MANAGER'S REPORT

The Board will be requested to adopt a resolution, which appears in Attachment #9, designating Rick Hemphill and Jack Veit as agents for FEMA contact.

Board Action: Adopt resolution

Agenda Date: September 19, 2011
Presenter: _____
Agenda Item No. 10

COMMISSIONERS' REPORTS

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ARC COMMUNITY HOUSING CORP EXEMPT PER GS 105-278.6(2)	0080198 2011-0001528	465.99
ARMSTRONG, CAROL M DWELLING COMPLETE REBILLING LD/HSE	0081288 2011-0001579	110.36
ARTHUR, DAVID L INCORRECT SITUS-S/B 7G-REBILLING	0085730 2011-0001742	6.25
BALDREE, RONALD A DID NOT OWN 1/1/2011	0022604 2011-0002548	139.33
BARROW, IDA LYNN-ESTATE OF LAND SPLIT REVALUED	0086857 2011-0003170	24.89
BAZEN, RICHARD CARLTON DIDN'T OWN 1-1-11	0087060 2011-0003647	10.51
BELL, ROBERT WISTAR BOAT LOCATED ON BOARD CHERRY POINT	0082763 2011-0004149	99.71
BIRGE, JUSTIN LEE MILITARY EXEMPT	0082767 2011-0004848	10.65
BLAIR SQUARE LLC APPRAISAL ERROR	0032554 2011-0005002	174.46
BLYTHE, CHARLES B & JUDITH B APPRAISAL ERROR CORRECTION	0666900 2011-0005373	59.10
BLYTHE, CHARLES B & JUDITH B APPRAISAL ERROR CORRECTION	0666900 2011-0005372	59.10
BLYTHE, CHARLES B & JUDITH B APPRAISAL ERROR CORRECTION	0666900 2011-0005371	59.10
BROWN-WHITE, DANETTA ALEXANDRA BILLED INCORRECT PID#-RE-BILLING	0071164 2011-0090122	467.88
BRYANT, HENRY LEE & MARGARET J APPRAISAL ERROR CORRECTION	0972003 2011-0007601	36.05

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BUTLER, HOWARD RAY APPRAISAL ERROR CORRECTION	0084678 2011-0008302	.53
CHAPPELLE PLUMBING & PIPING LL OUT OF BUSINESS 1-1-11	0046038 2011-0010288	311.63
CIVILS, MYRON APPRAISAL ERROR CORRECTION	0064605 2011-0010753	133.74
CLAYTON, KENNETH APPRAISAL ERROR CORRECTION	0078110 2011-0011055	64.91
COREY, DAVID SCOTT APPRAISAL ERROR CORRECTION	0079318 2011-0012217	38.17
CRAVEN COUNTY LAW ENFORCEMENT EXEMPT PER GS 105-278.7	1561950 2011-0012840	203.11
CRAVEN COUNTY LAW ENFORCEMENT EXEMPT PER GS 105-278.7	1561950 2011-0012841	184.52
CRAVEN COUNTY LAW ENFORCEMENT EXEMPT PER GS 105-278.7	1561950 2011-0012842	13.77
CREECH, TIMMY WAYNE APPRAISAL ERROR CORRECTION	0087721 2011-0013053	28.56
D P ASSOCIATES INC APPRAISAL VALUE CORRECTION	0072993 2011-0013629	18.61
DANKLEFS, ZELLA F & JAMES B APPRAISAL ERROR CORRECTION	0064601 2011-0013934	96.33
DAWSON, GARY L APPRAISAL ERROR CORRECTION	1783400 2011-0014559	100.63
ELLIS, RONALD LEE APPRAISAL ERROR CORRECTION	0075770 2011-0017610	2.60
ELLIS, RONALD LEE APPRAISAL ERROR CORRECTION	0075770 2011-0017611	200.37

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
FEDERAL NATIONAL MORTGAGE ASSO APPRAISAL ERROR CORRECTION	0078505 2011-0018463	70.21
FENNER, JOHN HENRY HRS APPRAISAL ERROR CORRECTION	2272760 2011-0018544	26.99
FLOWERS, JASPER W & MYRA P CORRECTING APPRAISAL ERROR	2351599 2011-0019227	231.93
GARRIS, DOUGLAS M JR APPRAISAL ERROR-ADJ AFTER SPLIT	0026058 2011-0020940	393.72
GARRIS, THEODORE & IRENE APPRAISAL ERROR-REVALED AFTER SPLIT	2603360 2011-0020975	29.27
GRIFFIN, NICHOLAS WAYNE MILITARY EXEMPT	0087665 2011-0023345	16.22
GRIMES, JAMES SCOTT CORRECTED APPRAISAL ERROR	0078448 2011-0023411	5.33
HANCOCK, WILLIAM CHRISTOPHER INCORRECT SITUS-REBILL IN 2B	0083269 2011-0024306	8.46
HANKINS, BRANDE MICHELLE CORRECTED APPRAISAL ERROR	0086542 2011-0024348	35.64
HARGETT, MICHAEL & BUFFA C APPRAISAL ERROR CORRECTION	0077017 2011-0024832	37.82
HAWORTH, GLENN R & DEBORAH G APPRAISAL ERROR CORRECTION	3264800 2011-0025966	211.65
HEISSENHUBER, WERNER & LOWRY, INCORRECT SITUS-S/B 7G- RE-BILLING	0063518 2011-0026374	51.51
HERNDON, WILLIAM H VALUE CORRECTION	3335779 2011-0026610	13.89
HOPKINS, KAROL KARAAM CORRECTING APPRAISAL ERROR	0081339 2011-0027908	13.95

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
HUMPHREY, EMOGENE C & CHARLES APPRAISAL ERROR CORRECTION	0085766 2011-0028587	369.36
JONES, AUSTIN THOMAS APPRAISAL ERROR CORRECTION	0082098 2011-0030544	41.89
JONES, CORBY APPRAISAL ERROR CORRECTION	3902250 2011-0030616	57.80
JONES, CORBY HEIRS APPRAISAL ERROR CORRECTION	0086827 2011-0030617	172.00
JONES, LILLIAN RUTH & ET-AL SPLIT OUT REVALUED	0061810 2011-0030877	115.07
KAMP, STEPHEN ALAN INCORRECT SITUS-S/B 2B CITY/RE-BILL	0081524 2011-0031424	409.63
KASELIS, MICHAEL MILITARY HIS NAME ONLY	0068092 2011-0031507	109.47
KASEY, JAMES D DID NOT OWN 1/1/2011	4070625 2011-0031511	46.17
KENNEDY, JAMES B & CYNTHIA C DID NOT OWN 1-1-2011	0070357 2011-0031803	589.91
KING, SHANE L RELEASED TO CARTERET COUNTY	0055166 2011-0032243	60.53
KIRKLAND, JOHN R & GRACE C APPRAISAL ERROR CORRECTION	0019308 2011-0032324	37.82
KIRKMAN, ELIZABETH APPRAISAL ERROR CORRECTION	0086766 2011-0032341	740.57
LANCTO, DONALD C & GERALDINE J APPRAISAL ERROR CORRECTION	0045759 2011-0033377	37.82
LANE, GREGORY B JR & ELLIS, RO APPRAISAL ERROR CORRECTION	0069583 2011-0090136	8.04

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
LANE, JR GREG & BRENDA DOUBLE LIST W/8-242-010	0088013 2011-0090137	231.70
LARSON, CHRISTOPHER EUGENE MILITARY EXEMPT	0087714 2011-0033605	69.80
LILAND, DAVID K APPRAISAL ERROR CORRECTION	4429900 2011-0034664	37.82
MATTOCKS, LINDA S APPRAISAL ERROR CORRECTION	0085365 2011-0037214	256.19
MAUDE, ANN L TRUSTEE APPRAISAL ERROR CORRECTION	0056034 2011-0037235	37.82
METTE, UWE CORRECTED APPRAISAL ERROR	0079680 2011-0039052	21.50
MOFFAT, SUSAN APPRAISAL ERROR CORRECTION	5055375 2011-0040057	37.82
MOORE, LOUGH DID NOT OWN 1/1/2011	0081532 2011-0040536	11.14
MOORE, LOUGH DID NOT OWN 1/1/2010	0081532 2010-0036358	11.52
MURPHY, NETTIE HEIRS LAND SPLIT REVALUED	0009539 2011-0041593	215.65
NICINSKI, RICHARD A & GORMAN, APPRAISAL ERROR CORRECTION	0014240 2011-0042656	205.24
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043433	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043434	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043435	51.81

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043436	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043437	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043438	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043439	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043440	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043441	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043442	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043443	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043444	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043445	51.81
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2011-0043446	51.81
PARKER, DOROTHY BLOUNT DWELLING UNOCCUPIED SINCE 2007	0055023 2011-0044331	36.00
PIERCE, CRAIG DEAN & PIERCE, J APPRAISAL ERROR CORRECTION	0039685 2011-0045619	21.28
PRIESTLY, TORIAN R APPRAISAL ERROR	0055543 2011-0046660	42.50

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
PROVIDENCE PROPERTIES LLC APPRAISAL ERROR CORRECTION	0037708 2011-0046775	37.82
REESE, THOMAS R & DEBORAH C INCORRECT SITUS-S/B 7G NOT 6H/REBIL	0049832 2011-0047722	173.59
REPASS, JUDY C VETERANS EXCLUSION CORRECTION	6007190 2011-0047916	259.98
RIGGS, BEATRICE RAE APPRAISAL ERROR CORRECTION	0064695 2011-0048405	121.17
ROACH, DISCLAIMER TRUST-WINFRE APPRAISAL ERROR CORRECTION	0077337 2011-0048821	46.50
SCHROEDER, LARRY R RELEASED TO CARTERET COUNTY	0050221 2011-0050910	8.00
SHIELDS, MARY C ESTATE CORRECTING APPRAISAL ERROR-REBILLED	0086019 2011-0051762	624.19
SLENTZ-WHALEN, HAROLD G & MARC BOAT NOT IN CRAVEN COUNTY 1/1/2011	0083471 2011-0052494	336.87
SMITH, PHILLIP L III & PEGGY S APPR. ERROR/ UNOCCUPIED SINCE 2009	6710155 2011-0053087	44.03
THOMAS, JOHN C & SUSAN MOFFAT APPRAISAL ERROR CORRECTION	0050609 2011-0056685	37.82
TOLER, JOYCE D ET-ALS EXEMPT PER GS 105-278.2 - CEMETERY	7254740 2011-0057310	7.61
TORGENSEN, PETER & MADELYN BOAT VALUE CORRECTION	0045160 2011-0057505	13.33
TRADER, EDWARD D DWELLING USED FOR STORAGE-RECYC OFF	7295955 2011-0057604	36.00
WILLIAMS, MARGARET E ET AL APPRAISAL ERROR CORRECTION	0086427 2011-0062934	152.06

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WILLIS, CHARLES M & WILLIS, PH APPRAISAL ERROR CORRECTION	0040046 2011-0063156	37.82
WILLIS, CHARLES M & WILLIS, PH APPRAISAL ERROR CORRECTION	0040046 2011-0063155	37.82
WRIGHT, MARVIN LEE HRS APPRAISAL ERROR CORRECTION	0047358 2011-0064219	49.88
YORK, FRANKLIN LEE & CATHERINE MAPPING ERROR CORRECTION	8248620 2011-0064498	104.75
YORK, LEE FRANKLIN MAPPING ERROR CORRECTION	8249850 2011-0064500	497.79
YORK, LEE FRANKLIN & KATHY MAPPING ERROR CORRECTION	8249400 2011-0064503	387.29
YORK, LEE FRANKLIN & KATHY MAPPING ERROR CORRECTION	8249400 2011-0064502	17.84
YORK, LEE FRANKLIN & KATHY MAPPING ERROR CORRECTION	8249400 2011-0064501	49.87
	106 -CREDIT MEMO(S)	12,106.88

REFUNDS SUBJECT TO BOARD APPROVAL ON 09/19/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
BECKMAN COULTER INC PROPERTY ON BOARD CHERRY POINT	0045025 2007-0003664	1,438.69
BECKMAN COULTER INC PROPERTY ON BOARD CHERRY POINT	0045025 2008-0003727	1,315.11
BECKMAN COULTER INC PROPERTY ON BOARD CHERRY POINT	0045025 2009-0003735	1,325.70
BECKMAN COULTER INC PROPERTY ON BOARD CHERRY POINT	0045025 2010-0003498	916.40
CIVILS, MYRON APPRAISAL ERROR CORRECTION	0064605 2010-0009780	133.74
DAIL, ROBERT F JR & TRACEY APPRAISAL ERROR CORRECTION	0048338 2011-0013710	176.24
DAWSON, MARIE S APPRAISAL ERROR CORRECTION	0071743 2011-0014599	138.38
ROACH, DISCLAIMER TRUST-WINFRE APPRAISAL ERROR CORRECTION	0077337 2011-0090067	46.50
	8 -REFUND(S)	5,490.76

CRAVEN COUNTY HEALTH DEPARTMENT
Board of Health Fee Approval
Recommendation

Date: September 12, 2011

Fee Increase Recommended: We are requesting the below rates to be effective September 13, 2011.

Reason for Additions:

Proposed rates were provided to us by the State. These rates are more in line with our actual cost.

Code	Description	Standard Fee	Proposed Rate
10060	I & D ABSCESS CHILD HEALTH	\$87.00	\$140.00
16020	BURN DRESSING DEBRIDEMENT CHILD HEALTH	\$73.61	\$100.00
17110	WART REMOVAL	\$80.00	\$120.00
17250	CAUTERIZATION (SILVER NITRATE) CHILD HEALTH	\$63.00	\$80.00
36415	VENIPUNCTURE ROUTINE	\$8.00	\$9.48
58300	IUD INSERTION	\$86.42	\$135.57
58301	IUD REMOVAL FAMILY PLANNING	\$97.00	\$173.35
59025	NONSTRESS TEST	\$41.00	\$82.88
59430	POSTPARTUM CARE MATERNITY	\$129.17	\$165.00
69200	REMOVAL FB EAR CHILD HEALTH	\$108.36	\$136.00
69210	REMOVAL IMPACTED CERUMEN	\$50.00	\$88.25
80053	COMP METABOLIC PANEL	\$0.00	\$52.00
80061	LIPID PANEL ADULT HEALTH	\$33.00	\$45.06
81025	PREGNANCY TEST UCG	\$9.00	\$20.00
82270QW	HEMOCULT ADULT HEALTH	\$7.00	\$8.74
82948	BLOOD GLUCOSE FINGER STICK ADULT HEALTH	\$7.00	\$8.74
83036	HEMOGLOBIN A1C ADULT HEALTH	\$20.00	\$26.23
84703	HCG PREGNANCY TEST	\$12.00	\$20.18
85008	BLOOD SMEAR-MANUAL PLATELET	\$5.00	\$9.42
85027	COMPLETE CBC,AUTOMATED	\$10.00	\$17.49
85651	SEDIMENTATION RATE,ERYTHROCYTE NON-AUTOMATED	\$8.00	\$9.42
85652	SEDIMENTATION RATE-ERYTHROCYTE	\$4.00	\$7.40
86592	RPR TEST AH - FP	\$10.00	\$11.43
87081	CULTURE	\$17.00	\$18.16
87086	URINE CULTURE DND - CH	\$20.00	\$22.20
87220	TISSUE EXAM FOR FUNGI	\$6.00	\$11.43
87400QW	INFLUENZAE A&B	\$17.00	\$32.96
87420QW	RESPIRATORY SYNCYTIAL VIRUS	\$17.00	\$32.96
87880QW	RAPID STREP	\$20.00	\$32.96
90471	VACCINE ADMIN 1	\$17.00	\$34.00
90472	VACCINE ADMIN 2+	\$10.00	\$20.48
90473	IMMUNE ADMIN ORAL/NASAL	\$12.00	\$20.00
90474	IMM ADMIN ORAL/NASAL ADDED	\$9.00	\$17.79
90649	GARDASIL	\$136.00	\$152.00
90680	ROTA TEQ	\$0.00	\$76.00
90696	KINRIX	\$0.00	\$48.00

90698	PENTACEL	\$0.00	\$87.00
90714	TD	\$0.00	\$35.00
90772	THER/PROPH/DIAG INJ, SC/IM	\$19.67	\$39.73
92551	AUDIOMETRY > 4 YRS	\$9.77	\$19.29
92587	EVOKED OTOACOUSTIC EMISSIONS	\$47.00	\$64.59
93041	RHYTHM HCG	\$0	\$10.00
94640	AIRWAY INHALATION TREATMENT	\$22.05	\$25.35
94760	PULSE OXIMETER CHILD HEALTH	\$1.79	\$4.50
96110	DEVELOPMENTAL TESTING,LIM CHILD HEALTH	\$11.00	\$13.24
96152	ENHANCED PSYCHOSOCIAL COUNSEL MATERNITY	\$22.37	\$39.70
97802	INITIAL MEDICAL NUTRITION THER	\$30.00	\$55.87
99201	NEW OFFICE LEVEL 1	\$62.10	\$73.65
99202	NEW OFFICE LEVEL 2	\$93.15	\$110.00
99203	NEW OFFICE LEVEL 3	\$132.48	\$158.00
99204	NEW OFFICE LEVEL 4	\$194.58	\$210.00
99205	NEW OFFICE LEVEL 5	\$244.26	\$264.00
99211	EST OFFICE LEVEL 1	\$34.16	\$36.05
99212	EST OFFICE LEVEL 2	\$56.93	\$73.65
99213	EST OFFICE LEVEL 3	\$78.66	\$101.00
99214	EST OFFICE LEVEL 4	\$122.13	\$155.00
99215	EST OFFICE LEVEL 5	\$182.16	\$207.00
99381EP	NEW EXAM NEWBORN	\$90.00	\$110.00
99382EP	NEW EXAM 1-4 YRS	\$90.00	\$110.00
99383EP	NEW EXAM 5-11 YRS	\$90.00	\$110.00
99384EP	NEW EXAM 12-17 YRS	\$112.00	\$110.00
99385	NEW EXAM 18-39 YRS	\$167.00	\$186.00
99385EP	NEW EXAM 18-39 YRS	\$90.00	\$110.00
99386	NEW EXAM 40-64 YRS	\$199.00	\$219.00
99387	NEW EXAM 65+ YRS	\$215.00	\$239.00
99391EP	EST EXAM NEWBORN	\$90.00	\$110.00
99392EP	WELL CHILD 1-4 YRS	\$90.00	\$110.00
99393EP	EST EXAM 5-11 YRS	\$90.00	\$110.00
99394EP	WELL CHILD 12-17 YRS	\$90.00	\$110.00
99395	EST EXAM 18-39 YRS	\$142.00	\$160.00
99395EP	EST EXAM 18-39 YRS	\$90.00	\$110.00
99396	EST EXAM 40-64 YRS	\$158.00	\$176.00
99420EP	MCHATS-HEALTH RISK ASSESS TEST	\$9.00	\$17.28
99501	PP HV MAT ASSESS MATERNITY	\$60.00	\$232.59
99502	PP NEWBORN ASSESS CHILD HEALTH	\$60.00	\$232.59
D0140	LIMITED EVAL-PROBLEM FOCUS DENTAL HEALTH	\$42.00	\$46.24
D0145	ORAL EVALUATION < 3YRS	\$40.00	\$49.68
D0145CH	ORAL EVALUATION < 3YRS	\$40.00	\$49.68
D0270	(1) BITEWING XRAY DENTAL HEALTH	\$13.00	\$15.61
D0272	(2) BITEWING XRAY DENTAL HEALTH	\$23.00	\$25.43
D1110	ADULT PROPHYLAXIS DENTAL HEALTH	\$45.00	\$56.78
D1120	CHILD PROPHYLAXIS DENTAL HEALTH	\$35.00	\$38.89

D1203	FLUORIDE VARNISH DENTAL HEALTH	\$20.00	\$24.31
D1204	TOPICAL FLUORIDE, ADULT DENTAL HEALTH	\$20.00	\$22.56
D1206	TOPICAL FLUORIDE VARNISH	\$20.00	\$35.96
D1206CH	TOPICAL FLUORIDE VARNISH	\$20.00	\$35.96
D1330	ORAL HYGIENE INSTRUCTIONS	\$15.00	\$38.31
D2161	AMALGAM 4+ SURFACES DENTAL HEALTH	\$120.00	\$127.02
D2330	RESIN (1) SURFACE ANTERIOR DENTAL HEALTH	\$80.00	\$82.78
D2331	RESIN (2) SURFACES ANTERIOR DENTAL HEALTH	\$100.00	\$105.18
D2332	RESIN (3) SURFACES ANTERIOR DENTAL HEALTH	\$120.00	\$128.79
D2335	RESIN 4+ OR INCISAL ANGEL ANT DENTAL HEALTH	\$140.00	\$152.19
D2391	RESIN-BASE COMP-ONE SURF,POST DENTAL	\$95.00	\$96.54
D2394	RESIN-BASE COMP-FOUR+ SURF,POS DENTAL	\$190.00	\$192.48
D2934	PREFAB STEEL CROWN PRIMARY DENTAL	\$195.00	\$216.09
D2940	SEDATIVE FILLING DENTAL HEALTH	\$55.00	\$59.77
D2950	CORE BUILDUP INC ANY PINS DENTAL	\$120.00	\$149.42
D3220	THERAPEUT PULPOTOMY/EX FIN RES DENTAL HEALTH	\$92.00	\$96.54
D3320	ROOT CANAL, BICUSPID DENTAL HEALTH	\$450.00	\$490.17
D3330	ROOT CANAL, MOLAR DENTAL	\$600.00	\$608.54
D4355	FULL MOUTH DEBRIDMENT DENTAL HEALTH	\$85.00	\$102.23
D7140	EXTRACTION,ERUPTED TOOTH DENTAL	\$75.00	\$86.12
D7210	SURGICAL - EXTRACTION DENTAL HEALTH	\$125.00	\$151.80
D7250	SURGICAL REMOVAL-RESIDUAL ROOT DENTAL HEALTH	\$130.00	\$160.83
D7270	TOOTH REIMPLANTMENT,ACCIDENT DENTAL HEALTH	\$230.00	\$294.74
D7530	REMOVAL FOREIGN BODY DENTAL	\$130.00	\$150.00
D9110	PALLIATIVE TREATMENT DENTAL HEALTH	\$55.00	\$60.84
J0560	LA BICILLIN 0.6	\$24.00	\$29.91
J0570	LA BICILLIN 1.2	\$41.00	\$55.96
J1094	INJECT DEXAMETHASONE ACETATE CHILD HEALTH	\$0.71	\$1.16
S4993FP	ORAL CONTRACEPTIVE	\$5.00	\$5.48
T1002	TB (MEDS)/STD	\$19.50	\$36.05
SPORTS	SPORTS PHYSICAL	\$0.00	\$40.00
KGART	KINDERGARTEN PHYSICAL	\$0.00	\$40.00
CAMP	CAMP PHYSICAL	\$0.00	\$40.00
SO	SPECIAL OLYMPICS PHYSICAL	\$0.00	\$40.00
DSS	DSS PLACEMENT PHYSICAL	\$18.00	\$60.00

Fee Addition Recommended: We are requesting the below rates to be effective September 13, 2011.

Reason for Additions:

New Adult Primary Clinic

CODE	DESCRIPTION	Medicaid Rate	Proposed Rate
10121	Incis & Remov Subcutaneous Tissue, Complex	\$ 190.81	\$ 191.00
11055	Lesion, paring/cutting, x1	\$ 35.45	\$ 36.00
11056	Lesion, paring/cutting, 2-4	\$ 43.48	\$ 44.00
11100	Punch Biopsy, Face x1	\$ 75.17	\$ 76.00
11101	Punch Biopsy, Face, each add'	\$ 24.72	\$ 25.00

11200	Remove Skin Tags, 1-15	\$ 59.46	\$ 60.00
11300	Lesion, Shave, trunk/arm/leg < .5cm	\$ 49.09	\$ 50.00
11301	Lesion, Shave, trunk/arm/leg .6cm-1cm	\$ 67.67	\$ 68.00
11302	Lesion, Shave, trunk/arm/leg 1.1cm-2cm	\$ 81.03	\$ 82.00
11303	Lesion, Shave, trunk/arm/leg >2cm	\$ 95.13	\$ 96.00
11305	Lesion, Shave, scalp/neck/hands/feet/genitalia < .5cm	\$ 50.82	\$ 51.00
11306	Lesion, Shave, scalp/neck/hands/feet/genitalia .6cm-1cm	\$ 70.32	\$ 71.00
11307	Lesion, Shave, scalp/neck/hands/feet/genitalia 1.1cm-2cm	\$ 83.07	\$ 84.00
11308	Lesion, Shave, scalp/neck/hands/feet/genitalia >2cm	\$ 93.55	\$ 94.00
11310	Lesion, Shave, face/ears/eyelids/nose/lips/mucous membrane < .5cm	\$ 61.33	\$ 62.00
11311	Lesion, Shave, face/ears/eyelids/nose/lips/mucous membrane .6cm-1cm	\$ 78.14	\$ 79.00
11312	Lesion, Shave, face/ears/eyelids/nose/lips/mucous membrane 1.1cm-2cm	\$ 90.23	\$ 91.00
11313	Lesion, Shave, face/ears/eyelids/nose/lips/mucous membrane >2cm	\$ 113.06	\$ 114.00
11400	Lesion,excision,benign trunk/arm/leg <.5cm	\$ 83.40	\$ 84.00
11401	Lesion,excision,benign trunk/arm/leg .6cm-1cm	\$ 102.96	\$ 103.00
11402	Lesion,excision,benign trunk/arm/leg 1.1cm-2cm	\$ 114.91	\$ 115.00
11403	Lesion,excision,benign trunk/arm/leg 2.1cm-3cm	\$ 132.48	\$ 133.00
11404	Lesion,excision,benign trunk/arm/leg 3.1cm-4cm	\$ 150.91	\$ 151.00
11406	Lesion,excision,benign trunk/arm/leg >4cm	\$ 213.73	\$ 214.00
11420	Lesion,excision,benign scalp/neck/hands/feet/genitalia <.5cm	\$ 84.58	\$ 85.00
11421	Lesion,excision,benign scalp/neck/hands/feet/genitalia .6cm-1cm	\$ 110.06	\$ 111.00
11422	Lesion,excision,benign scalp/neck/hands/feet/genitalia 1.1cm-2cm	\$ 122.96	\$ 123.00
11423	Lesion,excision,benign scalp/neck/hands/feet/genitalia 2.1cm-3cm	\$ 143.39	\$ 144.00
11424	Lesion,excision,benign scalp/neck/hands/feet/genitalia 3.1cm-4cm	\$ 165.55	\$ 166.00
11426	Lesion,excision,benign scalp/neck/hands/feet/genitalia >4cm	\$ 238.20	\$ 239.00
11440	Lesion,excision,benign face/ears/eyelids/nose/lips/mucous membrane <.5cm	\$ 92.51	\$ 93.00
11441	Lesion,excision,benign face/ears/eyelids/nose/lips/mucous membrane .6cm-1cm	\$ 117.69	\$ 118.00
11442	Lesion,excision,benign face/ears/eyelids/nose/lips/mucous membrane 1.1cm-2cm	\$ 132.69	\$ 133.00
11443	Lesion,excision,benign face/ears/eyelids/nose/lips/mucous membrane 2.1cm-3cm	\$ 159.72	\$ 160.00
11444	Lesion,excision,benign face/ears/eyelids/nose/lips/mucous membrane 3.1cm-4cm	\$ 201.94	\$ 202.00
11446	Lesion,excision,benign face/ears/eyelids/nose/lips/mucous membrane >4cm	\$ 275.72	\$ 276.00
11600	Lesion,excision,malignant trunk/arm/leg <.5cm	\$ 128.82	\$ 129.00
11601	Lesion,excision,malignant trunk/arm/leg .6cm-1cm	\$ 159.38	\$ 160.00
11602	Lesion,excision,malignant trunk/arm/leg 1.1cm-2cm	\$ 175.13	\$ 176.00
11603	Lesion,excision,malignant trunk/arm/leg 2.1cm-3cm	\$ 199.42	\$ 200.00
11604	Lesion,excision,malignant trunk/arm/leg 3.1cm-4cm	\$ 220.35	\$ 221.00
11606	Lesion,excision,malignant trunk/arm/leg >4cm	\$ 311.18	\$ 312.00
11620	Lesion,excision,malignant scalp/neck/hands/feet/genitalia <.5cm	\$ 131.53	\$ 132.00
11621	Lesion,excision,malignant scalp/neck/hands/feet/genitalia .6cm-1cm	\$ 160.84	\$ 161.00
11622	Lesion,excision,malignant scalp/neck/hands/feet/genitalia 1.1cm-2cm	\$ 182.20	\$ 183.00
11623	Lesion,excision,malignant scalp/neck/hands/feet/genitalia 2.1cm-3cm	\$ 213.29	\$ 214.00
11624	Lesion,excision,malignant scalp/neck/hands/feet/genitalia 3.1cm-4cm	\$ 240.09	\$ 241.00
11626	Lesion,excision,malignant scalp/neck/hands/feet/genitalia >4cm	\$ 292.68	\$ 293.00
11640	Lesion,excision,malignant face/ears/eyelids/nose/lips/mucous membrane	\$ 137.48	\$ 138.00

	<.5cm		
11641	Lesion,excision,malignant face/ears/eyelids/nose/lips/mucous membrane .6cm-1cm	\$ 169.34	\$ 170.00
11642	Lesion,excision,malignant face/ears/eyelids/nose/lips/mucous membrane 1.1cm-2cm	\$ 195.50	\$ 196.00
11643	Lesion,excision,malignant face/ears/eyelids/nose/lips/mucous membrane 2.1cm-3cm	\$ 230.48	\$ 231.00
11644	Lesion,excision,malignant face/ears/eyelids/nose/lips/mucous membrane 3.1cm-4cm	\$ 284.70	\$ 285.00
11646	Lesion,excision,malignant face/ears/eyelids/nose/lips/mucous membrane >4cm	\$ 376.14	\$ 377.00
11750	Remove, Nail/Matrix	\$ 157.05	\$ 158.00
12041	layer closure of wounds up to 2.5 cm.	\$ 180.09	\$ 181.00
12042	layer closure of wounds 2.5 to 7.5 cm.	\$ 209.97	\$ 210.00
12052	layer closure of wounds 2.5 to 5.0 cm.	\$ 219.32	\$ 220.00
17000	Destroy Premalg Lesion, Face, Any Meth, 1	\$ 57.13	\$ 66.00
17003	Destroy Premalg Lesion, 2 up to 14	\$ 5.55	\$ 10.00
20552	Inject, Trigg 1-2	\$ 39.45	\$ 60.00
20600	Drain/Inject, Joint/Bursa, Arthrocent, Sm	\$ 41.20	\$ 58.00
20605	Drain/Inject, Joint/Bursa,Arthrocent, Med	\$ 44.13	\$ 60.00
20610	Drain/Inject, Joint/Bursa,Arthrocent, Lg	\$ 56.80	\$ 70.00
29105	Long Arm Splint	\$ 61.80	\$ 62.00
29125	Short Arm Splint	\$ 47.76	\$ 48.00
50393	Catheterization	\$ 190.00	\$ 190.00
58100	Endometrial Biopsy	\$ 85.88	\$ 86.00
80048	Basic Metabolic Panel	\$ 10.19	\$ 40.00
80069	Renal Panel	\$ 10.19	\$ 35.00
84439	T4 Free	\$ 11.47	\$ 12.00
90718	TD >7y		\$ 25.00
90736	Zostavax		\$ 175.00
92002	Eye Exam, New	\$ 55.52	\$ 56.00
92012	Eye Exam, Est	\$ 58.49	\$ 59.00
93000	ECG Complete w/ Interp.	\$ 16.85	\$ 24.00
93040	ECG, Rhythm Strip	\$ 10.87	\$ 11.00
94010	Sprionometry	\$ 26.37	\$ 27.00
94060	Peek Flow	\$ 46.24	\$ 47.00
94640	Albuterol Treatment	\$ 10.49	\$ 32.00
95115	Allergy	\$ 8.18	\$ 9.00
95117	Allery, Mult	\$ 9.91	\$ 10.00
96360	IV infusion, hydration; initial, 31 min-1 hr	\$ 45.05	\$ 46.00
96361	IV infusion, hydration; each add. Hr	\$ 13.11	\$ 14.00
99024	Post-Op Followup		\$ 73.65
99058	Emergency Care	\$ 18.20	\$ 19.00
99070	IV Setup per unit	\$ 9.71	\$ 10.00
99080	Special reports/forms		\$ 36.05
99406	Tobacco couns/3-10 min	\$ 11.93	\$ 12.00
99407	Tobacco couns/ >10 min	\$ 23.05	\$ 24.00
99455	Disability Workers comp		\$ 101.00

DMV	DMV PHYSICAL		\$ 100.00
DOT	DOT PHYSICAL		\$ 60.00
G0008	Flu Shot		\$ 17.00
G0009	Pneumonia shot		\$ 17.00
G0101	Pelvic & Breast		\$ 55.69
G0103	Prostate/PSA		\$ 55.69
J1020	Depo Medrol 20mg	\$ 2.32	\$ 2.50
J1030	Depo Medrol 40mg	\$ 4.31	\$ 4.50
J1040	Depo Medrol 80mg	\$ 9.07	\$ 9.50
J1080	Testosterone 200mg	\$ 6.71	\$ 7.00
J1200	Benedryl 50 mg	\$ 0.72	\$ 1.00
J1815	Insulin	\$ 0.27	\$ 0.50
J1885	Toradol 15mg	\$ 0.33	\$ 0.50
J1940	Flurosemide 20mg	\$ 0.18	\$ 0.50
J2001	Lidocaine 10mg	\$ 0.02	\$ 0.50
J2550	Phenergan 50mg	\$ 1.32	\$ 1.50
J2930	Solu Medrol 125mg	\$ 2.91	\$ 3.00
J3250	Tigan, up to 200mg	\$ 4.30	\$ 4.50
J3301	Kenalog 10mg	\$ 1.33	\$ 1.50
J3420	B-12 Inj 1000mcg	\$ 0.24	\$ 0.50
J7030	NSS 1000cc	\$ 0.99	\$ 1.00
J7042	D5 1/2 NSS 500ml/unit	\$ 0.27	\$ 0.50
J7060	DSW 500ml/unit	\$ 1.05	\$ 1.50
J7120	Ringers Lactate Infusion 1000cc	\$ 0.88	\$ 1.00
J7613	Albuterol Sol 1mg		\$ 32.00
WORKPE	Employment Physical		\$ 50.00

Summary Rating Sheet for Administrative Services Proposals

<u>Rating Factor</u>	<u>Max Points</u>	<u>Firms</u>					
		KL Brown Assoc.	Holland Consulting				
Technical Approach/ Project Schedule	25	25	25				
Experience of Proposed Personnel	25	20	25				
Prior Related Experience	20	10	20				
Responsiveness to Client Needs	15	12	15				
Fee Schedule	15	5*	15				
Total Points	100	72	100				

Notes: * KL Brown did not respond to the request for a fee proposal that was to include an individual breakdown of employee's hourly rates.

Rated By:

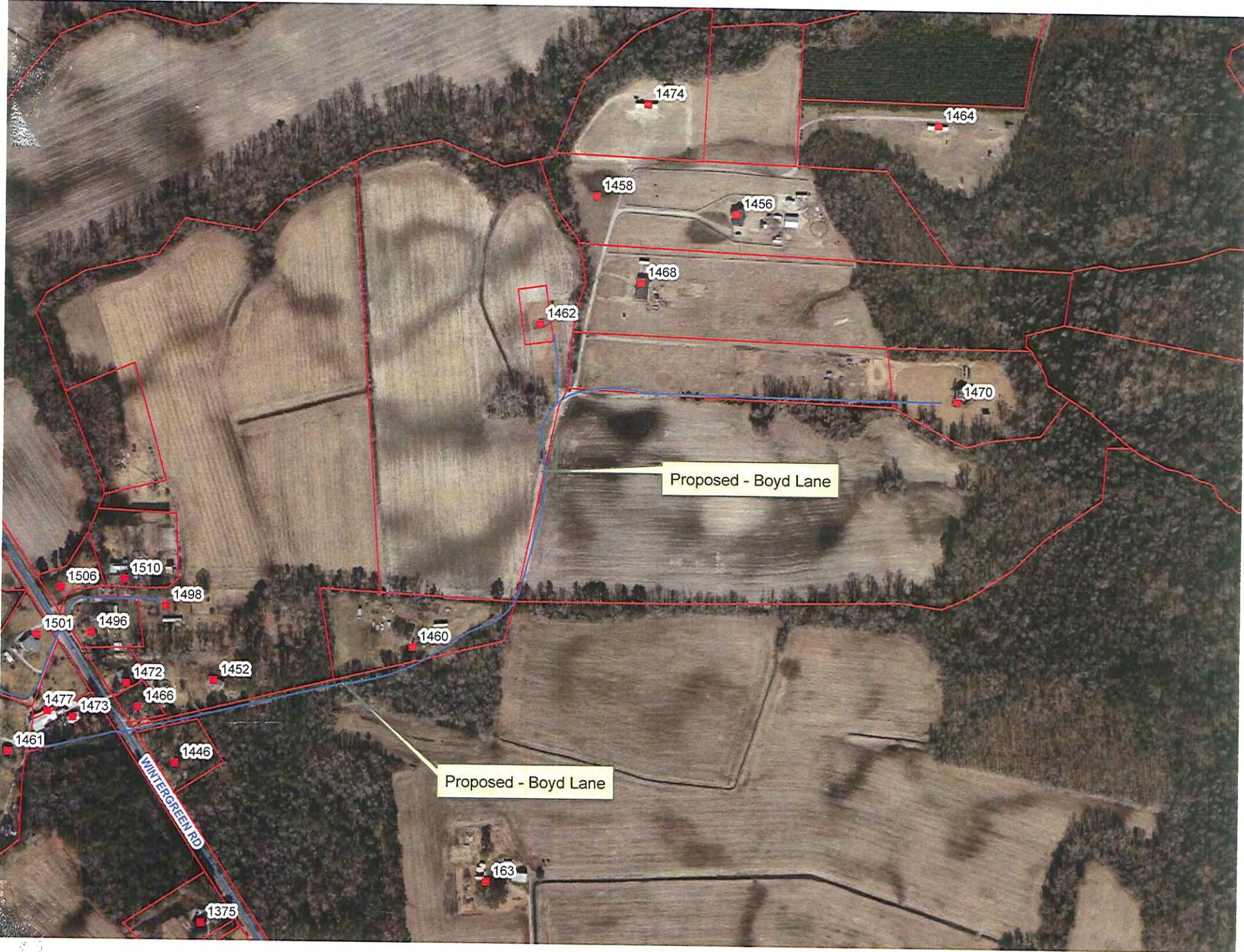
_____ Date: _____

_____ Date: _____

_____ Date: _____

PRELIMINARY BID SUMMARY (RA-7) REVIEWED/TABULATED BY: _____ (SEE ATTACHMENT)

CASE FILE #	ADDRESS	ACTUAL BID (TABULATED)	CONTRACTOR	RECOMMENDED AWARD (✓)	COMMENTS
4	(Vacant) 306 John Street New Bern NC	\$2,000	R3 Enterprises		Everette George is low bidder.
		\$2,588	Jones & Smith		
		\$3,000	Clint Blanton		
		\$1,800	Everette George	✓	
		\$4,505	Williams Service		
		\$6,000	Armstrong Inc.		
		\$2,400	Coastal Dragline		
		\$1,881	Bobby Cahoon		
		\$3,400	Hassell Construction		
		\$3,450	Charles Hughes		
		\$3,500	United Builders		
5	(Vacant) 308 John Street New Bern NC	\$4,520	R3 Enterprises		Everette George is low bidder.
		\$6,000	Jones & Smith		
		\$5,500	Clint Blanton		
		\$3,380	Everette George	✓	
		\$6,205	Williams Service		
		\$9,905	Armstrong Inc.		
		\$4,550	Coastal Dragline		
		\$4,139	Bobby Cahoon		
		\$6,400	Hassell Construction		
		\$6,370	Charles Hughes		
		\$5,775	United Builders		



Proposed - Boyd Lane

Proposed - Boyd Lane

WINTERGREEN RD

1474

1464

1458

1456

1468

1462

1470

1506

1510

1498

1501

1496

1460

1472

1452

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1446

1375

163

September 8, 2011

Craven County Board of Commissioners
406 Craven Street
New Bern, NC 28560

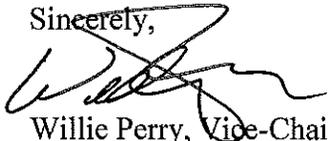
Re: 306 Estates – Final Map

Dear Board of Commissioners:

The Craven County Planning Board has approved the final map for 306 Estates. The Craven County Planning Board has only approved 306 Estates because the map meets all state statues governed by off-site septic systems enforced by the Craven County Environmental Health Department. The Planning Board members have several concerns regarding the layout of 306 Estates. The main concerns are: three separate areas of off-site septic systems, trunk lines running hundreds of feet to get to the septic field and lines crossing over septic lots. The Planning Board Members would also like for a note to be added to the plat which would state, "No public vehicular access on the utility easements except for maintenance vehicular traffic". The Craven County Planning Board would like the County Commissioners to consider those items as described.

The Planning Board would also like to request the County Commissioners recommendation to amend Craven County's Subdivision Ordinance to regulate this type of design.

Sincerely,



Willie Perry, Vice-Chairmen
Craven County Planning Board

ARTICLE II. AMBULANCE FRANCHISES

Sec. 14-19. Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning or unless otherwise defined by applicable state law:

Ambulance means any privately or publicly owned motor vehicle, aircraft, or vessel that is specially designed, constructed, or modified and equipped and is intended to be used for and is maintained or operated for the transportation of patients on the streets or highways, waterways or airways of this State.

Ambulance provider means a Person who engages or professes to engage in the business or service of transporting patients in an ambulance.

Approved means approved by the Commission pursuant to the rules and regulations promulgated under G.S. §143B-165.

Board of Commissioners means the Craven County Board of Commissioners.

Commission means the North Carolina Medical Care Commission, and any successor entity.

Council means the Craven County Emergency Medical Services Advisory Council.

Department means the North Carolina Department of Health and Human Services, and any successor entity.

Emergency or *emergency transportation service* means the use of an ambulance, its equipment and personnel to provide medical care and transportation of a patient who is in need of immediate medical treatment in order to prevent loss of life or further aggravation or physiological or psychological illness or injury.

Emergency medical technician (EMT) means an individual who has completed an educational program in emergency medical care approved by the Department and has been credentialed as an emergency medical technician by the Department.

Emergency medical technician-intermediate (EMT-I) means an individual who has completed an educational program in emergency medical care approved by the Department and has been credentialed as an emergency medical technician-intermediate by the Department.

Emergency medical technician-paramedic (EMT-P) means an individual who has completed an educational program in emergency medical care approved by the Department and has been credentialed as an emergency medical technician-paramedic by the Department.

Franchise means a permit issued by the County to a Person for the operation of an ambulance service or a medical first responder program.

Franchisee means any Person having been issued a franchise by the County for the operation of an ambulance service or a medical first responder program.

License means any driver's license or permit to operate a motor vehicle issued under or granted by the laws of the State.

Medical responder means an individual who has completed an educational program in emergency medical care and first aid approved by the Department and has been credentialed as a medical responder by the Department.

Medical first responder program means an approved existing fire department or rescue/EMS organization within the County providing service by contract to the extent of

sending medical responders to a call for assistance to any person for medical, trauma or rescue needs except transporting such Person to or from any facility.

Nonemergency or Nonemergency transportation service means the operation of an ambulance for any purpose other than transporting patients in an emergency.

Operator means a Person in actual physical control of an ambulance which is in motion or which has the engine running.

Owner means any Person who owns an ambulance.

Patient means an individual who is sick, injured, wounded, or otherwise incapacitated or helpless such that the need for some medical assistance might be anticipated.

Person means an individual, corporation, company, association, partnership, unit of local government, State agency, federal agency or other legal entity.

Rescue means situations where the victim cannot escape an area through normal exit or under his own power.

(Code 1984, § 2.5-1; Ord. of 1-19-1987, § 1; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-20. Franchise required.

(a) No Person, either as owner, agent or otherwise, shall furnish, operate, conduct, maintain, advertise, or otherwise be engaged in or profess to be engaged in providing emergency and/or nonemergency transportation services of patients by ambulance within the County unless the Person holds a valid permit for each ambulance used in such business or service issued by the Department, and has been granted a franchise for the operation of such business or service by the County pursuant to this Article.

(b) No Person, either as owner, agent or otherwise, shall furnish, operate, conduct, maintain, advertise, or otherwise be engaged in or profess to be engaged in the business or service of a medical first responder unless the Person has been granted a franchise for the operation of such business or service by the County pursuant to this Article.

(c) No Person shall drive an ambulance, attend to a patient in one, or permit one to be operated when transporting a patient within the County unless he holds a currently valid certificate as a medical responder or EMT, as the case may be,

(d) No franchise shall be required for:

(1) Any Person rendering assistance to a franchised ambulance service in the case of a major catastrophe, mutual aid or emergency with which the services franchised by the County are insufficient or unable to cope;

(2) Any entity operated from a location or headquarters outside of the County in order to transport patients who are picked up beyond the limits of the County to facilities located within the County or to pick up patients within the County for transporting to locations outside the County;

(3) Ambulances owned and operated by an agency of the United States government;

(4) A law enforcement agency assisting any Person in a life threatening situation;

(5) A medical first responder program provided by a franchisee.

(Code 1984, § 2.5-2; Ord. of 1-19-1987, § 2; Amd. of 9-8-1998; Amd. of 10-xx-2011)

State law references: State regulation of ambulance services, G.S. 131E-155 et seq.; Emergency Medical Services Act of 1973, G.S. 143-507 et seq.; county ambulance service franchise, G.S. 153A-250.

Sec. 14-21. Application for franchise.

Application for a franchise to operate an emergency transportation service, a nonemergency transportation service, or a medical first responder program within the County shall be made by the provider upon such forms as may be prepared or prescribed by the County and shall contain:

- (1) The name and address of the provider and of the owner of the ambulances and/or the medical first responder program.
- (2) The trade or other fictitious names, if any, under which the applicant does business, along with a certified copy of an assumed name certificate stating such name or articles of incorporation stating such name.
- (3) A resume of the training and experience of the applicant in the transportation and/or care of patients.
- (4) A full description of the type and level of service to be provided, including the location of the place or places from which it is intended to operate, the manner in which the public will be able to obtain assistance and how the vehicles will be dispatched. An audited financial statement of the applicant as the same pertains to the operations in the County, said financial statement to be in such form and in such detail as may be required by the County.
- (5) A description of the applicant's capability to provide 24-hour coverage, seven days per week, for the district covered by the franchise applied for, and an accurate estimate of the minimum and maximum times for a response to calls within such district.
- (6) Any information the County shall deem reasonably necessary for a fair determination of the capability of the applicant to provide ambulance services or medical first responder program in the County in accordance with the requirements of state laws and the provisions of this Article.

(Code 1984, § 2.5-3; Ord. of 1-19-1987, § 3; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-22. Granting of franchises; Districts.

(a) The Board of Commissioners has designated specific service areas as franchise districts. Said districts were established using criteria that includes geographic size, road access, the location of existing medical transportation services, population, and response time. The County shall have the authority to redistrict or rearrange existing districts at any time at its discretion. A copy of the district maps will be on file at the Office of the Clerk to the Board of Commissioners and/or the County's Department of Emergency Management.

(b) Any applicant may apply for a franchise to operate an emergency transportation service, a nonemergency transportation service, or a medical first responder program. When different types of franchises are proposed to be provided by the same applicant, separate applications must be filed for each type of franchise.

(c) Within 30 days upon receipt of an application for a franchise, the County shall schedule a time and place for the council to hear the applicant. Within 60 days after hearing the applicant, the council shall make its recommendation to the Board of Commissioners.

(d) A franchise may be granted if the County finds that:

(1) The applicant shows a reasonable effort to meet state standards and standards outlined in the franchise ordinance.

(2) A need exists for the proposed service in order to improve the level of services available to residents of the County and that this is a reasonable and cost effective manner of meeting the need.

(e) ~~The County Board of Commissioners shall set the maximum/minimum number of nonemergency private convalescent ambulance transportation services that may be franchised per franchise district hereunder is four (4), and shall only be granted to for-profit entities provide convalescent transportation. The maximum number shall be four.~~ In the event of a vacancy in a nonemergency franchise, the providers of convalescent ambulance service the Board of Commissioners shall grant a franchise to the next approved provider, based on the date of original approval; provided such applicant is still in compliance with all requirements herein.

Notwithstanding anything to the contrary contained within this Sec. 14-22(e), a nonemergency transportation services franchise may be granted to CarolinaEast Health System and/or CarolinaEast Medical Center; and in such an event, this franchise shall not count towards the limitation of four (4) total franchises per district.

(f) There shall not be a maximum number of emergency transportation services that may be franchised hereunder.

(Code 1984, § 2.5-4; Ord. of 1-19-1987, § 4; Amd. of 9-8-1998; Ord. of 4-19-1999; Amd. of 10-xx-2011)

Sec. 14-23. Term of franchise; compliance; transfer of ownership; inspection; franchise not to be defaced or removed.

(a) The County may issue a franchise hereunder to a provider, to be valid for a term to be determined by the County, provided that either party at its option may terminate the franchise upon 60 days' prior written notice to the other party. After a notice of service termination is given, the provider may reapply for a franchise if continued service is desired.

(b) Upon suspension, revocation or termination of a franchise granted hereunder, such franchised service immediately shall cease operations. Upon suspension, revocation or termination of a driver's license or medical responder certificate or EMT certificate, such Persons shall cease to drive an ambulance or provide medical care.

(c) Each franchised service shall comply at all times with the requirements of this Article, the franchise granted hereunder, and all applicable state and local laws relating to health, sanitation, safety, equipment, and ambulance design and all other laws and ordinances.

(d) Prior approval of the County shall be required where ownership or control of more than ten percent of the right of control of a franchisee is acquired by a Person or group of Persons acting in concert, none of whom own or control ten percent or more of such right of control, singularly or collectively, at the date of the franchise. By its acceptance of the franchise, the franchisee specifically agrees that any such acquisition occurring without prior approval of the County shall constitute a violation of the franchise by the franchisee and shall be cause for termination at the option of the County.

(e) Any change of ownership of a franchised service without the approval of the County when such approval is required shall terminate the franchise and shall require a new application and a new franchise in conformance with all the requirements of this Article as upon original franchising.

(f) No franchise may be sold, assigned, mortgaged, or otherwise transferred without the approval of the County and a finding of conformance with all requirements of this Article as upon original franchising. Each franchised service, its equipment and the premises designated in the application and all records relating to its maintenance and operation, as such, shall be open to inspection by the state, the County, or its designated representatives.

(g) A franchise may not be defaced, removed or obliterated.

(Code 1984, § 2.5-5; Ord. of 1-19-1987, § 5; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-24. Standards for EMT's and medical responders.

Standards for EMT's and medical responders, as developed by the Commission as requirements for certification of medical responders and emergency medical technicians pursuant to G.S. Ch. 143, Art. 56 (G.S. §143-507 et seq.), shall be applied, and the same are incorporated herein by reference.

(Code 1984, § 2.5-16; Ord. of 1-19-1987, § 6; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-25. Standards for vehicles and equipment.

Vehicle and equipment standards, as developed by the Commission pursuant to G.S. Ch. 143, art. 56 (G.S. §143-507 et seq.), shall be applied, and the same are incorporated herein by reference.

(Code 1984, § 2.5-7; Ord. of 1-19-1987, § 7; Amd. of 9-8-1998; Amd. of 10-xx-2011)

State law references: Rules and regulations of North Carolina Medical Care Commission, G.S. 143-508(d)(8).

Sec. 14-26. Standards for communications.

(a) Each ambulance shall be equipped with an operational two-way radio capable of establishing good quality voice communications from within the geographic confines of the County to each hospital's emergency department in the County in which the ambulance is based. Each ambulance shall be equipped with two-way radio communications capabilities compatible with all hospitals' emergency departments to which transportation of patients is made on a regular or routine basis anywhere within the state. Each ambulance shall be equipped with an operational two-way radio capable of establishing good quality voice communications from within the geographic confines of the County in which the ambulance-dispatching agency is located.

(b) Each ambulance provider shall maintain current authorization or Federal Communications Commission licenses for all frequencies and radio transmitters operated by that provider. Copies of all authorizations and licenses shall be on display and available for inspection per the Federal Communications Commission's rules and regulations.

(c) Each base of operations must have at least one open telephone line. Telephone numbers must be registered with each law enforcement agency and communications center in the County.

(Code 1984, § 2.5-8; Ord. of 1-19-1987, § 8; Amd. of 9-8-1998)

Sec. 14-27. Insurance.

No franchise shall be issued under this Article, nor shall such franchise be valid after issuance, nor shall any service be provided in the County unless the franchisee has at all times in force and effect insurance coverage, issued by an insurance company licensed to do business in the state, for commercial general liability insurance, automobile coverage insurance for each and every vehicle owned and/or operated by or for the franchisee, and worker's compensation insurance as follows:~~providing for the payment of damages:~~

(1) Commercial general liability insurance with combined single limits of no less than \$2,000,000 each occurrence and \$2,000,000 aggregate; This insurance shall include Comprehensive Broad Form Coverage including contractual liability ~~In the sum of \$500,000.00 for injury to or death of individuals in accidents resulting from any cause for which the owner of said vehicle would be liable on account of liability imposed on him by law, regardless of whether the vehicle was being driven by the owner or his agency;~~ and

(2) Commercial automobile liability with limits of no less than \$500,000 Combined Single Limit for bodily injury and property damage; and

(3) Worker's compensation insurance in an amount no less than the statutory minimum. ~~In the sum of \$50,000.00 for the loss of or damage to the property of another, including personal property, under like circumstances, in the sums as may be required by the state or as approved by the County.~~

In the event that the Board of Commissioners increases the amount of insurance required by this Section after the issuance of a franchise, all such previously issued franchises must comply and conform with the increased amount of coverage as a continuing condition of such franchise.

(Code 1984, § 2.5-9; Ord. of 1-19-1987, § 9; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-28. Records.

Each franchisee shall maintain the following records:

(1) *Record of dispatch.* The record of dispatch shall show the following:

- a. Time call was received;
- b. Time dispatched;
- c. Time arrived on scene;
- d. Time arrived at destination;
- e. Time in service; and
- f. Time returned to base.

(2) *Trip record.* The trip record shall state all information required in subsection (1) of this section in addition to information on a form approved by the County. The trip record shall be so designed as to provide the patient with a copy thereof containing all required information. A copy of the trip record may serve as a receipt for any charges paid.

(3) *Daily report log.* The daily report log shall be maintained for the purpose of identifying more than one person transported in any one day.

(4) *Daily driver checklist and inspection report.* The daily driver checklist and inspection report shall list contents and description of operations for each vehicle and shall be signed by the individual verifying vehicle operations and equipment.

(Code 1984, § 2.5-10; Ord. of 1-19-1987, § 10; Amd. of 9-8-1998)

Sec. 14-29. Rates and charges; collections.

(a) The Board of Commissioners shall hereby be empowered to promulgate resolutions, rules and regulations for the purpose of determining the schedule of rates and charges, if any, charged to the patient or responsible party receiving services within the County.

(b) The methods of collecting said charges, if any, shall be prescribed in such resolutions, rules and regulations.

(c) Notwithstanding provisions outlined in any resolutions, rules and regulations established pursuant to the authority in subsection (a) of this section, no ambulance service shall attempt to collect rates on emergency calls until the patient has reached the point of destination, has received medical attention and is in a condition deemed by the physician fit to consult with the ambulance service, but such service may attempt to collect rates with family or guardian of the patient once the patient is in the process of receiving medical attention.

(d) On nonemergency calls, or calls where a person requires transportation to a nonemergency facility, attempts to collect payment can be made before the ambulance begins its trip.

(e) Upon establishment of a schedule of rates and charges, all persons receiving service from the respective franchise shall be charged in accordance with the applicable schedule of charges approved for use by the franchisee.

(Code 1984, § 2.5-11; Ord. of 1-19-1987, § 11; Amd. of 9-8-1998)

Sec. 14-30. Funding of nonprofit and municipal franchisees.

(a) Each nonprofit and municipal franchisee ~~operating within the County also seeking funding from the County~~ shall submit to the Board of Commissioners for approval an annual operational budget. Medical first responder programs will be considered for funding for initial startup cost only.

(b) Upon approval of said budget, the Board of Commissioners shall ~~provide~~ consider funding to each such franchisee, but in no event shall the County be required to provide any such funding, excepted private for-profit franchisees as deemed necessary.

(c) Nothing in the language of this Article shall in any way be construed to limit or restrict the individual franchisee's receipt of charitable donations or proceeds from fund raising events.

(Code 1984, § 2.5-12; Ord. of 1-19-1987, § 12; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-31. Enforcement.

The Craven County Department of Emergency Services shall be the enforcing agency for purposes of this Article. This Department shall:

(1) Receive all franchise applications from potential providers.

(2) Study each application for conformance to this Article.

(3) With the approval of the council, recommend to the Board of Commissioners the award of the franchise to the applicant submitting the best proposal.

- (4) Inspect the premises, vehicles, equipment and personnel of franchisees to assure compliance to this Article and perform any other inspections that may be required.
 - (5) With the approval of the council, recommend to the Board of Commissioners the temporary or permanent suspension of a franchise in the event of noncompliance with the franchise terms of this Article, and recommend the imposition of misdemeanor or civil penalties as provided therein.
 - (6) Ensure by cooperative agreement with other ambulance services the continued service in a district where an ambulance service franchise has been suspended.
 - (7) Receive monthly reports from ambulance services and consolidate the same into a quarterly summary for review by the council and the County.
 - (8) Receive complaints from the public, other enforcing agencies, and ambulance services regarding franchise infractions, review such complaints with the council, and obtain corrective action with the approval of the council.
 - (9) With the approval of the council, recommend improvements to the County which will ensure better medical transportation.
 - (10) Maintain all records required by this Article and other applicable County regulations.
 - (11) Perform such of the above functions as may be requested by any municipality within the County.
 - (12) Serve as staff to the County emergency medical services council on all matters that pertain to the council.
- (Code 1984, § 2.5-13; Ord. of 1-19-1987, § 13; Amd. of 9-8-1998; Amd. of 10-xx-2011)

Sec. 14-32. Inspection of records, etc.

The County may inspect a franchisee's records, premises and equipment at any time in order to ensure compliance with this Article and any franchise granted hereunder.

(Code 1984, § 2.5-14; Ord. of 1-19-1987, § 14; Amd. of 9-8-1998)

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RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
 North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) <i>Craven County</i>	Disaster Number: <i>4019-DR-NC</i>
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):	
Applicant's Fiscal Year (FY) Start Month: <i>July</i> Day: <i>1</i>	
Applicant's Federal Employer's Identification Number <i>56-6000290</i>	
Applicant's Federal Information Processing Standards (FIPS) Number <i>32.049</i>	

PRIMARY AGENT	SECONDARY AGENT
Agent's Name: <i>Rick Hemphill</i>	Agent's Name: <i>Jack Veit</i>
Organization: <i>Craven County</i>	Organization: <i>Craven County</i>
Official Position: <i>Finance Director</i>	Official Position: <i>Asst. County Manager</i>
Mailing Address: <i>406 Craven St</i>	Mailing Address: <i>406 Craven St</i>
City, State, Zip: <i>New Bern NC 28560</i>	City, State, Zip: <i>New Bern NC 28560</i>
Daytime Telephone: <i>252-636-6603</i>	Daytime Telephone: <i>252-636-6600</i>
Facsimile Number: <i>252-636-6638</i>	Facsimile Number: <i>252-637-0526</i>
Pager or Cellular Number: <i>252-671-1852</i>	Pager or Cellular Number: <i>252-670-8884</i>

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this *19th* day of *Sept.*, 20*11*

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title: <i>Steve Tyson, Chairman Craven County Board of Commissioners</i>	Name: <i>Gwendelyn Bryan</i>
Name and Title: <i>County Board of Commissioners</i>	Official Position: <i>Clerk to Board</i>
Name and Title:	Daytime Telephone: <i>252-636-6600</i>

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____ Signature: _____

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.