

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MAY 16, 2011
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MAY 2, 2011 REGULAR SESSION

1. RESOLUTION HONORING THE LIFE OF FRANK EVANS
2. PROCLAMATION RECOGNIZING THE SERVICE OF BOBBIE HEWLETTE
3. GOVERNOR'S 2011 VOLUNTEER SERVICE AWARDS: Tharesa Lee, Governor's Service Award Coordinator for Craven County
4. CRIMINAL JUSTICE ADVISORY BOARD PRESENTATION: Arlene Phillips, Chairman
5. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
6. REQUEST OF THE TOWN OF DOVER: Stanley Kite, Emergency Services Director
7. HEALTH DEPARTMENT MATTERS: Scott Harrelson, Health Director
 - A. Request for Approval of Fee Adjustments
 - B. Request to Sunset County's Tattoo Ordinance
8. PRESENTATION OF BIDS FOR CONGREGATE AND HOME DELIVERED MEALS PROGRAM: Kent Flowers, DSS Director
9. BOARD OF EDUCATION REQUEST: Larry Moser, Superintendent and David Clifton, Assistant Superintendent for Business, Financial and Auxiliary Service

10. PLANNING DEPARTMENT MATTERS: Don Baumgardner, Planning Director
 - A. Request to Set Public Hearing for 2011 CDBG Utility Re-location Project
 - B. Request to Set Public Hearing for FY09 CDBG Scattered Site Closeout
 - C. NCDOT Request for Addition to State Maintained Secondary Road System – N. Mitchell Way and Windtide Lane
 - D. NCDOT Request for Addition to State Maintained Secondary Road System – Maple Farm Lane
 - E. Subdivisions for Approval

11. COOPERATIVE EXTENSION MATTERS: Tom Glasgow, Cooperative Extension Director
 - A. Annual Report
 - B. NC Expanded Food and Nutrition Program

12. BUDGET AMENDMENTS: Rick Hemphill, Finance Director

13. APPOINTMENTS
 - A. Current New Appointments
 1. Local Emergency Planning Committee
 2. Havelock Library Board
 - B. Current Deferred Appointments
 1. Criminal Justice Advisory Board
 2. Carolina East Medical Center
 - C. Upcoming Appointments – June
 1. Workforce Development Board
 2. Havelock Planning Board
 3. Havelock Board of Adjustment
 4. Craven Community College
 5. Coastal Carolina Regional Airport
 6. ABC Board

14. COUNTY ATTORNEY'S REPORT: Jim Hicks

15. COUNTY MANAGER'S REPORT: Harold Blizzard

16. COMMISSIONERS' REPORTS

Agenda Date: May 16, 2011
Presenter: _____
Agenda Item No. 1
Board Action Required: Yes

RESOLUTION HONORING THE LIFE OF FRANK EVANS

The Board requested that a resolution be drafted to honor the life of former Commissioner, Frank Evans, and to invite the family to receive it. The resolution is included as Attachment #1.

Board Action: Consider adoption of resolution and presentation to family members.

Agenda Date: May 16, 2011
Presenter: _____
Agenda Item No. 2
Board Action Required: Yes

PROCLAMATION RECONIZING THE SERVICE OF BOBBIE HEWLETTE

The proclamation contained in Attachment #2 was requested by the Religious Community Services Board to recognize the service of retiring Director, Bobbie Hewlette.

Board Action: Consider adoption of proclamation

Agenda Date: May 16, 2011
Presenter: Tharesa Lee
Agenda Item No. 3
Board Action Required: No

GOVERNOR'S 2011 VOLUNTEER SERVICE AWARDS

The North Carolina Commission on Volunteerism and Community Service has presented the 2011 Governor's Award for Volunteer Service to 5 recipients from Craven County.

The Governor's Volunteer Service Award was first given in 1979. This year marks the 32nd consecutive year of the award that honors people who have shown concern and compassion for their neighbors by making a significant contribution to their community through volunteer service. The Craven County recipients are:

1. Craven County Partners in Education
2. New Bern Police Department Citizen Volunteers
3. Logan Nicole Beyer- Arendell Parrott Academy
4. New Bern's 300th Anniversary Celebration Volunteers
5. Rhems Volunteer Fire and Rescue Squad

Craven County Coordinator for the Volunteer Service Award, Tharesa Lee, will present the recipients.

Board Action: None

Agenda Date: May 16, 2011
Presenter: Arlene Phillips
Agenda Item No. 4
Board Action Required: No

CRIMINAL JUSTICE ADVISORY BOARD PRESENTATION

The Board has requested that the Chairman of the Criminal Justice Advisory Board be invited to provide an overview of the Board and entertain questions concerning the Board's functions and structure.

Board Action: Receive information

Agenda Date: May 16, 2011
Presenter: Ronnie Antry
Agenda Item No. 5
Board Action Required: Yes

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #5 for the Board's approval.

Board Action: A roll call vote is needed to approve releases and refunds.

Agenda Date: May 16, 2011
Presenter: Stanley Kite
Agenda Item No. 6
Board Action Required: Yes

REQUEST OF THE TOWN OF DOVER

EMS Director, Stanley Kite, has been included in discussions with the Dover Town Board, Dover Fire Chief and Attorney, Jim Hicks, concerning the transition of the Town of Dover Fire Department changing the status from a municipal department to a private non profit fire department. Attachment # 6.1 contains a resolution from the Town of Dover that was adopted at their May 3, 2011 meeting.

The resolution is addressing many issues with this transaction with the following to be considered and approved by Craven County.

- 1- The Town of Dover is authorizing Craven County to add the area of the Town of Dover to the Township 3 Fire Tax District and collect the fire tax within the municipality at the same rate of the district outside the Town of Dover.
- 2- The Town of Dover desires to cease providing fire protection to the Dover Fire District including the area within the Town of Dover limits and would like Craven County to provide fire protection within the Town of Dover the same as it would the areas outside the Town of Dover.

The Board is being asked to consider this resolution and adopt a similar resolution (Attachment #6) in accordance with G.S. 69.25 11 (5) providing that the County would collect the fire tax and provide fire protection to the Town of Dover the same as it will that portion of the current Dover Fire District outside the Town of Dover

Board Action: Consider request

Agenda Date: May 16, 2011
Presenter: Scott Harrelson
Agenda Item No. 7
Board Action Required: Yes

HEALTH DEPARTMENT MATTERS

A. REQUEST FOR APPROVAL OF FEE ADJUSTMENTS

At its meeting of May 9, 2011, the Board of Health recommended the attached schedule of adjustments to our fees in the clinics (See Attachment #7.A.). It is required that charges be equal to or greater than the rates paid by Medicaid and Medicare in order to receive full reimbursement for services. The attachment shows the current rate for the service, the newly instituted Medicaid rate and the proposed rate to use as posted charges.

Board Action: Consider approval of fee adjustments

B. REQUEST TO SUNSET COUNTY'S TATTOO ORDINANCE

The County's Tattoo Ordinance has been preempted by State statute. Health Director, Scott Harrelson, will present a request to repeal the local ordinance, as recommended by the Craven County Health Board.

Board Action: A unanimous vote is needed to repeal the ordinance without a second reading.

Agenda Date: May 16, 2011
Presenter: Kent Flowers
Agenda Item No. 8
Board Action Required: Yes

PRESENTATION OF BIDS FOR CONGREGATE AND HOME DELIVERED MEALS PROGRAM

Social Services Director, Kent Flowers, will present the results of bids for provision of congregate and home delivered meals, as detailed in Attachment #8, and his recommendation for awarding the contract.

Board Action: Receive information and consider approval of award.

Agenda Date: May 16, 2011
Presenters: Larry Moser, David Clifton
Agenda Item No. 9
Board Action Required: Yes

BOARD OF EDUCATION REQUEST

The Craven County Board of Education authorized the transfer of \$660,000.00 from the Current Expense Fund Balance to the Capital Outlay Fund. The funds will be used to replace the roof on the old Bridgeton Elementary School. This school closed in 2003 when the new Bridgeton Elementary School opened. This school was leased for some time to a day care operator and is currently used for storage. The board's long term goal for this building is to use it as a possible location for a STEM Middle School or Alternative School. The building condition has deteriorated due to leaks from the existing roof.

The Board of Commissioners is responsible for the funding of capital projects within the school system. General Statute 115C-433 states "The board of education may amend the budget to transfer money to or from the capital outlay fund to or from any other fund, with the approval of the Board of County Commissioners, to meet emergencies unforeseen and unforeseeable at the time the budget resolution was adopted.

Board Action: Consider request for approval of fund transfer

Agenda Date: May 16, 2011
Presenter: Don Baumgardner
Agenda Item No. 10
Board Action Required: Yes

PLANNING DEPARTMENT MATTERS

A. REQUEST TO SET PUBLIC HEARING FOR 2011 CDBG UTILITY RE-LOCATION PROJECT

The Planning Department is requesting that the Board set a public hearing for June 6, 2011 at 7:00 pm to receive comments from the public regarding the County's intent to apply for CDBG funding to re-locate power and water utilities along Pine Cliff, Blount-Brimage and Willis Landing Roads. The purpose of re-locating these utilities is so that these roads can be dedicated to NCDOT as Pre-1975 roads. This would be accomplished by receiving part state funding and CDBG funding to allow addition to the state maintenance system. (On the Willis Landing Road, if CDBG funding approval is granted, it would include the installation of water service to these households.)

Board Action: Set public hearing

B. REQUEST TO SET PUBLIC HEARING FOR FY 09 CDBG SCATTERED SITE CLOSEOUT

The Planning Department is requesting that the Board set a public hearing for June 6, 2011 at 7:00 pm to receive comments from the public regarding the close out of the FY09 CDBG Scattered Site program. This public hearing is required in order to complete all the requirements associated with the CDBG Scattered Site program.

Board Action: Set public hearing

C. NCDOT REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM – N. MITCHELL WAY AND WINDTIDE LANE

Attachment #10.C is a resolution from the developers of Mitchell Harbour Subdivision requesting the Board approve the attached resolution that petitions their subdivision roads to be turned over to the State of North Carolina for maintenance. The resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System.

Board Action: A vote by the Board is needed to approve the standard SR2 Road Addition Resolution.

D. NCDOT REQUEST FOR ADDITION TO STATE MAINTAINED
SECONDARY ROAD SYSTEM – MAPLE FARM LANE

Attachment #10.D. is a resolution from the developers of Maple Farms Subdivision requesting the Board approve a petition for their subdivision roads to be turned over to the State of North Carolina for maintenance. The resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System.

Board Action: A vote by the Board is needed to approve the Standard SR2 Road Addition Resolution

E. SUBDIVISIONS FOR APPROVAL

Planning Director, Don Baumgardner, will submit the following subdivisions for the Board's approval. All have been approved by the Planning Board and are recommended for approval by the Board of Commissioners.

Angela Michelle Roach-Final

- Property is owned by W. Allen Roach & wife Gloria A. Roach and surveyed by Blake K. Bjerkeset, PLS
- Property is located within Twp 1, off of Bay Bush Rd. (SR 1454)
- Parcel ID 1-068-03
- Subdivision contains 1 lot on 2.13 acre
- Lot proposed to be served by Craven County water and an individual septic system

Henry S. Yoder & Kathleen R. Yoder – Final

- Property is owned by Henry and Kathleen Yoder and surveyed by Gaskins Land Surveying, P.A.
- Property is located within Twp 1, off of Honolulu Rd (SR 1458)
- Parcel ID 1-066-027
- Subdivision contains 1 lot on 3.82 acres
- Lot proposed to be served by Craven County Water and an individual septic system

Willow Run – Section 3-A – Final

- Property is owned by James and Benita Dees and surveyed by James C. Simmons Jr. PLS of James C. Simmons and Associates
- Property is located within Twp 5 on Temples Point Rd (SR 1711)
- Parcel ID 5-008-031-B
- Subdivision contains 3 lots on 3.11 acres
- Lots proposed to be served by Craven County Water and an individual septic system

Board Action: A vote to approve the subdivisions is needed.

COOPERATIVE EXTENSION MATTERS

A. ANNUAL REPORT

Cooperative Extension Director, Tom Glasgow, will present his annual report to the Board. Copies of this report have been included under separate cover.

Board Action: Receive information

B. NC EXPANDED FOOD AND NUTRITION PROGRAM

On September 7, 2010, Cooperative Extension requested and received the Board's approval to include Craven County in a Kellogg Foundation grant proposal that would provide funding for two NC Expanded Food and Nutrition Program (NC EFNEP) educators for a period of five years. We have recently learned that NC EFNEP funding is available for the hiring of two educators (one for youth and one for adults) for a period of three years. At the end of this three-year period, Craven County would have the option of either discontinuing the program with no obligations, or continuing the program with a 50% cost share of salary and benefits. If the Board chooses to approve this EFNEP program for Craven County, Cooperative Extension can house and provide office support for the EFNEP employees for the three-year period, or beyond the three-year period if needed.

According to 2007 data, 30.4% of Craven County adults are considered to be obese. Further, 13.1% of Craven County children between 2 and 4 years of age are considered overweight; 23.2% of children between 5 and 11 are overweight; and 31.3% of children between 12 and 18 are overweight. Health problems and costs associated with poor diet and lack of physical activity are well documented. Nationwide, \$147 billion per year is spent on obesity-related medical costs, representing approximately 10% of all annual medical spending. There is a demonstrated link between lower income households and higher rates of obesity.

The North Carolina Expanded Food and Nutrition Program (NC EFNEP) has an established track record of success in addressing this problem in counties across the state. EFNEP's mission is to improve the health of limited resource youth and families with young children through practical lessons on basic nutrition and healthy lifestyles, resource management and food safety. EFNEP is a federally funded program offered to limited resource youth and families with young children through Cooperative Extension. EFNEP's targeted audience is limited resource families with young children (under the age of 19) living in the

household and who are eligible for public assistance. EFNEP serves individuals and families who are expecting a child (pregnant) or who provide non-custodial care for children on a regular basis (grandparent or non-custodial parent) as long as these individuals meet the income guidelines and are responsible for the planning, shopping, and preparing food for the children in their care. EFNEP also serves limited resource, school-age children. EFNEP programs in North Carolina collaborate routinely with county DSS and other partners.

Board Action: Consider approval of staffing for program

Agenda Date: May 16, 2011
Presenter: Rick Hemphill
Agenda Item No. 12
Board Action Required: Yes

BUDGET AMENDMENTS

County Finance Director, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: Sheriff/Jail– Cost of providing law enforcement services has drastically increased. Medical expenses for inmates housed at the Jail have escalated such that an additional \$ 83,000 is needed to cover invoices through fiscal year end. With increased cost in fuel prices and other supplies, the regular vehicle expenditure line will need an additional \$ 55,000 while other supplies will need an added \$ 2,000 to meet expenditures through fiscal year end. Total of \$140,000 to be appropriated from fund balance.

Sheriff/Jail– Cost of housing juvenile offenders and inmates at safekeeping has exceeded the original budget. Will need to budget an additional \$75,000 from fund balance to cover invoices from NC Dept of Juvenile Justice and NC Dept of Corrections through remainder of fiscal year.

Sheriff/Jail– Amount spent by inmates on commissary items has significantly increased. Need to budget an additional \$ 50,000 in service fees collected to cover associated invoices.

Board Action: A roll call vote will be required to approve the budget amendments.

Agenda Date: May 16, 2011
Presenter: _____
Agenda Item No. 13
Board Action Required: Yes

APPOINTMENTS

A. CURRENT NEW APPOINTMENTS

1. Local Emergency Planning Committee

AUTHORIZATION: Bylaws in accordance with Title III of the Superfund Amendments and Reauthorization Act of 1986; NC Emergency Response Commission Resolution 13 of 2004

MISSION/FUNCTION: To perform duties lawfully assigned by the North Carolina Emergency Response Commission, including but not limited to developing a chemical hazard/risk analysis, providing planning assistance and review of all chemically related emergency response and disaster plans upon request, and serving as liaison with local hazardous materials response training programs.

NUMBER OF MEMBERS:

Not Specified

TYPE:

From recommended agencies:
Encee Chemical, Carolina East Medical Center,
Weyerhaeuser Company, Health Department,
Emergency Services, Cooperative Extension, BSH,
City of New Bern Fire and Rescue, Neuse River
Foundation, The Sun Journal, Craven Correctional
Center, MCAS Cherry Point, American Red Cross,
County Commissioner

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must possess or have ready access to a wide range of expertise relating to the community, industrial facilities and transportation, and the mechanics of emergency response and response planning.

LENGTH OF TERMS: 1 Year

MEETING SCHEDULE: Quarterly (February, May, August, November)

COMPENSATION: No X Yes Specify: _____

CHAIR: Tom Cuthrell RECORDING SECRETARY: Patti McDaniel

LOCATION OF MINUTES/RECORDS: Emergency Services Office

BYLAWS ON FILE: No Yes X Last updated: 8/17/06

ATTACHMENT(S): X (Attachment # 13.A.1)

APPLICATIONS ON FILE: (See Attachment)

2. Havelock-Craven County Library Board

AUTHORIZATION: Bylaws

MISSION/FUNCTION: To promote and serve the best interests of the library by means of formulating the program of service in conjunction with the Craven-Pamlico-Carteret Regional Director of Library Services, by determining the local policy of the library, securing adequate funds, employing a librarian; and by establishing and supporting a planned program of public relations, and becoming familiar with state and local library laws.

NUMBER OF MEMBERS:

4
4

TYPE:

City of Havelock
County

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Interested citizens

LENGTH OF TERMS: 6 Years

MEETING SCHEDULE: Fourth Tuesday of January, April, July and October at 5:00 p.m.

COMPENSATION: No Yes Specify: _____

CHAIR: _____ RECORDING SECRETARY Margie Garrison

LOCATION OF MINUTES/RECORDS: Havelock Library and New Bern Library

BYLAWS ON FILE: No Yes Last updated: 1/1/2004

ATTACHMENT(S): (Attachment # 13.A.2.)

APPLICATIONS ON FILE:

Jacqueline Attaway

APPOINTMENTS

B. CURRENT DEFERRED APPOINTMENTS

1. Criminal Justice Advisory Board

AUTHORIZATION: N.C.G.S. 143B-273.10

MISSION/FUNCTION: To participate in a planning process to develop a community based corrections plan for programs funded through the Criminal Justice Partnership Act

NUMBER OF MEMBERS:
10 (minimum)

TYPE:
See qualifications below

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

The following categories must be represented to the extent possible: County Commissioners, County Manager, Superior Court Judge, District Attorney, criminal defense attorney, public defender, County Sheriff, probation officer, City Chief of Police, community service coordinator, mental health, substance abuse, employment and training, community-based corrections or victims services, business community, crime victim

LENGTH OF TERMS:3 Years

MEETING SCHEDULE:Bi-monthly, second Tuesday

COMPENSATION: No Yes Specify: _____

CHAIR:Arlene Phillips RECORDING SECRETARY: Pearl Clark

LOCATION OF MINUTES/RECORDS: _____

BYLAWS ON FILE: No Yes Last updated: Not dated

ATTACHMENTS: (Attachment #13.B.1.)

APPLICATIONS ON FILE: (See attachment)

2. Carolina East Medical Center

AUTHORIZATION: Corporation chartered in 1986 as Craven County Hospital Corporation amended in 1988 to Craven Regional Medical Authority; governed by N.S.G.S. 131-E

MISSION/FUNCTION: Charged with control and management of the property, affairs and funds of the hospital authority

NUMBER OF MEMBERS:
11

TYPE:
Community/Business Leaders
Immediate Past Chief of Staff

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

LENGTH OF TERMS: 3 Years

MEETING SCHEDULE: Third Tuesday of every month at 8:30 a.m.

COMPENSATION: No X Yes Specify: _____

CHAIR: _____ RECORDING SECRETARY _____

LOCATION OF MINUTES/RECORDS: Medical Center Administrative Office

BYLAWS ON FILE: No Yes X; Last updated: _____

ATTACHMENT(S): X (Attachment # 13.B.2.)

APPLICATIONS ON FILE: X

Jeff French
Michael Romaine

APPOINTMENTS

C. UPCOMING APPOINTMENTS - JUNE

1. Workforce Development Board
2. Havelock Planning Board
3. Havelock Board of Adjustment
4. Craven Community College
5. Coastal Carolina Regional Airport
6. ABC Board

Board Action: Consider appointments to current and impending vacancies

COUNTY ATTORNEY'S REPORT

COUNTY MANAGER'S REPORT

COMMISSIONERS' REPORTS

**RESOLUTION
HONORING THE LIFE OF
FRANK EVANS, SR.**

WHEREAS, Frank Evans, Sr. a distinguished citizen of Craven County, departed this life on March 31, 2011; and

WHEREAS, Frank Evans, Sr. served on the Craven County Board of Commissioners from August 7, 1995 to December 2, 1996, having been appointed to fill a vacant seat; and

WHEREAS, in his role as County Commissioner, Mr. Evans brought to bear his influence and many years of experience through his employment at Marine Corps Air station, Cherry Point, and his longstanding service in the community; and

WHEREAS, during his tenure Mr. Evans served the citizens of Craven County with distinction and dedication as a representative of Commissioner District #3.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners recognizes the accomplishments of Mr. Frank Evans, Sr. during a lifetime of service, and on behalf of Craven County citizens expresses a sense of sincere loss amid gratitude for his service, rendered with dignity, honor and integrity.

Adopted this 16th day of May, 2011.

Steve Tyson, Chairman
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board

PROCLAMATION
Bobbie Hewlette of RCS

WHEREAS, Religious Community Services, (hereafter RCS), is a local faith based non-profit organization devoted to serving those “in need” in our community; and

WHEREAS, RCS has, from its beginning in 1982, formed a collective effort of local churches and other community based organizations to assist families and individuals in crisis; and

WHEREAS, Bobbie Hewlette has faithfully served as the Executive Director of RCS for the past 14 years and as a faithful staff member of RCS for the past 17 years; and

WHEREAS, during Bobbie Hewlette’s direction as the Executive Director of RCS, the agency:

- Consolidated and brought all of the services provided under one roof and one location,
- Expanded the number of beds and quality of services to those individuals or families in need of the emergency homeless shelter
- Increased the number and quality of meals served through the Soup Kitchen daily
- Developed partnerships with other non-profit organizations and coordinated efforts to raise funds and raise awareness of issues facing those ‘in need” in our community
- Established the various missions of RCS to effectively coordinate the distribution of donations being given to those in need and receipt of those donations by the needy, to wit: The Soup Kitchen, The Food Pantry, The Emergency Shelter for the Homeless, The Clothing Closet, The Financial Assistance Program, The Transportation Assistance Program, The Emergency Food Assistance Program, The Pharmacy Prescription Assistance Program, The Perishable Food Recovery and Distribution Program, the ECU Nursing Educational Practicum Program ,and

WHEREAS, *Bobbie Hewlette has devoted her time, her energy, her heart and soul, to serving this community by serving those in need,*

THE CRAVEN COUNTY BOARD OF COMMISSIONERS DOES HEREBY PROCLAIM May 24, 2011 as Bobbie Hewlette of RCS Appreciation Day, and encourages all citizens to join in recognizing her contribution to improving the quality of life in our community.

Adopted this 16th day of May, 2011.

Steve Tyson, Chair

Gwendolyn M. Bryan, Clerk

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 05/16/2011

REC'D MAY 11 2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
CRADDOCK, PATRICIA E DID NOT OWN 1/1/2010	0032887 2010-0011548	142.18
HILL, EDWARD BRYAN SR VALUE CORRECTION PER ABOS	0087394 2011-0090132	128.87
NOVAK, DAVID W & ANN H DID NOT OWN 1/1/2005	5440201 2005-0039744	19.55
ROWLETT, JOSEPH P & MARY K ORDERED BY BOARD OF E & R 5-2-2011	6289100 2011-0090069	26.42
SPEIGHT, J LAWRENCE RELEASED TO PITT COUNTY	0021515 2010-0048256	.46
TAYLOR, EARLENE K CANADY DID NOT OWN 1/1/2010	0036427 2010-0050323	46.23
	6 -CREDIT MEMO(S)	363.71

REFUNDS SUBJECT TO BOARD APPROVAL ON 05/16/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ARINC INCORPORATED BUS. LOCATED ON BOARD CHERRY POINT	0049472 2010-0001419	10.61
ARINC INCORPORATED BUS. LOCATED ON BOARD CHERRY POINT	0049472 2009-0001475	12.89
ARINC INCORPORATED BUS. LOCATED ON BOARD CHERRY POINT	0049472 2008-0001467	14.18
ARINC INCORPORATED BUS. LOCATED ON BOARD CHERRY POINT	0049472 2007-0001423	12.44
ARINC INCORPORATED BUS. LOCATED ON BOARD CHERRY POINT	0049472 2006-0001392	221.50
ARTHUR, GUY M JR DOUBLE BILLED-SEE ACCT 45318	0203850 2009-0001683	91.03
ARTHUR, GUY M JR DOUBLE BILLED-SEE ACCT 45318	0203850 2007-0001623	91.29
ARTHUR, GUY M JR DOUBLE BILLED -SEE ACCT 45318	0203850 2006-0001594	87.29
COLLYAR, NEWTON A BOAT LOCATED ON BOARD CHERRY POINT	1424176 2006-0010976	98.26
COLLYAR, NEWTON A BOAT LOCATED ON BOARD CHERRY POINT	1424176 2007-0011365	95.21
COLLYAR, NEWTON A BOAT LOCATED ON BOARD CHERRY POINT	1424176 2008-0011663	85.17
COLLYAR, NEWTON A BOAT LOCATED ON BOARD CHERRY POINT	1424176 2009-0011554	79.32
COLLYAR, NEWTON A BOAT LOCATED ON BOARD CHERRY POINT	1424176 2010-0010578	64.91
COSNER, MATTHEW BOAT LOCATED ON BOARD CHERRY POINT	0020131 2007-0011911	104.61

REFUNDS SUBJECT TO BOARD APPROVAL ON 05/16/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
COSNER, MATTHEW BOAT LOCATED ON BOARD CHERRY POINT	0020131 2008-0012254	105.57
COSNER, MATTHEW BOAT LOCATED ON BOARD CHERRY POINT	0020131 2009-0012130	111.86
COSNER, MATTHEW BOAT LOCATED ON BOARD CHERRY POINT	0020131 2010-0011106	82.71
GNC INC BUS. LOCATED ON BOARD CHERRY POINT	0037495 2010-0020034	379.23
GNC INC BUS. LOCATED ON BOARD CHERRY POINT	0037495 2009-0021967	509.88
GNC INC BUS. LOCATED ON BOARD CHERRY POINT	0037495 2008-0021905	320.18
GNC INC BUS. LOCATED ON BOARD CHERRY POINT	0037495 2007-0021433	173.67
GNC INC BUS. LOCATED ON BOARD CHERRY POINT	0037495 2006-0020860	185.14
HOWARD, DENNIS & JACALYN ORDERED BY BOARD OF E & R 5-2-2011	0067523 2010-0025378	42.95
KMF HOLDINGS LTD BUS. LOCATED OB BOARD CHERRY POINT	0060803 2010-0029297	907.71
KMF HOLDINGS LTD BUS. LOCATED ON BOARD CHERRY POINT	0060803 2009-0090626	1,391.68
KMF HOLDINGS LTD BUS. LOCATED ON BOARD CHERRY POINT	0060803 2008-0032097	1,378.30
KMF HOLDINGS LTD BUS. LOCATED ON BOARD CHERRY POINT	0060803 2007-0031538	1,383.86
KOONCE, SONIA PEARL DID NOT OWN 1/1/2009	0035732 2009-0032415	101.95

REFUNDS SUBJECT TO BOARD APPROVAL ON 05/16/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
KOONCE, SONIA PEARL DID NOT OWN 1/1/2010	0035732 2010-0029522	80.40
MANNWEILER, NICK BOAT LOCATED ON BOARD CHERRY POINT	0084729 2010-0032763	16.40
ROWLETT, JOSEPH P & MARY K ORDERED BY BOARD OF E & R 5-2-2011	6289100 2010-0098084	838.20
ROWLETT, JOSEPH P & MARY K ORDERED BY BOARD OF E & R 5-2-2011	6289100 2010-0098085	141.23
SHERMAN, ROBERT STEPHEN JR HEI ORDERED BY BOARD OF E & R 5-2-2011	0083376 2010-0097928	720.85
SPEIGHT, J LAWRENCE RELEASED TO PITT COUNTY	0021515 2010-0048256	63.27
TYNDALL, ROBERT EARL APPRAISAL ERROR CORRECTION	7398470 2010-0097379	1,948.40
WETHERINGTON, GLORIA WIGGINS CORRECTION OF APPRAISAL ERROR	0044962 2010-0054821	95.53
	36 -REFUND(S)	12,047.68

CRAVEN COUNTY

**RESOLUTION
NUMBER THREE TOWNSHIP
FIRE PROTECTION DISTRICT**

WHEREAS, Craven County (“County”) has previously established the “Number Three Township Fire Protection District” (“District”) in accordance with G.S. Ch. 69, Art. 3A; and,

WHEREAS, the corporate limits of the Town of Dover (“Town”) is adjacent to, but not included in, the District; and,

WHEREAS, the Town is a municipal corporation of the State of North Carolina, and as such currently operates a municipal fire department for fire protection services within the corporate limits of the Town; and,

WHEREAS, the Town desires to cease providing fire protection services in the Town, and to this end desires to be added to the District, whereby the County would assume responsibility for providing fire protection services within the Town; and,

WHEREAS, upon inclusion in the District, the County would be authorized to levy and collect fire protection taxes within the Town in accordance with G.S. Ch. 69, Art. 3A; and,

WHEREAS, for the corporate limits of the Town to be included in the District, G.S. Section 69-25.11(5) requires the governing bodies of both the Town and the County to consent to the same by resolution; and,

WHEREAS, by resolution adopted May 3, 2011, the Town has requested that the County include the corporate limits of the Town within the District, a true and accurate copy of said resolution being attached hereto as Attachment “A”; and,

WHEREAS, the County desires to add the corporate limits of the Town to the District.

NOW THEREFORE BE IT RESOLVED by the Craven County Board of Commissioners as follows:

1. That the corporate limits of the Town is hereby added to, and included in, the District, effective July 1, 2011, and to this end adopts this Resolution pursuant to G.S. Section 69-25.11(5)

2. That the Chairman, County Clerk and all other County officials and employees are authorized to execute and all documents and take all steps necessary to achieve the purposes of this Resolution.

This Resolution is effective upon its adoption this ____ day of _____, 20__.

CRAVEN COUNTY

Steve Tyson, Chairman

ATTEST:

Gwendolyn Bryan, Clerk

-SEAL-

ATTACHMENT "A"
RESOLUTION – TOWN OF DOVER

[remainder of this page intentionally blank]

TOWN OF DOVER

RESOLUTION

WHEREAS, the Town of Dover ("Town") is a municipal corporation of the State of North Carolina, and as such currently operates a municipal fire department for fire protection services within the corporate limits of the Town; and,

WHEREAS, the Town desires to cease providing fire protection services in the Town, and to this end desires to be added to the Number Three Township Fire Protection District ("District"), whereby Craven County would assume responsibility for providing fire protection services within the Town; and,

WHEREAS, upon inclusion in the District, Craven County would be authorized to levy and collect taxes in accordance with G.S. Ch. 69, Article 3A; and,

WHEREAS, for the Town to accomplish the same, G.S. Section 69-25.11(5) requires the governing bodies of both the Town and Craven County to consent to the same by resolution; and,

WHEREAS, in the event the Town is added to the District, the Town would no longer need to own its real and personal property utilized by its fire department; and,

WHEREAS, it is anticipated that The Dover Volunteer Fire Department, Inc., a North Carolina non-profit corporation ("VFD") would be the entity to provide fire protection services within the Town through a contract with Craven County; and,

WHEREAS, G.S. Section 160A-279 authorizes a town to convey its real and personal property to a private entity carrying out a public purpose, which public purpose includes fire protection services, subject to certain procedural requirements; and,

WHEREAS, the Town desires to transfer all of its real and personal property currently utilized by its fire department to the VFD, in anticipation of the VFD subsequently providing fire protection services to the Town, but subject to certain conditions.

NOW THEREFORE BE IT RESOLVED by the Town of Dover as follows:

1. That the Town requests of Craven County to include it within the District, effective July 1, 2011, and to this end adopts this resolution pursuant to G.S. Section 60-

25.11(5); expressly acknowledging that such request, if accepted, thereafter gives Craven County the authority to levy and collect fire service district taxes within the Town.

2. That the Town transfer its real property and personal property currently utilized by its fire department to the VFD, in substantially similar form as attached hereto as Exhibits "A", "B" and "C". Provided, however, that such conveyance is subject to the following conditions and/or restrictions:

- A. Craven County must include the Town within the District effective no later than July 1, 2011, and the VFD must be the initial entity with which Craven County contracts to provide fire protection services within the municipal boundaries of the Town prior to execution of the documents set forth in Exhibits "A", "B" and "C".
- B. In the event that the VFD ceases to use any of the real or personal property for fire protection services, or transfers the same to any third-party without the express written consent of the Town, ownership of such property shall immediately revert back to the Town
- C. In the event that the VFD no longer uses the real property as its principal fire station, then the real property shall immediately revert back to the Town
- D. In the event that the VFD dissolves, becomes insolvent, files for bankruptcy, or otherwise ceases to exist, then all remaining real and personal property shall immediately revert back to the Town

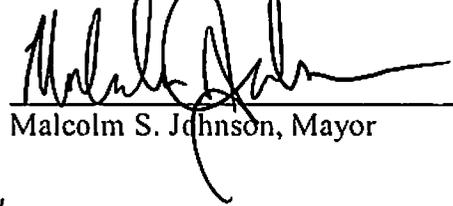
3. That prior to the transfer of real and personal property as set forth in the preceding paragraph, the Town Clerk or her designee shall publish public notice required by G.S. Section 160A-279, and thereafter wait at least 10 days after said publication before consummating the transfer of real and personal property to the VFD.

4. That the Mayor, Town Clerk and all other Town officials are authorized to execute and all documents and take all steps necessary to achieve the purposes of this Resolution.

ADOPTED this 3 day of May, 2011.

TOWN OF DOVER

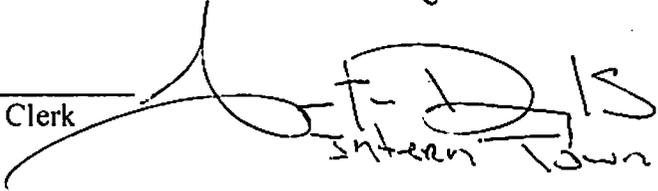
By:

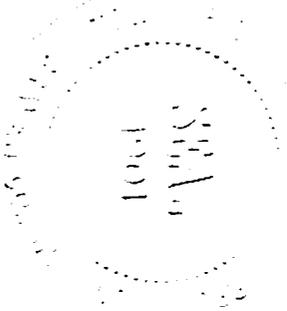


Malcolm S. Johnson, Mayor

ATTEST:

Latisha Witherspoon, Town Clerk
-seal-


Latisha Witherspoon, Town Clerk



**CRAVEN COUNTY HEALTH DEPARTMENT
Board of Health Fee Approval
Recommendation**

Date: May 2, 2011

Clinic: Child Health

Fee Addition Recommended:

<u>Procedure Code/Description</u>	<u>Medicaid Rate</u>	<u>Proposed Rate</u>
J0561/Bicillin per 100,000 units	\$3.92	\$4.00

We are requesting the above rates to be effectively retroactive for January 1, 2011

Reason for Additions:

Replaces Procedure Codes J0560-Bicillin 600,000 and J0570-Bicillin 1.2M

TO: CRAVEN COUNTY COMMISSIONERS
FROM: CRAVEN COUNTY DEPARTMENT OF SOCIAL SERVICES
DATE: MAY 6, 2011
RE: CONGREGATE AND HOME DELIVERY MEALS PROGRAMS
CATERER BIDS FOR NUTRITION PROGRAMS

REQUEST FOR ACCEPTANCE/APPROVAL OF LOW BID CONTRACT FOR PURCHASE OF MEALS FOR NUTRITION PROGRAMS FOR FISCAL YEAR 11-12 AND 12-13

The Craven County Department of Social Services followed the formal bidding process in order to select the caterer for the Craven County Nutrition Programs. The programs include both the congregate meals and home delivered meals (Meals on Wheels). The congregate sites will be in Harlowe, New Bern and Vanceboro.

The solicitation for bids was advertised on February 2, 2011 in The Sun Journal, a newspaper having general circulation in Craven County. A bid information packet was given to each of the three potential caterers who expressed interest in bidding on the caterer contract.

All sealed bid proposals were due by 3:00 PM on March 18, 2011 to Kent Flowers, Jr., Director, Craven County Department of Social Services. Three sealed bids were received and were opened by Kent Flowers, Director, Craven County Department of Social Services and James Harriett, Adult Services Program Manager, Craven County Department of Social Services at 4:03 PM on Friday, March 18, 2011 at the Craven County Department of Social Services.

The Craven County Department of Social Services received the following three bids for meals for Fiscal Years 2011-2012 and 2012-2013:

East Coast Quality Catering, LLC of Havelock	Cost per meal \$4.20
J & S Caterers, Bayboro	Cost per meal \$4.49
G C Partners, Inc dba Golden Coral, New Bern	Cost per meal \$4.50

The Craven County Department of Social Services has evaluated the three bids and is recommending that the Craven County Commissioners accept the low bid in the amount of \$4.20 per meal for FY 2011-2012 and FY 2012-2013 as presented by East Coast Quality Catering, LLC of Havelock. East Coast Quality Catering, LLC conducts its business from a commercial location, BABU's Bar & Grill at Quality Inns of Havelock.

All three bidders met bid specifications. Past experience with bidders was not a consideration as the lowest bid is recommended based on Federal Grant requirements. The agency has no experience with the lowest bidder. The lowest bidders experience list the following qualifications for its chief officer, president:

- 18 years experience in food and beverage management industry

- 12 years of Festival Event Participation
- Banquet Sales
- Staff supervision experience of 170 staff
- Inventory supervision and management
- Conducted sanitation seminars
- Liquor licensing/management in four establishments
- Off premises event coordination
- Menu and special event planning
- Large scale banquet supervision
- Strong communication and interpersonal abilities
- Efficient, organized professional with excellent time management skills
- Creative problem solver with strong customer relations background
- Proven ability to think independently, delegate assignments and coordinate efforts to solve problems or complete projects

Acceptance of the lowest bid will allow about a 5 % increase in participants served or approximately 17 individuals for a full year as opposed to a slight decrease in individuals served with the other bidders. References provided expressed confidence and recommendation for this business.

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County of CRAVEN

Road Description N. MITCHELL WAY AND WINDTIDE LANE WITHIN MITCHELL
HARBOUR SUBDIVISION CONSITING OF .33 MILES

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of CRAVEN requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of CRAVEN that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

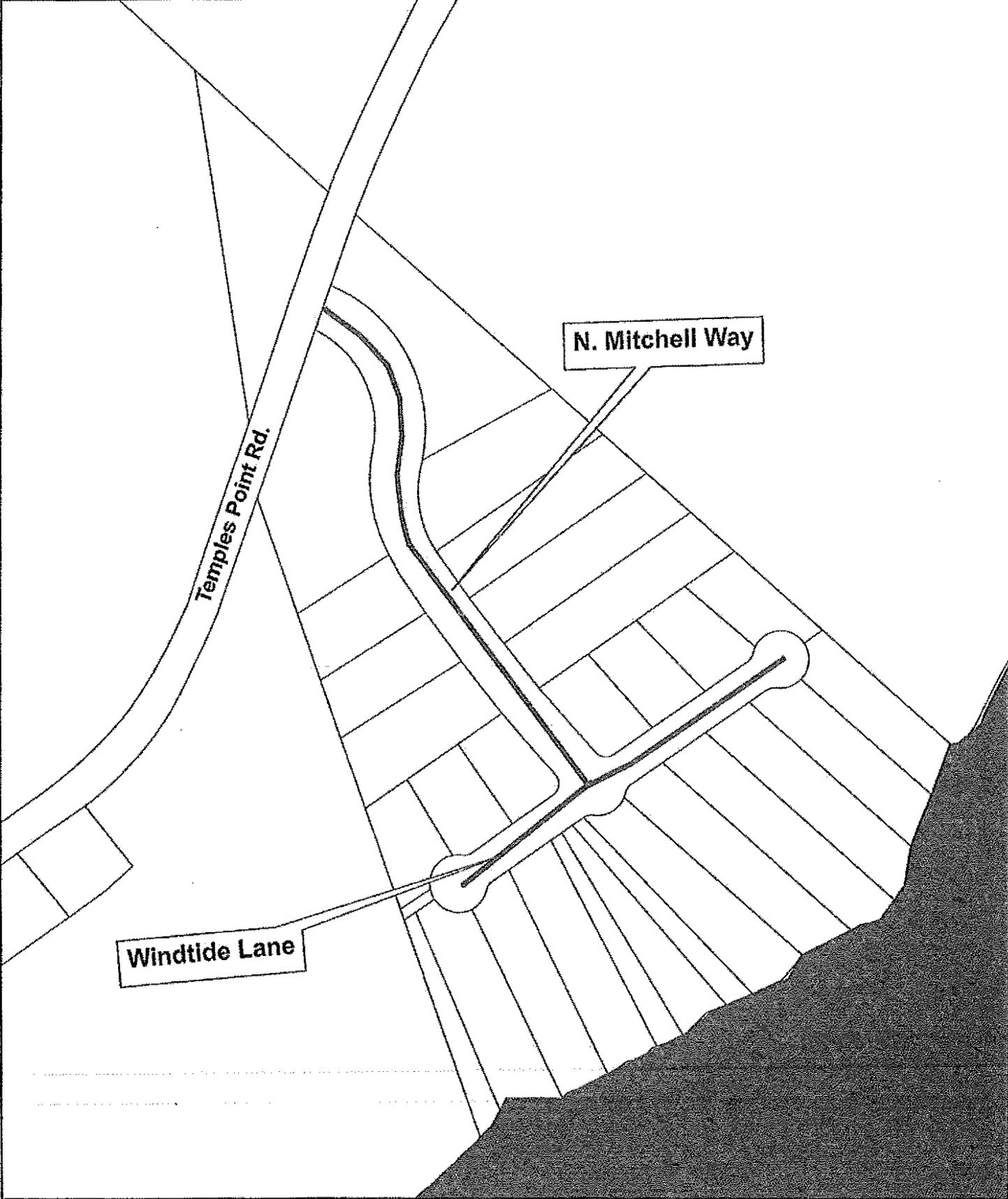
Clerk, Board of Commissioners
County of _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

Form SR-2 (1/2001)

**North Carolina State Department of Transportation
request for Addition of
State Maintained Secondary Road System**



**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina
County of Craven

Road Description: Maple Farms Lane (.14mi.) in the Maple Farms Subdivision located in
Township 5

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Craven at a meeting on the ____ day of _____, 2011.

WITNESS my hand and official seal on this the ____ day of _____, 2011.

(Official Seal)

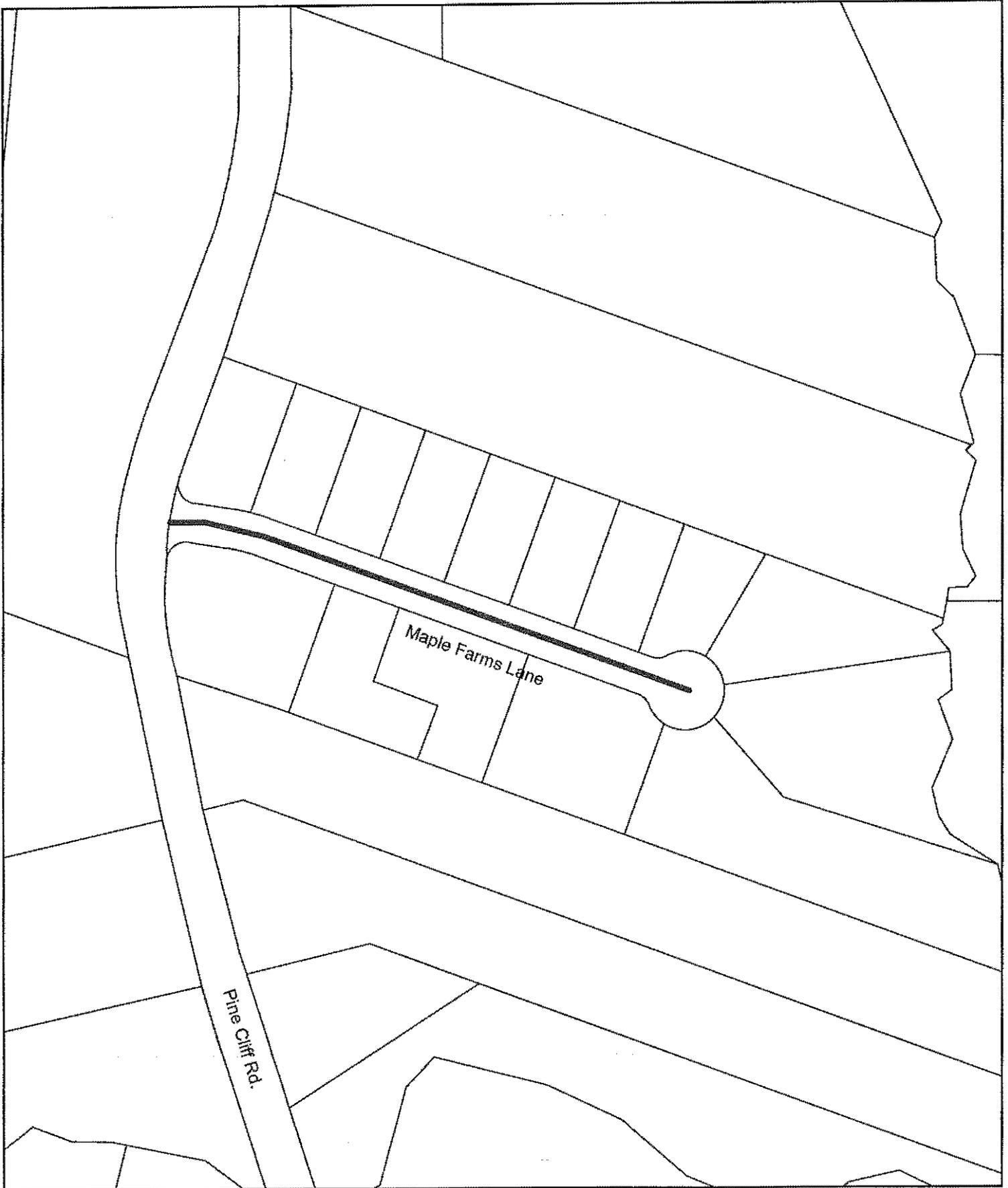
Clerk to the Board of Commissioners
County of Craven

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

Form SR-2 (3/2006)

**North Carolina State Department of Transportation
request for Addition of
State Maintained Secondary Road System**



BOARD PROFILE SHEET

NAME OF BOARD/COMMITTEE: Local Emergency Planning Committee

AUTHORIZATION: Bylaws in accordance with Title III of the Superfund Amendments and Reauthorization Act of 1986 and NC Emergency Response Commission Resolution 13 of April 2004

MISSION/FUNCTION: To perform duties lawfully assigned by the North Carolina Emergency Response Commission, including but not limited to developing a chemical hazard/risk analysis, providing planning assistance and review of all chemically related emergency response and disaster plans upon request, and serving as liaison with local hazardous materials response training programs.

NUMBER OF MEMBERS:
Not Specified

TYPE:
From recommended agencies:
Encee Chemical, Carolina East Medical Center,
Weyerhaeuser Company, Health Department,
Emergency Services, Cooperative Extension, BSH,
City of New Bern Fire and Rescue, Neuse River
Foundation, The Sun Journal, Craven Correctional
Center, MCAS Cherry Point, American Red Cross,
County Commissioner

QUALIFICATIONS (Special Skills, Professional Classifications, Affiliations, Limitations, etc.):

Must possess or have ready access to a wide range of expertise relating to the community, industrial facilities and transportation, and the mechanics of emergency response and response planning.

LENGTH OF TERMS: 1 Year

MEETING SCHEDULE: Quarterly (February, May, August, November)

COMPENSATION: No Yes Specify: _____

CHAIR: Tom Cuthrell RECORDING SECRETARY: Patti McDaniel

LOCATION OF MINUTES/RECORDS: Emergency Services Office

BYLAWS ON FILE: No Yes Last updated: 8/17/06

LAST PROFILE UPDATE: 12/2010

Remarks:





CRAVEN



PAMLICO

Local Emergency Planning Committee

MEMBERSHIP ROSTER

Joe Barker
Encee Chemical
P.O. Box 39
New Bern, NC 28563
Work -- 252-633-5868
Fax -- 252-633-3821
Home -- 252-633-1146
E-Mail - joe@enceechemical.com

Stanley Kite
Craven County Emergency Services
406 Craven Street
New Bern, NC 28560
Work -- 252-636-6608
Fax -- 252-636-6655
Home -- 252-244-0328
E-mail - skite@cravencountync.gov

Tom Cuthrell-Chairperson
CarolinaEast Medical Center
P.O. Box 12157
New Bern, NC 28561
Work -- 252-633-8832
Fax -- 252-633-8089
Home -- 252-637-7464
E-Mail - tacuthrell@carolinaeasthealth.com

Ira Whitford
Craven County Emergency Services
406 Craven Street
New Bern, NC 28560
Work -- 252-636-6608
Fax -- 252-636-6655
Pager -- 252-635-4650
E-Mail - iwhitford@cravencountync.gov

Brad Chesson
Weyerhaeuser Company
P.O. Box 1391
New Bern, NC 28560
Work -- 252-633-7230
Fax -- 252-633-7560
Home -- 252-633-7358
Cell -- 252-514-1320
E-Mail - brad.chesson@weyerhaeuser.com

Patti McDaniel-Secretary/Treasurer
Craven County Emergency Services
406 Craven Street
New Bern, NC 28560
Work -- 252-636-6608
Fax -- 252-636-6655
Home -- 252-638-9997
E-Mail - pmcdaniel@cravencountync.gov

Deborah Yarbrough
Craven County Health Department
2818 Neuse Blvd.
New Bern, NC 28560
Work - 252-636-4920
Fax - 252-636-4970
E-mail - dyarbrough@cravencountync.gov

Judy Antry
Weyerhaeuser Company
P.O. Box 1391
New Bern, NC 28560
Work -- 252-633-7204
Home -- 252-633-2395
E-Mail - judy.antry@weyerhaeuser.com

Tom Glasgow
NC Co-Op Ext
300 Industrial Drive
New Bern, NC 28562
Work -- 252-633-1477
Fax -- 252-633-2120
Home --
E-Mail - tom_glasgow@ncsu.edu

Jane Sobotor
CarolinaEast Medical Ctr-EMS
1084 Mills Creek Road
Pollocksville, NC 28573
Work -- 252-633-8190
Fax -- 252-633-8267
Home -- 252-224-0879
Pager - 252-464-4785
E-Mail - jbsobotor@crmnet.com

Ronnie Weems
BSH
100 Bosch Blvd
New Bern, NC 28562
Work -- 252-636-4260
Fax -- 252-636-4311
Home -- 252-638-8958
E-Mail - ronnie.weems@bshg.com

Larry Baldwin
Neuse River Foundation
220 South Front Street
New Bern, NC 28561
Work -- 252-637-7972
Cell -- 252-670-0389
Home - 252-638-5652
E-Mail - riverkeeper@neuseriver.org

Danny Hill
City of New Bern Fire & Rescue
P.O. Box 1129
New Bern, NC 28563
Work --
Fax --
Home -
E-Mail - dhill@newbern-nc.org

Paul Bryant
BSH
100 Bosh Blvd
New Bern, NC 28562
Work --
Fax -- 252-636-4311
Home-
E-Mail - paul.bryant@bshg.com

Robert Toler
American Red Cross-
1916 S. Glenburnie Road
New Bern, NC 28560
Work -- 252-637-3405
Fax -- 252-514-2178
E-Mail - emerserv@ccc.arc.org

Francine Sawyer
The Sun-Journal
1114 Plymouth Drive
New Bern, NC 28562
Work -- 252-638-8101 ext.268
Fax -- 252-638-4580
Home -- 252-637-5834
E-Mail - francine.sawyer@link.freedom.com

Timothy Lawrence
MCAS Cherry Point
Work
Fax
Home
Email-timothy.lawrence@usmc.mil

Rick Lail, Maint. Supervisor-Vice Chair
Craven Correctional Center
P.O. Box 839
Vanceboro, NC 28586
Work - 252-244-3337 ext 339
Fax - 252-244-3727
Home - 252-244-1654
E-Mail- lrj06@doc.state.nc.us

Rich Weaver
MCAS Cherry Point
Work-
Fax-
Email-richard.weaver@usmc.mil

Mr. Bill Vogelsang
106 Country Club Drive
Home -- 252-638-5895
Citizen at Large

Commissioner Theron McCabe
406 Craven Street
New Bern, Nc 28560
Work: 252-636-6600

MEMBERSHIP ROSTER

Tim Buck
Pamlico County
P.O. Box 776
Bayboro, NC 28515
Work -- 252-745-3133
E-Mail - pamlicocymgr@earthlink.net

Christine Mele
337 Compass Point Rd
Oriental, NC 28571
Phone -- 252-249-2344
E-Mail - christinemele@yahoo.com

Scotty Whitford
Whitford Farms
1903 Scott's Store Road
Grantsboro, NC 28529
Phone -- 252-745-5612
E-Mail - scottwhitford@coastalnet.com

David Spruill
Pamlico County Emergency Services
P.O. Box 776
Baybor, NC 28515
Work -- 252-745-4131
E-Mail - emcfm1@pamlicocounty.org

Tamara Jones
Pamlico County Health Dept.
P.O. Box 306
Bayboro, NC 28515
Work -- 252-745-5111
tamara.jones@pamlicocounty.org

Bill Ellers
Pamlico County Extension Office
P.O. Box 8
Bayboro, NC 28515
Work -- 252-745-4121
E-Mail - bill_ellers@ncus.edu

Jeff Aydelette
Pamlico County News
P.O. Box 510
Oriental, NC 28571
Phone -- 252-249-1555
E-Mail - jeff@pamliconews.com



Havelock-Craven County Library
Cindy Morgan to: gbryan@cravencountync.gov

04/27/2011 09:44 AM

From: Cindy Morgan <cmorgan@havelocknc.us>
To: "gbryan@cravencountync.gov" <gbryan@cravencountync.gov>

1 attachment



Cindy K Morgan.vcf

Ms. Bryan,

I was just informed by our City Commissioner Representative that a County Seat on the Library Board is now vacant. Leona Lupton who held the seat passed away on March 1st of this year. This will require your Board to fill this unexpired seat (seat expiration date: 12/31/11) at one of your upcoming Board meetings. Once the appointment is made if you could pass along the individual's contact information, I would appreciate it.

Thanks in advance!

Cindy

Cindy K. Morgan
City Clerk

City of Havelock
1 Governmental Avenue, P.O. Box 368
Havelock, North Carolina 28532

Office (252) 444-6406
Fax (252) 447-0126
CMorgan@HavelockNC.us
www.HavelockNC.us

LIBRHK-Havelock – Craven County Library Board

Name			Term Length	Appointment Date			Expiration Date			Original App't.		
LIBRHK	CARTER	LOSSIE	6 YEARS	12	1	2007	12	2013	4	1	1996	
LIBRHK	LUPTON	LEONORA	6 YEARS	12	19	2005	12	2011	0	0	0	
LIBRHK	MCCABE	THERON	1 YEAR	12	20	2010	12	2011	12	18	2006	
LIBRHK	WISHON	JOANNA	6 YEARS	4	21	2008	12	2013	4	21	2008	

CRAVEN COUNTY
CRIMINAL JUSTICE ADVISORY BOARD
FISCAL YEAR '10 - '11

The Honorable Benjamin G. Alford
Superior Court Judge
PO Box 1676
New Bern, NC 28563
Phone: 252.672.1654
Fax: 252.672.3936
Email: judgealford@yahoo.com 3years expires on 9/13

Mr. Harold Blizzard
Craven County Manager
406 Craven Street
New Bern, NC 28560
Phone: 252.636.6600
Fax: 252.637.0526
Email: hblizzard@co.craven.nc.us 3 years expires 9/12

Mr. Clement Brown
Neuse River Sentencing Services
PO Box 306
New Bern, NC 28563
Phone: 252.447.8699
Fax: 252.447.8599
Email: aggiedeac@coastalnet.com 3 years expires on 9/11

Ms. Regina Bryant
DSS/Employment Services
PO Box 12039
New Bern, NC 28560
Phone: 252.636.6472
Fax: 252.636.4986

Ms. Jan Cahoon
Craven County Clerk of Superior Court
PO Box 1187
New Bern, NC 28563
Phone: 252.639.9020
Fax: 252.514.4891
Email: jan.cahoon@nccourts.org 3 years expires 9/13

Ms. Lynn Holton
Drug Court Representative
310 Broad Street
New Bern, NC 28560
Phone: 252.639.9012
Email: judasst34@yahoo.com 2 years expires on 9/12

Ms. Lexanne Huffmann
Administrative Office of the Courts
310 Broad Street
New Bern, NC 28560
Phone: 252.639.9161
Fax: 252.672.3936
Email: lexhuff@hotmail.com 3 years expires 9/13

Chekesha Hukins
Judicial District 3B District Attorney's Office
PO Box 1468
New Bern, NC 28563
Phone: 252.514.4703
Fax: 252.638.8614
Email: nataki@greenvillenc.com 3 years expires 9/11

Mr. Gary London 2 years expires 2/13

Sherriff Jerry Monette
Craven County Sherriff's Dept.
411 Craven Street
New Bern, NC 28560
Phone: 252.636.6620
Fax: 252.633.3686
Email: jmonette@co.craven.nc.us 3 years expires on 9/13

Ms. Arlene Phillips – Board Chairperson
Holland Assessment and Referral
Substance Abuse Professional
225A Broad Street

New Bern, NC 28560
Phone: 252.635.3339
Email: isler@yahoo.com 2 years expires 9/12

Mr. Dan Potter
Craven County Defense Bar
PO Box 12770
New Bern, NC 28561
Phone: 252.637.3800
Fax: 252.637.6116 3 years expires 9/11

Ms. Dawn Robinson
Central Area Coordinator/TASC
2805A Trent Road
New Bern, NC 28562
Phone: 252.638.3909
Fax: 252.638.3394
Email: drobinson@coastalhorizons.org 2 years expires 9/12

Johnnie Sampson
406 Craven Street
New Bern, NC 28560
Phone: 252.636.6601
Fax: 252.637.0526
Email: 2 years expires 12/11

CCH –Carolina East Medical Center

Name		Term Length	Appointment Date			Expiration Date		Original App't.		
ARMSTRONG	EDWARD	3 YEARS	4	7	2008	5	2011	4	19	1999
BARNWELL	SYDNEY	3 YEARS	4	7	2008	5	2011	4	19	1999
EAVES	BOB	3 YEARS	4	7	2008	5	2011	5	17	1999
GOLD	MILT	3 YEARS	5	4	2009	5	2012	5	1	2000
IPOCK	DELL	3 YEARS	4	7	2008	5	2011	4	7	2008
KELLUM	NORMAN	3 YRS	5	3	2010	5	2013	5	7	2001
LEE	BARBARA	3 YEARS	5	4	2009	5	2012	5	15	2006
PRIDGEN	LONNIE	3 YRS	4	7	2008	5	2011	5	6	2002
SAMPSON	JOHNNIE	3 YEARS	4	7	2008	5	2011	4	19	1999
WERTMAN	MARK	3 YR	5	3	2010	5	2013	5	3	2010
WETHINGTON	CHARLES	3 YEARS	5	3	2010	5	2013	6	1	2001

REC'D APR 25 2011



CarolinaEast
Medical Center

April 25, 2010

CarolinaEast
Diagnostic Center

CarolinaEast
Surgery Center

Mr. J. Steven Tyson, Chairman
Craven County Board of Commissioners
406 Craven Street
New Bern, NC 28560

CarolinaEast
Primary Care

CarolinaEast
Rehabilitation
Hospital

CarolinaEast
Heart Center

Re: List of Nominees for Reappointment
Board of Commissioners - CarolinaEast Health System

CarolinaEast
Urology Center

Dear Commissioner Tyson:

CarolinaEast
Internal Medicine

In accordance with the provisions of the North Carolina Hospital Authorities Act, the Board of Commissioners of CarolinaEast Health System is submitting the following list of nominees for appointment to the following specified vacancies on the Board of Commissioners of the CarolinaEast Health System:

Crossroads
Mental Health

CarolinaEast
Home Care

Mr. Edward P. Armstrong – for reappointment to fill the vacancy created by expiration of the term relating to the position currently held by him for a new term from June 1, 2011 through May 31, 2014.

Dr. Sydney F. Barnwell – for reappointment to fill the vacancy created by expiration of the term relating to the position currently held by him for a new term from June 1, 2011 through May 31, 2014.

Mr. Robert W. Eaves, Jr. – for reappointment to fill the vacancy created by expiration of the term relating to the position currently held by him for a new term from June 1, 2011 through May 31, 2014.

Mr. Robert A. Ipock – for reappointment to fill the vacancy created by expiration of the term relating to the position currently held by him for a new term from June 1, 2011 through May 31, 2014.

Mr. Lonnie E. Pridgen, Jr. – for reappointment to fill the vacancy created by expiration of the term relating to the position currently held by him for a new term from June 1, 2011 through May 31, 2014.

Mr. J. Steve Tyson, Chairman
Page 2

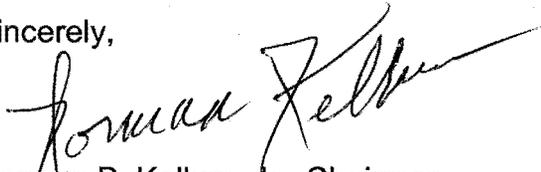
Mr. Johnnie Sampson, Jr. – for reappointment to fill the vacancy created by expiration of the term relating to the position currently held by him for a new term from June 1, 2011 through May 31, 2014.

Please provide me with a copy of the certificate of appointment that is filed with the Clerk of the Craven County Board of Commissioners relating to this matter.

Also, please contact Julie Lansdowne (telephone: 633-8121) if you have questions or wish to have further information relating to this matter.

Thank you for your kind cooperation and assistance.

Sincerely,



Norman B. Kellum, Jr., Chairman
Board of Commissioners
CarolinaEast Health System

/jl

cc: Ray Leggett III, President/CEO
Fred Carmichael, Attorney at Law