

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, APRIL 18, 2011
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF APRIL 4, 2011 REGULAR SESSION

1. PRESENTATION OF LEGISLATIVE DELEGATION
2. JUVENILE CRIME PREVENTION COUNCIL FY 2011-2012 FUNDING RECOMMENDATIONS: Robert Keeter, Committee Member
3. ANIMAL CONTROL PRESENTATION: Trinity Smith, Animal Services Coordinator
4. SHERIFF'S DEPARTMENT POSITION RECLASSIFICATION REQUEST: Sheriff Jerry Monette and Captain Jesse Pittman
5. TAX DEPARTMENT MATTERS: Ronnie Antry, Tax Administrator
 - A. Foreclosure Services Request for Qualifications
 - B. Tax Releases and Refunds
6. PLANNING MATTERS
 - A. Subdivision for Approval: Don Baumgardner, Planning Director
 - B. CDBG Bid Re-award: Don Baumgardner
 - C. CDBG Grant #05-D-2098-James City II Revitalization: Reed Whitesell, Holland Consulting Planners
7. BUDGET AMENDMENT AND ORDINANCE UPDATE: Rick Hemphill, Finance Director
8. SOLID WASTE BID AWARDS: Rusty Cotton, Solid Waste Director
 - A. Convenience Center Hauling
 - B. Countywide Curbside Recycling

9. RESOLUTIONS/PROCLAMATIONS
 - A. Frank Evans
 - B. Earth Week

10. APPOINTMENTS
 - A. Firemen's Relief Fund Board of Trustees
 - B. Fire Tax Commission
 - C. Agricultural Advisory Board
 - D. Criminal Justice Advisory Board
 - E. Upcoming Appointments – May

11. COUNTY ATTORNEY'S REPORT: Jim Hicks

12. COUNTY MANAGER'S REPORT: Harold Blizzard

13. COMMISSIONERS' REPORTS

**AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
MONDAY, APRIL 18, 2011**

ROLL CALL

APPROVE MINUTES OF OCTOBER 4, 2011 REGULAR SESSION

1. WATER DEPARTMENT OVERVIEW: Rusty Hayes, Water Superintendent
2. WATER LINE EXTENSION BIDS: Rusty Hayes
3. ACCOUNT WRITE-OFFS: Rusty Hayes

Agenda Date: April 18, 2011
Presenter: _____
Agenda Item No. 1
Board Action Required: No

PRESENTATION OF LEGISLATIVE DELEGATION

The Board has invited Craven County's state legislative delegation to provide an update on legislative activity, and to hear some of the Board's concerns. As soon as they have assembled, which is expected to be between 9:00-9:30, it is recommended that they be allowed to speak, out of consideration for their respective schedules.

Board Action: None

Agenda Date: April 18, 2011
Presenter: Robert Keeter
Agenda Item No. 2
Board Action Required: No

**JUVENILE CRIME PREVENTION COUNCIL FY 2011-2012 FUNDING
RECOMMENDATIONS**

Mr. Keeter will provide some background on the Juvenile Crime Prevention Council, and present the Council's funding recommendations for FY 2011-2012, which appear in Attachment #2.

Board Action: Receive Information

Agenda Date: April 18, 2011
Presenter: Trinity Smith
Agenda Item No. 3
Board Action Required: No

ANIMAL CONTROL PRESENTATION

Commissioner Allen requested that Trinity Smith from Animal Control appear on the Commissioner's agenda for a brief presentation/ update on the improvements that were implemented as a result of former Commissioner Renee Sisk's recommendations.

Board Action: Receive Information

Agenda Date: April 18, 2011
Presenters: Sheriff Monette, Capt. Pittman
Agenda Item No. 4
Board Action Required: Yes

SHERIFF'S DEPARTMENT POSITION RECLASSIFICATION REQUEST

The Sheriff's Department will be requesting reclassification of an Animal Control Investigator to Sex Offender Investigator.

1. The Federal Sexual Offender Act of 1994, known as Megan's Law requires persons convicted of sex crimes against children to notify local law enforcement of any change of address or employment after release from custody (prison or psychiatric facility). The notification requirement may be imposed for a fixed period of time - usually at least ten years - or permanently.
2. Some states may legislate registration for all sex crimes, even if no minors were involved. It is a felony in most jurisdictions to fail to register or fail to update information. The North Carolina General Assembly realized the high risk posed by sex offenders and the tendency of the offender to further engage in sex offenses even after conviction.
3. As a result in 1996 the North Carolina General Assembly created North Carolina's first registered sex offenders program and established a data base for these offenders which is maintained by the State Bureau of Investigations.
4. The registration provisions of North Carolina's law are applicable to persons convicted on or after January 1, 1996 of a reportable offense or who have been released from a penal institution on or after January 1, 1996 for a reportable offense.
5. The law requires offenders to register in person, within 3 days of release, arrival in a county, change of residency, immediately upon conviction if not incarcerated, with the county sheriff's office.
6. The law requires offenders to be registered and verify address for a period of 10 years from the date of conviction.
7. An Address Verification Form is sent certified mail to the offender every 6 months by the SBI. Offenders have 3 days from receipt of this notice to **appear in person** at the local sheriff's office and complete the verification process. Failure to comply with this requirement is a Class F Felony.

8. When offenders fails to comply a Sheriff's Investigator has to investigate the offense as an alleged commission of a Felony. The investigator must establish probable cause as with any offense, locate and interview the offender and arrest the offender if he reasonably believes that the crime has occurred.

9. Many of these offenders who have changed address are hard to locate and the investigator has to conduct a full scale investigation to determine the whereabouts of the offender.

10. Once the investigator locates and arrests the offender he must submit an investigative report to the District Attorney of the county as is required in all felony cases and appear before the Grand Jury to testify in the matter. The Investigator must also appear in Superior Court and make available all evidence and testify as to the merits of the case.

11. There are currently 149 registered sex offenders residing in Craven County ten of which are currently in a state of non-compliance. When registered sex offenders fail to comply it puts the community at risk.

12. At present, Sheriff's Investigators are tasked with a high volume of cases that are currently assigned to them these cases range from murder and assaults to drug related and property crimes.

13. When an Investigator is assigned a sex offender case they often find that the offender has relocated and they need time to find the person. This is increasingly difficult as the investigator is assigned various other cases that also demand their immediate attention.

14. The reclassification of the Animal Control Investigator to a Sex Offender Investigator will allow for a full time Detective to actively pursue and apprehend sex offenders that are noncompliant and pose a danger to the community.

Board Action: Consider approval of the reclassification request.

Agenda Date: April 18, 2011
Presenter: Ronnie Antry
Agenda Item No. 5
Board Action Required: Yes

TAX DEPARTMENT MATTERS

A. FORECLOSURE SERVICES REQUEST FOR QUALIFICATION

Craven County first contracted for its foreclosure legal services in February 2003. At that time, the County entered into a four-year agreement with Zacchaeus Legal Services. Mark Bardill, the principal of that firm, over a period of approximately two years received and worked the list of some 1,250 parcels on which there were delinquent taxes at that time. His firm's efforts resulted in lawsuits being filed on 815 of them and the total collections on these parcels in the first two years of the contract was \$568,924.00. By the time the contract was renewed in February 2007, the foreclosure program was then in what could be termed a "maintenance" mode in that the chronically delinquent parcels had already been submitted to his firm. In 2007 as now, we typically submit approximately 250 new parcels to the attorney in July each year.

Before the second contract expired on February 16, 2011, the Craven County Attorney, Mr. Hicks, indicated his desire and interest to perform this legal service for Craven County. In order to afford Mr. Bardill, Mr. Hicks and any other attorney the opportunity to compete for this work, it was suggested that we issue the attached request for qualifications for this service.

Mr. Blizzard and Mr. Antry have met to discuss this proposal and recommend your approval of publishing the attached document (See Attachment #5.A.). Mr. Antry will be present at the April 18, 2011 meeting to answer any questions that you may have regarding it. Should you need anything in the meantime, please feel free to contact him.

Board Action: Consider recommendation for approval.

B. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #5.B. for the Board's approval.

Board Action: A roll call vote is necessary to approve tax releases and refunds.

PLANNING MATTERS

A. SUBDIVISION FOR APPROVAL

Planning Director, Don Baumgardner, submitted the following subdivision for the Board's approval.

Heritage Farms Section Two-A-Final

- Property is owned by Carolina South Builders Inc., engineered by Thomas Engineering, P.A. and surveyed by Herbert J. Nobles, Jr.
- Property is located within Twp 5, off of SR 1714 (Godette School Rd.)
- Subdivision contains 22 lots on 11.44 acres
- Lots proposed to be served by individual septic systems and community water
- Proposed road name(s) Grist Mill Drive and Harvest Boulevard
- The Planning Board has reviewed the subdivision and recommends approval.

Board Action: Consider subdivision for approval.

B. CDBG BID RE-AWARD

A bid opening for the rehabilitation of one (1) existing manufactured home is to be held on Wednesday April 13, 2011 at 11:00 am.

Note: This unit has been rebid due to the original bids being over the CDBG contract limit for the rehabilitation of a manufactured unit which is \$20,000. The original low bid was submitted by HCR, Inc. for \$22,795. In an effort to move forward with assistance to this household, the home was reassessed in order to reduce the scope of work which was included in this bid package.

The actual bid results and a recommendation for contract award will be presented to the Commissioners on April 18, 2011.

Board Action: Consider acceptance and approval of low bid for the rehabilitation.

C. CDBG GRANT #05-d-2098-JAMES CITY REVITALIZATION

As requested, this memorandum will serve to provide the Board with background information required to consider acceptance of the grant agreement for \$250,000 in additional CDBG funding for the James City Community Revitalization project.

These funds were made available to Craven County under an incentive program for communities that have demonstrated the ability to move forward quickly with implementation of CDBG projects.

Craven County has demonstrated that ability on several recent projects, including its FY09 CDBG Scattered Site project, for which the county has already received an additional \$100,000 in incentive funding.

All housing construction work in the James City target area has been bid/awarded and will be completed by September 2011. All water, sewer, and street improvements are underway and will be completed on or about July 31, 2011. As you know, the low bid for the proposed water, sewer, and street improvements is higher than the amount of funds currently available under these line items due to roadway design improvements required by the NC Department of Transportation. We are hesitant to advise the contractor to proceed with the entire scope of public works improvements without provision of additional funds, so the opportunity to participate in this incentive program was very fortuitous for the county. The provision of additional CDBG assistance will significantly improve the quality of the public works activities for the citizens of the community. Also, after receiving notice from the state funding agency that the county could identify additional activities in and adjacent to the existing James City target area, we performed household surveys and needs assessments adjacent to the existing target area. We identified an additional low-income owner-occupant residing in a dilapidated unit located outside the existing target area who was omitted from the FY08 CDBG-CR application for budgetary reasons. We recommend providing this household with a new on-site replacement unit. Finally, staff identified an additional owner-occupant residing in the target area whose house was demolished due to its dilapidated condition during the application process. The James City Project Advisory Committee sincerely wishes to provide an on-site replacement dwelling for this very low-income household.

We can state with 100% certainty that these funds are being made available on a first-come, first-served basis to communities encouraged to apply. Approval of the grant agreement is required on an immediate basis or the funds will be offered to another grantee, and no activities can take place without the Board's approval of the grant agreement.

Board Action: If the Board so chooses to accept the additional funding for the James City project, the Chairman will need to be granted the authority to sign the official documents included in the grant packet such as the official grant agreement, funding approval letter project ordinance and signatory form and certification. Also if the Board chooses to accept the additional funds, the Chairman will need to be authorized to enter into a contract with Holland Consulting Planners, Inc. for \$25,000 to administer the additional grants funds. (This amount has been approved by Community Investment for administration of grant funds.)

Agenda Date: April 18, 2011
Presenter: Rick Hemphill
Agenda Item No. 7
Board Action Required: Yes

BUDGET AMENDMENTS AND ORDINANCE UPDATE

County Finance Director, Rick Hemphill, will present the following budget amendments for the Board's approval.

Amendments: Economic Development – Budget \$ 7,713.00 additional funds for a Hatteras performance Incentive. Hatteras has met the goal of manufacturing and delivering the first Cabo yacht for sale to the general public and will receive a \$ 7,712.50 incentive payment

DSS TANF – Budget \$ 21,600 awarded from the Special Children Adoption Fund. Funding will be used to enhance the adoption services program. No County match required and any unspent funds are to be rolled forward to next fiscal year.

DSS Mandated Public Assistance/ TANF –Additional funding has been authorized from the Division of Child Development. An increase of \$45,552 in Smart Start Day Care funding and \$862,229 increase in Smart Start Subsidy and Admin. Funding is 100% State requiring no County match.

St. Luke's Bldg –Transfer \$ 50,000 from Capital Reserve Fund to the St. Luke's Bldg Fund. This transfer is needed to complete renovations on the building. There was an unexpected infrastructure IT upgrade requirement for DOC.

Ordinances: St. Luke Building

Board Action: A roll call vote is needed to approve amendments and ordinance.

SOLID WASTE BID AWARDS

A. CONVENIENCE CENTER HAULING

The County currently pays GDS \$122.87 per haul from the seven convenience centers.

Bids

GDS - \$110.00 per haul. The Solid Waste Department has budgeted 3,401 hauls for FY 2011-2012. This would bring our hauling budget to \$374,110.00

Waste Industries - \$155.00 per haul. The Solid Waste Department has budgeted 3,401 hauls for FY 2011-2012 = \$527,155.00

The staff recommends awarding the five year contract with an option to renew for an additional three years to GDS for the hauling of solid waste and recyclables from staffed convenience centers.

Board Action: Consider recommendation for approval.

B. COUNTYWIDE CURBSIDE RECYCLING

The County currently pays GDS \$35.89 per household per year. \$35.89 divided by 12 months = \$2.99 unit cost per month. \$35.89 X the current 42,770 homes (FY 10/11) in Craven County = \$1,535,015.30.

We charge residents and hand commercial accounts \$36.00 per year for the recycle fee.

The house count for FY 11/12 is 43,290 according to the Craven County Tax Department.

BIDS

GDS – (18 gallon bin) \$3.15 unit cost per month. \$3.15 X 12 months = \$37.80 per year. \$37.80 X 43,290 homes (FY 11/12) = \$1,636,362.00
(64 gallon bin) \$3.28 unit cost per month. \$3.28 X 12 months = \$39.36 per year. \$39.36 X 43,290 homes (FY 11/12) = \$1,703,894.40.
GDS can start July 1, 2011. This bid includes collection of mixed paper.

TFC – (18 gallon bin) \$2.92 unit cost per month. $\$2.92 \times 12 \text{ months} = \35.04 per year. $\$35.04 \times 43,290 \text{ homes (FY 11/12)} = \$1,516,881.60$

TFC also plans to share revenue with a rebate of \$15.00 per ton for the first year of the contract. Rebate will be adjusted based on market conditions in subsequent years. This would bring the price down to \$2.73 unit cost per month for the first year of the contract. $\$2.73 \times 12 \text{ months} = \32.76 per year. $\$32.76 \times 43,290 \text{ homes (FY 11/12)} = \$1,418,180.40$

(64 gallon bin) \$3.65 unit cost per month. $\$3.65 \times 12 \text{ months} = \43.80 per year. $\$43.80 \times 43,290 \text{ homes (FY 11/12)} = \$1,896,102.00$

Rebate included in first year brings price to \$3.46 unit cost per month. $\$3.46 \times 12 \text{ months} = \41.52 . $\$41.52 \times 43,290 \text{ homes (FY 11/12)} = \$1,797,400.80$.

TFC can start July 1, 2011. This bid includes collection of mixed paper.

Waste Industries – (18 gallon bin) \$2.60 unit cost per month. $\$2.60 \times 12 \text{ months} = \31.20 per year. $\$31.20 \times 43,290 \text{ homes (FY 11/12)} = \$1,350,648.00$.

Waste Industries can start July 1, 2011.

Waste Industries did not bid the collection of mixed paper. Waste Industries did not bid 64 gallon bin.

Conclusion – Waste Industries has lowest bid for an 18 gallon bin at \$2.60. $\$2.60 \times 12 \text{ months} = \31.20 per year. $\$31.20 \times \text{FY 11/12 house count of } 43,290 = \$1,350,648.00$. This would be a savings of \$166,233.60 over a comparable size bin from the next lowest bidder which is TFC. With TFC's rebate, the County would save \$67,532.40 and a savings of \$285,714.00 for a comparable size bin over GDS.

Staff recommends awarding the five year contract with an option to renew for an additional three years to Waste Industries for collection of curbside recycling with an 18 gallon bin.

Board Action: Consider recommendation for approval.

Agenda Date: April 18, 2011
Presenter: _____
Agenda Item No. 9
Board Action Required: Yes

RESOLUTIONS/PROCLAMATIONS

A. FRANK EVANS

At the last meeting the Board directed that a resolution be drafted to honor the life of former Commissioner, Frank Evans, and to invite his family to receive it. The resolution is included as Attachment #9.A.

Board Action: Adopt and present resolution

B. EARTH WEEK

The proclamation that appears as Attachment #9.B. is in recognition of Earth Week. The County has traditionally been requested to adopt such a proclamation, as conservation and educational activities are held during this week each year at Union Point Park.

Board Action: Adopt resolution

APPOINTMENTS

A. FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

At the last meeting the Board was advised that the term of Milton Everette, Twp. 5, is due to expire.

B. FIRE TAX COMMISSION

At the last meeting the Board was advised that the term of Leander Carter, Twp. 5, is due to expire.

C. AGRICULTURAL ADVISORY BOARD

The terms of Jimmy Arthur, Glenn Ipock and David Parker will expire at the end of April. This is the end of an initial term of two years. The Agricultural Advisory Board was created in 2009, and these terms will go to three years after this initial period.

D. CRIMINAL JUSTICE ADVISORY BOARD

Appointments were deferred from the last meeting on the Criminal Justice Advisory Board.

E. UPCOMING APPOINTMENTS - MAY

Terms on the following Boards will expire in May:

Craven Aging Planning Board (Sylvia Gaskins)
Carolina East Medical Center (Ed Armstrong, Sydney Barnwell, Bob Eaves, Dell Ipock, Lonnie Pridgen, Johnnie Sampson)

Board Action: The Board will need to make all necessary appointment.

Agenda Date: April 18, 2011
Presenter: Jim Hicks
Agenda Item No. 11

COUNTY ATTORNEY'S REPORT

Agenda Date: April 18, 2011
Presenter: Harold Blizzard
Agenda Item No. 12

COUNTY MANAGER'S REPORT

Agenda Date: April 18, 2011
Presenter: _____
Agenda Item No. 13

COMMISSIONERS' REPORTS

JCPC FUNDING AND REVIEW RECOMMENDATIONS 2011-12

Committee Members: Mike Barnhill, Robert Keeter, Jennifer Knight, Sherry Riggs, Johnnie Sampson Jr., Todd Shuart, Jackie Smith

Funding Available: \$229,113.00

NEEDED PROGRAMS	PROGRAM	CURRENT FUNDING	REQUEST 11-12	RECOMMENDATION
1. Community Service/Restitution	Juvenile Restitution/Psych Services Program	61,804.00	66,253.00	60,200.00
5. Psychological Assessment and Follow Up				
2. Parent/Family Skill Building Services	Resolve It Together	56,140.00	54,947.00	*35,600.00
3. Community Day-Structured Day	Area Day Reporting Center	96,991.00	96,725.00	88,600.00
4. Teen Court Services	Teen Court	38,434.00	42,000.00	40,250.00
JCPC Administrative Funds		1,200.00	1,200.00	4,463.00
Totals		254,569.00	261,125.00	229,113.00

*Resolve it Together is being funding for three (3) sessions.

COUNTY OF CRAVEN
REQUEST FOR QUALIFICATIONS FOR
LEGAL SERVICES

Description

Craven County is requesting proposals from qualified attorneys or law firms to provide statements of qualification for the following legal services:

1. Initiate and conduct judicial or “mortgage style” tax foreclosures in accordance with NCGS § 105-374.

Scope of Work

The work elements include, but are not limited to:

1. Initiate and conduct judicial or “mortgage style” tax foreclosures as directed in NCGS § 105-374. There will be approximately 250 delinquent accounts for foreclosure from the tax collector every year which will be delivered during the month of July.
2. Serve notices to all parties involved.
3. Complete title search and file complaint within two months upon receiving delinquent accounts from Tax Collector, unless special circumstances arise as a result of the title search.

Proposed Schedule

April 26, 2011	RFQ Announcement
May 10, 2011 5:00 PM EDT	Deadline for questions
May 17, 2011 5:00 PM EDT	Proposals due
May 18-24, 2011	Evaluate submittals
May 25, 2011	Notify respondents of those granted interviews
May 31-June 3, 2011	Interviews will be held
June 10, 2011	Recommendation of Award

Requirements

- Craven County will receive written responses until 5:00 PM EDT on May 17, 2011. Responses after this time will not be accepted.
- Responses should be concise and address the objectives requested by the County.
- All respondents to the Request for Qualifications shall address the following, as a minimum and should conform to the numbering system used below:

1. Letter of transmittal identifying the contact person and contact information including name, mailing address, physical address, e-mail address, phone and fax numbers.
2. Statement substantiating the firm's understanding of the legal duties, expectations, and assignments being requested.
3. Firm's background and history.
 - o A brief history of the firm
 - o Resumes of principals
4. Identify all key personnel to be assigned to perform the services outlined in this RFQ
5. Provide information regarding education, training, registrations, certifications and/or licenses for each team member.
6. Describe the firm's resources available to support the services to be performed as outlined in this RFQ.
7. Summarize what you consider are the qualifications of your firm and/or team that make you the most qualified firm to perform the work associated with this solicitation.
8. State any history or present condition that would put the firm in any conflict of interest.
9. Describe your firm's approach and method to successfully develop and deliver the services requested under this RFQ.
10. Describe firm's policies, procedures and plans to ensure quality services (continuing education, on-going training, internal quality practices, etc.).
11. List any similar work experience in the targeted legal area stated above.
12. Provide a brief description of Respondents relevant clients, including municipal government clients during the last three (3) years.
13. Describe your firm's flexibility in responding to immediate needs that arise.
14. If there will be a specific attorney who will be assigned this responsibility, name this attorney.
15. Please provide 3 references.
16. Describe your firm's interaction with staff in preparing for court.
17. Describe the level of technology used by your office.
18. Provide your proposed fee schedule for service and support hours.
19. Speak to your firm's ability to provide necessary service and remain within the budgeted number of hours.
20. Describe your firm's billing practices.
21. Limits of malpractice insurance
22. Any judgments within the last three (3) years in which Respondent has been adjudicated liable for professional malpractice. If any exist, please explain.
23. Whether the Respondent is now or has been involved in any bankruptcy or reorganization proceedings in the last ten (10) years. If yes, please explain.

Selection and Award

Craven County anticipates interviewing one or more firms before making a final selection. The selection committee will consist of personnel from the Craven County

Tax Office, the Finance Office and others as deemed necessary by the County. Awards will not be made based on price alone. The award will be made as will best promote the public interest, taking into consideration the qualifications of the firm submitting the proposal; the responsiveness of the proposal in meeting the requirements and specifications; contractual requirements and any additional specific criteria for evaluation included in the Request for Qualification.

The contract will be awarded to the most qualified firm based on the following criteria:

1. Demonstrated understanding of the specific areas of law addressed in this Request for Qualifications.
2. Familiarity with judicial style tax foreclosures.
3. Ability of the firm to meet the availability requirements.
4. Such other appropriate information as the Craven County deems advisable.

Craven County reserves the right to reject any and all proposals or any part thereof and to select the most responsive proposal that is deemed in the best interest of Craven County.

PROPOSAL INSTRUCTIONS

- A. Proposal Deadline: Must be received by Craven County no later than May 17, 2011, 5:00 p.m. EDT.
- B. Submission of Proposals: The County is requesting 5 hard copies and one electronic on CD. All copies must be sent to the following delivery address:
 - Ronald V. Antry, Craven County Tax Administrator
226 Pollock Street
New Bern NC 28560-4981
- C. Withdrawal of Proposals: Proposing vendors may withdraw their proposals any time before the deadline for submission on May 17, 2011 5:00 p.m. EDT, but the withdrawal must be submitted in writing and signed by the proposing vendor.
- D. Inquiries and Corrections:
All inquiries relating to this request should be in writing and addressed to:
 - Ronald V. Antry, Craven County Tax Administrator
226 Pollock Street
New Bern, NC 28560-4981

They also may be faxed to 252-636-2569 or emailed to:
rantry@cravencountync.gov

If a proposing vendor finds discrepancies in or omissions from the specifications or should require additional clarification of any part, a written request for interpretation shall be submitted to Ronald V. Antry. Any interpretation of or changes made to the RFQ will be made by written addendum to each proposing consultant and shall become part of the request for any contract awarded. The County will not be responsible for the accuracy of any other oral explanations, interpretations, or representations. All inquiries must be made at least five business (5) days before the proposal deadline, which is 5 p.m. Tuesday, May 10, 2011. It shall be the responsibility of each proposing organization or individual to verify that every addenda has been received prior to submitting proposals.

E. Vendor Certification:

The submission of proposal shall be deemed a representation and certification that the proposing vendor:

- Has carefully read and fully understands the information provided by Craven County in this Request;
- Is financially solvent and has the capability to successfully undertake and complete the responsibilities and obligations of the proposal submitted;
- Represents that all of the information contained in the submitted proposal is true and correct;
- Did not in any way collude or conspire with any other parties, directly or indirectly, in regard to the amount, terms or conditions of this proposals;
- Acknowledges that Craven County has the right to make any inquiry it deems appropriate to substantiate or supplement information provided by proposing vendors and hereby grants Craven County permission to make these inquiries; and
- Acknowledges that any proposal cannot be modified after its submission for any reason.

F. Format & Deadline of Proposals: Late proposals will not be accepted under any circumstance and will not be opened or reviewed. We will not accept proposals by fax or any other method. The sender must allow ample delivery time for the selected shipment or transmission methods.

G. Definition and Context: Unless otherwise specified in this document, all words shall have a common meaning unless the context in which they are used clearly requires a different meaning. Words in the singular number include the plural, and in the plural include the singular.

H. County Conditions

- All proposing firms or individuals shall comply with all conditions, requirements, and specifications contained herein, with any departure constituting sufficient cause for rejection of the proposal. However, Craven County reserves the right to change the conditions, requirements and specifications as it deems necessary.
- The proposal must be signed by a duly authorized official of the proposing organization or individual submitting the proposal.
- No proposals will be accepted from any person or organization that is in arrears for any obligation to Craven County, or that otherwise may be deemed irresponsible or unresponsive by county staff or the Craven County Board of Commissioners.
- Craven County is not obligated to enter into any contract as a result of the RFQ.
- All prices quoted must be firm for a period of 90 (ninety) days following the proposal deadline.
- Craven County reserves the right to reject any and all proposals or any part thereof and to select the most responsive proposal that is deemed in the best interest of Craven County.
- Only one proposal can be awarded as the result of the RFQ.
- Craven County may approve or disapprove the use of specific proposed subcontractors in any proposals.
- Craven County reserves the right to enter into an agreement with another proposing vendor in the event that the originally selected vendor fails to execute a contract with the County or defaults on their contract.
- All proposals shall be prepared in a comprehensive manner as to content, but we do not require specific types of binders or promotional material for submissions. Promotional material will not be considered part of the proposal and will not affect the evaluation of proposals.
- Craven County reserves the right to negotiate with any of the proposing vendors.
- All costs, including travel and expenses, incurred in the preparation of this proposal will be borne solely by the proposing company.

- The County will not return proposal materials to those submitting proposals.
- No agreements with any selected vendor shall be binding until a contract is signed and executed by the County Manager and authorized representatives of the vendor.

The County of Craven is an Equal Opportunity Employer and does not discriminate on the basis of sex, marital status, race, color, creed, national origin, age or disability.

Vendor Information & Signature Form

Vendor Name	
Trade License #	
Contact Person(s)	
Street Address with City, State & Zip Code	
Mailing Address (if different than above)	
Phone #	
Fax #	
Email	
Proposer will do the work as:	<input type="checkbox"/> Individual <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation
Date & state of Incorporation	Date State
Name of partnership or joint venture	

By signing below, the submission of a proposal shall be deemed a representation and certification by the Proposing Vendor that they have investigated all aspects of the RFQ, that they are aware of the applicable facts pertaining to the RFQ process, its procedures and requirements, and they have read and understand the RFQ. No request for modification of the proposal shall be considered after its submission on the grounds that the Proposing Vendor was not fully informed as to any fact or condition.

Authorized Signature:
Date Signed:
Title of Signatory:

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 04/18/2011 **Attachment #5.B.**

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ALEXANDRE, JEAN-CLAUDE MIL-HIM LES 11/ETS-6/18/14 NY	0045044 2010-0000568	113.89
ANDREWS, J DIXON & PAMELA S APPRAISAL ERROR CORRECTION	0064802 2010-0001266	422.15
BARKMAN, GREGORY S & NANCY W RELEASED TO PITT COUNTY	0049939 2010-0002683	20.48
CARMON, ERNEST SWINDELL DID NOT OWN 1/1/2010	1173585 2010-0008171	71.83
COOK, FRANKLIN DAVID & SAMANTH DID NOT OWN 1/1/2010	1459857 2010-0010820	118.61
CRYSTAL COAST RADIATION ONCOLO OUT OF BUSINESS 1/1/2010	0042393 2010-0012119	92.89
DUFFY, PATRICK JAMES DWELLING BURNED 12-17-2007	0058870 2008-0016232	450.38
DYLAN JAMES MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0083147 2010-0015277	796.79
FERGUSON, DONALD LEE RELEASED TO PAMLICO COUNTY	0084000 2010-0016830	140.38
FERGUSON, DONALD LEE DID NOT OWN 1/1/2010	0084000 2010-0090158	189.70
FORD, ABRAH L DID NOT OWN 1/1/2010	0074188 2010-0017647	73.01
FREDERICK, LYNDA DEWITT DID NOT OWN 1/1/2010	0076091 2010-0018190	52.88
HARTMAN, JAMES H CORRECTING APPRAISAL ERROR	3221598 2011-0090021	479.19
JAKLITSCH, D BOAT LOCATED ON BOARD CHERRY POINT	0084711 2010-0026644	268.88

REC'D APR 13 2011

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
KANE, JEREMY M ORDERED BY BOARD OF E&R 4/18/2011	0010988 2010-0028327	30.68
KENT, DAVID GEOFFREY RELEASED TO CARTERET COUNTY	0083282 2010-0028688	63.84
LAVALLE, LAWRENCE FOREIGN FLAGGED VESSEL	0081624 2010-0030351	243.02
MOELLER, PHILLIP L & LISA A BOAT LOCATED ON BOARD CHERRY POINT	0060789 2011-0090063	282.28
SPAIN, ALTON RAY OUT OF BUSINESS 1/1/2010	0067689 2010-0048168	81.34
SPAIN, ALTON RAY OUT OF BUSINESS 1/1/2010	0067689 2009-0090867	113.91
	20 -CREDIT MEMO(S)	4,106.13

REFUNDS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
AT&T MOBILITY LLC BUS. LOCATED ON BOARD CHERRY POINT	0070262 2010-0001754	2,985.11
AT&T MOBILITY LLC BUS. LOCATED ON BOARD CHERRY POINT	0070262 2007-0001799	14.14
AT&T MOBILITY LLC BUS. LOCATED ON BOARD CHERRY POINT	0070262 2008-0001857	2,165.18
AT&T MOBILITY LLC BUS. LOCATED ON BOARD CHERRY POINT	0070262 2009-0001853	1,790.31
CORBETT, DAVID C & DONNA M BOAT LOCATED ON BOARD CHERRY POINT	0068661 2010-0010991	254.03
CORBETT, DAVID C & DONNA M BOAT LOCATED ON BOARD CHERRY POINT	0068661 2009-0012003	335.49
CORBETT, DAVID C & DONNA M BOAT LOCATED ON BOARD CHERRY POINT	0068661 2008-0012133	353.97
CORBETT, DAVID C & DONNA M BOAT LOCATED ON	0068661 2007-0011799	366.26
FAHY, EDWARD J JR & VICTORIA L BOAT LOCATED ON BOARD CHERRY POINT	0077845 2010-0016474	55.60
FISHER, ROBERT JOHN & KATHLEEN DOUBLE LISTED-SAME ACCT# 31747	0031747 2010-0017282	23.20
FLORENCE, JAMES HOLDER DOUBLE BILLED-SEE ACCT 68822	0083255 2010-0017420	13.76
FLOWERS, KENT G JR & DEBRA H ORDERED BY BOARD OF E&R 4/18/2011	2352655 2010-0017444	961.38
HANSEN, DALE AARON & MARILYN R BOAT LOCATED ON BOARD CHERRY POINT	3068500 2010-0021999	68.70
HANSEN, DALE AARON & MARILYN R BOAT LOCATED ON BOARD CHERRY POINT	3068500 2009-0024108	99.22

REFUNDS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
HANSEN, DALE AARON & MARILYN R BOAT LOCATED ON BOARD CHERRY POINT	3068500 2008-0024054	122.20
HANSEN, DALE AARON & MARILYN R BOAT LOCATED ON BOARD CHERRY POINT	3068500 2007-0023609	30.80
HANSEN, DALE AARON & MARILYN R BOAT LOCATED ON BOARD CHERRY POINT	3068500 2006-0022935	40.18
HANSEN, PAUL W & DEBRA J DID NOT OWN 1-1-2010	0080969 2010-0022008	627.52
HAYES, JOHN JOSEPH JR BOAT LOCATED ON BOARD CHERRY POINT	0041875 2006-0024550	30.33
HAYES, JOHN JOSEPH JR BOAT LOCATED ON BOARD CHERRY POINT	0041875 2007-0025231	32.32
HAYES, JOHN JOSEPH JR BOAT LOCATED ON BOARD CHERRY POINT	0041875 2008-0025673	31.21
HAYES, JOHN JOSEPH JR BOAT LOCATED ON BOARD CHERRY POINT	0041875 2009-0025743	29.64
HAYES, JOHN JOSEPH JR BOAT LOCATED ON BOARD CHERRY POINT	0041875 2010-0023456	23.16
HEALTH NET FEDERAL SERVICES LL BUS. LOCATED ON BOARD CHERRY POINT	0061838 2006-0024601	318.53
HEALTH NET FEDERAL SERVICES LL BUS. LOCATED ON BOARD CHERRY POINT	0061838 2007-0025286	315.49
HEALTH NET FEDERAL SERVICES LL BUS. LOCATED ON BOARD CHERRY POINT	0061838 2008-0025734	275.82
HEALTH NET FEDERAL SERVICES LL BUS. LOCATED ON BOARD CHERRY POINT	0061838 2009-0025802	225.07
HEALTH NET FEDERAL SERVICES LL BUS. LOCATED ON BOARD CHERRY POINT	0061838 2010-0023509	153.80

REFUNDS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
HEATH FAMILY FARM LLC CORRECTING CLERICAL ERROR IN USE VALUE ASSESSMENT	0063912 2007-0025328	434.39
MABUS, ROBERT BOAT LOCATED ON BOARD CHERRY POINT	0041955 2007-0034643	172.76
MABUS, ROBERT BOAT LOCATED ON BOARD CHERRY POINT	0041955 2008-0035351	168.84
MABUS, ROBERT BOAT LOCATED ON BOARD CHERRY POINT	0041955 2009-0035400	166.96
MABUS, ROBERT BOAT LOCATED ON BOARD CHERRY POINT	0041955 2010-0032273	129.16
MACK, KATHERINE & PETER BOAT LOCATED ON BOARD CHERRY POINT	0069094 2007-0034735	581.96
MACK, KATHERINE & PETER BOAT LOCATED ON BOARD CHERRY POINT	0069094 2008-0090599	580.07
MACK, KATHERINE & PETER BOAT LOCATED ON BOARD CHERRY POINT	0069094 2009-0035491	500.97
MACK, KATHERINE & PETER BOAT LOCATED ON BOARD CHERRY POINT	0069094 2010-0032355	409.74
MILLER, LAVON ROYCE BOAT LOCATED ON BOARD CHERRY POINT	4958100 2007-0038019	14.68
MILLER, LAVON ROYCE BOAT LOCATED ON BOARD CHERRY POINT	4958100 2008-0038666	14.45
MILLER, LAVON ROYCE BOAT LOCATED ON BOARD CHERRY POINT	4958100 2009-0038822	13.74
MILLER, LAVON ROYCE BOAT LOCATED ON BOARD CHERRY POINT	4958100 2010-0035397	10.73
MOELLER, PHILLIP L & LISA A BOAT LOCATED ON BOARD CHERRY POINT	0060789 2009-0039451	229.36

REFUNDS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
MORNINGSTAR MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0028805 2008-0091738	940.50
MORNINGSTAR MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0028805 2009-0040261	885.14
MURPHY, GERALD RICHARD BOAT LOCATED ON BOARD CHERRY POINT	0053451 2006-0091640	134.36
MURPHY, GERALD RICHARD BOAT LOCATED ON BOARD CHERRY POINT	0053451 2007-0040116	116.06
MURPHY, GERALD RICHARD BOAT LOCATED ON BOARD CHERRY POINT	0053451 2008-0040743	129.40
MURPHY, GERALD RICHARD BOAT LOCATED ON BOARD CHERRY POINT	0053451 2009-0040920	122.46
MURPHY, GERALD RICHARD BOAT LOCATED ON BOARD CHERRY POINT	0053451 2010-0037285	95.70
NATIONAL FLORAL SUPPLY BUS. LOCATED ON BOARD CHERRY POINT	0081719 2009-0091520	95.29
NATIONAL FLORAL SUPPLY BUS. LOCATED ON BOARD CHERRY POINT	0081719 2010-0037606	10.16
PMC MCDONALDS LLC BUS. LOCATED ON BOARD CHERRY POINT	0051527 2006-0042637	1,508.77
PMC MCDONALDS LLC BUS. LOCATED ON BOARD CHERRY POINT	0051527 2007-0090768	4,635.88
PMC MCDONALDS LLC BUS. LOCATED ON BOARD CHERRY POINT	0051527 2008-0044625	4,109.76
PMC MCDONALDS LLC BUS. LOCATED ON BOARD CHERRY POINT	0051527 2009-0045048	3,953.65
PMC MCDONALDS LLC BUS. LOCATED ON BOARD CHERRY POINT	0051527 2010-0041220	3,224.25

REFUNDS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
ROHWELLER, CHUCK BOAT LOCATED ON BOARD CHERRY POINT	0022174 2010-0044322	170.52
ROLLS-ROYCE NORTH AMERICA INC BUS. LOCATED ON BOARD CHERRY POINT	0043922 2006-0045803	232.26
ROLLS-ROYCE NORTH AMERICA INC BUS. LOCATED ON BOARD CHERRY POINT	0043922 2007-0047284	179.32
ROLLS-ROYCE NORTH AMERICA INC BUS. LOCATED ON BOARD CHERRY POINT	0043922 2008-0048024	193.49
ROLLS-ROYCE NORTH AMERICA INC BUS. LOCATED ON BOARD CHERRY POINT	0043922 2009-0090809	185.64
ROLLS-ROYCE NORTH AMERICA INC BUS. LOCATED ON BOARD CHERRY POINT	0043922 2010-0044345	129.30
SEWELL, KENNETH W & PAMELA OSI BOAT LOCATED ON BOARD CHERRY POINT	0032038 2007-0049267	249.48
SEWELL, KENNETH W & PAMELA OSI BOAT LOCATED ON BOARD CHERRY POINT	0032038 2008-0050036	246.14
SEWELL, KENNETH W & PAMELA OSI BOAT LOCATED ON BOARD CHERRY POINT	0032038 2009-0050684	233.20
SEWELL, KENNETH W & PAMELA OSI BOAT LOCATED ON BOARD CHERRY POINT	0032038 2010-0046328	152.06
SODEXO MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0054455 2006-0049472	2,894.58
SODEXO MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0054455 2007-0051070	2,284.13
SODEXO MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0054455 2008-0051787	5,302.32
SODEXO MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0054455 2009-0052475	199.22

REFUNDS SUBJECT TO BOARD APPROVAL ON 04/18/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
SODEXO MANAGEMENT INC BUS. LOCATED ON BOARD CHERRY POINT	0054455 2010-0048016	238.53
SWITZER, WALTER ELLIOTT BOAT LOCATED ON BOARD CHERRY POINT	0048957 2010-0049979	426.81
SWITZER, WALTER ELLIOTT BOAT LOCATED ON BOARD CHERRY POINT	0048957 2009-0054645	546.13
SWITZER, WALTER ELLIOTT BOAT LOCATED ON BOARD CHERRY POINT	0048957 2008-0053838	574.86
SWITZER, WALTER ELLIOTT BOAT LOCATED ON BOARD CHERRY POINT	0048957 2007-0053084	599.39
SWITZER, WALTER ELLIOTT BOAT LOCATED ON BOARD CHERRY POINT	0048957 2006-0051458	694.03
THORNE, SILAS BOAT LOCATED ON BOARD CHERRY POINT	0084695 2010-0051242	1,736.41
VENEMA, ROBERT BOAT LOCATED ON BOARD CHERRY POINT	0081707 2010-0053042	222.73
VENEMA, ROBERT BOAT LOCATED ON BOARD CHERRY POINT	0081707 2009-0091173	313.50
WENNINGER, GENE & CINDY KESSIN ORDERED BY BOARD OF E&R 4/18/11	0057061 2010-0097407	180.11
WHITTEMORE, MARLENE T & STEPHE ORDERED BY BOARD OF E&R 4/18/2011	7898150 2010-0097758	458.57
WHITTEMORE, STEPHEN A & MARLEN ORDERED BY BOARD OF E & R 4/18/11	7898200 2010-0097425	88.64
WOLFE, JAMES DENNIS & PATRICIA BOAT LOCATED ON BOARD CHERRY POINT	0050940 2010-0057363	44.88

Craven County Solid Waste Hauling Proposals April 8, 2011 Bid Tabulation

	Contractor Name	Addendum 1 Checked	Bid Bond	Price	Optional Site Management Price
1	WASTE INDUSTRIES	✓	✓	\$155.00	NO BID
2	WASTE MANAGEMENT	NO BID			NO BID
3	GDS	✓	✓	\$110.00	NO BID
4	TFC	NO BID			NO BID
5					

Attachment #8.A.

Craven County Curbside Recycling Proposals April 8, 2011 Bid Tabulation

	Contractor Name	Addendum 1 Checked	Bid Bond	Price	Optional Mixed Paper Price
1	WASTE INDUSTRIES	✓	✓	18 GALLON \$ 2.60	NO BID
2	WASTE MANAGEMENT	NO BID			NO BID
3	TFC	✓	✓	18 GALLON / 64 GAL. \$ 2.92 / \$ 3.65	YES
4	GDS	✓	✓	18 GALLON / 64 GAL. \$ 3.15 / \$ 3.28	YES
5					

**RESOLUTION
HONORING THE LIFE OF
FRANK EVANS, SR.**

WHEREAS, Frank Evens, Sr. a distinguished citizen of Craven County, departed this life on March 31, 2011; and

WHEREAS, Frank Evens, Sr. served on the Craven County Board of Commissioners from August 7, 1995 to December 2, 1996, having been appointed to fill a vacant seat; and

WHEREAS, in his role as County Commissioner, Mr. Evans brought to bear his influence and many years of experience through his employment at Marine Corps Air station, Cherry Point, and his longstanding service in the community; and

WHEREAS, during his tenure Mr. Evans served the citizens of Craven County with distinction and dedication as a representative of Commissioner District #3.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners recognizes the accomplishments of Mr. Frank Evens, Sr. during a lifetime of service, and on behalf of Craven County citizens expresses a sense of sincere loss amid gratitude for his service, rendered with dignity, honor and integrity.

Adopted this 18th day of April, 2011.

Steve Tyson, Chairman
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board

Earth Week Proclamation

WHEREAS, in 1970, the Environmental Protection Agency (EPA) was created with the mission to protect the environment and public health; and in this same year, 20 million people in the United States celebrated the first Earth Day; and

WHEREAS, the idea for Earth Day has evolved into a national day of awareness and education focused on environmental concerns; and

WHEREAS, Earth Day will be observed by other communities throughout the world, providing an opportunity for governments to work together with business, industry, environmental groups, community organizations, and residents for a prosperous and sustainable future; and

WHEREAS, Earth Day celebrations in Craven County will be expanded to a week of activities to involve the broadest possible cross-section of society; and

WHEREAS, Earth Week is an excellent opportunity for all Craven County residents to join the effort to protect the planet by becoming conscious of the challenges facing the environment locally, nationally, and globally; and to take great pride in their responsibility for preserving our natural resources, and maintaining the cleanliness and beauty of our environment; and

WHEREAS, Craven County has formed the “Less Means More” Task Force to promote a water conservation initiative.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners does hereby proclaim April 17, 2011 through April 23, 2011 as **Earth Week in Craven County** and invites all Craven County residents, businesses, civic groups, government agencies, and other organizations to participate in local and regional celebratory and educational activities.

Adopted this 20th day of April, 2011.

Steve Tyson, Chairman
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk to the Board

BID TAB WORKSHEET

Craven County Water Line to Serve Judicial

PROJECT: Center

PROJECT #: 1013

BID DATE: April 5, 2011

BID TIME: 2:00 PM

LOCATION: Water Maintenance Office

	1	2	3	4
Contractor	DOWI, LLC (Neal White)	Herring & Rivenbark, Inc.	T.A. Loving Company	Cieszko Construction Co., Inc.
Total Base Bid	\$118,069.25	\$91,031.50	\$105,280.00	\$120,933.86
Total Alternate 1	\$20,599.50	\$24,023.00	\$24,445.00	\$34,443.24

Agenda Date: April 18, 2011
Presenter: Rusty Hayes
Agenda Item No. W/S #1

WATER DEPARTMENT OVERVIEW

Rusty Hayes, Water Superintendent, will provide the Board an overview of the Craven County Water Department.

Board Action: Receive Information

Agenda Date: April 18, 2011
Presenter: Rusty Hayes
Agenda Item No. W/S #2
Board Action Required: Yes

WATER LINE EXTENSION

Craven County has received bids to construct 3,100 linear feet of 8 inch water line along Clarks Road to supplement the existing line that serves the Judicial Center. Attachment # is a copy of the bid tabulation sheet. It is recommended that the contract be awarded to the low bidder, Herring – Rivenbark, Inc. for \$91,031.50.

Board Action: Award bid contract to the low bidder.

Agenda Date: April 18, 2011
Presenter: Rusty Hayes
Agenda Item No. W/S #3
Board Action Required: Yes

ACCOUNT WRITE-OFFS

Mr. Hayes presented the following account write-offs for period September 1, 2009 to September 30, 2010 accounts having uncollected balances less than fifty dollars total \$ 4,766.55. These accounts to be written-off are broken down by district as follows:

Northwest Craven	\$ 1,946.88
East Craven	\$ 710.18
Twp # 6	\$ 759.56
Neuse River	\$ 1,349.93

Board Action: A roll vote is needed to approve account write-offs