

**AGENDA**  
**CRAVEN COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION**  
**MONDAY, MARCH 7, 2011**  
**7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF FEBRUARY 21, 2011 REGULAR SESSION

1. PUBLIC HEARING FOR CARTS COMMUNITY TRANSPORTATION  
PROGAM: Phyllis Toler, CARTS Director
2. PUBLIC HEARING RELATIVE TO APPLICATION BY CRAVEN COUNTY  
FOR FY 2011 FUNDING UNDER THE HOUSING AND COMMUNITY  
DEVELOPMENT ACT OF 1974, AS AMENDED: Don Baumgardner,  
Planning Director
3. PUBLIC HEARING REALTIVE TO APPLICATION BY CRAVEN COUNTY  
FOR FUNDING UNDER THE HOUSING AND COMMUNITY  
DEVELOPMENT ACT OF 1974, AS AMENDED (WILLIS LANDING  
ROAD): Don Baumgardner
4. PETITIONS OF CITIZENS
  - A. Hal James
  - B. Tyker Gonzalez
  - C. James Moore/Charlie Powers
  - D. Zack Taylor
5. COMMUNITY SERVICES BLOCK GRANT: Charlotte Neely, Family  
Development Services Director, Coastal Community Action
6. EASTERN CAROLINA BEHAVIORAL HEALTH MONITORING REPORT:  
Roy Wilson, Executive Director, Joy Futrell, Finance Officer
7. HIGHWAY 17 ASSOCIATION UPDATE AND FUTURE PLANS:  
Marc Finlayson, Executive Director

8. VOLUNTEER FIRE DEPARTMENT GRANT REQUESTS  
FOR DEPARTMENT OF INSURANCE GRANT MATCH:  
Stanley Kite, Emergency Services Director
9. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
10. PLANNING DEPARTMENT MATTERS: Don Baumgardner
  - A. Road Addition Request
  - B. Bid Awards for FY 08 CDBG James City Revitalization Project  
(public works)
  - C. Subdivisions for Approval
11. BUDGET AMENDMENTS: Rick Hemphill, Finance Director
12. MILITARY FAMILY OF THE QUARTER RESOLUTION
13. APPOINTMENTS
  - A. Craven Aging Planning Board
  - B. New Bern Planning Board – ETJ
  - C. Fire Tax Commissioners
  - D. Firemen’s Relief Fund Board of Trustees
14. COUNTY ATTORNEY’S REPORT: Jim Hicks
15. COUNTY MANAGER’S REPORT: Harold Blizzard
16. COMMISSIONERS’ REPORTS

Agenda Date: March 7, 2011  
Presenter: Phyllis Toler  
Agenda Item No. 1  
Board Action Required: Yes

**PUBLIC HEARING FOR CARTS COMMUNITY TRANSPORTATION PROGRAM**

The Board will need to go into public hearing, as advertised, to receive comments from the public, as required, for the FY 2012 Community Transportation Program Grant. Attachment #1 contains a memorandum from Ms. Toler with an explanation of the application.

**Board Action: Following the public hearing, the Board will be requested to approve the grant application.**

Agenda Date: March 7, 2011  
Presenter: Don Baumgardner  
Agenda Item No. 2  
Board Action Required: No

**PUBLIC HEARING RELATIVE TO APPLICATION BY CRAVEN COUNTY FOR  
FY 2011 FUNDING UNDER THE HOUSING AND COMMUNITY  
DEVELOPMENT ACT OF 1974, AS AMENDED**

The Board will need to go into public hearing, as advertised (Attachment #2), on March 7, 2011, at 7:00 p.m., or as soon thereafter as the agenda will allow, in the Commissioners Meeting Room at the Craven County Administration Building, New Bern, North Carolina, relative to the intention of the County to apply for FY2011 CDBG funding under Title I of the Housing and Community Development Act.

The purpose of the public hearing is to obtain the views and proposals of the citizens of Craven County with regard to the determination of priorities for the community development and housing needs of the county. Activities that are allowable include the following; housing improvements, water improvements, sewer improvements, street and drainage improvements, clearance of dilapidated structures, small and large business infrastructure improvements and any economic activities that create jobs.

**Board Action: None**

Agenda Date: March 7, 2011  
Presenter: Don Baumgardner  
Agenda Item No. 3  
Board Action Required: Yes

**PUBLIC HEARING RELATIVE TO APPLICATION BY CRAVEN COUNTY FOR FUNDING UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED (WILLIS LANDING ROAD)**

The Board will need to go into public hearing, as advertised (Attachment #3), on March 7, 2011, at 7:00 p.m., or as soon thereafter as the agenda will allow, in the Commissioners Meeting Room at the Craven County Administration Building, New Bern, North Carolina, relative to the intention of the county to apply for CDBG Contingency funding under Title I of the Housing and Community Development Act.

Craven County intends to submit an application for a grant of approximately \$43,500 in CDBG Contingency funds to undertake street improvements in the Willis Landing Road neighborhood, located off of SR 1436 in Craven County.

The following is a tentative list of proposed activities and an estimated budget. No County funds would be required.

1.	CDBG Street Improvements	\$ 33,500
2.	NCDOT Street Improvements	\$ 66,000
3.	CDBG Planning and Administration	<u>\$ 10,000</u>
	Total Project Cost	\$109,500

**Board Action: Request the Board to grant authorization for the Chairman to sign the official grant application that will be sent to the Division of Community Assistance by March 31, 2011.**

Agenda Date: March 7, 2011  
Presenters: James, Gonzalez, Moore, Powers,  
Taylor  
Agenda Item No. 4  
Board Action Required: No

## PETITIONS OF CITIZENS

A. HAL JAMES

Mr. James will address the Board concerning transparency in county government and public access.

B. TYKER GONZALES

Ms. Gonzalez will speak about farmland taxes.

C. JAMES MOORE/CHARLIE POWERS

Mr. Moore and Mr. Powers would like to address concerns about dogs in their neighborhood.

D. ZACK TAYLOR

Mr. Taylor wishes to speak about tax valuation.

**Board Action: Receive Information**

Agenda Date: March 7, 2011  
Presenter: Charlotte Neely  
Agenda Item No. 5  
Board Action: No

### **COMMUNITY SERVICES BLOCK GRANT**

Ms. Neely will present an executive summary for the FY 2011-2012 Community Services Block Grant which appears as Attachment #5. The grant requires that the Commissioners have had an opportunity to review and comment on the grant proposal, although it does not require any action by the Board.

**Board Action: None**

Agenda Date: March 7, 2011  
Presenters: Roy Wilson, Joy Futrell  
Agenda Item No. 6  
Board Action Required: No

## **EASTERN CAROLINA BEHAVIORAL HEALTH MONITORING REPORT**

Mr. Wilson and Ms. Futrell will present the required ECBH Quarterly Fiscal Monitoring report, which appears as Attachment #6.

**Board Action: Receive information**

Agenda Date: March 7, 2011  
Presenter: Marc Finlayson  
Agenda Item No. 7  
Board Action Required: No

## **HIGHWAY 17 ASSOCIATION UPDATE AND FUTURE PLANS**

Mr. Finlayson will bring updates on the progress with Highway 17, and the State's plans. Attachment #7 contains the year-end progress report.

**Board Action: Receive Information**

Agenda Date: March 7, 2011  
Presenter: Stanley Kite  
Agenda Item No. 8  
Board Action Required: Yes

**FT. BARNWELL VOLUNTEER FIRE DEPARTMENT GRANT REQUESTS FOR  
DEPARTMENT OF INSURANCE GRANT MATCH**

The deadline for submitting applications to the N.C. Department of Insurance for the next round of fire department grants was March 1, 2011. Attachment #8 is memorandum which lists departments in Craven County that made application for the grant, the equipment they wish to purchase, and the grant match they are requesting from the County.

**Board Action: Consider grant matches**

Agenda Date: March 7, 2011  
Presenter: Ronnie Antry  
Agenda Item No. 9  
Board Action Required: Yes

### **TAX RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, will present the routine requests for tax releases and refunds contained in Attachment #9 for the Board's approval.

**Board Action: A roll vote is needed to approve tax releases and refunds.**

Agenda Date: March 7, 2011  
Presenter: Don Baumgardner  
Agenda Item No. 10  
Board Action Required: Yes

## PLANNING DEPARTMENT MATTERS

### A. ROAD ADDITION REQUEST

Attachment #10.A. contains a resolution from the developers of Stately Pines Subdivision with a request that the Board of Commissioners approve the resolution, which petitions their subdivision roads to be turned over to the State of North Carolina for maintenance. The resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System.

### **Board Action: Consider adoption of Road Addition Resolution**

### B. BID AWARDS FOR FY 08 CDBG JAMES CITY REVITALIZATION PROJECT (Public Works)

Attachment #10.B. contains the tabulation of the sealed bids for the proposed water, streets, and drainage improvements included in the County's FY08 CDBG James City Revitalization project, which were opened at 10:00 AM on February 24, 2011, at the County Planning Department offices. Five bids were opened and tabulated by Appian Engineers, P.A. The attached bid tabulation has been certified. The low bid exceeds the CDBG funds available for public works activities in James City by approximately \$40,000. This is due to the fact that John and Kennedy Streets are to be dedicated to NCDOT upon completion of the project and NCDOT requested a number of design amenities not included in the original Preliminary Engineering Report submitted with the project application.

It is recommended that the Board award the construction contract to the low bidder, James L. Cayton Utilities, Inc., contingent upon either:

- 1) Staff authorized to reduce the scope of work through negotiation with the lowest bidder by \$40,000 or;
- 2) NCDOT participation in the project to reduce the CDBG share of the project by approximately \$40,000. (DOT has indicated previously a willingness to help fund these road additions.)

The County staff and engineer have initiated discussions with NCDOT concerning their participation and the planning staff will keep the Board informed about the cost of the actual contract executed by Cayton Utilities and reassurances that funds are available to complete all proposed project activities.

**Board Action: Consider award of Public Works Contract to Cayton Utilities as the lowest bidder with contingencies as specified.**

C. SUBDIVISIONS FOR APPROVAL

On February 24, 2011 the Craven County Planning Board recommended the following subdivisions for approval by the Craven County Board of Commissioners.

**Edward F. Bacon, III & Jacqueline S. Bacon Subdivision – Final**

- Property owned by Edward Flynt Bacon, III & Jacqueline S. Bacon and surveyed by Chet Suitt, PLS of Suitt & Associates
- Property is located within TWP 6, off of SR 1105 (Lewis Farm Road)
- Subdivision contains 1 lot on 1.06 acres
- Lots proposed to be served by existing septic system and well water

**Tara Estates – Final**

- Property owned by Cassie Whitford and surveyed by Kirby Braxton, PLS
- Property is located within Twp 1, off of SR 1448 (Bear Hole Road)
- Subdivision contains 1 lot on 20 acres
- Lots proposed to be served by an individual septic system and community water
- Proposed road names are Tara Drive and Scarlett Dr. both private ROW's

**Lake Hazel Estates –Final**

- Property owned by K&J Developers, Corp. and surveyed by Atlantic Survey and Design, PA
- Property is located within Twp 2, off of Two Lakes Trail
- Subdivision contains 4 lots on 7.46 acres of land
- Lots proposed to be served by individual septic systems and community water

**Nelson and Karen Hall – Final**

- Property owned by Nelson and Karen Hall and surveyed by James C Simmons, Jr. PLS of James C. Simmons and Associates
- Property is located within Twp 7, off of SR 1113 (Old Cherry Point Rd)
- Subdivision contains 1 lot on .94 acres of land
- lots proposed to be served by existing City of New Bern Sewer and community water

**Board Action: A vote to approve subdivisions**

Agenda Date: March 7, 2011  
Presenter: Rick Hemphill  
Agenda Item No. 11  
Board Action Required: Yes

## BUDGET AMENDMENTS

Finance Director, Rick Hemphill, will present the following budget amendments for the Board's approval.

**Amendments:** General/Pass through – The NC Dept of Juvenile Justice and Delinquency Prevention has granted an additional \$ 25,000 award for a second year of project 'Youth/Parent Life Skills'. This is a community-based youth gang prevention program. Only need to budget \$ 21,583 as \$ 3,417 was remaining in the budget from year 1 of the program.

Health/Dental – Originally budgeted to receive \$4,500 from Medicaid maximization for FY 2011. It is anticipated that the health dept will receive \$20,000 from this revenue source. Need to budget \$12,000 at this time to cover anticipated supplies and moving expenses (of trailer) for remainder of year.

Health/Family Planning – State awarded additional funding of \$ 1,450 to provide services for Family Planning patients. Funds will be used to purchase birth control pills and must be spent by May 31, 2011.

CARTS/Transportation – Rural Operating Assistance Program (ROAP) funding more than projected for FY 2011. Need to budget \$144,647 increase in revenues and expenditures for Craven, Jones and Pamlico counties. Also need to budget additional \$ 35,055 for Jones and Pamlico EDTAP (Elderly and Disabled Transportation Assistance Program) funding.

DSS Mandated Public Assistance – Additional funding of \$ 9,000 received from Progress Energy - Energy Neighbor Fund. Funding is 100% State requiring no County match.

Seized Property – Budget \$ 2,500 from Seized Property fund balance to purchase three handguns for the narcotic unit.

**Board Action: A roll call vote is needed to approve budget amendments.**

Agenda Date: March 7, 2011  
Presenter: \_\_\_\_\_  
Agenda Item No. 12  
Board Action Required: Yes

### **MILITARY FAMILY OF THE QUARTER**

The Board received a request to adopt a resolution, contained in Attachment #12, recognizing the family of Shayne T. Bunn as Military Family of the Quarter. The Board is also requested to designate a representative to present the resolution at the recognition luncheon on Thursday, March 10 at 12:00 noon at the New Bern Golf and Country Club.

**Board Action: Adopt resolution and designate attendee**

## APPOINTMENTS

### A. CRAVEN AGING PLANNING BOARD

At its last meeting, the Board deferred an appointment of a member from the Havelock/Harlowe area.

### B. NEW BERN PLANNING BOARD - ETJ

The Board considered an appointment from New Bern's ETJ at the last meeting. The appointment was deferred.

### C. FIRE TAX COMMISSIONERS

At the February 7 meeting, the Board made appointments and reappointments to expiring terms of Fire Tax Commissioners. Reappointments were contingent upon the willingness of some current members to continue serving. In addition, the Board was advised on February 21 that the term of Harry Mercer would expire in March. The Emergency Services staff has surveyed the members, and the results are attached (Attachment #13.C.). Most members who were reappointed confirmed that they will continue (Kenneth Dunn, Clarence Edwards, Larry Paul, William Stilley, Joseph Wetherington, Reuben Hart, Alton Riggs, James Jackson, Milton McCoy, Grover Lancaster, Curtis Morris, Mike Lucas, Steve Redd, Casessell Martin, Roy McCabe, William Matthews, James Smith, Bobby McLawhorn and Clarence Simpson). The two exceptions were Luther Gaskins and Harry Mercer. The attachment indicates recommended appointees to be considered for these two positions.

### D. FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

At the February 7 meeting, Firemen's Relief Fund Trustee terms were considered, and the same process was followed. Survey results appear as Attachment #13.D. The following members have accepted reappointment: George Brown, Raymond White, Joey Haddock, Theron McCabe, Ralph Roeland, Richard Peterson, Johnny Midgett, Graham Williams, Doug Whitford, W.O. Gaskins, Jr., Warren Richardson, Clarence Simpson and Duward White. The exceptions were James Johnson, John McCollum, Harvey Phillips and Arthur Thompson. Recommendations for their replacement are noted on the attachment.

**Board Action: The Board will need to make all necessary appointments.**

Agenda Date: March 7, 2011  
Presenter: Jim Hicks  
Agenda Item No. 14

## **COUNTY ATTORNEY'S REPORT**

Agenda Date: March 7, 2011  
Presenter: Harold Blizzard  
Agenda Item No. 15  
Board Action Required: Yes

## **COUNTY MANAGER'S REPORT – 911 COMMUNICATIONS CENTER**

Craven County, Havelock, and New Bern have operated independent 911 communication centers for many years. Realizing three communication centers were a duplication of service and expenditures, some attempts were made to combine two or more of these services, but various factors somehow killed plans early in the process. Recently we were advised that the North Carolina 911 Board is considering establishing new standards for operating 911 communication centers which will dramatically affect cities and counties across the state. The new standards currently under consideration will require significantly increased funding for most 911 centers in order for additional staff, training, and equipment. Also, it is expected that all 911 communication centers will be required to provide Emergency Medical Dispatch services which will demand even more resources. Consequently, staff has taken this opportunity to have discussions with staff at Havelock and New Bern about ways to reduce our cost exposure in anticipation of these new mandates. One solution would seem to be consolidation of the three services into one, but specifics on how this might work will require a good deal of planning and negotiating. The Board is being advised of these meetings being held at the staff level in an effort to gain its support to advance further discussions so that ultimately each governing body can make informed decisions for moving forward.

**Board Action: Receive information**

Agenda Date: March 7, 2011

Presenter: \_\_\_\_\_

Agenda Item No. 16

## **COMMISSIONERS' REPORTS**



## Craven Area Rural Transit System

**Director - Phyllis Toler**

P.O. Box 13605 - 2822 Neuse Blvd.

New Bern, North Carolina 28561

Phone: 252-636-4917 - Fax: 252-636-4919

Email: [carts@cravencounty.com](mailto:carts@cravencounty.com)



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March 7, 2011

To: Craven County Board of Commissioners  
Harold Blizzard, Craven County Manager

From: Phyllis Toler, CARTS Director

Ref: FY 2012 Community Transportation Program (CTP) Application

Each year Craven County applies for the Community Transportation Program (CTP) grant. A Public Hearing and an adopted resolution by the Craven County Board of Commissioners are a required part of the process.

The application if available electronically and includes: Overview of requirements, System Description, and Local Share Certification for Funding, Administrative Budget Summary, Proposed Project Administrative Expenses, Capital Budget Summary, Proposed Project Capital Expenses, Operating Budget Summary, and Proposed Project Operating Budget.

The application is for:

Administrative \$338,372 with a 15% (\$50,756) match which is generated by CARTS. Includes items such as Administrative Salaries, Office Rent, Utilities, Office Supplies, Marketing, Vehicle Insurance, Safety Training, Contract Services, etc. NCDOT/PTD placed a cap of this funding to remain the same as last year.

Capital \$195,256 with a 10% (\$19,526) match which is generated by CARTS. Includes replacement of four (4) CARTS vehicles, four (4) 2-way radios, one (1) Copier/Scanner/Fax, and one (1) Network Printer.

Operating \$ 92,064 with a 50% (\$46,032) match which is generated by CARTS. Includes expense for the RED AND YELLOW LOOP routes only All other operation cost such as Driver Salary, vehicle maintenance, fuel, tires, etc. are paid 100% by services sold.

Total FY 2012 CTP application request \$625,692 with required local match of \$116,314.

The staff and management and the many citizens of Craven, Jones and Pamlico Counties that use the services provided with this grant, express their appreciation for your support of the transportation provided by Craven County through CARTS.

NOTICE OF PUBLIC HEARING  
RELATIVE TO APPLICATION  
BY CRAVEN COUNTY  
FOR FUNDING UNDER THE HOUSING AND COMMUNITY  
DEVELOPMENT ACT OF 1974, AS AMENDED

Notice is hereby given that the Craven County Board of Commissioners will conduct a public hearing on March 7, 2011, at 7:00 p.m., or as soon thereafter as the agenda will allow, in the Commissioners Meeting Room at the Craven County Administration Building, New Bern, North Carolina, relative to the intention of the county to apply for FY2011 CDBG funding under Title I of the Housing and Community Development Act.

The purpose of the public hearing is to obtain the views and proposals of the citizens of Craven County with regard to the determination of priorities for the community development and housing needs of the county.

All citizens are requested and encouraged to attend the public hearing and make comments and suggestions. If additional information is needed, please contact Donald R. Baumgardner, Craven County Planning Director, at (252) 636-6618.

Formal written complaints or comments concerning the application process that are submitted to the Planning Director will be responded to within ten working days by the Craven County Board of Commissioners.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Donald R. Baumgardner, Planning Director al (252) 636-6618 o en 2828 Neuse Boulevard, New Bern, NC, de alojamiento para esta solicitud.

NOTICE OF PUBLIC HEARING  
RELATIVE TO APPLICATION  
BY CRAVEN COUNTY  
FOR FUNDING UNDER THE HOUSING AND COMMUNITY  
DEVELOPMENT ACT OF 1974, AS AMENDED

Notice is hereby given that the Craven County Board of Commissioners will conduct a public hearing on March 7, 2011, at 7:00 p.m., or as soon thereafter as the agenda will allow, in the Commissioners Meeting Room at the Craven County Administration Building, New Bern, North Carolina, relative to the intention of the county to apply for CDBG Contingency funding under Title I of the Housing and Community Development Act.

Craven County intends to submit an application for a grant of approximately \$43,500 in CDBG Contingency funds to undertake street improvements in the Willis Landing Road neighborhood, located off of SR 1436 in Craven County.

The following is a tentative list of proposed activities and an estimated budget. The final application will be reviewed at the public hearing.

1.	CDBG Street Improvements	\$ 33,500
2.	NCDOT Street Improvements	\$ 66,000
3.	CDBG Planning and Administration	<u>\$ 10,000</u>
	Total Project Cost	\$109,500

All citizens are requested and encouraged to attend the public hearing and make comments and suggestions. If additional information is needed, please contact the Planning Director at 252/636-6618.

Formal written complaints or comments concerning the application process that are submitted to the Planning Director will be responded to within ten working days by the Craven County Board of Commissioners.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Donald R. Baumgardner, Planning Director al (252) 636-6618 o en 2828 Neuse Boulevard, New Bern, NC, de alojamiento para esta solicitud.

## Executive Summary

Community Services Block Grant FY2011-2012  
Coastal Community Action, Inc.  
303 McQueen Avenue · Newport, NC

### Purpose of the Community Services Block Grant

The Community Services Block Grant (CSBG) mission is *to provide a range of services and activities having a measurable and potentially major impact on the causes of poverty in the community or those areas of the community where poverty is a particularly acute problem. CSBG funding is purposed for ameliorating the causes of poverty and removing obstacles that block the achievement of self-sufficiency.* (Source: CSBG Act)

### Anticipated Allocation

Coastal Community Action, Inc. anticipates an allocation of \$361,529.00 for the Fiscal Year 2011-2012 for the Community Services Block Grant (CSBG). The North Carolina Department of Health and Human Services (NCDHHS) Office of Economic Opportunity provides the Community Services Block Grant annually to Coastal Community Action, Inc. to implement services and activities for low-income families and individuals living in Carteret, Craven, Jones and Pamlico counties.

### Program Planning

The ensure that funds are maximized for program use the Family Development Services team conducted a Community Needs Assessment in the four-county service area to determine the needs of low-income families beginning December 2010-February 2011. Additionally, public planning meetings for the grant application were held for citizens in each county as follows: Carteret-December 13, 2010; Craven-January 27, 2011 Jones-February 2, 2011; Pamlico-January 6, 2011. CCA Board members, staff and volunteers were also involved in these planning meetings.

The program will operate on a three-year plan which is scheduled to begin July 1, 2011 thru June 30, 2014. Services will be provided to individuals and families who are eligible based on the Federal Poverty Guidelines and comprehensive services planning. Through comprehensive services planning, the ultimate program goal is to help families to work towards economic stability.

### **Family Development Services Team**

At CCA, the Family Development Services team consists of six, well-qualified Case Managers and the Family Development Services Director. The Family Development Services Director reports to the Executive Director. Other support staff within the organization consists of the Chief Financial Officer, Assistant Comptroller, Accounting Technicians, Human Resources Director, Executive Secretary and Receptionists. Each of these positions is funded through Indirect Costs, of which 18.8% (federal indirect cost rate) of total salaries for CSBG are charged to this program. Approximately 30% of salaries for Family Development Services staff are charged to the Head Start program. Family Development Services provides case management to Head Start families.

CCA employs approximately 184 individuals that operate on a daily basis through a variety of federal, local and state programs. These programs are: Weatherization, Urgent Repair, Heating Air Appliance Repair Replacement, Single Family Rehabilitation, Head Start/Early Head Start, Retired Senior Volunteers, Senior Companions, Foster Grandparent Volunteers, Section 8 HUD Rental Assistance and HUD Family Self-Sufficiency.

### **Family Development Program Component**

#### **Self-Sufficiency Family Development**

The Self-Sufficiency Family Development project provides comprehensive financial assistance to individuals who desire to rise above poverty by setting attainable goals, and by striving to reach them. Services are comprehensive and include assistance with tuition, books, transportation, child care, employment resources, uniforms, materials for work, clothing for employment interviews, housing related expenses, food, referrals for mental health counseling, family crises, medical health, and other assistance as related to participants achieving their goals. Case managers and heads of households jointly establish specific

responsibilities and timelines during initial planning. Case managers have the authority to terminate services if participants do not meet the compliance standards of the program.

#### Long-Range Goal of the Program:

To move at least 25% (25) out of 100 individuals/families participating in the Self-Sufficiency program above the Federal Poverty Guidelines by June 30, 2014.

#### One-Year Objective:

To provide comprehensive self-sufficiency services for 100 families/individuals for Fiscal Year 2011-2012.

#### Participant Services and Activities:

Fifty-two (52) families will be targeted for regular self-sufficiency participation to receive comprehensive services with direct financial assistance to achieve their long-range goals. Direct financial assistance will be utilized at an average of \$1000 per participant family for this funding cycle. Collaborative efforts with other agencies will be coupled with these funds to help stabilize the family.

Twelve (12) individuals who are either elderly and/or disabled, and qualify for participation may be able to receive assistance with deposits for rent and utilities if they are moving into safe, subsidized housing. This component of the program will enable persons in this category to set goals and participate in activities designed to help them move toward self-sufficiency. Direct financial assistance will be expended at an average of \$300 per family. Collaborative efforts with other agencies will be coupled with these funds to help stabilize the family.

Thirty-six (36) families with children enrolled in Early Head Start/Head Start will be able to receive assistance to eradicate crises along with an intervention plan to prepare them for involvement in self-sufficiency activities. Parents/guardians with children enrolled in Early Head Start/Head Start who express the desire to participate in goal-setting through family case management will participate in strategies to help them meet the needs of their families. Direct financial assistance will be expended at an average of \$500 per family to alleviate crisis situations. Collaborative efforts with other agencies will be coupled with these funds to help stabilize the family.

### Strategies for Achieving Long-Range Goal:

- Identify needs of target population on a continuum
- Identify level of need per household by using family surveys and needs assessments
- Manage families on a case-by-case basis
- Create a network of service delivery
- Operate consistently on a self-sufficiency plan for family development
- Coordinate existing services in each county base
- Empower individuals with necessary skills to become self-sufficient
- Establish network with faith communities
- Maintain advocacy for low-income residents to sustain employment
- Create partnerships with businesses in search of employers
- Plan and participate in Career Fairs to show support of participants in their search for employment
- Collaborate with employers and JobLink Career Centers to encourage on-the-job-training for individuals with limited job skills
- Educate clients through workshops, seminars, and community activities and resources

### Program History

CCA, Inc. has been receiving an annual allocation to assist low-income families and has been effectively utilizing CSBG funds since 1965. Since that time, thousands of families have received much needed assistance and achieved their goals of higher education, better employment with benefits, home ownership and entrepreneurship ventures. CSBG is facing critical times during this current presidential administration. However, to continue this legacy we must plan to put forth the same efforts with less funding. Despite recent cuts and changes in the federal budget, we will move forward with empowering our target population to become responsible for increasing their income to move above the poverty level.

Coordination of existing services through partnerships will assist with participants helping themselves to meet their goals. Existing services are made available through various community and faith-based collaborations which include, but are not limited to:

- Beaufort Housing Authority
- Carteret County Domestic Violence Shelter
- Catholic Charities in Craven County
- Coastal Women's Shelter, serving Craven, Jones & Pamlico counties
- Community Colleges in all four counties
- Consumer Credit Counseling Services, Inc.
- Cooperative Extensions in all four counties
- Criminal Justice Partnership
- Departments of Social Services in all four counties
- Eastern Carolina Regional Housing Authority
- Eastern Carolina Workforce Development Board
- Easter Seals UCP Transitional Program
- Employment Security Commission in Carteret, Craven and Onslow counties
- Fraternal Order of Police, Carteret and Craven Counties
- Garber United Methodist Church
- Habitat for Humanity, (Carteret and Craven counties)
- Health Departments in all four counties
- Homeless Shelters (Carteret, Craven and Onslow counties)
- Hope Mission/Carteret Christian Ministries
- Job Link Career Centers in all four counties
- Legal Aid of North Carolina
- Martha's Mission
- Matthew 25
- New Bern Housing Authority
- New Choices Program/Coastal Women's Shelter
- Onslow-Carteret Behavioral Health Services
- Partnership for Children, Carteret, Craven, Jones and Pamlico counties
- PORT Human Services
- Public Schools in all four counties
- Religious Community Services
- Salvation Army, Carteret and Craven counties
- Second Blessings
- Shelter-Plus Care
- Soup Kitchens, Food Pantries, Meals on Wheels programs
- USDA Rural Development

- United States Marine Corps for Toys for Tots
- Vocational Rehabilitation
- White Oak Ecumenical
- Workforce Investment Act Programs

The CSBG program at CCA, Inc. is sensitive and dedicated to meeting the needs of the low-income population it serves. Sensitivity and dedication to these needs pilot the efforts of the organization in developing courses of action designed to address both the needs of the client population and accountability to the CCA Board of Directors and its funding source the North Carolina Department of Health and Human Services - Office of Economic Opportunity.

### **Public Hearing**

A Public Hearing will be held on March 22, 2011 during the regular meeting for the Board of Directors at the Atlantic Beach Sheraton. The public is invited to comment and ask questions regarding the grant application prior to its submission to NCDHHS-OEO by March 25, 2011.

### **Questions/Comments**

Questions or comments regarding the CSBG Application for 2011-2012 may be directed to:

Charlotte A. Neely, Family Development Services Director  
Coastal Community Action, Inc.  
PO Box 729 · 303 McQueen Avenue  
Newport, NC 28570-0729  
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### **Executive Director**

Angela M. Bates is the Executive Director of Coastal Community Action, Inc.

**Division of Mental Health, Developmental Disabilities & Substance Abuse Services  
Quarterly Fiscal Monitoring Report**

for the period ending: December 31, 2010  
 # of month in the fiscal year====> 6  
 (July = 1, August = 2, . . . , June = 12)

**1. REPORT OF BUDGET VS. ACTUAL**

ITEM	Cash X Accrual	(1)		(2)	(3)	(4)	(5)	(6)
		PRIOR YEAR		CURRENT YEAR				
		2009-2010		BUDGET	ACTUAL	BUDGET	ACTUAL	BALANCE
		BUDGET	ACTUAL	BUDGET	YR-TO-DATE	(Col. 3-4)	PERCENTAGE **	
<b>REVENUE</b>								
Client Fees								
Medicaid - "Regular Fee-for-Service"		7,000,000	7,100,192	9,000,000	3,545,296	5,454,704	78.78%	
Medicaid - CAP/MRDD		600,000	552,513	800,000	283,008	516,992	70.75%	
Medicare								
Insurance			190		680	(680)	#DIV/0!	
Other Local		359,600	209,116	250,122	173,023	77,099	138.35%	
Appropriation of Fund Balance *		1,000,000						
<b>Total Local Funds</b>		<b>8,959,600</b>	<b>7,862,011</b>	<b>10,050,122</b>	<b>4,002,007</b>	<b>6,048,115</b>	<b>79.64%</b>	
County Appropriations (by county):								
Beaufort County		173,599	130,199	173,599	86,800	86,799	100.00%	
Bertie County		49,390	49,390	49,390	22,295	27,095	90.28%	
Camden County				13,976	11,196	2,780	160.22%	
Chowan County				3,000	994	2,006	66.27%	
Craven County		272,629	274,073	274,827	135,849	138,978	98.86%	
Currituck County				60,300	29,169	31,131	96.75%	
Dare County				70,000	18,065	51,935	51.61%	
Gates County		39,434	37,817	39,434	1,129	38,305	5.73%	
Hertford County		84,390	85,011	84,250	41,875	42,375	99.41%	
Hyde County				12,700	562	12,138	8.85%	
Jones County		31,268	28,787	23,597	10,949	12,648	92.80%	
Martin County				51,842	-	51,842	0.00%	
Northampton County		81,614	83,614	81,614	38,807	42,807	95.10%	
Pamlico County		39,194	34,889	33,593	16,473	17,120	98.07%	
Pasquotank County				57,000	29,000	28,000	101.75%	
Perquimans County				15,465	7,670	7,795	99.19%	
Pitt County		747,050	751,090	608,000	278,446	329,554	91.59%	
Tyrrell County				10,006	4,953	5,053	99.00%	
Washington County				16,000	8,000	8,000	100.00%	
<b>Total County Funds</b>		<b>1,518,568</b>	<b>1,474,870</b>	<b>1,678,593</b>	<b>742,232</b>	<b>936,361</b>	<b>88.44%</b>	
Service Management Funds		5,635,408	4,820,102	7,550,143	2,406,116	5,144,027	63.74%	
Service Delivery Funds		23,903,368	24,169,494	39,874,868	16,348,313	23,526,555	82.00%	
All Other State/Federal Funds		2,703,795	2,212,917	1,017,053	597,545	419,508	117.51%	
<b>Total State and Federal Funds</b>		<b>32,242,571</b>	<b>31,202,513</b>	<b>48,442,064</b>	<b>19,351,974</b>	<b>29,090,090</b>		
<b>TOTAL REVENUE</b>		<b>42,720,739</b>	<b>40,539,394</b>	<b>60,170,779</b>	<b>24,096,213</b>	<b>36,074,566</b>	<b>80.09%</b>	
<b>EXPENDITURES:</b>								
Service Management		6,042,508	5,458,349	7,911,986	3,907,386	4,004,600	98.77%	
Directly Provided Services								
Provider Payments		35,492,949	34,722,063	50,408,479	16,629,466	33,779,013	65.98%	
All Other		1,185,282	799,127	1,850,314	892,640	957,674	96.49%	
<b>TOTAL EXPENDITURES</b>		<b>42,720,739</b>	<b>40,979,539</b>	<b>60,170,779</b>	<b>21,429,492</b>	<b>38,741,287</b>	<b>71.23%</b>	
<b>CHANGE IN CASH BALANCE</b>			(440,145)		2,666,721			
<b>Beginning Unrestricted Fund Balance</b>						12,856,786		
<b>Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures</b>		21.40%	9,140,358	20.98%	12,623,506			

\* "Appropriation of Fund Balance" represents the Area Program Fund Balance that has been incorporated as part of the Approved Budget. Actual Yr-To-Date should reflect Fund Balance utilized to date and an explanation needs to be provided for the specific uses of fund.  
 \*\* annualized Revenue percentage less than 90% and Expenditure percentages greater than 110% must be explained on the attachment and submitted with the Fiscal Monitoring Report

2. CURRENT CASH POSITION:	(1)	(2)	(3)	(4)	(5)	Receivables net of Allowance for Uncollectible Receivables
	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	TOTAL	
Accounts Payable (Accrual Method)						
Account Receivable (Accrual Method)						
<b>Current Cash in Bank</b>	<b>24,149,758</b>					

**3. SERVICE EXCEPTIONS:** ( Provided Based on System Capability)

Services authorized but not billed

\* We certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater then 110% and for any revenue item with an annualized receipt rate of less than 90%, and ( c ) a copy of this report has been provided to each county manager in the catchment area".

Area Director \_\_\_\_\_ date \_\_\_\_\_ Area Finance Officer \_\_\_\_\_ date \_\_\_\_\_ Area Board Chair \_\_\_\_\_ date \_\_\_\_\_  
 CC: County Manager for each county within the catchment area.

# Highway 17 Association

## Mission Statement and Goals

2009 – 2010

October 1, 2009 – September 30, 2010

### Mission Statement

It is the mission of the Highway 17 Association to assure, through collective action and constancy of purpose, that the inclusion and funding of all unfunded portions of the US Highway 17 corridor shall be part of the NC Department of Transportation's 2011 Transportation Improvement Program (TIP) or as soon thereafter as possible.

The Highway 17 Association will accomplish its mission by:

- Protecting Highway 17 projects now fully funded in the TIP.
- Being regional in vision and scope and not advancing one local project at the expense of another.
- Anticipating and resolving local issues and concerns, and facilitating solutions where local conflicts exist.
- Helping the DOT solve problems in planning, design, right-of-way acquisition and construction, in order to advance Highway 17 projects.
- Being an active partner with federal, state, regional and local stakeholders who share an interest in the completion of a fully controlled access, four-lane Highway 17 from Virginia to South Carolina.

# Highway 17 Association

## Mission Statement and Goals

### Goals, Strategies and Tactics

#### Government Relations 2009 - 10

- Continue to meet regularly with County and City governing bodies in the Highway 17 corridor to keep elected officials apprised of progress and to address issues or concerns.
  - Who: Marc Finlayson
  - When: Throughout 2009-10 as appropriate.

**Progress 10/1/09 – 12/31/09:** Since the beginning of the Association's fiscal year (October 1, 2009) Finlayson has made a concerted effort to expand support for the Highway 17 Association among local governments who have here-to-fore not been official members. Working through tourism professionals in the northeast region, Finlayson secured financial support from both Camden and Pasquotank Counties for 2010. Finlayson met with Sabrina Bengel, newly elected alderman from the City of New Bern to discuss continued support. At the public hearing in Maysville on R-2514, Finlayson had a chance to visit with Jones County Commissioners Joe Wiggins, Sondra Riggs and Jesse Ray Eubanks and Onslow County Commissioner Bill Keller. Highway 17 board members Lionell Midgett (Onslow Commissioner), Jay Bender (Pollocksville Mayor) and Larry Meadows (Jones County Economic Developer) also attended. Mickie Wilson has begun setting up local government briefings for Finlayson. Dates for Brunswick County and the City of Jacksonville have been confirmed.

*Progress 1/1/10 – 3/31/10: In keeping with our annual requests to local governments for financial support for the Association's work, Finlayson made presentations to the Boards of Commissioners in Pender, Brunswick, Jones, Beaufort, Martin, Onslow, Bertie, Pasquotank and New Hanover Counties. Finlayson also made presentations to the following municipalities: Pollocksville; New Bern; Jacksonville; Washington; River Bend and Edenton. In addition to the formal presentations, Finlayson met separately with the new Mayors of New Bern and Washington, Lee Bettis and Archie Jennings respectively. The meeting with Mayor Jennings was facilitated by Association board member Zoph Potts. Finlayson also met Jeff Hudson, the new Manager of Onslow County, along with board member Lionell Midgett. Along with board member Steve Biggs, Finlayson met with Chowan County Manager Peter Rascoe and Perquimans County Manager Bobby Darden, as well as Hertford Town Manager John Christensen. Finlayson also met briefly on separate occasions with Windsor and Williamston Town Managers Allen Castelloe and Eric Pearson. Finlayson took a call and answered questions from Beaufort County Commissioner Al Klemm and provided information to Craven County Commissioner Steve Tyson in order to assist the US 70 Commission. Many Beaufort County elected officials and some from neighboring counties participated in the dedication of the new Tar River bridge, named for former state Senator and long-time Washington Daily News publisher Ashley Futrell. Numerous county and municipal elected officials and key staff attended the Highway 17 Association annual meeting in March.*

**Progress 4/1/10 – 6/30/09:** Finlayson made a presentation to the Williamston town board.

*Progress 7/1/10 – 9/30/10: Along with board member Zoph Potts, Finlayson met with Beaufort County Manager Paul Spruill and Commissioner Robert Cayton to discuss the county's ongoing support for the Association. Finlayson met with New Bern Alderman Sabrina Bengel to discuss the city's ongoing support. Mickie Wilson followed up with the local government partners in the corridor to ascertain their levels of support for the organization for 2011, so that a budget could be proposed. Following the August meeting of the Association's Board of Directors, Finlayson drafted a resolution of support and cover letter to encourage our local government partners to endorse the Association's efforts to secure funding for an economic impact study for the corridor. Thus far, the Association has received resolutions from Beaufort, Bertie, Brunswick, Camden, Craven, Martin, Pasquotank and Perquimins Counties and the cities or towns of Edenton, Jacksonville, Pollocksville, River Bend, Washington, Williamston and Windsor.*

- Continue to meet regularly with the DOT Board members representing the Highway 17 corridor and with key DOT staff to stay up to date on progress, issues and concerns.
  - Who: Marc Finlayson.
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: Finlayson participated in the regular quarterly briefing on Highway 17 projects held in conjunction with the October DOT Board meeting in Raleigh. New Board of Transportation members Hugh Overholt (Division 2) and Leigh McNairy (at-large) participated, along with Stan White (Division 1) and Lanny Wilson (Division 3). Mr. White was named Chairman of the Highway 17 Committee for NCDOT. Rob Hanson, Project Development Engineer for eastern North Carolina conducted the meeting, joined by Jerry Jennings, Neil Lassiter and Allen Pope, Chief Division Engineers for Divisions 1,2 and 3 respectively. At this particular meeting DOT Chief Operating Officer Jim Trogdon participated in order to discuss the upcoming public hearing for the R-2514 project in Jones County. Finlayson met with Neil Lassiter in Greenville to discuss the R-2514 hearing in more detail. Finlayson participated in the public meeting in Bear Grass on the R-2511 project (Washington to Williamston) where he met with project manager Olivia Farr, as well as DOT staff from Divisions 1 and 2. Finlayson presented prepared remarks on behalf of the Association at the public hearing in Maysville on the R-2514 project; specifically the Association's preference for alternative 2A bypassing both Maysville and Belgrade. At the Jones County hearing Finlayson met with project manager Mark Pierce to discuss progress and timing. Along with several other transportation leaders, Finlayson met in Raleigh at DOT with Transportation Secretary Gene Conti, COO Jim Trogdon and Deputy Secretary Susan Coward to discuss the funding outlook for transportation projects in 2010 and beyond.**

*Progress 1/1/10 – 3/31/10: Finlayson participated in the regular quarterly briefing on Highway 17 projects held in conjunction with the January DOT Board meeting in Raleigh. Board of Transportation members Stan White, Hugh Overholt and Leigh McNairy participated, along with key DOT Raleigh and Division staff. Prior to presentations to Jacksonville and Onslow County, Finlayson met in Raleigh with project manager Zak Hamidi to get up to date information on the Jacksonville Bypass projects. Following his presentation to the New Hanover County Board of Commissioners, Finlayson met briefly with new Division 3 Board Member Mike Alford and Division 3 Chief Engineer Allen Pope who were also on the Commission agenda. Finlayson attended the dedication in Beaufort County of the new Tar River bridge in conjunction with the opening of a section of the Washington Bypass. DOT Secretary*

*Gene Conti dedicated the bridge and Division 2 Board member Hugh Overholt served as master of ceremonies. Staff from Divisions 1 and 2 attended, along with Division 4 DOT Board member Gus Tulloss. Following the dedication of the Trent River draw bridge in New Bern, Finlayson met briefly with Secretary Conti, Division 2 Board member Hugh Overholt and Division 2 Chief Engineer Neil Lassiter. At the same event he spoke at greater length with Division 1 Board member Stan White, who chairs the Highway 17 committee of the DOT Board. They discussed the importance of keeping the Highway 17 committee intact and at work despite organizational and schedule changes taking place on the DOT Board. Finlayson shared the podium with Secretary Conti in Raleigh, as they announced the TRIP report on transportation for North Carolina. Finlayson represented NC Go! Finlayson attended the roll out of the new NCDOT Strategic Planning process in Kinston. Key Raleigh and Division DOT staff participated. Finlayson met afterward with Division 1 Chief Engineer Jerry Jennings to discuss the status of the R-2511 project between Washington and Williamston. In March, Finlayson joined a lobbying roundtable that meets monthly at DOT to discuss issues of importance. Participating for DOT were COO Jim Trogdon, CFO Mark Foster, Deputy Secretary for Budget and Intergovernmental Affairs Susan Coward, State Highway Administrator Terry Gibson, Legislative Liaison Johanna Reese and Technical Services Administrator Victor Barbour. Finlayson met with Highway Administrator Terry Gibson to discuss Gibson's remarks of behalf of DOT to the Highway 17 Association annual meeting. In addition to Gibson participating in the program, Division 1 and 2 Board members Stan White and Hugh Overholt attended, as well as staff from the three eastern NC Divisions.*

**Progress 4/1/10 – 6/30/10: Finlayson participated in the quarterly briefing on Highway 17 projects, which was postponed from April to May to give the new DOT Board leadership a chance to assess and schedule committees to the Board, including the Highway 17 Committee. Chairman Stan White (Division 1) announced that the Highway 17 Committee was considered a regional model for partnership and had been endorsed by Sec. Gene Conti and new Board Chairman Bob Collier. White, Hugh Overholt (Division 2) and Mike Alford (Division 3) participated along with Jerry Jennings, Neil Lassiter and Allen Pope, Chief Division Engineers for Divisions 1, 2 and 3 respectively and other key administrative staff from DOT in Raleigh. Finlayson introduced Governor Beverly Perdue at a news conference in Raleigh to promote the Governor's Mobility Fund. Sec. Conti was also on the program and was accompanied by ten of the 17 DOT Board members from around the state. Finlayson was invited to address the Board of Transportation at its July monthly meeting, held June 30 in New Bern. Division 2 hosted the meeting and took the opportunity to share with the Board the many projects underway in the Division and the several key partnerships unique to Division 2. Finlayson was introduced by Division 2 Chief Engineer Neil Lassiter. Finlayson told the Highway 17 story and talked about the ways in which the Highway 17 Association partners with DOT to the benefit of both organizations. Highway 17 Association board members Robert Cayton, Bob Mattocks and Paul Spruill attended the DOT Board meeting. Finlayson participated in a policy briefing at DOT in Raleigh along with leaders of other transportation related trade associations from across the state. Chief Financial Officer Mark Foster, Technical Services Administrator Victor Barbour, Deputy Secretary for Administration and Business Development Anthony Roper and Chief Engineer Jon Nance represented NCDOT in what will be a regular briefing. On several occasions Finlayson met with COO Jim Trogdon and Deputy Secretary Susan Coward to discuss the Mobility Fund.**

*Progress 7/1/10 – 9/30/10: Finlayson participated in the quarterly briefing on Highway 17 projects held in conjunction with the August DOT Board meeting in Raleigh. Board of Transportation members Stan White, Hugh Overholt, Mike Alford and Leigh McNairy participated, along with key DOT Raleigh and Division staff. Finlayson participated in the regular policy briefing with key DOT staff, including: Technical Services Administrator Victor Barbour; State Highway Administrator Terry Gibson; Chief Engineer Jon Nance; and Deputy Secretary Susan Coward. Finlayson met with COO Jim Trogdon and Chief of Staff Ellis Powell to discuss potential DOT support for the Association's economic impact study. He had a follow up phone call and meeting with Powell and Deputy Secretary Susan Coward on the same subject, and upon their referral Finlayson then met with Mike Bruff, Manager of the DOT Transportation Planning Branch. Finlayson participated in a DOT meeting in Raleigh to discuss ideas for proposed improvements along Highway 17 in Onslow and Pender Counties. This project is not now on the STIP and is called informally the "Holly Ridge Bypass" project. Representatives of regional MPOs and RPOs participated, as did representatives of some local governments including Kyle Breuer, Planning Director for Pender County.*

- Continue to nurture relationships with North Carolina's Congressional delegation and key staff and grow in knowledge of federal highway funding and administration.
  - Who: Marc Finlayson
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: As a follow up to his September trip to Washington, DC, Finlayson corresponded with the offices of the NC Senators and Representatives with whom he visited; particularly Chris Wall in the office of Sen. Richard Burr concerning misappropriated funding for Highway 17. Finlayson is corresponding with Kim McClellan in the office of Rep. Mike McIntyre (7<sup>th</sup> District) to request appropriations for Highway 17 projects in the coming federal appropriations bill. Finlayson assisted state Senator Harry Brown in drafting correspondence to Rep. Walter Jones (3<sup>rd</sup> District) seeking a change in position by the US Army Corps of Engineers on the R-2514 project. Finlayson also met with Board of Transportation member Hugh Overholt about Rep. Jones' involvement.**

*Progress 1/1/10 – 3/31/10: Regional staff for US Senators Richard Burr and Kay Hagan attended the Highway 17 Association annual meeting, as did staff for Congressman Walter Jones. Finlayson corresponded with Washington, DC staff for Sen. Hagan to determine next steps in recapturing revenues that had been appropriated to the Jacksonville Bypass projects but had been assigned to wrong account at US DOT.*

**Progress 4/1/10 – 6/30/10: Finlayson had follow-up conversations with Patrick Brennan on the staff of Sen. Kay Hagan to determine next steps for securing the Onslow County appropriation. As part of this effort Finlayson spoke and corresponded with Susan Howard, NCDOT's Congressional liaison in Washington, DC. Finlayson also consulted with Mark Sutherland, Executive Director of the Military Growth Task Force (MGTF), about ways to engage federal lawmakers in the transportation priorities of the Task Force and Highway 17 Association. In particular, Finlayson and Sutherland discussed several aspects of the R-2514 project in Jones County, which is the number one transportation priority of the MGTF. Deputy Director Jay Bender participated in these meetings.**

*Progress 7/1/10 – 9/30/10: Finlayson and Government Affairs contractor Chris Valauri spent three days in Washington, DC calling on the Congressional delegation and NCDOT Congressional liaison Susan Howard. Finlayson and Valauri met personally with Rep. Walter Jones (3<sup>rd</sup> District) and Rep. G.K. Butterfield (1<sup>st</sup> District) and their staff members for transportation policy, and had a substantive meeting with Sen. Kay Hagan to brief her for the first time on the Highway 17 Association, its mission, projects and progress. Hagan expressed strong support for the Association's efforts. As part of the dialogue with Sen. Hagan, Finlayson and Valauri met also with Patrick Brennan, Hagan's legislative aide for transportation policy to follow up on the appropriation that had been intended for Highway 17 in Onslow County but had been misallocated to the wrong account in US DOT. Additionally, Finlayson and Valauri met at length with Rep. David Price (4<sup>th</sup> District) who chairs the House Appropriations Committee for Homeland Security, to brief Price on the Highway 17 projects and to understand what support for Highway 17 might be available through the Homeland Security budget. Finlayson and Valauri also met with transportation policy staff for Rep. Mike McIntyre (7<sup>th</sup> District) and Sen. Richard Burr, as well as staff for Rep. Howard Coble (6<sup>th</sup> District), who serves on the House Transportation and Infrastructure Committee. While in Washington, Finlayson and Valauri were the guest of Rep. Bob Etheridge (2<sup>nd</sup> District) for some of the activities of "The Washington Perspective", an annual event for Chambers of Commerce and Economic Development organizations sponsored by the North Carolina House of Representatives delegation. One of the presentations was by Ray LaHood, US Secretary of Transportation, who briefed the gathering on the administration's ideas for reauthorizing and paying for the federal Transportation Act.*

- Continue to nurture relationships with the Highway 17 corridor's state legislative delegation, and grow in knowledge of state highway funding and administration.
  - Who: Marc Finlayson
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: Finlayson worked closely with Sen. Harry Brown (R-Onslow) as he prepared remarks and correspondence about the R-2514 project in Jones and Onslow Counties. Finlayson monitored the December meeting of the Transportation Oversight Committee of the NC General Assembly and had a chance to speak with Highway 17 corridor legislators Rep. Arthur Williams (D-Beaufort) and Rep. Danny McComas (R-New Hanover), as well as House Co-Chairman Nelson Cole (D-Rockingham).**

*Progress 1/1/10 – 3/31/10: Finlayson worked closely with Lt. Governor Walter Dalton and his staff to secure the Lt. Governor's participation in the Highway 17 Association annual meeting as the keynote speaker. Finlayson met at length with Lt. Governor Dalton in Raleigh to discuss his remarks and to brief him on Highway 17 and the Association's activities. State Senators Harry Brown (R-Onslow) and Jean Preston (R-Carteret) attended the Highway 17 Association annual meeting, as did state Representatives Russell Tucker (D-Onslow), Arthur Williams (D-Beaufort) and Pat McElraft (R-Carteret). Finlayson worked closely with Rep. Alice Underhill (D-Craven) to secure her participation in the annual meeting as introducer of Lt. Governor Dalton. Following the Trent River Draw Bridge dedication in New Bern, Finlayson met with Rep. William Wainwright (D-Craven) to discuss several transportation issues. Finlayson spoke briefly with Sen. Marc Basnight (D-Dare) at the annual meeting of the NC 20 coalition held in New Bern. Finlayson corresponded with Rep. Nelson Cole (D-Rockingham), co-chairman of the joint Transportation Oversight Committee of the NC General Assembly prior to its April hearing on the Equity Formula. Finlayson worked with Bob Weiss, committee council, to understand format for the committee's hearing and timetable for submitting remarks.*

**Progress 4/1/10 – 6/30/10:** The Highway 17 Association hosted its annual legislative breakfast in Raleigh in June. Lawmakers from the Highway 17 corridor participated in the event and engaged with Highway 17 Association board members, including: Sen. R.C. Soles (D-Columbus); Sen. Harry Brown (R-Onslow); Sen. Jean Preston (R-Carteret); Rep. Dewey Hill (D-Columbus); Rep. Tim Spear (D-Chowan); Rep. Carolyn Justice (R-Pender); Rep. Pat McElraft (R-Carteret) and Rep. Alice Underhill (D-Craven). Finlayson attended meetings of the House Transportation Committee, the Joint Transportation Appropriations Committee, the Senate Finance Committee and the Joint Legislative Transportation Oversight Committee where transportation related policy and funding matters were discussed. Particularly, Finlayson supported the Governor and the DOT in its advocacy for the Mobility Fund. During this period Finlayson met with key legislators to discuss issues of interest including: Rep. Prior Gibson (D-Anson), Co-Chairman of House Finance; Rep. Jim Crawford (D-Granville), Co-Chairman of House Appropriations; Rep. Arthur Williams (D-Beaufort), Vice-Chairman of House Transportation; Rep. Doug Yongue (D-Scotland), Co-Chairman of House Appropriations; Rep. Hugh Holliman (D-Davidson), House Majority Leader; and Sen. Dan Clodfelter (D-Mecklenburg), Co-Chairman of Senate Finance. Finlayson met on several occasions with Lt. Governor Walter Dalton to build on the positive relationship that began with Dalton's address to the Highway 17 Association annual meeting. Finlayson also had brief meetings with cabinet secretaries Keith Crisco of Commerce and Dee Freeman of Environment and Natural Resources.

*Progress 7/1/10 – 9/30/10: Finlayson worked with Tate Johnson, director of the Governor's eastern NC office, to set up a meeting between Governor Beverly Perdue and the Highway 17 Association Board of Directors. The meeting occurred on August 18 and was well attended and very positive and productive. Also attending was the Governor's advisor Brynn Thomas. Finlayson followed up with Johnson and Thomas on several items that were discussed with the Governor, including support for the Highway 17 economic impact study. Near the close of the General Assembly Budget Session, Finlayson attended several legislative committee meetings, including House Transportation and Senate Finance, where transportation policy and funding questions were being considered.*

- Continue to nurture relationships with other stakeholders and organizations concerned with transportation issues in North Carolina, to develop a productive network of allies on issues of interest or concern to the Highway 17 Association.
  - Who: Marc Finlayson
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09:** Finlayson continues to participate in the Tourism initiative coordinated by the three eastern North Carolina economic development partnerships, including a planning session held at the NC East Region offices in Kinston. The goal of the initiative is to have Highway 17 designated as a Heritage Highway by the federal government. Finlayson continues to serve as co-chair of NC Go!, the statewide transportation advocacy group and meets regularly with other transportation leaders in and out of government, among them Jay Stem, Executive Director of the NC Aggregates Association, with whom Finlayson met in November to discuss transportation funding prospects. Finlayson briefed the regular meeting of the Downeast Rural Planning Organization (RPO) on Highway 17 progress and issues. Finlayson met with Mark Sutherland, newly named Director of the Military Growth Task Force, to discuss transportation issues associated with

**the region's military growth; specifically the Jones County project. Deputy Director Jay Bender (of the Highway 17 Association board) also participated. Finlayson gave a Highway 17 update to the Breakfast Rotary Club of New Bern whose members included elected officials from the cities of New Bern and River Bend.**

*Progress 1/1/10 – 3/31/10: Finlayson represented NC Go! at the Raleigh news conference to announce the 2010 TRIP Report on Transportation in North Carolina. DOT Secretary Gene Conti was also on the panel of speakers, as were representatives of TRIP and AAA Carolinas. Finlayson briefed the regular meeting of the Downeast Rural Planning Organization (RPO) on Highway 17 progress and issues. Following the roll out of the NCDOT strategic planning process in Kinston, Finlayson met with leaders of all five RPOs in the Highway 17 corridor, including newly named Director of the Albemarle RPO, Steve Lambert. At the invitation of Craven County Commissioner Steve Tyson and Carteret County Commissioner Tom Steepy, Finlayson briefed the Board of Directors of the US 70 Commission to report on the Highway 17 Association experience and structure as the 70 Commission shifts from a planning to an advocacy organization. Finlayson attended the State of the Region Forum in Goldsboro, sponsored by the NC East Region Partnership. While in Edenton, Finlayson visited the Northeast NC offices to thank staff there for their continued support. Finlayson attended the open house for the new Military Growth Task Force offices in Swansboro. Finlayson met with representatives of the consulting firm Marstell Day to discuss transportation issues of interest to Camp Lejeune and Marine Corps Air Stations Cherry Point and New River. Finlayson met in Burgaw with Al Friemark, representing a Pender County Homeowners group interested in the Hampstead Bypass project. Finlayson spoke to two civic groups in Beaufort County about Highway 17 progress: Beaufort Seniors civic organization and Leadership Beaufort, sponsored by the Chamber of Commerce. The Highway 17 Association continues to participate in the tourism coalition seeking to secure federal Heritage designation for the Highway 17 corridor. Finlayson attended a meeting of the coalition in Williamston and Mickie Wilson represented the Association at a meeting held in conjunction with the statewide Tourism Conference in New Bern. While in Edenton, Finlayson met with Nancy Nuckolls, Edenton-Chowan Tourism Director, as well as Richard Bunch, Director of the Edenton-Chowan Chamber of Commerce. Finlayson attended the annual meeting of the NC 20 coalition of coastal counties, for which Highway 17 Association board member Tom Thompson is a leader. The 17 Association is a supporting member of NC 20. Finlayson met in Raleigh with Becky Gray, policy director of The John Locke Foundation, a conservative public policy research organization that writes regularly on transportation funding and policy issues. Ms. Gray attended the Highway 17 Association annual meeting.*

**Progress 4/1/10 – 6/30/10: Finlayson made presentations to the Cape fear Rural Planning Organization (RPO), the Downeast RPO and the Mid-East RPO to report on progress along the Highway 17 corridor and activities of the Highway 17 Association. Finlayson continues to serve as Co-Chairman of NC Go!, which worked extensively with NCDOT and the General Assembly on behalf of Governor Perdue's Mobility Fund. Finlayson was asked to introduce the Governor at a May news conference to promote the Fund. Sec. Gene Conti participated in the event as well as ten members of the Board of Transportation and about a dozen Mayors from around the state. At the invitation of John Chafee, Finlayson briefed the Board of Directors of the NC East Region partnership on the Mobility Fund. Finlayson participated in the North Carolina Railroad Forum in Raleigh to learn about multimodal infrastructure, especially as it affects the two state ports and the military in eastern North Carolina. Rail and Highway are crucial in the deliberations of the Governor's Logistics Task**

**Force, co-chaired by Lt. Governor Walter Dalton and Sec. Gene Conti. Finlayson met and corresponded with Durwood Stephenson, the new executive director of the US 70 Commission to answer questions about the Highway 17 Association's structure and goals as the 70 group gets reorganized with a new advocacy focus.**

*Progress 7/1/10 – 9/30/10: Finlayson participated in a meeting with the leadership team of NC Go! to discuss the future of that organization. Also in the meeting were many key financial supporters of NC Go! including Bob Barnhill of Barnhill Contracting Company and Seth Wooten of S.T. Wooten Corporation, two large and important eastern North Carolina road builders who do a lot of work in the Highway 17 corridor. Finlayson met with Jay Stem, the executive director of the NC Aggregates Association to discuss future road building and funding scenarios, and with Durwood Laughinghouse, Chief General Counsel of Norfolk Southern Railroad, to discuss shared goals and concerns of the highway and railroad interests. Finlayson participated in the periodic policy briefing at DOT with representatives of other stakeholders interested in highway construction including: The Associated General Contractors (AGC) of North Carolina and the Carolinas Asphalt Paving Association. While in Washington, DC, Finlayson met briefly with Mark Sutherland, Executive Director of the Military Growth Task Force, who was participating in a panel discussion about military business, in conjunction with "The Washington Perspective".*

## Goals, Strategies and Tactics

### Public / Media Outreach and Marketing 2009 - 10

- Continue to expand and improve the Highway 17 Association web site. Add features that will make the site more informative, interactive and interesting to prospective viewers.
  - Who: Marc Finlayson and Mickie Wilson.
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: Finlayson has corresponded with Rob Will and Alex Rickard of the Downeast RPO to monitor progress on the interactive map of the Highway 17 corridor that the RPO staff is building for the Association. This collaboration would enable viewers to the Highway 17 Association web site to monitor progress on discreet projects along the corridor by clicking the appropriate section of highway. It would also contain statistics pertinent to the highway such as traffic counts and accident records.**

*Progress 1/1/10 – 3/31/10: Board of Director information has been updated on the Highway 17 Association web site. Work continues on the interactive map of the Highway 17 corridor that the Downeast RPO staff is building for the Association.*

**Progress 4/1/10 – 6/30/10: The Association renewed the [www.highway17nc.org](http://www.highway17nc.org) domain and continues to update the web site. The Downeast RPO staff continues to work on the interactive Highway 17 corridor map. The Association should be able to add a link to the map very soon.**

*Progress 7/1/10 – 9/30/10: Work continues on the interactive Highway 17 corridor map at the Downeast RPO.*

- Continue to nurture relationships with editors and reporters covering transportation for the newspapers and television stations within the Highway 17 corridor, and respond to inquiries by the news media.
  - Who: Marc Finlayson with appropriate local directors.
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: Finlayson provided interviews to WITN-TV and Public Radio East on the R-2514 project in Jones County; speaking particularly to the Association's support for the 2A alternative bypass around Maysville and Belgrade. Finlayson provided an interview with *The Washington Daily News* concerning an update on the R-2510 Washington Bypass project. While in Raleigh, Finlayson met with Lynn Bonner of *The News & Observer* of Raleigh to discuss transportation issues generally and other governance, public policy and political subjects.**

*Progress 1/1/10 – 3/31/10: During the quarter Finlayson provided 12 separate interviews to reporters for The Washington Daily News, The Sun Journal of New Bern, The News & Observer of Raleigh, The Jones Post, The Pender Chronicle, Public Radio East, WTKF-FM Talk Radio, WNCT-TV Greenville, WRAL-TV Raleigh and the Triangle Business Journal. Subjects included progress on the R-2514 project in Jones County, Heritage designation for the Highway 17 corridor, Equity Formula funding for transportation and the TRIP report. The Association received very positive media attention for its annual meeting in print, on radio and on*

television. While in Raleigh, Finlayson met with editor Steve Riley and public policy columnist Jack Betts of *The News & Observer* to discuss transportation policy and politics.

**Progress 4/1/10 – 6/30/10:** Finlayson provided an interview to Rob Holliday of UNC Public television for a comprehensive story about Highway 17 that Holliday produced for the weekly program *NC Now*, that airs across North Carolina. Division 2 Chief Engineer Neil Lassiter also participated in the story, as did Highway 17 Association board member Jay Bender, Washington Mayor Archie Jennings and others. The very positive piece aired in May and Holliday made a DVD available to the Association for use with legislators at our Legislative Breakfast in June. Finlayson gave an interview to Lockwood Phillips of WTKF-FM, the regional talk radio station, about Highway 17 and about North Carolina transportation policy and funding. Finlayson fielded several follow-up media calls in early April about the Highway 17 Association annual meeting that took place at the end of March. The Association made copies of newspaper coverage of Lt. Governor Walter Dalton's remarks to the annual meeting available to his press office.

*Progress 7/1/10 – 9/30/10:* During the quarter Finlayson provided four separate interviews to reporters for *The State Port Pilot of Southport*, *The Triad Business Journal*, *The Washington Daily News*, *The Beaufort Observer (Beaufort County)*, on subjects including the resolutions of support for the Highway 17 Association's economic impact study to future state transportation funding options including the Mobility Fund. Also, Finlayson briefed Rob Holliday of UNC-TV on transportation issues that may be of interest to the public TV network as it plans its coverage leading up to the 2011 NC General Assembly.

- Continue to distribute news releases or other appropriate information to the media at least quarterly and follow up to ensure coverage.
  - Who: Marc Finlayson and Mickie Wilson.
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09:** No newsletters or news releases were distributed during the period; however interviews have been scheduled with project managers and contractors to update progress on the Washington Bypass and New Bern Bypass projects. The next newsletter is expected to be published during the second quarter (January – March).

*Progress 1/1/10 – 3/31/10:* The Association published and distributed a newsletter explaining the format and expected outcomes of NCDOT's new strategic planning process. In cooperation with the Downeast RPO, which authored the original piece, the newsletter attempted to share more broadly with our Highway 17 corridor audience how DOT expects to discontinue the State Transportation Improvement Program (STIP) and replace it with a five, ten and 20 year strategic planning document. Finlayson conducted a lengthy interview with Mark Mallett, project manager with contractor Flatiron United upon the completion of the Tar River Bridge project of the Washington Bypass. A newsletter article is forthcoming. The Association distributed a news media advisory about the annual meeting, and particularly the participation of Lt. Governor Walter Dalton and State Highway Administrator Terry Gibson. Finlayson assisted the Lt. Governor's press office with its own news media advisory about the event.

**Progress 4/1/10 – 6/30/10:** A newsletter was published and distributed highlighting the Highway 17 Association annual meeting, and particularly the

**keynote remarks of Lt. Governor Walter Dalton and State Highway Commissioner Terry Gibson. Copies were made available to legislators who attended the Association's Legislative Breakfast in June.**

*Progress 7/1/10 – 9/30/10: Finlayson distributed the annual meeting news release, along with up-to-date project status reports to the Congressional delegation and staff during the Washington, DC visits. The newsletter was well received.*

- Pursue research studies, grants and other opportunities that can advance the cause of Highway 17 planning, funding and construction. Publish or otherwise market such information in appropriate media and determine other ways to use the information to promote Highway 17.
  - Who: Marc Finlayson.
  - When: Throughout 2009-10 as appropriate.

**Progress 10/1/09 – 12/31/09: Finlayson and Mickie Wilson have been working with Pamela Bostic of the Elizabethtown office of the federal Economic Development Administration (EDA) to seek a grant to fund the economic impact study for the Association. Ms. Wilson has downloaded the files and walked through the application process with Ms. Bostic. The federal grant requires a one-for-one match so Finlayson is pursuing money from the NC Department of Commerce as a potential match. If the Association is successful in getting the grant it already has a scope of work and budget in hand through a partnership of UNC-Wilmington and a private consulting firm. At the same time, Tom Thompson has said he is working with UNC-Charlotte to put a proposal together and to identify potential funding sources independent of EDA.**

*Progress 1/1/10 – 3/31/10: Finlayson has corresponded with Dr. Edd Hauser of the Geography Department of the University of North Carolina at Charlotte. UNC-C was encouraged by Association board member Tom Thompson to submit a proposal to conduct the research and prepare the economic impact study. They are also willing to at least discuss how they might support our efforts to secure funding to do the work. Finlayson and Dr. Hauser will meet in May. Finlayson has also been seeking support from state funding sources to match any potential federal Economic Development Administration (EDA) planning grant we expect to compete for. Mickie Wilson continues to work with the Elizabethtown office of the EDA on the application process.*

**Progress 4/1/10 – 6/30/10: Finlayson had a preliminary meeting with Dr. Edd Hauser of UNC-Charlotte to introduce himself and discuss the economic impact study. It was determined from that meeting that UNC-C would be interested in talking in more detail about collaboration on the project, including seeking funding to pay for it. Subsequently, a follow-up meeting between Finlayson and the UNC-C team was scheduled for Charlotte in late July at which time more substantive details of the project will be discussed.**

*Progress 7/1/10 – 9/30/10: Finlayson traveled to Charlotte to meet with Dr. Edd Hauser, Director of Transportation Policy Studies for the University of North Carolina at Charlotte. Dr. Hauser assembled a team of educators and researchers who proposed a scope of work for the Association's economic impact study. Funding for the study was the subject of the Highway 17 Association's meeting with Governor Beverly Perdue in August. Gov. Perdue was receptive to the idea of helping the Association find funds to pay for the study or match other grants that might be*

*available. Subsequent to the meeting with the Governor, Finlayson met with Jim Trogdon, Ellis Powell, Susan Coward and Mike Bruff of NCDOT to discuss funding options. They are COO of the Department, Chief of Staff, Deputy Secretary for Budget and Manager of the Transportation Planning Branch respectively.*

## Goals, Strategies and Tactics

### Administrative / Financial 2009 - 10

- Continue to disseminate monthly budget and expense information to the Board and / or Finance Committee; Help the treasurer prepare reports for the Board meetings as appropriate.
  - Who: Marc Finlayson and Mickie Wilson.
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: Mickie Wilson continues to provide monthly financial information to the Finance Committee and receives authorization to reimburse the Association’s operating account for travel and promotional expenditures. Finlayson and Ms. Wilson prepared the 2009-10 budget that was approved by the Board at its September meeting. Ms. Wilson helped Treasurer Larry Meadows prepare the fiscal year-end Treasurer’s Report to the Board at that time. Finlayson and president Lionell Midgett have executed the management contract for the 2009-10 fiscal year. The Association has already received some \$172,000 from its local government funding partners for fiscal 2009-10.**

*Progress 1/1/10 – 3/31/10: Mickie Wilson continues to provide monthly financial information to the Finance Committee and receives authorization to reimburse the Association’s operating account for travel and promotional expenditures. Ms. Wilson helped Treasurer Larry Meadows prepare his report to the Highway 17 Association annual meeting. Letters seeking financial support for fiscal year 2010-11 were sent to the counties, municipalities and economic partnerships throughout the corridor. Through the first half of the year the Association has managed its budget prudently; coming in more than \$7,000 under budget for the period.*

**Progress 4/1/10 – 6/30/10: Mickie Wilson continues to provide monthly financial information to the Finance Committee and receives authorization to reimburse the Association’s operating account for travel and promotional expenditures. Through the first three quarters of the Association’s fiscal year the organization has managed its budget very prudently, coming in more than \$10,000 under budget for the period.**

*Progress 7/1/10 – 9/30/10: Mickie Wilson continues to provide monthly financial information to the Finance Committee and receives authorization to reimburse the Association’s operating account for travel and promotional expenditures. It is anticipated that the Association will be more than \$10,000 under budget for the 2009-10 fiscal year when final transactions are accounted for. Ms. Wilson and Marc Finlayson put together a proposed budget for the Association’s 2010-11 fiscal year for the Board of Directors to consider and adopt in September. The 2010-11 budget is expected to be very similar to the 2009-10 budget.*

- See that tax returns are properly filed with the IRS and the NC Department of Revenue and ensure that the annual audit is conducted in a thorough and timely manner.
  - Who: Marc Finlayson and Mickie Wilson.
  - When: By the appropriate dates in fiscal year 2009-10.

**Progress 10/1/09 – 12/31/09: Finlayson and Mickie Wilson have met with our auditor to provide information for the 2008-09 fiscal year audit. Ms. Wilson is also preparing and providing information that will enable the auditor to file our 2009 tax return for our 501(c)(6) organization.**

*Progress 1/1/10 – 3/31/10: The 2009 financial audit for the Association has been completed and copies delivered to our administrative offices. The Association received another clean report. We have shared the audit report with those funding partners who require a copy. The accountant who prepared the audit is also filing the Association's 2009 state and federal tax returns.*

**Progress 4/1/10 – 6/30/10: The 2009 federal and state tax returns have been filed.**

*Progress 7/1/10 – 9/30/10: Completed.*

- Continue to explore innovative ways to generate more income for the Association and its mission, including soliciting private donations for special events and seeking grant money for special projects.
  - Who: Marc Finlayson and Mickie Wilson.
  - When: Throughout 2009-10.

**Progress 10/1/09 – 12/31/09: At the Board's request from its September meeting, Finlayson prepared a brochure with which the Association can solicit private-sector support for the organization. Board members have pledged to identify and contact at least five private companies in their respective counties to solicit. Finlayson will accompany Board members on these calls during the second fiscal quarter (January – March). Depending on the amount of contributions, the private-sector fundraising campaign may preclude the need for additional corporate support for the 2010 annual meeting. That is being determined by Finlayson and Ms. Wilson.**

*Progress 1/1/10 – 3/31/10: The Association secured eight sponsors to underwrite the cost of the annual meeting. The \$4,000 raised enabled the Association to provide lunch for all the elected officials in attendance without using public funds.*

**Progress 4/1/10 – 6/30/10: Finlayson continues to pursue funding to support an economic impact study for the Highway 17 corridor. He has approached legislative leaders, the NC Department of Commerce and NCDOT to explore funding opportunities. Mickie Wilson continues to correspond with the federal Economic Development Administration about applying for an EDA grant but a commitment for matching funding is required to file the federal application.**

*Progress 7/1/10 – 9/30/10: The Board of Directors met in August with Governor Beverly Perdue, and among the items for discussion was state funding support for the Association's economic impact study. Finlayson followed up with key administrators in the DOT to pursue support. Mickie Wilson continues to communicate with the regional director of the federal Economic Development Administration offices in Elizabethtown, in the event the Association applies for an EDA planning grant.*

County Of Craven  
Emergency Services

Stanley Kite, Director  
Ira Whitford, Asst. Director



Bus: (252) 636-6608  
Fax: (252) 636-6655

March 3, 2011

To: Harold Blizzard

From: Patti McDaniel

Re: DOI Grant for Fire Departments

Mr. Blizzard:

We have 7 Fire Departments that would like to ask the Board of Commissioners for a County grant match on the Department of Insurance Grant (DOI). The DOI grants are a 50/50 match with a maximum amount of \$30,000.00 awarded to each department. I have listed for you a brief description of each department equipment list and grant amount. Most of the departments are applying for radio equipment to meet the FCC mandated narrow banding requirements by 2013.

	<u>Grant Amt</u>	<u>Co Match</u>
1. Tri-Community Fire- SCBA (Air Paks) and Turn-out Gear	\$60,800.00	\$30,800.00
2. Vanceboro Fire –Communication & Protective Equipment	\$42,745.00	\$21,372.50
3. Cove City Fire – Communications Equipment (Radio's & Pagers)	\$24,675.00	\$12,337.50
4. Dover Fire –Communication/Fire & Medical Equipment	\$29,250.00	\$14,625.00
5. No.9 Township – Communication & Protective Equipment	\$ 16,675.00	\$ 8,337.50
6. Rhems – Communication Equipment, Speed Bumps	\$ 30,440.00	\$15,220.00
7. Ft. Barnwell – Tear-out Gear-SCBA(Air Paks), Tripod Lights, Communications Equipment Nozzles, Safety Vest	<u>\$38,426.33</u>	<u>\$19,213.41</u>
Total Amounts	\$243,011.33	\$121,905.91

If you have any questions, please feel free to contact our office.

Thank you

# Items	Description/Generic Name	Itemized Cost	Extended Cost
<b>Protective</b>			
5	Turnout gear, coat	\$720.00	\$3,600.00
5	Turnout gear, pants	\$539.00	\$2,695.00
12	Safety vests	\$30.00	\$360.00
<b>Fire/Resc/Misc</b>			
16	Hose	\$120.00	\$1,920.00
8	Communication, Mobile radio	\$450.00	\$3,600.00
5	Communication, Pager	\$430.00	\$2,150.00
2	Speed bump	\$425.00	\$850.00
10	Traffic glow baton	\$30.00	\$300.00
1	Misc, gas detector	\$1,200.00	\$1,200.00

Total Cost: \$16,675.00  
 Your Cost: \$8,337.50  
 Volunteer Fire Department Cost: \$8,337.50

NO. 9 TOWNSHIP FIRE & RESCUE



2011 Volunteer Fire Department Fund Equipment List

# Items	Description/Generic Name	Itemized Cost	Extended Cost
<b>Protective</b>			
10	SCBA, Complete	\$5,000.00	\$50,000.00
8	Turnout Gear, Complete	\$1,350.00	\$10,800.00

Total Cost: \$60,800.00  
Your Cost: \$30,800.00  
Volunteer Fire Department Cost: \$30,000.00

Tri-Community

2011 Volunteer Fire Department Fund Equipment List

#	Items	Description/Generic Name	Itemized Cost	Extended Cost
<b>Fire/Resc/Misc</b>				
10		Communication, Mobile radio	\$744.00	\$7,440.00
10		Communication, Portable Radio	\$894.00	\$8,940.00
28		Communication, Radio/Pager	\$470.00	\$13,160.00
2		Speed bump	\$450.00	\$900.00

Total Cost: \$30,440.00

Your Cost: \$15,220.00

Volunteer Fire Department Cost: \$15,220.00

Rhems

2011 Volunteer Fire Department Fund Equipment List

# Items	Description/Generic Name	Itemized Cost	Extended Cost
<b>Protective</b>			
5	Turnout Gear, Complete	\$1,825.00	\$9,125.00
4	SCBA, spare bottle	\$700.00	\$2,800.00
<b>Fire/Resc/Misc</b>			
1	Communication, Repeater	\$1,600.00	\$1,600.00
20	Communication, Pager	\$470.00	\$9,400.00
15	Communication, Mobile radio	\$492.00	\$7,380.00
10	Communication, Portable Radio	\$998.00	\$9,980.00
5	Communication, base radio	\$492.00	\$2,460.00
<b>Total Cost:</b>		\$42,745.00	
<b>Your Cost:</b>		\$21,372.50	
<b>Volunteer Fire Department Cost:</b>		\$21,372.50	

Vanceboro

# Ft. Barnwell Rural Vol. Fire Dept.

*"Volunteers In Service"*

9327 NC 55 W  
Dover, NC 28526

March 1, 2011

To: Stanley Kite

Attached is the equipment list request the department has applied for on the Dept. of Insurance grant for 2011. We would like to request a county matching fund equal to the Dept. of Insurance if the department is awarded the grant.

## 2011 Volunteer Fire Dept. Fund Equipment List

4	Helmets with face shields	\$237.50/ea	\$950.00
4	Turnout Gear, Boots	\$238.99/ea	\$955.96
4	Turnout Gear, Coats, Pants	\$1,877.00/ea	\$7,508.00
20	Hoods, PBI	\$33.33/ea	\$666.60
35	Reflective Vest	\$35.03/ea	\$1,226.05
4	SCBA (Air Paks)	\$4,395.97/ea	\$17,583.88
5	Pagers	\$444.00/ea	\$2,222.00
4	Portable Radios	\$943.50/ea	\$3,774.00
2	2 ½ Nozzles, Stacktip	\$1,048.16/ea	\$2,096.32
2	Portable Tripod Scene Lights	\$723.01/ea	\$1,446.02

Total Equipment	\$38,426.33
Total Dept. of Insurance	\$19,213.42
Total Fire Dept. or County	\$19,213.41

Regards,

Greg Milligan  
Chief

2011 Volunteer Fire Department Fund Equipment List

# Items	Description/Generic Name	Itemized Cost	Extended Cost
<b>Fire/Resc/Misc</b>			
8	Communication, Hand Held Radio	\$675.00	\$4,050.00
4	Communication, Mobile radio	\$900.00	\$2,700.00
3	Communication, Headset	\$125.00	\$375.00
6	Communication, Portable Radio	\$550.00	\$3,300.00
18	Communication, Pager	\$450.00	\$6,750.00
3	Communication, Hand Held Radio	\$2,500.00	\$7,500.00

Total Cost: \$24,675.00  
 Your Cost: \$12,337.50  
 Volunteer Fire Department Cost: \$12,337.50

Cove City

DOVER



Wayne Goodwin, State Fire Marshal

◀BACK HOME SEARCH OSFM SECTIONS NCDOT

FIRE/RESCUE GRANTS & RELIEF FUNDS HOME

STAFF

FIRE/RESCUE GRANTS & RELIEF FUNDS

RESCUE SQUAD WORKER'S RELIEF FUND

WALDEN DEEP FIRE DEPARTMENT FUND

WALDEN DEEP RESCUE / EMS FUND

## Fire/Rescue Grants & Relief Funds

### Fire Grant Equipment Entry

Name: Dover Fire Department

County: Craven

Year: 2011

- 1. Enter the equipment category

- \*Category:

- 2. Select equipment from the list below.

For equipment that is not listed below, call DOI/Fire Rescue Grants at (919)661-5880 for approval.

Requests for equipment such as: exercise equipment, training aids, manuals, projectors, etc., will not be considered for matching funds. All equipment requests must be for new equipment only - no requests for reconditioned or refurbished equipment are accepted.

- Equipment Filter:

- \*Equipment:

- 3. Enter the Count and Cost. Press the Save button.

- \*Count:

- \*Item Cost:

- Total:  
\$0.00

Save

Application

Category	Count	Equipment	Item Cost	Total
Fire/Resc/Misc	10	Communication, Pager	500.00	5,000.00
Fire/Resc/Misc	13	Hose, rubber 1.75 in, 50 ft section	140.00	1,820.00
Fire/Resc/Misc	2	Hand tool, bolt cutters 24"	100.00	200.00
Fire/Resc/Misc	2	Hydrant bag	500.00	1,000.00
Fire/Resc/Misc	4	Quick connect couplings	50.00	200.00
Fire/Resc/Misc	4	LED flashlight	120.00	480.00
Fire/Resc/Misc	1	Hand tool, mechanics tools	500.00	500.00
Fire/Resc/Misc	3	Defibrillator (Automatic)	1,300.00	3,900.00
Fire/Resc/Misc	1	Communication, Mobile radio	1,250.00	1,250.00
Fire/Resc/Misc	4	Radio Vehicle Charger	100.00	400.00

<u>Fire/Resc/Misc</u>	<u>1Base Radio Control Station/Unit</u>	2,500.00	2,500.00
<u>Fire/Resc/Misc</u>	<u>1Laptop Computer</u>	1,000.00	1,000.00
<u>Fire/Resc/Misc</u>	<u>1Computer</u>	1,000.00	1,000.00
<u>Fire/Resc/Misc</u>	<u>1Foam Injector</u>	10,000.00	10,000.00
14 Items			

<b>Total Cost:</b>	\$29,250.00
<b>Your Cost:</b>	\$14,625.00
<b>Volunteer Fire Department Fund Cost:</b>	\$14,625.00

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	Attachment #9. AMOUNT
WIBICH, WARREN L MIL-LES-11/ECC-11/7/13 VA	0072627 2010-0002051	36.99
BANKS, JOHN WILLIAM CLERICAL ERROR IN VALUE OF BOAT	0084312 2010-0002498	780.12
BARNACLE BOBS BOAT & APPRAISAL ERROR CORRECTION	0070822 2009-0090260	806.69
BARNACLE BOBS BOAT & APPRAISAL ERROR CORRECTION	0070822 2010-0002695	497.50
BARNETT, STEVEN SITUS IN DAVIE COUNTY	0084903 2010-0002773	125.92
BRYAN, LEON ALLEN HEIRS UNOCCUPIED SINCE 8/2008	0006892 2010-0006715	36.25
BRYAN, LEON JR & BRYAN, SAMUEL UNOCCUPIED SINCE 8/2008	0063992 2010-0006716	36.27
BURIA, RICKY D MIL-HIS NAME LES 11/ECC-CAPT FL	0083227 2010-0007295	117.03
CHATHAM, JOHN ANTHONY & SAMANT MIL-HIM/11/ECC-4/28/13 TX/MIL ID ML	0076454 2010-0009358	115.58
CUSTOM TATTOO COMPANY APPRAISAL ERROR CORRECTION	0082517 2010-0012283	162.29
DUKE, JOSHUA EDWARD MIL-HIS NAME LES-11 ECC-00 CAPT FL	0083115 2010-0014817	16.26
FARR, BRIAN D DID NOT OWN 1/1/2009	0054040 2009-0018150	109.32
FARR, BRIAN D DID NOT OWN 1/1/2010	0054040 2010-0016597	88.84
WVILLE, HELEN M MOBILE HOME UNOCCUPIED SINCE 1999	0061627 2010-0017586	37.26

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WHLER, STEPHEN H JR & ALLIE D ORDERED BY BOARD OF E & R 2-22-2011	2420153 2010-0097044	307.90
FUTCH, JASON B JET SKI LISTED IN JONES COUNTY	0046990 2010-0018588	17.16
GEIGER, BYRON DID NOT OWN 1/1/2010	0084724 2010-0019504	323.51
HICKS, MICHAEL DAVID MIL-HIS NAME LES 11/ECC-MAJOR TX	0079465 2010-0024184	55.10
HOLLIFIELD, PAMELA & BECTON, L DID NOT OWN 1/1/2010	0045093 2010-0024887	42.11
HOLLIFIELD, PAMELA & BECTON, L DID NOT OWN 1/1/2009	0045093 2009-0027307	47.69
HOUSE, CLENNIE RAY UNOCCUPIED SINCE 2001	0018479 2010-0025307	37.03
HOWARD, DAVID B. BOAT SITUS IN VIRGINIA 1/1/2010	0082809 2010-0025376	7.26
HUBBARD, THOMAS E DOUBLE BILLED-SEE ACCT 81553	0085137 2010-0025557	326.78
J & P UNLIMITED INC OUT OF BUSINESS 1/1/2010	0073077 2010-0026447	6.94
JONES, JAMES NATHANIAL & ASHLE DOUBLE BILLED-SEE ACCT 77488	0077733 2010-0090074	461.28
LASALLE, CHRISTOPHER A & PAMEL MIL-LES 10 ECC-000 CAPT IN	0072645 2010-0030267	42.52
LEWIS, GUILFORD E ORDERED BY BOARD OF E & R 2-22-2011	4389302 2010-0097148	99.20
MARTIN, DAVID E & MICHELLE L MIL-HIS NAME/LES-11 ECC-MAJ MI	0046299 2010-0033082	57.39

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
MRTIN, SANDRA C & COWARD, EDW CORRECTION FROM 12/20/2010 CREDITS	0073284 2010-0093489	37.26
MARTINES, FABIOLA DOUBLE BILLED SEE ACCT 78006	0080843 2009-0090671	49.55
MARTINES, FABIOLA DOUBLE BILLED SEE ACCT 87104	0080843 2010-0033195	42.84
MCCALL, KRISTOPHER EDWARD DOUBLE BILLED SEE ACCT 84588	0084588 2010-0090172	210.39
MORRIS, KATHY COWARD SITUS IN PITT COUNTY	0085829 2010-0093630	109.40
MYTECH SERVICES INC OUT OF BUSINESS 1/1/2010	0065339 2010-0037536	371.86
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038062	265.95
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038064	283.68
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038066	141.84
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038068	141.84
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038071	141.84
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038077	130.02
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038078	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038080	591.00

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038082	591.00
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038083	59.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038085	59.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038086	59.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038088	650.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038089	236.40
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038090	177.30
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038091	650.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038092	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038101	591.00
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038103	236.40
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038106	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038108	70.92
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038109	591.00

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038110	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038111	295.50
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038112	236.40
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038113	591.00
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038114	177.30
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038115	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038117	59.10
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038118	413.70
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038120	709.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038122	709.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038123	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038124	472.80
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038125	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038127	59.10

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038129	295.50
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038130	236.40
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038131	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038132	236.40
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038133	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038135	118.20
NEW BERN RIVERFRONT DEVELOPMEN ORDERED BY BOARD OF E & R 3-1-2011	0053443 2010-0038137	709.20
NORDHOFF, RICHARD LARRY JR MIL-11LES/ECC-5/31/11 IN	0082944 2010-0038616	151.40
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	0064816 2010-0039027	76.48
OSTRANDER, CHRISTOPHER E MIL-HIM 11 ECC-10/27/11 FL	0083304 2010-0039367	8.49
PERKINS, EDWARD TRAVIS & HARRI DID NOT OWN 1/1/2009	0040660 2010-0040498	120.25
PRATHER, JOHN MIL-HIS NAME LES 11/ECC-1/31/12 TX	0081595 2010-0041761	112.21
QUINN, KENNETH H & KAREN A APPRAISAL ERROR CORRECTION	0042796 2010-0042362	140.76
INN, KENNETH H & KAREN A APPRAISAL ERROR CORRECTION	0042796 2010-0042361	86.97

## CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WILLY, AARON JAMES MIL-HIS NAME LES-11/ECC-GRADE03/FL	0084605 2010-0043026	74.75
SABLE, DANIEL W JR DID NOT OWN 1/1/2009	0055994 2010-0045028	141.69
SHIVAR, RANDY DOUBLE BILLED RECY-SEE ACCT 52935	0052935 2010-0046590	37.26
SPILMAN, ZACHARY MIL-HIS NAME LES-10/ECC-CAPT VA	0084717 2010-0048326	739.92
STARK, ERNEST B VACANT SWMH SINCE 7-2008	0011312 2010-0048676	36.27
TOLER, THERESA PEGRAM DID NOT OWN 1/1/2008	0073189 2010-0051593	61.23
TOLER, THERESA PEGRAM DID NOT OWN 1/1/2008	0073189 2009-0056422	75.54
TOLER, THERESA PEGRAM DID NOT OWN 1/1/2008	0073189 2008-0055545	79.90
TRACEY, ROBERT W MIL-HIS NAME ETS-GRADE O3 FL	0080421 2010-0051770	81.28
WALTON, STEVEN M & CHRISTIE R MIL-HIM 11/ECC-8/16/13 FL	0050076 2010-0053740	52.51
WARD, JAMES CARLTON & ERMA D TO CORRECT C/M 1-18-11	7532355 2010-0090294	332.39
WILEY, MATTIE HARGETT MOBILE HOME UNOCCUPIED SINCE 2002	0036379 2010-0056220	37.26
WOLANSKI, CHRISTIAN J & NICHOL MIL-HIS NAME LES-11/ECC-12/22/12 MI	0072056 2010-0057345	13.40
WOLANSKI, RODNEY C APPRAISAL ERROR CORRECTION	8162475 2011-0090077	6.20

CREDIT MEMOS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
	98 -CREDIT MEMO(S)	20,136.14

## REFUNDS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WZELL, PATRICIA D UNOCCUPIED SINCE 10/2008	0082598 2010-0094445	36.00
BONNICI, ANTHONY M BOAT LOCATED ON MCAS CHERRY POINT	0083280 2010-0005046	336.09
BONNICI, ANTHONY M BOAT LOCATED ON MCAS CHERRY POINT	0083280 2010-0090130	469.15
BRYAN, LEON ALLEN HEIRS UNOCCUPIED SINCE 8/2008	0006892 2009-0007269	36.00
BRYAN, LEON JR & BRYAN, SAMUEL UNOCCUPIED SINCE 8/2008	0063992 2009-0007270	36.00
CAROLINA CREEK LLC ORDERED BY BOARD OF E & R 2-22-2011	0057690 2010-0008281	9,310.52
CAROLINA CREEK LLC ORDERED BY BOARD OF E & R 2-22-2011	0057690 2010-0008295	17,738.18
FARROW, LAMB HEIRS APPRAISAL ERROR CORRECTION	0013032 2010-0016640	32.29
GAETA, REBECCA B PAYMENT TO BE APPLIED TO TIC 91466	0023152 2010-0018624	517.94
HLEPH, ROLAN DOUBLE LISTED-SEE ACCT 85834	0084027 2010-0024661	49.42
JETHRO, KENNETH BRIAN & CHERYL ORDERED BY BOARD OF E & R 3-1-2011	0079168 2010-0097113	66.51
KUHN, ROBERT A JR & ALICIA F DOUBLE BILLED-SEE ACCT 70822	0052021 2008-0032560	310.00
KUHN, ROBERT A JR & ALICIA F DOUBLE BILLED-SEE ACCT 70822	0052021 2009-0032635	283.16
IN, ROBERT A JR & ALICIA F DOUBLE BILLED-SEE ACCT 70822	0052021 2010-0029736	135.22

## REFUNDS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
WINDSAY, PHILLIP DOUBLE BILLED-SEE ACCT 70614	0085642 2010-0031282	155.39
MANTYLA, AMOS O III & ETHEL FA ORDERED BY BOARD OF E & R 2-22-2011	4614750 2010-0032774	4.73
MCCURDY, DONALD J & GABRIELE H APPRAISAL ERROR CORRECTION	0003966 2010-0093509	115.02
PERKINS, EDWARD TRAVIS & HARRI DID NOT OWN 1/1/2010	0040660 2009-0044296	156.02
POWELL, JIMMY RAND ORDERED BY BOARD OF E & R 12-7-2010	5809500 2010-0097247	24.54
PREVOST, BAILEY APPRAISAL ERROR CORRECTION	0027721 2010-0041837	137.52
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	0033945 2009-0047731	222.65
RISK, GREGORY C & SHARON A DOUBLE BILLED -SEE ACCT 42717	0033945 2010-0043675	135.22
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	0033945 2008-0047287	231.19
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	0033945 2007-0046558	283.65
RISK, GREGORY C & SHARON A DOUBLE BILLED -SEE ACCT 42717	0033945 2006-0045123	287.92
TOLER, RAYMOND MCLEAN DOUBLE BILLED-SEE ACCT 63437	0085845 2010-0094114	95.78
WALLACE, RICHARD D & HODGE, APPRAISAL ERROR CORRECTION	0072217 2010-0097978	101.34
W.D., JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2006	7532355 2007-0057233	72.00

## REFUNDS SUBJECT TO BOARD APPROVAL ON 03/07/2011

TAXPAYER NAME	ACCT#/TICKET#	AMOUNT
RD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2006	7532355 2008-0057949	72.00
WARD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2006	7532355 2009-0058911	72.00
WARD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2005	7532355 2006-0055494	32.00
WARD, JAMES CARLTON & ERMA D DWMH LISTED AS REAL ON SAME ACC #	7532355 2011-0090001	1,032.62
WETHERINGTON, DANIEL C & EVELY ORDERED BY BOARD OF E & R 3-1-2011	7690755 2010-0098136	6.59
WETHERINGTON, DANIEL C & EVELY ORDERED BY BOARD OF E & R 3-1-2011	7690755 2010-0094218	31.41
	34 -REFUND(S)	32,626.07

**North Carolina Department of Transportation  
Division of Highways  
Request for Addition to State Maintained Secondary Road System**

North Carolina

County of Craven

Road Description Robertson Lane, Hunting Wood Lane & McBride Place, from the intersection of Robertson Lane with S.R.1106 (Stately Pines Road) northward and eastward to dead ends. (See reverse side for Descriptions )

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

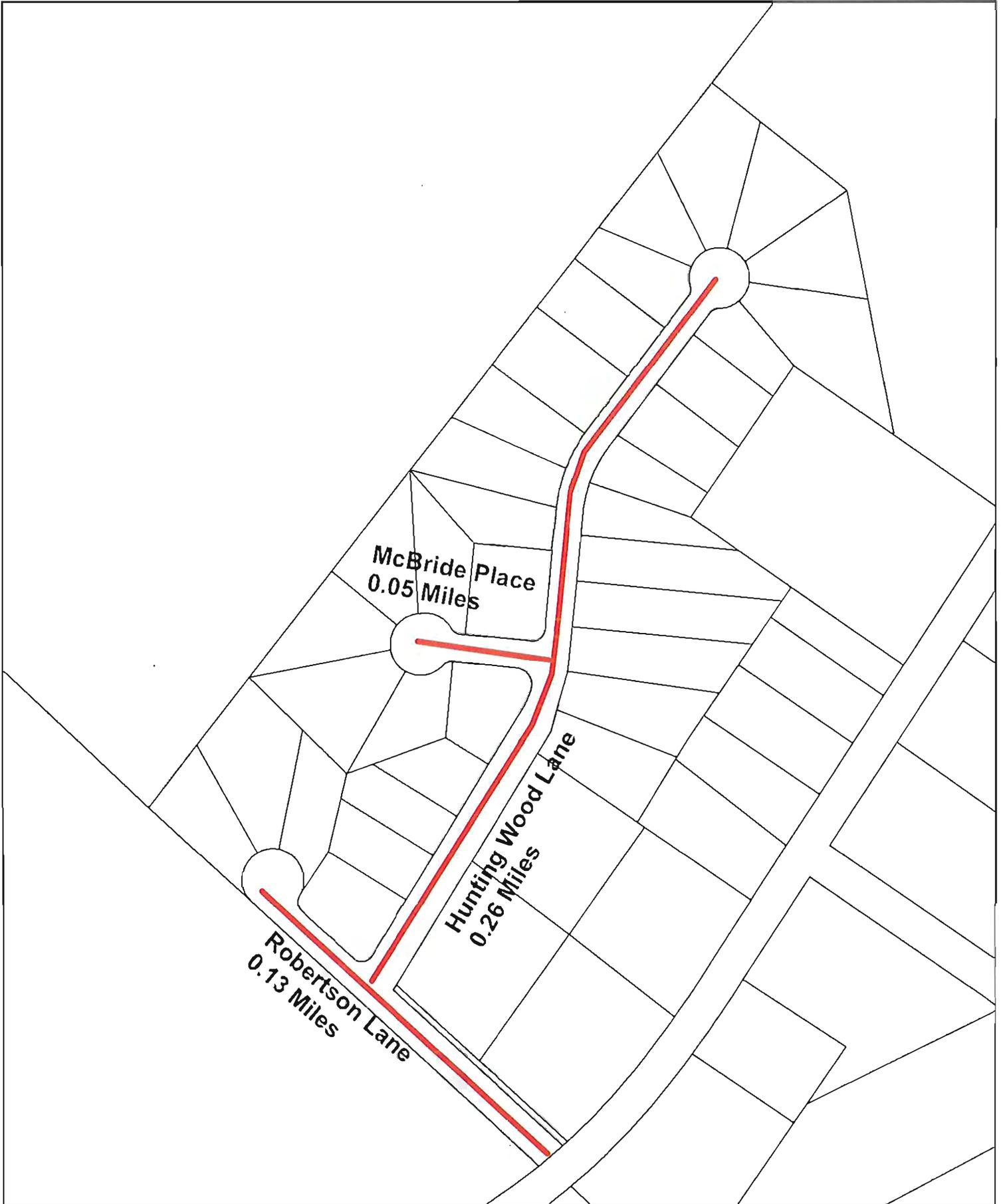
**Official Seal**

Clerk, Board of Commissioners  
County of \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**

# North Carolina State Department of Transportation Request for Addition to State Maintained Secondary Road System



## Craven County CDBG – CR FY08

BID DATE: February 24, 2011

CONTRACTOR	LICENSE NUMBER	BID BOND	BASE BID	ALTERNATE BID B-1	ALTERNATE BID B-2	ALTERNATE BID B-3
James L. Cayton Utilities, Inc.	29341	YES	\$ 327,266.25	\$ 3,668.00	\$ 1,920.00	\$ 640.00
Thomas Simpson Const. Co.	17758	YES	\$ 328,603.00	\$ 4,702.90	\$ 2,454.00	\$ 0.00
T. A. Loving Company.	325	YES	\$ 353,407.50	\$ 4,716.00	\$ 2,640.00	\$ 1,400.00
GHC Construction, Inc.	29008	YES	\$ 370,874.97	\$ 4,978.00	\$ 2,520.00	\$ 1,200.00
Trader Construction Company	2943	YES	\$ 386,106.00	\$ 3,668.00	\$ 2,160.00	\$ 1,600.00

This is to certify that the bids tabulated herein were publicly opened and read aloud at 10:00 AM on the 24<sup>th</sup> day of February, 2011, at Craven County, 2828 Neuse Boulevard, New Bern, NC.



BY: David C. Revoir  
 David C. Revoir, P.E.



Craven County CDBG-CR FY08

ITEM	DESCRIPTION	QUANTITY	UNIT	James L. Cayton Utilities, Inc.		Thomas Simpson Const. Co., Inc.		GHC Construction, Inc.		T.A. Loving Company		Trader Construction Company	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>DIVISION 1: STORM DRAINAGE</b>													
1.01	12" RCP	262.0	LF	\$ 15.50	\$ 4,061.00	\$ 19.00	\$ 4,978.00	\$ 21.00	\$ 5,502.00	\$ 20.00	\$ 5,240.00	\$ 35.00	\$ 9,170.00
1.02	15" RCP	120.0	LF	\$ 16.00	\$ 1,920.00	\$ 20.25	\$ 2,430.00	\$ 22.00	\$ 2,640.00	\$ 25.00	\$ 3,000.00	\$ 35.00	\$ 4,200.00
1.03	Twin 15" RCP	34.0	LF	\$ 16.00	\$ 544.00	\$ 41.00	\$ 1,394.00	\$ 44.00	\$ 1,496.00	\$ 45.00	\$ 1,530.00	\$ 75.00	\$ 2,550.00
1.04	18" RCP	78.0	LF	\$ 19.00	\$ 1,482.00	\$ 24.00	\$ 1,872.00	\$ 25.00	\$ 1,950.00	\$ 30.00	\$ 2,340.00	\$ 45.00	\$ 3,510.00
1.05	15" FES	2.0	EA	\$ 358.00	\$ 716.00	\$ 450.00	\$ 900.00	\$ 650.00	\$ 1,300.00	\$ 500.00	\$ 1,000.00	\$ 425.00	\$ 850.00
1.06	18" FES	1.0	EA	\$ 420.00	\$ 420.00	\$ 510.00	\$ 510.00	\$ 700.00	\$ 700.00	\$ 600.00	\$ 600.00	\$ 490.00	\$ 490.00
1.07	2' x 4' DI 0'-6' Depth per NCDOT Det 840.35	4.0	EA	\$ 2,350.00	\$ 9,400.00	\$ 1,800.00	\$ 7,200.00	\$ 1,250.00	\$ 5,000.00	\$ 1,600.00	\$ 6,400.00	\$ 2,270.00	\$ 9,080.00
1.08	Offset Concrete Drop Inlet for twin 15" RCP (0-6' Depth) at Sta 15+82 John St per Det. 703.08	1.0	EA	\$ 1,400.00	\$ 1,400.00	\$ 1,475.00	\$ 1,475.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,065.00	\$ 3,065.00
1.09	2'x3' Drop Inlet (0-6' Depth) per Det. 703.05	3.0	EA	\$ 935.00	\$ 2,805.00	\$ 810.00	\$ 2,430.00	\$ 1,250.00	\$ 3,750.00	\$ 1,450.00	\$ 4,350.00	\$ 2,115.00	\$ 6,345.00
1.10	Ditch Liner (Fiberglass Netting)	500.0	SY	\$ 1.85	\$ 925.00	\$ 1.50	\$ 750.00	\$ 1.75	\$ 875.00	\$ 2.00	\$ 1,000.00	\$ 1.15	\$ 575.00
1.11	Class A Rip Rap (outlet protection)	30.0	TON	\$ 52.00	\$ 1,560.00	\$ 50.00	\$ 1,500.00	\$ 45.00	\$ 1,350.00	\$ 65.00	\$ 1,950.00	\$ 65.00	\$ 1,950.00
1.12	4" Concrete Valley Gutter (4' wide per Det 402.03W)	105.0	LF	\$ 18.70	\$ 1,963.50	\$ 15.00	\$ 1,575.00	\$ 30.00	\$ 3,150.00	\$ 20.00	\$ 2,100.00	\$ 18.00	\$ 1,890.00
1.13	4" Concrete Valley-Gutter Flume (approx. 11 LF)	5.0	SY	\$ 83.00	\$ 415.00	\$ 100.00	\$ 500.00	\$ 38.00	\$ 190.00	\$ 100.00	\$ 500.00	\$ 150.00	\$ 750.00
1.14	Silt Fence	900.0	LF	\$ 2.65	\$ 2,385.00	\$ 3.00	\$ 2,700.00	\$ 2.50	\$ 2,250.00	\$ 2.50	\$ 2,250.00	\$ 2.00	\$ 1,800.00
1.15	Silt Fence Relief Point per Det. 101.02	1.0	LS	\$ 315.00	\$ 315.00	\$ 750.00	\$ 750.00	\$ 100.00	\$ 100.00	\$ 250.00	\$ 250.00	\$ 275.00	\$ 275.00
1.16	Stone Check Dams	2.0	EA	\$ 185.00	\$ 370.00	\$ 500.00	\$ 1,000.00	\$ 150.00	\$ 300.00	\$ 300.00	\$ 600.00	\$ 400.00	\$ 800.00
1.17	Stone Construction Entrance, if required by Engr.	1.0	EA	\$ 910.00	\$ 910.00	\$ 900.00	\$ 900.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,950.00	\$ 1,950.00
1.18	Hardware Cloth & Grave Inlet Protection	8.0	EA	\$ 235.00	\$ 1,880.00	\$ 125.00	\$ 1,000.00	\$ 100.00	\$ 800.00	\$ 300.00	\$ 2,400.00	\$ 180.00	\$ 1,440.00
1.19	Rock Dam w/ Sediment Basin per Det. 104.02	1.0	EA	\$ 830.00	\$ 830.00	\$ 1,000.00	\$ 1,000.00	\$ 22,800.00	\$ 22,800.00	\$ 3,000.00	\$ 3,000.00	\$ 8,100.00	\$ 8,100.00
1.20	Dewatering Bag to empty sediment basin, if needed	1.0	LS	\$ 525.00	\$ 525.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 350.00	\$ 750.00	\$ 750.00	\$ 900.00	\$ 900.00
1.21	Mandatory NCG01 and NPDES Compliance Reporting	1.0	LS	\$ 350.00	\$ 350.00	\$ 1,500.00	\$ 1,500.00	\$ 470.00	\$ 470.00	\$ 1,500.00	\$ 1,500.00	\$ 395.00	\$ 395.00
1.22	Seed, Fertilize, Lime, Mulch, Tack	1.0	AC	\$ 2,500.00	\$ 2,500.00	\$ 1,300.00	\$ 1,300.00	\$ 2,200.00	\$ 2,200.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
				<b>Total</b>	<b>\$ 37,676.50</b>	<b>Total</b>	<b>\$ 38,164.00</b>	<b>Total</b>	<b>\$ 61,173.00</b>	<b>Total</b>	<b>\$ 46,760.00</b>	<b>Total</b>	<b>\$ 62,585.00</b>
				<b>Division 1:</b>		<b>Division 1:</b>		<b>Division 1:</b>		<b>Division 1:</b>		<b>Division 1:</b>	

<b>DIVISION 2: UTILITIES</b>													
2.01	6" PVC SDR 21 Watermain, transition gaskets for used w/ MJ ductile iron fittings, including tracer wire (does not include 4" stone bedding)	820.0	LF	\$ 8.00	\$ 6,560.00	\$ 10.80	\$ 8,856.00	\$ 11.00	\$ 9,020.00	\$ 15.00	\$ 12,300.00	\$ 10.00	\$ 8,200.00
2.02	2" SDR 21 DIP waterline, at conflicts	50.0	LF	\$ 5.00	\$ 250.00	\$ 6.50	\$ 325.00	\$ 29.77	\$ 1,488.50	\$ 10.00	\$ 500.00	\$ 10.00	\$ 500.00
2.03	2" IBGV and valve box;	1.0	EA	\$ 400.00	\$ 400.00	\$ 535.00	\$ 535.00	\$ 489.00	\$ 489.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00
2.04	2" Tap on proposed 6" PVC Watermain, Sta 18+45 John St	1.0	EA	\$ 900.00	\$ 900.00	\$ 250.00	\$ 250.00	\$ 447.00	\$ 447.00	\$ 1,500.00	\$ 1,500.00	\$ 445.00	\$ 445.00
2.05	6" DIP Class 350 waterline, as needed	140.0	LF	\$ 22.00	\$ 3,080.00	\$ 23.50	\$ 3,290.00	\$ 33.60	\$ 4,704.00	\$ 25.00	\$ 3,500.00	\$ 25.00	\$ 3,500.00
2.06	6" MJ GV	6.0	EA	\$ 650.00	\$ 3,900.00	\$ 825.00	\$ 4,950.00	\$ 824.00	\$ 4,944.00	\$ 700.00	\$ 4,200.00	\$ 700.00	\$ 4,200.00
2.07	6" Cut-In MJ Tee w/ Blocking	2.0	EA	\$ 500.00	\$ 1,000.00	\$ 640.00	\$ 1,280.00	\$ 1,480.00	\$ 2,960.00	\$ 1,700.00	\$ 3,400.00	\$ 765.00	\$ 1,530.00



Craven County CDBG-CR FY08

ITEM	DESCRIPTION	QUANTITY	UNIT	James L. Cayton Utilities, Inc.		Thomas Simpson Const. Co., Inc.		GHC Construction, Inc.		T.A. Loving Company		Trader Construction Company	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
2.08	6" MJ 90° Elbow & Blocking	2.0	EA	\$ 250.00	\$ 500.00	\$ 345.00	\$ 690.00	\$ 231.00	\$ 462.00	\$ 350.00	\$ 700.00	\$ 545.00	\$ 1,090.00
2.09	Miscellaneous Fittings	100.0	LBS	\$ 3.50	\$ 350.00	\$ 13.00	\$ 1,300.00	\$ 7.46	\$ 746.00	\$ 5.00	\$ 500.00	\$ 16.00	\$ 1,600.00
2.10	Fire Hydrant Assembly	2.0	EA	\$ 3,600.00	\$ 7,200.00	\$ 3,150.00	\$ 6,300.00	\$ 3,271.00	\$ 6,542.00	\$ 3,000.00	\$ 6,000.00	\$ 3,255.00	\$ 6,510.00
2.11	3/4" PE SDR-9 Class 200 Water Serving Tubing	700.0	LF	\$ 5.00	\$ 3,500.00	\$ 2.25	\$ 1,575.00	\$ 4.72	\$ 3,304.00	\$ 4.00	\$ 2,800.00	\$ 2.00	\$ 1,400.00
2.12	3/4" Service Tap on new 6" PVC watermain	12.0	EA	\$ 135.00	\$ 1,620.00	\$ 280.00	\$ 3,360.00	\$ 152.00	\$ 1,824.00	\$ 350.00	\$ 4,200.00	\$ 355.00	\$ 4,260.00
2.13	Relocate Ex. Water Meter/ Box	6.0	EA	\$ 100.00	\$ 600.00	\$ 75.00	\$ 450.00	\$ 168.00	\$ 1,008.00	\$ 100.00	\$ 600.00	\$ 37.50	\$ 225.00
2.14	Remove ex 2" water valve	1.0	EA	\$ 200.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 315.00	\$ 315.00	\$ 500.00	\$ 500.00	\$ 40.00	\$ 40.00
2.15	Disconnect and cap ex. 2" waterline, abandon in place, blk'g if required	1.0	LS	\$ 150.00	\$ 150.00	\$ 100.00	\$ 100.00	\$ 546.00	\$ 546.00	\$ 1,000.00	\$ 1,000.00	\$ 225.00	\$ 225.00
2.16	Connect Water Service to Ex Water Meter	1.0	EA	\$ 75.00	\$ 75.00	\$ 290.00	\$ 290.00	\$ 215.00	\$ 215.00	\$ 250.00	\$ 250.00	\$ 37.00	\$ 37.00
2.17	3/4" Water Meter Box (new, installed, no meter) (contingency if ex. meter boxes cannot be reused)	10.0	EA	\$ 75.00	\$ 750.00	\$ 200.00	\$ 2,000.00	\$ 125.00	\$ 1,250.00	\$ 50.00	\$ 500.00	\$ 150.00	\$ 1,500.00
2.18	Purchase of new 3/4" Water Meter, Installed by County (contingency)	10.0	EA	\$ 60.00	\$ 600.00	\$ 75.00	\$ 750.00	\$ 90.00	\$ 900.00	\$ 50.00	\$ 500.00	\$ 155.00	\$ 1,550.00
2.19	Off-Site Borrow Trench Backfill per Engineer (contingency)	300.0	CY	\$ 12.00	\$ 3,600.00	\$ 15.00	\$ 4,500.00	\$ 13.40	\$ 4,020.00	\$ 15.00	\$ 4,500.00	\$ 17.00	\$ 5,100.00
2.20	#57 Foundation Stone (4" Bedding)	500.0	TON	\$ 25.00	\$ 12,500.00	\$ 33.05	\$ 16,525.00	\$ 40.00	\$ 20,000.00	\$ 25.00	\$ 12,500.00	\$ 45.00	\$ 22,500.00
2.21	Trench Rock Excavation (Contingency)	35.0	CY	\$ 1.00	\$ 35.00	\$ 15.00	\$ 525.00	\$ 65.00	\$ 2,275.00	\$ 75.00	\$ 2,625.00	\$ 14.00	\$ 490.00
2.22	Dewatering	NO BID ITEM - INCIDENTAL TO COST OF LINE LAID											
2.23	STEP System Service Pipe 1-1/2" CTS PE-3408 SDR-9, if damaged during construction, per Engineer	200.0	LF	\$ 8.00	\$ 1,600.00	\$ 8.00	\$ 1,600.00	\$ 6.83	\$ 1,366.00	\$ 15.00	\$ 3,000.00	\$ 3.75	\$ 750.00
2.24	2" PE 3408 Force Main	40.0	LF	\$ 8.50	\$ 340.00	\$ 46.00	\$ 1,840.00	\$ 26.00	\$ 1,040.00	\$ 20.00	\$ 800.00	\$ 35.00	\$ 1,400.00
				<b>Total</b>	\$ 49,710.00	<b>Total</b>	\$ 61,391.00	<b>Total</b>	\$ 69,865.50	<b>Total</b>	\$ 66,875.00	<b>Total</b>	\$ 67,452.00
				<b>Division 2:</b>		<b>Division 2:</b>		<b>Division 2:</b>		<b>Division 2:</b>		<b>Division 2:</b>	

DIVISION 3: STREETS													
3.01	Construction Staking	1.0	LS	\$ 4,800.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00	\$ 4,200.00	\$ 4,200.00	\$ 10,000.00	\$ 10,000.00	\$ 21,940.00	\$ 21,940.00
3.02	Mobilization	1.0	LS	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00	\$ 18,662.97	\$ 18,662.97	\$ 10,000.00	\$ 10,000.00	\$ 2,900.00	\$ 2,900.00
3.03	Clearing and Grubbing, Removal of Misc. Trees/Shrubs	0.30	AC	\$ 15,480.00	\$ 4,644.00	\$ 10,000.00	\$ 3,000.00	\$ 22,750.00	\$ 6,825.00	\$ 7,500.00	\$ 2,250.00	\$ 13,930.00	\$ 4,179.00
3.04	Strip and Stockpile Topsoil On-Site	975.0	CY	\$ 5.15	\$ 5,021.25	\$ 5.00	\$ 4,875.00	\$ 10.00	\$ 9,750.00	\$ 6.00	\$ 5,850.00	\$ 3.50	\$ 3,412.50
3.05	Unclassified Excavation - HAUL OFF-SITE	600.0	CY	\$ 10.35	\$ 6,210.00	\$ 13.00	\$ 7,800.00	\$ 7.50	\$ 4,500.00	\$ 10.00	\$ 6,000.00	\$ 10.65	\$ 6,390.00
3.06	Undercut Excavation	400.0	CY	\$ 11.40	\$ 4,560.00	\$ 8.00	\$ 3,200.00	\$ 7.50	\$ 3,000.00	\$ 10.00	\$ 4,000.00	\$ 10.00	\$ 4,000.00
3.07	Off-Site Borrow -Select	750.0	CY	\$ 11.40	\$ 8,550.00	\$ 15.00	\$ 11,250.00	\$ 10.00	\$ 7,500.00	\$ 12.00	\$ 9,000.00	\$ 13.00	\$ 9,750.00
3.08	Line A Ditch excavation, grading - HAUL OFF-SITE	1.0	LS	\$ 4,700.00	\$ 4,700.00	\$ 7,500.00	\$ 7,500.00	\$ 2,280.00	\$ 2,280.00	\$ 4,000.00	\$ 4,000.00	\$ 6,305.00	\$ 6,305.00
3.09	Regrade Existing Roadside Ditch - LINE B (70 LF+/-)	1.0	LS	\$ 1,550.00	\$ 1,550.00	\$ 1,000.00	\$ 1,000.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 1,115.00	\$ 1,115.00
3.10	CABC (6" for roadway and 4" for driveway repair as shown)	2,000.0	TON	\$ 27.50	\$ 55,000.00	\$ 30.45	\$ 60,900.00	\$ 27.00	\$ 54,000.00	\$ 23.00	\$ 46,000.00	\$ 33.50	\$ 67,000.00
3.11	S9.5B Asphalt Paving (2")	850.0	TON	\$ 62.30	\$ 52,955.00	\$ 64.50	\$ 54,825.00	\$ 62.00	\$ 52,700.00	\$ 60.00	\$ 51,000.00	\$ 55.00	\$ 46,750.00
3.12	PG 64-22 Asphalt Cement (7.0% of S9.5B Asphalt Paving)	59.5	TON	\$ 570.00	\$ 33,915.00	\$ 469.00	\$ 27,905.50	\$ 640.00	\$ 38,080.00	\$ 575.00	\$ 34,212.50	\$ 450.00	\$ 26,775.00



Craven County CDBG-CR FY08

ITEM	DESCRIPTION	QUANTITY	UNIT	James L. Cayton Utilities, Inc.		Thomas Simpson Const. Co., Inc.		GHC Construction, Inc.		T.A. Loving Company		Trader Construction Company	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
3.13	1-19B Asphalt Pavement (6" for asphalt patch)	25.0	TON	\$ 260.00	\$ 6,500.00	\$ 177.00	\$ 4,425.00	\$ 260.00	\$ 6,500.00	\$ 275.00	\$ 6,875.00	\$ 100.00	\$ 2,500.00
3.14	Asphalt Curb S9.SB (Machine-Formed)	2,050.0	LF	\$ 15.80	\$ 32,390.00	\$ 9.50	\$ 19,475.00	\$ 9.44	\$ 19,352.00	\$ 15.00	\$ 30,750.00	\$ 9.25	\$ 18,962.50
3.15	Asphalt Pavement Removal/ Replacement on Scott St. (does NOT include replacement #57 stone or asphalt)	370.0	SY	\$ 4.50	\$ 1,665.00	\$ 5.00	\$ 1,850.00	\$ 2.50	\$ 925.00	\$ 10.00	\$ 3,700.00	\$ 7.50	\$ 2,775.00
3.16	Fine Grade Stone Base	4,690.0	SY	\$ 1.05	\$ 4,924.50	\$ 0.75	\$ 3,517.50	\$ 0.85	\$ 3,986.50	\$ 1.50	\$ 7,035.00	\$ 1.50	\$ 7,035.00
3.17	4" Concrete Sidewalk 5' Wide 3000psi	10.0	SY	\$ 40.50	\$ 405.00	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00	\$ 100.00	\$ 1,000.00	\$ 20.00	\$ 200.00
3.18	Removal of existing waste asphalt along railroad, haul off-site, per NCDOT and Engineer	20.0	CY	\$ 25.00	\$ 500.00	\$ 10.00	\$ 200.00	\$ 20.00	\$ 400.00	\$ 35.00	\$ 700.00	\$ 85.00	\$ 1,700.00
3.19	Demolition ex frame storage building, Sta 15+20 John St	1.0	LS	\$ 450.00	\$ 450.00	\$ 250.00	\$ 250.00	\$ 525.00	\$ 525.00	\$ 500.00	\$ 500.00	\$ 2,640.00	\$ 2,640.00
3.20	Remove ex STEP system at Sta 16+10 John St, per Engnr	1.0	LS	\$ 600.00	\$ 600.00	\$ 775.00	\$ 775.00	\$ 750.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00	\$ 7,000.00	\$ 7,000.00
3.21	Street Signs (2 stop, 1 street, 1 right turn sign)	4.0	EA	\$ 300.00	\$ 1,200.00	\$ 100.00	\$ 400.00	\$ 200.00	\$ 800.00	\$ 250.00	\$ 1,000.00	\$ 1,635.00	\$ 6,540.00
3.22	FHWA Type 3 Barricades, as directed by NCDOT	4.0	EA	\$ 285.00	\$ 1,140.00	\$ 150.00	\$ 600.00	\$ 725.00	\$ 2,900.00	\$ 350.00	\$ 1,400.00	\$ 235.00	\$ 940.00
3.23	Railroad Insurance	1.0	LS	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,260.00	\$ 5,260.00
<b>Total Division 3:</b>				\$ 239,879.75	<b>Total Division 3:</b>	\$ 229,048.00	<b>Total Division 3:</b>	\$ 239,836.47	<b>Total Division 3:</b>	\$ 239,772.50	<b>Total Division 3:</b>	\$ 256,069.00	

<b>TOTAL BASE BID:</b>	\$ 327,266.25	<b>TOTAL BASE BID:</b>	\$ 328,603.00	<b>TOTAL BASE BID:</b>	\$ 370,874.97	<b>TOTAL BASE BID:</b>	\$ 353,407.50	<b>TOTAL BASE BID:</b>	\$ 386,106.00
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BID ALTERNATES													
B-1	12" HDPE in lieu of Line Item 1.01 (12" RCP)	262.0	LF	\$ 14.00	\$ 3,668.00	\$ 17.95	\$ 4,702.90	\$ 19.00	\$ 4,978.00	\$ 18.00	\$ 4,716.00	\$ 14.00	\$ 3,668.00
B-2	15" HDPE in lieu of Line Item 1.02 (15" RCP)	120.0	LF	\$ 16.00	\$ 1,920.00	\$ 20.45	\$ 2,454.00	\$ 21.00	\$ 2,520.00	\$ 22.00	\$ 2,640.00	\$ 18.00	\$ 2,160.00
B-3	4" DIP Casing for 2" Sewer Forcemain	40.0	LF	\$ 16.00	\$ 640.00	\$ -	\$ -	\$ 30.00	\$ 1,200.00	\$ 35.00	\$ 1,400.00	\$ 40.00	\$ 1,600.00

**RESOLUTION  
RECOGNIZING THE FAMILY  
OF SERGEANT SHAYNE T. BUNN  
AS MILITARY FAMILY OF THE QUARTER**

**WHEREAS**, Sergeant Shayne T. Bunn is currently an active duty Marine stationed on Marine Corps Air Station Cherry Point, NC, working with the Center for Naval Aviation Technical Training Marine Unit (CNATT), as a Certified Instructor/Evaluator; and

**WHEREAS**, Sgt. Bunn contributes a great deal of his personal off-duty time coaching, organizing and mentoring in several civic activities and services in New Bern and Craven County, and was a key volunteer for the inter-service Army Martial Arts Program training at Fort Bragg, along with participating in the Color Guard Ceremony and Support the Troops Christmas Project at Havelock Elementary School, and

**WHEREAS**, Sgt. Bunn's wife, Esperanza Bunn, coupled with her full-time task of caring for their one year old daughter, Sophia, volunteers as a CNATT Family Readiness Assistant, coordinating all of their functions and events in and around the community for one of the largest units on the Air Station; and

**WHEREAS**, Sgt. Bunn and his wife are currently both striving to earn their Bachelor Degrees amidst their busy schedules, while together they reflect exemplary family values and selfless service to the community.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** recognizes the family of Sergeant Shayne T. Bunn for their superior leadership and positive impact on the community by enriching the lives of all who have worked with or come in contact with them.

**BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** congratulates them on being selected Military Family of the Quarter.

Adopted this 7<sup>th</sup> day of March, 2011.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board

Fire Tax Commissioners Appointment

<b>TOWNSHIP THREE-COVE CITY</b>	Re-Appointed	Accepted	Declined	Recommendation
<b>Dover &amp; Ft. Barnwell</b>				
Mr. William Matthews 703 Wintergreen Road Cove City, NC 28523		<b>X</b>		
Mr. James W. Smith 10300 NC Hwy 55 West Dover, NC 28526		<b>X</b>		
Rodney G. Russell,III 439 Loftin Farm Road Dover, NC 28526		<b>X</b>		
<b>TOWNSHIP FIVE-HARLOWE</b>				
Mr. Casezell Martin 225 Fisher Town Road Havelock, NC 28532	<b>X</b>			
Mr. Roy McCabe 4380 NC Hwy 101 Havelock, NC 28532	<b>X</b>			
Mr. Leander Carter 181 Nettie Drive Havelock, NC 28532				
<b>TOWNSHIP SIX</b>				
Dr. Larry S. Paul 415 Miller Blvd. Havelock, NC 28532		<b>X</b>		
Mr. Clarence Edwards P.O. Box 693 Havelock, NC 28532		<b>X</b>		
Mr. Craig Arthur 431 Flanners Beach Road New Bern, NC 28560		<b>X</b>		

Fire Tax Commissioners Appointment

<b>TOWNSHIP SEVEN</b>				
Mr. William Laughinghouse 795 Williams Road New Bern, NC 28560		<b>X</b>		
Mr. Reuben Earl Hart 609 Madam Moores Lane New Bern, NC 28560		<b>X</b>		
Mr. Alton Riggs 716 Lilliput Drive New Bern, NC 28560		<b>X</b>		
<b>Rhems</b>				
Mr. Raymond Hemphill 1508 Kimberly Road New Bern, NC 28562		<b>X</b>		
Mr. Bobby McLawhorn 5909 Hwy 17 South New Bern, NC 28562		<b>X</b>		
Mr. Clarence Simpson 5811 Hwy 17 South New Bern, NC 28562		<b>X</b>		
<b>Township One- Vanceboro</b>				
Mr. George Ewell P.O. Box 132 Vanceboro, NC 28586		<b>X</b>		
Mr. Grover Lancaster 850 Old Washington Post Rd. Vanceboro, NC 28586				
Mr. Curtis Morris 600 Ward Field Road Vanceboro, NC 28586		<b>X</b>		

Fire Tax Commissioners Appointment

<b>TRI-COMMUNITY</b>				
Mr. Kenneth P. Dunn 6010 Stern Ct New Bern, NC 28560	<b>X</b>			
Mr. Walter Kerner 1012 Pelican Drive New Bern, NC 28560	<b>New</b>			
Wilfred R Chagnon "Chrip" 100 Finch Lane New Bern, NC 28560	<b>New</b>			
<b>Little Swift Creek</b>				
Mr. Luther E. Gaskins 455 Antioch Road New Bern, NC 28560			<b>X</b>	Mr. Howard Spence 2132 Ridge Road New Bern, NC 28560
Mr. William T. Stilley 2575 Shoe Fly Road New Bern, NC 28560		<b>X</b>		
Mr. Joseph Wetherington 2565 Aurora Road Enul, NC 28527		<b>X</b>		
<b>West New Bern</b>				
Mr. Linwood Brown 655 Stevenson Road New Bern, NC 28562		<b>X</b>		
Mr. Mike Lucas 5116 Pine Tree Lane New Bern, NC 28562		<b>X</b>		
Mr. Lewis S Redd 3702 Wedgewood Drive New Bern, NC 28562		<b>X</b>		

Fire Tax Commissioners Appointment

<b>NO. 9 Township</b>				
Mr. Harry Mercer			<b>X</b>	Mr. Lee Kirkman
2875 W. NC Hwy 55				1802 Asbury Road
New Bern, NC 28562				Cove City, NC 28523
Mr. James T. Jackson		<b>X</b>		
2332 Dover Road				
Cove City, NC 28523				
Mr. Milton McCoy		<b>X</b>		
3215 Hwy 55 West				
New Bern, NC 28562				







2/24/2011

Firefigther's Relief Fund Trustees  
Appointments

<b>Dover</b>				
Mr. Durward L. White, Jr		X		
201 East Wilson Street				
Dover, NC 28526				
Mr. Robert Stroud		X		
6464 Wyse Fork Road				
Dover, NC 28526				
<b>Cove City</b>				
		X		
Mr. Dred Mitchell, Jr				
109 N. Main Street				
Cove City, NC 28523				
Mr. William H. McCoy		X		
P.O. Box 74				
Cove City, NC 28523				

3/3/2011