

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JANUARY 3, 2011
7:00 P.M.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF DECEMBER 20, 2010 REGULAR SESSION

1. PUBLIC HEARING – CONDITIONAL USE PERMIT: Jason Frederick, Planner, II
2. PUBLIC HEARING – COASTAL CAROLINA REGIONAL AIRPORT ZONING AND HEIGHT CONTROL ORDINANCE: Dale Holland, Holland Consulting Planners
3. PUBLIC HEARING – PROPOSED ROAD NAME CHANGES AND ADDITIONS: Don Baumgardner, Planning Director
4. PETITIONS OF CITIZENS
 - A. Tyker Gonzalez
 - B. Janice Parys
 - C. Hal James
 - D. Nelson McDaniel
5. TAX DEPARTMENT MATTERS: Ronnie Antry, Tax Administrator
 - A. Tax Releases and Refunds (*CA)
 - B. Budget Amendment (*CA)
6. SOLID WASTE DEPARTMENTAL BRIEFING: Rusty Cotton, Solid Waste Director
7. CONVENTION CENTER DEPARTMENTAL BRIEFING: Mary Harris, Convention Center Director
8. COOPERATIVE EXTENSION REQUEST: Tom Glasgow, Cooperative Extension Director and Mike Carroll, Extension Agent

9. APPOINTMENTS
 - A. Planning Board
 - B. Adult Care Home Advisory Committee
 - C. New Bern Craven County Library Board
 - D. Vanceboro Library Board
 - E. Craven Pamlico Carteret Regional Library Board
 - F. Health Board
 - G. CRSWMA
 - H. Economic Development Commission
 - I. Military Growth Task Force

10. COUNTY ATTORNEY'S REPORT: Jim Hicks

11. COUNTY MANAGER'S REPORT: Harold Blizzard

12. COMMISSIONERS' REPORTS

13. CLOSED SESSION

Agenda Date: January 3, 2011
Presenter: Jason Frederick
Agenda Item No. 1
Board Action Required: Yes

PUBLIC HEARING – CONDITIONAL USE PERMIT

The Craven County Board of Commissioners will conduct a public hearing on Monday, January 3, 2011 at 7:00 pm to receive public comment regarding the proposed use of a commercial business within the Airport Zone located at 817 Airport Rd, parcel ID 7-103-103. The Coastal Carolina Regional Airport Director has approved the intended use at the proposed location.

(See Attachment #1 for map of parcel location.)

(See Attachment #1.1 for CUP Zoning Application.)

(See Attachment #1.2 for relevant section of the zoning ordinance.)

(See Attachment #1.3 for guidelines for issuing a CUP.)

Board Action: Have staff and members of the public who will speak sworn in. Receive information. Following the public hearing, the Board may choose to take action on the request. A simple majority will be sufficient.

Agenda Date: January 3, 2011
Presenter: Dale Holland
Agenda Item No. 2
Board Action Required: Yes

**PUBLIC HEARING – COASTAL CAROLINA REGIONAL AIRPORT ZONING
AND HEIGHT CONTROL ORDINANCE**

The Craven County Board of Commissioners will conduct a public hearing on Monday January 3, 2011 at 7:00 pm to receive public comment regarding changes to the Coastal Carolina Regional Airport Zoning and Height Control Ordinance.

(See Attachment #2 for proposed ordinance with deletions, additions and changes highlighted.)

(See Attachment #2.1 for two power point slides to be presented on January 3, 2011.)

Board Action: Receive public comment. At the close of the public hearing, the Board may choose to take action to adopt the amendments to the ordinance. A unanimous vote will be necessary to adopt the ordinance on the first reading.

Agenda Date: January 3, 2011
Presenter: Don Baumgardner
Agenda Item No. 3
Board Action Required: Yes

PUBLIC HEARING – PROPOSED ROAD NAME CHANGES AND ADDITIONS

The Craven County Board of Commissioners will conduct a public hearing on Monday, January 3, 2011 at 7:00 pm to hear comments regarding a proposed road name addition to the Craven County Road Naming and Addressing Ordinance. The request for private road name is Theodore Godette Sr Lane and the road is located within Township 5.

- 100 % of all property owners are in agreement with the name
- 100 % of all property owners' signatures are on the road naming petition

(See Attachment #3 for Road/Street Name Petition.)

(See Attachment #3.1 for a location map.)

Board Action: After the public hearing, a Board motion will be requested to add Theodore Godette Sr. Lane to the County Code road name list, and to reconfirm a previously approved subdivision road name, Blades Village Drive, for addition to the County Code road name list.

Agenda Date: January 3, 2011
Presenters: Gonzalez, Parys, James, McDaniel
Agenda Item No. 4
Board Action Required: No

PETITIONS OF CITIZENS

A. TYKER GONZALEZ

Ms. Gonzalez will speak about property taxes.

B. JANCIE PARYS

Ms. Parys will speak about taxes.

C. HAL JAMES

Mr. James will speak about upholding the Constitution.

D. NELSON MCDANIEL

Mr. McDaniel will speak about the wrap-up of New Bern's 300th Anniversary celebration.

Board Action: Receive information.

Agenda Date: January 3, 2011
Presenter: Ronnie Antry
Agenda Item No. 5
Board Action Required: Yes

TAX DEPARTMENT MATTERS

A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #5 for the Board's approval.

Board Action: A roll call vote is necessary to approve tax releases and refunds.

B. BUDGET AMENDMENT

Mr. Antry is requesting a budget amendment to pay for tax refunds that the Board approves at each meeting. Refunds annually typically range from about \$40,000 to \$80,000 and it is difficult to know from year to year how much those will be. This year's revaluation has caused a greater number of refunds to be approved than in a normal year. The additional expenditure will increase this line item from \$50,000 to \$70,000 and it will be in keeping with the amounts approved from previous years.

Board Action: A roll call vote is necessary to approve the budget amendment.

Agenda Date: January 3, 2011
Presenter: Rusty Cotton
Agenda Item No. 6
Board Action Required: No

SOLID WASTE DEPARTMENTAL BRIEFING

Solid Waste Director, Rusty Cotton, will provide an overview of his department.

Board Action: Receive information.

Agenda Date: January 3, 2011
Presenter: Mary Harris
Agenda Item No. 7
Board Action Required: No

CONVENTION CENTER DEPARTMENTAL BRIEFING

Mary Harris, Convention Center Director, will brief the Board on the operations of the New Bern Riverfront Convention Center and the Visitors' Center.

Board Action: Receive Information

Agenda Date: January 3, 2011
Presenters: Tom Glasgow, Mike Carroll
Agenda Item No. 8
Board Action Required: Yes

COOPERATIVE EXTENSION REQUEST

Cooperative Extension staff will request support from the Craven County Board of Commissioners to 1) allow NC Eastern Region's Development Commission to submit a grant proposal to the North Carolina Department of Agriculture and Consumer Sciences Agricultural Development and Farmland Preservation Trust Fund (NCDA&CS ADFPTF) for funds to develop a Farmland Preservation Plan (FPP) for Craven County and 2) to allow NC Cooperative Extension to serve as the point of contact to coordinate efforts between the NC Eastern Region Development Commission and the Craven County Agricultural Advisory Board. (CCAAB).

The Voluntary and Enhanced Voluntary Agricultural District Ordinance adopted by Craven County in 2008 established the Craven County Agricultural Advisory Board to administer provisions of this ordinance as well as develop a long-ranged Farmland Preservation Plan (FPP). The CCAAB has been involved in planning and coordinating enrollment as directed by the ordinance and will continue to do so. However, emphasis has shifted toward development of the FPP. Typically, this plan examines past agricultural production trends, general economic growth within the county, rate of loss of farmlands to other uses, existing agricultural processing or manufacturers within the county, military influence and other influences that may impact future agricultural production. Basically, strengths and weaknesses of agricultural production are analyzed to develop strategies to protect existing farmlands.

The process is lengthy and costly. Thus, several counties have contracted with consultants to perform these tasks through grants obtained through the NCDA & CS ADFPTF. While feasible, this entails a great deal of coordination, is time consuming, involves coordination with county finance to manage grant funds, and relies upon the ability of members of the CCAAB to coordinate with economic, military and agricultural leaders. To provide a more convenient means for counties, ensure the development of a feasible FPP and to ensure that these plans meet requirements of NC GS.106-74(e), Agricultural Commissioner Steve Troxler has approved of North Carolina's Eastern Region Development Commission (NCER) to coordinate grant applications on behalf of counties. Thus, NCER secures and manages grant funds as well as coordinates development of the FPP with NCDA & CS staff, contracted individuals from

Mount Olive College, the Military Growth Task Force, members of NC Eastern Region, the CAAB as well as any appointed individual from within the county. To date, 22 counties have accepted this offer and have developed or are in process of developing a FPP.

Based on conversation with Extension staff in participating counties, we are convinced that a partnership with NCER would be an excellent opportunity for Craven County. Assuming the Board is in agreement, Craven County can initiate the process by submitting a letter of support to NCER, signed by either the County Manager or the Chair of the Board of Commissioners. From that point forward Cooperative Extension and the CCAAB would represent the County in this endeavor. Submission of the grant application would occur in July 2011 and the grant, if awarded, would be in August 2011. A finished plan could be available as soon as July 2012.

Board Action: Consider approving request for authorization of letter of support.

APPOINTMENTS

The following appointments were deferred at the last meeting.

A. PLANNING BOARD

Expiring terms of Sharon Bland and Glen Ipock

B. ADULT CARE HOME ADVISORY COMMITTEE

Resignation of Kathleen Sbarra

C. NEW BERN-CRAVEN COUNTY LIBRARY BOARD

Expiring terms of Rex Bennett and Maria Muniz. Attachment #9.C contains letters of interest from two citizens.

D. VANCEBORO LIBRARY BOARD

Expiring terms of Carol Campbell and Dorothy Gaskins

E. CRAVEN PAMLICO CARTERET REGIONAL LIBRARY

Expiring term of Rex Bennett

F. HEALTH BOARD

Expiring terms of Mark Leary (Optometrist), Larry Paul (Veterinarian), Robert Whitley (Dentist) and David Stevic (citizen)

G. CRSWMA

Expiring term of Paul Johnson

H. ECONOMIC DEVELOPMENT COMMISSION

Expiring terms of Al Coley, Mickey Corcoran and Michael Sullivan. Attachment #9.H. contains a letter of interest from a citizen.

I. MILITARY GROWTH TASK FORCE

Expiring terms of Ernie Richardson, Lonnie Pridgen and Jimmy Sanders

Board Action: The Board will be asked to fill current vacancies on Boards and Committees.

Agenda Date: January 3, 2011
Presenter: Jim Hicks
Agenda Item No. 10

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, will request that the Board go into closed session concerning a matter of attorney-client privilege, pursuant to NCGS 143-318.11 (a)(3).

Agenda Date: January 3, 2011
Presenter: Harold Blizzard
Agenda Item No. 11

COUNTY MANAGER'S REPORT

Agenda Date: January 3, 2011

Presenter: _____

Agenda Item No. 12

COMMISSIONERS' REPORTS

Agenda Date: January 3, 2011

Presenter: _____

Agenda Item No. 13

CLOSED SESSION