

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MAY 17, 2010
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MAY 3, 2010 REGULAR SESSION

1. CONSENT AGENDA
 - A. Tax Releases and Refunds
 - B. Budget Amendments
 - C. Health Fees
 - D. John Hardee Subdivision
 - E. Amendment to Home Health/CPS Incentive Policy
2. REVALUATION UPDATE: Ronnie Antry, Tax Assessor, Glenn Jones, Chief Appraiser
3. RHEMS FIRE DEPARTMENT REQUEST: Stanley Kite, Emergency Services Director
4. APPOINTMENTS
 - A. Nursing Home Advisory Committee
 - B. Adult Care Home Advisory Committee
 - C. Regional Aging Advisory Committee
 - D. Zoning Board of Adjustment
 - E. Eastern Carolina Regional Housing Authority
 - F. Deputy Clerk
 - G. Planning Board
 - H. Upcoming Appointments – June
5. LETTER OF INTEREST – HAZARD MITIGATION ASSISTANCE GRANT PROGRAM: Don Baumgardner, Planning Director
6. BUDGET MESSAGE: Harold Blizzard, County Manager

7. COUNTY ATTORNEY'S REPORT: Jim Hicks
8. COUNTY MANAGER'S REPORT: Harold Blizzard
9. COMMISSIONERS' REPORTS

CONSENT AGENDA

A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.A. for the Board's approval.

B. BUDGET AMENDMENTS

County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: Health/Child Health – A position in the child health department was reclassified during last year's budget process. Due to a position # issue, it was believed a vacancy remained and budget was removed. Need to budget \$ 11,980 from Medicaid Maximization to cover the position shortage.

DSS Mandated Public Assistance – Additional funding of \$149 allocated to DSS for Share the Warmth program. Funding is 100% State requiring no County match

General/Pass through – Need to reallocate budget of Juvenile Crime Prevention Programs - \$9,700 reduction for comm for children, \$6,000 increase for area day reporting, \$1,000 increase for resolve and \$1,000 increase for teen court. Net result is reduction of \$ 1,700 which is being reallocated to juvenile restitution.

Juvenile Restitution – Need to budget additional \$1,700 funds awarded to juvenile restitution program by Juvenile Crime Prevention Council.

C. HEALTH FEES

At its meeting of May 10, 2010, the Board of Health recommended the attached schedule of adjustments to fees in various clinics. It is required that charges be equal to or greater than rates paid by Medicaid and Medicare in order to receive full reimbursement for services. Attachment #1.C. shows the current rate for the

service, the newly instituted Medicaid rate and the proposed rate to use as posted charges.

D. JOHN HARDEE SUBDIVISION

Planning Director, Don Baumgardner, re-submitted the following subdivision for the Board's approval.

John Hardee Section II Division - Final

- Property owned by John Hardee and surveyed by Terry Wheeler
- Property located within Twp 7 off of SR 1111 (Old Airport Road)
- Subdivision contains 1 lot on 2.5 acres and proposed to be served by community water and New Bern sewer
- Planning Board reviewed and recommended subdivision for final approval

(The Planning Director asked to be excused from recommendation of this Subdivision because of conflict of interest.)

E. AMENDMENT TO HOME HEALTH/CPS INCENTIVE POLICY

It is requested that there be an amendment to the Incentive Pay Policy for Social Workers in Child Protective Services and Adult Protective Services and Nurses working in Home Health/Hospice.

Management has recently been made aware that social workers and nurses covered under this policy are currently performing the duties outlined therein prior to attaining the six months permanent status as required under this policy. These employees should be eligible to receive the incentive pay at such time as they begin performing the full duties of the position and are doing so without the assistance of other employees or supervisors, irrespective of their probationary period status.

Board Action: A roll call vote is needed to approval consent agenda items

Agenda Date: May 17, 2010
Presenter: Ronnie Antry
Agenda Item No. 2
Board Action Required: No

REVALUATION UPDATE

Tax Administrator, Ronnie Antry, has reported that the NC Department of Revenue Sales Assessment Ratio Study is now available. He has requested to come before the Board to provide information resulting from the study and an update on the revaluation project, including numbers of appeals received and the plan for addressing them.

Board Action: Receive report

Agenda Date: May 17, 2010
Presenter: Stanley Kite
Agenda Item No. 3
Board Action Required: No

RHEMS FIRE DEPARTMENT REQUEST

Attachment #3 details information on a proposal to replace a fire truck at Rhems Fire Department, which will be presented by Emergency Services Director, Stanley Kite. He will advise the Board of these plans, as is required in the contract with the County. The attached memo outlines the projected costs and terms the Department is considering for this purchase.

Board Action: Receive information

Agenda Date: May 17, 2010
Presenter: _____
Agenda Item No. 4
Board Action Required: Yes

APPOINTMENTS

A. NURSING HOME ADVISORY COMMITTEE

At the Board's meeting on March 15, the annual report of the Nursing Home Advisory Committee was received, at which time an appeal was made for additional members. There are currently five members, with authorization for an additional five members. During the regular session of April 19, the request for appointment was deferred, and there was consensus to place an ad seeking volunteers to be considered for this committee as well as the Adult Care Home Advisory Committee and the Regional Aging Advisory Committee. Attachment #4.A. is a letter of interest for either one of these three committees. Appointees may not have an interest in, be employees of, or have a close relative who is a client of an adult care home.

B. ADULT CARE HOME ADVISORY COMMITTEE

The Adult Care Home Advisory Committee currently has eight members, but is authorized to fill up to eleven positions. Appointees may not have an interest in, be employees of, or have a close relative who is a client of an adult care home.

C. REGIONAL AGING ADVISORY COMMITTEE

The Board considered a request to fill two positions at its meeting on April 19, which was deferred.

D. ZONING BOARD OF ADJUSTMENT

Following is a list of Craven County Board of Adjustment Members that are either prior existing members or newly appointed board members. This list is the latest board members list. The next action that will need to take place will be for the Commissioners to decide between Davis Sugg and Lee Burton to be the At-Large Alternate Member because the County can only have 7 members to the Board of Adjustment.

After the appointment of Davis Sugg, it was determined that he lives outside the Coastal Carolina Regional Airport Zoning Area, and would not meet the proper requirements. The Board can either decide to keep Davis Sugg or Lee Burton as an At-Large (Alternate Member), but one of the two will have to be removed from the Board of Adjustment. The next action will be to appoint someone from the Coastal Carolina Regional Airport Zoning Area.

The Planning staff has compiled a list of individuals that live in the Coastal Carolina Regional Airport Zoning Area for your information. (Attachment #4.D.) One person from the attached list will need to be appointed as well.

Alvin West – MCAS Cherry Point Zoning Area Member

Gerald Teel - MCAS Cherry Point Zoning Area Member

John T. Brazelton – Township 6 (Alternate Member)

Henry (Bud) Stilley, Jr. – Township 7 Member

Lee K. Allen, III – Township 6 Member

Davis Sugg - **At-Large (Alternate Member)**

Or

Lee Burton – **At-Large (Alternate Member)**

Vacant – Coastal Carolina Regional Airport Zoning Area Member

E. EASTERN CAROLINA REGIONAL HOUSING AUTHORITY

Attachment #4.E. contains a request from the Eastern Carolina Regional Housing Authority for reappointment of Arlene Clifton. Ms. Clifton was initially appointed in 1995. The Authority operates one 50-unit public housing site in Havelock (Manteo Circle).

F. DEPUTY CLERK

The Board is requested to appoint Assistant County Manager, Jack Veit, as Deputy Clerk, to replace Ray Moser.

G. PLANNING BOARD

Mr. Louis Balogh, Planning Board member, has requested **not to be reappointed** once his term expires June 5, 2010. He has discussed this with Commissioner Allen, and an appointment will need to be made to fill his position.

H. UPCOMING APPOINTMENTS - JUNE

Terms are due to expire next month on the Social Services Board (George Sawyer); Recreation Advisory Board (Robert Sabdo and Si Seymour) and the Juvenile Crime Prevention Council.

Board Action: The Board will need to consider nominations for appointments to Boards and Committees

Agenda Date: May 17, 2010

Presenter: Don Baumgardner

Agenda Item No. 5

Board Action Required: Yes

LETTER OF INTEREST – HAZARD MITIGATION ASSISTANCE GRANT PROGRAM

The North Carolina Division of Emergency Management has notified communities across the State regarding the availability of grant funds that can be used to fulfill activities that are associated with the County's Hazard Mitigation Plan. The grant funding is 75% Federal share and 25% non-Federal share. As part of the County's overall Hazard Mitigation goal of making the County more hazard resistant, Planning staff has advised that the elevation of Adams Creek Rd at the Clubfoot Creek crossing would be a good project to apply for funding. Currently the roadway is subject to periodic flooding as a result of nor'easters and hurricanes which make normal road use impossible. Since this crossing is within NCDOT right of way, NCDOT has been asked to be a cost-share partner to cover the required 25% of non-federal share. NCDOT has decided to be a cost-share partner in this application, so there would not be any required funding from the County. The Planning Board is asking for the Chairman of the Board to be authorized to sign the letter of interest and allow staff to prepare the grant application.

Board Action: Authorize Chairman to sign letter of interest and prepare grant application

Agenda Date: May 17, 2010
Presenter: Harold Blizzard
Agenda Item No. 6
Board Action Required: Yes

BUDGET MESSAGE

County Manager and Budget Officer, Harold Blizzard, will present the recommended budget for FY 2010-2011. The Board will be asked to set a public hearing on the budget at 7:00 p.m. on June 7, 2010 and to schedule budget work sessions for the Board. It will be necessary to recess at the end of the meeting to reconvene at the time of the first budget work session that is set. A public copy of the recommended budget will be available for review in the Commissioners' office.

Board Action: Receive Presentation and Schedule Public Hearing and Work Sessions

Agenda Date: May 17, 2010
Presenter: Jim Hicks
Agenda Item No. 7

COUNTY ATTORNEY'S REPORT

Agenda Date: May 17, 2010
Presenter: Harold Blizzard
Agenda Item No. 8

COUNTY MANAGER'S REPORT

Agenda Date: May 17, 2010
Presenter: _____
Agenda Item No. 9

COMMISSIONERS' REPORTS