

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, APRIL 5, 2010
7:00 P.M.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MARCH 15, 2010 REGULAR SESSION

1. CONSENT AGENDA
 - A. Budget Amendments
 - B. CJPP Application Approval
 - C. FY09 CDBG-SS Contract Awards
 - D. Subdivision for Approval
 - E. Audit Contract
 - F. Earth Week Proclamation
 - G. Tax Releases and Refunds
2. PETITION OF CITIZEN: Ray Griffin
3. REVALUATION UPDATE: Ronnie Antry, Tax Administrator
4. JUVENILE CRIME PREVENTION FUNDING RECOMMENDATIONS:
Robert Keeter, JCPC Chairman
5. APPOINTMENTS
 - A. Planning Board
 - B. Zoning Board of Adjustment
 - C. Nursing Home Advisory Committee
6. COUNTY ATTORNEY'S REPORT: Jim Hicks
7. COUNTY MANAGER'S REPORT: Harold Blizzard
8. COMMISSIONERS' REPORTS

AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
MONDAY, APRIL 5, 2010

ROLL CALL

APPROVE MINUTES OF THE MARCH 15, 2010 REGULAR SESSION

1. PUBLIC HEARING ON PROPOSED WATER ORDINANCE
2. PUBLIC HEARING ON PROPOSED WATER ALLOCATION PLAN
3. CONSIDERATION OF PROPOSED CAPITAL RESERVE FEE

CONSENT AGENDA

A. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: Environmental Health/Children – The enrollment for the new EPA required Lead Safety RRP course is much greater than anticipated. The projected increase in revenue from additional courses scheduled is \$ 25,000. These funds will be utilized to purchase supplies and for environmental interventions.

Health/Dental – Dental revenue is exceeding anticipated amount. Need to budget additional \$ 30,000 revenue for contract employee incentive pay.

CARTS/Transportation – Received \$ 9,895 insurance payment for CARTS vehicle involved in December 2009 accident. These funds will go toward purchase of replacement vehicle.

CARTS/ARRA Funding – Need to budget \$ 345,090 awarded to CARTS through the FY 10 ARRA Grant Program. Funding is to purchase five CARTS vehicles (\$226,008) and for preventive maintenance (\$119,082). Period of performance expires 06/30/11. No county match is required.

DSS Mandated Public Assistance – Additional funding of \$ 690 received from Progress Energy – Energy Neighbor Fund. Funding is 100Federal requiring no County match.

B. CJPP APPLICATION APPROVAL

Attachment #1.B is Craven County's Application for Continuation of Implementation for the Criminal Justice Partnership Program. The Board is required to formally approve the County's continuation in the program.

C. FY09 CDBG-SS CONTRACT AWARDS

Rehabilitation:

A bid opening for the rehabilitation of homes in the CDBG-SS Program was held on March 17, 2010. Bids were received by (5) contractors; Holland Construction, Clint Blanton, East Coast Lead Abatement, Derek Bennett and Weeks Construction.

Rehab Contract Award Recommendations are as follows:

<u>Owner</u>	<u>Contractor/ Bid Amount</u>	<u>Comments</u>
Gloria Lewis 2011 Oak Drive New Bern	Clint Blanton \$52,360	Low Bidder
Pattie Murrell 120 Murrell Ave Cove City	Weeks Construction \$55,382	Low Bidder
Mary Harris 607 Vail St New Bern	Weeks Construction \$49,985	Low Bidder

Lead Paint Abatement:

A bid opening for the abatement of lead present in the CDBG-SS Program structures was held on March 17, 2010. Bids were received by (3) contractors; Holland Construction, Eastern Environmental and East Coast Lead Abatement.

Lead Paint Abatement Award Recommendations are as follows:

<u>Owner</u>	<u>Contractor/ Bid Amount</u>	<u>Comments</u>
Gloria Lewis 2011 Oak Drive New Bern	Eastern Environmental \$2600	Low Bidder

Pattie Murrell
120 Murrell Ave
Cove City

Eastern Environmental
\$400

Low Bidder

New Construction for on-site relocation of homeowner:

A bid opening for the construction of (1) new dwelling in the CDBG-SS Program was held on March 17, 2010. Bids were received by (5) contractors; Holland Construction, Clint Blanton, East Coast Lead Abatement, Capital Builders and Weeks Construction.

New Construction Award Recommendations for (1) unit is as follows:

<u>Owner</u>	<u>Contractor/ Bid Amount</u>	<u>Comments</u>
Betty Johnson 1070 Adams Creek Rd Havelock	Clint Blanton \$68,950	Low Bidder

A vote to approve all contract awards as recommended to the lowest bidder is needed to allow us to move forward with housing assistance to these homeowners.

D. SUBDIVISION FOR APPROVAL

Craven County Planning Director, Don Baumgardner, submitted the following subdivision for the Board's approval.

Lynnwood Highland Phase 3 – Final

- Property owned by Bill Clark Homes of Greenville, LLC and engineered by Thomas Engineering
- Property located within Twp 7 off of Palisades Way
- Subdivision contains 10 lots on 6.681 acres and is proposed to be served by community water and New Bern sewer
- Planning Board reviewed and recommended the subdivision for final approval

E. AUDIT CONTRACT

Attachment #1.E. is the arrangement letter and contract for the County's fiscal year ending June 30, 2010 audit. This is a one year contract and McGladrey & Pullen has agreed to a lower fee for the audit amount for the upcoming fiscal year. The fee will be \$68,000 for the upcoming year and has decreased due to completion of new audit standards and additional work being performed by the County staff. The Board will need to authorize the Chairman to sign the contract.

F. EARTH WEEK PROCLAMATION

The Board is requested to adopt the proclamation that appears as Attachment #1.F. in recognition of Earth Week 2010.

G. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.G. for the Board's approval.

Board Action: A roll call vote is needed to approve consent agenda items

Agenda Date: April 5, 2010
Presenter: Ray Griffin
Agenda Item No. 2
Board Action Required: No

PETITION OF CITIZEN: RAY GRIFFIN

Rev. Griffin wishes to address the Board concerning tax issues.

Board Action: Receive information

Agenda Date: April 5, 2010
Presenter: Ronnie Antry
Agenda Item No. 3
Board Action Required: No

REVALUATION UPDATE

Tax Administrator, Ronnie Antry, will present an update on the octennial revaluation as detailed in Attachment #3.

Board Action: Receive presentation

Agenda Date: April 5, 2010
Presenter: Robert Keeter
Agenda Item No. 4
Board Action Required: Yes

JUVENILE CRIME PREVENTION FUNDING RECOMMENDATIONS

Attachment #4 contains the recommended allocation of JCPC funding for the Board's review and approval.

Board Action: Approve recommendations

APPOINTMENTS

A. PLANNING BOARD

The Planning staff is requesting that Ms. Regina Crawford of New Bern be reappointed to the Planning Board since she has expressed that she would like to continue to serve on this board. Ms. Crawford's term expires April 17, 2010.

B. ZONING BOARD OF ADJUSTMENT

On March 23rd 2010, Jim Hicks, County Attorney, hosted an introductory training session for the Craven County Board of Adjustment. All members were present at the training session except for Oscar T. Foreman, after the session it was discovered that Mr. Foreman is not interested in serving on the Board of Adjustment. After consultation with Commissioner McCabe regarding Mr. Foreman's lack of interest to serve, Commissioner McCabe requested that Alvin West, an alternate member of the Board of Adjustment be re-designated as a permanent member. With the re-designation of Alvin West to a permanent member, that would leave an at large alternate position open on the Craven County Board of Adjustment.

Also, after the training session that was conducted on March 23rd, Bruce Johnson, representative on the Craven County Board of Adjustment from the Coastal Carolina Regional Airport Zoned Area informed the Planning Department that he was just a little over-whelmed at the training session and that he would like to be replaced with someone else to serve on the board. According to General Statute, the replacement for Mr. Johnson would have to come from the zoned area around Coastal Carolina Regional Airport. (See Attachment #5.B.)

With all of that being said, The Craven County Board of Commissioners would need to appoint one at large alternate member from the proposed zoning areas of Township 6 or 7, and one member from the zoned area around Coastal Carolina Regional Airport

C. NURSING HOME ADVISORY COMMITTEE

At the last meeting, the Board received the annual report of the Nursing Home Advisory Committee. Included in the report was a request that the Board make additional appointments to fill several vacancies that remain on the roster.

Appointees may not be employees of or have family members who are clients of the homes.

Board Action: The Board will need to make necessary appointments

Agenda Date: April 5, 2010
Presenter: Jim Hicks
Agenda Item No. 6

COUNTY ATTORNEY'S REPORT

Agenda Date: April 5, 2010
Presenter: Harold Blizzard
Agenda Item No. 7

COUNTY MANAGER'S REPORT

Agenda Date: April 5, 2010

Presenter: _____

Agenda Item No. 8

COMMISSIONERS' REPORTS

Agenda Date: April 5, 2010
Presenter: _____
Agenda Item No. W/S #1
Board Action Required: No

PUBLIC HEARING ON PROPOSED WATER ORDINANCE

In December 2009 the Water Board conducted a public hearing on a proposed Craven County Water Ordinance. Staff, taking into consideration input from the public hearing, made revisions which were presented to the Board at its last meeting, and another public hearing was scheduled. The proposed ordinance appears as Attachment #6.

**Board Action: No action requested pending further discussion of capital
reserve fee**

Agenda Date: April 5, 2010
Presenter: _____
Agenda Item No. W/S #2
Board Action Required: No

PUBLIC HEARING ON PROPOSED WATER ALLOCATION PLAN

In response to the Board's request for development of a short-term water allocation plan, staff presented a proposed plan at the March 15, 2010 meeting. At that time an optional public hearing was scheduled for this meeting to receive public input on the plan (Attachment #7).

Board Action: No action requested, pending further discussion of capital reserve fee

Agenda Date: April 5, 2010
Presenter: _____
Agenda Item No. W/S #3
Board Action Required: Yes

CONSIDERATION OF PROPOSED CAPITAL RESERVE

The Board has previously discussed the need for a Capital Reserve Fee. In looking at the possibility of implementing a Capital Reserve Fee for the Craven County Water System as part of the proposed Water Ordinance the following information is being provided:

Attachment #8 contains a financing and rate option spreadsheet based on an estimated cost to build a water treatment plant, which also includes a rate comparison of other water systems in the area.

Additionally, the Board expressed interest in knowing the estimated cost of drilling a well with adequate capacity to supply the needs of a home. The purpose of knowing the cost of a well would be to have an amount to compare an individual residential well versus the cost of connecting to the County Water System. The following prices were quoted by local water well drillers for a six inch well and are estimated amounts. The cost of drilling a well is \$15.00 a foot with the average depth in this area in the range of 100 to 130 feet. This puts the cost for drilling and casing of a well within this range at between \$1,500.00 to \$1,800.00 for the installation of the pump, storage tank and controls to make the system operational. In the even the well water contains hardness and or a high content of iron it may become necessary to install a system to soften the water or remove the iron. This equipment can cost somewhere in the range of \$700.00 to \$1,400.00 depending on whether one or both processes may be required. The best case scenario based on this estimation would be a cost of \$3,200.00, with worst case cost of \$5,000.00.

Board Action: Discuss and consider approval of a capital reserve fee. If approved, the Board will be requested to take action on the proposed ordinance and Water Allocation Plan.