

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, FEBRUARY 15, 2010
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF FEBRUARY 1, 2010 REGULAR SESSION

1. CONSENT AGENDA
 - A. Subdivisions for Approval
 - B. Budget Amendment
 - C. Tax Releases and Refunds
2. EAST CAROLINA BEHAVIORAL HEALTH REPORT: Roy Wilson, Area Director
3. HIGHWAY 17 ASSOCIATION UPDATE: Marc Finlayson, Executive Director
4. APPOINTMENTS
 - A. Nursing Home Advisory Committee
 - B. Adult Care Home Advisory Committee
 - C. Down East RPO
 - D. Military Growth Task Force
 - E. Upcoming Appointments
5. COUNTY ATTORNEY'S REPORT: Jim Hicks
6. COUNTY MANAGER'S REPORT: Harold Blizzard
7. COMMISSIONERS' REPORTS

Agenda Date: February 15, 2010

AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
MONDAY, FEBRUARY 15, 2010

ROLL CALL

APPROVE MINUTES OF JANUARY 19, 2010 REGULAR SESSION

1. BUDGET AMENDMENT AND ORDINANCE UPDATE

CONSENT AGENDA

A. SUBDIVISIONS FOR APPROVAL

County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval.

1. Phillip M. Lewis Division - Final

- Property owned by Phillip Lewis and surveyed by Southern Boundaries
- Property located within Twp 8 off of SR 1225 (Clarks Road)
- Subdivision contains 3 lots on 6.69 acres and is proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

2. Marvin L. Wright Estates Division – Final

- Property owned by Christine Wright and surveyed by Kirby Braxton
- Property located within Twp 2 off of SR 1447 (Campbell Road)
- Subdivision contains 2 lots on 1.97 acres and proposed to be served by community water and Lot 1 has an existing individual septic system and Lot 2 is proposed to be served by an individual septic system
- Planning Board reviewed and recommended the subdivision for final approval

3. Gregory S. Miller Division - Final

- Property owned by Gregory S. Miller and surveyed by Gaskins Land Surveying
- Property located within Twp 1 off of SR 1436 (Winn Circle)
- Subdivision contains 1 lot on 0.71 acres and is proposed to be served by community water and an existing individual septic system
- Planning Board reviewed and recommended the subdivision for final approval

4. John R. Hardee Division - Final

- Property owned by John R. Hardee and surveyed by Terry Wheeler
- Property located within Twp 7 off of SR 1111 (Old Airport Road)
- Subdivision contains 1 lot on 5.96 acres and is proposed to be served by community water and City of New Bern sewer
- Planning Board reviewed and recommended the subdivision for final approval

B. BUDGET AMENDMENT

County Finance Officer, Rick Hemphill, submitted the following budget amendment for the Board's approval.

Amendment: DSS Mandated Public Assistance – Additional funding of \$500 allocated to DSS for Share the Warmth program. Funding is 100% State requiring no County match.

C. TAX RELEASES AND REFUNDS

County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.C. for the Board's approval.

Board Action: A roll call vote is needed to approve consent agenda items

Agenda Date: February 15, 2010
Presenter: Roy Wilson
Agenda Item No. 2
Board Action Required: No

EAST CAROLINA BEHAVIORAL HEALTH REPORT

Area Director, Roy Wilson, will present the agency's annual report, as detailed in Attachment #2.

Board Action: Receive report

Agenda Date: February 15, 2010
Presenter: Marc Finlayson
Agenda Item No. 3
Board Action Required: No

HIGHWAY 17 ASSOCIATION UPDATE

Marc Finlayson, Executive Director, wishes to provide an update on the progress and status of Highway 17 and an updated Impact Study for the corridor. The most recent Progress Report appears as Attachment #3.

Board Action: Receive report

APPOINTMENTS

A. NURSING HOME ADVISORY COMMITTEE

The terms of Alvia Hearren, Kathleen Sbarra and Shirley Selepes have expired, and the term of Brinda Moore is due to expire at the end of this month. The authorizing statute requires that nursing homes be given an opportunity to make nominations for a certain percentage of the appointees, but they have not responded to the invitation. The Board of Commissioners may now make the appointments or reappointments as you see fit; however, persons who are affiliated with, employed by, or have a family member in a home are ineligible.

B. ADULT CARE HOME ADVISORY COMMITTEE

The terms of Minnie Carmichael, D.J. Disosway, Charles Gupton, Glenn Lawson and Chris Matthews have expired. As required by law, letters have been sent to the homes to solicit nominees, with no response. Therefore, the Board of Commissioners needs to make all the appointments or reappointments. As with the Nursing Home Advisory Committee, persons who have the listed relationships with a home cannot serve.

C. DOWN EAST RPO

Attachment #4.C. is a request that the Board make an appointment of a municipal elected official to the Transportation Advisory Committee to replace Tom Bayliss, and an alternate for this position.

D. MILITARY GROWTH TASK FORCE

In Attachment #4.D. the Military Growth Task Force is requesting appointments to represent Craven County.

E. UPCOMING APPOINTMENTS – FIRE TAX COMMISSIONER

The term of Casesell Martin in Twp. 5 is due to expire.

Board Action: The Board will need to make all necessary appointments

Agenda Date: February 15, 2010

Agenda Item No. 5

Board Action Required: Yes

COUNTY ATTORNEY'S REPORT

As the Board will recall, in November the Board accepted a bid proposing the timbering of a portion of the Craven County Industrial Park, for a total sum of \$39,290.00 (the total being comprised of a fixed fee clear-cutting contract of \$37,640.00 and a thinning contract estimated at \$1,650.00). As required by NC law, this bid was advertised for upset bids, and in fact the Clerk received not only a bid upsetting the initial bid, but further upset bids in December and January. In any event, the upset bid period for the last bid received (from Rankin Timber Company for a total sum of \$57,737.00, comprised of a fixed fee clear-cutting contract of \$55,560.00 and a thinning contract estimated at \$2,175.00) has expired. In turn, it would be appropriate for the board to vote (i) to accept this last and highest bid and (ii) to authorize the Chairman and the Clerk to execute and deliver such instruments as may be necessary in the opinion of the County Attorney to finalize the timber cutting bid with Rankin Timber. Presently, the County Attorney expects the only necessary documents to be a timber deed (for the clear-cutting portion of the work) and a timber cutting agreement (for the thinning portion of the work).

Board Action: Consider bid for approval and authorization to execute documents

Agenda Date: February 15, 2010
Presenter: Harold Blizzard
Agenda Item No. 6
Board Action Required: No

COUNTY MANAGER'S REPORT – FIELD CROP LAND LEASES

In December the Board authorized the County Manager to solicit informal lease proposals on approximately 156 acres of land at the Industrial Park, Judicial Center and Cove City Park, as well as a ½ acre lot in the Harlowe Community. The ½ acre lot in Harlowe adjoins the New Hope Missionary Baptist Church which leased the property last year as parking for \$50. The church indicated its interest in renewing the lease of the property for 2010. Knowing no other interested parties, the County renewed the lease with the church for another year. Notices as shown on Attachment #6 were posted at the Cooperative Extension Service bulletin board, the FSA office, and in the Extension Service newsletter to solicit proposals to lease land at the other three sites. A summary of offers received to lease the property are also shown in the attachment. Unless there are any objections, staff will proceed to lease the properties to Mr. White.

Board Action: Receive recommendation

COMMISSIONERS' REPORTS

Agenda Date: February 15, 2010
Presenter: _____
Agenda Item No. W/S #1
Board Action Required: Yes

BUDGET AMENDMENT AND ORDINANCE UPDATE

County Finance Officer, Rick Hemphill, submitted the following budget amendment and ordinance update for the Board's approval.

Water Amendments: Water/Castle Hayne Aquifer – Test Wells phase of Castle Hayne Aquifer is complete. Need to budget residual amount, interest and additional water reserve for Design/Site phase. Aquifer project needed to comply with the Central Coastal Plain Capacity Use Area (CCPCUA) rules regarding reduced usage of current water sources.

Water Ordinances: Castle Hayne Aquifer Project.

Board Action: The Board will need to approve budget amendment and ordinance update