

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
TUESDAY, JANUARY 19, 2010
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF JANUARY 4, 2010 REGULAR SESSION AND
NOVEMBER 10, 2009 AND DECEMBER 14, 2009 RECONVENED SESSIONS

1. CONSENT AGENDA
 - A. Tax Releases and Refunds
 - B. Budget Amendments
 - C. Secondary Roads Resolution
2. PLANNING MATTERS: Don Baumgardner
 - A. Zoning Board of Adjustment
 - B. CDBG Scattered Site Program
3. APPOINTMENTS
 - A. Craven Aging Planning Board
 - B. Upcoming Appointments
4. COUNTY ATTORNEY'S REPORT: Jim Hicks
5. COUNTY MANAGER'S REPORT: Harold Blizzard
6. COMMISSIONERS' REPORTS

**AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
REGULAR SESSION
TUESDAY, JANUARY 19, 2010**

ROLL CALL

APPROVE MINUTES OF DECEMBER 21, 2009 REGULAR SESSION AND
DECEMBER 14, 2009 RECONVENED SESSION

1. BUDGET AMENDMENT

Agenda Date: January 19, 2010
Presenter: _____
Agenda Item No. 1
Board Action Required: Yes

CONSENT AGENDA

A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.A. for the Board's approval.

B. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: DSS TANF – Budget \$ 48,000 awarded from the Special Children Adoption Fund. Funding will be used to enhance the adoption services program. No County match required and any unspent funds are to be rolled forward to next fiscal year.

DSS Mandated Public Assistance – Additional funding of \$ 102,716 allocated to DSS for Crisis Intervention Program. Funding is 100 % Federal requiring no County match.

C. SECONDARY ROADS RESOLUTION

At the last meeting the Board directed staff to prepare a resolution modeling on adopted by Dare County opposing transfer of the secondary roads program from the state to counties. Attachment #1.C. contains the resolution to be considered for adoption by this Board. The figure for the number of secondary road miles in the County needs to be verified, and will be prior to the meeting.

Board Action: A roll call vote is necessary to approve all consent agenda items.

Agenda Date: January 19, 2010
Presenter: Don Baumgardner
Agenda Item No. 2
Board Action Required: Yes

PLANNING MATTERS

A. ZONING BOARD OF ADJUSTMENT

Recently the Planning Department has been making an effort to contact members of the Zoning Board of Adjustment and have discovered that two members of the board are deceased and one member cannot be located. We have tried extensively to locate this individual, but have not been successful, therefore the Board of Commissioners will need to appoint replacements. Appointments needed are one from Township 6, one individual from the un-zoned area of Township 7 and also one individual from the airport zoned area of Township 7. In order to be compliant with general statute 153A-345, which states that if the Board of Commissioners does not zone the entire territorial jurisdiction of the County, each designated zoning area shall have at least one resident as a member of the Board of Adjustment. Because there are a limited number of residences in the airport zoned area of Township 7, and we may need to quickly assemble this group, we have contacted one individual that resides in the airport zoned area, Douglas Johnson of 1028 Brice's Creek Rd, retired member of the City of New Bern Fire Department, to see if he has interest in serving on the Zoning Board of Adjustment. He has agreed to serve should the Board wish to appoint him. (See map in Attachment #2.A).

Board Action: Consider nominations for appointment to this board

B. CDBG SCATTERED SITE PROGRAM

Chip Bartlett from Holland Consulting Planners sent out Requests for Proposals for Legal Services and Surveying Services in December. The last day for firms to return their proposals will be January 14th. We will report the results and request approval at the meeting on January 19th. The hope is to move forward with a selection of an attorney and surveyor so the County can move forward with the administration of the CDBG grant program.

Board Action: Consider proposals presented for approval

Agenda Date: January 19, 2010
Presenter: _____
Agenda Item No. 3
Board Action Required: Yes

APPOINTMENTS

A. CRAVEN AGING PLANNING BOARD

At its last meeting, Craven Aging Planning Board identified a member who would be desirable to fill a vacancy, and has submitted the name of Dora Irving Jones as a client representative. (See Attachment #3)

Board Action: Consider nominee for appointment

B. UPCOMING APPOINTMENTS

- Economic Development Commission
- Nursing Home Advisory Committee
- Adult Care Home Advisory Committee

Agenda Date: January 19, 2010
Presenter: Jim Hicks
Agenda Item No. 4

COUNTY ATTORNEY'S REPORT

Agenda Date: January 19, 2010
Presenter: Harold Blizzard
Agenda Item No. 5

COUNTY MANAGER'S REPORT

Agenda Date: January 19, 2010

Presenter: _____

Agenda Item No. 6

COMMISSIONERS' REPORTS

Agenda Date: January 19, 2010
Presenter: _____
Agenda Item No. W/S #1
Board Action Required: Yes

BUDGET AMENDMENT

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment for the Board's approval.

For period November 1, 2008 to October 31, 2009 accounts having uncollected balances less than fifty dollars total \$3,971.76. These accounts to be written-off are broken down by district as follows:

Northwest Craven	\$ 1,855.54
East Craven	\$ 589.77
Twp # 6	\$ 488.84
Neuse River	\$ 1,037.61

Board Action: Approve budget amendment