

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, MARCH 16, 2009  
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MARCH 2, 2009 REGULAR SESSION

1. CONSENT AGENDA
  - A. Tax Releases and Refunds
  - B. Correction to March 2 Tax Refunds
  - C. Budget Amendment
  - D. Subdivision for Approval
  - E. Road Addition Request
  - F. Health Fee Recommendations
  - G. Request to Set Public Hearing on Economic Development Matter
  - H. Building Permit Application Language Addition
2. DISCUSSION WITH LEGISLATIVE DELEGATION
3. SCHOOL LIAISON PROGRAM PRESENTATION: Donna Bagley, School Liaison for MCAS Cherry Point
4. REQUEST TO SET PUBLIC HEARING FOR ADOPTION OF REVISED CRAVEN COUNTY CODE OF ORDINANCES: Gwen Bryan, Clerk to the Board
5. APPOINTMENTS
  - A. Fire Tax Commissioner
  - B. Upcoming Appointments – April
6. RECONSIDERATION OF NC 20 MEMBERSHIP
7. COUNTY ATTORNEY'S REPORT: Jim Hicks
8. COUNTY MANAGER'S REPORT: Harold Blizzard

9. COMMISSIONERS' REPORTS
10. CLOSED SESSION

**AGENDA**  
**WATER BOARD OF DIRECTORS**  
**MONDAY, MARCH 16, 2009**

ROLL CALL

1. BUDGET AMENDMENT AND ORDINANCE UPDATE

Agenda Date: March 16, 2009  
Presenter: \_\_\_\_\_  
Agenda Item No. 1  
Board Action Required: Yes

## CONSENT AGENDA

### A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.A. for the Board's approval.

### B. CORRECTION TO MARCH 2 TAX REFUNDS

At the March 2 meeting, the Board approved a list of tax refunds which contained an error, as shown on Attachment #1.B. The attachment also contains the corrected list which should have been approved, including a corrected total.

### C. BUDGET AMENDMENT

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment for the Board's approval.

**Amendment:** Social Services – DSS Meals Program – Budget \$ 35.00 contribution for Yoga. Funding will be used for Health Promotion Program.

### D. SUBDIVISION FOR APPROVAL

The Craven County Planning Board has reviewed and recommends the following subdivision for the Board's approval.

#### The Village at Croatan Section I, Phase I - Final

- Property owned by LRH Development, LLC and surveyed by Brad Suitt & Associates
- Property located within Twp 6 off of SR 1100 (Catfish Lake Road)
- Subdivision contains 62 lots on 24.89 acres and is proposed to be served by Neuse River water and City of New Bern sewer
- Planning Director, Don Baumgarnder, was not a party to the review, due to the interest of a family member.

E. ROAD ADDITION REQUEST

The Planning staff received a request to add Perry Meadow Drive to the state maintenance system in the Perrytown Meadows Subdivision located within Twp 7. A standard SR-2 Road Addition Resolution needs to be approved by the Board. (See Attachment #1.E.)

F. HEALTH FEE RECOMMENDATIONS

At its meeting of March 9, 2009, the Craven County Board of Health recommended that the following fees be submitted to the Board of Commissioners for approval:

1. Maternity:

Betamethasone \$1.13 per dose  
This is for high risk maternity patients experiencing preterm labor to Help develop the baby lungs.

2. Environmental Health

Intro to Food Safety Class \$20.00  
This fee to help pay for food safety class and purchase books for students to keep.

G. REQUEST TO SET PUBLIC HEARING ON ECONOMIC DEVELOPMENT MATTER

The Board will be requested to set a public hearing for 7:00 p.m. on April 6 to consider input of citizens regarding a potential economic development grant agreement with Weyerhaeuser.

H. BUILDING PERMIT APPLICATION LANGUAGE ADDITION

The Building Inspections Department would like to further clarify the interpretation of North Carolina General Statute 153A-358, which provides that: "If after commencement the work is discontinued for a period of 12 months, the permit therefore immediately expires." The department proposes the following language to further clarify General Statute 153A -358 to assist the staff and permit holders in tracking expiration of the permit. The language would read as follows **"If an on-site inspection is not requested and/or performed within 12**

**months of any previously scheduled inspection(s) at the site, all permits will be considered discontinued. The permit must be renewed and payment made of all associated fees before inspections will be continued.”** We would like for the Board of Commissioners to officially acknowledge this clarification/interpretation to allow it to be included on the Craven County Inspection Department Master Permit. The proposed revised permit application is shown as Attachment #1.H.

**Board Action: Roll call vote to approve all consent agenda items.**

Agenda Date: March 16, 2009  
Presenter: \_\_\_\_\_  
Agenda Item No. 2  
Board Action Required: No

### **DISCUSSION WITH LEGISLATIVE DELEGATION**

Senator Preston and Representatives Wainwright and Underhill were invited by letter to discuss the four items specifically:

- ADM and Lottery Funds
- Coastal Insurance
- Public Defender Program
- Stimulus Funds

The Chairman will lead the discussion

**Board Action: None Required**

Agenda Date: March 16, 2009  
Presenter: Donna Bagley  
Agenda Item No. 3  
Board Action Required: No

### **SCHOOL LIAISON PROGRAM PRESENTATION**

Donna Bagley, School Liaison for MCAS Cherry Point, will present an overview of the School Liaison Program. The School Liaison represents a critical link between the military community, local schools and the community. Ms. Bagley will talk about roles and responsibilities and some of the important initiatives she is working on. A copy of her presentation appears as Attachment #3.

**Board Action: None Required**

Agenda Date: March 16, 2009  
Presenter: Gwendolyn Bryan  
Agenda Item No. 4  
Board Action Required: Yes

**REQUEST TO SET PUBLIC HEARING FOR ADOPTION OF REVISED  
CRAVEN COUNTY CODE OF ORDINANCES**

The Craven County Code of Ordinances has been revised, and a summary of the revisions (Attachment #4) will be provided by the Clerk to the Board. The Board is requested to set a public hearing for 7:00 p.m. on April 6 to receive public comment.

**Board Action: Set Public Hearing**

Agenda Date: March 16, 2009  
Presenter: \_\_\_\_\_  
Agenda Item No. 5  
Board Action Required: Yes

## APPOINTMENTS

### A. FIRE TAX COMMISSIONER

Harry Mercer's term as a Township Nine Fire Tax Commissioner is expiring, and the Emergency Services Department has confirmed that he is willing to continue serving should the Board wish to reappoint him.

### B. UPCOMING APPOINTMENTS - APRIL

Terms are due to expire on the Planning Board (Shelton Phillips) and the Zoning Board of Adjustment (Jay Blandford, John Brazelton, Oscar Forman, Troy Simmons, William Smith, Gerald Teel and Alvin West). The Zoning Board of Adjustment is not an active board; however, it is mandated to be in place by statute.

**Board Action: Make necessary appointments**

Agenda Date: March 16, 2009  
Presenter: \_\_\_\_\_  
Agenda Item No. 6  
Board Action Required: Yes

### **RECONSIDERATION OF NC 20 MEMBERSHIP**

At the Board's last meeting, there was discussion of Craven County's potential membership in NC 20; however, a motion to join the coalition did not succeed. A Commissioner has asked that the matter be placed on the agenda for re-consideration.

**Board Action: Consider membership**

Agenda Date: March 16, 2009  
Presenter: Jim Hicks  
Agenda Item No. 7

## **COUNTY ATTORNEY'S REPORT**

Agenda Date: March 16, 2009  
Presenter: Harold Blizzard  
Agenda Item No. 8

## **COUNTY MANAGER'S REPORT**

Agenda Date: March 16, 2009

Presenter: \_\_\_\_\_

Agenda Item No. 9

## **COMMISSIONERS' REPORTS**

Agenda Date: March 16, 2009  
Presenter: \_\_\_\_\_  
Agenda Item No. 10  
Board Action Required: Yes

### **CLOSED SESSION**

The Board will be requested to go into closed session pursuant to NCGS 143-318.11(a)(3) to discuss pending litigation.

**Board Action: Motion to go into closed session.**

Agenda Date: March 16, 2009  
Presenter: \_\_\_\_\_  
Agenda Item No. 11  
Board Action Required: Yes

## **BUDGET AMENDMENT AND ORDINANCE UPDATE**

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment and ordinance update for the Board's approval.

**WATER:** Water – Castle Hayne Aquifer – Budget \$ 331,000.00 transfer from Water Reserve to Castle Hayne Aquifer Project. Testing the Castle Hayne Aquifer as a new water source. Needed to comply with the Central Coastal Plain Capacity Use Area (CCPCUA) rules regarding reduced usage of current water sources.

**Water Ordinances:** New Castle Hayne Aquifer Project.

**Board Action: A roll call vote**