

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, FEBRUARY 2, 2009
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF JANUARY 5, 2009 REGULAR SESSION AND
JANUARY 8, 2009 RECONVENED SESSION

1. CONSENT AGENDA
 - A. Budget Amendments
 - B. Subdivision for Approval
 - C. Tax Releases and Refunds
 - D. Correction to December 15 Minutes
 - E. Set Public Hearing for CARTS
 - F. Environmental Health Fees
 - G. Road Addition Request
 - H. Farming Lease
 - I. Church Parking Lease
 - J. Application for Lottery Project
 - K. Agricultural Lease for County Owned Property in Cove City
2. PETITION OF CITIZEN - Charlie Simmons
3. CONVENTION CENTER MATTERS: Sandy Chamberlin, Convention Center Director
4. EMS GRANTS: Stanley Kite, Emergency Services Director
5. REPORT OF UNPAID 2008 TAXES AND DATE FOR ADVERTISING LIENS: Ronnie Antry, Tax Administrator
6. REPEAL OF APPROVAL OF RENCLAIR SUBDIVISION - SECTION 3: Don Baumgardner, Planning Director
7. APPOINTMENTS

- A. Havelock Library Board
 - B. Clean Sweep Committee
 - C. Upcoming Appointments
-
- 8. COUNTY ATTORNEY'S REPORT: Jim Hicks
 - 9. COUNTY MANAGER'S REPORT: Harold Blizzard
 - 10. COMMISSIONERS' REPORTS

**AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
MONDAY, FEBRUARY 2, 2009
REGULAR SESSION**

ROLL CALL

APPROVE MINUTES OF DECEMBER 15, 2008 REGULAR SESSION

1. PURCHASE OF WELL SITE: Rusty Hayes, Water Superintendent

Presenter: _____

Agenda Item No. 1

Board Action Required: Yes

CONSENT AGENDA

A. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: Health-Cancer Control – Additional \$ 117 in grant money awarded from the state. Funding to be used for Mammograms and Cervical Biopsies.

Health – Healthy Carolinians – The state has awarded \$ 5,727 to the Healthy Carolinians program. Grant money to be used for contractual services.

Sheriff – Department received \$ 19,848 Nationwide Insurance check on 10/21/08 for accident settlement. A portion of this settlement (\$ 14,086) is to be used for more pressing needs – firearms, computers and mobile radios. (County to retain difference of \$ 5,762)

EMS Rescue Grants – North Carolina Department of Insurance grants, requiring 50% match, awarded to New Bern Craven Rescue (\$ 15,178), Fort Barnwell Rescue (\$ 24,775), Vanceboro Rescue (\$ 15,899), Cove City Rescue (\$ 25,000) and Number 7 Township Rescue (\$ 25,000). Budget fund balance to match grants.

DSS Mandated Public Assistance – Additional funding of \$ 88,430 allocated to DSS for Crisis Intervention Program. Funding is 100 % Federal requiring no County match.

B. SUBDIVISION FOR APPROVAL

Craven County Planning Director, Don Baumgardner, submitted the following subdivision for the Board's approval.

Long Creek Estates, Section 3 - Final

- Property owned by Harry B. Taylor and surveyed by Powell Surveying Company
- Property located within Twp 5 off of SR 1700 (Adams Creek Road)
- Subdivision contains 14 lots on 8.54 acres of land and is proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

C. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.C. for the Board's approval.

D. CORRECTION TO DECEMBER MINUTES

Redundant appointments were made to the Firemen's Relief Fund Board of Trustees on December 15, 2008. The Board is requested to approve correction of the minutes, as shown in Attachment #1.D., as two of the listed terms had already been filled in October 2008.

E. SET PUBLIC HEARING FOR CARTS

CARTS has received the FY 2010 Community Transportation Program (CTP) grant application. It requires that Craven County/CARTS hold a public hearing. The Board is requested to set the public hearing for March 2, 2009. The grant is due back to Raleigh no later than March 31, 2009 with no extensions.

F. ENVIRONMENTAL HEALTH FEES

The Board of Health recommended that the following new fees be approved for the Environmental Health Laboratory:

Heterotrophic Plate Count	Fee	\$30
Combination (HPC and TC/E coli)	Fee	\$42

These are new tests that can be performed with the current equipment and current staffing levels. This particular test was requested by Pamlico County to determine if the water in their water lines is stagnant or not. This type of test may

be requested in Craven County in the future. Currently Pamlico County is the only customer requesting this test and Pamlico County would be responsible for payment. (See Attachment #1.F)

G. ROAD ADDITION REQUEST

The Planning staff received a request to add the following roads to the state maintenance system; Arabica Lane, Crooked Run Drive, Mocha Court, Cona Court and Sumatra Court in the Crooked Run Subdivision located within Twp 7. A standard SR-2 Road Addition Resolution needs to be approved by the Board. (See Attachment #1.G.)

H. FARMING LEASE

The Board of Commissioners is requested to renew the lease of approximately 30 acres of land located at the Judicial Center property on Clarks Road to Kenneth Nobles for the purpose of farming. The lease would be for one year at \$45.00 per acre. Staff is requesting that the Board allow the Chairman to sign the lease contained in Attachment #1.H.

I. CHURCH PARKING LEASE

The Board of Commissioners is requested to renew the lease on a parcel of land beside the New Hope Baptist Church on Adams Creek Road in No. 9 Township. The church uses the land for the purpose of parking for the church parishioners. Staff is requesting that the Board allow the Chairman to sign the lease contained in Attachment #1.I.

J. APPLICATION FOR LOTTERY PROJECT

The Chairman should be authorized to sign the application which allows the County to draw down the lottery funds. The project designated for the lottery funds is the debt service (recent COP's) for Creekside Elementary and the renovations at Grover C. Fields and J.T. Barber. The amount shown on the application, \$2,029,073, represents the debt service for these items for fiscal 2009. There is currently \$593,373 in the County's account available to be drawn down. This represents the first two quarterly distributions made by the State for the fiscal year. The Board of Education has already approved the application.

K. AGRICULTURAL LEASE FOR COUNTY OWNED PROPERTY IN COVE CITY

The Planning Department has worked with management in updating the terms and conditions of a lease agreement for County owned property located next to the new recreational facilities in Cove City. The Planning Department reviewed this lease and helped finalize the terms and conditions of this lease agreement since this property was part of a FEMA Buyout Program following Hurricane Floyd. The property is proposed to be leased to Ward McCoy for \$60 per acre for 14 acres totaling \$840.00 per year.

The Planning Department requests that the Chairman be authorized to enter into the terms and conditions for the Agricultural Lease as set forth.

Board Action: Roll call vote to approve all items.

Presenter: Charlie Simmons

Agenda Item No. 2

Board Action Required: No

PETITION OF CITIZEN – CHARLIE SIMMONS

Mr. Simmons wishes to address the Board in opposition to the location of the new Judicial Center.

Board Action: None required.

Presenter: _____ Sandy Chamberlin _____
Agenda Item No. _____ 3 _____
Board Action Required: _____ Yes _____

CONVENTION CENTER MATTERS

Convention Center Director, Sandy Chamberlin, has reviewed the Convention Center rental rate history and completed a competitive analysis including hotels, convention centers and conference centers within the Eastern Region and across the state.

Many facilities have taken substantial space rental increases over the past two years. Craven County's rate increases have been comparatively low. In addition many of these facilities do not include the equipment and services New Bern Riverfront Convention Center provides, including a one-time setup fee of all tables and chairs, a podium, microphone and sound system in each room, free onsite parking and our recently added free wireless internet service throughout the building. Based on these findings and increased operating costs, the attached space rental rate increases for 2010 are being recommended. (See Attachment #3).

The Convention Centers operational costs have increased for every expense line, with substantial increases in utility fees, refuse, linen rentals, cleaning fees, and staff salaries.

There has been little to no rate resistance from group bookings. Many larger conventions and trade shows qualify for rate variances based on their overnight room history and the groups' projected economic impact on Craven County.

Please review the attached Convention Center 2010 space rental recommendations for approval.

Board Action: Review and approve proposed fee adjustments

Presenter: Stanley Kite
Agenda Item No. 4
Board Action Required: Yes

EMS GRANTS

Emergency Services Director, Stanley Kite, has received notification from EMS/Rescue Providers that were awarded the NC Department of Insurance Grants. The Commissioners normally match these grants on a 50/50 basis. The maximum amount of the grant is \$50,000 this year and half of the match for the County would not exceed \$25,000 per provider. All purchases must be received and invoices submitted by April 30, 2009.

Information is attached from the following providers. (See Attachment #4)

	<u>Match</u>	<u>Total</u>
New Bern Craven Rescue	\$15,177.50	\$30,355.00
Ft. Barnwell Rescue	\$24,775.00	\$49,550.00
Number 7 Township Rescue	\$24,999.92	\$49,999.92
Vanceboro Rescue	\$15,898.25	\$31,796.50
Cove City Rescue	\$25,000.00	\$50,000.00

Board Action: Consider EMS grant matches

Presenter: _____ Ronnie Antry _____
Agenda Item No. _____ 5 _____
Board Action Required: _____ Yes _____

REPORT OF UNPAID 2008 TAXES AND DATE FOR ADVERTISING LIENS

Craven County Tax Administrator, Ronnie Antry, will present to the Board the amount of 2008 unpaid taxes that remain unpaid which are a lien upon real estate. NCGS 105-369(a) requires this report.

This statute also requires the Board to order Mr. Antry to advertise in a newspaper of general circulation in the County the tax liens for 2008. The Board is requested to authorize that the liens be advertised in *The Sun Journal* on April 13, 2009.

Board Action: Receive report and authorize advertisement.

Presenter: _____ Don Baumgardner _____
Agenda Item No. _____ 6 _____
Board Action Required: _____ Yes _____

REPEAL OF APPROVAL OF RENCLAIR SUBDIVISION - SECTION 3

At the December 15, 2008 Commissioners meeting the Renclair Subdivision Section 3 was approved in error. To keep this error from being recorded the Planning Department has held onto the map. The error is dealing with septic system approval. The Board is requested to withdraw their approval of the Renclair Subdivision Section 3.

Board Action: Withdraw approval of the subdivision.

Presenter: _____
Agenda Item No. 7
Board Action Required: Yes

APPOINTMENTS

A. HAVELOCK LIBRARY BOARD

The terms of Lossie Carter and Pat Coleman have expired and have previously been brought before the Board. At that time consideration was deferred but the matter was never re-introduced.

B. CLEAN SWEEP COMMITTEE

Attachment #7.B. is a request from the Clean Sweep Committee that Bobbi Waters be appointed to a vacancy.

C. UPCOMING APPOINTMENTS

Terms on the Craven Aging Planning Board (Ann Johnson, Lois Pugh), Farmers Market Board (Larry Ipock), Nursing Home Advisory Committee (Brinda Moore) and Fire Tax Commission (Craig Arthur, Adrian Becton) are due to expire in February.

Board Action: Make necessary appointments.

Presenter: _____ Jim Hicks _____
Agenda Item No. _____ 8 _____
Board Action Required: _____ Yes _____

COUNTY ATTORNEY'S REPORT – CLOSED SESSION

County Attorney, Jim Hicks, will request a closed session to discuss matters under the attorney-client privilege pursuant to G.S. Section 143-318.11(a)(3).

Board Action: Motion to go into closed session, as requested, pursuant to N.C.G.S. 143-318.11(a)(3).

Presenter: Harold Blizzard
Agenda Item No. 9
Board Action Required: No

COUNTY MANAGER'S REPORT – COASTAL COUNTIES INSURANCE RATES

Craven County has learned that several coastal counties and municipalities have joined forces to legally challenge homeowner insurance rates which were approved by the NC Department of Insurance that allegedly will have significant impacts on citizens. Bob Outten, Dare County Attorney, has provided a fact sheet and rate sheet shown as Attachment #9 which speak to this issue. Mr. Outten has tentatively agreed to come to the Board's February 16, 2009 meeting to further explain this matter, provided the Board is receptive to his coming.

Board Action: None required.

Presenter: _____
Agenda Item No. 10

COMMISSIONERS' REPORTS

Presenter: Rusty Hayes
Agenda Item No. 11
Board Action Required: Yes

PURCHASE OF WELL SITE

Water Superintendent, Rusty Hayes is requesting that the County purchase a parcel of property 30 feet by 205 feet adjacent to the existing Bryan well at 2770 Wintergreen Rd. The purchase of this property is necessary to be able to maintain a 100 foot radius required by State regulation around the new well drilled as part of the Pee Dee aquifer project currently under construction. The total amount for the purchase will be \$2751.64 including legal fees. (See Attachment #11)

Board Action: Consider purchase of property